

**SEPTEMBER 17, 2019
MCLEOD COUNTY
BOARD MEETING WILL
BE HELD AT
9:00 A.M. AT THE
GLENCOE CITY CENTER
BALLROOM – 1107 11th
STREET EAST, GLENCOE,
MN 55336**

**McLEOD COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
SEPTEMBER 17, 2019**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:01 CONSIDERATION OF AGENDA ITEMS*

3 9:02 CONSENT AGENDA*

- A. September 03, 2019 County Board Meeting Minutes.
- B. August 30, 2019 Auditor's Warrants.
- C. September 06, 2019 Auditor's Warrants.
- D. Approve receipt of Radiological Emergency Preparedness 2020-2021 grant agreement for the amount of \$6,000.00. There is no local match required. This grant was given to McLeod County to cover planning expenses for the requirements for the Ingestion Pathway Zone for the Monticello Nuclear Power Plant.
- E. Approve Contract Amendment to the Professional Services Agreement with I+S Group, Inc (Mankato, Minnesota) to adjust Architect's compensation. The amendment will include six percent for Furniture, Fixtures and Equipment (FF&E) as well as \$3,250.00 for signage.
- F. Approve Blue Cross Blue Shield Minnesota Self-Funded Group Plan termination effective January 01, 2020.
- G. Approve Reliance Standard Group Dental Plan termination effective January 01, 2020.
- H. Approve annual agreement renewal with (Total Administrative Services Corporation) TASC, effective January 01, 2020.
- I. Approve group dental insurance contract effective January 01, 2020 with Principal Life Insurance Company (Des Moines, Iowa).

4 9:03 PAYMENT OF BILLS – COMMISSIONER WARRANT LIST

5 9:04 PROCLAMATION – Joe Nagel, Board Chair

- A. Reading of proclamation declaring October 06-12, 2019 as National 4-H Week throughout McLeod County.

6 9:06 HEALTH AND HUMAN SERVICES – Julie Erickson, Director

- A. Consider approval to retroactively approve an expenditure not to exceed \$1,500.00 for lunch from Qdoba for an all-staff meeting of Health and Human Services Department held on September 13, 2019 with funds from the Public Health Budget (01-485). *

This meeting was the first official meeting of the combined departments. Payment was approved by the previous County Administrator but did not get placed on the Board's agenda.

7 9:08 COUNTY ATTORNEY – Michael Junge, County Attorney

- A. Consider approval of employment contract with Sheila Murphy, County Administrator. *

8 9:10 LAW ENFORCEMENT – Tim Langenfeld, Chief Deputy

- A. Consider approval to auction the following vehicles from the Sheriff's Office and Jail fleet at Fahey Auctions (Glencoe, Minnesota): *

1. 2008 Ford Expedition, VIN1FMFU16508LA82888 with over 112,000 miles with mechanical issues. This vehicle has been replaced by a squad from the Sheriff's Office fleet.
2. 2014 Ford Explorer, VIN 1FM5K8AR3EGC08282, with high miles. This vehicle has already been replaced.
3. 2015 Ford Explorer, VIN 1FM5K8AT8FGC26855, with high miles. This vehicle has already been replaced.
4. 2009 Chevrolet Impala, VIN 2G1WS57M991289190, high miles and 10 years old. Reducing fleet by one.
5. 2004 Polaris Ranger, VIN 4XARD50A04D441070, with existing mechanical issues
6. 2004 Polaris Ranger, VIN 4XARD50A94D161356, with existing mechanical issues.

The Sheriff's department is hoping to replace both Rangers with one new Ranger later this fall, depending on budgets.

9 9:12 PUBLIC WORKS – John Brunkhorst, Director

- A. Consider approval to purchase a New Holland 108M rotary disc mower from Lano Equipment (Norwood, Minnesota) for State Contract price of \$9,630.00 including freight and shipping with funds from the Highway Equipment Maintenance Budget (03-340). *

Public Works received two quotes, one from New Holland for \$9,630.00 and another from Trueman Welters (Buffalo, Minnesota) for \$10,566.45.

- B. Consider authorization of sale of the County's current rotary disc mower on MinnBid. *

10 9:30 PUBLIC HEARING – Colleen Robeck, Accountant

- A. The McLeod County Board of Commissioners will conduct a public hearing regarding issuance of capital improvement bonds to finance capital improvement projects pursuant to Minnesota Statute 373.40.

The Board will hold discussion on different bonding options for the Capital Improvement plan and give direction to seek bond counsel for the following options:

1. \$2,000,000.00 bond for ten (10) years
2. \$2,000,000.00 bond for twenty (20) years
3. \$8,000,000.00 bond for twenty (20) years
4. \$10,000,000.00 bond for twenty (20) years

11 10:00 PUBLIC HEARING – John Brunkhorst, Public Works Director and County Engineer

- A. The McLeod County Board of Commissioners will conduct a public hearing to consider implementation of a 0.5 percent Local Option Sales Tax (LOST) for Transportation.
- B. Consider approval of Resolution 19-CB-43 for the establishment of a Local Option Sales Tax for Transportation. *

12 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
- Commissioner reports of committee meetings attended since September 03, 2019.

- A. Consider approval of the 2020 Preliminary Tax Levy. *

Two Tax Levy options are being presented; one for \$26,115,095.00 and one for \$24,628,317.00. The County Board is required to set the Preliminary Levy on or before September 30, 2019.

- B. Consider approval to add \$100.00 per pay period to Matthew Troska's wage on an interim basis in the absence of a Director in Information Technology, retro-dated to the previous Director's departure date of April 16, 2019. *

This request is being considered due to the added responsibility of this employee's role while assisting with management duties.

- C. Consider approval of Services Agreement with University of Minnesota to conduct a Local Option Sales Tax (LOST) study for McLeod County for a cost of \$1,000.00 with funds from the Public Works Budget (03-330). *

This study was requested to provide data for the County Board to review in their analysis of the implementation of a Local Option Sales Tax in McLeod County.

- D. Consider approval to become a recruitment sponsor of the Light the Way for Students Exploring Your Career Field for an amount of \$1,000.00 with funds from the County Administration Budget (01-031). *

Sponsorship of this event is being requested in place of previous recruiting and advertising budgeted expenditures.

- E. Consider approval of a Joint Powers Agreement with Sibley County to join South West West Central Coop (SWWC) for health insurance. *
- F. Consider approval of Agreement with South West West Central Coop (SWWC) for health insurance. *
- G. Consider approval of preliminary 2020 McLeod County Board of Commissioners meeting dates. *
- H. Consider approval of request by Cynthia and Jorge Ruiz for an extension to September 30, 2019 for the relocation of the garage structure at 611 DeSoto Avenue, Glencoe, Minnesota. *

This request is due to weather conditions causing delays in the scheduled relocation.

- I. Notification of Solid Waste Advisory Committee Meeting on September 24, 2019, 10:00 a.m. at the Environmental Services Building (1065 5th Avenue SE, Hutchinson, Minnesota).
- J. Notification of a joint McLeod County and Sibley County Workshop to be held on October 01, 2019, 11:30 a.m. at EJ's (450 Main Avenue East, Gaylord, Minnesota).
- K. Notification of McLeod County Workshop to be held on October 08, 2019 following the County Board meeting at the Glencoe City Center.

OTHER

Open Forum

Press Relations

RECESS

The next County Board meeting will be held on October 08, 2019 at 9:00 a.m. in the Glencoe City Center Ballroom (1107 11th St E, Glencoe, Minnesota).

**McLEOD COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
SEPTEMBER 03, 2019**

CALL TO ORDER

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Board Chair Joe Nagel at the Glencoe City Center Ballroom. Commissioners Pohlmeier, Wright, and Krueger were present. Commissioner Shimanski arrived after the meeting was called to order. Interim County Administrator Sheila Murphy, Administrative Assistant Liz Danielson and County Attorney Michael Junge were also present.

PLEDGE OF ALLEGIANCE

At the request of the Board Chair, all present recited the Pledge of Allegiance.

CONSIDERATION OF AGENDA ITEMS

Krueger moved, Pohlmeier seconded and motion carried unanimously to approve the agenda.

CONSENT AGENDA

- A. August 20, 2019 County Board Meeting Minutes.
- B. August 16, 2019 Auditor's Warrants.
- C. August 23, 2019 Auditor's Warrants.
- D. Approve Conditional Use Permit application by Chad Pokornowski to construct an accessory structure (60' x 60') to be greater than 2,400 square feet on a parcel without a primary structure on a platted lot for cold storage purposes with the following conditions: (1) The accessory structure shall be used for personal use only; (2) Lots 001 and 002 of Wendolek Woods in Rich Valley Township shall be re-platted prior to being sold or transferred ownership. The Rich Valley Township Board recommended approval on August 14, 2019. The McLeod County Planning Commission recommended approval on August 21, 2019, with the above conditions.
- E. Approve 1-Lot Final Plat request by Allen Raduenz with an Out-lot to be known as "RADUENZ SECOND SUBDIVISION" in order to split an existing platted lot with a dwelling into a platted buildable lot and an out-lot, located in Section 33 of Rich Valley Township. The Rich Valley Township Board unanimously recommended approval at their August 18, 2019 meeting. The McLeod County Planning Advisory Committee unanimously recommended approval at their August 21, 2019 meeting. The McLeod County Board of Commissioners approved of the Sketch Plan on May 07, 2019. The Preliminary Plat was approved on July 16, 2019. The McLeod County Recorder's Office reviewed the Title Opinion and provided the following: (1) 2019 taxes are unpaid as of August 16, 2019; (2)

there is one open mortgage, so a Consent to Plat document must be filed prior to filing on the Plat; (3) there was one error on the plat in the Certification by the Auditor-Treasurer for 2019 taxes (the word “described” was accidentally in there twice). Pellinen Land Surveying, Jeff Rausch, has been notified. The opinion of title has been sent to the McLeod County Attorney for review.

- F. Approve preventative maintenance and service preparation on Back-Up Energy System renewal agreement with UtilityEnergy Systems (Elk River, Minnesota) to provide services from October 1, 2019 through September 30, 2020 for a cost of \$1,775.00 with funds from the Courthouse Building Budget (01-111).

Wright moved, Krueger seconded and motion carried unanimously to approve the consent agenda.

PAYMENT OF BILLS – COMMISSIONER WARRANT LIST

Pohlmeier moved, Krueger seconded and motion carried unanimously to authorize the payment of bills totaling \$148,313.97.

GOVERNMENT CENTER – Larry Filippi, Contegrity Group

- A. Update on project budget and presentation of project Bid Tabulation.

Larry Filippi and Travis Fuechtmann, Contegrity Group (Little Falls, Minnesota) provided a presentation and summary of the bid opening that occurred on August 22, 2019. There were over 800 contractors solicited with 100 bids received. The current budget estimate, based on bids, is \$12,139,667.00.

Krueger moved, Wright seconded and motion carried unanimously to allow Contegrity Group to award contracts to the qualified low-bidders.

Commissioner Shimanski arrived at the meeting at 9:08 a.m.

INFORMATION TECHNOLOGY – Matt Troska, IT Technician III and Scott Grivna, Building Maintenance Supervisor

- A. Consider approval to proceed with advertising for bids for the extension of the County’s fiber optic network to the new Government Center.

True North Consulting Group (TNCG) has completed design work on the fiber optic network extension to the Government Center and has estimated that the project will cost approximately \$65,000.00.

The Information Technology Department would like to continue to move forward with bid letting. The bid notice will be published in the official newspaper for three (3) weeks with the first publication on Wednesday, September 11, 2019. Bids will be due on October 01,

2019 and bids will be brought to the Board for consideration on Tuesday, October 8, 2019. Funding for the project will be from the Capital Equipment Notes.

Shimanski moved, Pohlmeier seconded and motion carried unanimously to proceed with advertising for bids for the extension of the County's fiber optic network to the new Government Center.

HEALTH AND HUMAN SERVICES – Julie Erickson, Director

- A. Consider approval of fiscal agent agreement between McLeod County and the Minnesota Association of County Health Plans and payment of \$4,166.66 to the same with funds from the Public Health Budget (01-045).

On August 06, 2019, the County Board passed Resolution 19-CB-39 authorizing retaining the law firm Lockridge Grindal Nauen (LGN) to represent McLeod County in mediation with the Minnesota Department of Human Services regarding the procurement process for health plans. McLeod County is joining with twenty-three (23) other counties in this effort. In its engagement letter LGN limited its total billing so as not to exceed \$100,000.00.

The Minnesota Association of County Health Plans (MACHP) has agreed to serve as the fiscal agent for the twenty-four (24) counties for this matter and will collect the fees from the counties to pay for LGN's services. To simplify the administrative accounting burden, the counties will pay their entire share of the estimated total LGN legal fees upfront, which is the \$100,000.00 or \$4,166.66 per county. If the final LGN fee total is less than \$100,000.00, MACHP would refund the unspent balance equally among the counties. After LGN's work is complete and fees paid, the refund from MACHP will be accompanied by a statement of expenses for the counties' bookkeeping purposes. Upfront payment is also needed by MACHP because it does not have adequate financial reserve capacity to pay the LGN monthly bill.

Shimanski moved, Wright seconded and motion carried unanimously to approve the fiscal agent agreement between McLeod County and the Minnesota Association of County Health Plans and payment of \$4,166.66 to the same with funds from the Public Health Budget (01-045).

PUBLIC WORKS – John Brunkhorst, Director and County Engineer

- A. Consider approval to hire Bolton & Menk (Chaska, Minnesota) to complete the preliminary design on the extension of County State Aid Highway (CSAH) 1 and CSAH 9 in Winsted, Minnesota for a cost not to exceed \$78,400.00 with funds from the 2019 Highway Construction Budget (03-320).

The City of Winsted has passed a previous resolution to cover fifty (50) percent of the total cost. The maximum County contribution is \$39,200.00.

Shimanski moved, Pohlmeier seconded and motion carried unanimously to hire Bolton & Menk (Chaska, Minnesota) to complete the preliminary design on the extension of County State Aid

Highway (CSAH) 1 and CSAH 9 in Winsted Minnesota for a cost not to exceed \$78,400.00 with funds from the 2019 Highway Construction Budget (03-320).

SHERIFF – Kevin Mathews, Emergency management and Safety Director; Tim Langenfeld, Chief Deputy

- A. Consider approval of Resolution 19-CB-42 for the adoption and acceptance of the 2019 McLeod County Emergency Operation Plan (EOP).

**RESOLUTION 19-CB-42
ADOPTION AND ACCEPTANCE OF THE
McLEOD COUNTY EMERGENCY OPERATIONS PLAN**

WHEREAS, each county in the State of Minnesota is required by MSS Chapter 12.25 (2) to have an updated Emergency Operations Plan; and

WHEREAS, the State of Minnesota Division of Homeland Security and Emergency Management (HSEM) has a rotating review process: first year - County Board Review, second year - Regional Review Committee Review, third year - Peer County Emergency Management Review, and fourth year - State of Minnesota Homeland Security and Emergency Management Review; and

WHEREAS, the Emergency Operations Plan (EOP) must be approved by the County Board and signed by resolution every four years; and

WHEREAS, the HSEM rotation for 2019 requires the McLeod County EOP to be reviewed by the McLeod County Board; and

WHEREAS, the HSEM review requirement states the McLeod County Board after reviewing the EOP must adopt and accept the plan by resolution.

NOW, THEREFORE, BE IT RESOLVED, on this 3rd day of September, 2019, that the McLeod County Board of Commissioners hereby adopts and approves the current Emergency Operations Plan for McLeod County, as managed by McLeod County Emergency Management.

The Emergency Operations Plan needs approval every fourth year of the review cycle. The last County Board review was in 2015.

Nagel moved, Shimanski seconded and motion carried unanimously to approve Resolution 19-CB-42.

- B. Consider approval to enter into an agreement to provide law enforcement service with the City of Stewart for the calendar year of 2020.

The agreement will provide forty (40) hours of service per week at a rate of \$56.85 per hour for a total cost of \$118,255.91 for the year.

The agreement is a one (1) year agreement due to on-going contract negotiations. The County would attempt to enter into a two (2) year agreement for 2021 and 2022 when union contracts are settled.

The City of Stewart approved the agreement on August 12, 2019.

Wright moved, Pohlmeier seconded and motion carried unanimously to enter into an agreement to provide law enforcement service with the City of Stewart for the calendar year of 2020.

COUNTY ATTORNEY – Michael Junge, County Attorney

- A. Consider approval of an Agreement for Road Maintenance Services and Transfer of Building between McLeod County and the City of Silver Lake.

Shimanski moved, Krueger seconded and motion carried unanimously to approve of an Agreement for Road Maintenance Services and Transfer of Building between McLeod County and the City of Silver Lake.

- B. Consider previously tabled motion from August 20, 2019 County Board of Commissioners meeting regarding the County Administrator position.

On August 20, 2019, Krueger moved and Nagel seconded to enter into a contract with Interim County Administrator Sheila Murphy to appoint her to the position of County Administrator with compensation within the current pay structure of the County's pay plans.

On August 20, 2019, Krueger moved, Shimanski seconded and motion carried unanimously to table the motion until the Board Meeting on September 03, 2019.

Krueger moved, Nagel seconded and motion carried unanimously to enter into a contract with Interim County Administrator Sheila Murphy to appoint her to the position of County Administrator with compensation within the current pay structure of the County's pay plans.

COUNTY ADMINISTRATION

- Review of Commissioners Calendar
 - Commissioner reports of committee meetings attended since August 20, 2019.
- A. Consider approval of the Personnel Committee recommendation to extend the employment term of a seasonal Public Works employee to no later than November 13, 2019.

This request is due to the extended construction season. Based on the Union Contract and Public Employees Retirement Association (PERA) Rules and Exceptions the County would like to employ the individual for 185 days without benefits or PERA activated.

Pohlmeier moved, Shimanski seconded and motion carried unanimously to approve the Personnel Committee recommendation to extend the employment term of a seasonal Public Works employee to no later than November 13, 2019.

- B. Notification of McLeod County Workshop to be held on ~~September 03, 2019~~ September 17, 2019 following the County Board meeting at the Glencoe City Center.

RECESS

Shimanski moved, Pohlmeier seconded and motion carried unanimously to recess at 9:32 a.m. until September 17, 2019 at 9:00 a.m. in the Glencoe City Center Ballroom (1107 11th Street East, Glencoe, Minnesota).

The next County Board meeting will be held on September 17, 2019 at 9:00 a.m. in the Glencoe City Center Ballroom (1107 11th St E, Glencoe, Minnesota).

ATTEST:

Joe Nagel, Board Chair

Sheila Murphy, Administrator

bpool
8/29/19

4:16PM

***** **McLeod County IFS** *****



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

***** McLeod County IFS *****



bpool
8/29/19 4:16PM
1 General Revenue Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Page 2

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT		...			
3754	MCLEOD SIBLEY HEALTH INSURANCE					
181	01-000-000-0000-2045		112,524.00	Medical Premium 09/01/2019 09/30/2019	Health Insurance Payable	N
180	01-000-000-0000-2052		7,912.00	Medical Premium 09/01/2019 09/30/2019	Cobra Health Insurance Payable	N
3754	MCLEOD SIBLEY HEALTH INSURANCE		120,436.00	2 Transactions		
3028	MINNESOTA CHILD SUPPORT PAYMENT C					
169	01-000-000-0000-2056		262.48	Child Support 08/04/2019 08/17/2019	001113891901 Child Support Garnishment Payable	N
165	01-000-000-0000-2056		329.02	Child Support 08/04/2019 08/17/2019	00124208702 Child Support Garnishment Payable	N
168	01-000-000-0000-2056		341.48	Child Support 08/04/2019 08/17/2019	001412297601 Child Support Garnishment Payable	N
164	01-000-000-0000-2056		267.65	Child Support 08/04/2019 08/17/2019	001447664801 Child Support Garnishment Payable	N
166	01-000-000-0000-2056		77.06	Child Support 08/04/2019 08/17/2019	001499730601 Child Support Garnishment Payable	N
167	01-000-000-0000-2056		335.94	Child Support 08/04/2019 08/17/2019	001530953002 Child Support Garnishment Payable	N
170	01-000-000-0000-2056		272.45	Child Support 08/04/2019 08/17/2019	001537856101 Child Support Garnishment Payable	N
3028	MINNESOTA CHILD SUPPORT PAYMENT C		1,886.08	7 Transactions		
0	DEPT Total:		122,322.08	...	2 Vendors	9 Transactions
3	DEPT			County Wide		
4917	CITY OF GLENCOE					
14	01-003-000-0000-6850		3,300.00	Special Assessment Payoff 22.050.1640	Collections for Other Agencies	N
4917	CITY OF GLENCOE		3,300.00	1 Transactions		
3	DEPT Total:		3,300.00	County Wide	1 Vendors	1 Transactions
13	DEPT			Court Administrator		
4583	JONES LAW OFFICE					
36	01-013-000-0000-6273		150.00	Court Appt SR P4-06-136	1938515 Court Appt Atty - Other	Y
31	01-013-000-0000-6273		45.00	Court Appt JB PR-18-1229	1938562 Court Appt Atty - Other	Y

***** McLeod County IFS *****



bpool
8/29/19 4:16PM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
32	01-013-000-0000-6273		Court Appt CF PR-06-318	1938563	Court Appt Atty - Other	Y
33	01-013-000-0000-6273		Court Appt MK PR-09-1593	1938564	Court Appt Atty - Other	Y
34	01-013-000-0000-6273		Court Appt MM PR-11-2016	1938565	Court Appt Atty - Other	Y
35	01-013-000-0000-6273		Court Appt RN PR-09-2073	1938566	Court Appt Atty - Other	Y
4583	JONES LAW OFFICE		626.33	6 Transactions		
9003	KRAFT WALSER HETTIG & HONSEY PLLP					
44	01-013-000-0000-6272		Court Appt SU/CP JV-18-353	18456-000	Court Appt Atty - Dep/Neg/Ter	Y
41	01-013-000-0000-6272		Court Appt RR/TH/KS JV-19-27	19030-000	Court Appt Atty - Dep/Neg/Ter	Y
39	01-013-000-0000-6272		Court Appt RB/DJ/JL JV-17-230	19035-000	Court Appt Atty - Dep/Neg/Ter	Y
40	01-013-000-0000-6272		Court Appt AM/AM/CL JV-19-7	19042-000	Court Appt Atty - Dep/Neg/Ter	Y
43	01-013-000-0000-6272		Court Appt BS/NK JV-19-13	19054-000	Court Appt Atty - Dep/Neg/Ter	Y
38	01-013-000-0000-6272		Court Appt LL/SL/JH JV-19-102	19175-000	Court Appt Atty - Dep/Neg/Ter	Y
45	01-013-000-0000-6273		Court Appt KD/BH F5-01-126	19226-000	Court Appt Atty - Other	Y
42	01-013-000-0000-6272		Court Appt ES/TS/JV JV-19-154	19250-000	Court Appt Atty - Dep/Neg/Ter	Y
9003	KRAFT WALSER HETTIG & HONSEY PLLP		2,287.50	8 Transactions		
3048	LAURA L SCHULTZ LAW OFFICE					
49	01-013-000-0000-6272		Court Appoint AF/WF	JV-18-325	Court Appt Atty - Dep/Neg/Ter	Y
47	01-013-000-0000-6272		Court Appoint RR/TH/KS	JV-19-27	Court Appt Atty - Dep/Neg/Ter	Y
48	01-013-000-0000-6272		Court Appoint JP/NR	JV-19-37	Court Appt Atty - Dep/Neg/Ter	Y
46	01-013-000-0000-6272		Court Appoint JJ/TE/AH	JV-19-9	Court Appt Atty - Dep/Neg/Ter	Y
3048	LAURA L SCHULTZ LAW OFFICE		315.00	4 Transactions		
2975	MAYER LAW OFFICE LLC					
52	01-013-000-0000-6272		Court Appoint AM/ED	JV-19-38	Court Appt Atty - Dep/Neg/Ter	Y
53	01-013-000-0000-6273		Court Appoint D Campbell	PR-18-1912	Court Appt Atty - Other	Y
2975	MAYER LAW OFFICE LLC		67.50	2 Transactions		
3146	MELCHERT HUBERT SJODIN PLLP					
82	01-013-000-0000-6272		Court Appt RH/LH JV-12-2015	145955	Court Appt Atty - Dep/Neg/Ter	Y
83	01-013-000-0000-6272		Court Appt KO/MO JV-16-288	145962	Court Appt Atty - Dep/Neg/Ter	Y
84	01-013-000-0000-6272		Court Appt LN/ZK/SP JV-17-188	145970	Court Appt Atty - Dep/Neg/Ter	Y
85	01-013-000-0000-6272		Court Appt CF/WF JV-17-233	145971	Court Appt Atty - Dep/Neg/Ter	Y
62	01-013-000-0000-6273		Court Appt JSW FA-10-1280	145972	Court Appt Atty - Other	Y
63	01-013-000-0000-6273		Court Appt ELO FA-18-845	145984	Court Appt Atty - Other	Y
64	01-013-000-0000-6273		Court Appt ALV FA-09-1884	145986	Court Appt Atty - Other	Y
86	01-013-000-0000-6272		Court Appt CA/JD/SA JV-18-175	145988	Court Appt Atty - Dep/Neg/Ter	Y
65	01-013-000-0000-6273		Court Appt ANI FA-11-59	145989	Court Appt Atty - Other	Y

***** McLeod County IFS *****



bpool
8/29/19 4:16PM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
56	01-013-000-0000-6273		Court Appt AM FA-11-1384	146008	Court Appt Atty - Other	Y
67	01-013-000-0000-6272		Court Appt LL/SL/JH JV-19-102	146011	Court Appt Atty - Dep/Neg/Ter	Y
55	01-013-000-0000-6273		Court Appt ALG FA-16-1702	146013	Court Appt Atty - Other	Y
78	01-013-000-0000-6272		Court Appt MS/TS JV-15-154	146071	Court Appt Atty - Dep/Neg/Ter	Y
58	01-013-000-0000-6273		Court Appt DP FA-13-373	146076	Court Appt Atty - Other	Y
59	01-013-000-0000-6273		Court Appt DLC FA-08-1214	146078	Court Appt Atty - Other	Y
79	01-013-000-0000-6272		Court Appt MD/CD/DW JV-18-209	146086	Court Appt Atty - Dep/Neg/Ter	Y
80	01-013-000-0000-6272		Court Appt TH/CS JV-18-238	146087	Court Appt Atty - Dep/Neg/Ter	Y
81	01-013-000-0000-6272		Court Appt KK/KS/PM JV-18-295	146088	Court Appt Atty - Dep/Neg/Ter	Y
60	01-013-000-0000-6273		Court Appt NCH FA-17-1525	146092	Court Appt Atty - Other	Y
61	01-013-000-0000-6273		Court Appt JLS FA-19-685	146093	Court Appt Atty - Other	Y
77	01-013-000-0000-6272		Court Appt BH/NC JV-17-256	146115	Court Appt Atty - Dep/Neg/Ter	Y
87	01-013-000-0000-6272		Court Appt BE/BP JV-18-155	146266	Court Appt Atty - Dep/Neg/Ter	Y
66	01-013-000-0000-6272		Court Appt CB/BW JV-18-22	146271	Court Appt Atty - Dep/Neg/Ter	Y
70	01-013-000-0000-6272		Court Appt RB/DJ/JL JV-17-230	146272	Court Appt Atty - Dep/Neg/Ter	Y
57	01-013-000-0000-6273		Court Appt IK PR-18-726	146273	Court Appt Atty - Other	Y
71	01-013-000-0000-6272		Court Appt JJ/TE/AH JV-19-9	146274	Court Appt Atty - Dep/Neg/Ter	Y
72	01-013-000-0000-6272		Court Appt CS/MM JV-18-164	146276	Court Appt Atty - Dep/Neg/Ter	Y
73	01-013-000-0000-6272		Court Appt FB/RG JV-19-36	146281	Court Appt Atty - Dep/Neg/Ter	Y
74	01-013-000-0000-6272		Court Appt AF/JF JV-19-108	146287	Court Appt Atty - Dep/Neg/Ter	Y
75	01-013-000-0000-6272		Court Appt CTJ/DG JV-19-106	146289	Court Appt Atty - Dep/Neg/Ter	Y
76	01-013-000-0000-6272		Court Appt SR/TM JV-19-152	146296	Court Appt Atty - Dep/Neg/Ter	Y
69	01-013-000-0000-6272		Court Appt JW/BK JV-19-107	146343	Court Appt Atty - Dep/Neg/Ter	Y
68	01-013-000-0000-6272		Court Appt KV/BT JV-19-105	146344	Court Appt Atty - Dep/Neg/Ter	Y
3146	MELCHERT HUBERT SJODIN PLLP	6,896.25	33 Transactions			
6786	Ottertail County Sheriffs Office					
107	01-013-000-0000-6206	90.00	Personal Service-CHIPS JJM	20191117	CHIPS/Family Fee	N
6786	Ottertail County Sheriffs Office	90.00	1 Transactions			
8862	PROJECT PATHFINDER INC					
109	01-013-000-0000-6262	800.00	Psychosexual Evaluation-CB	12093	Evaluations	N
8862	PROJECT PATHFINDER INC	800.00	1 Transactions			
70	RENVILLE COUNTY SHERIFF					
111	01-013-000-0000-6206	60.00	Paper Service RHD 43-JV-19-168	2950	CHIPS/Family Fee	N
70	RENVILLE COUNTY SHERIFF	60.00	1 Transactions			
377	THE LAW OFFICE OF TROY A SCOTTING					

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
141	01-013-000-0000-6273		Court Appoint	F-06-983	Court Appt Atty - Other	Y
140	01-013-000-0000-6273		Court Appoint	FA-16-809	Court Appt Atty - Other	Y
142	01-013-000-0000-6273		Court Appoint	FA-17-713	Court Appt Atty - Other	Y
139	01-013-000-0000-6273		Court Appoint	FA-19-685	Court Appt Atty - Other	Y
131	01-013-000-0000-6272		Court Appoint CF/WF	JV-17-233	Court Appt Atty - Dep/Neg/Ter	Y
136	01-013-000-0000-6272		Court Appoint BE/BP	JV-18-155	Court Appt Atty - Dep/Neg/Ter	Y
129	01-013-000-0000-6272		Court Appoint CA/JD/SA	JV-18-175	Court Appt Atty - Dep/Neg/Ter	Y
130	01-013-000-0000-6272		Court Appoint MD/CD/DW	JV-18-2019	Court Appt Atty - Dep/Neg/Ter	Y
138	01-013-000-0000-6272		Court Appoint CB/BW	JV-18-22	Court Appt Atty - Dep/Neg/Ter	Y
132	01-013-000-0000-6272		Court Appoint KK/KS/PM	JV-18-295	Court Appt Atty - Dep/Neg/Ter	Y
133	01-013-000-0000-6272		Court Appoint CK/RG	JV-18-340	Court Appt Atty - Dep/Neg/Ter	Y
137	01-013-000-0000-6272		Court Appoint KV/BT	JV-19-105	Court Appt Atty - Dep/Neg/Ter	Y
135	01-013-000-0000-6272		Court Appoint JP/NR	JV-19-37	Court Appt Atty - Dep/Neg/Ter	Y
134	01-013-000-0000-6272		Court Appoint AM/AM/CL	JV-19-7	Court Appt Atty - Dep/Neg/Ter	Y
377	THE LAW OFFICE OF TROY A SCOTTING		2,032.50	14	Transactions	
13	DEPT Total:		13,175.08	Court Administrator	9 Vendors	70 Transactions
41	DEPT		County Auditor-Treasurer			
935	AMERICAN SOLUTIONS FOR BUSINESS					
1	01-041-000-0000-6350		25.23	Mail Out Envelopes	INV04286420	Other Services & Charges N
2	01-041-000-0000-6350		25.62	Remittance Envelopes	INV04286420	Other Services & Charges N
3	01-041-000-0000-6350		85.00	Print & Process MH Tax Stmt	INV04286420	Other Services & Charges N
4	01-041-000-0000-6350		207.04	Postage	INV04286420	Other Services & Charges N
5	01-041-000-0000-6350		14.84	Freight	INV04286420	Other Services & Charges N
935	AMERICAN SOLUTIONS FOR BUSINESS		357.73	5	Transactions	
41	DEPT Total:		357.73	County Auditor-Treasurer	1 Vendors	5 Transactions
65	DEPT		Information Technology			
3351	NORTHLAND BUSINESS SYSTEMS					
103	01-065-000-0000-6321		4,620.83	Winscribe Maintenance	IN92303	Maintenance Agreements N
3351	NORTHLAND BUSINESS SYSTEMS		4,620.83	1	Transactions	
65	DEPT Total:		4,620.83	Information Technology	1 Vendors	1 Transactions
76	DEPT		Central Services - County Wide			
5918	CENTURY LINK					

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
13	01-076-000-0000-6203		Circuit Charge	3866xcd6s19227	Communications	N
			08/15/2019 09/14/2019			
	5918 CENTURY LINK		55.78	1 Transactions		
	5906 CENTURYLINK					
156	01-076-000-0000-6203		Monthly Charges	313623769	Communications	N
			08/18/2019 09/17/2019			
157	01-076-000-0000-6203		Monthly Charges	314019358	Communications	N
			08/18/2019 09/17/2019			
	5906 CENTURYLINK		2,214.72	2 Transactions		
	1857 METRO SALES INC					
88	01-076-000-0000-6321		Copier Maint MPC4504-Jail	INV1408992	Maintenance Agreements	N
89	01-076-000-0000-6321		Copier Amint MPC6004-A/T	INV1408992	Maintenance Agreements	N
90	01-076-000-0000-6321		Copier Maint MPC6000-SW	INV1409199	Maintenance Agreements	N
160	01-076-000-0000-6321		Copier Maint MPC3004ex-VSO	INV1410805	Maintenance Agreements	N
161	01-076-000-0000-6321		Copier Maint MP3054-Crt Svc	INV1410806	Maintenance Agreements	N
163	01-076-000-0000-6321		Copier Maint MP4503-Attorney	INV1410827	Maintenance Agreements	N
	1857 METRO SALES INC		1,521.25	6 Transactions		
	1457 PRO AUTO & TRANSMISSION REPAIR INC					
108	01-076-000-0000-6338		2017 Dodge Oil Change	3073898	Motor Pool Expenses	N
175	01-076-000-0000-6338		2015 Ford Escape-Patch Tire	3073956	Motor Pool Expenses	N
	1457 PRO AUTO & TRANSMISSION REPAIR INC		27.05	2 Transactions		
76	DEPT Total:		5,375.98	Central Services - County Wide	4 Vendors	11 Transactions
91	DEPT		County Attorney			
	6009 INNOVATIVE OFFICE SOLUTIONS LLC					
22	01-091-000-0000-6402		Office Supplies	IN2630468	Office Supplies	N
	6009 INNOVATIVE OFFICE SOLUTIONS LLC		187.80	1 Transactions		
	70 RENVILLE COUNTY SHERIFF					
112	01-091-000-0000-6350		Svc Of Doc	2964	Other Services & Charges	N
	70 RENVILLE COUNTY SHERIFF		120.00	1 Transactions		
	60963 SEVEN COUNTY PROCESS SERVERS LLC					
124	01-091-000-0000-6350		Svc Of Doc	20191253	Other Services & Charges	Y
125	01-091-000-0000-6350		Svc Of Doc	20191274	Other Services & Charges	Y

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
126	01-091-000-0000-6350	65.00	Svc Of Doc	20191275	Other Services & Charges	Y
60963	SEVEN COUNTY PROCESS SERVERS LLC	195.00	3 Transactions			
91	DEPT Total:	502.80	County Attorney	3 Vendors	5 Transactions	
103	DEPT		County Assessor			
8564	OFFICE DEPOT INC					
104	01-103-000-0000-6402	56.71	Office Supplies	356639307001	Office Supplies	N
105	01-103-000-0000-6402	8.58	Office Supplies	356656000001	Office Supplies	N
8564	OFFICE DEPOT INC	65.29	2 Transactions			
103	DEPT Total:	65.29	County Assessor	1 Vendors	2 Transactions	
111	DEPT		Courthouse Building			
196	BRADLEY SECURITY LLC					
155	01-111-000-0000-6425	97.50	Duplicate Keys	16683	Repair & Maintenance Supplies	Y
196	BRADLEY SECURITY LLC	97.50	1 Transactions			
869	HILLYARD HUTCHINSON					
19	01-111-000-0000-6415	310.16	Liners	603558360	Cleaning Supplies	N
869	HILLYARD HUTCHINSON	310.16	1 Transactions			
3752	STAR GROUP LLC					
128	01-111-000-0000-6425	19.99	FHP Powerated Belt	052090	Repair & Maintenance Supplies	N
3752	STAR GROUP LLC	19.99	1 Transactions			
111	DEPT Total:	427.65	Courthouse Building	3 Vendors	3 Transactions	
114	DEPT		Environmental Services Building			
5133	JOHNSON CONTROLS FIRE PROTECTION I					
196	01-114-000-0000-6303	1,761.26	Alarm/Sprinkler Inspection	21115597	Repair & Maintenance Services	N
5133	JOHNSON CONTROLS FIRE PROTECTION I	1,761.26	1 Transactions			
114	DEPT Total:	1,761.26	Environmental Services Building	1 Vendors	1 Transactions	
116	DEPT		Health & Human Services Building			
2589	SHI INTERNATIONAL CORP					
127	01-116-000-0000-6425	99.46	Network Adapter Kit	B10446449	Repair & Maintenance Supplies	N

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
2589	SHI INTERNATIONAL CORP					
		99.46		1 Transactions		
116	DEPT Total:	99.46	Health & Human Services Building	1 Vendors	1 Transactions	
117	DEPT		Fairgrounds			
134	CITY OF HUTCHINSON					
15	01-117-000-0000-6425	109.85	Heartstart AED Battery	0000043554	Repair & Maintenance Supplies	N
134	CITY OF HUTCHINSON	109.85		1 Transactions		
7118	RUNNINGS SUPPLY INC					
114	01-117-000-0000-6425	23.98	Trailer Ball/Screws	4865096	Repair & Maintenance Supplies	N
115	01-117-000-0000-6425	38.70	Screws	4865603	Repair & Maintenance Supplies	N
116	01-117-000-0000-6425	2.77	Hose Clamp	4870305	Repair & Maintenance Supplies	N
117	01-117-000-0000-6425	33.05	Eye Screws/Spring Snap/Chain	4871102	Repair & Maintenance Supplies	N
119	01-117-000-0000-6425	92.90	Bolts/Screws For Bldg Signs	4873933	Repair & Maintenance Supplies	N
118	01-117-000-0000-6425	12.86	Sevin Dust Shaker	4873978	Repair & Maintenance Supplies	N
120	01-117-000-0000-6425	16.07	Self Drilling Screws	4874403	Repair & Maintenance Supplies	N
121	01-117-000-0000-6425	21.46	GFI Outlet	4874958	Repair & Maintenance Supplies	N
122	01-117-000-0000-6425	48.27	Duct Tape/toilet Gasket/Grease	4876160	Repair & Maintenance Supplies	N
7118	RUNNINGS SUPPLY INC	290.06		9 Transactions		
117	DEPT Total:	399.91	Fairgrounds	2 Vendors	10 Transactions	
121	DEPT		Veteran Services			
6009	INNOVATIVE OFFICE SOLUTIONS LLC					
23	01-121-000-0000-6402	129.36	Office Supplies	IN2637880	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC	129.36		1 Transactions		
121	DEPT Total:	129.36	Veteran Services	1 Vendors	1 Transactions	
143	DEPT		License Bureau			
156	MINNESOTA DEPUTY REGISTRAR ASSOCIATION					
91	01-143-000-0000-6245	40.00	Reg Fee-J Betsinger		Dues & Registration Fees	N
156	MINNESOTA DEPUTY REGISTRAR ASSOCIATION	40.00		1 Transactions		
143	DEPT Total:	40.00	License Bureau	1 Vendors	1 Transactions	

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
5135	MINNESOTA SECRETARY OF STATE - NOT.						
94	01-201-000-0000-6245		120.00	Notary New-R Lewis		Dues & Registration Fees	N
95	01-201-000-0000-6245		120.00	Notray Renewal-B Rieger		Dues & Registration Fees	N
96	01-201-000-0000-6245		120.00	Notray Renewal-C Mead		Dues & Registration Fees	N
97	01-201-000-0000-6245		120.00	Notray Renewal-B Ward		Dues & Registration Fees	N
98	01-201-000-0000-6245		120.00	Notray Renewal-H Haun		Dues & Registration Fees	N
99	01-201-000-0000-6245		120.00	Notray Renewal-J Otto		Dues & Registration Fees	N
5135	MINNESOTA SECRETARY OF STATE - NOT.		720.00	6 Transactions			
201	DEPT Total:		720.00	County Sheriff's Office	1 Vendors	6 Transactions	
485	DEPT			County Public Health Nursing			
46410	CHILDREN'S MINNESOTA						
194	01-485-000-0000-6245		100.00	Registration Safe Travel		Dues & Registration Fees	N
46410	CHILDREN'S MINNESOTA		100.00	1 Transactions			
52052	GOLDEN TONGUE CONSULTANTS INC						
195	01-485-000-0000-6265		100.00	Interpreter Services-WIC	109694	Professional Services	N
				08/06/2019 08/06/2019			
52052	GOLDEN TONGUE CONSULTANTS INC		100.00	1 Transactions			
4430	MEYER/SKYLAR						
197	01-485-490-0000-6047		484.00	Chore Services ID#819374.01		Chore Services	Y
				07/03/2019 07/31/2019			
4430	MEYER/SKYLAR		484.00	1 Transactions			
485	DEPT Total:		684.00	County Public Health Nursing	3 Vendors	3 Transactions	
520	DEPT			County Parks			
6789	Anderson/Orin						
6	01-520-000-0000-6810		46.14	Campground Refund	6530	Refunds & Reimbursements	N
6789	Anderson/Orin		46.14	1 Transactions			
219	COUNTY OF MCLEOD						
159	01-520-000-0000-6204		697.07	July Credit Card Fees		Credit Card Fees	N
219	COUNTY OF MCLEOD		697.07	1 Transactions			

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	<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
520	DEPT Total:			743.21	County Parks	2 Vendors	2 Transactions
603	DEPT				County Extension		
	6009	INNOVATIVE OFFICE SOLUTIONS LLC					
24		01-603-000-0000-6402		3.44	Binder	IN2624296	Office Supplies N
	6009	INNOVATIVE OFFICE SOLUTIONS LLC		3.44	1 Transactions		
	5900	REGENTS OF THE UNIVERSITY OF MINNES					
110		01-603-000-0000-6265		1,373.06	Summer Intern-Kylee Sherod	0300023156	Professional Services N
	5900	REGENTS OF THE UNIVERSITY OF MINNES		1,373.06	1 Transactions		
603	DEPT Total:			1,376.50	County Extension	2 Vendors	2 Transactions
1	Fund Total:			156,101.14	General Revenue Fund		134 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT		...			
3754	MCLEOD SIBLEY HEALTH INSURANCE					
182	03-000-000-0000-2045	16,775.25	Medical Premium		Health Insurance Payable	N
			09/01/2019 09/30/2019			
3754	MCLEOD SIBLEY HEALTH INSURANCE	16,775.25	1 Transactions			
3028	MINNESOTA CHILD SUPPORT PAYMENT C					
172	03-000-000-0000-2056	276.88	Child Support	001498092001	Child Support Garnishment Payable	N
			08/04/2019 08/17/2019			
171	03-000-000-0000-2056	84.91	Child Support	001555467301	Child Support Garnishment Payable	N
			08/04/2019 08/17/2019			
3028	MINNESOTA CHILD SUPPORT PAYMENT C	361.79	2 Transactions			
0	DEPT Total:	17,137.04	...	2 Vendors	3 Transactions	
310	DEPT		Highway Maintenance			
6051	M R SIGN COMPANY INC					
101	03-310-000-0000-6503	533.70	County Route Mkr Sign (12)	205354	Traffic Signs & Post	N
100	03-310-000-0000-6503	1,461.74	No Passing Sign (24)	205354	Traffic Signs & Post	N
6051	M R SIGN COMPANY INC	1,995.44	2 Transactions			
252	WM MUELLER & SONS INC					
176	03-310-000-0000-6506	866.15	Patching Material	247246	Bituminous Material	N
177	03-310-000-0000-6506	1,241.71	Patching Material	247374	Bituminous Material	N
178	03-310-000-0000-6506	1,453.50	Patching Material	247549	Bituminous Material	N
179	03-310-000-0000-6506	1,447.55	Patching Material	247636	Bituminous Material	N
252	WM MUELLER & SONS INC	5,008.91	4 Transactions			
310	DEPT Total:	7,004.35	Highway Maintenance	2 Vendors	6 Transactions	
330	DEPT		Highway Administration			
1857	METRO SALES INC					
162	03-330-000-0000-6321	122.57	Copier Maint MPC5503-Hwy	INV1410807	Maintenance Agreements	N
1857	METRO SALES INC	122.57	1 Transactions			
5543	TRANE US INC					
143	03-330-000-0000-6265	394.00	Prof Services-Unit Online	310171381	Professional Services	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
5543	TRANE US INC		394.00	1 Transactions		
330	DEPT Total:		516.57	Highway Administration	2 Vendors	2 Transactions
340	DEPT			Highway Equipment Maintenance		
8	4286 BAUER BUILT					
	03-340-000-0000-6563		1,970.20	Tires	180251782	Tires, Tubes & Batteries N
	4286 BAUER BUILT		1,970.20	1 Transactions		
	4265 BOYER FORD TRUCKS					
11	03-340-000-0000-6425		254.74	Parts	23642D	Repair & Maintenance Supplies N
	4265 BOYER FORD TRUCKS		254.74	1 Transactions		
	4433 KEVIN'S TOWING & RECOVERY					
37	03-340-000-0000-6350		195.00	Tow Truck #1303	24	Other Services & Charges N
	4433 KEVIN'S TOWING & RECOVERY		195.00	1 Transactions		
	6027 NORTHERN STATES SUPPLY INC					
102	03-340-000-0000-6425		199.99	Parts	1357298	Repair & Maintenance Supplies N
	6027 NORTHERN STATES SUPPLY INC		199.99	1 Transactions		
	6794 Olsen Chain & Cable Inc					
106	03-340-000-0000-6303		660.05	Hoist Inspection/Repair	641661	Repair & Maintenance Services N
	6794 Olsen Chain & Cable Inc		660.05	1 Transactions		
	1312 RUFFRIDGE JOHNSON EQUIP CO INC					
113	03-340-000-0000-6425		417.43	Parts	IA14701	Repair & Maintenance Supplies N
	1312 RUFFRIDGE JOHNSON EQUIP CO INC		417.43	1 Transactions		
	432 SAMS TIRE SERVICE					
123	03-340-000-0000-6563		24.95	Tire Repair	153597	Tires, Tubes & Batteries N
	432 SAMS TIRE SERVICE		24.95	1 Transactions		
	495 ZIEGLER INC					
153	03-340-000-0000-6425		265.59	Parts	PC002087935	Repair & Maintenance Supplies N
	495 ZIEGLER INC		265.59	1 Transactions		

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	<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
340	DEPT Total:			3,987.95	Highway Equipment Maintenance	8 Vendors	8 Transactions
3	Fund Total:			28,645.91	Road & Bridge Fund		19 Transactions

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5 Solid Waste Fund

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	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
391	DEPT				Solid Waste Tip Fee			
	136	HUTCHINSON CO-OP						
20		05-391-000-0000-6350		42.07	Diesel Fuel	1231642	Other Services & Charges	N
	136	HUTCHINSON CO-OP		42.07	1 Transactions			
	3754	MCLEOD SIBLEY HEALTH INSURANCE						
183		05-391-000-0000-2045		1,200.00	Medical Premium 09/01/2019 09/30/2019		Health Insurance Payable	N
	3754	MCLEOD SIBLEY HEALTH INSURANCE		1,200.00	1 Transactions			
	4170	WASTE MANAGEMENT OF WI MN						
146		05-391-000-0000-6257		114.26	Illegal Dump	0017480-1702-5	Sewer, Water & Garbage Removal	N
	4170	WASTE MANAGEMENT OF WI MN		114.26	1 Transactions			
	4147	WEST CENTRAL SANITATION INC						
148		05-391-000-0000-6259		10,435.76	OCC/Recycling 07/01/2019 07/31/2019	11530999	Recycling	N
149		05-391-000-0000-6258		1,436.76	School Recycling 07/01/2019 07/31/2019	11531932	School Recycling	N
150		05-391-000-0000-6259		38,592.55	Valet Services/Collection 07/01/2019 07/31/2019	11531932	Recycling	N
	4147	WEST CENTRAL SANITATION INC		50,465.07	3 Transactions			
391	DEPT Total:			51,821.40	Solid Waste Tip Fee	4 Vendors	6 Transactions	
393	DEPT				Materials Recovery Facility			
	593	BENNETT MATERIAL HANDLING						
9		05-393-000-0000-6560		339.31	Forklift Rental 08/09/2019 08/15/2019	01R4871210	Repair & Maintenance - Equipment	N
10		05-393-000-0000-6560		339.31	Forklift Rental 08/16/2019 08/22/2019	01R4874540	Repair & Maintenance - Equipment	N
	593	BENNETT MATERIAL HANDLING		678.62	2 Transactions			
	6645	Dem-Con						
16		05-393-000-0000-6412		55,277.06	Tip @ 73/T 07/01/2019 07/31/2019	3886	Fiber Recovery	N
17		05-393-000-0000-6412		28,797.08-	Rebate 07/01/2019 07/31/2019	3886	Fiber Recovery	N

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5 Solid Waste Fund

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
6645	Dem-Con		26,479.98	2 Transactions		
54	6777 MBI-Mr. Bults Inc					
	05-393-000-0000-6257		2,025.00	Hauling Residue	349838	Sewer, Water & Garbage Removal N
	6777 MBI-Mr. Bults Inc		2,025.00	1 Transactions		
	4170 WASTE MANAGEMENT OF WI MN					
145	05-393-000-0000-6257		5,450.56	Recycling Residue Garbage	0017487-1702-0	Sewer, Water & Garbage Removal N
147	05-393-000-0000-6257		3,380.23	Recycling Residue Garbage	7292714-1593-1	Sewer, Water & Garbage Removal N
	4170 WASTE MANAGEMENT OF WI MN		8,830.79	2 Transactions		
	4147 WEST CENTRAL SANITATION INC					
151	05-393-000-0000-6269		32,402.59	July Single Sort 714.50 T	11534042	Contracts N
152	05-393-000-0000-6269		3,676.13	July Source Separated	11534042	Contracts N
	4147 WEST CENTRAL SANITATION INC		36,078.72	2 Transactions		
393	DEPT Total:		74,093.11	Materials Recovery Facility	5 Vendors	9 Transactions
397	DEPT			Household Hazardous Waste		
	4435 ACCOUNT CONTROL TECHNOLOGY INC					
154	05-397-000-0000-2055		48.40	Garnishment		Garnishments Payable N
				08/04/2019 08/17/2019		
	4435 ACCOUNT CONTROL TECHNOLOGY INC		48.40	1 Transactions		
	1386 CENTRA CARE HEALTH SYSTEM					
12	05-397-000-0000-6350		641.00	Exit Medical Monitoring-EA	CC103548348	Other Services & Charges Y
	1386 CENTRA CARE HEALTH SYSTEM		641.00	1 Transactions		
	3205 LUMINAIRE ENVIRONMENTAL& TECH INC					
51	05-397-000-0000-6259		627.06	FLB Disposal	5553	Recycling N
	3205 LUMINAIRE ENVIRONMENTAL& TECH INC		627.06	1 Transactions		
	3754 MCLEOD SIBLEY HEALTH INSURANCE					
184	05-397-000-0000-2045		1,144.00	Medical Premium		Health Insurance Payable N
				09/01/2019 09/30/2019		
	3754 MCLEOD SIBLEY HEALTH INSURANCE		1,144.00	1 Transactions		
	3028 MINNESOTA CHILD SUPPORT PAYMENT C					
173	05-397-000-0000-2056		277.98	Child Support	001492611501	Child Support Garnishment Payable N

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5 Solid Waste Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
				08/04/2019 08/17/2019		
3028	MINNESOTA CHILD SUPPORT PAYMENT C		277.98	1 Transactions		
397	DEPT Total:		2,738.44	Household Hazardous Waste	5 Vendors	5 Transactions
5	Fund Total:		128,652.95	Solid Waste Fund		20 Transactions

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11 Human Service Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
420	DEPT		Income Maintenance			
3754	MCLEOD SIBLEY HEALTH INSURANCE					
185	11-420-000-0000-2045	15,049.61	Medical Premium		Health Insurnace Payable	N
			09/01/2019 09/30/2019			
	3754 MCLEOD SIBLEY HEALTH INSURANCE	15,049.61	1 Transactions			
2589	SHI INTERNATIONAL CORP					
199	11-420-600-0010-6612	10.83	Shipping Docking Stations	B09555742	Capital - \$100 - \$5,000 (Inventory)	N
200	11-420-640-0010-6612	75.84	Shipping Docking Stations	B09555742	Capital - \$100 - \$5,000 (Inventory)	N
	2589 SHI INTERNATIONAL CORP	86.67	2 Transactions			
420	DEPT Total:	15,136.28	Income Maintenance	2 Vendors	3 Transactions	
430	DEPT		Individual & Family Social Services			
3754	MCLEOD SIBLEY HEALTH INSURANCE					
186	11-430-000-0000-2045	43,348.89	Medical Premium		Health Insurance Payable	N
			09/01/2019 09/30/2019			
	3754 MCLEOD SIBLEY HEALTH INSURANCE	43,348.89	1 Transactions			
3028	MINNESOTA CHILD SUPPORT PAYMENT C					
174	11-430-000-0000-2056	230.73	Child Support	001486828601	Child Support Garnishment Payable	N
			08/04/2019 08/17/2019			
	3028 MINNESOTA CHILD SUPPORT PAYMENT C	230.73	1 Transactions			
2589	SHI INTERNATIONAL CORP					
201	11-430-700-0010-6605	10.83	Shipping Docking Stations	B09555742	SSIS Equipment, Training, Etc	N
198	11-430-700-0010-6612	195.00	Shipping Docking Stations	B09555742	Capital - \$100 - \$5,000 (Inventory)	N
	2589 SHI INTERNATIONAL CORP	205.83	2 Transactions			
430	DEPT Total:	43,785.45	Individual & Family Social Services	3 Vendors	4 Transactions	
450	DEPT		Tri-Star			
4187	COAST PROFESSIONAL INC					
158	11-450-000-0000-2055	228.47	Garnishment		Garnishments Payable	N
			08/04/2019 08/17/2019			
	4187 COAST PROFESSIONAL INC	228.47	1 Transactions			
3754	MCLEOD SIBLEY HEALTH INSURANCE					

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11 Human Service Fund

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Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
187	11-450-000-0000-2045		9,700.00	Medical Premium		Health Insurance Payable
				09/01/2019 09/30/2019		
				1 Transactions		
3754	MCLEOD SIBLEY HEALTH INSURANCE		9,700.00			
450	DEPT Total:		9,928.47	Tri-Star	2 Vendors	2 Transactions
11	Fund Total:		68,850.20	Human Service Fund		9 Transactions

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20 County Ditch Fund

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
620	DEPT		County Ditch #3			
5876	LUEDTKE CONTRACTING LLC					
50	20-620-000-0000-6302	6,875.00	Culvert Replacement CD03	2756	Construction & Repairs	Y
5876	LUEDTKE CONTRACTING LLC	6,875.00	1 Transactions			
620	DEPT Total:	6,875.00	County Ditch #3	1 Vendors	1 Transactions	
626	DEPT		County Ditch #13			
5056	JACOBS/JOE					
25	20-626-000-0000-6302	5,082.50	Redetermination Hours 107	07119-594670	Construction & Repairs	Y
26	20-626-000-0000-6302	864.20	Redetermination Miles 1490	07119-594670	Construction & Repairs	Y
5056	JACOBS/JOE	5,946.70	2 Transactions			
626	DEPT Total:	5,946.70	County Ditch #13	1 Vendors	2 Transactions	
649	DEPT		County Ditch #40			
6785	Giehtbrock/David E					
18	20-649-000-0000-6302	8,293.00	Acquistion One Rod Buffer	11.005.0800	Construction & Repairs	S
6785	Giehtbrock/David E	8,293.00	1 Transactions			
649	DEPT Total:	8,293.00	County Ditch #40	1 Vendors	1 Transactions	
650	DEPT		County Ditch #63			
5056	JACOBS/JOE					
27	20-650-000-0000-6302	1,686.25	Redetermination Hours 35.5	070819-195943	Construction & Repairs	Y
28	20-650-000-0000-6302	273.18	Redetermination Miles 471	070819-195943	Construction & Repairs	Y
5056	JACOBS/JOE	1,959.43	2 Transactions			
650	DEPT Total:	1,959.43	County Ditch #63	1 Vendors	2 Transactions	
651	DEPT		County Ditch #64			
5056	JACOBS/JOE					
29	20-651-000-0000-6302	1,045.00	Redetermination Hours 22	08072019-11789	Construction & Repairs	Y
30	20-651-000-0000-6302	133.98	Redetermination Miles 213	08072019-11789	Construction & Repairs	Y
5056	JACOBS/JOE	1,178.98	2 Transactions			

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20 County Ditch Fund

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Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
651	DEPT Total:			1,178.98	County Ditch #64	1 Vendors	2 Transactions
20	Fund Total:			24,253.11	County Ditch Fund		8 Transactions

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21 SWCD Fund

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
696	DEPT		SWCD			
3754	MCLEOD SIBLEY HEALTH INSURANCE					
188	21-696-000-0000-2045		2,302.00	Medical Premium		Health Insurance Payable
				09/01/2019	09/30/2019	
	3754	MCLEOD SIBLEY HEALTH INSURANCE	2,302.00	1 Transactions		
696	DEPT Total:		2,302.00	SWCD	1 Vendors	1 Transactions
697	DEPT		Drainage Inspector			
3754	MCLEOD SIBLEY HEALTH INSURANCE					
189	21-697-000-0000-2045		628.00	Medical Premium		Health Insurance Payable
				09/01/2019	09/30/2019	
	3754	MCLEOD SIBLEY HEALTH INSURANCE	628.00	1 Transactions		
697	DEPT Total:		628.00	Drainage Inspector	1 Vendors	1 Transactions
21	Fund Total:		2,930.00	SWCD Fund		2 Transactions

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25 Special Revenue Fund

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
101	DEPT		County Recorder			
5251	INFORMATION SYSTEMS CORP					
21	25-101-000-0000-6350	2,070.00	Cannon Maintenance x 3	10604	Other Services & Charges	N
5251	INFORMATION SYSTEMS CORP	2,070.00	1 Transactions			
101	DEPT Total:	2,070.00	County Recorder	1 Vendors	1 Transactions	
205	DEPT		Conceal & Carry Permit			
3754	MCLEOD SIBLEY HEALTH INSURANCE					
190	25-205-000-0000-2045	179.00	Medical Premium		Health Insurance Payable	N
			09/01/2019 09/30/2019			
3754	MCLEOD SIBLEY HEALTH INSURANCE	179.00	1 Transactions			
205	DEPT Total:	179.00	Conceal & Carry Permit	1 Vendors	1 Transactions	
220	DEPT		Boat & Water Safety - Grant			
3754	MCLEOD SIBLEY HEALTH INSURANCE					
191	25-220-000-0000-2045	86.80	Medical Premium		Health Insurance Payable	N
			09/01/2019 09/30/2019			
3754	MCLEOD SIBLEY HEALTH INSURANCE	86.80	1 Transactions			
220	DEPT Total:	86.80	Boat & Water Safety - Grant	1 Vendors	1 Transactions	
252	DEPT		Jail Canteen Account			
392	GLENCOE POST OFFICE					
144	25-252-000-0000-6205	440.00	8 Rolls Of Stamps	J09221	Postage & Postal Box Rental	N
392	GLENCOE POST OFFICE	440.00	1 Transactions			
252	DEPT Total:	440.00	Jail Canteen Account	1 Vendors	1 Transactions	
614	DEPT		Wetlands Administration Grant			
3754	MCLEOD SIBLEY HEALTH INSURANCE					
192	25-614-000-0000-2045	673.25	Medical Premium		Health Insurance Payable	N
			09/01/2019 09/30/2019			
3754	MCLEOD SIBLEY HEALTH INSURANCE	673.25	1 Transactions			

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25 Special Revenue Fund

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	<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
614	DEPT Total:			673.25	Wetlands Administration Grant	1 Vendors	1 Transactions
886	DEPT			County Feedlot Program			
	3754	MCLEOD SIBLEY HEALTH INSURANCE					
193		25-886-000-0000-2045		565.20	Medical Premium		Health Insurance Payable N
				09/01/2019	09/30/2019		
	3754	MCLEOD SIBLEY HEALTH INSURANCE		565.20	1 Transactions		
886	DEPT Total:			565.20	County Feedlot Program	1 Vendors	1 Transactions
25	Fund Total:			4,014.25	Special Revenue Fund		6 Transactions

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86 Trust & Agency Fund

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	<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
956	DEPT			Sales Tax			
	6789	Anderson/Orin					
7		86-956-000-0000-6810		3.86	Tax Refund	6530	Refunds & Reimbursements N
	6789	Anderson/Orin		3.86	1 Transactions		
956	DEPT Total:			3.86	Sales Tax	1 Vendors	1 Transactions
975	DEPT			DNR Clearing Account			
	509	MINNESOTA DNR					
92		86-975-000-0000-6850		2,353.48	DNR 08/06/2019 08/12/2019		Collections for Other Agencies N
93		86-975-000-0000-6850		353.00	DNR 08/12/2019 08/19/2019		Collections for Other Agencies N
	509	MINNESOTA DNR		2,706.48	2 Transactions		
975	DEPT Total:			2,706.48	DNR Clearing Account	1 Vendors	2 Transactions
86	Fund Total:			2,710.34	Trust & Agency Fund		3 Transactions
	Final Total:			416,157.90	89 Vendors	201 Transactions	

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



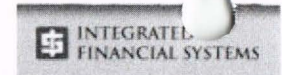
Recap by Fund	<u>Fund</u>	<u>Amount</u>	<u>Name</u>	
	1	156,101.14	General Revenue Fund	
	3	28,645.91	Road & Bridge Fund	
	5	128,652.95	Solid Waste Fund	
	11	68,850.20	Human Service Fund	
	20	24,253.11	County Ditch Fund	
	21	2,930.00	SWCD Fund	
	25	4,014.25	Special Revenue Fund	
	86	2,710.34	Trust & Agency Fund	
	All Funds	416,157.90	Total	Approved by,
			
			

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General Revenue Fund

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
6024	APCO INTERNATIONAL						
	01-201-202-0000-6360		30.00	5th Edition CTO Recert - KH	624112	Training - Communications/Records	N
6024	APCO INTERNATIONAL		30.00	1 Transactions			
1242	ASSOCIATION OF TRAINING						
	01-201-206-0000-6360		550.00	Olson - FTO Basic	114099480	Training - Patrol	N
				10/21/2019 10/25/2019			
1242	ASSOCIATION OF TRAINING		550.00	1 Transactions			
1505	AUTO VALUE						
	03-340-000-0000-6590		104.89	Mech Shop Supplies	44111978	Tools & Shop Materials	N
	03-340-000-0000-6590		50.60	Mech Shop Supplies	44112044	Tools & Shop Materials	N
	03-340-000-0000-6590		19.90	Mech Shop Supplies	44112184	Tools & Shop Materials	N
	03-340-000-0000-6590		104.89	Mech Shop Supplies	44112305	Tools & Shop Materials	N
	03-340-000-0000-6425		155.46	Parts	44112339	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		11.95	Parts	44112340	Repair & Maintenance Supplies	N
	03-340-000-0000-6590		45.08	Mech Shop Supplies	44112341	Tools & Shop Materials	N
	03-340-000-0000-6590		18.99	Mech Shop Supplies	44112388	Tools & Shop Materials	N
	03-340-000-0000-6425		159.87	Parts	44112587	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		142.07	Parts	44112673	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		55.14	Parts	44112681	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		440.18	Parts	44113169	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		62.04	Parts	44113176	Repair & Maintenance Supplies	N
	03-340-000-0000-6590		79.99	Mech Shop Supplies	44113303	Tools & Shop Materials	N
	03-340-000-0000-6425		54.16	Parts	44113518	Repair & Maintenance Supplies	N
1505	AUTO VALUE		979.99	15 Transactions			
604	B & B TIRE AND AUTO REPAIR LLC						
	01-201-000-0000-6327		39.86	#179 O/C	17442	General Auto Maintenance	Y
	01-201-000-0000-6327		206.11	#173 O/C Wiper blades Air Filtr	17517	General Auto Maintenance	Y
604	B & B TIRE AND AUTO REPAIR LLC		245.97	2 Transactions			
5051	BAKER/TONY						
	01-520-000-0000-6810		46.14	REFUND CAMPGROUND	6596	Refunds & Reimbursements	N
	86-956-000-0000-6810		3.86	REFUND CAMPGROUND TAX	6596	Refunds & Reimbursements	N
5051	BAKER/TONY		50.00	2 Transactions			
6804	BEALS/SUSAN						

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General Revenue Fund

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Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-520-000-0000-6810		46.14	Refund Campground	6644	Refunds & Reimbursements	N
	86-956-000-0000-6810		3.86	Refund Campground Tax	6644	Refunds & Reimbursements	N
6804	BEALS/SUSAN		50.00	2 Transactions			
593	BENNETT MATERIAL HANDLING						
	05-393-000-0000-6560		339.31	Forklift Rental 08/23/2019 08/29/2019	01R4877800	Repair & Maintenance - Equipment	N
	05-393-000-0000-6560		316.51	Forklift Repairs	01S4877400	Repair & Maintenance - Equipment	N
593	BENNETT MATERIAL HANDLING		655.82	2 Transactions			
2544	BIG DONS CARTHEDRAL						
	01-201-000-0000-6327		50.96	#175 O/C	38807	General Auto Maintenance	N
2544	BIG DONS CARTHEDRAL		50.96	1 Transactions			
6679	Blommel/Marj						
	01-520-000-0000-6810		18.07	Campground Refund	6547	Refunds & Reimbursements	N
	86-956-000-0000-6810		1.93	Tax Refund	6547	Refunds & Reimbursements	N
6679	Blommel/Marj		20.00	2 Transactions			
1886	BMO						
	01-005-000-0000-6350		68.87	Amazon	4885	Other Services & Charges	N
	01-005-000-0000-6350		47.15	Walmart	4885	Other Services & Charges	N
	01-005-000-0000-6350		125.00	McLeod County Fair	4885	Other Services & Charges	N
	01-005-000-0000-6350		25.65	Franklin Printing	4885	Other Services & Charges	N
	01-031-000-0000-6450		384.00	Survey Monkey Subscription	1741	Subscriptions	N
	01-031-000-0000-6450		29.99	Adobe Stock	4885	Subscriptions	N
	01-031-000-0000-6450		534.68	Ruttgers Bay Lake Lodge	4885	Subscriptions	N
	01-031-000-0000-6450		534.68	Ruttgers Bay Lake Lodge	4885	Subscriptions	N
	01-065-000-0000-6402		15.58	Amazon	1692	Office Supplies	N
	01-065-000-0000-6402		69.99	Amazon	1692	Office Supplies	N
	01-076-000-0000-6205		238.65	USPS	9909	Postage & Postal Box Rental	N
	01-091-000-0000-6245		120.00	MN Secretary Of State	1733	Dues & Registration Fees	N
	01-091-000-0000-6245		120.00	MN Secretary Of State	1733	Dues & Registration Fees	N
	01-091-000-0000-6245		120.00	MN Secretary Of State	1733	Dues & Registration Fees	N
	01-103-000-0000-6245		525.00	MAAO	0404	Dues & Registration Fees	N
	01-103-000-0000-6336		179.64	Sugar Lake Lodge	0404	Meals, Lodging, Parking & Miscellaneous	N
	01-103-000-0000-6450		22.86	Been Verified	0404	Subscriptions	N
	01-111-000-0000-6425		48.02	Global Industrial	2690	Repair & Maintenance Supplies	N

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<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	01-117-000-0000-6425		100.37 Northern Safety	1766	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		28.02 Menards	1766	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		37.86 Menards	1766	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		13.72 Menards	1766	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		10.25 Menards	1766	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		53.67 Sears	1766	Repair & Maintenance Supplies	N
	01-117-000-0000-6455		25.00 Walmart	1766	Motor Fuels & Lubrication	N
	01-201-000-0000-6402		17.88 Amazon	1683	Office Supplies	N
	01-201-000-0000-6402		36.99 Amazon	5114	Office Supplies	N
	01-201-000-0000-6402		91.92 Amazon	5114	Office Supplies	N
	01-201-201-0000-6335		50.00 BCA Training Education	5114	Mileage Expense	N
	01-201-206-0000-6360		75.00 BCA Training Education	5114	Training - Patrol	N
	01-251-000-0000-6460		95.94 Amazon	1683	Jail Supplies	N
	01-251-000-0000-6402		12.99 Amazon	5114	Office Supplies	N
	01-485-000-0000-6336		13.00 U Of M parking	0891	Meals, Lodging, Parking & Miscellaneous	N
	01-485-000-0000-6336		17.00 7 Corners Mpls	0891	Meals, Lodging, Parking & Miscellaneous	N
	01-485-000-0000-6336		12.00 U Of M parking	0891	Meals, Lodging, Parking & Miscellaneous	N
	01-485-000-0000-6336		249.58 Arrowwood Resort	3770	Meals, Lodging, Parking & Miscellaneous	N
	01-485-000-0000-6336		249.58 Arrowwood Resort	3770	Meals, Lodging, Parking & Miscellaneous	N
	01-485-000-0000-6336		5.00 DECC Dulth	3770	Meals, Lodging, Parking & Miscellaneous	N
	01-485-000-0000-6336		152.59 Duluth Holiday Inn	3770	Meals, Lodging, Parking & Miscellaneous	N
	01-485-000-0000-6245		11.79 Healthy Learning	4414	Dues & Registration Fees	N
	01-485-000-0000-6245		79.00 MN State Colleges	4414	Dues & Registration Fees	N
	01-485-000-0000-6245		100.00 MN Sheriffs Assn	4414	Dues & Registration Fees	N
	01-485-000-0000-6245		83.00 INR Seminars	4414	Dues & Registration Fees	N
	01-485-000-0000-6245		11.79 Healthy Learning	4414	Dues & Registration Fees	N
	01-485-000-0000-6245		11.79 Healthy Learning	4414	Dues & Registration Fees	N
	01-485-000-0000-6364		195.00 Healthsource Solutions	4414	County Employee Wellness Committee	N
	01-485-000-0000-6364		9.66 Dollar Tree	4414	County Employee Wellness Committee	N
	01-485-000-0000-6364		19.90 Walmart	4414	County Employee Wellness Committee	N
	01-485-000-0000-6402		10.58 Newegg	4414	Office Supplies	N
	01-485-000-0000-6409		73.33 Amazon	4414	Grant Funded Supplies	N
	01-485-000-0000-6409		109.99 Amazon	4414	Grant Funded Supplies	N
	01-485-000-0000-6409		239.99 Amazon	4414	Grant Funded Supplies	N
	01-485-000-0000-6409		313.79 Amazon	4414	Grant Funded Supplies	N
	01-485-000-0000-6409		159.99 Amazon	4414	Grant Funded Supplies	N
	01-485-000-0000-6409		106.22 Amazon	4414	Grant Funded Supplies	N
	01-485-000-0000-6409		16.79 Amazon	4414	Grant Funded Supplies	N

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-520-000-0000-6203		61.69	Northland Connect	1741	Communications	N
	01-603-000-0000-6351		137.90	Shop 4-H	5312	After School Program	N
	01-603-000-0000-6351		129.12	Walmart	5312	After School Program	N
	01-603-000-0000-6351		3.88	Walmart	5312	After School Program	N
	01-603-000-0000-6351		15.52	Walmart	5312	After School Program	N
	01-603-000-0000-6351		37.31	Walmart	5312	After School Program	N
	01-603-000-0000-6351		6.82	Walmart	5312	After School Program	N
	01-603-000-0000-6402		140.00	Neopost	5312	Office Supplies	N
	03-105-000-0000-6245		275.00	MN GIS/LIS Consortium	0917	Dues & Registration Fees	N
	03-105-000-0000-6245		275.00	MN GIS/LIS Consortium	0917	Dues & Registration Fees	N
	03-310-000-0000-6504		100.00	MNDNR-MPARS	0917	Culverts	N
	03-330-000-0000-6205		55.00	USPS	0917	Postage & Postal Box Rental	N
	03-330-000-0000-6245		120.00	MN Secretray Of State	0917	Dues & Registration Fees	N
	03-340-000-0000-6590		181.83	Snap-On Industrial	9945	Tools & Shop Materials	N
	05-397-000-0000-6402		454.90	Jet	1691	Office Supplies	N
	05-397-000-0000-6402		454.90	Jet	1691	Office Supplies	N
	05-397-000-0000-6402		2,800.96	Uline Ship	1691	Office Supplies	N
	11-420-640-0010-6612		138.24	Amazon	0883	Capital - \$100 - \$5,000 (Inventory)	N
	11-420-600-0010-6402		10.68	Neopost	2690	Office Supplies	N
	11-430-709-0009-6336		366.68	Canal Park Lodge	0883	Meals, Lodging & Parking - Tech Staff	N
	11-430-763-6410-6810		13.88	Amazon	0883	Refunds & Reimbursements	N
	11-430-709-0000-6033		1,000.00	JMS Custom Services	0940	Mental Hlth Pilot Project -Discretionary	N
	11-430-709-0000-6033		82.73	Victoria Hutchinson	0940	Mental Hlth Pilot Project -Discretionary	N
	11-430-741-4030-6071		137.78	Hutch Bowl/Squeakys	0940	Client Outreach - CSP	N
	11-430-741-4030-6071		6.31	Walmart	0940	Client Outreach - CSP	N
	11-430-741-4030-6071		15.00	Dollar Tree	0940	Client Outreach - CSP	N
	11-430-741-4030-6071		30.70	Walmart	0940	Client Outreach - CSP	N
	11-430-741-4030-6071		39.12	Hobby Lobby	0940	Client Outreach - CSP	N
	11-430-741-4030-6071		119.91	Wheel Fun Rentals	0940	Client Outreach - CSP	N
	11-430-741-4030-6071		129.00	Minnesota	0940	Client Outreach - CSP	N
	11-430-741-4030-6071		32.11	Subway	0940	Client Outreach - CSP	N
	11-430-741-4030-6071		69.80	American Lodging & Sites	0940	Client Outreach - CSP	N
	11-430-700-0010-6402		24.92	Neopost	2690	Office Supplies	N
	11-430-709-0000-6402		22.42	Amazon	5304	Office Supplies	N
	11-430-710-1070-6029		13.43	Burger King	5304	CW Holds - Medical Costs	N
	11-430-710-1190-6056		8.95	McLeod County Sheriff	5304	Court Ordered Children/Custody Studies	N
	11-430-710-1190-6056		85.52	McLeod County Sheriff	5304	Court Ordered Children/Custody Studies	N
	11-430-710-1190-6056		20.00	City Of Milw Vital	5304	Court Ordered Children/Custody Studies	N

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	21-696-000-0000-6425		59.46 Sams Tire Services	8749	Repair & Maintenance Supplies	N
	25-205-000-0000-6350		89.38 Amazon	5114	Other Services & Charges	N
	25-223-000-0000-6336		388.68 Chase On The Lake	5114	Meals, Lodging, Parking & Miscellaneous	N
	25-224-000-0000-6350		52.14 Target	1717	Other Services & Charges	N
	25-252-000-0000-6460		34.63 Amazon	1683	Jail Supplies	N
	25-252-000-0000-6460		29.97 Amazon	1683	Jail Supplies	N
	25-252-000-0000-6460		31.73 Amazon	1683	Jail Supplies	N
1886	BMO		14,385.97 101 Transactions			
6805	BOLL/PAT					
	01-520-000-0000-6810		18.07 Refund Campground	6642	Refunds & Reimbursements	N
	86-956-000-0000-6810		1.93 Refund Campground Tax	6642	Refunds & Reimbursements	N
6805	BOLL/PAT		20.00 2 Transactions			
5906	CENTURYLINK					
	01-520-000-0000-6203		80.30 525 Caretaker Office Phone 08/18/2019 09/17/2019	313540758	Communications	N
	01-520-000-0000-6203		68.93 525 Shop 08/18/2019 09/17/2019	314102204	Communications	N
	21-696-000-0000-6203		157.79 Services 08/18/2019 09/17/2019	314187619	Communications	N
5906	CENTURYLINK		307.02 3 Transactions			
134	CITY OF HUTCHINSON					
	01-201-000-0000-6455		127.67 Fuel-August	43565	Motor Fuels & Lubrication	N
	86-961-000-0000-6850		6,912.00 Special Assessment	23.106.0260	Collections for Other Agencies	N
134	CITY OF HUTCHINSON		7,039.67 2 Transactions			
182	CPS TECHNOLOGY SOLUTIONS					
	01-065-000-0000-6404		3,850.00 ISeries Disk Replacement	377276	Computer Supplies	N
182	CPS TECHNOLOGY SOLUTIONS		3,850.00 1 Transactions			
4445	DEVELOPMENTAL IMPACT LLC					
	01-485-000-0000-6350		345.00 Reflective Practice 08/23/2019 08/23/2019	30468	Other Services & Charges	N
4445	DEVELOPMENTAL IMPACT LLC		345.00 1 Transactions			
704	DOBRATZ HANTGE CHAPEL					

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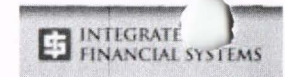
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<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	01-201-000-0000-6215		935.00	Removal Bag Transport TM 08/29/2019 08/29/2019	ICR 19-7870	Transportation Expense for Autopsies	Y
704	DOBRATZ HANTGE CHAPEL		935.00	1 Transactions			
6141	DS SOLUTIONS INC						
	01-085-000-0000-6350		500.00	Election Judge Learning Mgmt	12182	Other Services & Charges	N
6141	DS SOLUTIONS INC		500.00	1 Transactions			
3168	ECO TECH						
	05-397-000-0000-6269		1,625.58	E-Waste Recycling 08/02/2019 08/23/2019		Contracts	N
3168	ECO TECH		1,625.58	1 Transactions			
4635	EMPLOYEE RELATIONS INC						
	01-031-000-0000-6350		197.55	Background Checks	85978	Other Services & Charges	N
4635	EMPLOYEE RELATIONS INC		197.55	1 Transactions			
1803	FASTENAL COMPANY						
	03-310-000-0000-6503		6.23	Sign Shop Supplies	MNHUT159857	Traffic Signs & Post	N
	03-310-000-0000-6503		34.96	Sign Shop Supplies	MNHUT160004	Traffic Signs & Post	N
	03-310-000-0000-6503		1,266.40	Sign Shop Supplies	MNHUT160184	Traffic Signs & Post	N
1803	FASTENAL COMPANY		1,307.59	3 Transactions			
3375	FOSTER MECHANICAL						
	01-111-000-0000-6303		596.78	Plumbing Services	12355	Repair & Maintenance Services	N
3375	FOSTER MECHANICAL		596.78	1 Transactions			
91	FRANKLIN PRINTING INC						
	01-609-000-0000-6241		72.41	3 Part SV Forms	26514	Printing & Publishing	N
91	FRANKLIN PRINTING INC		72.41	1 Transactions			
337	GALLS AN ARAMARK COMPANY						
	01-201-000-0000-6145		360.00	Hat Badges	013394364	Uniform Allowance	N
337	GALLS AN ARAMARK COMPANY		360.00	1 Transactions			
3384	GRAINGER						
	01-111-000-0000-6425		8.80	Plug In CFL	9278196523	Repair & Maintenance Supplies	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3384	GRAINGER		8.80	1 Transactions		
5362	GRAYBAR					
	01-065-000-0000-6404		181.31	Replacement Battery Cartridge	9311755214	Computer Supplies N
5362	GRAYBAR		181.31	1 Transactions		
5390	HARLANS AUTO REPAIR					
	01-201-000-0000-6327		67.70	#171 O/C	2091	General Auto Maintenance Y
5390	HARLANS AUTO REPAIR		67.70	1 Transactions		
1930	HERALD JOURNAL PUBLISHING INC					
	01-609-000-0000-6241		161.10	Lgl Publ (PAC)		Printing & Publishing N
1930	HERALD JOURNAL PUBLISHING INC		161.10	1 Transactions		
6760	Hertzog/Randy					
	01-485-490-0000-6047		132.80	Chore Services ID #815248.01 08/06/2019 08/22/2019		Chore Services N
6760	Hertzog/Randy		132.80	1 Transactions		
869	HILLYARD HUTCHINSON					
	01-111-000-0000-6415		305.48	Tissue Bath Roll	603567916	Cleaning Supplies N
	01-111-000-0000-6425		60.24	Pad Holder	603572232	Repair & Maintenance Supplies N
	01-114-000-0000-6415		313.47	Tissue Roll/Bath Tissue/Screen	603565644	Cleaning Supplies N
	01-251-000-0000-6415		99.17	Detergent/Cleaner	603567915	Cleaning Supplies N
	01-520-000-0000-6425		819.88	2 Ply Tissue/Liners/Aerosol	603563758	Repair & Maintenance Supplies N
869	HILLYARD HUTCHINSON		1,598.24	5 Transactions		
1551	HONEYWELL INTERNATIONAL INC					
	01-111-000-0000-6303		4,145.00	Q4 Automation, Courthouse	5249217365	Repair & Maintenance Services N
	01-112-000-0000-6303		850.00	Q4 Automation, North Complex	5249217365	Repair & Maintenance Services N
1551	HONEYWELL INTERNATIONAL INC		4,995.00	2 Transactions		
5211	HOUSTON ENGINEERING INC					
	20-667-000-0000-6302		6,755.25	Construction & Admin Plans	44647	Construction & Repairs N
	20-667-000-0000-6302		63.32	Postage & Mileage - 98 miles	44647	Construction & Repairs N
5211	HOUSTON ENGINEERING INC		6,818.57	2 Transactions		

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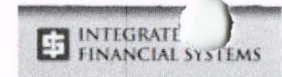
<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
4158	HP INC						
	01-520-000-0000-6350		125.00	Booster For Shop Internet	900930045	Other Services & Charges	N
4158	HP INC		125.00	1 Transactions			
136	HUTCHINSON CO-OP						
	01-114-000-0000-6561		13.33	Gas Lawnmower	1236314	Repair & Maintenance - Other	N
	01-520-000-0000-6455		645.65	Fuel	1138	Motor Fuels & Lubrication	N
	01-520-000-0000-6303		24.61	Tire Repair	1228035	Repair & Maintenance Services	N
	01-520-000-0000-6455		50.00	Fuel	1233580	Motor Fuels & Lubrication	N
	01-520-000-0000-6455		94.25	Fuel	1237941	Motor Fuels & Lubrication	N
	01-520-000-0000-6455		65.00	Fuel	1242444	Motor Fuels & Lubrication	N
	01-520-000-0000-6455		65.32	Fuel	1284506	Motor Fuels & Lubrication	N
	05-397-000-0000-6350		40.80	LP Gas	1239463	Other Services & Charges	N
136	HUTCHINSON CO-OP		998.96	8 Transactions			
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
	01-031-000-0000-6402		662.40	Office Supplies - Finance	IN2637981	Office Supplies	N
	01-201-000-0000-6402		424.40	Office Supplies/Toner	IN2643726	Office Supplies	N
	01-201-000-0000-6402		59.65	Office Supplies	IN2647823	Office Supplies	N
	01-485-000-0000-6409		329.10	Paper (CTC)	IN2634593	Grant Funded Supplies	N
	01-485-000-0000-6409		329.10	Paper (CTC)	IN2643470	Grant Funded Supplies	N
	11-420-600-0010-6402		12.41	Red Pen	IN2639547	Office Supplies	N
	11-430-700-0010-6402		28.95	Red Pen	IN2639547	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		1,846.01	7 Transactions			
506	INSIGHT PUBLIC SECTOR						
	01-201-000-0000-6359		253.85	Squad Printer - WPD	110675341	Miscellaneous Charges	N
506	INSIGHT PUBLIC SECTOR		253.85	1 Transactions			
1102	JAY MALONE MOTORS						
	01-201-000-0000-6327		1.42 -	#172 Tax Credit added	39269	General Auto Maintenance	N
	01-201-000-0000-6327		38.29	#169 O/C	39778	General Auto Maintenance	N
1102	JAY MALONE MOTORS		36.87	2 Transactions			
6625	Jensen Poepping/Diann						
	01-485-490-0000-6047		309.76	Chore Services ID 812652.01		Chore Services	N

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6625	Jensen Poepping/Diann		309.76	1 Transactions			
1953	JOHNSON MCBRIDE FUNERAL						
	01-201-000-0000-6215		785.00	Transport of Deceased - GF 08/24/2019 08/24/2019	ICR 19-8285	Transportation Expense for Autopsies	Y
1953	JOHNSON MCBRIDE FUNERAL		785.00	1 Transactions			
1129	KDUZ						
	01-603-000-0000-6203		150.00	KDUZ/KARP RADIO ADS FAIR	45450-1	Communications	N
1129	KDUZ		150.00	1 Transactions			
4433	KEVIN'S TOWING & RECOVERY						
	01-201-000-0000-6324		180.00	Tow 19-7644	25	Towing	N
4433	KEVIN'S TOWING & RECOVERY		180.00	1 Transactions			
4685	KNIFE RIVER CORPORATION						
	01-520-000-0000-6423		33.60	Crushed Concrete #522	389635	Landscaping Materials	N
	01-520-000-0000-6423		67.20	Crushed Concrete #522	689636	Landscaping Materials	N
4685	KNIFE RIVER CORPORATION		100.80	2 Transactions			
6801	Kutzke/Kayla						
	01-603-000-0000-6335		76.30	MILEAGE REIMB 218 AT 35 CENTS		Mileage Expense	N
6801	Kutzke/Kayla		76.30	1 Transactions			
5555	L & P SUPPLY COMPANY INC						
	01-520-000-0000-6425		104.75	Belt for Mower	228311	Repair & Maintenance Supplies	N
5555	L & P SUPPLY COMPANY INC		104.75	1 Transactions			
1051	LAKES GAS COMPANY						
	01-520-000-0000-6255		147.28	Porpane #526 Bathhouse		Natural Gas	N
1051	LAKES GAS COMPANY		147.28	1 Transactions			
260	LITTLE FALLS MACHINE INC						
	03-340-000-0000-6425		313.68	Parts	355933	Repair & Maintenance Supplies	N
260	LITTLE FALLS MACHINE INC		313.68	1 Transactions			
1923	LTP ENTERPRISES INC						

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-520-000-0000-6303		Repair, Clean & Test Well #525	24759	Repair & Maintenance Services	N
1923	LTP ENTERPRISES INC		1 Transactions			
		1,302.06				
		1,302.06				
162	LUCKY BRAKE AUTO SHOP					
	01-201-000-0000-6327	1,285.41	#148 O/C Ft Brks AC Tran Srv	32936	General Auto Maintenance	N
	01-201-000-0000-6327	42.50	#110 O/C	32937	General Auto Maintenance	N
	01-201-000-0000-6327	72.42	#154 O/C Rotate	32980	General Auto Maintenance	N
	01-201-000-0000-6327	26.19	#146 Ft Headlight	33067	General Auto Maintenance	N
162	LUCKY BRAKE AUTO SHOP	1,426.52	4 Transactions			
467	MACPZA					
	01-609-000-0000-6245	200.00	MACPZA 2019 Conf - MT		Dues & Registration Fees	N
467	MACPZA	200.00	1 Transactions			
5194	MAILFINANCE					
	01-603-000-0000-6321	177.00	NEOPOST LEASE AGREEMENT	N7883216	Maintenance Agreements	N
5194	MAILFINANCE	177.00	1 Transactions			
4186	MARCO					
	21-696-000-0000-6321	129.25	Copier Lease Agreement	25414744	Maintenance Agreements	N
4186	MARCO	129.25	1 Transactions			
205	MARCO TECHNOLOGIES LLC					
	01-485-000-0000-6403	11.00	Monthly Cost per Print	INV6668576	Printed Paper Supplies	N
			08/15/2019 09/14/2019			
	11-420-600-0010-6321	24.45	Monthly Print Contract	INV6681004	Maintenance Agreements	N
	11-420-640-0010-6321	73.33	Monthly Print Contract	INV6681004	Maintenance Agreements	N
205	MARCO TECHNOLOGIES LLC	108.78	3 Transactions			
2928	MCLEOD FOR TOMORROW					
	01-031-000-0000-6245	475.00	Tuition - Grivna		Dues & Registration Fees	N
	01-143-000-0000-6245	475.00	Tution - C Mathews		Dues & Registration Fees	N
	01-143-000-0000-6245	475.00	Tution - B Novosad		Dues & Registration Fees	N
	21-696-000-0000-6245	950.00	Tuition- Freitag & Draeger		Dues & Registration Fees	N
2928	MCLEOD FOR TOMORROW	2,375.00	4 Transactions			
658	MCLEOD PUBLISHING INC					

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General Revenue Fund

McLeod County IFS



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-609-000-0000-6241		145.69	Lgl Publ-PAC/BOA/MPCA		Printing & Publishing	N
658	MCLEOD PUBLISHING INC		145.69	1 Transactions			
902	MEEKER COUNTY SHERIFFS OFFICE						
	01-013-000-0000-6207		30.00	Paper Services JV-19-135	2019300	Juvenile Delinquency Fee	N
	01-013-000-0000-6207		70.00	Paper Services JV-19-135	2019300	Juvenile Delinquency Fee	N
902	MEEKER COUNTY SHERIFFS OFFICE		100.00	2 Transactions			
1202	MEI TOTAL ELEVATOR SOLUTIONS						
	01-111-000-0000-6303		136.89	September Monthly Service-CH	818761	Repair & Maintenance Services	N
	01-116-000-0000-6303		153.93	September Monthly Service-SS	818072	Repair & Maintenance Services	N
1202	MEI TOTAL ELEVATOR SOLUTIONS		290.82	2 Transactions			
2825	MENARDS HUTCHINSON						
	03-310-000-0000-6425		20.76	Sign Shop Supplies INV#68651	ACCT#31550277	Repair & Maintenance Supplies	N
	03-340-000-0000-6590		50.95	Shop Supplies INV#68646	ACCT#31550277	Tools & Shop Materials	N
	03-340-000-0000-6590		31.29	Shop Supplies INV#69645	ACCT#31550277	Tools & Shop Materials	N
2825	MENARDS HUTCHINSON		103.00	3 Transactions			
1857	METRO SALES INC						
	01-076-000-0000-6321		135.58	Copier Maint MPC3503-Zoning	INV1412489	Maintenance Agreements	N
	11-420-600-0010-6321		112.64	Ricoh MP6503P IMU Hallway	INV1408991	Maintenance Agreements	N
	11-420-640-0010-6321		705.94	Ricoh MP7502SP CS Hallway	INV1410808	Maintenance Agreements	N
	11-420-600-0010-6321		30.53	Ricoh MP 3554 Front Desk	INV1412490	Maintenance Agreements	N
	11-430-700-0010-6321		71.22	Ricoh MP 3554 Front Desk	INV1412490	Maintenance Agreements	N
1857	METRO SALES INC		1,055.91	5 Transactions			
953	MID MINNESOTA DEVELOPMENT COMMISSION						
	05-392-000-0000-6269		300.00	Grant Preparation 04/01/2019	FY-19-20 04/30/2019	Contracts	N
	05-392-000-0000-6269		900.00	Grant Preparation 07/01/2019	FY-20-01 07/31/2019	Contracts	N
953	MID MINNESOTA DEVELOPMENT COMMISSION		1,200.00	2 Transactions			
4117	MINI BIFF INC						
	01-117-000-0000-6303		77.35	Rent & Service 07/24/2019	A-108098 08/20/2019	Repair & Maintenance Services	N
	01-520-000-0000-6257		83.47	#526 Campgrounds Mini Biff	a-108552	Sewer, Water & Garbage	N

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
4117	MINI BIFF INC		#525 Campgrounds Mini Biff 3 Transactions	a-108553	Sewer, Water & Garbage	N
9820	MINNESOTA COUNTIES COMPUTER COOPEF					
	01-065-000-0000-6350		838.50 4th Qtr Payroll & ESS Maint	1908031	Other Services & Charges	N
9820	MINNESOTA COUNTIES COMPUTER COOPEF		838.50 1 Transactions			
509	MINNESOTA DNR					
	86-975-000-0000-6850		411.20 DNR		Collections for Other Agencies	N
			08/20/2019 08/26/2019			
	86-975-000-0000-6850		623.10 DNR		Collections for Other Agencies	N
			08/27/2019 09/03/2019			
	86-976-000-0000-6850		439.50 Game & Fish		Collections for Other Agencies	N
			08/20/2019 08/26/2019			
	86-976-000-0000-6850		283.00 Game & Fish		Collections for Other Agencies	N
			08/27/2019 09/03/2019			
509	MINNESOTA DNR		1,756.80 4 Transactions			
3524	MINNESOTA HWY SAFETY & RESEARCH CTF					
	01-201-206-0000-6360		435.00 EVOC SP-2 hrs Online 1210	629430-7368	Training - Patrol	N
			09/05/2019 09/05/2019			
3524	MINNESOTA HWY SAFETY & RESEARCH CTF		435.00 1 Transactions			
5135	MINNESOTA SECRETARY OF STATE - NOTAF					
	01-255-000-0000-6245		120.00 Notary Fee-J Kottke		Dues & Registration Fees	N
	01-255-000-0000-6245		120.00 Notary Fee-S Suemnick		Dues & Registration Fees	N
5135	MINNESOTA SECRETARY OF STATE - NOTAF		240.00 2 Transactions			
332	NATIONAL TACTICAL OFFICERS ASSOCIATI					
	01-201-000-0000-6245		25.00 2019 Membership Digital 1202	42349	Dues & Registration Fees	N
332	NATIONAL TACTICAL OFFICERS ASSOCIATI		25.00 1 Transactions			
5253	NORTH CENTRAL INTERNATIONAL					
	03-340-000-0000-6425		74.68 Parts	188798	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		1,697.45 Parts	189847	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		11.16 Parts	190291	Repair & Maintenance Supplies	N

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Road & Bridge Fund

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
5253	NORTH CENTRAL INTERNATIONAL		1,783.29	3 Transactions			
1746	NUSS TRUCK & EQUIPMENT						
	03-340-000-0000-6425		159.44	Parts	2194566P	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		237.06	Parts	2194799P	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		2.90	Parts	2194879P	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		559.74	Parts	2194994P	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		1,016.50	Parts	2195167P	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		484.92	Parts	249840	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		974.46	Parts	249862	Repair & Maintenance Supplies	N
1746	NUSS TRUCK & EQUIPMENT		3,435.02	7 Transactions			
5771	NUVERA						
	01-076-000-0000-6203		1,558.93	Department Services 08/01/2019	82672926	Communications	N
	01-117-000-0000-6203		81.78	September 2019 Service	82706859	Communications	N
	01-201-000-0000-6203		143.68	111-2290 Spec Acc Voice 09/01/2019	82706512	Communications	N
	01-520-000-0000-6203		58.79	Piepenburg Park 08/01/2019	82672926	Communications	N
	25-285-000-0000-6203		588.30	587-0405 E-911 09/01/2019	82706856	Communications - Telephone Equipment	N
5771	NUVERA		2,431.48	5 Transactions			
1087	O REILLY AUTOMOTIVE INC						
	03-340-000-0000-6425		74.71	Parts	1522-159347	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		11.82	Parts	1522-159515	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		27.16	Parts	1522-160915	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		33.10	Parts	1522-162482	Repair & Maintenance Supplies	N
1087	O REILLY AUTOMOTIVE INC		146.79	4 Transactions			
8564	OFFICE DEPOT INC						
	01-255-000-0000-6402		242.67	Office Supplies	363019814001	Office Supplies	N
	01-255-000-0000-6402		41.98	Office Supplies	363073808001	Office Supplies	N
	01-255-000-0000-6402		72.72	Office Supplies	363172839001	Office Supplies	N
	01-255-000-0000-6402		68.44	Office Supplies	363374879001	Office Supplies	N
	11-420-600-0010-6402		53.11	Correct tape mailer & toner	367233220001	Office Supplies	N
	11-430-700-0010-6402		123.91	Correct tape mailer & toner	367233220001	Office Supplies	N

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Human Service Fund

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<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8564	OFFICE DEPOT INC		602.83	6 Transactions		
6797	Olson/Carmen					
	01-520-000-0000-6810		56.14	Campground Refund	6576	Refunds & Reimbursements N
	86-956-000-0000-6810		3.86	Tax Refund	6576	Refunds & Reimbursements N
6797	Olson/Carmen		60.00	2 Transactions		
6796	Papenfuss/Jason					
	01-520-000-0000-6810		46.14	Campground Refund	6588	Refunds & Reimbursements N
	86-956-000-0000-6810		3.86	Tax Refund	6588	Refunds & Reimbursements N
6796	Papenfuss/Jason		50.00	2 Transactions		
743	PLUNKETTS PEST CONTROL INC					
	01-114-000-0000-6303		60.00	Pest Control	6315387	Repair & Maintenance Services N
	01-114-000-0000-6303		60.00	Pest Control	6315388	Repair & Maintenance Services N
	01-114-000-0000-6303		198.67	Pest Control	6315389	Repair & Maintenance Services N
	01-114-000-0000-6303		198.67	Pest Control	6382422	Repair & Maintenance Services N
	01-520-000-0000-6303		225.49	Pest Control #525 Playground	6390808	Repair & Maintenance Services N
743	PLUNKETTS PEST CONTROL INC		742.83	5 Transactions		
138	PRO AUTO & TRANSMISSION INC					
	01-076-000-0000-6338		849.41	2014 Chev-Mt& Bal Tires/Tank	2089043	Motor Pool Expenses N
138	PRO AUTO & TRANSMISSION INC		849.41	1 Transactions		
1457	PRO AUTO & TRANSMISSION REPAIR INC					
	01-076-000-0000-6338		772.00	2015 Ford-Shocks/Brakes	3074022	Motor Pool Expenses N
	01-201-000-0000-6327		805.63	#158 O/C Rplc Lft Whl Bearing	3074017	General Auto Maintenance N
1457	PRO AUTO & TRANSMISSION REPAIR INC		1,577.63	2 Transactions		
268	QUADE ELECTRIC INC					
	01-117-000-0000-6303		90.00	Service Fee Truck	32849	Repair & Maintenance Services N
	01-117-000-0000-6303		225.00	Service Fee Truck	32849	Repair & Maintenance Services N
				08/14/2019	08/14/2019	
	01-117-000-0000-6425		134.97	Lamps, Photocells	32849	Repair & Maintenance Supplies N
268	QUADE ELECTRIC INC		449.97	3 Transactions		
278	RADTKE/DUANE					

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General Revenue Fund

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<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	01-609-000-0000-6350		725.00	SSTS Contract Services 08/01/2019 08/31/2019		Other Services & Charges	N
278	RADTKE/DUANE		725.00	1 Transactions			
5900	REGENTS OF THE UNIVERSITY OF MINNESO						
	01-603-000-0000-6265		3,336.00	Summer Intern Salary-K Kutzke	0300023282	Professional Services	N
5900	REGENTS OF THE UNIVERSITY OF MINNESO		3,336.00	1 Transactions			
5	RT VISION INC						
	01-065-000-0000-6321		2,891.36	Etimecard Support & Maintenanc	2019-100800	Maintenance Agreements	N
5	RT VISION INC		2,891.36	1 Transactions			
7118	RUNNINGS SUPPLY INC						
	03-340-000-0000-6425		6.99	Parts	4870429	Repair & Maintenance Supplies	N
	03-340-000-0000-6590		12.99	Sign Shop Supplies	4874405	Tools & Shop Materials	N
7118	RUNNINGS SUPPLY INC		19.98	2 Transactions			
432	SAMS TIRE SERVICE						
	01-201-000-0000-6327		167.90	#171 Replace LR Tire	153594	General Auto Maintenance	N
	01-201-000-0000-6327		53.73	#163 O/C Rotate Tires	153718	General Auto Maintenance	N
	03-340-000-0000-6563		263.95	Tires	153835	Tires, Tubes & Batteries	N
432	SAMS TIRE SERVICE		485.58	3 Transactions			
6803	SCHMIDT/DARLENE						
	01-520-000-0000-6810		46.14	REFUND CAMPGROUND	6598	Refunds & Reimbursements	N
	86-956-000-0000-6810		3.86	REFUND CAMPGROUND TAX	6598	Refunds & Reimbursements	N
6803	SCHMIDT/DARLENE		50.00	2 Transactions			
60963	SEVEN COUNTY PROCESS SERVERS LLC						
	01-091-000-0000-6350		65.00	Svc of Doc	20191301	Other Services & Charges	Y
60963	SEVEN COUNTY PROCESS SERVERS LLC		65.00	1 Transactions			
2589	SHI INTERNATIONAL CORP						
	01-065-000-0000-6404		310.12	Replacement Battery Cartridge	B10471510	Computer Supplies	N
	01-065-000-0000-6612		2,184.95	Panasonic Toughbook 54	B10475515	Capital - \$100 - \$5,000 (Inventory)	N
	01-065-000-0000-6404		30.92	Netgear GS305E Switch	B10484821	Computer Supplies	N

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<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
2589	SHI INTERNATIONAL CORP		2,525.99	3 Transactions			
1990	SHRED-N-GO INC						
	01-076-000-0000-6350		356.56	August Shredding	96424	Other Services & Charges	N
1990	SHRED-N-GO INC		356.56	1 Transactions			
4897	SNEGOSKY/WILLIAM						
	01-485-490-0000-6047		199.20	Chore Service ID #815874.01		Chore Services	Y
4897	SNEGOSKY/WILLIAM		199.20	1 Transactions			
1818	SRF CONSULTING GROUP INC						
	03-320-000-0000-6265		2,169.21	Prof Services-CSAH 122	11262.00-3	Professional Services	N
1818	SRF CONSULTING GROUP INC		2,169.21	1 Transactions			
3752	STAR GROUP LLC						
	01-111-000-0000-6425		43.98	Power V-Belt	053008	Repair & Maintenance Supplies	N
3752	STAR GROUP LLC		43.98	1 Transactions			
900	STREICHERS INC						
	01-201-000-0000-6145		170.99	Uniform/Vest Carrier 1266	I1383863	Uniform Allowance	N
	01-201-000-0000-6145		170.99	Uniform/Vest Carrier 1260	I1383864	Uniform Allowance	N
	01-201-000-0000-6145		195.99	Vest Carrier #1201	I1383865	Uniform Allowance	N
900	STREICHERS INC		537.97	3 Transactions			
972	STRUCTURAL SPECIALTIES INC						
	03-320-000-0000-6647		39,267.51	Dakota Trail Construction-#5		Joint Road Projects	N
972	STRUCTURAL SPECIALTIES INC		39,267.51	1 Transactions			
67500	TRAILBLAZER TRANSIT						
	25-255-000-0000-6350		400.00	Tokens	2019-7-593	Other Services & Charges	N
67500	TRAILBLAZER TRANSIT		400.00	1 Transactions			
2342	TRANSUNION RISK & ALTERNATIVE						
	01-201-000-0000-6265		50.00	Data Person Search	545393	Professional Services	N
				08/01/2019	08/31/2019		
2342	TRANSUNION RISK & ALTERNATIVE		50.00	1 Transactions			

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
1240	TRI CO WATER						
	01-117-000-0000-6303		9.00	Cooler Rental	61036	Repair & Maintenance Services	N
1240	TRI CO WATER		9.00	1 Transactions			
1767	US POSTAL SERVICE						
	01-076-000-0000-6205		20,000.00	Postage on call refill		Postage & Postal Box Rental	N
1767	US POSTAL SERVICE		20,000.00	1 Transactions			
2345	UTILITY ENERGY SYSTEMS INC						
	01-111-000-0000-6303		1,775.00	Curtailment Maint 2019-2020	30491	Repair & Maintenance Services	N
2345	UTILITY ENERGY SYSTEMS INC		1,775.00	1 Transactions			
1083	WEX BANK						
	01-076-000-0000-6338		1,406.79	Fuel August 2019	61035934	Motor Pool Expenses	N
	01-201-000-0000-6455		7,160.52	Fuel through 8/30/19	61078982	Motor Fuels & Lubrication	N
1083	WEX BANK		8,567.31	2 Transactions			
6802	White/Damian						
	01-520-000-0000-6810		36.14	REFUND CAMPGROUND	6595	Refunds & Reimbursements	N
	86-956-000-0000-6810		3.86	REFUND CAMPGROUND TAX	6595	Refunds & Reimbursements	N
6802	White/Damian		40.00	2 Transactions			
5014	WUETHERICH DRAINAGE INC						
	20-646-000-0000-6302		2,250.00	CD 36 Embankment Repair	1289	Construction & Repairs	N
5014	WUETHERICH DRAINAGE INC		2,250.00	1 Transactions			
4378	ZAJICEK/KAREN						
	01-485-490-0000-6047		232.32	Chore Services	ID 816567.01	Chore Services	Y
				08/06/2019	08/27/2019		
4378	ZAJICEK/KAREN		232.32	1 Transactions			
Final Total			163,846.93	98 Vendors	306 Transactions		

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General Revenue Fund

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Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



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Recap by Fund

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
1	81,565.50	General Revenue Fund
3	50,796.84	Road & Bridge Fund
5	7,232.96	Solid Waste Fund
11	3,575.91	Human Service Fund
20	9,068.57	County Ditch Fund
21	1,296.50	SWCD Fund
25	1,614.83	Special Revenue Fund
86	8,695.82	Trust & Agency Fund
All Funds	163,846.93	Total

Approved by,

.....

.....



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 09/17/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda

☒ Approve Motion

Regular Agenda – Estimate Time Needed: minutes

☐ Approve/Deny Motion ☐ Discussion/Presentation

☐ Hold Public Hearing* ☐ Direction Requested

*provide copy of hearing notice that was published

Requested Agenda Time: Flexible

Submitted By: Kevin Mathews

Department: Sheriff

Who will attend the meeting and be able to respond to questions if different from above?

Name and title:

Summary of Issue *(include previous Board or Committee actions, applicable dates and copies of relevant Minutes):*

The Board Chair and County Administrator need to sign the original copy of the Radiological Emergency Preparedness 2020-21 grant agreement on page 2 under the Grantee signatures. The amount of this grant is \$6,000.00 total (\$3,000/year) with no local match required. This grant was given to McLeod County to cover the planning expenses for the requirements for the Ingestion Pathway Zone for the Monticello Nuclear Power Plant.

Recommended Action/Motion:

Grant agreement needs to be signed in order to receive the grant funding.

Financial Impact:

Is there a cost associated with this request? ☐ Yes ☒ No

What is the total cost, with tax and shipping? \$ 0.00

Is this budgeted? ☐ Yes ☐ No

Fund & Department Number: ex: 01-031

Additional Information Attached:

☒ Contract/Agreement

Approved by County Attorney's Office: ☐ Yes ☒ No
Legally binding agreements must have County Attorney approval prior to submission.

☐ Minutes of Relevant Meeting(s)

Number of Signed Documents: 1

☐ Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: *(for use by Administrative Assistant)*

☐ Approved:

☐ Denied:

☐ Tabled:

☐ No Action:

Email Cindy/Liz

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Minnesota Department of Public Safety (“State”) Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St. Paul, Minnesota 55101-2190	Grant Program: 2020-2021 Radiological Emergency Preparedness Grant Agreement No.: A-REP-2020/21-MCLEODCO-023
Grantee: McLeod County 801 10 th Street East Glencoe, MN 55336-2215	Grant Agreement Term: Effective Date: 07/01/2019 Expiration Date: 06/30/2021
Grantee’s Authorized Representative: McLeod County Sheriff’s Office McLeod County Emergency Management ATTN: Kevin Mathews – Emergency Management Director 801 10 th Street East Glencoe, MN 55336-2215 Phone: 320-864-1339 E-mail: kevin.mathews@co.mcleod.mn.us	Grant Agreement Amount: Original Agreement \$ 6,000.00 Matching Requirement \$ 0.00
State’s Authorized Representative: Patrick McLaughlin Homeland Security and Emergency Management 445 Minnesota St., Suite 223 St. Paul, Minnesota 55101-2190 Phone: 651-201-7434 E-Mail: Patrick.McLaughlin@state.mn.us	Federal Funding: None FAIN: None State Funding: Minnesota Statutes Chapter 12, Section 12.22, Subd.2 and Sections 12.13 and 12.14 Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2020-2021 Radiological Emergency Preparedness Application (“Application”) which is incorporated by reference into this grant agreement and on file with the State at Homeland Security and Emergency Management Division, 445 Minnesota Street, Suite 223, St. Paul, Minnesota 55101-2190. The Grantee shall also comply with all requirements referenced in the 2020-2021 Radiological Emergency Preparedness Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.



Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.

Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Agreement No. A-REP-2020/21-MCLEODCO-023 / PO #3000062421

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Organization: McLeod County

A-REP-2020/21-MCLEODCO-023

Budget Summary (Report)

FY20: Ingestion:				
Budget Category	Awarded			
Planning/Training/Drills/Exercise				
Ingestion Planning	\$3,000.00			
Total	\$3,000.00			
Total	\$3,000.00			
FY21: Ingestion:				
Budget Category	Awarded			
Planning/Training/Drills/Exercise				
Ingestion Planning	\$3,000.00			
Total	\$3,000.00			
Total	\$3,000.00			
Total	\$6,000.00			
Allocation	\$6,000.00			
Balance	\$0.00			



AIA[®] Document G802[™] – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*
McLeod County Junglaus Building
Renovation
Glencoe, MN

AGREEMENT INFORMATION:
Date:

AMENDMENT INFORMATION:
Amendment Number: 001

Date: September 10, 2019

OWNER: *(name and address)*
McLeod County
830 11th Street East
Glencoe, MN 55336

ARCHITECT: *(name and address)*
I+S Group, Inc.
115 East Hickory Street, Suite 300
Mankato, MN 56001

The Owner and Architect amend the Agreement as follows:

FF&E
Signage

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:
FF&E 6%
Signage \$3,250.00

Schedule Adjustment:
Not Applicable

SIGNATURES:

I+S Group, Inc.

ARCHITECT *(Firm name)*

SIGNATURE

Bryan Paulsen, Principal, Senior
Architect

PRINTED NAME AND TITLE

September 10, 2019

DATE

McLeod County

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

TERMINATION AGREEMENT

This Termination Agreement (referred to as “Termination Agreement”) is effective January 1, 2020, (referred to as “Effective Date”), and entered into between BCBSM, Inc. d/b/a Blue Cross and Blue Shield of Minnesota, a Minnesota Corporation with its principal offices located at 3535 Blue Cross Road, Eagan, Minnesota 55122 (referred to as “Blue Cross”) and McLeod/Sibley Trailblazer Joint Self Insurance Pool with its principal offices located at 2391 Hennepin Avenue North Glencoe, Minnesota 55336 (referred to as “Employer”).

(1) Definitions

1.1: Claim

A request for payment or medical services that are covered or alleged to be covered under the Plan which has been received for processing. If the Plan requires prior authorization in order to receive benefits for a service, then a request to prior authorize services will be deemed a Claim under this Agreement. A request for an eligibility determination is also a Claim when it relates to a request for benefits. Claim includes a request received by Blue Cross from a Member, an authorized representative of a Member, and in the case of urgent care, a request of a Provider with knowledge of the Member's medical condition. Claim does not include any of the following: casual inquiries; requests for advance information on coverage when prior authorization is not required; benefits or services received directly from a Participating Provider, including a pharmacy, until and unless the Claim for the benefit or service has been received for processing; transactions between Blue Cross and a Participating Provider where the Member is not liable for any charges.

1.2: Dependent

An Employee's dependent who has enrolled in the Plan and is eligible to have Claims paid under the Plan.

1.3: Employee

A Member in the Plan who has enrolled as an Employee or former Employee of Employer and is eligible to have Claims paid under the Plan.

1.4: Member

An Employee or a Dependent who has enrolled in the Plan.

1.5: Participating Provider

A Provider that contracts with Blue Cross or a Host Blue to provide medical services.

1.6: Plan

The group medical benefit plan established and maintained by Employer under which the cost of medical services to Members is paid.

1.7: Provider

A person or entity that provides medical services. Some Providers' services may not be eligible for reimbursement under the Plan.

1.8: Servicing Year

The twelve (12)-month period (or other period, if so provided) which applies to the Service Agreement. All periods will begin and end at 12:00 a.m. Central Time.

- (2) Blue Cross and Employer agree that the Service Agreement between the parties dated January 1, 2019 (referred to as "Service Agreement"), is terminated with respect to Claims incurred prior to the termination of the Service Agreement and paid on or after the Effective Date of this Termination Agreement (referred to as "Claims Runout"). Except as otherwise indicated in this Termination Agreement, the terms of the Service Agreement will remain in effect with respect to Blue Cross' processing of Claims Runout. Blue Cross agrees to process Claims Runout for twelve (12) months from the Effective Date of this Termination Agreement. The Servicing Year as applies to the Service Agreement is hereby amended to end on the Effective Date of this Termination Agreement.
- (3) Employer will be liable for Weekly Charges specified in Section (A) of Exhibit A of the Service Agreement and the Fixed Monthly Charges specified in Section (B) of Exhibit A of the Service Agreement. Fixed Monthly Charges specified in Section (B) will not be charged following the Effective Date of this Termination Agreement, however, Employer agrees to pay the Administrative Service Charge of \$15,781 for this Claims Runout.
- (4) In the event of material breach by Employer of duties and/or obligations of this Termination Agreement, Blue Cross may terminate this Termination Agreement by giving written notice to Employer of the material breach and allowing five (5) days for cure. This Termination Agreement will terminate five (5) days following the date notice of the material breach is received by Employer unless Employer has effected a cure of all such breaches. Employer must also provide reasonable assurance satisfactory to Blue Cross that Employer will perform in the future. Blue Cross reserves the right to require reasonable financial security as a condition for providing continued services following material breach by Employer.

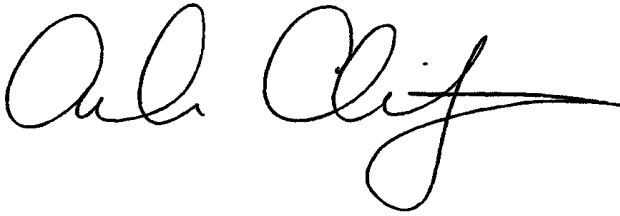
Material breach by Employer includes, but is not limited to, failure to make timely payment for Claims Paid and other charges and fees as set forth in this Termination Agreement. If this Termination Agreement is terminated by Blue Cross due to Employer's failure to cure a material breach, all amounts owed by Employer will become immediately due and payable to Blue Cross. Effective with termination, Blue Cross will discontinue processing and paying Claims, and utilize its usual and customary procedures to forward to Employer all Claims that remain unpaid on the date of termination. Any services that Blue Cross has already performed under this Termination Agreement after the effective date of termination due to Employer's material breach will be affirmed by Employer, and amounts owed to Blue Cross will be paid. Employer will have sole responsibility to notify all Employees.

Employer agrees to pay Blue Cross for Claims Paid and other charges and fees as set forth in this Termination Agreement. This obligation will survive termination of this Termination Agreement.

All other terms, conditions, and obligations as defined in the Service Agreement in effect prior to the Effective Date of this Termination Agreement, will remain in full force and effect until the end of the Claims Runout period.

Agreed to and Accepted by:

Blue Cross and Blue Shield of Minnesota:

A handwritten signature in black ink, appearing to read "Andie Christopherson". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Andie Christopherson
Vice President and Chief Actuary
August 29, 2019

Employer: McLeod/Sibley Trailblazer Joint Self Insurance Pool

(Signature)

(Print Name)

(Title)

(Date)



September 17, 2019

Reliance Standard
3601 Minnesota Drive Ste 910
Bloomington, MN 55435

RE: County of McLeod
Policy #420434

Dear Reliance Standard:

Please cancel our group dental coverage effective December 31, 2019. We have accepted coverage through another carrier as of January 1, 2020. The Base Life and AD&D, Voluntary Life and AD&D, Short Term Disability, Long Term Disability, and Vision plans will renew as is on January 1, 2020.

Sincerely,

Sheila Murphy
County of McLeod

Outside Party Service Agreement

Principal Life Insurance Company
Des Moines, IA 50392-0002



Legal Name of Company: County of McLeod

DBA of Company: McLeod County

Account Number/s: _____

I. Establishment/Definitions

- A. An "Outside Party" could be a Broker, Payroll Vendor, Third Party Administrator, Benefits Administrator, COBRA Administrator, etc.
- B. Policyholder authorizes the following Outside Party to perform administrative functions that may include but are not limited to enrollment transactions, eligibility determinations, billing, delinquency management and premium remittance.
- C. The Policyholder authorizes Principal Life Insurance Company (Principal Life) to interact with Outside Party and exchange information required to perform administrative functions.

If HIPAA Applies:

- D. Policyholder acknowledges that it is the plan administrator of a health plan (Plan) subject to the HIPAA Privacy Rule as set forth in 45 C.F.R. Parts 160 and 164 (Privacy Rule). Policyholder represents that it has retained the services of Outside Party to perform certain tasks with respect to the administration of the plan, and that the performance of the services requires the Outside Party to receive PHI, as that term is defined in the Privacy Rule, maintained by Principal Life Insurance Company on behalf of the Plan.

II. Outside Party Designation

Name of Outside Party: <u>Total Administrative Services Corporation (TASC)</u>			
Street: <u>2302 International Lane</u>			
City: <u>Madison</u>	State: <u>WI</u>	Zip: <u>53704</u>	
Contact Name: <u>Customer Care</u>			
Phone Number: <u>(800) 422 - 4661</u>			
Email Address: _____			
This Outside Party is a/an: <input type="radio"/> Agent/Broker <input type="radio"/> Outside Party <input checked="" type="radio"/> COBRA Administrator			
Select type of online access through eService (www.principal.com): <i>This option is not available to self-accounting groups.</i>			
<input checked="" type="radio"/> Full* <input type="radio"/> None** <input type="radio"/> COBRA/State Continuation Only Access (a separate bill/unit will be created for COBRA/State Continuation Members only)			
Would you like bills to be sent to this Outside Party? <input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Only COBRA Bills to the COBRA Administrator			

*Full access: grants add, change, and delete capability.

**None: (agent/brokers only) have view capability.

Only fill if Additional Outside Party:

Name of Outside Party: _____			
Street: _____			
City: _____	State: _____	Zip: _____	
Contact Name: _____			
Phone Number: <u>() - </u>			
Email Address: _____			

Only fill if Additional Outside Party (continued):

This Outside Party is a/an:

☐ Agent/Broker ☐ Outside Party ☐ COBRA Administrator

Select type of online access through eService (www.principal.com):

This option is not available to self-accounting groups.

☐ Full* ☐ None** ☐ COBRA/State Continuation Only Access (a separate bill/unit will be created for COBRA/State Continuation Members only)

Would you like bills to be sent to this Outside Party?

☐ Yes ☐ No ☐ Only COBRA Bills to the COBRA Administrator

**Full access: grants add, change, and delete capability.*

***None (agent/brokers only) have view capability.*

IV. General Provisions

The Policyholder represents and warrants:

- A. The Outside Party will perform administrative functions in accordance with all Federal Laws, your State laws, including, but not limited to ERISA.
- B. The Outside Party is acting as an agent/representative for the Policyholder, and is not acting on behalf of Principal Life.

If HIPAA Applies (C, D, and E):

- C. The Outside Party is a business associate, with respect to the plan, of the Plan administrator and that a Business Associate Agreement (BAA) that meets the requirements of HIPAA is in effect between the Outside Party and the Plan.
- D. The Outside Party will not request any PHI from Principal Life at any time when a BAA is not in effect.
- E. The Outside Party will not request any PHI from Principal Life that exceeds the minimum necessary amount it needs to perform its contracted Services, and that the Outside Party will not use or disclose PHI received from Principal Life in a manner that is inconsistent with the requirements of HIPAA or its BAA with the Plan or any applicable state law.

The Policyholder shall indemnify and hold Principal harmless from and against any and all claims, liabilities, damages, actions, causes of actions, judgments, losses, or expenses, including reasonable attorney's fees, asserted against, imposed upon and/or incurred by Principal that arise out of the violation by the Policyholder's failure to conform to the provisions of this Agreement or to the rules and regulations of the Department of Insurance or any other statutes or regulations, or that arise out of the acts or omissions including negligence of the Policyholder or its employees or agents in the discharge of his/her or their responsibilities under this agreement.

The Policyholder agrees to notify Principal Life immediately of any change to, or the termination of, the authorization described above.

Signature of Policyholder's authorized representative

Date

Printed name of signer

Title



Policyholder Responsibilities and Electronic Consent

Doing business electronically makes sense in today's world. Not only does it create a more efficient process for you, it allows quicker updates and eliminates stacks of paperwork. Please enter a few pieces of information below and sign at the bottom. If you would like paper copies of booklets or billing statements, please contact your local sales office. Thanks for your willingness to utilize our online services.

Company's legal name (include Doing Business As), known as "Policyholder":

County of McLeod dba McLeod County

Account number/s: _____

I. Establishment/Definitions

- A. Principal Life Insurance Company (Principal Life) has issued one or more group insurance policies ("policies") to the Policyholder.
- B. Policyholder requests that certain administrative functions, as specified below, be performed electronically. Policyholder desires that records and information relating to the policies be sent and received using Electronic Records, consistent with applicable law. Both Policyholder and Principal Life are prepared to administer various policy terms and provisions via Electronic Records, including the use of Electronic Signatures.
- C. "Audit Trail" means documentation and Electronic Records evidencing the delivery, display, consent to, and/or signing, and ongoing integrity and accuracy, of Electronic Records that are consented to, delivered to, or signed by, applicant(s) electronically.
- D. "Electronic Record" means information that is stored in an electronic medium and is retrievable in perceivable form.
- E. "Electronic Signature" means an electronic sound, symbol, or process, attached to or logically associated with a contract or other Electronic Record and executed or adopted by a person with the intent to sign the Electronic Record.
- F. "Participant" means employees and their eligible dependents who are covered under a group insurance policy issued by Principal Life.

II. Administrative Functions

A. Paperless Booklets, Certificates, and Policies

The Policyholder:

- a. Provide electronic media access (desktop internet, kiosk, public PC) to allow participants access to the Principal Life web site for viewing their booklet/certificate.
- b. Furnish paper copies of the booklet/certificate, and any other plan documents, to all participants who do not have access to electronic media.
- c. Upon termination of the insurance agreement with Principal Life, inform all participants and beneficiaries of the termination and that the booklet/certificate will remain on-line for a limited period of time (3 months) following the termination date.
- d. Hold Principal Life Insurance Company harmless from any damages resulting from the employer's failure to take the necessary steps to make the documents available electronically.

B. Electronic Records

The Policyholder shall:

- a. Obtain completed group enrollment data (with a valid signature) from each eligible participant applying for or waiving coverage, or for coverage increases or decreases, and provide Principal Life with such enrollment data via electronic means whenever possible.
- b. Maintain the enrollment records and other necessary records to enable Principal Life to determine the current job class, benefits, home addresses of participants, and termination date for each participant.
- c. Maintain current beneficiary designations and changes in beneficiary designations.
- d. Preserve signed Electronic Records and accompanying Audit Trails evidencing the electronic presentation and signing process.

C. Paperless Bills

The Policyholder agrees:

- a. To provide the Policyholder's email address for Principal to use to notify them the bill is available for viewing on the Principal Life web site.
- b. The date and time Principal Life sends the email notifying them the bill is available is also the date and time the Policyholder receives the notice.
- c. Principal Life has no liability for billing email notification transmission errors.
- d. To view the bill on the Principal Life web site promptly after receiving email notification.
- e. To save and/or print the bill as needed for their records.
- f. Paper bills won't be sent by United States postal mail or any other courier service.
- g. Contractual provisions related to non-payment of the bill as described in the policies apply.

III. General Provisions

- A. The Policyholder shall:
- Execute this agreement consistent with all Federal Laws, your State laws, including, but not limited to ERISA and
 - Meet any necessary disclosure and timing obligations under such law(s); and
 - Ensure that the system used by the Policyholder to furnish documents to participants results in actual receipt of the electronic documents.
 - Agree to request a PIN to access the Principal Life's eService application.
 - Ensure that the processes employed for (i) delivering and presenting a document to a representative of the Policyholder or a Participant as an Electronic Record, and (ii) creating any Electronic Signatures on such Electronic Records submitted to Principal Life by Policyholder or its Participants, comply with all applicable laws and regulations, including without limitation the federal Electronic Signatures in Global and National Commerce Act ("ESIGN" or "ESIGN Act") and all applicable state laws governing the use of electronic records and signatures, including without limitation the applicable state's version of the Uniform Electronic Transactions Act ("UETA") or similar state electronic signature laws. Employ commercially reasonable standards for utilizing Electronic Records and Electronic Signatures in connection with documents signed electronically and submitted to Principal Life, including (i) establishing authentication procedures for signers that will facilitate attributing an Electronic Signature to the signer, (ii) effectively presenting Electronic Records for review and signature, (iii) establishing the signer's intent to create an Electronic Signature, (iv) preserving the integrity of the Electronic Records during and after the signing process, and (v) providing the signer with an opportunity to retain a copy of the signed Electronic Record.
- B. The Policyholder will cooperate with reasonable requests by Principal Life for written or electronic documentation, testimonial, affidavit or other support to evidence (i) compliance with the terms of this Agreement and (ii) transactions authorized by this Agreement. Policyholder will cooperate with any reasonable requests by Principal Life to use system records, written documentation or other materials which are owned or in the possession of Policyholder and may be required by Principal Life for potential use in litigation support, for the purpose of internal and external audits and controls, and for compliance with regulatory requirements.
- C. There is no employer-employee or agency relationship between the Policyholder and Principal Life. The duties and obligations of this agreement are neither assignable nor transferable by either party without the consent, in writing, of the other party.
- D. If a Policyholder with a self-funded Plan requests Principal Life post the self-funded Plan benefit booklet summaries on Principal Life's website, Principal Life will be doing so as a convenience to Policyholder and Principal Life is not taking on any Plan Administrator duties related to the distribution of Summary Plan Descriptions (SPDs) or other ERISA-required reports or disclosures. Principal Life does not warrant that the posting of the documents on its website will satisfy any of the requirements of ERISA, even if it is informed that Policyholder wishes to use the website for that purpose. Principal Life, at its discretion, may use disclaimers and other notices in connection with the display of the documents to make it clear that Principal Life is not the plan insurer or Plan Administrator and that the Policyholder is solely responsible for the content and currency of the documents.
- E. Principal Life will provide HIPAA Privacy Notices to the Policyholder who will then distribute to their employees.
- F. The Policyholder and Principal Life acknowledge and agree that whenever electronic transactions are not possible, transactions will be conducted in a manner that is consistent with insurance industry standards.
- G. This agreement may be amended by mutual consent, in writing, by the Policyholder and Principal Life.
- H. This agreement will continue until it is terminated. This Agreement will terminate automatically without notice upon termination of all Policies the Policyholder has with Principal Life. This agreement may be terminated upon notice by either the Policyholder or Principal Life. The Policyholder may terminate this agreement by notifying Principal Life in writing at the address listed at the bottom of this form. Termination of this agreement does not relieve the Policyholder of its obligations under applicable state or federal law. The duties described in Paragraph II.A.c of this Agreement shall remain in effect until such time as they are fully satisfied.
- I. Policyholder and Principal Life acknowledge and agree that Electronic Records and Electronic Signatures, as well as facsimile signatures, may be used in connection with the execution of certain documents in connection with the Plan, including but not limited to policy application, enrollment forms, and statements of health ("Documents") and shall be legal and binding and shall have the same full force and effect as if a paper original of the Documents had been signed using a handwritten signature. Policyholder and Principal Life (i) intend to be bound by the signatures (whether original, faxed or electronic) on any Document sent or delivered by facsimile, electronic mail, or other electronic means, (ii) are aware that the other party will rely on such signatures, and (iii) hereby waive any defenses to the enforcement of the terms of a Document based on the foregoing forms of signature.
- J. The Policyholder may request paper copies of electronically signed or delivered documents by contacting Principal Life at the address listed at the bottom of this form.

Signature of Policyholder's authorized representative

Date

Printed name of signer

Title

Principal Life Insurance Company
Des Moines, IA 50392-0002
www.principal.com
© 2006 Principal Financial Services, Inc.



Mailing Address:

711 High Street

Des Moines, IA 50392-0002

Principal Life
Insurance CompanyEmployer Application
for Group Insurance - MN

PLEASE USE BLACK INK

To avoid processing delays, please make sure you answer all questions completely and accurately. For an amendment to an existing account, if no changes are noted in the sections below, current elections will remain in effect.

This form is for: ☒ new case ☐ amendment

Account number _____

Requested effective date: 1/1/2020**Employer Information (if this is an amendment, only complete information that is changing)**

Legal name of company	Federal tax ID number		
County of McLeod	41-6005841		
DBA name (if applicable)			
McLeod County			
Physical street address	City	State	ZIP code
2391 Hennepin Avenue North	Glencoe	MN	55336

Affiliate/Subsidiary Information (if this is an amendment, only complete information that is changing)

Are employees of any associated business organizations (e.g. parent-subsidary, brother-sister relationships, affiliated groups, etc.) to be covered? ☐ yes ☒ no If yes, please list the affiliate or subsidiary below.

Participating unit is an entity that is an affiliate or subsidiary related to the employer through common control or ownership.

Unit name/address/federal tax ID	Nature of business	Relationship to company	Number of employees
1.			
2.			

Request for Benefits (if adding new coverage(s) to an existing account, provide new proposal number)

By signing this Application form, you are confirming that you agree with all the benefit plan provisions that you are applying for as outlined in your proposal # 07291910101-6. Do you agree? ☒ yes ☐ no

Employee Eligibility (if this is an amendment, only complete information that is changing)

☒ standard - An employee must work at least 30 hours per week to be eligible for insurance.

☐ other (select between 20 and 40 hours): _____

Do you have employees or their dependents residing or working outside the United States and requesting coverage?

☐ yes ☐ no If yes, please include a separate sheet including their name(s), dates of birth, salary and class of employee, where they are located and how long they will be located there for work.

It is understood that Principal Life shall not be responsible for any tax or legal aspects of the plan. The employer assumes responsibility for these matters. The employer acknowledges that they have counseled to the extent necessary with selected legal and tax advisors. The obligations of Principal Life shall be governed solely by the provisions of its contracts and policies. Principal Life shall not be required to look into any action taken by the named fiduciary or the employer and shall be fully protected in taking, permitting, or omitting any action on the basis of the employer's actions. Principal Life shall incur no liability or responsibility for carrying out actions as directed by the named fiduciary or the employer.

It is further understood that by signing this application, the employer is purchasing insurance and not making an investment. No reserves, undeclared or unpaid experience premium refunds, or interest with respect to claim payments, nor claim proceeds themselves shall be considered plan assets under ERISA.

The Employee Retirement Income Security Act of 1974 (ERISA) requires that each employee benefit plan subject to the Act designate a "Named Fiduciary who shall have authority to control and manage the operation and administration of the plan."

If this plan is subject to ERISA, you must indicate a Named Fiduciary for this plan. Principal Life may not be designated as Named Fiduciary.

- The employer has been informed of the eligibility requirements. The employer agrees that insurance applied for shall not become effective or remain effective unless the employer: a) is actively engaged in business for profit within the meaning of the Internal Revenue Code, or is established as a legitimate nonprofit organization within the meaning of the Internal Revenue Code; or is a government agency; and b) meets the participation and contribution requirements.
- The employer agrees that insurance applied for shall not become effective unless the application and any attached page(s) are received, accepted and approved by Principal Life. The employer acknowledges and understands that if this application is approved, the group policy will determine all rights and benefits.
- The preexisting condition restrictions for critical illness and long term disability insurance have been explained to and understood by the employer. Actively at work and period of limited activity for life, disability and critical illness coverage have been explained to and understood by the employer.
- The employer understands receipt and deposit of advanced payment is not a guarantee of coverage. If a policy is issued from this application and is accepted by the proposed policyholder, we will apply the premium deposit to the first premium due for such policy. If no policy is put into force, the premium deposit will be refunded. Premium payment will be monthly unless otherwise indicated.
- Acceptance by the employer of any policy or policies issued with this application shall constitute approval of any corrections, additions, or changes specified in the space "For Principal Life Use Only" or as otherwise indicated on this application.
- The employer understands that the insurance policy and certificates of coverage may, at the discretion of Principal Life, be provided to the employer in paper or electronic format. The employer agrees to promptly distribute the certificates of coverage to insured employees at the beginning of their coverage under the group policy and to redistribute them from time to time thereafter as reasonably required by Principal Life.
- Your agent or broker cannot change or waive any provision of this application or the policy or policies without the written approval of an officer of Principal Life in the home office.
- As a result of this sale and any subsequent renewal, your broker and marketing organization, if any, may receive commissions, administrative service fees, other compensation including non-cash compensation, and bonuses based on factors such as, volume of new sales, member and case counts, total premium volume, maintaining a certain percentage of business with Principal Life, selling a certain mix of products, and/or the profitability of the business. The cost of this compensation may be directly or indirectly reflected in the premium or fee for the product(s) you have applied for on this application form. This compensation is in addition to any compensation the broker may receive from you. Contact us at 1-800-388-4793 for further details on your case. We have placed a more detailed description of our compensation programs on www.principal.com/group/compensation.
- The person signing this form for the employer has legal authority to bind the employer for whom application is being made.
- The employer agrees to make timely notification of any employee termination, status change, or other material changes that may affect the eligibility of employees or their dependents. Timely notification is no more than 31 days past the actual date of such change.

Agreement and Signatures (continued)**210**

- The employer understands that failure to pay premium when due will be considered a default in premium payment and coverage will terminate at the end of the grace period. If coverage is terminated for nonpayment of premium, premium through the grace period is due and will be collected. The employer understands that coverage may also be terminated for other reasons as provided in the group policy.
- The employer understands their rights and responsibilities if electing self accounting status.

Any person who, with intent to defraud or knowing that he or she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement, may be guilty of insurance fraud. Fraud or intentional misrepresentation may be grounds for nonrenewal or termination under the terms of the group policy.

Employer (company name)

McLeod County

Signed by (must be an officer)

Officer's title

Date signed

X

Printed officer name

Signature of licensed resident agent(s) (individual/firm)

Agent's license number

Date signed

X

1007818

Licensed resident agent(s) printed name(s)

Signature of soliciting agent(s) (If more than one, all must sign.)

Date signed

X

Soliciting agent(s) printed name(s)

For Principal Life Use Only



Mailing Address:
Des Moines, IA 50392-0002

Principal Life
Insurance Company

*Addendum to Employer
Application
for Group Insurance*

PLEASE USE BLACK INK

To avoid processing delays, please make sure you answer all questions completely and accurately.

This form is for: ☐ new case ☐ amendment to add Life/Disability/Critical Illness Account number _____

Life/Disability/Critical Illness

If requesting life, disability or critical illness insurance, are there any employees not Actively at Work? ☐ yes ☐ no

If yes, please list employees not Actively at Work, reason not Actively at Work, their last day worked and expected return to work date.

N/A

Signatures

Employer (company name)

N/A

Signed by (must be an officer)

Officer's title

Date signed

X

Printed officer name



Mailing Address:

711 High Street

Des Moines, IA 50392-0002

Principal Life
Insurance CompanyEmployer Application
for Group Insurance - MN

PLEASE USE BLACK INK

To avoid processing delays, please make sure you answer all questions completely and accurately. For an amendment to an existing account, if no changes are noted in the sections below, current elections will remain in effect.

This form is for: ☒ new case ☐ amendment

Account number _____

Requested effective date: 1/1/2020

Employer Information (if this is an amendment, only complete information that is changing)

Legal name of company	Federal tax ID number		
County of McLeod	41-6005841		
DBA name (if applicable)			
McLeod County			
Physical street address	City	State	ZIP code
2391 Hennepin Avenue North	Glencoe	MN	55336

Affiliate/Subsidiary Information (if this is an amendment, only complete information that is changing)

Are employees of any associated business organizations (e.g. parent-subsidiary, brother-sister relationships, affiliated groups, etc.) to be covered? ☐ yes ☒ no If yes, please list the affiliate or subsidiary below.

Participating unit is an entity that is an affiliate or subsidiary related to the employer through common control or ownership.

Unit name/address/federal tax ID	Nature of business	Relationship to company	Number of employees
1.			
2.			

Request for Benefits (if adding new coverage(s) to an existing account, provide new proposal number)

By signing this Application form, you are confirming that you agree with all the benefit plan provisions that you are applying for as outlined in your proposal # 07291910101-6 . Do you agree? ☒ yes ☐ no

Employee Eligibility (if this is an amendment, only complete information that is changing)

☒ standard - An employee must work at least 30 hours per week to be eligible for insurance.

☐ other (select between 20 and 40 hours): _____

Do you have employees or their dependents residing or working outside the United States and requesting coverage?

☐ yes ☐ no If yes, please include a separate sheet including their name(s), dates of birth, salary and class of employee, where they are located and how long they will be located there for work.

It is understood that Principal Life shall not be responsible for any tax or legal aspects of the plan. The employer assumes responsibility for these matters. The employer acknowledges that they have counseled to the extent necessary with selected legal and tax advisors. The obligations of Principal Life shall be governed solely by the provisions of its contracts and policies. Principal Life shall not be required to look into any action taken by the named fiduciary or the employer and shall be fully protected in taking, permitting, or omitting any action on the basis of the employer's actions. Principal Life shall incur no liability or responsibility for carrying out actions as directed by the named fiduciary or the employer.

It is further understood that by signing this application, the employer is purchasing insurance and not making an investment. No reserves, undeclared or unpaid experience premium refunds, or interest with respect to claim payments, nor claim proceeds themselves shall be considered plan assets under ERISA.

The Employee Retirement Income Security Act of 1974 (ERISA) requires that each employee benefit plan subject to the Act designate a "Named Fiduciary who shall have authority to control and manage the operation and administration of the plan."

If this plan is subject to ERISA, you must indicate a Named Fiduciary for this plan. Principal Life may not be designated as Named Fiduciary.

- The employer has been informed of the eligibility requirements. The employer agrees that insurance applied for shall not become effective or remain effective unless the employer: a) is actively engaged in business for profit within the meaning of the Internal Revenue Code, or is established as a legitimate nonprofit organization within the meaning of the Internal Revenue Code; or is a government agency; and b) meets the participation and contribution requirements.
- The employer agrees that insurance applied for shall not become effective unless the application and any attached page(s) are received, accepted and approved by Principal Life. The employer acknowledges and understands that if this application is approved, the group policy will determine all rights and benefits.
- The preexisting condition restrictions for critical illness and long term disability insurance have been explained to and understood by the employer. Actively at work and period of limited activity for life, disability and critical illness coverage have been explained to and understood by the employer.
- The employer understands receipt and deposit of advanced payment is not a guarantee of coverage. If a policy is issued from this application and is accepted by the proposed policyholder, we will apply the premium deposit to the first premium due for such policy. If no policy is put into force, the premium deposit will be refunded. Premium payment will be monthly unless otherwise indicated.
- Acceptance by the employer of any policy or policies issued with this application shall constitute approval of any corrections, additions, or changes specified in the space "For Principal Life Use Only" or as otherwise indicated on this application.
- The employer understands that the insurance policy and certificates of coverage may, at the discretion of Principal Life, be provided to the employer in paper or electronic format. The employer agrees to promptly distribute the certificates of coverage to insured employees at the beginning of their coverage under the group policy and to redistribute them from time to time thereafter as reasonably required by Principal Life.
- Your agent or broker cannot change or waive any provision of this application or the policy or policies without the written approval of an officer of Principal Life in the home office.
- As a result of this sale and any subsequent renewal, your broker and marketing organization, if any, may receive commissions, administrative service fees, other compensation including non-cash compensation, and bonuses based on factors such as, volume of new sales, member and case counts, total premium volume, maintaining a certain percentage of business with Principal Life, selling a certain mix of products, and/or the profitability of the business. The cost of this compensation may be directly or indirectly reflected in the premium or fee for the product(s) you have applied for on this application form. This compensation is in addition to any compensation the broker may receive from you. Contact us at 1-800-388-4793 for further details on your case. We have placed a more detailed description of our compensation programs on www.principal.com/group/compensation.
- The person signing this form for the employer has legal authority to bind the employer for whom application is being made.
- The employer agrees to make timely notification of any employee termination, status change, or other material changes that may affect the eligibility of employees or their dependents. Timely notification is no more than 31 days past the actual date of such change.

Agreement and Signatures (continued)**210**

- The employer understands that failure to pay premium when due will be considered a default in premium payment and coverage will terminate at the end of the grace period. If coverage is terminated for nonpayment of premium, premium through the grace period is due and will be collected. The employer understands that coverage may also be terminated for other reasons as provided in the group policy.
- The employer understands their rights and responsibilities if electing self accounting status.

Any person who, with intent to defraud or knowing that he or she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement, may be guilty of insurance fraud. Fraud or intentional misrepresentation may be grounds for nonrenewal or termination under the terms of the group policy.

Employer (company name)

McLeod County

Signed by (must be an officer)

Officer's title

Date signed

X

Printed officer name

Signature of licensed resident agent(s) (individual/firm)

Agent's license number

Date signed

X

1007818

Licensed resident agent(s) printed name(s)

Signature of soliciting agent(s) (If more than one, all must sign.)

Date signed

X

Soliciting agent(s) printed name(s)

For Principal Life Use Only



Mailing Address:
Des Moines, IA 50392-0002

Principal Life
Insurance Company

**Addendum to Employer
Application
for Group Insurance**

PLEASE USE BLACK INK

To avoid processing delays, please make sure you answer all questions completely and accurately.

This form is for: ☐ new case ☐ amendment to add Life/Disability/Critical Illness Account number _____

Life/Disability/Critical Illness

If requesting life, disability or critical illness insurance, are there any employees not Actively at Work? ☐ yes ☐ no

If yes, please list employees not Actively at Work, reason not Actively at Work, their last day worked and expected return to work date.

N/A

Signatures

Employer (company name)

N/A

Signed by (must be an officer)

Officer's title

Date signed

X

Printed officer name

bpool
9/11/19

12:11PM

***** **McLeod County IFS** *****



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

***** **McLeod County IFS** *****



bpool
9/11/19 12:11PM

3 Road & Bridge Fund

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 2

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
310	DEPT		Highway Maintenance			
	4116 RIVERVIEW AGGREGATES INC					
1	03-310-000-0000-6502		Class 5 Gravel #4301 Stockpile	1309	Aggregates Material	N
2	03-310-000-0000-6502		Class 5 Gravel CR65	1309	Aggregates Material	N
3	03-310-000-0000-6502		Class 5 Gravel CR70	1309	Aggregates Material	N
4	03-310-000-0000-6502		Class 5 Gravel CR75	1309	Aggregates Material	N
	4116 RIVERVIEW AGGREGATES INC	26,393.02	4 Transactions			
310	DEPT Total:	26,393.02	Highway Maintenance	1 Vendors	4 Transactions	
3	Fund Total:	26,393.02	Road & Bridge Fund		4 Transactions	
	Final Total:	26,393.02	1 Vendors	4 Transactions		

***** **McLeod County IFS** *****

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
3	26,393.02	Road & Bridge Fund
All Funds	26,393.02	Total

Approved by,
.....
.....



McLeod County Board of Commissioners

830 11th Street East, Suite 110, Glencoe, Minnesota 55336 – (320) 864-5551 – Fax (320) 864-1809

COMMISSIONER RON SHIMANSKI

1st District
Phone (320) 223-2355
23808 Jet Avenue
Silver Lake, MN 55381
Ron.Shimanski@co.mcleod.mn.us

COMMISSIONER DOUG KRUEGER

2nd District
Phone (612) 756-2855
9525 County Road 2
Glencoe, MN 55336
Doug.Krueger@co.mcleod.mn.us

COMMISSIONER PAUL WRIGHT

3rd District
Phone (320) 583-8584
15215 County Road 7
Hutchinson, MN 55350
Paul.Wright@co.mcleod.mn.us

COMMISSIONER RICH POHLMEIER

4th District
Phone (320) 583-9738
207 1st Ave S
Brownton, MN 55312
Rich.Pohlmeier@co.mcleod.mn.us

COMMISSIONER JOE NAGEL

5th District
Phone (320) 587-8693
20849 196th Road
Hutchinson, MN 55350
Joseph.Nagel@co.mcleod.mn.us

COUNTY ADMINISTRATOR

SHEILA MURPHY
Phone (320) 864-1320
830 11th Street East, Suite 110
Glencoe, MN 55336
Sheila.Murphy@co.mcleod.mn.us

National 4-H Week Proclamation

WHEREAS, 4-H is America's largest youth development organization, supporting nearly six million youth across the country, including over 360 McLeod County youth; and

WHEREAS, 4-H has helped countless youth in McLeod County to become confident, independent, resilient and compassionate leaders; and

WHEREAS, 4-H is delivered by Cooperative Extension – a community of more than 100 public universities across the nation that provides experiences where young people learn-by-doing through hands-on projects in the important areas of health, science, agriculture and civic engagement; and

WHEREAS, National 4-H Week showcases the incredible ways that 4-H inspires kids to do and highlights the remarkable 4-H youth in McLeod County who work each day to make a positive impact on those around them; and

WHEREAS, 4-H's network of nearly 500,000 volunteers, including 95 screened McLeod County volunteers and 3,500 professionals provides caring and supportive mentoring to all 4-H'ers, helping them to grow into true leaders, entrepreneurs and visionaries;

NOW, THEREFORE, I, Joe Nagel, Chairman of the McLeod County Board of Commissioners, do hereby proclaim October 6 – 12, 2019 as National 4-H Week throughout McLeod County and encourage all of our citizens to recognize 4-H for the significant impact they have made and continue to make by empowering youth with the skills they need to lead for a lifetime.

Joe Nagel, Board Chair

Working together, providing quality service, being fiscally responsible and
maintaining integrity through common sense decision making

MCLEOD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 09/17/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda

☐ Approve Motion

Regular Agenda – Estimate Time Needed: 5 minutes

☒ Approve/Deny Motion ☐ Discussion/Presentation

☐ Hold Public Hearing* ☐ Direction Requested

*provide copy of hearing notice that was published

Requested Agenda Time: Flexible

Submitted By: Julie Erickson

Department: Public Health

Who will attend the meeting and be able to respond to questions if different from above?

Name and title: Julie Erickson

Summary of Issue *(include previous Board or Committee actions, applicable dates and copies of relevant Minutes):*

This a request to retroactively approve expenditure not to exceed \$1500 for lunch from QDoba for an all-staff meeting of Health and Human Services Department held on September 13, 2019. It was the first official meeting of the combined departments. Payment was approved by the previous county administrator but did not get placed on the Board's agenda.

Recommended Action/Motion:

Approval of expenditure

Financial Impact:

Is there a cost associated with this request? ☒ Yes ☐ No

What is the total cost, with tax and shipping? \$ 1,500.00

Is this budgeted? ☐ Yes ☒ No

Fund & Department Number: 01-485-6350 ex: 01-031

Additional Information Attached:

☐ Contract/Agreement

Approved by County Attorney's Office: ☐ Yes ☐ No
Legally binding agreements must have County Attorney approval prior to submission.

☐ Minutes of Relevant Meeting(s)

Number of Signed Documents:

☐ Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: *(for use by Administrative Assistant)*

☐ Approved:

☐ Denied:

☐ Tabled:

☐ No Action:

Email Cindy/Liz

Save

Print

Employment Agreement: McLeod County Administrator

THIS AGREEMENT, made and entered into this 17th day of September, 2019 by and between the County of McLeod, State of Minnesota, hereinafter called "County," and Sheila L. Murphy, hereinafter called "Murphy."

WHEREAS, the County desires to employ the services of Murphy as County Administrator for the County of McLeod, in accordance with Minnesota Statute 375A.06; and

WHEREAS, Murphy desires to accept employment as County Administrator for the County of McLeod.

NOW, THEREFORE, in consideration of the mutual covenants herein contained and in accordance with Minnesota Statute 375A.06, the County agrees to employ Murphy as County Administrator, Murphy accepts the position of County Administrator, and the parties agree as follows:

Section 1. Duties.

- A. The term of Murphy's employment as County Administrator for McLeod County shall be two (2) years with a renewable contract, beginning effective September 17, 2019, in accordance with Minnesota Statute 375A.06, unless the parties otherwise agree.
- B. Murphy will not be subject to a probation period during the duration of the Employment Agreement. Performance reviews shall be given to Murphy in accordance with McLeod County practices, overseen by the McLeod County Board of Commissioners.
- C. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the County to terminate the services of Murphy at any time, subject only to the provisions of Minnesota Statute 375A.06. In the event the County terminates the services of Murphy prior to the end of the two (2) year period, the County shall provide Murphy with either one hundred eighty (180) days of regular pay or pay the remainder of the two (2) year agreement, whichever is less.
- D. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of Murphy to resign at any time from her position with the County. In the event Murphy voluntarily resigns her position with the County, Murphy shall provide the County sixty (60) days advance written notice, unless the parties otherwise agree.

Section 2. Termination Benefits.

In the event the County terminates Murphy's employment and for reasons other than just cause shown after a hearing upon due notice and upon stated charges, the following shall apply:

- A. As stated above, in the event the County terminates the services of Murphy during the duration of this agreement, the County shall provide Murphy with either one hundred eighty (180) days of regular pay or pay the remainder of the two (2) year agreement, whichever is less.

- B. The County shall continue to provide and pay for the benefits set forth in Section 8 of this Agreement for the remaining duration of this agreement or one hundred eighty (180) days, whichever is less. In the event Murphy is eligible for such benefits through any new employment, the County's obligation to continue to provide and pay for such benefits shall cease.

In the event Murphy is terminated for just cause, the County shall have no obligation to pay for any termination benefits or benefit continuation.

In the event Murphy voluntarily resigns her position, then the County shall have no obligation to pay for any termination benefits or benefit continuation whatsoever.

Section 3. Salary.

The County agrees to compensate Murphy for her services rendered pursuant hereto for the period from September 17, 2019 through December 31, 2019 at the annual salary rate of \$112,500 (paid bi-weekly, adjusted for effective date); pay increases will follow the same percentage for annual increases granted to non-union employees, effective immediately. This position is classified as a Grade 260 of the non-union pay schedule.

Section 4. Hours of Work.

Murphy shall work forty (40) hours per week, more or less, to complete her duties as County Administrator.

It is understood that this position requires attendance at evening meetings and occasional weekend meetings. It is understood by Murphy that additional compensation shall not be allowed for such additional expenditures of time; a bank of compensatory hours per the McLeod County Personnel Policy guidelines may be maintained. It is further understood that Murphy may absent herself from the office to a reasonable extent in consideration of extraordinary time spent for evening and weekend meetings at other than normal working hours.

Section 5. Outside Employment.

Murphy may not engage in any outside occupation or employment of business without prior County approval. Murphy is currently the owner of a small business (limited liability corporation) that provides photography services. By signing this contract both parties agree that Murphy may continue this business so long as business is conducted outside of working hours.

Section 6. Leave, Vacation, Holidays.

- A. Murphy shall earn sick leave, family medical leave, funeral leave, Election Day leave, jury duty leave, and any other leave at the same rate and in the same manner as provided for by the McLeod County Personnel Policy; her seniority date will be her date of hire with McLeod County.

- B. Murphy shall earn vacation at the rate provided for by the McLeod County Personnel Policy; her seniority date to calculate vacation leave will be her date of hire with McLeod County.
- C. Murphy shall have the same holidays off with pay as provided for by the McLeod County Personnel Policy. She is eligible for paid holidays immediately.
- D. Murphy shall maintain her balance of vacation and sick leave time with McLeod County upon transfer to becoming a contracted employee.
- E. Murphy shall accrue sick leave at the rate of accrual provided by the McLeod County Personnel Policy; her seniority date will be her date of hire with McLeod County.

Section 7. Insurance, Benefit Plans.

- A. Murphy shall be entitled to participate in all employee benefits plans, or programs of the County to the extent that she is eligible based on her position, title, tenure, salary, age, health and other qualifications. Her eligibility date for benefits is based on her date of hire with McLeod County.
- B. The County does not guarantee the adoption or continuance of any particular employee benefit plan or program during the term of this agreement, and Murphy's participation in any such plan or program shall be subject to the provisions, rules and regulations applicable thereto.
- C. The County shall provide Murphy the same group medical, dental, life and disability insurance benefits, and any other insurance and/or benefit plan not listed here, if any, as provided to all other non-union County employees.

Section 8. Dues and Subscriptions.

The County agrees to budget and pay for the professional dues and subscriptions of Murphy necessary for her participation in associations and organizations necessary for her continued professional participation, growth and advancement, and for the good of the County.

Section 9. Professional Development.

- A. The County hereby agrees to budget and pay for the travel and subsistence expenses of Murphy for professional and official travel, meetings and occasions adequate to continue the professional development of Murphy and to adequately pursue necessary official and other functions for the County.
- B. The County also agrees to budget and pay for the travel and subsistence expenses of Murphy for short courses, institutes, and seminars that are necessary for her professional development and for the good of the County.

Section 10. Indemnification.

The County shall defend, hold harmless and indemnify Murphy pursuant to Minnesota Statute against any tort, professional liability claim or demand or other legal action for damages, including punitive damages, provided Murphy was acting in the performance of the duties as County Administrator and was not guilty of malfeasance in office, willful neglect of duty, or bad faith.

Section 11. Bonding.

The County shall bear the full cost of any fidelity or other bonds required of Murphy under any law.

Section 12. Notices.

Notices pursuant to the agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

- A. McLeod County: McLeod County Attorney's Office,
 830 11th Street East
 Glencoe, Minnesota, 55336

- B. Murphy: Sheila L. Murphy
 Hutchinson, Minnesota, 55350

Section 13. General Provisions.

- A. The text herein shall constitute the entire agreement between the parties.
- B. This agreement shall become effective commencing September 17, 2019.
- C. If any provision, or any portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

IN WITNESS WHEREOF, The County of McLeod and Sheila L. Murphy have caused this agreement to be signed and executed, both in duplicate, date and year first above written.

SHEILA L. MURPHY

COUNTY OF MCLEOD

By: _____

By: _____

Sheila L. Murphy

Joseph Nagel, Chair
McLeod County Board of Commissioners

By: _____

Michael Junge
McLeod County Attorney



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 09/17/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda

☐ Approve Motion

Regular Agenda – Estimate Time Needed: ☐ minutes

☒ Approve/Deny Motion ☐ Discussion/Presentation

☐ Hold Public Hearing* ☐ Direction Requested

*provide copy of hearing notice that was published

Requested Agenda Time:

Submitted By:

Department:

Who will attend the meeting and be able to respond to questions if different from above?

Name and title:

Summary of Issue *(include previous Board or Committee actions, applicable dates and copies of relevant Minutes):*

Permission to auction the following vehicles from the Sheriff's Office/Jail fleet:
2008 Ford Expedition, VIN1FMFU16508LA82888, has over 112,000 miles with mechanical issues and has been replaced by a squad from the Sheriff's Office fleet.
2014 Ford Explorer, VIN 1FM5K8AR3EGC08282, with high miles and has already been replaced.
2015 Ford Explorer, VIN 1FM5K8AT8FGC26855, with high miles and has already been replaced.
2009 Chevrolet Impala, VIN 2G1WS57M991289190, high miles and 10 years old. Reducing fleet by 1
2004 Polaris Ranger, VIN 4XARD50A04D441070, with existing mechanical issues
2004 Polaris Ranger, VIN 4XARD50A94D161356, with existing mechanical issues.
We are hoping to replace both Rangers with one new one later this fall depending on budgets. All vehicles will be auctioned at Fahey Auctions in Glencoe, MN.

Recommended Action/Motion:

Approve the request to auction the above listed vehicles.

Financial Impact:

Is there a cost associated with this request? ☐ Yes ☒ No

What is the total cost, with tax and shipping?

Is this budgeted? ☐ Yes ☐ No

Fund & Department Number: ex: 01-031

Additional Information Attached:

☐ Contract/Agreement

Approved by County Attorney's Office: ☐ Yes ☐ No
Legally binding agreements must have County Attorney approval prior to submission.

☐ Minutes of Relevant Meeting(s)

Number of Signed Documents:

☐ Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: *(for use by Administrative Assistant)*

☐ Approved:

☐ Denied:

☐ Tabled:

☐ No Action:

Email Cindy/Liz

Save

Print



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 09/17/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda

☐ Approve Motion

Regular Agenda – Estimate Time Needed: 5 minutes

☒ Approve/Deny Motion ☐ Discussion/Presentation

☐ Hold Public Hearing* ☐ Direction Requested

*provide copy of hearing notice that was published

Requested Agenda Time: Flexible

Submitted By: John

Department: Public Works/Parks

Who will attend the meeting and be able to respond to questions if different from above?

Name and title:

Summary of Issue *(include previous Board or Committee actions, applicable dates and copies of relevant Minutes):*

1. Consider purchase of a New Holland 108M rotary disc mower from Lano Equipment (Norwood, MN) for State Contract price of \$9,630 including freight and shipping. A second quote from Trueman Welters (Buffalo, MN) was \$10,566.45.

2. Consider sale of a 2006 Kuhn mower on MinnBid.

Recommended Action/Motion:

1. purchase mower from Lano
2. authorize sale of old unit on MinnBid

Financial Impact:

Is there a cost associated with this request? ☒ Yes ☐ No

What is the total cost, with tax and shipping?

Is this budgeted? ☐ Yes ☒ No

Fund & Department Number: 340

ex: 01-031

Additional Information Attached:

☐ Contract/Agreement

Approved by County Attorney's Office: ☐ Yes ☐ No
Legally binding agreements must have County Attorney approval prior to submission.

☐ Minutes of Relevant Meeting(s)

Number of Signed Documents: 1

☒ Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: *(for use by Administrative Assistant)*

☐ Approved:

☐ Denied:

☐ Tabled:

☐ No Action:

Email Cindy/Liz

Save

Print



of Norwood, Inc.
LANO
EQUIPMENT



1015 Hwy. 212 – P.O. Box 299
NORWOOD YOUNG AMERICA, MN 55368
952-467-2181 Fax 952-467-3259

A family buisness since 1946 with the Lano's – Jack, Paul, Bob and Andy
www.lanoequipofnorwood.com

Brian @ McLeod County Highway Dept.,

Bid for McLeod County Highway Dept. – New Holland Duradisc 108M 7' 10"
3 point disc mower. List price \$13367.00, Government discount price including
freight and set up - **\$9630.00**, price also includes 3 year cutterbar warranty.

Thank you,

Dave

Dave Latzke @ Lano Equipment of Norwood





1600 Hwy 55E Buffalo MN, 55313
Phone: (763) 682-2200
Fax: (763) 682-6141
Cell: (763) 286-3658
Email seth@welters.net

Today's Date: 9/03/2019

Sales Contact
Seth Strehler

Contract Release # T-628(5)
Contract # : 152245
Vendor # 0000193702

Quote Expires
State Bid
12/31/2019

Quote for: McLeod County

3 Point Disc Mower

Item	Qty.	Description	Price
Duradisc 108M	1	New Holland Duradisc 108M 7Ft 10Inch Cut	\$ 12,690.00

3 Year Cutterbar Warranty
Quickchange Knives
Shock Pro Hubs

Sub Total \$ 12,690.00

State Bid 22% Discount \$ (2,791.80)

Total \$ 9,898.20

5 Hours @ \$112.00 Per Hour Per Mower Setup \$ 560.00

65 Miles X \$2.50 Per Mile Freight \$ 108.25

Grand Total \$ 10,566.45

NON CONTRACT

ADDITIONAL ITEMS Per Mower

2 Shock Pro Hub \$52.00 Each \$ 104.00

1 Set of 14 Knives \$35.00 Per Set \$ 35.00

Total **\$139.00**

Grand Total **\$ 10,705.45**

Approve here to accept order Date



Guaranteed peace of mind with the standard factory 3-year MowMax™ warranty

The comprehensive, MowMax™ 3-year extended cutterbar warranty goes beyond the extended cutterbar coverage provided by some other manufacturers. It is three years of full warranty coverage on the module gear case, spacers, tie-bolts, interconnecting shafts and even covers leakage. Only common wear parts such as discs, knives and skids are excluded. See your local authorized New Holland dealer for complete MowMax extended cutterbar warranty coverage details.



A reliable, true modular design

Even when cutting on slopes, you don't need to worry about an oil starvation issue because each disc module is an individually sealed gear case with a dedicated oil reservoir. The gears stay fully lubricated and work reliably. If an internal component ever fails, there's no chance that a broken piece can circulate in the oil bath and damage other modules. And, each gear case is connected with independent, hardened alloy drive shafts, not a single-piece drive shaft that can twist or shear. When routine maintenance is required, it's fast and inexpensive.



Easy service and adjustments

Two cutting edges on each knife provide twice the cutting life. Standard QuickMax™ knives allow you to flip or replace knives easily from the front of the cutterbar. Mounted disc mowers feature an exclusive V-belt tension spring with an easy-to-see tension indicator so you can check belt tension at a glance. Adjusting tension is easy too. There are no shields to remove. All it takes is a turn of a nut. Left- and right-hand swathboards are available to allow for swath width adjustment.



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 09/17/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda

☐ Approve Motion

Regular Agenda – Estimate Time Needed: 15 minutes

☐ Approve/Deny Motion ☒ Discussion/Presentation

☒ Hold Public Hearing* ☒ Direction Requested

*provide copy of hearing notice that was published

Requested Agenda Time: Flexible

Submitted By: Colleen Robeck

Department: Administration

Who will attend the meeting and be able to respond to questions if different from above?

Name and title: Colleen Robeck

Summary of Issue *(include previous Board or Committee actions, applicable dates and copies of relevant Minutes):*

Discussion on different bonding options for the Capital Improvement Plan and direction from the board to seek bond counsel.

Option 1: \$2,000,000 bond for 10 years

Option 2: \$2,000,000 bond for 20 years

Option 3: \$8,000,000 bond for 20 years

Option 4: \$10,000,000 bond for 20 years

Recommended Action/Motion:

Approve one of the bond options mentioned above.

Financial Impact:

Is there a cost associated with this request? ☐ Yes ☐ No

What is the total cost, with tax and shipping? \$ 0.00

Is this budgeted? ☐ Yes ☐ No

Fund & Department Number: ex: 01-031

Additional Information Attached:

☐ Contract/Agreement

Approved by County Attorney's Office: ☐ Yes ☐ No
Legally binding agreements must have County Attorney approval prior to submission.

☐ Minutes of Relevant Meeting(s)

Number of Signed Documents:

☐ Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: *(for use by Administrative Assistant)*

☐ Approved:

☐ Denied:

☐ Tabled:

☐ No Action:

Email Cindy/Liz

Save

Print

McLeod County
Public Notice

The McLeod County Board of Commissioners will conduct a public hearing regarding issuance of capital improvement bonds to finance capital improvement projects pursuant to Minnesota Statute 373.40 at a regularly scheduled board meeting on September 17, 2019 at 9:30 a.m. held at the Glencoe City Center Ballroom, 1107 11th Street East, Glencoe, MN. The public is invited to attend.

McLeod County Administration

McLeod County
Public Hearing Notice

Notice is hereby given that the McLeod County Board of Commissioners will hold a public hearing September 17, 2019 at 10 AM to consider implementation of a 0.5 percent Local Option Sales Tax for Transportation.

The public hearing will be held in the Glencoe City Center Ballroom at 1107 11th Street East, Glencoe, MN 55336.

Interested parties are encouraged to attend. Written comments can be submitted to County Administration at McLeod County, 830 11th Street East, Glencoe, MN 55336 or emailed to Liz.Danielson@co.mcleod.mn.us.



PUBLIC WORKS

Local Option Sales Tax Background Information

9/17/19 County Board Meeting

John Brunkhorst, PE
County Engineer/Public Works Director

McLeod County Highway System

253 Miles County State Aid Highway (CSAH)

- 202 miles bituminous
- 51 miles concrete
- Primarily Funded by Highway User Distribution Fund (HUTDF)

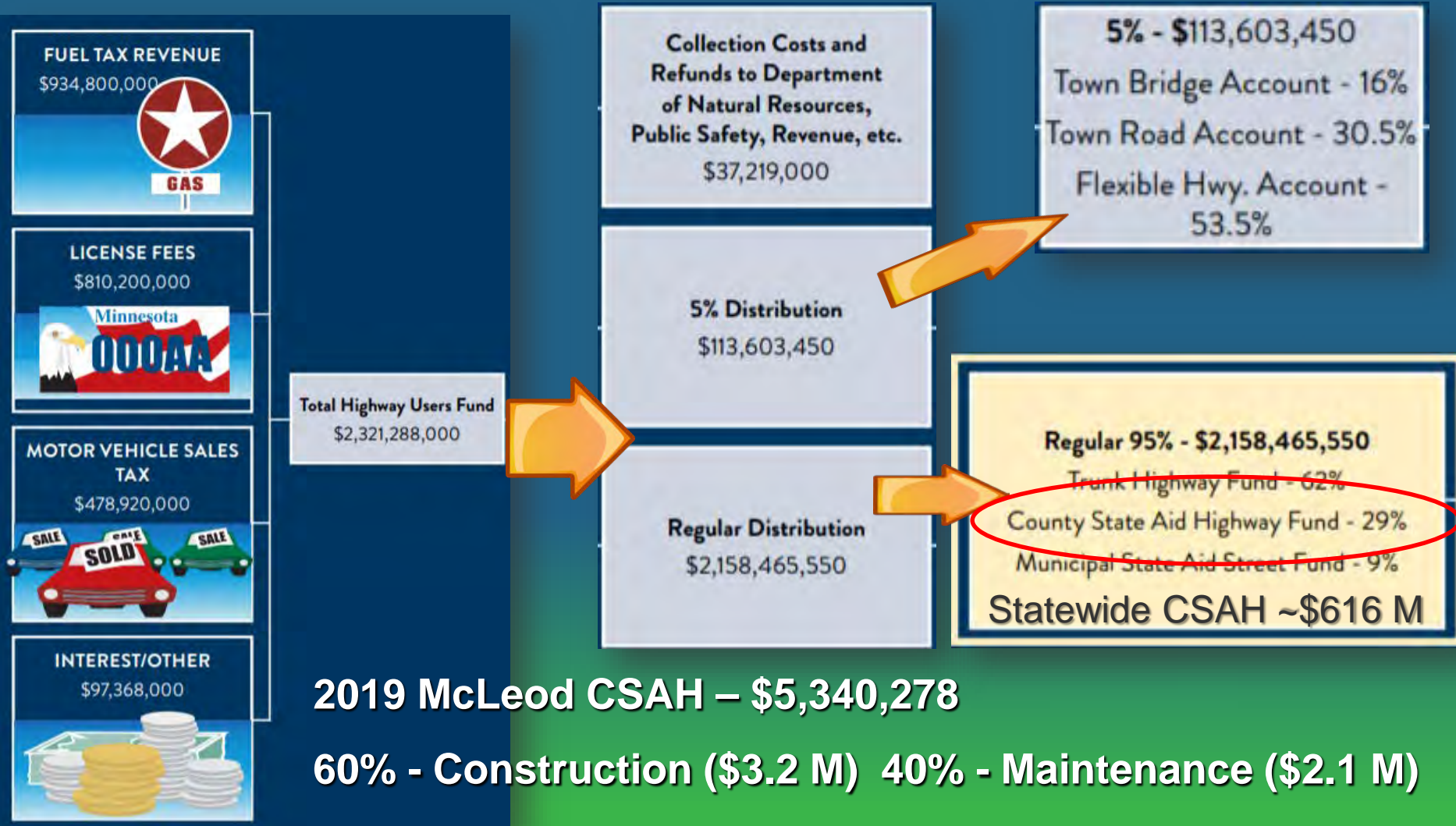
139 Miles County Road (CR)

- 41 miles bituminous
- 98 miles gravel
- Primarily Funded by Property Tax Levy and formerly Wheelage

391 Miles Total

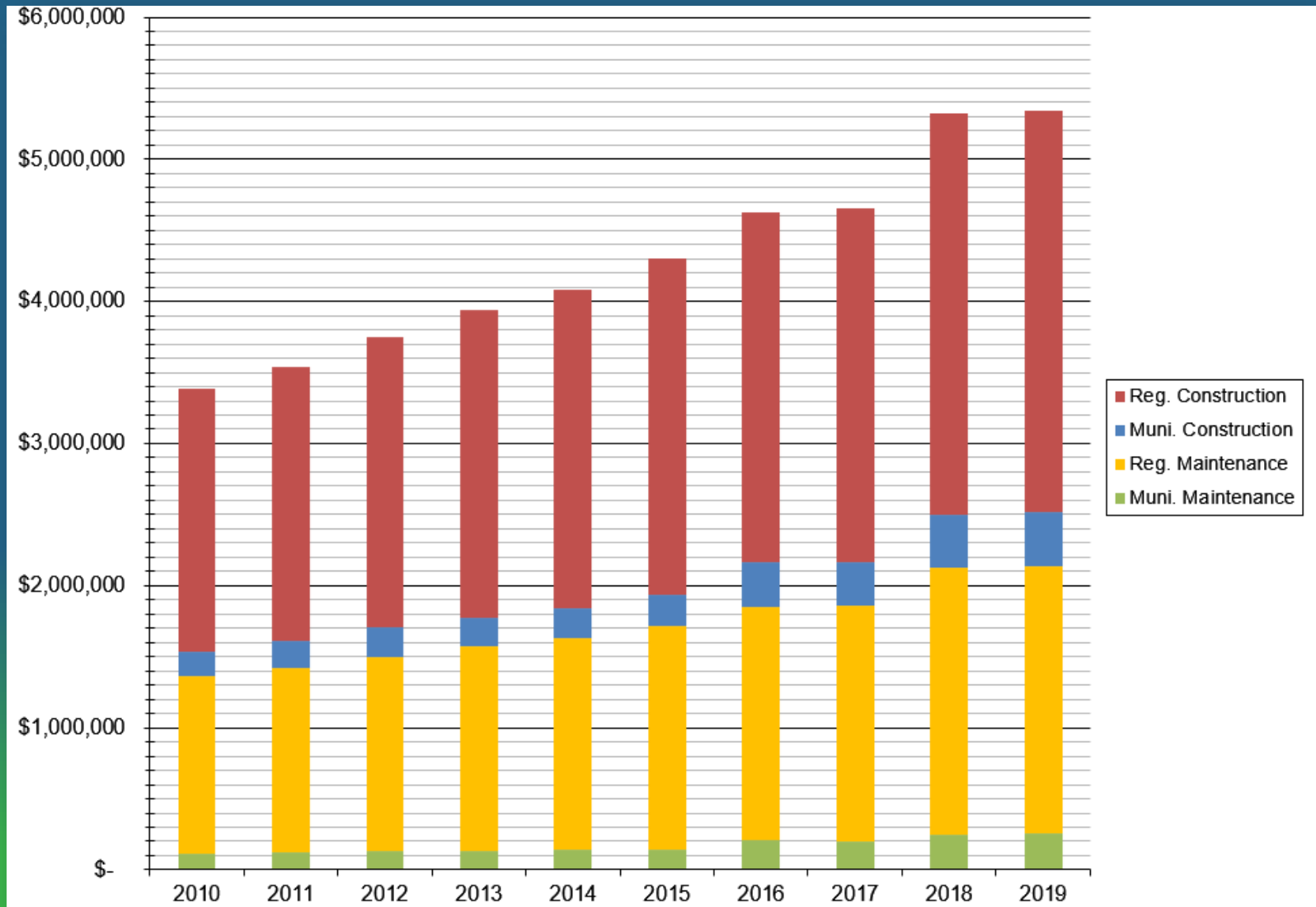
McLeod County Highway Funding

2019 County State Aid Highway (CSAH) - HUTDF



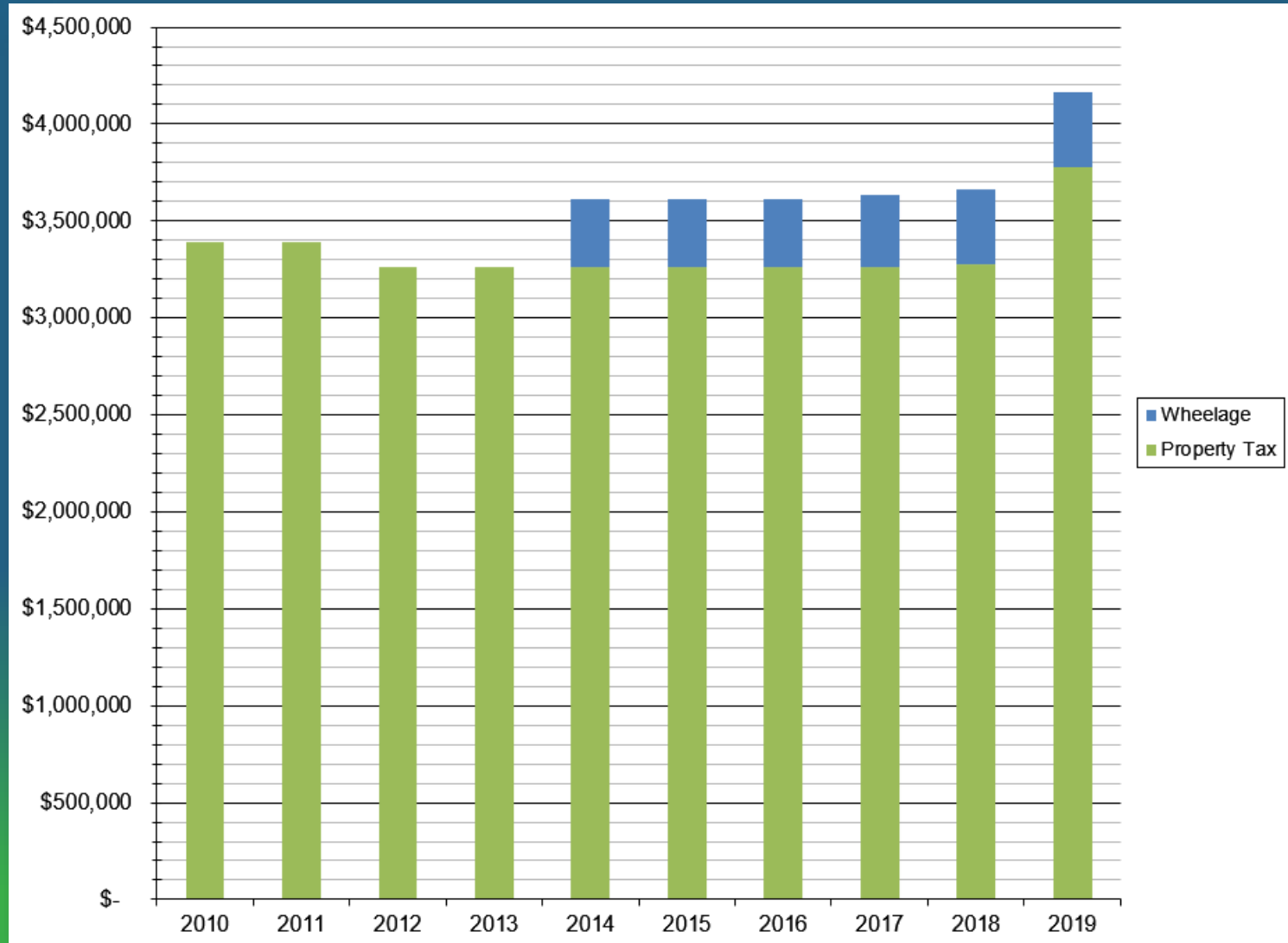
McLeod County Highway Funding

CSAH Construction & Maintenance Funding History



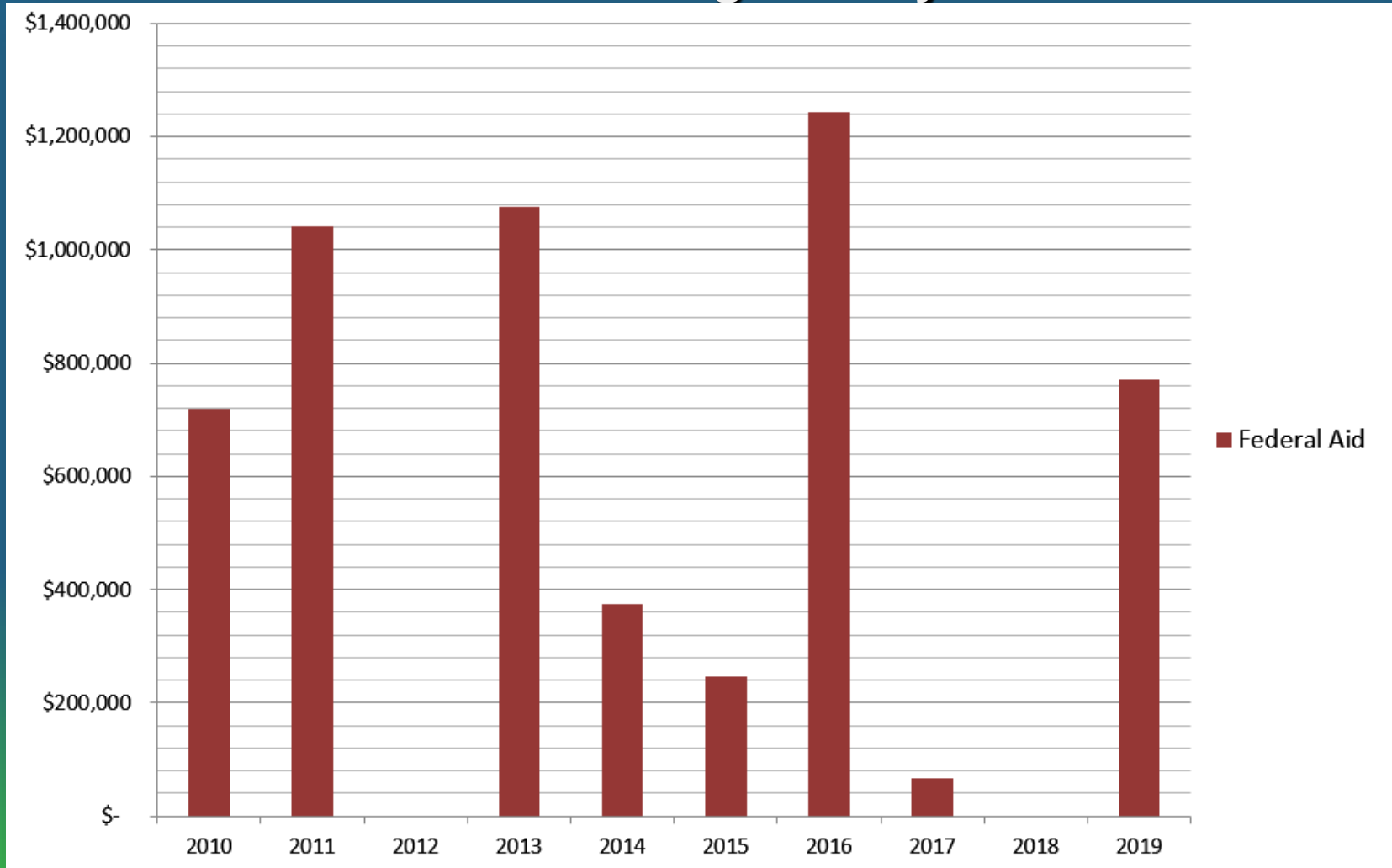
McLeod County Highway Funding

County Construction & Maintenance Funding History



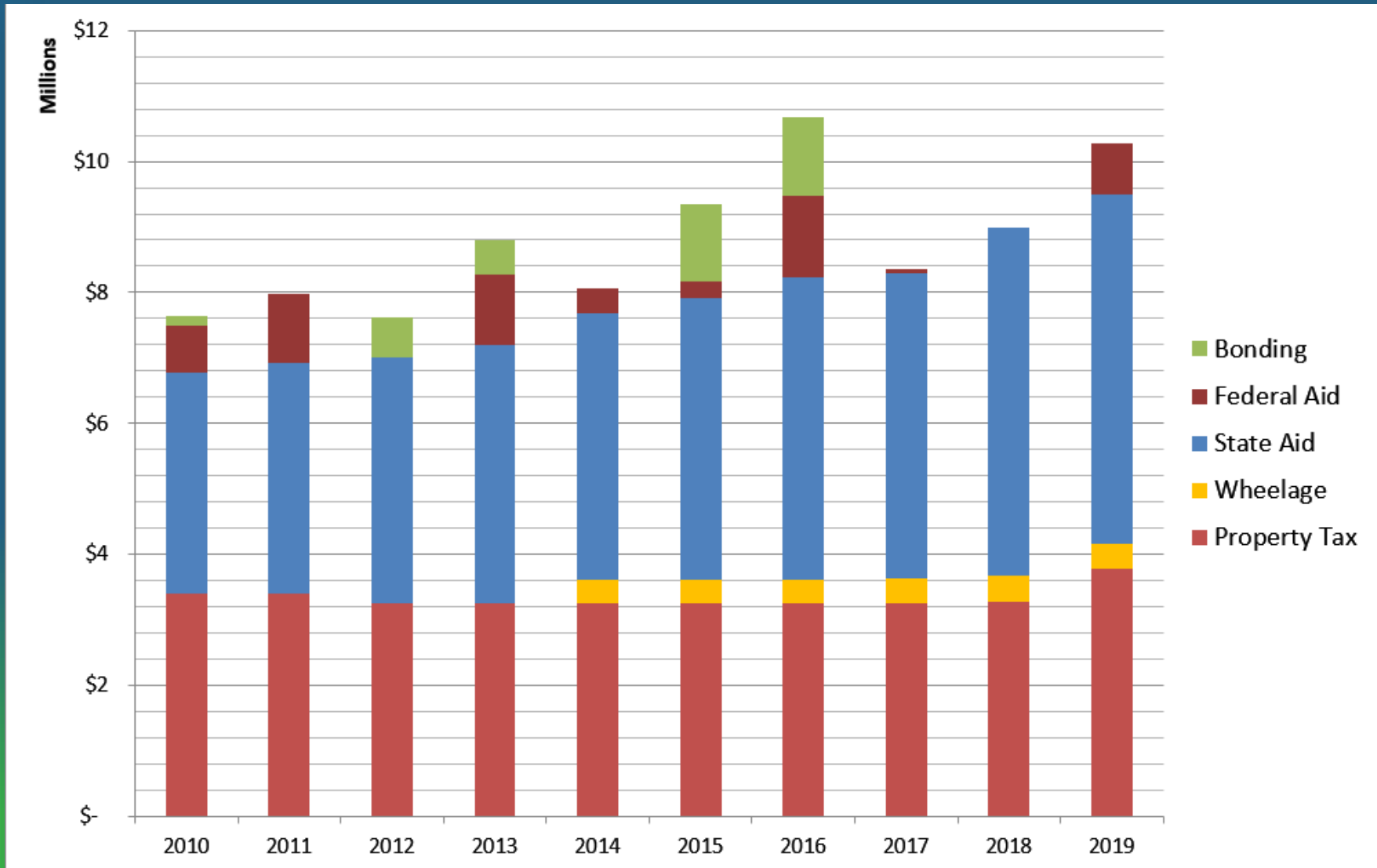
McLeod County Highway Funding

FEDERAL Construction Funding History



McLeod County Highway Funding

TOTAL Construction & Maintenance Funding History



McLeod County Pavement Condition

Roadway



County: McLeod | Route: CS5 | Mile Post: 5.593 | Direction: Decreasing | Date: 9/28/2015 | Coordinate: 44.964291, -94.180359



Pavement Condition Index Definitions

Ride Quality Index (RQI)

- Measure of Pavement Roughness
- Rating Scale 0.0 – 5.0

Surface Rating (SR)

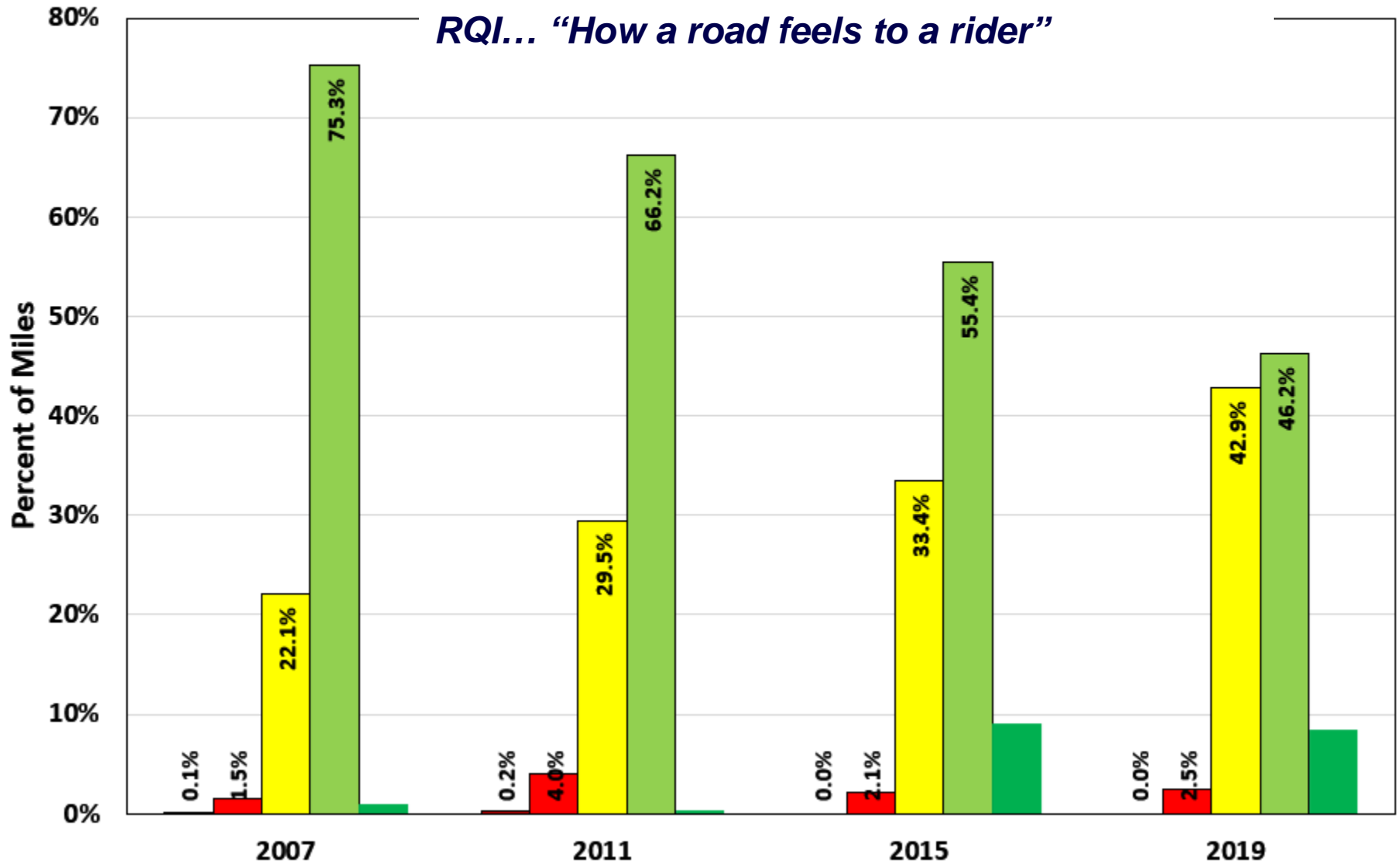
- Measure of Pavement Distress
- Rating Scale 0.0 – 4.0

Pavement Quality Index (PQI)

- Measure of Overall Pavement Quality
- Rating Scale 0.0 – 4.5

Historical Ride Quality Index (RQI)

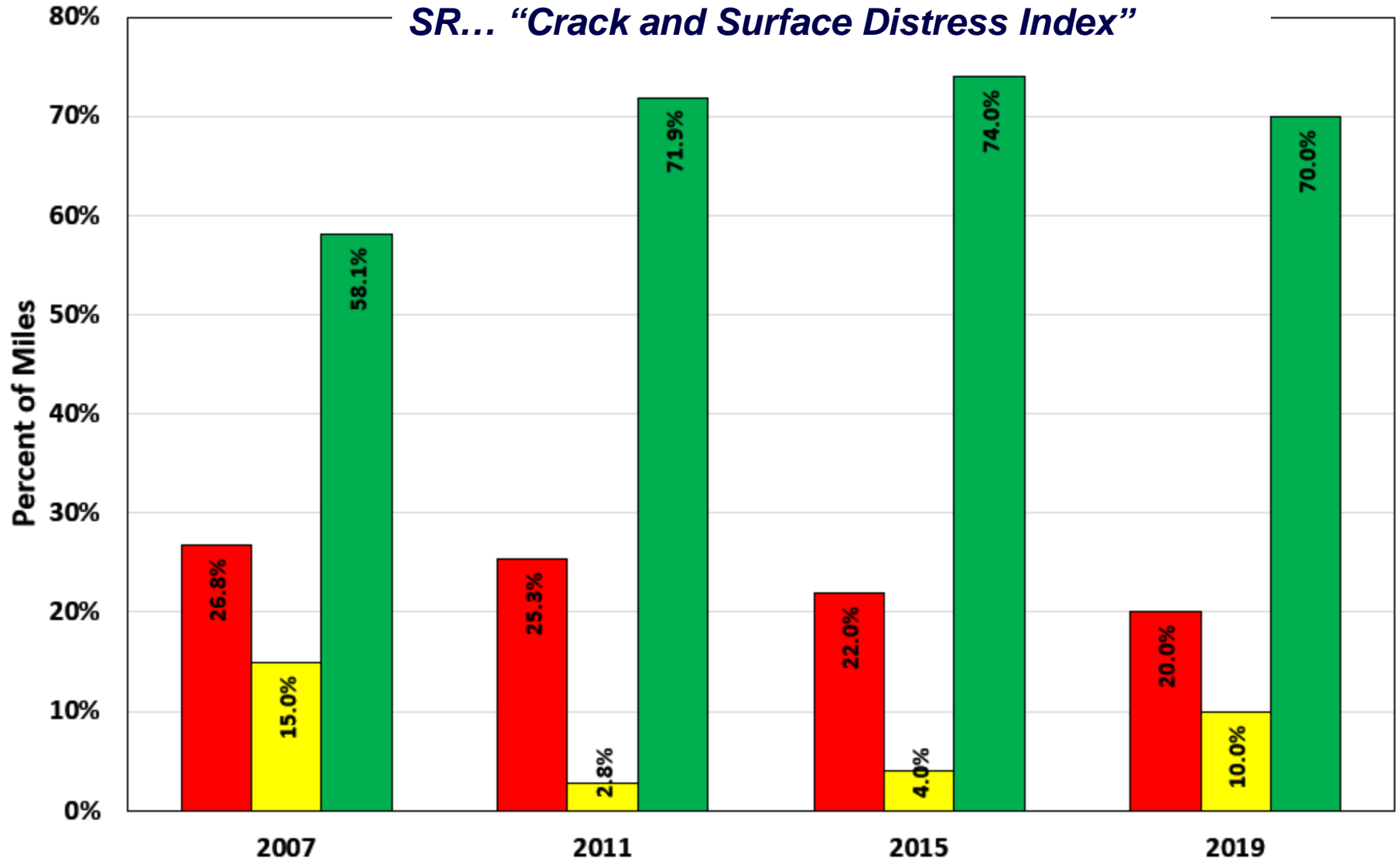
Very Poor Poor Fair Good Very Good



Historical Surface Rating Index (SR)

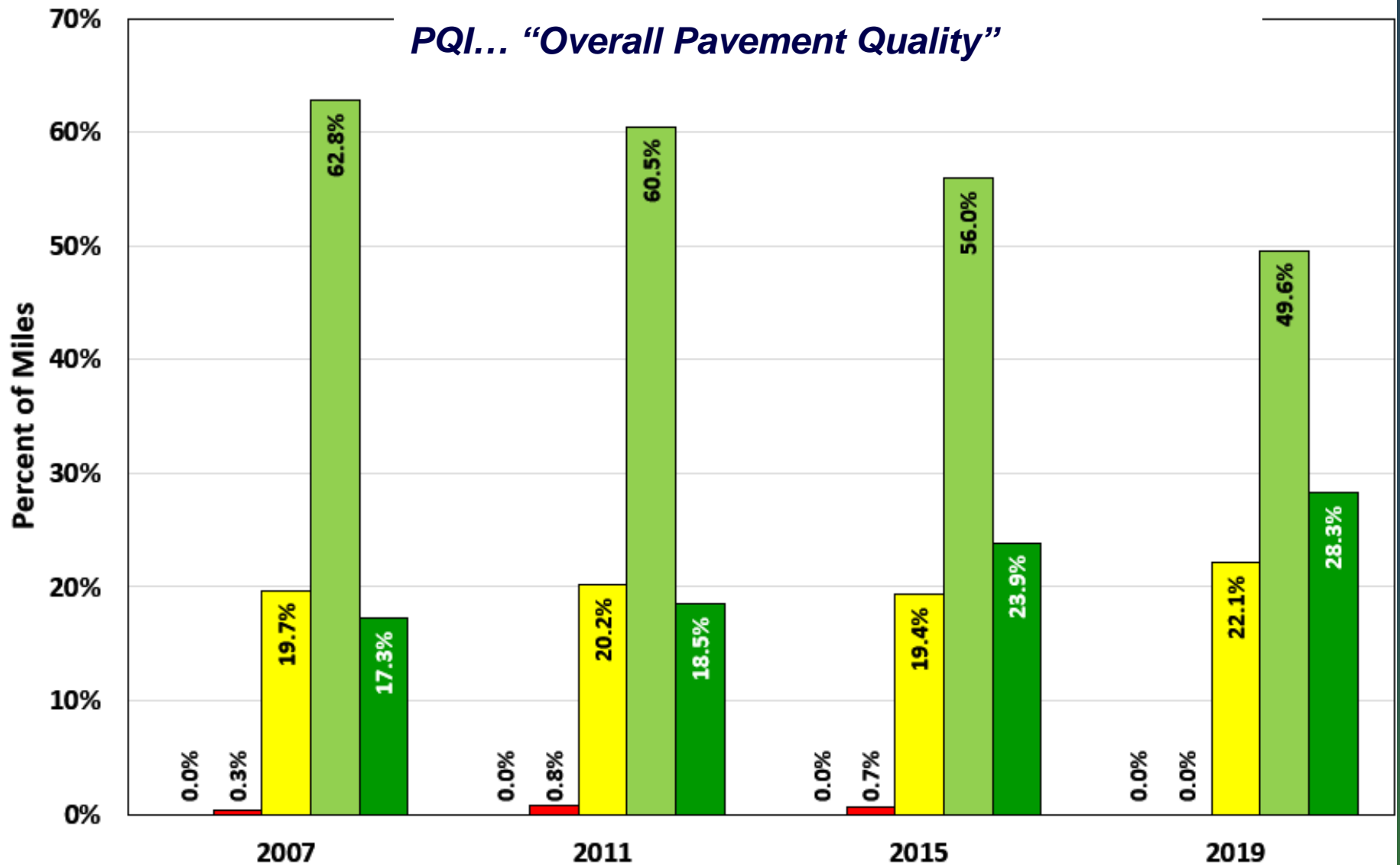
Poor Fair Good

SR... "Crack and Surface Distress Index"



Historical Pavement Quality Index (PQI)

Very Poor Poor Fair Good Very Good





Road Construction Activities

Estimated Costs (per mile) & Life Expectancy

Seal Coat	~ \$19,000	~ 5-7 Years
1.5" Bituminous Overlay	~ \$120,000	~ 10-12 Years
Cement Stabilized Full Depth Reclamation	~ \$140,000	~ 7-15+ Years
Reclaim & Bituminous Overlay	~ \$325,000	~ 15-20 Years
Concrete Overlay	~ \$450,000	~ 25-40+ Years
Concrete Overlay w/4' paved shoulders	~ \$600,000	~ 25-40+ Years
Gravel Road Paving	~ \$600,000	~ 15-20 Years
Rural Reconstruction	~ \$1,500,000	~ 60+ Years
Urban Reconstruction	~ \$3,000,000	~ 60+ Years

Road Construction Activities

Past Project Cost Examples

2016 - County State Aid Highway 11 – TH 22 to CSAH 2

- Reclamation/Bituminous Paving
- 6.0 Miles
- Construction Cost: \$1.41 Million (\$235,000/mile)



2016/09/08



2016/09/16

Road Construction Activities

Past Project Cost Examples

2017 - County State Aid Highway 3 – CR 75 to Glencoe

- Concrete Overlay/4' paved shoulders
- 6.4 Miles
- Construction Cost: \$3.66 Million (\$569,000/mile)



Road Construction Activities

Past Project Cost Examples

2018/19 - County State Aid Highway 3 – CSAH 9 to Carver Co.

- Reconstruction
- 1.7 Miles
- Right of Way Cost: \$145,000 (\$85,300/mile)
- Construction Cost: \$2.14 Million (\$1.26 Million/mile)



McLeod County Funding Gap

- State Aid Needs study defined the Life Expectancy of a Road at **60 Years**
- McLeod County paved mileage: **293 miles**
- Based on above, McLeod County should be reconstructing **4.9 miles/year** (293 miles / 60 years)
- Average cost to reconstruct a road is **\$1.5 Million per mile**
- Annual funding needed for reconstruction ONLY is **~\$7 Million**
- Current State Aid Construction Allocation is **\$3.2 Million per year**
- **This does NOT include maintenance and preservation needs (sealcoat, striping, etc.).**

Funding Gap

10 Year Average Construction and Preservation Spending *

State Aid \$ 2.4 Million

Federal Aid \$ 0.5 Million

County \$ 2.1 Million

TOTAL **\$ 5 Million**

* Includes Reconstruction, Preservation, Safety, Striping, Bridges

* Does not include in-house maintenance projects (patching, shouldering)

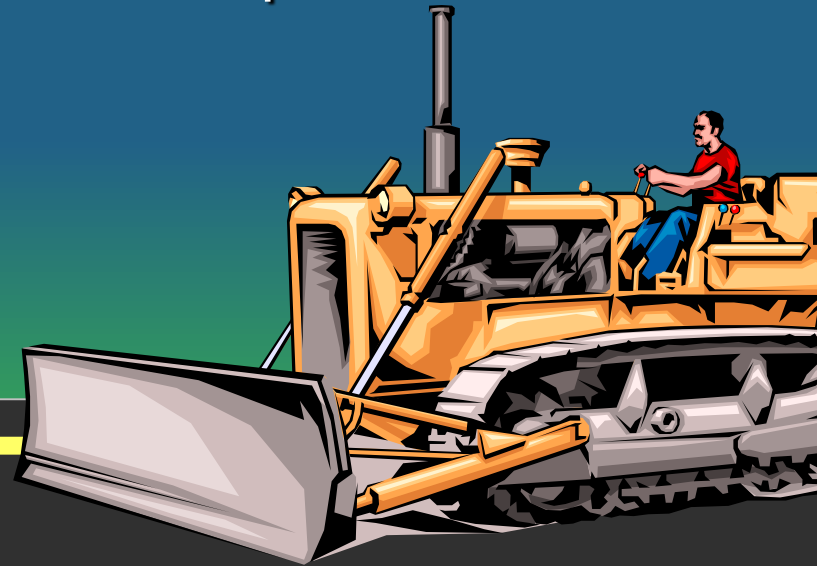
Reconstruction Needs *

- Currently 150+ miles of our paved roads are substandard (narrow shoulders, steep inslopes)
- Cost to reconstruct those alone is **\$225 Million ***
- Examples (Not all inclusive)
 - **CSAH 5** CSAH 16 – CSAH 1 9.2 miles **\$ 13 Million**
 - **CSAH 10** CSAH 2 – Carver Co. 7 miles **\$ 11 Million**
 - **CSAH 16** TH 7 – Wright Co. 6 miles **\$ 9 Million**
 - **CR 57** CSAH 17 – 212 4.5 miles **\$ 7 Million**
 - **CR 61** CR 79 – CR 60 4.5 miles **\$ 7 Million**
 - **CR 81** Sibley Co. – 212 3.5 miles **\$ 5 Million**

*** Does *NOT* include gravel roads (~100 miles)**

Funding Options to Address Transportation Infrastructure Needs

- Work with legislators to increase transportation funding
- Continue to raise the property tax levy to fund transportation needs
- ~~• Future increase of a wheelage tax~~
- Implement a local option sales tax for transportation



Local Option Transportation Sales Tax Background Information

- 2013 Minnesota legislation provides a local transportation sales tax funding option for specified transportation projects and transit operations/capital
- Statute 297A.993 gives authority to County Boards to impose
 - Sales tax up to a ½ percent on retail sales
 - \$20 excise tax for retail sales of vehicles

100 percent of revenue raised is controlled by the County

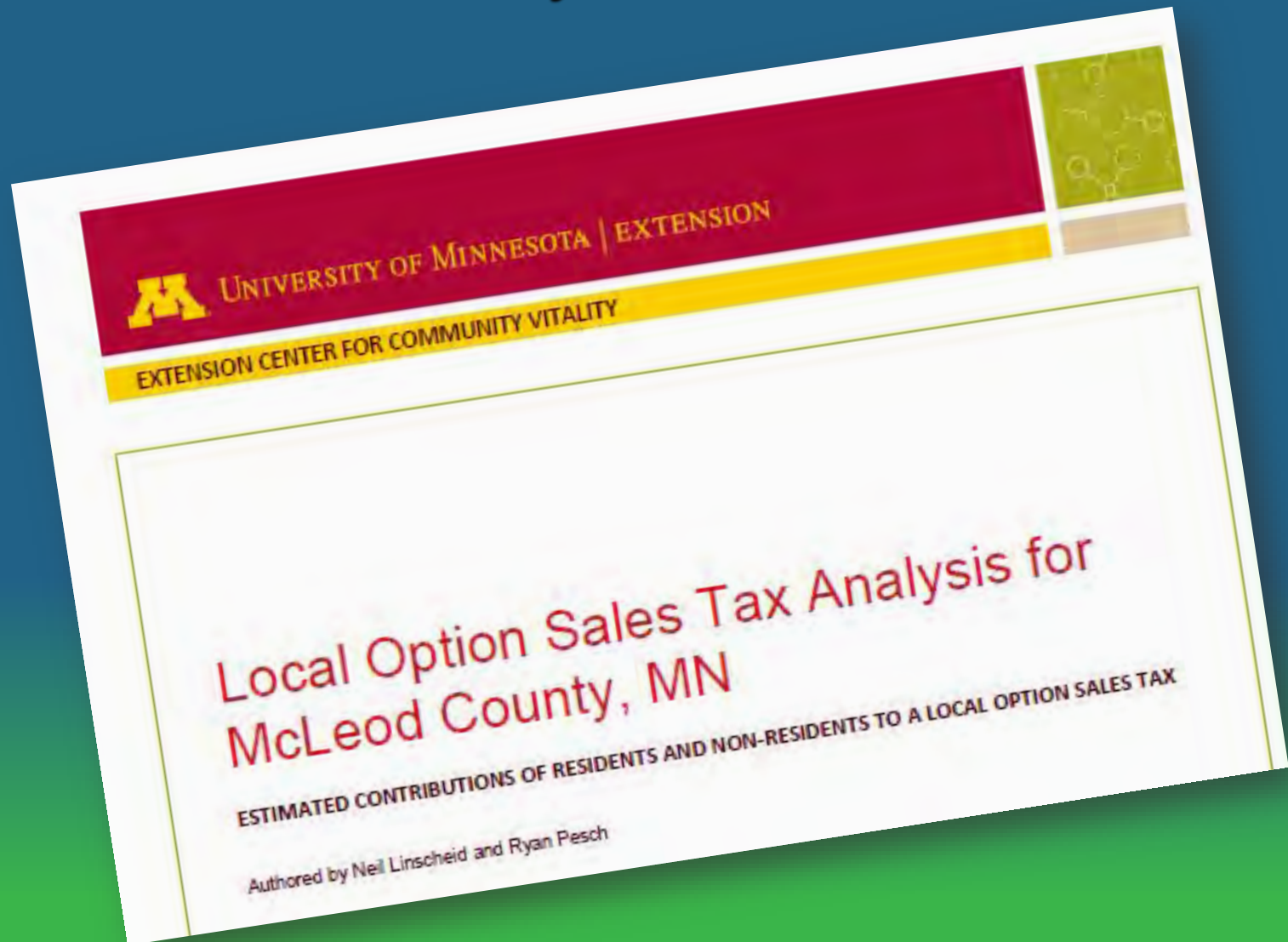
Transportation Sales Tax Advantage

- Share the tax burden with residents and non-residents using the local transportation system
- Minimize the tax burden for McLeod County property owners
- Utilize a funding mechanism for local transportation projects based on non-essential* purchases by residents and nonresidents

** food, clothing, agriculture production items and essential items exempt from tax (Statute 297A.67)*



Transportation Sales Tax McLeod County Revenue Estimates



Transportation Sales Tax Revenue Estimates

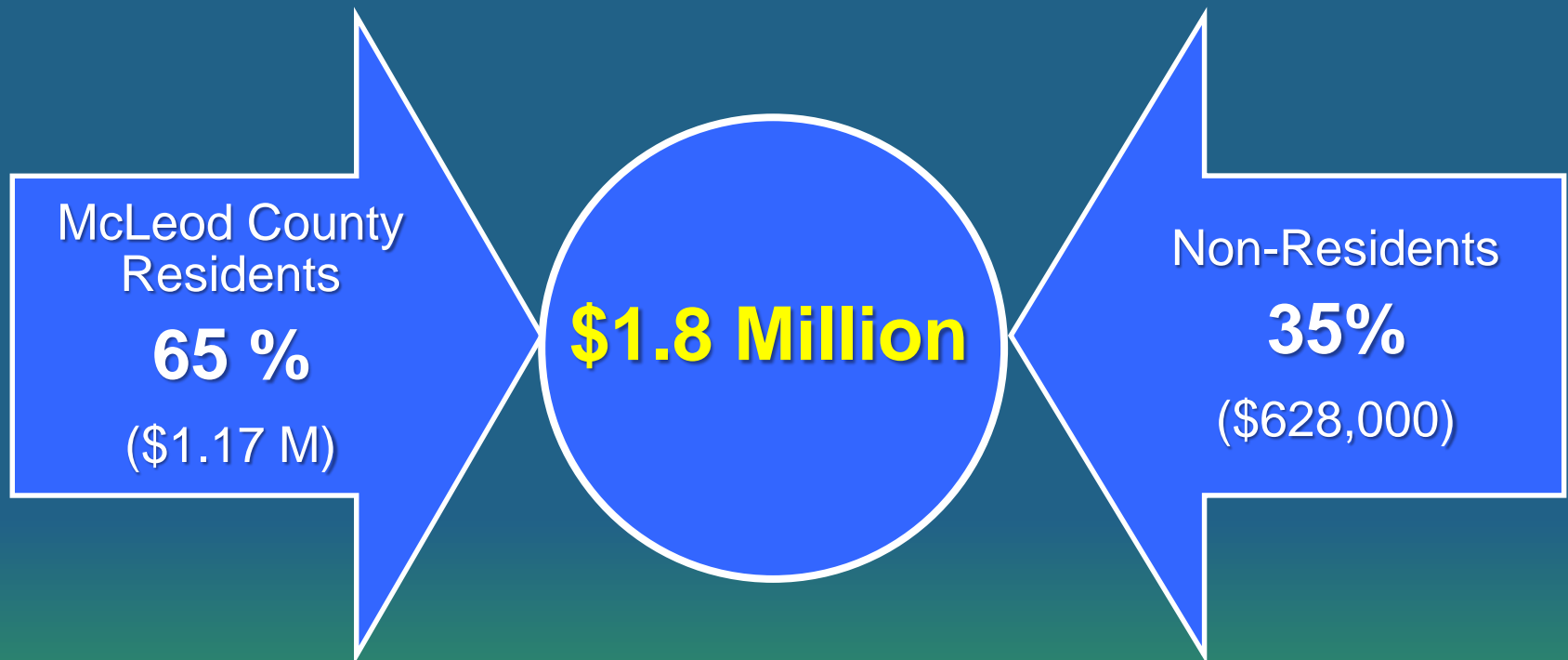
		Dollars	Dollars
	Total	Paid By	Paid By
ESTIMATED	Tax	McLeod	Non-
TAX PROCEEDS	Proceeds	Residents	Residents
@ 1/2 of a Percent	\$1,800,000	\$1,172,160	\$627,840

Total Taxable Sales
subject to LOST:

\$360,000,000

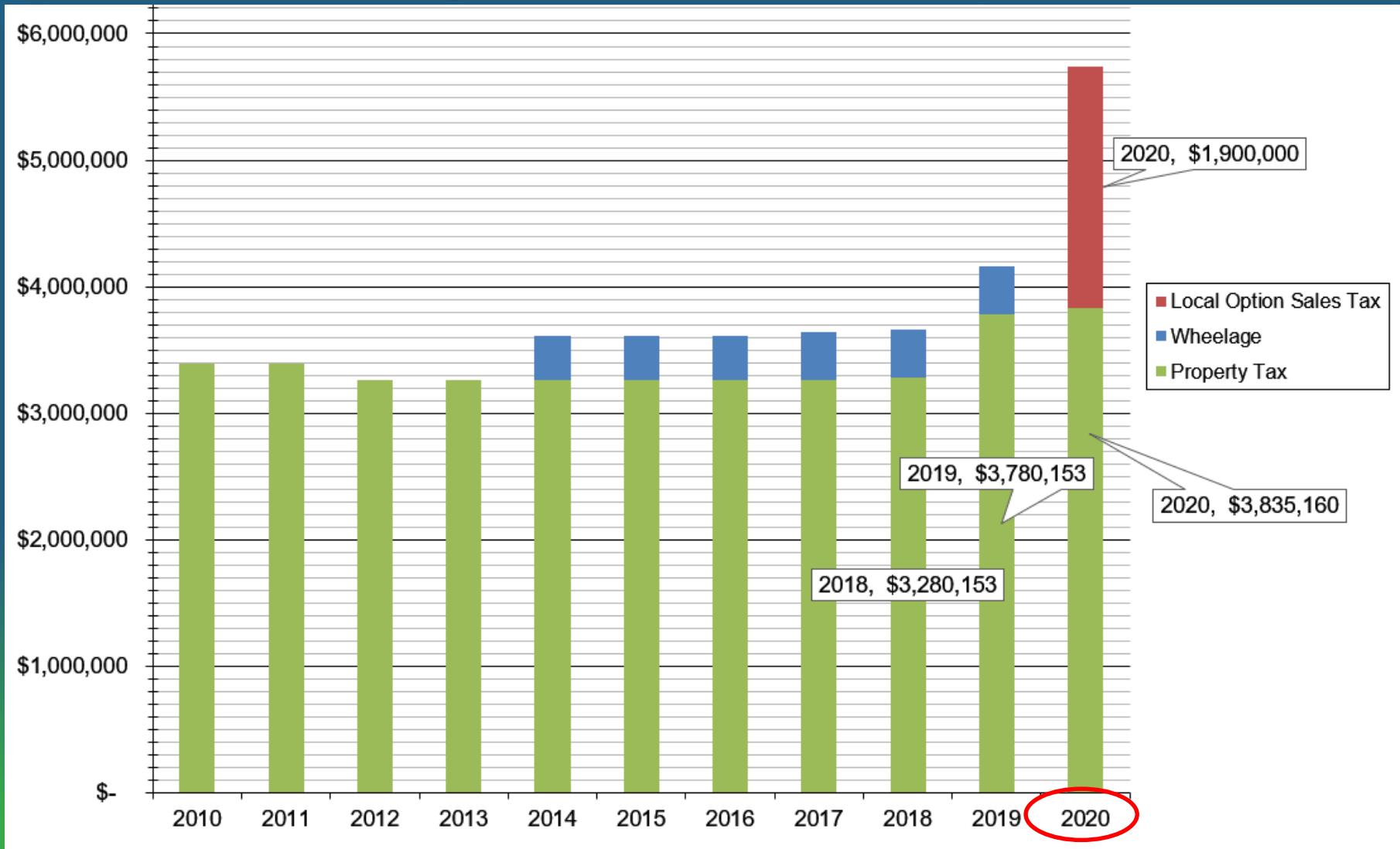
Transportation Sales Tax

Resident and Non-Resident Comparison



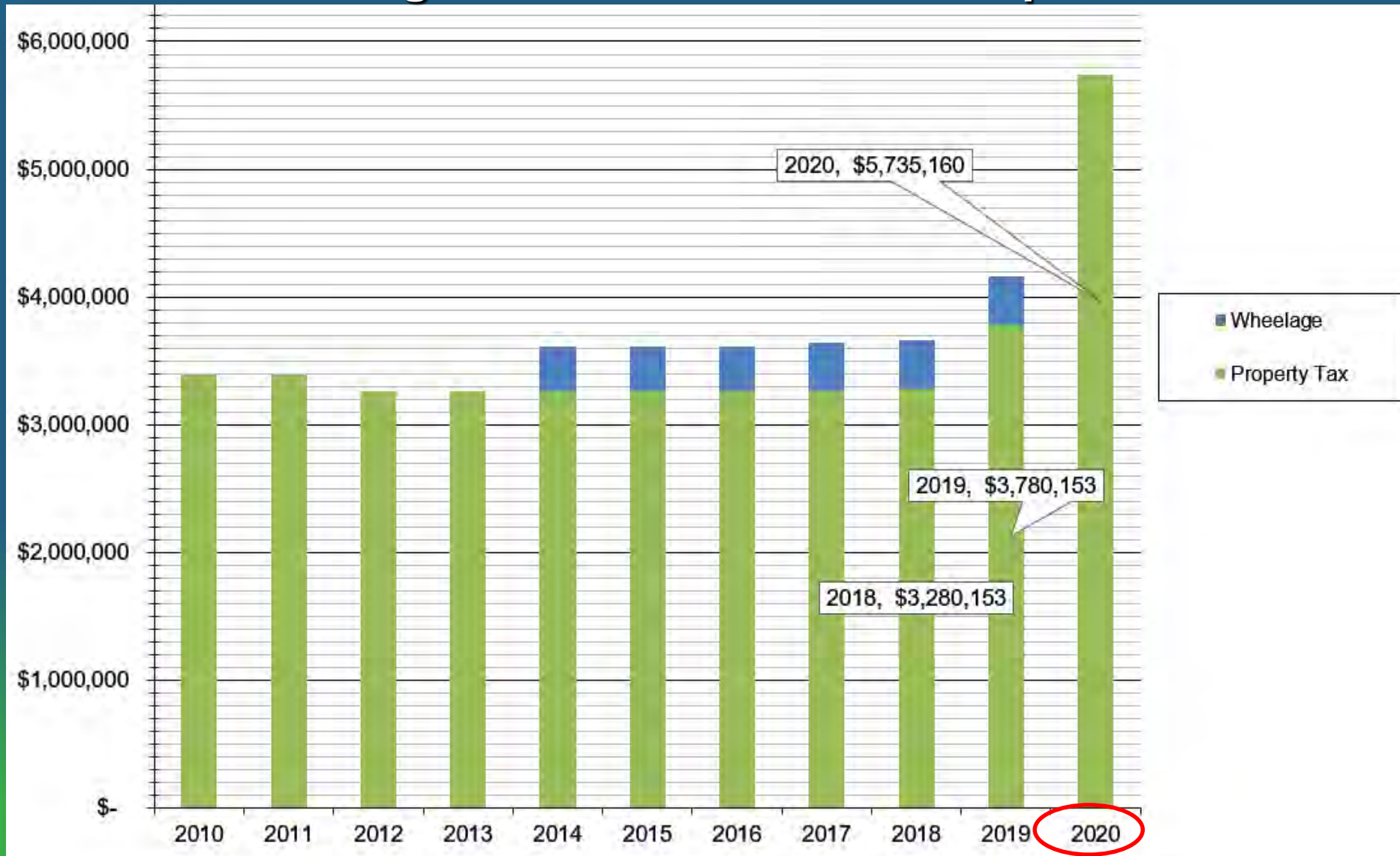
McLeod County Highway Funding

Potential Changes **WITH** Sales Tax Implementation



McLeod County Highway Funding

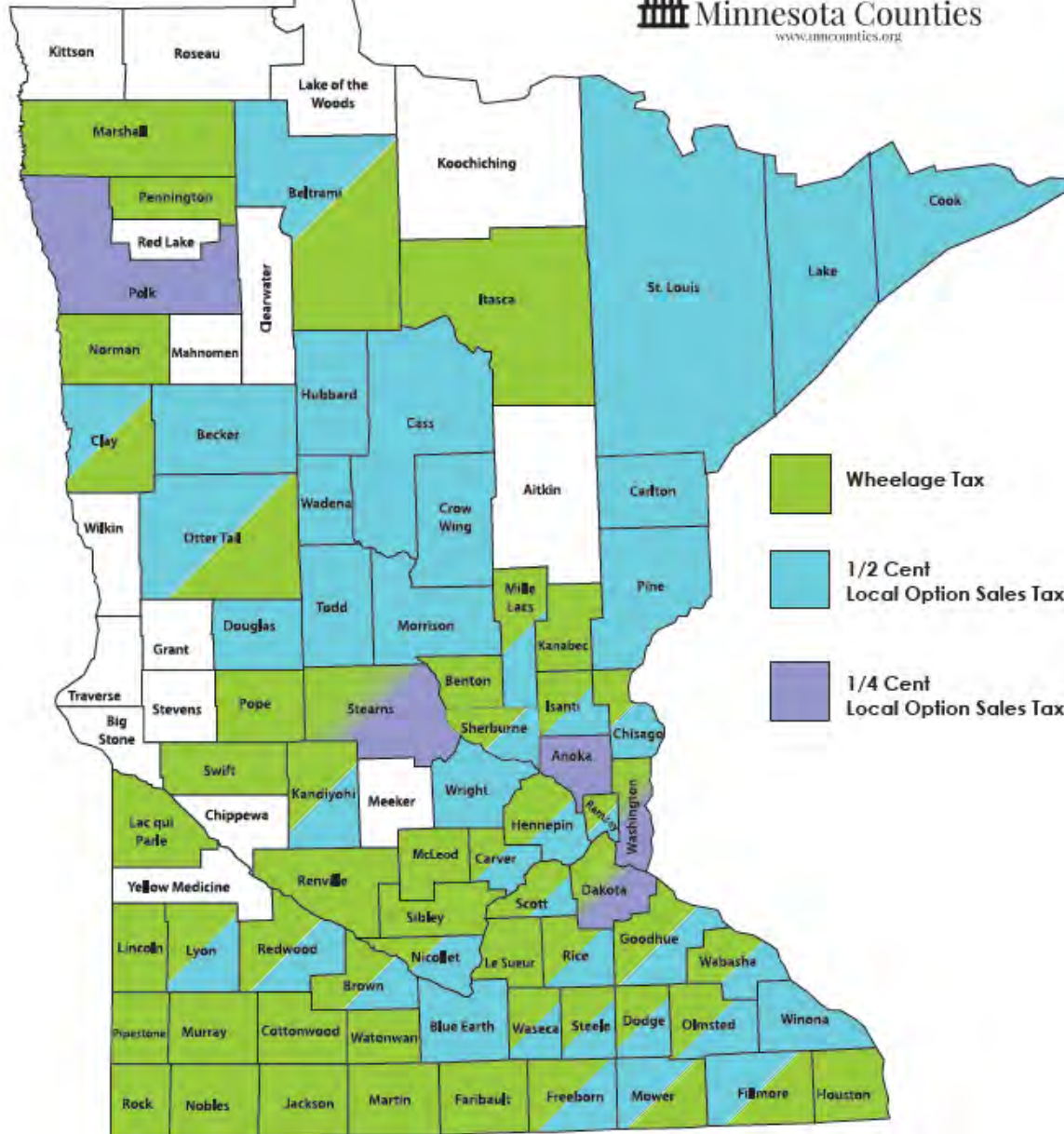
Potential Changes **WITHOUT** Sales Tax Implementation



April 2019

Current Counties Utilizing Funding Options

Association of
Minnesota Counties
www.mncounties.org



McLeod County Proposed LOST Projects

ROAD	TERMINI From	TERMINI To	PROPOSED WORK	LENGTH (Miles)	COST
CR 57	CSAH 17	US 212	Major Pavement Rehabilitation	4.63	\$ 2,315,000
CR 60	TH 15	CSAH 12	Gravel Upgrade	1.51	\$ 679,500
CR 60	CSAH 12	CSAH 19	Major Pavement Rehabilitation	2.31	\$ 1,155,000
CR 61	CR 79	CR 60	Major Pavement Rehabilitation	4.38	\$ 2,190,000
CR 62	CSAH 25	CSAH 4	Major Pavement Rehabilitation	4.50	\$ 2,250,000
CR 62	CSAH 4	TH 22	Gravel Upgrade	1.90	\$ 855,000
CR 81	CSAH 10	US 212	Major Pavement Rehabilitation	2.50	\$ 1,250,000
CR 83 (Hennepin Ave)	TH 22	CSAH 3	Municipal Reconstruction - Glencoe	1.20	\$ 3,600,000
CR 92 (Main Street East)	CSAH 2	TH 7	Municipal Reconstruction - Silver Lake	0.59	\$ 1,770,000
CSAH 1	CSAH 3	Wright Co.	Major Pavement Rehabilitation	14.89	\$ 7,445,000
CSAH 10	CSAH 2	Carver Co.	Rural Reconstruction	6.98	\$ 10,470,000
CSAH 115	CSAH 7	East to TH 22	Major Pavement Rehabilitation	3.49	\$ 1,745,000
CSAH 116 (2nd-Main-1st)	CSAH 9	CSAH 6	Municipal Reconstruction - Winsted	1.04	\$ 3,120,000
CSAH 12	TH 15	CSAH 7	Major Pavement Rehabilitation	0.83	\$ 415,000
CSAH 12	TH 15	Meeker Co.	Major Pavement Rehabilitation	6.18	\$ 3,090,000
CSAH 122	TH 7	TH 15	New Construction - NE Hutchinson Ring Road	3.50	\$ 7,000,000
CSAH 13	Sibley Co.	US 212	Major Pavement Rehabilitation	7.42	\$ 3,710,000
CSAH 15	16th Street (Glencoe)	CSAH 3	Major Pavement Rehabilitation	1.00	\$ 500,000
CSAH 16	TH 7	Wright Co.	Rural Reconstruction	5.91	\$ 8,865,000
CSAH 18	Renville Co.	TH 15	Major Pavement Rehabilitation	6.00	\$ 3,000,000
CSAH 2	Sibley Co.	US 212	Major Pavement Rehabilitation	3.31	\$ 1,655,000
CSAH 2 (Ford Ave)	TH 22	18th Street	Municipal Reconstruction - Glencoe	0.45	\$ 1,350,000
CSAH 3	TH 15	CR 75	Major Pavement Rehabilitation	3.95	\$ 1,975,000
CSAH 5	CSAH 1	CSAH 9	New Construction - CSAH 5 Extension	0.57	\$ 1,140,000
CSAH 5	CSAH 16	CSAH 1	Rural Reconstruction	9.24	\$ 13,860,000
CSAH 7	Sibley Co.	US 212	Rural Reconstruction	7.09	\$ 10,635,000
CSAH 9	US 212	TH 7	Major Pavement Rehabilitation	9.73	\$ 4,865,000
CSAH 9	TH 7	Winsted Limits	Rural Reconstruction	4.20	\$ 6,300,000
TOTALS:				119.30	\$ 107,204,500

Cost/mile Estimates	
Gravel Upgrade	\$450,000
Major Pavement Rehab	\$500,000
Rural Reconstruction	\$1,500,000
Municipal Reconstruction	\$3,000,000
New Construction	\$2,000,000

* Project list does not necessarily represent project construction order.

* List may change subject to Board action, matching fund availability (CSAH, Federal, City, etc.), or other reasons.

Legend

- Gravel Upgrade
- Major Pavement Rehabilitation
- Municipal Reconstruction
- Rural Reconstruction
- New Construction

Transportation Sales Tax Implementation

1. Establish a Transportation Project Plan
2. Public Hearing/County Board Resolution (Authorization)
3. Notification to the Commissioner of Revenue (Letter)
 - Must be received 90 days prior to local tax start date
 - Local tax start dates are only allowed on the first day of a quarter
4. Agreement with Department of Revenue (Implementation Begins)
 - Revenue notifies businesses (60 days prior to local tax start date)
 - County and Revenue Website Notices (60 days prior to local start date)
 - Set-up Revenue Account



QUESTIONS?

GIVE OUR OFFICE A CALL:

McLeod County Public Works
1400 Adams Street SE
Hutchinson, MN 55350

(320) 484-4321

john.brunkhorst@co.mcleod.mn.us

John Brunkhorst, PE
County Engineer/Public Works Director





UNIVERSITY OF MINNESOTA | EXTENSION

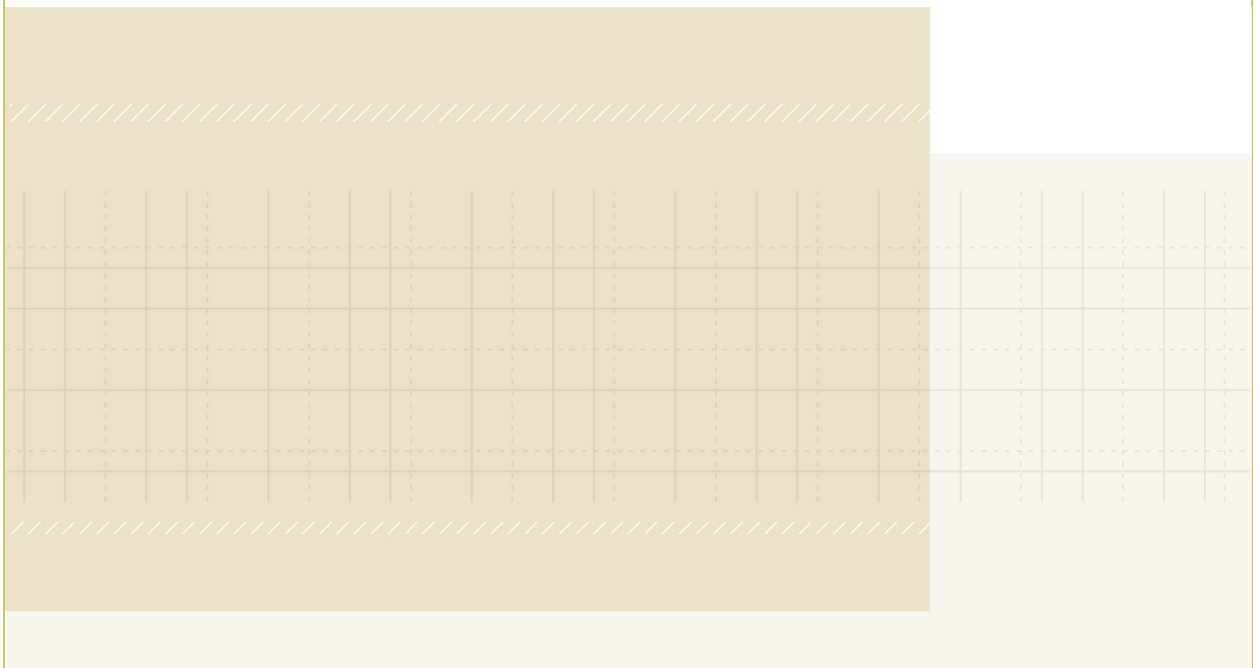


EXTENSION CENTER FOR COMMUNITY VITALITY

Local Option Sales Tax Analysis for McLeod County, MN

ESTIMATED CONTRIBUTIONS OF RESIDENTS AND NON-RESIDENTS TO A LOCAL OPTION SALES TAX

Authored by Neil Linscheid and Ryan Pesch



PROGRAM SPONSORS: MCLEOD COUNTY, MINNESOTA

Local Option Sales Tax Analysis for McLeod County

ESTIMATED CONTRIBUTIONS OF RESIDENTS AND NON-RESIDENTS TO A LOCAL OPTION SALES TAX

August 2019

Authored by Neil Linscheid and Ryan Pesch Extension Educators, University of Minnesota Extension Center for Community Vitality

Report Reviewers:

Rani Bhattacharyya, Extension Educator, University of Minnesota Extension Center for Community Vitality

Partners/Sponsors:

McLeod County

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EXECUTIVE SUMMARY

University of Minnesota Extension recently conducted a study to estimate overall tax proceeds and the proportion of tax proceeds generated by McLeod County residents. Using the most recent sales and use tax available from Minnesota Department of Revenue, **a local options sales tax (LOST) would have garnered \$1.8 if it were in effect in 2007. Extension estimated that non-residents will account for 34.9 percent of taxable sales subject to a local option sales tax (LOST).**

Total taxable sales were \$374 million in 2017, but MN Revenue analysts estimate that \$360 million would be subject to a LOST. With 59.7 percent of sales derived from non-resident spending, Extension estimated that McLeod County residents spent \$234 million of total taxable sales subject to a LOST. **McLeod County residents would have contributed \$1.17 million in taxes out of the total \$1.8 million if the tax were in place in 2017. That would have required each resident to contribute \$32.67 in taxes on average in 2017.**

The intent of this report was not to make recommendations to county officials about what actions to take, but rather determine the estimated sales tax proceeds from a local option tax program and what proportion of those dollars will likely be paid by year-round county residents versus non-residents.

Extension initially generated a trade area analysis comparing actual taxable sales, based on Minnesota Revenue sales tax data¹ with a calculated “potential sales” amount. This amount was determined by multiplying the McLeod County population by the Minnesota average per capita sales and then adjusting for the county’s income factor. Doing so provided an estimate of retail and service purchases made by year-round McLeod County residents. For each merchandise group, the estimates for two types of purchasers—county residents and others—were considered and adjusted considering the area economy. These adjustments involved informed estimates and were aimed, in part, at reducing what otherwise might have been overestimates of the sales tax share falling to non-residents. Assumptions and calculations are shown for major retail and service categories so decision makers can adjust totals to accommodate local considerations.

Several key factors and features in the McLeod County economy helped frame our analysis of the different merchandise categories:

- Hutchinson is a strong regional shopping center and attracts not only McLeod residents throughout the county but also draws residents from nearby counties, including Meeker and Renville Counties. Non-residents are attracted to Hutchinson because of its strength in general merchandise, building materials, and diverse mix of retail categories.
- McLeod County has a balance of workers coming into the county, workers living in the county, and workers leaving the county each day. We assume that these non-resident workers purchase goods and services in McLeod County due to convenience, especially in convenience businesses such as groceries and general merchandise.
- McLeod County residents are pulled to other communities to shop, despite the strong retail mix in the county and Hutchinson in particular. This is in part due to the number of residents that work outside of the community (nearly 8,782 according to Census figures) and the close proximity of competing shopping areas to the east (Figure 1).

1. *MN County Sales Tax Statistics*. (2017). Minnesota Department of Revenue. Retrieved from http://www.revenue.state.mn.us/research_stats/Pages/Sales-and-Use-Tax-Statistics-and-Annual-Reports.aspx



Figure 1: McLeod County worker in-flow and out-flow (Source: 2016 U.S. Census Bureau OnTheMap application, Longitudinal-Employer Household Dynamics Program, <http://onthemap.ces.census.gov/>)

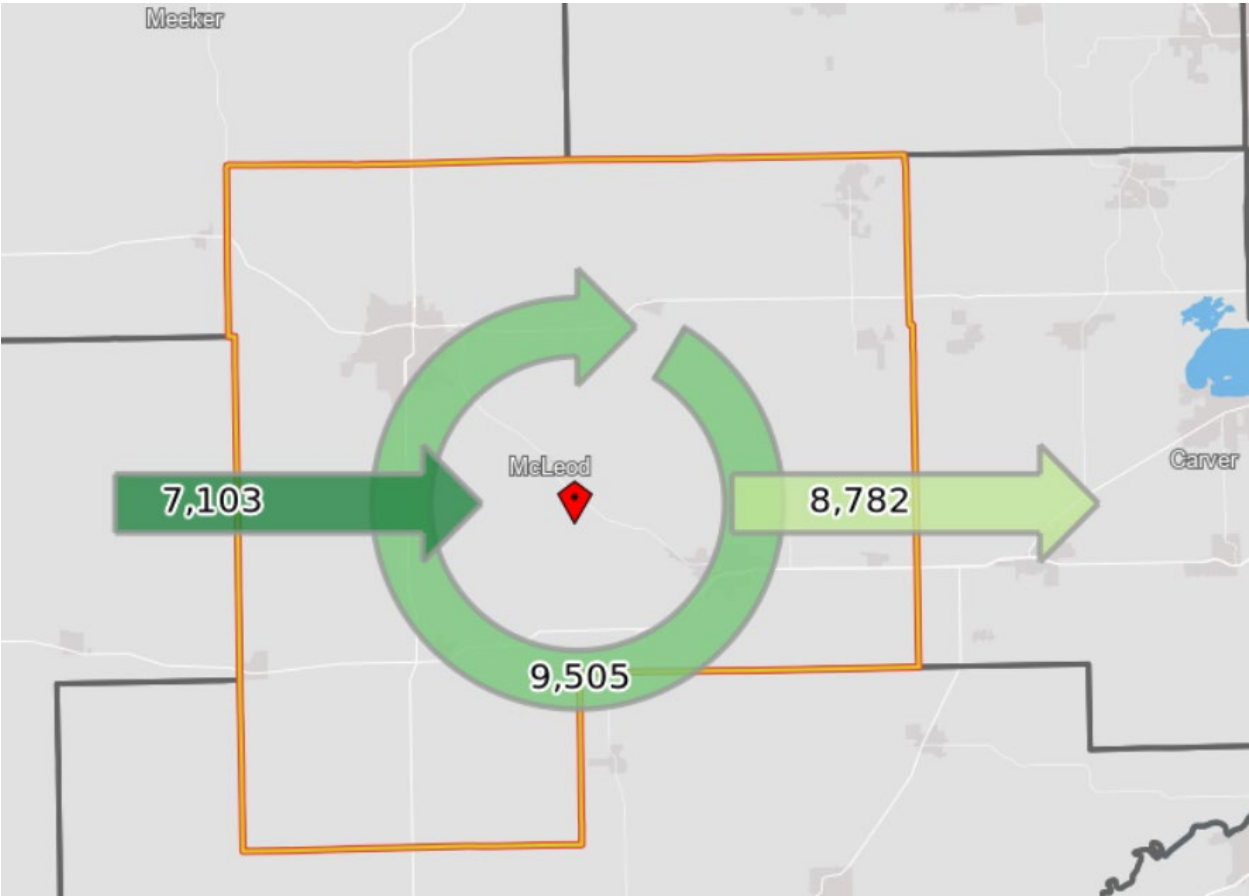


Figure 2 below shows the estimated percentage breakout—across all merchandise categories—for the *adjusted* analysis to more accurately reflect the county’s economic and consumption circumstances. Based on these findings, we estimate 65.1 percent of all taxable retail and service sales would be made by permanent county residents, and the remaining 34.9 percent of taxable sales would be by non-residents.

Figure 2: Estimated taxable sales using an adjusted trade area analysis

	Taxable Sales Subject to LOST	Percentage
	\$millions	of Sales
McLeod County Residents	\$234.4	65.1%
Non-residents	\$125.6	34.9%
Totals	\$360.0	100%

The Minnesota Department of Revenue research division estimated the dollars that a 0.5 percent LOST would have been generated in 2017 and Extension estimated what residents would have paid compared to non-residents (Figure 3). Based on correspondence with analysts at the Minnesota Department of Revenue who reviewed the McLeod County’s 2017 sales tax statistics, **approximately \$360,000,000 of the total \$374,427,439 of taxable sales are subject to a local option sales tax** and Extension based its estimates of projected tax proceeds on this figure.

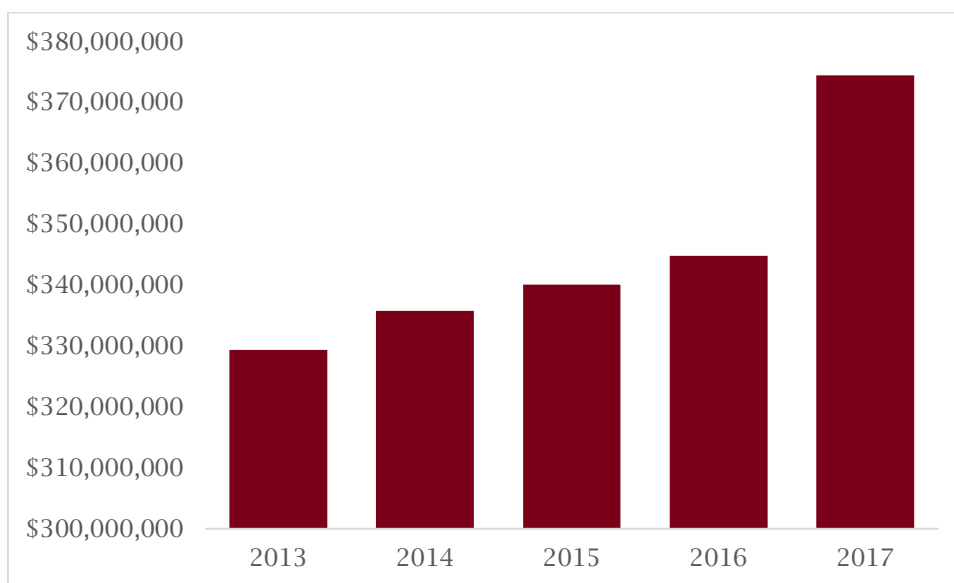
McLeod County could realize as much as \$1,800,000 in tax proceeds if a half percent tax were enacted. If the county does realize \$1,800,000, the proportion of the tax total paid by non-residents is estimated to be \$0.6 million, and the proportion paid by McLeod County residents is estimated to be \$1.2 million.

Figure 3: Estimated tax proceeds and who pays in dollars

ESTIMATED	Total	Dollars	Dollars
TAX PROCEEDS	Tax	Paid By	Paid By
@ 1/2 of a Percent	Proceeds	McLeod	Non-
		County	Residents
	\$1,800,000	\$1,172,160	\$627,840
Total Taxable Sales subject to LOST:			
\$360,000,000			

The total taxable sales in the county has increased 14 percent from 2013 to 2016 from \$330 million to \$370 million. Since tax proceeds are calculated as a percentage of total taxable sales subject to the sales tax, this increase during the past 5 years gives some sense of stability if a tax were enacted.

Figure 4: Total taxable sales in McLeod County from 2013 to 2017 (source: Minnesota Department of Revenue)



Proceeds from *use* taxes would also be added to the estimated tax proceeds from a local option sales tax. Use taxes derive from county businesses purchasing products from out-of-state sources and in other Minnesota locations, which are often less consistent and more difficult to accurately estimate than sales taxes. Based on 2017 figures, county officials can expect an estimated additional \$101,000 in use (not sales) tax proceeds.

McLeod County policymakers are understandably concerned that enacting a sales tax in their community will cause a loss of consumer purchases to other counties. However, at a half a percent, a local option sales tax would add 50 cents to a \$100 purchase. Extension examined records of 11

cities that have enacted a local option sales tax since 1999 available on the Minnesota Department of Revenue website. The records do not indicate a major purchasing change due to the additional sales tax, and most of the jurisdictions have shown continued sales growth (see Appendix A), although these communities may not be comparable to McLeod County. All communities in the analysis reside outside of the Twin Cities metro area and may retain shoppers than in a competitive retail environment in the metro area where one could easily switch spending from one community to another.

BACKGROUND AND METHODOLOGY

Community economics educators at University of Minnesota Extension provide applied research and education to help community and business partners make better informed decisions. In recent years, Minnesota has adopted laws enabling local governments to enact a local option sales tax and Extension has assisted these administrations to estimate their potential tax proceeds and the portion of taxes paid by local residents.

This report estimates the proportion of tax proceeds generated by year-round McLeod County residents compared to non-residents. The most recently available state sales tax data (2017) from the Minnesota Department of Revenue (MN Revenue) is used.

Trade Area Analysis and Calculations

Extension conducted a trade area analysis of retail and service sales in select merchandise categories, estimating the amount of taxable sales subject to sales taxes that were made by local residents, as well as those made by non-residents. Use tax is insignificant compared to sales tax proceeds and is calculated differently.

Extension calculated potential sales for the county in each merchandise category and compared this calculation to actual taxable sales, as found in Minnesota Department of Revenue sales tax statistics for the same category. Actual sales greater than potential sales indicate the county attracts sales from outside the county or has sales greater than one would expect from only its residents. Extension used the difference between potential and actual sales to set reasonable estimates of spending by residents and non-residents across all categories. These estimates also helped inform adjustments for each category.

Potential sales calculations are based on average statewide spending by merchandise category and the population of the county, then adjusted by the level of income in McLeod County. Specifically, potential sales result from county population, state per capita taxable sales, and the index of income (see sidebar and Appendix B).

The section that follows, “Trade Area Analysis by Merchandise Category,” details the initial and adjusted trade area calculations for all merchandise categories. The sections labeled “Analysis with Adjustments” lists the final estimate of sales generated by non-residents. A rationale for adjustments and conclusions is also included.

Potential Sales estimate the dollar amounts for purchases made by local residents *if* local residents spend as much as the average Minnesota resident.

Potential sales are calculated by the following formula:
 $(T \div PMn) \times PB \times (YHC \div YMn) = \text{Potential Sales}$

T = Total Minnesota taxable sales for a merchandise category

PMn = 2017 Population of Minnesota (5,577,487)

PB = 2017 Population of McLeod County (35,884)

YHC = Per capita income of McLeod County resident (\$47,841)

YMn = Per capita income of Minnesota resident (\$54,359)

TRADE AREA ANALYSIS BY MERCHANDISE CATEGORY

Vehicles and Parts

4.4 percent of total taxable retail
and service sales

The **20 businesses** in this retail category include repair parts, snowmobiles, boats, trailers, and recreational vehicles. *Sales of cars and other on-road vehicles are not included in this category since they are subject to a different tax.*

	(\$Millions)
Actual taxable sales	\$12.14
-Potential sales	\$16.99
= \$ variance	(\$4.86)
= as % of potential	-28.6%

Unadjusted Trade Area Analysis

Potential taxable sales to residents	\$16.99
Surplus	(\$4.86)
Total	\$12.14
Surplus percentage	-40.0%

Analysis with Adjustments

Capture rate of McLeod County residents	68%
Residents' \$ share	\$11.53
Non-Residents' \$ share	\$0.61
Total	\$12.14
Non-resident share per group	5.0%

Analysis and Recommendations for Vehicles and Parts

The trade area analysis estimates that the county falls short of meeting potential sales in this category. Extension set the non-resident share at 5 percent of taxable sales, which has the county capturing 68 percent of local resident' spending in this category.

Furniture Stores

2.9 percent of total taxable retail and service sales

These **11 stores** sell furniture, beds, carpeting, window coverings, lamps, china, kitchenware, and wood-burning stoves.

	(\$Millions)
Actual taxable sales	\$7.96
Potential sales	\$8.57
= \$ variance	(\$0.61)
= as % of potential	-7.1%

Unadjusted Trade Area Analysis

Potential sales to residents	\$8.57
Surplus	(\$0.61)
Total	\$7.96
Non-resident share per group	-7.6%

Analysis with Adjustments

Capture Rate of McLeod County Residents	85%
Residents' \$ share	\$7.24
Non-Residents' \$ share	\$0.72
Total	\$7.96
Non-resident share per group	9.0%

Analysis and Recommendations for Furniture Stores

McLeod County falls slightly short of meeting expected sales in furniture with about \$0.5 million less than expected in sales. This is evidence that furniture stores are capturing nearly the the potential sales as expected for the size of the county. Extension set the non-resident share at 9 percent of taxable sales, which has the county capturing 85 percent of local residents' spending in this category.

Electronics and Appliances

5.5 percent of total taxable retail and service sales

These **17 establishments** primarily include household-type appliances, sewing machines, cameras, computers, and other electronic goods.

	(\$Millions)
Actual taxable sales	\$15.36
-Potential sales	\$9.42
= \$ variance	\$5.94
= as % of potential	63.1%

Unadjusted Trade Area Analysis

Potential sales to residents	\$9.42
Surplus	\$5.94
Total	\$15.36
Non-resident share per group	38.7%

Analysis with Adjustments

Capture Rate of McLeod County Residents	90%
Residents' \$ share	\$8.45
Non-residents' \$ share	\$6.91
Total	\$15.36
Non-resident share per group	45.0%

Analysis and Recommendations for Electronics and Appliances

Potential sales calculations suggest that the county brings in nearly \$6 million more in taxable sales than expected from potential sales based on the population of McLeod County and the per capita income of its residents. This surplus is 63% of total taxable sales in this category, a proportion that we can safely assume is from non-residents. Considering that it is unreasonable to assume that the county captures all the spending of McLeod residents in this category, Extension increased the non-resident share to 45% of total taxable sales.

Building Materials

22 percent of total taxable retail and service sales

These **13 establishments** sell lumber, hardware, paint, wallpaper, tile, hardwood floors, roofing, fencing, ceiling fans, lawn equipment, and garden items.

	(\$Millions)
Actual taxable sales	\$61.19
Potential sales	\$33.43
= \$ variance	\$27.76
= as % of potential	83.0%

Unadjusted Trade Area Analysis

Potential sales to residents	\$33.43
Surplus	\$27.76
Total	\$61.19
Non-resident share per group	45.4%

Analysis with Adjustments

Capture Rate of McLeod County Residents	92%
Residents' \$ share	\$30.59
Non-residents' \$ share	\$30.59
Total	\$61.19
Non-resident share per group	50.0%

Analysis and Recommendations for Building Materials

McLeod County has far more in actual sales than potential sales in building materials. Potential sales calculations suggest that the county brings in nearly \$28 million more in taxable sales than expected from potential sales based on the population of McLeod County and the per capita income of its residents. This surplus is 83% of total taxable sales in this category, a proportion that we can safely assume is from non-residents. Extension set the non-local resident spending at 50 percent of building material sales.

Food and Groceries

9.1 percent of total taxable retail and service sales

The **17 stores** in this merchandise group include grocery stores, delis, bakeries, and butcher shops that sell food to be prepared at home. Liquor stores are also included in this group.

	(\$Millions)
Actual taxable sales	\$25.41
- Potential sales	\$22.54
= \$ variance	\$2.87
= as % of potential	12.7%

Unadjusted Trade Area Analysis

Potential sales to residents	\$22.54
Surplus	\$2.87
Total	\$25.41
Non-resident share per group	11.3%

Analysis with Adjustments

Capture Rate of McLeod County Residents	94%
Residents' \$ share	\$21.09
Non-residents' \$ share	\$4.32
Total	\$25.41
Non-resident share per group	17.0%

Analysis and Recommendations for Food and Groceries

The trade area analysis estimates nearly \$2 million more taxable sales than expected in the food and liquor category, which is nearly 13% more than would be expected. With the large number of non-residents who work in McLeod County who would likely purchase convenience goods in this category, Extension set the non-resident share at 17 percent.

Health & Personal Items

0.9 percent of total taxable retail and service sales

Stores selling prescription drugs, food supplements, vision supplies, cosmetics, and hearing aids are among the **14 shops** included in this merchandise group.

	(\$Millions)
Actual taxable sales	\$2.63
Potential sales	\$3.96
= \$ variance	(\$1.33)
= as % of potential	-33.6%

Unadjusted Trade Area Analysis

Potential sales to residents	\$3.96
Surplus	(\$1.33)
Total	\$2.63
Non-resident share per group	-50.7%

Analysis with Adjustments

Capture Rate of McLeod County Residents	63%
Residents' \$ share	\$2.49
Non-residents' \$ share	\$0.13
Total	\$2.63
Non-resident share per group	5.0%

Analysis and Recommendations for Health and Personal Items

There evidence that residents are going elsewhere to purchase good in this category. McLeod County falls slightly short of meeting expected sales in furniture with about \$1.33 million less than expected in sales. Extension set the sales from non-residents at 5 percent of total sales.

Gas/Convenience Stores

4.1 percent of total taxable retail and service sales

This merchandise group covers **19 retailers** selling convenience items at a store that also sells fuel.

	(\$Millions)
Actual taxable sales	\$11.38
-Potential sales	\$7.24
= \$ variance	\$4.14
= as % of potential	57.2%

Unadjusted Trade Area Analysis

Potential sales to residents	\$7.24
Surplus (local preference and non-residents)	\$4.14
Total	\$11.38
Non-resident share per group	36.4%

Analysis with Adjustments

Capture Rate of McLeod County Residents	86%
Residents' \$ share	\$6.26
Non-residents' \$ share	\$5.12
Total	\$11.38
Non-resident share per group	45.0%

Analysis and Recommendations for Gas Station/Convenience Stores

The trade area analysis indicates that McLeod performs better than expected in this category. McLeod County pulls in more than \$4 million more than expected in taxable sales in this category. Extension set the non-resident sales at 45 percent for this category.

Apparel/Clothing

0.3 of total taxable retail and service sales

This merchandise group includes **17 stores** selling new clothing and accessories, jewelry, shoes, bridal items, clocks, and luggage.

	(\$Millions)
Actual taxable sales	\$0.74
Potential sales	\$5.44
= \$ variance	(\$4.70)
= as % of potential	-86.4%

Unadjusted Trade Area Analysis

Potential sales to residents	\$5.44
Surplus (local preference and non-residents)	(\$4.70)
Total	\$0.74
Non-resident share per group	-636.9%

Analysis with Adjustments

Capture Rate of McLeod County Residents	13%
Residents' \$ share	\$0.70
Non-residents' \$ share	\$0.04
Total	\$0.74
Non-resident share per group	5.0%

Analysis and Recommendations for Apparel/Clothing

McLeod County is far below the expected sales for clothing and apparel. Our analysis suggests that McLeod County is \$4.7 million below the expected sales in this category. Clearly, consumers are shopping elsewhere for clothing and apparel.

Leisure Goods

1.1 percent of total taxable retail and service sales

The **24 firms** in this merchandise group sell sporting goods, books, music, hobby items, fabrics, and toys.

	(\$Millions)
Actual taxable sales	\$3.00
Potential sales	\$6.61
= \$ variance	(\$3.61)
= as % of potential	-54.6%

Unadjusted Trade Area Analysis

Potential sales to residents	\$6.61
Surplus (local preference and non-residents)	(\$3.61)
Total	\$3.00
Non-resident share per group	-120.4%

Analysis with Adjustments

Capture Rate of McLeod County Residents	43%
Residents' \$ share	\$2.85
Non-Residents' \$ share	\$0.15
Total	\$3.00
Non-resident share per group	5.0%

Analysis and Recommendations for Leisure Goods

McLeod County firms fall short of capturing the expected sales in this category. The category collects about 55 percent less than expected in taxable retail sales. Even with 24 firms, residents are likely leaving the county to make purchases in this category.

General Merchandise Stores

18.9 percent of total taxable retail and service sales

The **10 stores** in this category sell general merchandise and are unique because they have the equipment and staff needed to sell a large variety of goods from a single location. This includes department stores, superstores, dollar stores, and variety stores.

	(\$Millions)
Actual taxable sales	\$52.67
potential sales	\$32.78
= \$ variance	\$19.88
= as % of potential	60.6%

Unadjusted Trade Area Analysis	\$32.78
Potential sales to residents	\$19.88
Surplus (local preference and non-residents)	\$52.67
Total	37.8%
Non-resident share per group	

Analysis with Adjustments

Capture Rate of McLeod County Residents	90%
Residents' \$ share	\$29.49
Non-Residents' \$ share	\$23.17
Total	\$52.67
Non-resident share per group	44.0%

Analysis and Recommendations for General Merchandise Stores

With ten stores in this category dominated by large big box stores like Wal-mart and Target, McLeod County is a region center and pulling a portion of its sales to nearby competition. This category preforms far better than expects with slightly more than 60 percent more sales than expected. Extension set the non-resident share at 44 percent, conservatively assuming that 10% of McLeod residents' spending is spent elsewhere.

Miscellaneous Retail

1.6 percent of total taxable retail and service sales

91 establishments are part of this group, including florists, used merchandise stores, pet supply stores, and other retailers.

	(\$Millions)
Actual taxable sales	\$4.47
Potential sales	\$8.96
= \$ variance	(\$4.49)
= as % of potential	-50.1%

Unadjusted Trade Area Analysis

Potential sales to residents	\$8.96
Surplus	(\$4.49)
Total	\$4.47
Non-resident share per group	-100.3%

Analysis with Adjustments

Capture Rate of McLeod County Residents	47%
Residents' \$ share	\$4.25
Non-residents' \$ share	\$0.22
Total	\$4.47
Non-resident share per group	5.0%

Analysis and Recommendations for Miscellaneous Retail

The category currently brings in approximately 50 percent less in taxable sales than one would expect. As a category with more out-shopping than in-shopping, Extension set the non-resident spending at a modest 5 percent for this category.

Amusement and Recreation

1.8 percent of total taxable retail and service sales

The **26 establishments** in this group include casinos, bowling lanes, water parks, amusement parks, arcades, bingo halls, golf courses, ski slopes, marinas, dance or fitness centers, recreational clubs, ice rinks, swimming pools, roller rinks, etc.

	(\$Millions)
Actual taxable sales	\$4.99
Potential sales	\$9.72
= \$ variance	(\$4.74)
= as % of potential	-48.7%

Unadjusted Trade Area Analysis

Potential sales to residents	\$9.72
Surplus	(\$4.74)
Total	\$4.99
Non-resident share per group	-94.9%

Analysis with Adjustments

Capture Rate of McLeod County Residents	49%
Residents' \$ share	\$4.74
Non-residents' \$ share	\$0.25
Total	\$4.99
Non-resident share per group	5.0%

Analysis and Recommendations for Amusement and Recreation

The category currently brings in approximately 49 percent less in taxable sales than one would expect. Similar to other under-performing categories, Extension set the non-resident spending share at 5 percent.

Accommodations

1.3 percent of total taxable retail and service sales

These **9 businesses** provide lodging or short-term accommodations for travelers, vacationers, and others. Included are hotels, motels, lodges, bed & breakfasts, campgrounds, fraternities, boarding houses, and dormitories.

	(\$Millions)
Actual taxable sales	\$3.70
Potential sales	\$12.78
= \$ variance	(\$9.08)
= as % of potential	-71.1%

Unadjusted Trade Area Analysis

Potential sales to residents	\$12.78
Surplus	(\$9.08)
Total	\$3.70
Non-resident share per group	-245.6%

Analysis with Adjustments

Capture Rate of McLeod County Residents	3%
Residents' \$ share	\$0.37
Non-residents' \$ share	\$3.33
Total	\$3.70
Non-resident share per group	90%

Analysis and Recommendations for Accommodations

Logically, a vast majority of lodging sales are from non-residents visiting area attractions, business, and family. There are nearly 71 percent less than expected taxable sales in this category. Extension has set the non-resident share at 90% of sales in past communities to allow for resident spending for events, facility charges, and 'staycations.'

Eating/Drinking Establishments

13.2 percent of total taxable retail and service sales

These **59 businesses** sell food at full-service or limited-service establishments. The group includes cafeterias, bagel shops, ice cream parlors, snack bars, food service contractors, caterers, lunch wagons, and street vendors. It also includes bars, taverns, and nightclubs.

	(\$Millions)
Actual taxable sales	\$36.69
Potential sales	\$52.87
= \$ variance	(\$16.18)
= as % of potential	-30.6%

Unadjusted Trade Area Analysis

Potential sales to residents	\$52.87
Surplus	(\$16.18)
Total	\$36.69
Non-resident share per group	-44.1%

Analysis with Adjustments

Capture Rate of McLeod County Residents	62%
Residents' \$ share	\$33.02
Non-residents' \$ share	\$3.67
Total	\$36.69
Non-resident share per group	10.0%

Analysis and Recommendations for Eating/Drinking Establishments

According to the potential sales estimates, McLeod County loses about 30 percent of sales that might have been expected in this category. Considering that the county is clearly attracting shoppers in large categories like building materials and general merchandise, it stands to reason that dining establishments would capture these shoppers' spending when in the county shopping in other categories. Coupled with the large number of non-residents in the county for work, and it is reasonable to increase the non-resident share to 10 percent even with an overall deficit.

Repair and Maintenance

4.4 percent of total taxable retail and service sales

The **91 stores** in this group restore machinery, equipment, and other products. The group does not include plumbing or electrical repair services but does encompass auto repair, cameras, radio, television, computers, copiers, appliances, lawn mowers, specialized equipment, small engines, furniture, shoes, guns, etc.

	(\$Millions)
Actual taxable sales	\$12.31
Potential sales	\$7.95
= \$ variance	\$4.35
= as % of potential	54.7%

Unadjusted Trade Area Analysis

Potential sales to residents	\$7.95
Surplus	\$4.35
Total	\$12.31
Non-resident share per group	35.4%

Analysis with Adjustments

Capture Rate of McLeod County Residents	94%
Residents' \$ share	\$7.51
Non-residents' \$ share	\$4.80
Total	\$12.31
Non-resident share per group	39.0%

Analysis and Recommendations for Repair and Maintenance

Many of the businesses in this category typically serve a very local market. However, McLeod County is pulling nearly 55% more potential sales than would be expected. Extension set the non-resident share at 39 percent to account for this difference in potential spending.

Personal Services/Laundry

0.6 percent of total taxable retail and service sales

The **63 stores** in this merchandise group include barber shops and beauty parlors, death care services, laundry and dry-cleaning services, and a wide range of other personal services, such as pet care (except veterinary), photofinishing, temporary parking, and dating services.

	(\$Millions)
Actual taxable sales	\$1.73
Potential sales	\$5.07
= \$ variance	(\$3.34)
= as % of potential	-65.9%

Unadjusted Trade Area Analysis

Potential sales to residents	\$5.07
Surplus	(\$3.34)
Total	\$1.73
Non-resident share per group	-193.4%

Analysis with Adjustments

Capture Rate of McLeod County Residents	32%
Residents' \$ share	\$1.64
Non-residents' \$ share	\$0.09
Total	\$1.73
Non-resident share per group	5.0%

Analysis and Recommendations for Personal Services/Laundry

McLeod County falls short of capturing the expected sales in this category, missing nearly 66 percent of predicted sales.

**Retail (non-store) and Other Services
(North American Industrial
Classification System 511-813 Sales
Amounts Released by MN Revenue)**

	(\$Millions)
Actual taxable sales	\$21,610,000
% of total taxable retail and service sales	7.8%

Analysis with Adjustments

	(\$Millions)
Residents' \$ share	\$12.75
Non-residents' \$ share	\$8.86
Total	\$21.61
Non-resident share per group	41%

Analysis and Recommendations for Retail and Other Services

This group includes non-store retailers (such as direct selling operations), healthcare, waste management, rental/lease services, administrative support, and the performing arts. Some of these categories serve primarily a local market, whereas categories like 541 (professional and technical services) serve a non-local market. This mix of business types is too diverse to run a trade area analysis, but Extension assumes and aggregate 41 percent of these sales are to non-resident customers.

Construction, Manufacturing, Wholesale Operations, Transportation, and Sales Information Suppressed for Business Confidentiality

The above industries and services generate \$96.5 million in taxable sales, a measurable portion of total taxable sales in McLeod County (25.8%). A significant portion of this amount will be subject to any new sales taxes, including a local option sales tax.

A diverse mix of businesses fall into these non-retail categories and a portion of sales are within a suppressed or non-disclosed subcategory, although utilities must be within this category since their sales are not broken out in the sales tax report. Utilities serve a local market and are subject to a local option sales tax. This diversity makes it difficult to understand the customer mix of these businesses, however Extension broke out each known subcategory and assigned assumptions:

Subcategory	2017 taxable sales	Non-local estimate
Agriculture	\$2,037,460	70%
Utilities	\$34,929,190	0%
Construction	\$6,938,985	40%
Manufacturing	\$30,707,895	80%
Wholesale	\$11,656,758	40%
Transportation	\$2,337,123	50%
Undesignated/other	\$7,867,117	40%
Total	\$94,137,405	39%

Extension estimated that overall 41 percent of sales are to non-residents. Extension assumed that some subcategories such as manufacturing and agriculture sell primarily to non-resident customers, whereas subcategories like undesignated and construction split their sales between resident and non-resident customers.

	(\$Millions)
Residents' \$ share	\$58.7
Non-residents \$ share	\$37.7
Total	\$96.5
Non-resident share	39%

APPENDIX A: RESEARCH ON THE EFFECTS OF LOCAL OPTION SALES TAX

McLeod County policymakers are understandably concerned that enacting a local sales tax will result in a loss of consumer purchases to neighboring communities that have not adopted the tax.

The Minnesota Department of Revenue records the tax collected from Minnesota jurisdictions that have enacted a local sales or use tax within the last 10 years. Most of these cities show continued sales growth. A comparison that includes eleven Minnesota cities that have adopted a .5 percent local option sales tax is offered below (see Figures 7, 8, 9, and 10). None of the example communities are in the Twin Cities metro, however, which limits the comparison.

Decision-makers should decide on the best allowable method to raise revenue. One option is raising property taxes, which is not directly related to a household's current income and raises the financial burden of low-income or retired homeowners. Sales taxes raise revenues based on household expenditures, which excludes the basic necessities of food and clothing. However, since a sales tax raises revenues from non-residents who shop in McLeod County, local contributions to tax revenues are significantly lower than a tax generated exclusively by local residents. Policymakers should carefully consider each of the above factors before making a decision about enacting a local sales tax.

Figure 5: Taxable retail and service sales by communities that began collecting a local option sales tax between 1999-2006

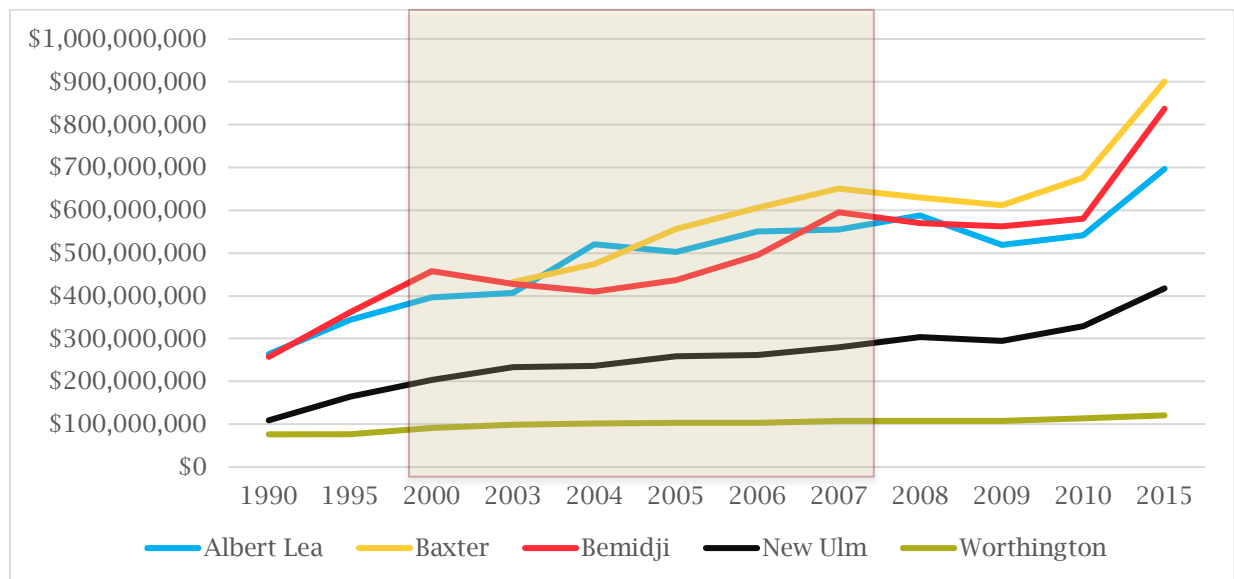


Figure 6: Data table for example communities, taxable retail and service sales (in millions)

Town Name	2015 Population	Year LOST	90	95	00	03	04	05	06	07	08	09	10	15
Albert Lea	18,356	2006	\$264	\$344	\$397	\$407	\$521	\$502	\$551	\$555	\$588	\$519	\$541	\$696
Baxter	8,065	2006				\$432	\$473	\$556	\$605	\$650	\$630	\$612	\$676	\$900
Bemidji	11,917	2005	\$257	\$362	\$457	\$428	\$410	\$437	\$495	\$596	\$570	\$563	\$581	\$837
New Ulm	13,594	1999	\$109	\$165	\$204	\$233	\$236	\$259	\$261	\$280	\$303	\$295	\$329	\$417
Worthington	11,283	2005	\$77	\$77	\$91	\$99	\$102	\$103	\$103	\$108	\$107	\$108	\$114	\$121

Figure 7: Taxable retail and service sales by communities that began collecting a local option sales tax between 2011- 2012

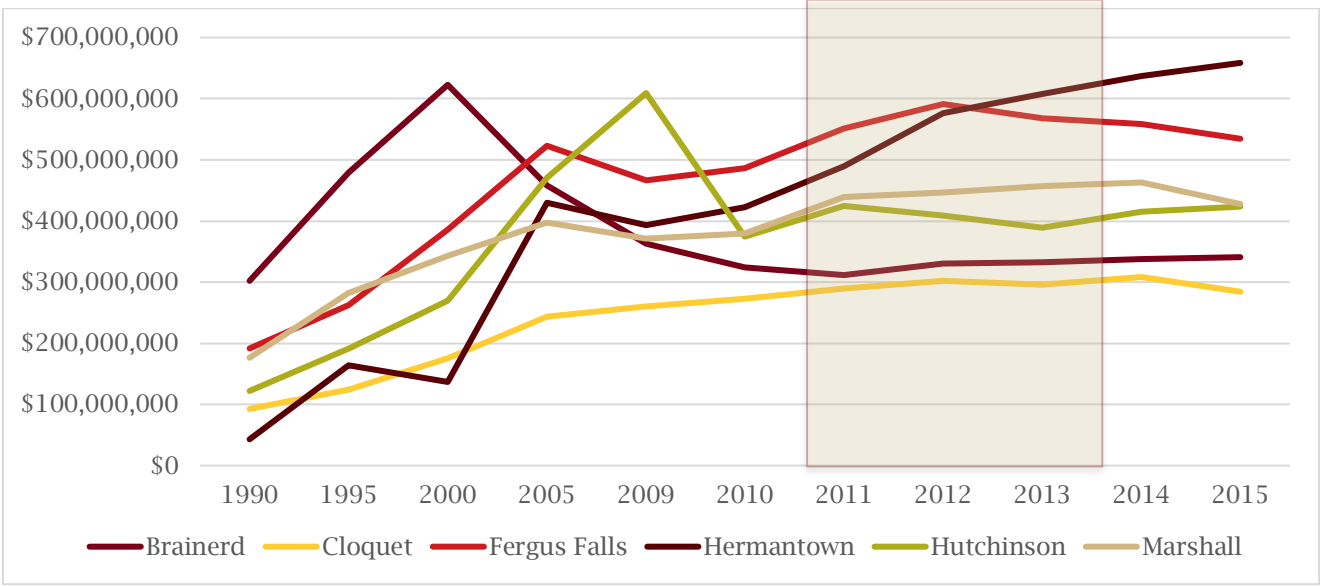


Figure 8: Data table for example communities, taxable retail and service sales (in millions)

Town Name	2015 Pop	Year LOST	90	95	00	05	09	10	11	12	13	14	15
Brainerd	13,178	2011	\$302	\$479	\$623	\$458	\$362	\$324	\$311	\$330	\$332	\$338	\$341
Cloquet	11,201	2011	\$93	\$124	\$175	\$244	\$260	\$273	\$290	\$303	\$296	\$308	\$284
Fergus Falls	13,471	2011	\$192	\$263	\$386	\$523	\$467	\$486	\$551	\$591	\$568	\$558	\$534
Hermantown	7,448	1996 - increase 2012	\$43	\$164	\$137	\$430	\$393	\$423	\$489	\$576	\$607	\$637	\$659
Hutchinson	13,080	2011	\$122	\$191	\$269	\$471	\$609	\$374	\$425	\$409	\$389	\$415	\$424
Marshall	12,735	2011	\$176	\$283	\$343	\$398	\$371	\$380	\$440	\$447	\$457	\$463	\$428

APPENDIX B: DEFINITIONS OF TERMS

Gross Sales

Gross sales include taxable sales and exempt businesses with sales and use tax permits. This is the most inclusive indicator of business activity for the reporting jurisdictions, but it can be misleading when used in comparisons. At times, non-taxable commodity items (e.g., gasoline) can have large price variations, creating huge swings in gross sales.

Taxable Sales

Taxable sales are those sales subject to sales tax. Taxable sales exclude exempt items, items sold for resale, items sold for exempt purposes, and items sold to exempt organizations. For the purpose of this study, taxable sales were the focus of the analysis. For more information on what is taxed in Minnesota, see the "Minnesota Sales and Use Tax Instruction Booklet" available at http://www.revenue.state.mn.us/Forms_and_Instructions/sales_tax_booklet.pdf

Taxable Retail and Service Sales

In this study and other retail trade analyses conducted by University of Minnesota Extension, the term "taxable retail and service sales" refers to the North American Industry Classification System (NAICS) numbers of 441 to 454 (retail) and 511 to 812 (most service industries) released by the Minnesota Department of Revenue for a geographic area.

Current and Constant Dollar Sales

Current dollar (or "nominal dollar") sales are those reported by the state. No adjustment has been made for price inflation. In general, this measure of sales is not satisfactory for comparisons over long periods of time since it does not account for changes in population, inflation, or the state's economy. Constant dollar (or "real dollar") sales reflect changes in price inflation by adjusting current dollar sales according to the Consumer Price Index (CPI). Constant dollar sales indicate the real sales level with respect to a base year. This is a more realistic method of evaluating sales over time than current dollar comparisons, but it still does not take into consideration changes in population or the state's economy.

Number of Businesses

The number of sales and use tax permit holders who filed one or more tax returns for the year.

Index of Income

This index provides a relative measure of income, calculated by dividing local per capita income by state per capita income. The base is 1.00. For example, a 1.20 index of income indicates that per capita income in the area is 20 percent above the state average.

Potential Sales

Potential sales are an estimate of the amount of money spent on retail goods and services by residents of a county. It is the product of county population, state per capita sales, and the index of income. Potential sales for counties is similar to expected sales for cities. Potential sales, however, do not utilize a measure of average pulling power (like the typical pull factor used in the expected sales equation). Since a county is a relatively large region where retail business takes place, counties are compared without adjustments for trade area size.

Actual Sales

For this study, the Minnesota Department of Revenue's 2016 sales data for McLeod County provides the actual sales numbers used.

Variance between Actual and Potential Sales

The variance between actual and expected sales is the difference in sales from the “norm” (i.e., the amount above or below the standard established by the expected sales formula). When actual sales exceed expected sales, the county has a “surplus” of retail sales. When actual sales fall short of expected sales, the county has a retail sales “leakage.” Discrepancies between expected and actual sales occur for a variety of reasons. For this study, we use potential sales per merchandise group to create a first-cut estimate of residents’ purchase activities.

Cautions

Gross Sales

Gross sales are a comprehensive measure of business activity, but it should be noted the numbers in this report are self-reported. Furthermore, gross sales are not audited by the State of Minnesota. It is believed gross sales figures are generally reliable, but there is the possibility of distortions, especially in smaller cities where misreporting may have occurred.

Misclassification

Holders of sales and use tax permits select the North American Industry Classification System (NAICS) category that best fits their business. Regardless of who makes this classification, errors are occasionally made. Also, sometimes a business will start out as one type but evolve over time to a considerably different type. Misclassifications can distort sales among business categories, especially in smaller cities. For example, a furniture store that is classified as a general merchandise store will under-report sales in the furniture store category and over-report sales in the general merchandise category.

Suppressed Data

The sales data for merchandise categories that have less than four reporting firms are not reported. This is a measure taken by most states to protect the confidentiality of sales tax permit holders. Sales for suppressed retail categories are placed into the miscellaneous retail category (NAICS 999) and included in total sales but not total sales of a typical retail trade analysis. For this report, however, all taxable sales—including NAICS 999—are part of calculating the amount of special taxes collected.

Consolidated Reporting

Vendors with more than one location in Minnesota have the option of filing a separate return for each location or filing one consolidated return for all locations. The consolidated return shows sales made, tax due, and location by city and county for each business. Data for consolidated filers are combined with data for single-location filers to produce the figures in this report. Occasionally, consolidated reports may not be properly deconstructed, and all sales for a company may be reported for one town or city. Whenever misreporting is discovered, the Minnesota Department of Revenue is contacted to clarify the situation.





Local Option Sales Tax - Proposed Projects *

Updated:

9/9/2019

ROAD	TERMINI From	TERMINI To	PROPOSED WORK	LENGTH (Miles)	COST
CR 57	CSAH 17	US 212	Major Pavement Rehabilitation	4.63	\$ 2,315,000
CR 60	TH 15	CSAH 12	Gravel Upgrade	1.51	\$ 679,500
CR 60	CSAH 12	CSAH 19	Major Pavement Rehabilitation	2.31	\$ 1,155,000
CR 61	CR 79	CR 60	Major Pavement Rehabilitation	4.38	\$ 2,190,000
CR 62	CSAH 25	CSAH 4	Major Pavement Rehabilitation	4.50	\$ 2,250,000
CR 62	CSAH 4	TH 22	Gravel Upgrade	1.90	\$ 855,000
CR 81	CSAH 10	US 212	Major Pavement Rehabilitation	2.50	\$ 1,250,000
CR 83 (Hennepin Ave)	TH 22	CSAH 3	Municipal Reconstruction - Glencoe	1.20	\$ 3,600,000
CR 92 (Main Street East)	CSAH 2	TH 7	Municipal Reconstruction - Silver Lake	0.59	\$ 1,770,000
CSAH 1	CSAH 3	Wright Co.	Major Pavement Rehabilitation	14.89	\$ 7,445,000
CSAH 10	CSAH 2	Carver Co.	Rural Reconstruction	6.98	\$ 10,470,000
CSAH 115	CSAH 7	East to TH 22	Major Pavement Rehabilitation	3.49	\$ 1,745,000
CSAH 116 (2nd-Main-1st)	CSAH 9	CSAH 6	Municipal Reconstruction - Winsted	1.04	\$ 3,120,000
CSAH 12	TH 15	CSAH 7	Major Pavement Rehabilitation	0.83	\$ 415,000
CSAH 12	TH 15	Meeker Co.	Major Pavement Rehabilitation	6.18	\$ 3,090,000
CSAH 122	TH 7	TH 15	New Construction - NE Hutchinson Ring Road	3.50	\$ 7,000,000
CSAH 13	Sibley Co.	US 212	Major Pavement Rehabilitation	7.42	\$ 3,710,000
CSAH 15	16th Street (Glencoe)	CSAH 3	Major Pavement Rehabilitation	1.00	\$ 500,000
CSAH 16	TH 7	Wright Co.	Rural Reconstruction	5.91	\$ 8,865,000
CSAH 18	Renville Co.	TH 15	Major Pavement Rehabilitation	6.00	\$ 3,000,000
CSAH 2	Sibley Co.	US 212	Major Pavement Rehabilitation	3.31	\$ 1,655,000
CSAH 2 (Ford Ave)	TH 22	18th Street	Municipal Reconstruction - Glencoe	0.45	\$ 1,350,000
CSAH 3	TH 15	CR 75	Major Pavement Rehabilitation	3.95	\$ 1,975,000
CSAH 5	CSAH 1	CSAH 9	New Construction - CSAH 5 Extension	0.57	\$ 1,140,000
CSAH 5	CSAH 16	CSAH 1	Rural Reconstruction	9.24	\$ 13,860,000
CSAH 7	Sibley Co.	US 212	Rural Reconstruction	7.09	\$ 10,635,000
CSAH 9	US 212	TH 7	Major Pavement Rehabilitation	9.73	\$ 4,865,000
CSAH 9	TH 7	Winsted Limits	Rural Reconstruction	4.20	\$ 6,300,000
TOTALS:				119.30	\$ 107,204,500

* Project list does not necessarily represent project construction order.

* List may change subject to Board action, matching fund availability (CSAH, Federal, City, etc.), or other reasons.

Cost/mile Estimates	
Gravel Upgrade	\$450,000
Major Pavement Rehab	\$500,000
Rural Reconstruction	\$1,500,000
Municipal Reconstruction	\$3,000,000
New Construction	\$2,000,000



McLeod County Board of Commissioners

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RESOLUTION 19-CB-43 ESTABLISHMENT OF A LOCAL OPTION SALES TAX FOR TRANSPORTATION

WHEREAS: McLeod County's transportation infrastructure forms the backbone of the County's economy and has a direct impact on future economic development countywide; and

WHEREAS: funding for transportation systems across the state has remained relatively stagnant for a number of years and is failing to keep pace with growing demands and increased construction related costs; and

WHEREAS: Minnesota Statute 297A.993 allows Counties to impose a Transportation Sales Tax up to one half of one percent (0.5%), dedicated exclusively for payment of the capital costs of specific County Board designated transportation projects or improvements, after conducting a public hearing; and

WHEREAS: the McLeod County Board of Commissioners conducted a public hearing on September 17th 2019, regarding the proposed implementation of the Transportation Sales Tax, and at said public hearing a list of designated capital projects was presented and is made referenced here by attachment; and

NOW THEREFORE BE IT RESOLVED: that the McLeod County Board of Commissioners hereby authorizes and imposes a one half of one percent (0.50%) Transportation Sales Tax, as provided for in Minnesota Statute 297A.993, for dedicated funding of County Board designated projects which are referenced here by attachment.

BE IT FURTHER RESOLVED: that the McLeod County Board of Commissioners hereby requests that the Transportation Sales Tax be collected by the State of Minnesota Department of Revenue, as provided for in Minnesota Statute 297A.993.

BE IT FURTHER RESOLVED: that the McLeod County Board of Commissioners hereby directs the McLeod County Auditor-Treasurer to certify the tax to the State of Minnesota Department of Revenue before September 30th, 2019 and that the tax will be effective January 1st, 2020.

Working together, providing quality service, being fiscally responsible and
maintaining integrity through common sense decision making

MCLEOD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 09/17/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
☐ Approve Motion

Regular Agenda – Estimate Time Needed: 20 minutes

☒ Approve/Deny Motion ☐ Discussion/Presentation

☐ Hold Public Hearing* ☐ Direction Requested

*provide copy of hearing notice that was published

Requested Agenda Time: Flexible

Submitted By: Colleen Robeck

Department: Administration

Who will attend the meeting and be able to respond to questions if different from above?

Name and title:

Summary of Issue *(include previous Board or Committee actions, applicable dates and copies of relevant Minutes):*

Consider Approval of the 2020 Preliminary Tax Levy.

Two Tax Levy Options will be presented. One for \$26,115,095 and one for \$24,628,317.

The County Board is required to set the Preliminary Levy on or before September 30, 2019.

Recommended Action/Motion:

Approve the 2020 Preliminary Tax Levy

Financial Impact:

Is there a cost associated with this request? ☐ Yes ☐ No

What is the total cost, with tax and shipping? \$ 0.00

Is this budgeted? ☐ Yes ☐ No

Fund & Department Number: ex: 01-031

Additional Information Attached:

☐ Contract/Agreement

Approved by County Attorney's Office: ☐ Yes ☐ No
Legally binding agreements must have County Attorney approval prior to submission.

☐ Minutes of Relevant Meeting(s)

Number of Signed Documents:

☐ Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: *(for use by Administrative Assistant)*

☐ Approved:

☐ Denied:

☐ Tabled:

☐ No Action:

Email Cindy/Liz

Save

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Impacts on the 2020 McLeod County Budget

- A. Personnel costs for 2020 are budgeted at \$23,314,730. This is an increase of \$679,070 for wages and benefits. McLeod County is currently negotiating with its eight (8) unions for their 2020-2022 labor agreements and anticipates that there will be increases to the wages and benefits.
- B. McLeod County is currently part of a Joint Powers Agreement with Sibley County and Trailblazer Transit to provide health insurance to its employees through a self-insured plan. This plan has experienced high claims costs for the past three years. In 2019, McLeod County made two additional payments totaling \$317,850 to replenish the fund and cover claims in excess of premiums paid. In 2020, the Joint Powers will be restructuring and McLeod and Sibley Counties will join the South West West Central (SWWC) Insurance Pool. This will be beneficial to McLeod County, as it will act like a fully-funded insurance plan. McLeod County has budgeted an additional \$415,000 for the run out of the previous plan.
- C. Departments were instructed not to increase operating budgets for 2020, however some department had increases that are outside of their control:
 - a. Court Administration will see an increase of \$152,000 in court appointed attorney fees.
 - b. Information Technology will see an increase of \$78,000 in on-going maintenance agreements.
 - c. Work Comp and Property Casualty Insurance costs will increase by \$69,000.
 - d. The Presidential Nomination Primary in March of 2020 will increase the Elections budget by \$68,000.
 - e. Building expenses for utilities and repairs will increase by \$40,000.
- D. There is over 2.3 million dollars budgeted for county road construction in 2020. It is the County's responsibility to keep the county roads in good condition.
- E. The Levy amount reflects a balanced budget for the General Fund, Road & Bridge Fund and Social Services fund for 2020.

McLeod County Budget Summary Report

(Fund Totals Only)

	2019 Adopted Budget	2020 Proposed Budget	Budget Difference	% Difference
Total General Revenue Fund				
Revenues	18,425,889	20,326,792	1,900,903	10%
Expenditures	(18,787,856)	(20,326,792)	1,538,936	8%
Net	(361,967)	0		
Total Road & Bridge Fund				
Revenues	15,718,044	15,850,361	132,317	1%
Expenditures	(16,317,790)	(15,850,361)	(467,429)	-3%
Net	(599,746)	0		
Total Social Services Fund				
Revenues	12,708,073	13,562,170	854,097	7%
Expenditures	(13,237,918)	(13,562,170)	324,252	2%
Net	(529,845)	0		
Total Debt Service Fund				
Revenues	1,612,021	1,707,199	95,178	6%
Expenditures	(1,438,640)	(1,941,610)	502,970	35%
Net	173,381	(234,411)		
Subtotal				
Revenues	49,597,240	51,446,522	1,849,282	4%
Expenditures	(50,997,821)	(51,680,933)	683,112	1%
Net	(1,400,581)	(234,411)		
NON-LEVY FUNDS				
Total Solid Waste Fund				
Revenues	2,619,862	1,770,329	(849,533)	-32%
Expenditures	(3,065,110)	(1,924,753)	(1,140,357)	-37%
Net	(445,248)	(154,424)		
Total Special Revenue Fund				
Revenues	1,133,213	785,531	(347,682)	-31%
Expenditures	(1,215,617)	(788,718)	(426,899)	-35%
Net	(82,404)	(3,187)		
Total Capital Projects Fund				
Revenues	0	0	0	0%
Expenditures	0	(7,555,000)	7,555,000	100%
Net	0	(7,555,000)		
Grand Total				
Revenues	52,217,102	54,002,382	1,785,280	3%
Expenditures	(54,062,931)	(61,949,404)	7,886,473	15%
Net	(1,845,829)	(7,947,022)	(6,101,193)	

	2018			2019			2020	Budget Comparisons	
	2018 Final Budget	YTD 12/31/18	% of Bdgt	2019 Adopted Budget	YTD 7/31/19	% of Bdgt	2020 Proposed Budget	% of Chg over 2019	\$ Amount over 2019
GENERAL REVENUE FUND									
General Government									
003 County Wide									
Revenues	14,005,183	13,993,301	100%	15,033,079	7,831,399	52%	16,503,746	10%	1,470,667
Expenditures	(379,202)	(2,155,428)	568%	(392,752)	(106,085)	27%	(809,434)	106%	416,682
	13,625,981	11,837,873		14,640,327	7,725,314		15,694,312		
005 Commissioners									
Revenues	0	375	100%	0	0	0%	0	0%	0
Expenditures	(316,742)	(308,150)	97%	(325,393)	(173,833)	53%	(346,828)	7%	21,435
	(316,742)	(307,775)		(325,393)	(173,833)		(346,828)		
013 Court Administrator									
Revenues	0	3,369	100%	0	883	100%	0	0%	0
Expenditures	(172,450)	(304,283)	176%	(237,500)	(159,474)	67%	(425,400)	79%	187,900
	(172,450)	(300,914)		(237,500)	(158,591)		(425,400)		
031 Administrator									
Revenues	0	879	100%	133,500	386,992	290%	500,500	275%	367,000
Expenditures	(465,030)	(655,619)	141%	(978,440)	(543,958)	56%	(953,602)	-3%	(24,838)
	(465,030)	(654,740)		(844,940)	(156,966)		(453,102)		
041 Auditor-Treasurer									
Revenues	197,600	457,541	232%	56,100	28,397	51%	56,100	0%	0
Expenditures	(645,511)	(399,550)	62%	(240,964)	(105,203)	44%	(234,412)	-3%	(6,552)
	(447,911)	57,991		(184,864)	(76,806)		(178,312)		
065 Information Systems Office									
Revenues	79,130	77,305	98%	81,312	33,000	41%	81,312	0%	0
Expenditures	(1,004,444)	(901,058)	90%	(1,061,289)	(511,928)	48%	(1,181,032)	11%	119,743
	(925,314)	(823,753)		(979,977)	(478,928)		(1,099,720)		
076 Central Services									
Revenues	73	11,128	15244%	73	9,452	12948%	67	-8%	(6)
Expenditures	(174,734)	(147,025)	84%	(195,734)	(110,728)	57%	(224,734)	15%	29,000
	(174,661)	(135,897)		(195,661)	(101,276)		(224,667)		
077 County Insurance									
Revenues	0	122,315	100%	0	4,119	100%	0	0%	0
Expenditures	(271,453)	(327,418)	121%	(453,206)	(292,183)	64%	(521,772)	15%	68,566
	(271,453)	(205,103)		(453,206)	(288,064)		(521,772)		
080 Safety									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(5,200)	(4,753)	91%	(8,700)	(9,761)	112%	(8,700)	0%	0
	(5,200)	(4,753)		(8,700)	(9,761)		(8,700)		
085 Elections									
Revenues	1,100	2,130	194%	1,100	3,145	286%	1,100	0%	0
Expenditures	(83,497)	(124,159)	149%	(90,754)	(35,023)	39%	(158,224)	74%	67,470
	(82,397)	(122,029)		(89,654)	(31,878)		(157,124)		
091 Attorney									
Revenues	57,700	69,253	120%	59,500	27,780	47%	61,300	3%	1,800
Expenditures	(674,214)	(653,260)	97%	(834,802)	(444,616)	53%	(894,861)	7%	60,059
	(616,514)	(584,007)		(775,302)	(416,836)		(833,561)		

	2018			2019			2020	Budget Comparisons	
	2018 Final Budget	YTD 12/31/18	% of Bdgt	2019 Adopted Budget	YTD 7/31/19	% of Bdgt	2020 Proposed Budget	% of Chg over 2019	\$ Amount over 2019
GENERAL REVENUE FUND									
General Government (continued)									
093 Attorney Contingent									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(4,500)	(4,348)	97%	(5,000)	(4,541)	91%	(5,200)	4%	200
	(4,500)	(4,348)		(5,000)	(4,541)		(5,200)		
101 Recorder									
Revenues	195,000	209,320	107%	195,000	125,126	64%	195,000	0%	0
Expenditures	(405,220)	(402,855)	99%	(418,223)	(237,720)	57%	(429,016)	3%	10,793
	(210,220)	(193,535)		(223,223)	(112,594)		(234,016)		
103 Assessor									
Revenues	177,936	176,647	99%	177,936	4,339	2%	174,358	-2%	(3,578)
Expenditures	(455,035)	(437,874)	96%	(466,904)	(239,943)	51%	(479,338)	3%	12,434
	(277,099)	(261,227)		(288,968)	(235,604)		(304,980)		
107 Zoning									
Revenues	44,560	49,336	111%	0	0	0%	0	0%	0
Expenditures	(266,613)	(168,034)	63%	0	0	0%	0	0%	0
	(222,053)	(118,698)		0	0		0		
111 Courthouse									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(445,368)	(426,179)	96%	(454,666)	(212,124)	47%	(462,406)	2%	7,740
	(445,368)	(426,179)		(454,666)	(212,124)		(462,406)		
112 North Complex									
Revenues	1,500	1,740	116%	1,500	850	57%	1,500	0%	0
Expenditures	(61,250)	(86,152)	141%	(63,331)	(41,653)	66%	(71,365)	13%	8,034
	(59,750)	(84,412)		(61,831)	(40,803)		(69,865)		
113 Government Center									
Revenues	0	2,350	100%	0	15,350	100%	0	0%	0
Expenditures	0	(5,718)	100%	0	(89,490)	100%	(43,000)	100%	43,000
	0	(3,368)		0	(74,140)		(43,000)		
114 Environmental Services									
Revenues	0	942	100%	0	0	0%	0	0%	0
Expenditures	0	(76,862)	100%	(171,200)	(82,111)	100%	(168,700)	-1%	(2,500)
	0	(75,920)		(171,200)	(82,111)		(168,700)		
115 County Building Major Repairs									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(139,000)	(59,083)	43%	(229,000)	(48,113)	21%	(229,000)	0%	0
	(139,000)	(59,083)		(229,000)	(48,113)		(229,000)		
116 Health & Human Services									
Revenues	170,317	170,317	100%	172,589	100,697	58%	173,561	1%	972
Expenditures	(173,049)	(164,978)	95%	(172,589)	(101,416)	59%	(173,561)	1%	972
	(2,732)	5,339		0	(719)		0		
117 Fairgrounds									
Revenues	122,600	154,462	126%	154,600	89,353	58%	154,500	0%	(100)
Expenditures	(333,305)	(309,772)	93%	(342,892)	(178,231)	52%	(396,205)	16%	53,313
	(210,705)	(155,310)		(188,292)	(88,878)		(241,705)		
121 Veteran Services									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(196,364)	(188,677)	96%	(200,806)	(115,415)	57%	(205,906)	3%	5,100
	(196,364)	(188,677)		(200,806)	(115,415)		(205,906)		
143 License Bureau									
Revenues	207,400	221,484	107%	210,500	194,366	92%	216,300	3%	5,800
Expenditures	(219,675)	(259,648)	118%	(280,286)	(169,322)	92%	(319,138)	14%	38,852
	(12,275)	(38,164)		(69,786)	25,044		(102,838)		

	2018			2019			2020	Budget Comparisons	
	2018 Final Budget	YTD 12/31/18	% of Bdgt	2019 Adopted Budget	YTD 7/31/19	% of Bdgt	2020 Proposed Budget	% of Chg over 2019	\$ Amount over 2019
GENERAL REVENUE FUND									
Public Safety									
201 Sheriff									
Revenues	378,303	575,562	152%	387,802	154,507	40%	389,550	0%	1,748
Expenditures	(4,089,265)	(4,036,005)	99%	(4,153,695)	(2,448,542)	59%	(4,404,131)	6%	250,436
	(3,710,962)	(3,460,443)		(3,765,893)	(2,294,035)		(4,014,581)		
251 Jail									
Revenues	65,500	68,264	104%	54,000	47,513	88%	54,000	0%	0
Expenditures	(1,952,253)	(1,820,147)	93%	(2,145,525)	(1,055,429)	49%	(2,168,104)	1%	22,579
	(1,886,753)	(1,751,883)		(2,091,525)	(1,007,916)		(2,114,104)		
255 County Court Services									
Revenues	87,358	93,481	107%	87,358	0	0%	87,358	0%	0
Expenditures	(393,344)	(404,104)	103%	(397,941)	(44,176)	11%	(392,189)	-1%	(5,752)
	(305,986)	(310,623)		(310,583)	(44,176)		(304,831)		
281 Emergency Services									
Revenues	26,000	31,697	122%	26,000	191	1%	29,000	12%	3,000
Expenditures	(136,996)	(136,310)	99%	(140,911)	(91,414)	65%	(143,764)	2%	2,853
	(110,996)	(104,613)		(114,911)	(91,223)		(114,764)		
Public Health									
485 Public Health Services									
Revenues	1,394,865	1,393,858	100%	1,346,990	685,451	51%	1,343,640	0%	(3,350)
Expenditures	(2,929,705)	(2,737,336)	93%	(2,976,908)	(1,592,865)	54%	(3,004,707)	1%	27,799
	(1,534,840)	(1,343,478)		(1,629,918)	(907,414)		(1,661,067)		
Culture, Parks and Recreation									
501 Culture & Recreation									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(321,419)	(320,519)	100%	(330,654)	(279,313)	84%	(333,737)	1%	3,083
	(321,419)	(320,519)		(330,654)	(279,313)		(333,737)		
520 Parks									
Revenues	103,000	127,647	124%	127,500	99,575	78%	118,000	-7%	(9,500)
Expenditures	(356,827)	(417,303)	117%	(396,540)	(232,029)	59%	(407,247)	3%	10,707
	(253,827)	(289,656)		(269,040)	(132,454)		(289,247)		
Conservation & Natural Resources									
601 Conserv. of Nat. Resources									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(82,750)	(82,750)	100%	(82,750)	(82,750)	100%	(82,750)	0%	0
	(82,750)	(82,750)		(82,750)	(82,750)		(82,750)		
603 Extension									
Revenues	1,550	2,245	145%	900	150	17%	300	-67%	(600)
Expenditures	(272,760)	(254,404)	93%	(274,554)	(132,087)	48%	(280,314)	2%	5,760
	(271,210)	(252,159)		(273,654)	(131,937)		(280,014)		
604 Agricultural Inspector									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(22,709)	(17,346)	76%	(23,334)	(10,803)	46%	(24,128)	3%	794
	(22,709)	(17,346)		(23,334)	(10,803)		(24,128)		
609 County Environmental Services									
Revenues	61,900	33,043	53%	96,950	45,565	47%	185,600	91%	88,650
Expenditures	(138,753)	(93,307)	67%	(204,617)	(131,355)	64%	(329,491)	61%	124,874
	(76,853)	(60,264)		(107,667)	(85,790)		(143,891)		

	2018			2019			2020	Budget Comparisons	
	2018 Final Budget	YTD 12/31/18	% of Bdgt	2019 Adopted Budget	YTD 7/31/19	% of Bdgt	2020 Proposed Budget	% of Chg over 2019	\$ Amount over 2019
GENERAL REVENUE FUND									
Conservation & Natural Resources (continued)									
615 ISTS Committee									
Revenues	22,753	21,600	95%	21,600	0	0%	0	-100%	(21,600)
Expenditures	(22,753)	(47,661)	209%	(21,600)	(12,122)	56%	0	-100%	(21,600)
	0	(26,061)		0	(12,122)		0		
Economic Development									
701 McLeod County HRA									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(14,396)	(10,668)	74%	(14,396)	(2,018)	14%	(14,396)	0%	0
	(14,396)	(10,668)		(14,396)	(2,018)		(14,396)		
TOTAL GENERAL REVENUE FUND									
Revenues	17,401,328	18,071,591	104%	18,425,889	9,888,200	54%	20,326,792	10%	1,900,903
Expenditures	(17,625,786)	(18,948,743)	108%	(18,787,856)	(10,127,774)	54%	(20,326,792)	8%	1,538,936
	(224,458)	(877,152)		(361,967)	(239,574)		0		

	2018			2019			2020	Budget Comparisons	
	2018 Final Budget	YTD 12/31/18	% of Bdgt	2019 Adopted Budget	YTD 7/31/19	% of Bdgt	2020 Proposed Budget	% of Chg over 2019	\$ Amount over 2019
ROAD & BRIDGE FUND									
105 Surveyor									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(172,701)	(166,836)	97%	(177,819)	(109,673)	62%	(184,097)	4%	6,278
	(172,701)	(166,836)		(177,819)	(109,673)		(184,097)		
300 Road & Bridge									
Revenues	12,405,453	11,886,496	96%	15,718,044	4,462,158	28%	15,850,361	1%	132,317
Expenditures	0	0	0%	0	0	0%	0	0%	0
	12,405,453	11,886,496		15,718,044	4,462,158		15,850,361		
310 Maintenance									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(1,991,395)	(1,821,067)	91%	(2,048,785)	(1,233,681)	60%	(2,118,553)	3%	69,768
	(1,991,395)	(1,821,067)		(2,048,785)	(1,233,681)		(2,118,553)		
320 Construction									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(8,754,500)	(5,602,511)	64%	(12,076,970)	(7,459,859)	62%	(11,563,775)	-4%	(513,195)
	(8,754,500)	(5,602,511)		(12,076,970)	(7,459,859)		(11,563,775)		
330 Administration									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(862,503)	(744,393)	86%	(900,800)	(505,823)	56%	(835,831)	-7%	(64,969)
	(862,503)	(744,393)		(900,800)	(505,823)		(835,831)		
340 Equipment Maintenance									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(1,014,403)	(1,153,613)	114%	(1,113,416)	(643,742)	58%	(1,148,105)	3%	34,689
	(1,014,403)	(1,153,613)		(1,113,416)	(643,742)		(1,148,105)		
TOTAL ROAD & BRIDGE FUND									
Revenues	12,405,453	11,886,496	96%	15,718,044	4,462,158	28%	15,850,361	1%	132,317
Expenditures	(12,795,502)	(9,488,420)	74%	(16,317,790)	(9,952,778)	61%	(15,850,361)	-3%	(467,429)
	(390,049)	2,398,076		(599,746)	(5,490,620)		0		

	2018			2019			2020	Budget Comparisons	
	2018 Final Budget	YTD 12/31/18	% of Bdgt	2019 Adopted Budget	YTD 7/10/19	% of Bdgt	2020 Proposed Budget	% of Chg over 2019	\$ Amount over 2019
SOLID WASTE FUND									
391 Solid Waste									
Revenues	3,760,981	2,767,157	74%	2,619,862	1,952,432	75%	1,770,329	-32%	(849,533)
Expenditures	(4,325,164)	(2,785,731)	64%	(3,065,110)	(2,119,766)	69%	(1,924,753)	-37%	(1,140,357)
	(564,183)	(18,574)		(445,248)	(167,334)		(154,424)		
TOTAL SOLID WASTE FUND									
Revenues	3,760,981	2,767,157	74%	2,619,862	1,952,432	75%	1,770,329	-32%	(849,533)
Expenditures	(4,325,164)	(2,785,731)	64%	(3,065,110)	(2,119,766)	69%	(1,924,753)	-37%	(1,140,357)
	(564,183)	(18,574)		(445,248)	(167,334)		(154,424)		

	2018			2019			2020	Budget Comparisons	
	2018 Final Budget	YTD 12/31/18	% of Bdgt	2019 Adopted Budget	YTD 7/31/19	% of Bdgt	2020 Proposed Budget	% of Chg over 2019	\$ Amount over 2019
SOCIAL SERVICES FUND									
420 Income Maintenance									
Revenues	3,286,884	3,210,366	98%	3,353,696	1,580,955	47%	3,429,709	2%	76,013
Expenditures	(2,636,806)	(2,799,878)	106%	(2,884,915)	(1,494,203)	52%	(2,907,464)	1%	22,549
	650,078	410,488		468,781	86,752		522,245		
430 Individual & Family Social Services									
Revenues	7,824,703	9,216,940	118%	8,125,766	4,082,290	50%	8,878,645	9%	752,879
Expenditures	(8,518,284)	(8,973,383)	105%	(9,167,900)	(4,862,899)	53%	(9,452,266)	3%	284,366
	(693,581)	243,557		(1,042,134)	(780,609)		(573,621)		
440 Trailblazer Transit									
Revenues	205,650	201,912	98%	157,439	83,969	53%	174,930	11%	17,491
Expenditures	(205,650)	0	0%	(157,439)	0	0%	(174,930)	11%	17,491
	0	201,912		0	83,969		0		
450 Tri Star									
Revenues	913,560	946,605	100%	1,071,172	451,231	42%	1,078,886	0%	7,714
Expenditures	(870,057)	(867,593)	0%	(1,027,664)	(536,613)	0%	(1,027,510)	0%	(154)
	43,503	79,012		43,508	(85,382)		51,376		
TOTAL SOCIAL SERVICES FUND									
Revenues	12,230,797	13,575,823	111%	12,708,073	6,198,445	49%	13,562,170	7%	854,097
Expenditures	(12,230,797)	(12,640,854)	103%	(13,237,918)	(6,893,715)	52%	(13,562,170)	2%	324,252
	0	934,969		(529,845)	(695,270)		0		

	2018			2019			2020	Budget Comparisons	
	2018 Final Budget	YTD 12/31/18	% of Bdgt	2019 Adopted Budget	YTD 7/31/19	% of Bdgt	2020 Proposed Budget	% of Chg over 2019	\$ Amount over 2019
SPECIAL REVENUE FUND									
015 Law Library									
Revenues	35,000	47,390	135%	37,000	19,580	53%	37,000	0%	0
Expenditures	(12,000)	(11,063)	92%	(12,000)	(8,360)	70%	(12,000)	0%	0
	23,000	36,327		25,000	11,220		25,000		
041 County Auditor's Office									
Revenues	10	0	0%	0	0	0%	0	0%	0
Expenditures	(10)	(4,763)	47630%	0	(3,872)	100%	0	0%	0
	0	(4,763)		0	(3,872)		0		
085 Elections									
Revenues	0	59,771	100%	0	0	0%	0	0%	0
Expenditures	0	(69,000)	100%	(31,081)	0	0%	0	-100%	(31,081)
	0	(9,229)		(31,081)	0		0		
101 County Recorder's Office									
Revenues	62,827	60,152	96%	62,827	32,493	52%	62,827	0%	0
Expenditures	(81,338)	(63,371)	78%	(82,432)	(18,238)	22%	(82,432)	0%	0
	(18,511)	(3,219)		(19,605)	14,255		(19,605)		
102 County Recorder's Compliance Fund									
Revenues	69,498	66,921	96%	69,498	36,769	53%	69,498	0%	0
Expenditures	(93,761)	(93,434)	100%	(242,292)	(160,019)	66%	(242,292)	0%	0
	(24,263)	(26,513)		(172,794)	(123,250)		(172,794)		
104 County Recorder's Modernization									
Revenues	197	190	96%	197	421	214%	197	0%	0
Expenditures	(5,960)	(460)	8%	(5,960)	(416)	7%	(5,960)	0%	0
	(5,763)	(270)		(5,763)	5		(5,763)		
106 County Recorder's Escrow Deposits									
Revenues	0	(422)	100%	0	8,547	100%	0	0%	0
Expenditures	0	(24)	100%	0	(14)	100%	0	0%	0
	0	(446)		0	8,533		0		
109 GIS Aerial Photos									
Revenues	10,000	0	0%	10,000	0	0%	0	-100%	(10,000)
Expenditures	0	0	0%	0	0	0%	0	0%	0
	10,000	0		10,000	0		0		
117 Fairgrounds Repairs									
Revenues	100,000	215,002	215%	100,000	100,000	100%	100,000	0%	0
Expenditures	0	(308,064)	100%	0	0	0%	0	0%	0
	100,000	(93,062)		100,000	100,000		100,000		
121 Veteran Services - Van									
Revenues	6,022	6,292	104%	6,024	3,043	51%	6,024	0%	0
Expenditures	0	0	0%	(35,000)	0	0%	0	-100%	(35,000)
	6,022	6,292		(28,976)	3,043		6,024		
122 Veteran Services - Grants									
Revenues	10,000	10,000	100%	10,000	10,000	100%	10,000	0%	0
Expenditures	(10,000)	(10,000)	100%	(10,000)	(9,853)	99%	(10,000)	0%	0
	0	0		0	147		0		

	2018			2019			2020	Budget Comparisons	
	2018 Final Budget	YTD 12/31/18	% of Bdgt	2019 Adopted Budget	YTD 7/31/19	% of Bdgt	2020 Proposed Budget	% of Chg over 2019	\$ Amount over 2019
SPECIAL REVENUE FUND (continued)									
205 Carry Conceal Permit									
Revenues	22,000	30,970	141%	25,000	14,450	58%	25,000	0%	0
Expenditures	(8,000)	(8,271)	103%	(25,000)	(4,830)	19%	(25,000)	0%	0
	14,000	22,699		0	9,620		0		
219 Sheriff's Contingent Drug & Alcohol									
Revenues	5,000	7,890	158%	5,000	3,721	74%	5,000	0%	0
Expenditures	(5,000)	(10,030)	201%	(5,000)	(5,045)	101%	(5,000)	0%	0
	0	(2,140)		0	(1,324)		0		
220 Boat & Water Safety - Grant									
Revenues	5,375	4,038	75%	5,375	2,000	37%	5,375	0%	0
Expenditures	(5,375)	(3,629)	68%	(5,375)	(793)	15%	(5,375)	0%	0
	0	409		0	1,207		0		
222 Snowmobile Enforcement/Safety Grant									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	0	(98)	100%	0	0	0%	0	0%	0
	0	(98)		0	0		0		
223 D.A.R.E. Program									
Revenues	5,000	6,590	132%	5,000	6,728	135%	5,000	0%	0
Expenditures	(4,350)	(3,656)	84%	(5,000)	(459)	9%	(5,000)	0%	0
	650	2,934		0	6,269		0		
224 New Canine Account									
Revenues	3,000	3,330	111%	3,000	3,100	103%	3,000	0%	0
Expenditures	(3,000)	(4,614)	154%	(3,000)	(1,261)	42%	(3,000)	0%	0
	0	(1,284)		0	1,839		0		
225 McLeod County Sheriff's Posse									
Revenues	34,000	28,041	82%	34,000	27,913	82%	34,000	0%	0
Expenditures	(34,000)	(23,914)	70%	(34,000)	(15,327)	45%	(34,000)	0%	0
	0	4,127		0	12,586		0		
228 Chaplain Program									
Revenues	500	1,049	210%	500	970	194%	500	0%	0
Expenditures	(500)	(1,026)	205%	(500)	0	0%	(500)	0%	0
	0	23		0	970		0		
252 Jail Canteen Account									
Revenues	7,626	24,189	317%	9,740	10,550	108%	9,740	0%	0
Expenditures	(15,513)	(7,138)	46%	(15,651)	(2,162)	14%	(15,651)	0%	0
	(7,887)	17,051		(5,911)	8,388		(5,911)		
255 County Court Services									
Revenues	15,867	18,821	119%	16,895	16,820	100%	17,200	2%	305
Expenditures	(3,277)	(12,374)	378%	(3,277)	(10,817)	330%	(14,511)	-343%	(11,234)
	12,590	6,447		13,618	6,003		2,689		
285 E-911 System Maintenance - Grant									
Revenues	70,939	70,924	100%	70,939	35,595	50%	70,939	0%	0
Expenditures	(51,400)	(58,411)	114%	(86,400)	(51,983)	60%	(51,400)	-41%	(35,000)
	19,539	12,513		(15,461)	(16,388)		19,539		

	2018			2019			2020	Budget Comparisons	
	2018 Final Budget	YTD 12/31/18	% of Bdgt	2019 Adopted Budget	YTD 7/31/19	% of Bdgt	2020 Proposed Budget	% of Chg over 2019	\$ Amount over 2019
SPECIAL REVENUE FUND (continued)									
519 Snowmobile Trail - Grant									
Revenues	44,640	66,273	148%	44,640	27,234	61%	44,640	0%	0
Expenditures	(44,640)	(43,990)	99%	(44,640)	(49,517)	111%	(44,640)	0%	0
	0	22,283		0	(22,283)		0		
603 County Extension									
Revenues	1,000	1,278	128%	1,000	1,497	150%	1,000	0%	0
Expenditures	(1,000)	(1,041)	104%	(1,000)	(1,054)	105%	(1,000)	0%	0
	0	237		0	443		0		
607 Drainage Ditch Mapping									
Revenues	0	11,250	100%	0	0	0%	0	0%	0
Expenditures	0	(1,513)	100%	0	(1,314)	100%	0	0%	0
	0	9,737		0	(1,314)		0		
611 HI Creek Watershed Septic System Loan									
Revenues	86,838	26,979	31%	86,838	3,743	4%	13,007	-85%	(73,831)
Expenditures	(86,838)	(17,544)	20%	(86,838)	(8,772)	10%	(13,007)	-85%	(73,831)
	0	9,435		0	(5,029)		0		
612 Shoreland - Grant									
Revenues	6,056	5,976	99%	5,976	5,976	100%	0	-100%	(5,976)
Expenditures	(6,056)	(3,025)	50%	(5,976)	(2,901)	49%	0	-100%	(5,976)
	0	2,951		0	3,075		0		
613 Water Resource Management - Grant									
Revenues	20,746	25,284	122%	25,284	25,284	100%	0	-100%	(25,284)
Expenditures	(20,746)	(22,092)	106%	(25,284)	(18,542)	73%	0	-100%	(25,284)
	0	3,192		0	6,742		0		
614 Wetlands Administration - Grant									
Revenues	29,560	32,894	111%	32,894	32,894	100%	0	-100%	(32,894)
Expenditures	(29,560)	(16,478)	56%	(32,894)	(17,005)	52%	0	-100%	(32,894)
	0	16,416		0	15,889		0		
616 BC Watershed Septic System Loan									
Revenues	48,648	75,649	156%	48,648	30,755	63%	23,164	-52%	(25,484)
Expenditures	(48,648)	(48,648)	100%	(48,648)	(24,324)	50%	(23,164)	-52%	(25,484)
	0	27,001		0	6,431		0		
617 Ag Programming									
Revenues	1,000	0	0%	0	0	0%	0	0%	0
Expenditures	(1,000)	0	0%	0	0	0%	0	0%	0
	0	0		0	0		0		
619 Crow River Septic System Loans									
Revenues	262,835	251,025	96%	262,835	87,793	33%	146,424	-44%	(116,411)
Expenditures	(262,147)	(270,369)	103%	(262,835)	(73,212)	28%	(146,424)	-44%	(116,411)
	688	(19,344)		0	14,581		0		

	2018			2019			2020	Budget Comparisons	
	2018 Final Budget	YTD 12/31/18	% of Bdgt	2019 Adopted Budget	YTD 7/31/19	% of Bdgt	2020 Proposed Budget	% of Chg over 2019	\$ Amount over 2019
SPECIAL REVENUE FUND (continued)									
694 Aquatic Invasive Species									
Revenues	75,396	71,216	94%	75,396	35,569	47%	75,396	0%	0
Expenditures	(40,000)	0	0%	(40,000)	0	0%	(40,000)	0%	0
	35,396	71,216		35,396	35,569		35,396		
806 Armer Radio Maintenance									
Revenues	10,000	10,000	100%	10,000	10,000	100%	10,000	0%	0
Expenditures	0	(7,532)	100%	0	0	0%	0	0%	0
	10,000	2,468		10,000	10,000		10,000		
807 Designated for Capital Assets									
Revenues	322,568	2,480,226	769%	0	1,633	0%	0	0%	0
Expenditures	(322,568)	(1,476,368)	458%	0	(164,824)	100%	0	0%	0
	0	1,003,858		0	(163,191)		0		
840 Juvenile Restitution Fund									
Revenues	2,173	3,850	177%	4,125	744	18%	4,600	12%	475
Expenditures	(952)	(1,815)	191%	(952)	(792)	83%	(2,362)	148%	1,410
	1,221	2,035		3,173	(48)		2,238		
864 Tobacco License									
Revenues	1,500	1,100	73%	1,500	650	43%	1,500	0%	0
Expenditures	(1,500)	(1,550)	103%	(1,500)	0	0%	(1,500)	0%	0
	0	(450)		0	650		0		
886 County Feedlot Program									
Revenues	59,090	59,170	100%	57,582	24,059	42%	0	-100%	(57,582)
Expenditures	(59,090)	(49,905)	84%	(57,582)	(32,999)	57%	0	-100%	(57,582)
	0	9,265		0	(8,940)		0		
953 Controlled Substance Fine									
Revenues	5,000	224	4%	5,500	0	0%	4,500	-18%	(1,000)
Expenditures	(5,000)	0	0%	(5,500)	0	0%	(4,500)	0%	(1,000)
	0	224		0	0		0		
TOTAL SPECIAL REVENUE FUND									
Revenues	1,439,911	3,783,532	263%	1,133,213	620,531	55%	785,531	-31%	-347,682
Expenditures	(1,263,229)	(2,655,210)	210%	(1,215,617)	(688,705)	57%	(788,718)	-35%	-426,899
	176,682	1,128,322		(82,404)	(68,174)		(3,187)		

	2018			2019			2020	Budget Comparisons	
	2018 Final Budget	YTD 12/31/18	% of Bdgt	2019 Adopted Budget	YTD 7/31/19	% of Bdgt	2020 Proposed Budget	% of Chg over 2019	\$ Amount over 2019
DEBT SERVICE FUND									
003 GO Capital Equipment Notes 2014									
Revenues	262,395	262,465	100%	259,665	137,953	53%	0	-100%	(259,665)
Expenditures	(252,100)	(252,100)	100%	(247,300)	(247,300)	100%	(247,450)	0%	(150)
	10,295	10,365		12,365	(109,347)		(247,450)		
113 GO Government Center 2018									
Revenues	0	0	0%	322,568	169,795	0%	750,334	100%	427,766
Expenditures	0	0	0%	(210,589)	(204,432)	0%	(720,809)	100%	(510,220)
	0	0		111,979	(34,637)		29,525		
805 GO Capital Improvement Plan 2014									
Revenues	436,315	436,640	100%	434,897	230,824	0%	388,277	-11%	(46,620)
Expenditures	(416,438)	(416,438)	100%	(414,188)	(414,188)	100%	(411,838)	-1%	2,350
	19,877	20,202		20,709	(183,364)		(23,561)		
393 GO Solid Waste Bonds 2014									
Revenues	594,891	594,891	100%	594,891	594,891	100%	568,588	-4%	(26,303)
Expenditures	(571,513)	(571,513)	100%	(566,563)	(566,563)	100%	(561,513)	-1%	5,050
	23,378	23,378		28,328	28,328		7,075		
TOTAL DEBT SERVICE FUND									
Revenues	1,293,601	1,293,996	0%	1,612,021	1,133,463	70%	1,707,199	-21%	(332,588)
Expenditures	(1,240,051)	(1,240,051)	100%	(1,438,640)	(1,432,483)	100%	(1,941,610)	-1%	7,250
	53,550	53,945		173,381	(299,020)		(234,411)		
CAPITAL PROJECTS FUND									
003 Capital Equipment Notes									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	(644,300)	(183,734)	29%	0	(314,009)	100%	0	-100%	0
	(644,300)	(183,734)		0	(314,009)		0		
113 Government Center									
Revenues	0	10,000,000	100%	0	46	100%	0	0%	0
Expenditures	0	(2,456,238)	100%	0	(334,737)	100%	(7,000,000)	100%	7,000,000
	0	7,543,762		0	(334,691)		(7,000,000)		
805 Capital Improvement Plan									
Revenues	0	0	0%	0	0	0%	0	0%	0
Expenditures	0	(23,587)	100%	0	0	0%	(555,000)	0%	555,000
	0	(23,587)		0	0		(555,000)		
TOTAL CAPITAL PROJECTS FUND									
Revenues	0	10,000,000	100%	0	46	100%	0	0%	0
Expenditures	(644,300)	(2,663,559)	413%	0	(648,746)	100%	(7,555,000)	100%	7,555,000
	(644,300)	7,336,441		0	(648,700)		(7,555,000)		

McLeod County Gross Tax Levy Comparison - Payable 2011 to Proposed 2020

Funds	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2020*
General	9,127,032	9,627,032	9,627,032	9,627,032	9,704,767	10,198,063	11,365,342	11,588,816	12,476,669	13,707,783	13,707,783
Road & Bridge	3,332,097	3,262,097	3,262,097	3,262,097	3,262,097	3,262,097	3,262,097	3,262,097	3,780,153	5,637,160	3,780,153
Human Services	4,245,901	3,809,343	3,807,076	3,807,076	3,807,076	3,837,076	3,837,076	4,838,534	4,979,037	5,248,364	5,248,364
Trailblazer Transit	0	407,600	409,867	409,867	295,000	265,000	50,000	205,650	157,439	174,930	174,930
Pioneerland Library	187,513	187,513	187,513	187,513	187,513	194,217	194,217	198,217	204,164	208,247	208,247
Capital Impr Plan	1,401,042	0	0	0	492,260	444,819	437,259	436,315	434,897	388,277	388,277
Capital Equip Notes	0	0	0	0	287,542	269,745	264,705	262,395	259,665	0	0
Capital Projects	0	1,000,000	1,000,000	1,000,000	257,330	322,568	322,568	322,568	0	0	0
Government Center	0	0	0	0	0	0	0	0	322,568	750,334	1,120,563
Total	18,293,585	18,293,585	18,293,585	18,293,585	18,293,585	18,793,585	19,733,264	21,114,592	22,614,592	26,115,095	24,628,317
Percent of Increase or Decrease over Previous Year	-2.93%	0.00%	0.00%	0.00%	0.00%	2.73%	5.00%	7.00%	7.10%	15.48%	8.90%

* This includes the \$10,000,000 in bonding with \$4,000,000 for Capital Projects and \$6,000,000 for road projects and the transportation sales tax at .5%.

MCLEOD COUNTY

2020 Proposed Property Tax Levy

Certification Date: September 17, 2019

I hereby certify the 2020 Proposed Budget and Levy as approved by the County Board of Commissioners'.

County Board Chair

County Administrator

Fund		Total Revenues	Total Expenses	Reserves	2020 Certified Levy
<u>Levy Funds</u>					
01 Revenue		\$ 20,118,545	\$ 20,118,545	\$ -	\$ 13,707,783
05 Library		208,247	208,247	-	208,247
		\$ 20,326,792	\$ 20,326,792	\$ -	\$ 13,916,030
02 Road & Bridge		\$ 15,850,361	\$ 15,850,361	\$ -	\$ 5,637,160
03 Social Services		\$ 13,387,240	\$ 13,387,240	\$ -	\$ 5,248,364
15 Trailblazer Transit		174,930	174,930	-	174,930
		\$ 13,562,170	\$ 13,562,170	\$ -	\$ 5,423,294
Debt Service					
10 Capital Improvement Plan 2014		\$ 388,277	\$ 411,838	\$ (23,561)	\$ 388,277
08 Capital Equipment Notes 2014		-	247,450	(247,450)	-
13 Capital Improvement Plan 2018		750,334	720,809	29,525	750,334
Solid Waste Bonds		568,588	561,513	7,075	-
		\$ 1,707,199	\$ 1,941,610	\$ (234,411)	\$ 1,138,611
<u>Non-Levy Funds</u>					
Solid Waste		\$ 1,770,329	\$ 1,924,753	\$ (154,424)	\$ -
12 Special Revenue		\$ 785,531	\$ 788,718	\$ (3,187)	\$ -
Capital Projects		\$ -	\$ 7,555,000	\$ (7,555,000)	
Grand Totals		\$ 54,002,382	\$ 61,949,404	\$ (7,947,022)	\$ 26,115,095

MCLEOD COUNTY

2020 Proposed Property Tax Levy

Certification Date: September 17, 2019

I hereby certify the 2020 Proposed Budget and Levy as approved by the County Board of Commissioners'.

County Board Chair

County Administrator

Fund		Total Revenues	Total Expenses	Reserves	2020 Certified Levy
<u>Levy Funds</u>					
01 Revenue		\$ 20,118,545	\$ 20,118,545	\$ -	\$ 13,707,783
05 Library		208,247	208,247	-	208,247
		\$ 20,326,792	\$ 20,326,792	\$ -	\$ 13,916,030
02 Road & Bridge		\$ 15,850,361	\$ 15,850,361	\$ -	\$ 3,780,153
03 Social Services		\$ 13,387,240	\$ 13,387,240	\$ -	\$ 5,248,364
15 Trailblazer Transit		174,930	174,930	-	174,930
		\$ 13,562,170	\$ 13,562,170	\$ -	\$ 5,423,294
Debt Service					
10 Capital Improvement Plan 2014		\$ 388,277	\$ 411,838	\$ (23,561)	\$ 388,277
08 Capital Equipment Notes 2014		-	247,450	(247,450)	-
13 Capital Improvement Plan 2018		750,334	720,809	29,525	1,120,563
Solid Waste Bonds		568,588	561,513	7,075	-
		\$ 1,707,199	\$ 1,941,610	\$ (234,411)	\$ 1,508,840
<u>Non-Levy Funds</u>					
Solid Waste		\$ 1,770,329	\$ 1,924,753	\$ (154,424)	\$ -
12 Special Revenue		\$ 785,531	\$ 788,718	\$ (3,187)	\$ -
Capital Projects		\$ -	\$ 7,555,000	\$ (7,555,000)	
Grand Totals		\$ 54,002,382	\$ 61,949,404	\$ (7,947,022)	\$ 24,628,317



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 09/17/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda

☐ Approve Motion

Regular Agenda – Estimate Time Needed: 2 minutes

☒ Approve/Deny Motion ☐ Discussion/Presentation

☐ Hold Public Hearing* ☐ Direction Requested

*provide copy of hearing notice that was published

Requested Agenda Time: Flexible

Submitted By: Sheila Murphy

Department: Administration

Who will attend the meeting and be able to respond to questions if different from above?

Name and title:

Summary of Issue *(include previous Board or Committee actions, applicable dates and copies of relevant Minutes):*

Consider approval to add \$100 per pay period to Matthew Troska's wage on an interim basis in the absence of a Director in Information Technology, due to the added responsibility of his role while assisting with duties. We are requesting that this additional payment be retro-dated to April 16, 2019.

Recommended Action/Motion:

Approval to add \$100 per pay period to Matt Troska's wage on an interim basis in the absence of a Director in Information Technology, due to the added responsibility of his role while assisting with duties, retro dated to the previous Director's departure date of April 16, 2019.

Financial Impact:

Is there a cost associated with this request? ☒ Yes ☐ No

What is the total cost, with tax and shipping?

Is this budgeted? ☒ Yes ☐ No

Fund & Department Number: ex: 01-031

Additional Information Attached:

☐ Contract/Agreement

Approved by County Attorney's Office: ☐ Yes ☐ No
Legally binding agreements must have County Attorney approval prior to submission.

☐ Minutes of Relevant Meeting(s)

Number of Signed Documents:

☐ Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: *(for use by Administrative Assistant)*

☐ Approved:

☐ Denied:

☐ Tabled:

☐ No Action:

Email Cindy/Liz

Save

Print



For Internal Use Only Depts must provide:	
ESAF #	
Chart/Field Account No.	- -
Customer ID #	

For Internal Use Only OES must provide:	
OES Contract #	
Analyst	

UNIVERSITY OF MINNESOTA SERVICES AGREEMENT

THIS SERVICES AGREEMENT (the “Agreement”) is between the Regents of the University of Minnesota (the “University”), a Minnesota constitutional corporation, and McLeod County, a Minnesota County Government (the “Company”). This Agreement is entered into by University through its Extension Center for Community Vitality.

The parties agree as follows:

1. Description of Services. University shall perform the following services for Company:

The University will conduct a Local Option Sales Tax (LOST) study for McLeod County. The result will be a report that summarizes the following: a) an overview of the McLeod County economy from the available data, b) a trend analysis of taxable sales in McLeod County from 1990 to 2015 or for the years and industry categories where data is available, c) estimates of tax proceeds generated at different levels of local option sales tax taxation for McLeod County, and d) an estimate of what proportion of the local option sales tax proceeds may be paid by permanent, year-round residents vs visitors, travelers and seasonal residents for McLeod County. Study findings will be presented in a concise report. An Extension educator will be available for a public presentation and Q&A about the study at the request of McLeod County.

(“Services”). Reference to Services in this Agreement shall be deemed to include any deliverables provided to Company in connection with the Services, including without limitation, reports, results, materials, products, and information.

2. Compensation. For the Services performed under Section 1, Company shall pay University One Thousand and 00/100 Dollars (\$1000), plus any sales or use tax if applicable.

2.1 The compensation shall be paid in the following manner:

% upon the signing of this Agreement, with the balance payable as follows (check one of the boxes below):

☐
☒

monthly, based on work completed; or
upon completion of the Services by University.

2.2 Invoices shall be payable net 30 days from date of invoice and sent to:

University of Minnesota Extension
Attn: Rick Konkel
433 Coffey Hall
1420 Eckles Avenue
St. Paul, MN 55108-6070
Phone No.: 612-624-5429
Email: konko001@umn.edu

In the event the compensation is not a fixed firm price for the services, but instead is set forth on an attached schedule and contains published rates, the University reserves the right to modify the fees set forth thereon effective July 1 of each year of this Agreement.

3. Term. The term of this Agreement shall commence on **August 15, 2019** (“Effective Date”) and shall expire on **November 15, 2019** unless terminated earlier as provided in Section 4.

4. Termination. Either party may terminate this Agreement if the other party (i) fails to perform any material obligation under this Agreement and (ii) does not correct such failure within seven (7) days after having received written notice of such failure. Additionally, either party may terminate this Agreement for its convenience upon thirty (30) days’ prior written notice to the other party. Upon any termination under this Section 4, Company shall promptly pay University for all Services rendered and costs incurred up to and including the effective date of termination.

5. DISCLAIMER OF WARRANTIES. UNIVERSITY MAKES NO WARRANTIES, EXPRESS OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING WITHOUT LIMITATION, THE CONDITION, ORIGINALITY OR ACCURACY OF THE SERVICES PERFORMED OR DELIVERABLES PROVIDED UNDER THIS AGREEMENT. UNIVERSITY EXPRESSLY DISCLAIMS WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

6. LIMITATION OF LIABILITY FOR BREACH OF CONTRACT. IN NO EVENT SHALL EITHER PARTY’S LIABILITY FOR BREACH OF THIS AGREEMENT INCLUDE DAMAGES FOR WORK STOPPAGE, LOST DATA, OR INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES (INCLUDING LOST PROFIT), OF ANY KIND. EXCEPT FOR EACH PARTY’S OBLIGATIONS UNDER SECTIONS 8.1 AND 8.2, EACH PARTY’S LIABILITY TO THE OTHER FOR BREACH OF THIS AGREEMENT SHALL NOT EXCEED AN AMOUNT EQUAL TO THE MONETARY CONSIDERATION PAID TO UNIVERSITY UNDER THIS AGREEMENT.

7. Use of University Name or Logo. Company agrees not to use the name, logo, or any other marks (including, but not limited to, colors and music) owned by or associated with University or the name of any representative of University in any sales promotion work or advertising, or in any form of publicity, without the prior written permission of University in each instance. However, Company may use the name of University in a document required to be filed with, or provided to, any governmental authority or regulatory agency to comply with applicable legal or regulatory requirements. Company agrees to provide University with a copy of any such document.

8. Indemnification.

8.1 Except as provided in Section 8.2, each party shall be responsible for its own acts and omissions and the results thereof and shall not be responsible for the acts of the other party and the results thereof. Liability of University is subject to the terms and limitations of the Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, as amended.

8.2 In the event of (i) use by Company (or any third party acting on behalf of or under authorization from Company) of the Services or any information, reports, deliverables, materials, products or other results of University's work under this Agreement or (ii) Company's infringement of a third party's intellectual property rights or Company's violation of any law, rule, or regulation in the provision of any materials to University, then Company shall indemnify, defend, and hold harmless University, its regents, faculty members, students, employees, agents, contractors, and authorized volunteer workers against any and all claims, costs, or liabilities, including attorneys' fees and court costs at both trial and appellate levels, for any loss, damage, injury, or loss of life (other than that attributable to willful, wanton or grossly negligent acts or omissions of University) arising out of such events. The University shall provide Company with prompt written notice of any such claim and reasonably work with Company in any defense of such claim.

8.3 Each party represents that it has and will continue to have at least the following levels of insurance during the term of this Agreement: (i) as to University, Workers' Compensation in statutory compliance with Minnesota law and General Liability insurance in an amount not less than \$1,000,000 each claim/\$3,000,000 each occurrence; and (ii) as to Company, General Liability insurance in an amount not less than \$1,000,000 each occurrence/\$2,000,000 annual aggregate. Certificates of all insurance detailed above shall be furnished to the other party upon request.

9. Export Controls.

9.1 Company shall not convey export-controlled technical data, technology, commodities, or software on the U.S. Munitions List, 22 C.F.R. pt. 121, or the Commerce Control List, 15 C.F.R. pt. 774, to University without the prior written consent of University's Export Controls Officer (J. Patrick Briscoe, bris0022@umn.edu, 612-625-3860). University shall have the right to decline export controlled information or tasks requiring production of such information. If the Services cannot reasonably be performed without University access to export-controlled items, the Agreement may be terminated by either party for convenience in accordance with Section 4, except that such termination shall occur immediately upon written notice to the other instead of at the end of the 30-day period set forth in Section 4.

9.2 Company represents that the items being procured (a) are not specifically designed or modified for military purposes or specifications, and (b) will not be used in connection with the development or use of any missiles or chemical, biological, or nuclear weapons.

10. General Provisions.

10.1 Amendment. This Agreement shall be amended only in writing duly executed by all the parties to this Agreement.

10.2 Assignment. The parties may not assign any rights or obligations of this Agreement without the prior written consent of the other party. Any assignment attempted to be made in violation of this Agreement shall be void.

10.3 Entire Agreement. This Agreement (including all documents attached or referenced) is intended by the parties as the final and binding expression of their agreement and as the complete and exclusive statement of its terms. This Agreement cancels, supersedes and revokes all prior negotiations, representations and agreements between the parties, whether oral or written, relating to the subject matter of this Agreement, including without limitation, any non-disclosure agreements. The terms and conditions of any purchase order or similar document submitted by Company in connection with the services provided under this Agreement shall not be binding upon University.

10.4 Force Majeure. No party to this Agreement shall be responsible for any delays or failure to perform any obligation under this Agreement due to acts of God, strikes or other disturbances, including, without limitation, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, and any other cause beyond the control of such party. During an event of force majeure the parties' duty to perform obligations shall be suspended.

10.5 Governing Law and Jurisdiction. The internal laws of the state of Minnesota shall govern the validity, construction and enforceability of this Agreement, without giving effect to its conflict of laws principles. All suits, actions, claims and causes of action relating to the construction, validity, performance and enforcement of this Agreement shall be in the courts of Hennepin County, Minnesota.

10.6 Independent Contractor. In the performance of their obligations under this Agreement, the parties shall be independent contractors, and shall have no other legal relationship, including, without limitation, partners, joint ventures, or employees. Each party's employees (i) shall be regarded as the employees of such party and shall not be regarded as the employees of the other party; (ii) shall be subject to the employment policies and procedures of such party and shall not be subject to the employment practices and procedures of the other party; and (iii) shall not be entitled to any employment benefits of the other party. Neither party shall have the right or power to bind the other party and any attempt to enter into an agreement in violation of this Section 10.6 shall be void. Neither party shall take any actions to bind the other party to an agreement.

10.7. Notices. All notices and other communications that a party is required or elects to deliver shall be in writing and shall be delivered personally or by a recognized courier service or by United States Mail (first-class, postage pre-paid, certified return receipt requested) to the other party at the following addresses. Such notices and other communications shall be deemed made when delivered; submitted to the courier service; or, with respect to U.S. mail, three days after mailing.

If to University:

Attn: Neil Linscheid
3601 18th Street, Suite 11
Saint Cloud, MN 56258

Phone No.: 320-203-6050

E-mail Address: lins0041@umn.edu

With a copy to:

University of Minnesota
Office of the General Counsel
Attn: Transactional Law Services Group
360 McNamara Alumni Center
200 Oak Street SE
Minneapolis, MN 55455-2006
E-Mail: contracts@mail.ogc.umn.edu

With a copy to:

University of Minnesota
Office of External Sales
295 West Bank Office Building
11300 South Second Street
Minneapolis, MN 55454
E-Mail: extsales@umn.edu

If to Company:

McLeod County Public Works
Attn: John Brunkhorst
1400 Adams Street SE
Hutchinson, MN 55350
Phone No.: 320-484-4321
E-mail Address: John.Brunckhorst@co.mcleod.mn.us

10.8 Taxes and Similar Fees. In addition to the payment obligation in Section 2, Company is responsible for the payment of any and all income, sales, use, consumption, value added, excise, custom duties or other taxes and similar fees in connection with this Agreement, levied or required to be withheld from payment(s) to University by any taxing authority or any other body having jurisdiction under any present or future laws. To the extent that Company is required to withhold or deduct taxes or similar fees on any payment to be made to University, then the amount payable shall be increased by the amount that will result in University receiving a net payment in the amount it would have received absent such withholding or deduction. If University is required to pay any of such fees and/or taxes or any related penalties or interest, then any such payments shall be reimbursed to University by Company.

10.9 Breach; Attorneys' Fees. In the event it fails to perform any of its obligations under this Agreement, Company shall reimburse University for all University's costs and expenses (including reasonable attorneys' fees, court costs, and costs of investigation) to enforce this Agreement, regardless of whether a suit or action had been commenced or concluded.

10.10. Survival. Upon termination or expiration of this Agreement, Sections 2, 5, 6, 7, 8, 9, and 10 shall survive.

IN WITNESS WHEREOF, the parties have entered into the Agreement as of the dates indicated below. Each individual signing below represents that they have the authority to bind the party on whose behalf they are signing.

Regents of the University of Minnesota

By: _____

Name: _____

Title: _____

Date: _____

By: _____

Name: Joe Nagel

Title: Board Chair

Date: _____



Light the Way for Students Exploring Your Career Field Commitment Form

Sponsorships

IGNITE Sponsorship \$2,500

- Optimal Visibility– Company logo on 1200 student cinch sack bags, 150 volunteer shirts, and additional promotion items
- Logo/Name on all visual promotions, print, brochures, signage, online, social media
- Included in media kit, press releases, and all other opportunities

GOLD Sponsorship \$1,000

- Company logo on 1200 student cinch sack bags, 150 volunteer shirts, and additional promotion items
- Logo/Name on all visual promotions, print, brochures, signage, online, social media
- Included in media kit, press releases

SILVER Sponsorship \$500

- Logo/Name on all visual promotions, print, brochures, signage, online, social media

Participation

SERVE on CLUSTER Sub-Committee

- Plan, Implement and Delivery of HANDS-ON activities for students
- Commit to attending meetings and outreach to other businesses in your field of work, creating an outstanding experience for high school students

PARTICIPATE in a Field/Cluster/Pathway

- Participate on Friday, October 25, 2019 as a business, highlighting career skills needed in your industry
- Provide equipment and materials to support the HANDS-ON experience

VOLUNTEER the Day of IGNITE your Future

- Be available on October 25, to help with a variety of tasks to make the day go well for students and businesses.

DUE Sept 23 to be included in 2019 MATERIALS

Business Organization: _____

Organization Address: _____

Contact Name: _____ Contact Email: _____

Contact Phone: _____

IGNITE Level

☐ \$2,500

Gold Level

☐ \$1,000

Silver Level

☐ \$500

Other Amount

☐ _____

Checks should be made payable to our IGNITE fiscal agent: RC Foundation & IGNITE added to the MEMO

Please add me to these groups : ☐ SERVE ☐ PARTICIPATE ☐ VOLUNTEER

Our business ALIGNS MOST with: choose ONLY ONE

☐ Agriculture, Food, & Natural Resources

☐ Arts, Communication & Information Systems

☐ Business Management & Administration

☐ Engineering, Manufacturing & Technology

☐ Health Science Technology

☐ Human Services

For additional information, please contact Mary Hodson 320-234-0785 Mary@ExploreHutchinson.com

Thank you for your consideration!

**JOINT POWERS AGREEMENT
FOR GROUP EMPLOYEE BENEFITS AND OTHER FINANCIAL AND RISK
MANAGEMENT SERVICES**

This Joint Powers Agreement, hereinafter referred to as "Agreement," is made between Participant Member McLEOD/SIBLEY and other Participant Members as are now or may hereafter become parties to this Agreement, and the Southwest/West Central Service Cooperative hereinafter called the "SC."

RECITALS

Whereas, Minn. Stat. 471.59, Subds. 1 and 10, authorizes two or more governmental units to exercise jointly or cooperatively powers which they possess in common, and

Whereas, Minn. Stat. 123A.21, establishes service cooperatives, the purpose of which, among other things, is to assist participating governmental units in meeting certain specific needs which can most advantageously be met on a regional basis, and

Whereas, the Participant Members wish to authorize the SC Board of Directors to act as a joint board for the purpose of exercising certain powers as set forth in this Agreement, and

Whereas, the Participant Members acknowledge that the Board of Directors of the SC is representative of the parties to this Agreement;

NOW THEREFORE, the parties hereto agree as follows:

SECTION 1

PURPOSE, INTENT AND OBJECTIVE

1.1 **Purpose.** Under the provisions of Minnesota law, governmental units may enter into contracts to provide Group Employee Benefits for their employees and to obtain Other Financial and Risk Management Services deemed necessary or beneficial for their operation. Under the provisions of Minn. Stat. 471.59, two or more governmental units (including, but not limited to, school districts, counties, towns, other governmental agencies and service cooperatives) may agree to exercise jointly or cooperatively powers which they possess in common. The purpose of this Agreement is to authorize the Board to exercise the common powers of the participating governmental units in connection with certain matters pertaining to the administration and funding of Group Employee Benefits and the provisions of Other Financial and Risk Management Services, all as described herein. It is not the purpose of this Agreement to transfer to the Board the authority to execute contracts on behalf of Participants, or to in any manner become involved in any collective bargaining process.

1.2 **Compliance with Applicable Laws.** It is the parties' intent to comply with the applicable statutory requirements pertaining to requests for proposals for group insurance, self-insurance, COBRA and its Minnesota extensions, service cooperatives, and all other applicable federal and state statutes. Pursuant to the laws governing service cooperatives, it is also intended that nonprofit, non-governmental units be allowed to participate as Associate Members in the Group Employee Benefits and Other Financial and Risk Management Services made available pursuant to this Agreement, although it is not intended that such nonprofit, non-governmental units exercise any of the powers or

authorities exclusively delegated to governmental units described in Minn. Stat. 471.59 Subd. 1.

SECTION 2

DEFINITIONS

- 2.1 **Advisory Committee(s)** means committees appointed by the Board in accordance with Section 4.8 of this Agreement which are representative of the Participants as deemed appropriate by the Board for the purpose of recommending policies, procedures and actions to the Board.
- 2.2 **Agreement** means this Joint Powers Agreement as the same may be amended from time to time. This document, and all other documents in the same form executed (or deemed executed as provided in Section 9 of this Agreement) by SC and other Participant Members, all as amended from time to time, shall together constitute a single Agreement.
- 2.3 **Associate Member** means any nonprofit or non-governmental entity which participates in any of the Group Employee Benefits or Other Financial and Risk Management Services made available to Associate Members by the Board, and agrees in writing to be bound by the terms of this Agreement other than those terms explicitly applicable only to Participant Members (or is deemed to have so agreed as provided in Section 9 of this Agreement).
- 2.4 **Board or Joint Powers Governing Board** means the SC Board of Directors acting as the joint board authorized to exercise certain powers of the Participant Members, as permitted by Minn. Stat. 471.59, Subd. 2, and as set forth in this Agreement.
- 2.5 **Carrier Contract** means an agreement by and between the Board and a Provider which establishes terms for the benefits, administration or funding of Group Employee Benefits or Other Financial and Risk Management Services.
- 2.6 **CBA** means collective bargaining agreement.
- 2.7 **CBA Employee Benefits** means employee welfare and retirement benefits made available by the Board from time to time for adoption by a Participant pursuant to the terms of a CBA, and may include, but shall not be limited to health benefits coverage, wellness and employee assistance programs, life insurance, disability income protection, dental insurance, flexible spending programs, retirement programs and long term care insurance. In no event shall any Discretionary Employee Benefits be considered CBA Employee Benefits unless and until they become part of a collective bargaining agreement between a union and a Participant.
- 2.8 **Discretionary Employee Benefits** means employee welfare and retirement benefits made available by the Board from time to time for adoption by a Participant, exclusive of any CBA Employee Benefits, and may include, but shall not be limited to health benefits coverage, wellness and employee assistance programs, life insurance, disability income protection, dental insurance, flexible spending programs, retirement programs and long term care insurance. Discretionary Employee Benefits may be terminated or reduced by the Board at any time. In the event any Discretionary Employee Benefit is terminated by the Board but continued by one or more Participants, the provision of such Discretionary Employee Benefit shall become the sole responsibility of such Participants.

- 2.9 **Group Contract** shall mean an agreement for the rendering of services by and between a Participant and a Provider of such services. In connection with the self-insurance of employee health benefits, such an agreement may also mean a Participant's agreement to participate in a program of self-insurance.
- 2.10 **Group Employee Benefits** shall mean CBA Employee Benefits and Discretionary Employee Benefits.
- 2.11 **Other Financial and Risk Management Services** may include, but shall not be limited to, technical advice regarding borrowing programs, contracted legal services, property/casualty safety group protection, personal property and casualty protection, student accident, coverage, and other services as made available by Group Contract for Participants from time to time by the Board.
- 2.12 **Participant** means both Participant Members and Associate Members. It does not refer to individual employees obtaining insurance or other benefit coverage pursuant to a plan offered by a Participant which is funded or administered in whole or in part pursuant to this Agreement.
- 2.13 **Participant Member** means any governmental unit as defined in Minn. Stat. 471.59 which is accepted for participation in this Agreement by the Board, certifies that its employee benefit plans qualify as "governmental plans" that are exempt from application of the Employee Retirement Income Security Act of 1974, as amended ("ERISA"), and agrees in writing to be bound by the terms of this Agreement (or is deemed to have so agreed as provided in Section 9 of this Agreement).
- 2.14 **Pool** means the collective group of Participants in a given program of Group Employee Benefits or Other Financial and Risk Management Services, as the context shall require. Absent an agreement expressly to the contrary, a separate Pool shall exist for each such program and a separate Group Contract shall exist between the Provider and each Participant for the rendering of services or benefits for which such Pool is formed.
- 2.15 **Program Funds** means any monies, reserves, excesses or other amounts, whether acquired through contributions, payments, discounts, dividends, refunds, credits, reserves, savings, interest or otherwise, that are held and administered in accordance with Section 6 of this Agreement.
- 2.16 **Provider** means the person, insurance carrier, third party administrator, or other entity which is selected by the Board, in its discretion, to provide Participants with Group Employee Benefits or Other Financial and Risk Management Services or, as in the case of self-insured health benefits, to provide administrative or other services in connection with such Benefits or Services.
- 2.17 **SC** means the SOUTHWEST WEST CENTRAL Service Cooperative, a governmental agency and public corporation, whose existence is authorized by Minn. Stat. 123A.21.

SECTION 3

JOINT POWERS GOVERNING BOARD

3.1 **Board Membership.** The SC Board of Directors, when exercising the joint powers authorized by this Agreement, will also serve as the Board referred to in this Agreement. The Board will be elected pursuant to the Bylaws of the SC. As appropriate, the Board may designate one or more representatives to act on its behalf.

3.2 **Upon Dissolution of SC.** In the event that the SC is dissolved, the Board shall continue to exist and its members shall be elected solely from the governing bodies of the Participant Members to this Agreement in a manner consistent with the provisions of the Joint Powers Act, Minn. Stat. 471.59, Subd.2. Any administrative services provided by the SC prior to its dissolution shall be provided thereafter as determined by the Board in its discretion.

3.3 **Acknowledgment by Associate Members.** Associate Members acknowledge that Minn. Stat. 471.59 does not authorize their participation in a Joint Powers Agreement, even though Minn. Stat. 123A.21, Subd.3, authorizes nonprofit, non-governmental organizations to participate in Group Employee Benefits, Other Financial and Risk Management Services, and other programs made available from time to time by service cooperatives. By participating in any such program made available by the SC, such non-governmental Associate Members agree to be bound by the terms of this Agreement (other than those terms explicitly applicable only to Participant Members) and that the Board is representative of their interests.

SECTION 4

RIGHTS AND RESPONSIBILITIES OF THE BOARD

4.1 **Authorized Powers.** Pursuant to Minn. Stat. 471.59, Subd. 2, in addition to any other powers specifically delegated to the Board by this Agreement, the Board is hereby authorized to:

- (a) establish, procure and administer Group Employee Benefits and Other Financial and Risk Management Services;
- (b) define and clarify requests for proposals, rights and responsibilities, length of contract, premium or contribution rates and other costs, termination guidelines, the relative liability of the parties, and the method(s) by which parties to this Agreement shall exercise their common powers; and
- (c) receive, collect, hold, invest, expend and disburse Program Funds in connection with the exercise of its powers under this Agreement.

4.2 **Group Employee Benefits.**

4.2.1 **CBA Employee Benefits.** The Board may from time to time make employee welfare and retirement benefits available for adoption by Participants pursuant to a CBA. The Board may arrange alternative financing arrangements respecting such benefits, and may administer or arrange for the administration of such benefits. Any employee or collective bargaining

representative notification of alternative financing arrangements shall be the responsibility of the Participant. The Group Contract for the provision of such benefits shall be between the Participant and the Provider. Pursuant to Minn. Stat. 471.6161, Subd.5, the Board has no authority nor authorization to change a policy or benefit respecting a Participant's CBA Employee Benefits in a manner that would reduce the aggregate value of such benefits.

4.2.2 Discretionary Employee Benefits. The Board may from time to time make available for adoption by Participants Discretionary Employee Benefits. The Board may arrange alternative financing arrangements respecting such benefits, and may administer or arrange for the administration of such benefits. The Group Contract for the provision of such benefits shall be between the Participant and the Provider. Notwithstanding that a Group Contract for Discretionary Employee Benefits be between a Participant and a Provider, the Board, upon reasonable notice to Participants, may prospectively amend, reduce or terminate any such Discretionary Employee Benefits in its sole and absolute discretion.

4.2.3 Reserves. The Board shall from time to time determine the minimum amount of funds needed for purposes of risk management and rate stabilization. Any such funds shall be held and used in accordance with, and subject to the limitations set forth in, Section 6.

4.2.4 Self-Insurance of Health Benefits. In accordance with Minn. Stat. 471.617, Group Employee Benefits that are employee health benefits may be self-insured. A self-insurance Pool made available by the Board shall be a pool established and operated by the Board, or by the Board and one or more other joint powers governing boards governed by Minn. Stat. 471.59 or service cooperatives governed by Minn. Stat. 123A.21.

4.3 Other Financial and Risk Management Services. The Board may make available Other Financial and Risk Management Services for electing Participants and may administer, or arrange for the administration of such services. The Board will determine the most cost-effective and appropriate manner in which to deliver Other Financial and Risk Management Services and the service fees and other costs pertaining to the same.

4.4 Carrier Contracts. The Board, alone or in collaboration with other governmental units, whether acting alone or jointly, including other service cooperatives, may negotiate Carrier Contracts for the benefit of the SC and each of the Participants with respect to any Group Employee Benefit or Other Financial and Risk Management Service. Such Carrier Contracts may establish, among other things:

- (a) the terms and conditions for any program,
- (b) premium or contribution rates and other costs,
- (c) funding arrangements,
- (d) administrative arrangements, including the extent to which the SC shall provide administrative services,
- (e) the applicable responsibilities of the Board, and

- (f) the amount of service fees payable to the SC.

The Carrier Contract is a proprietary document between the Service Cooperative and the provider. However, at the request of any Participant, the Board may provide that Participant with any information regarding the applicable Carrier Contract that is reasonably necessary for the Participant to understand its rights and obligations thereunder.

4.5 SC Service Fees. The SC shall be paid a service fee in consideration for services rendered pursuant to this Agreement and any Carrier Contracts. The amount and source of such service fee shall be established from time to time by the Provider and the SC and shall be approved by the Board. Such service fee may include, but shall not be limited to, a percentage of premiums collected from Participants for the payment of Group Employee Benefits, a fixed fee per contract per month paid by each Participant, or such other arrangements approved from time to time by the Board. At the time a Participant elects to participate in any of the Group Employee Benefits made available by the Board, the Participant shall, by execution of this Agreement (or by the deemed execution of this Agreement as provided in Section 9), be deemed to have acknowledged and agreed to the amount of such service fee and the source of its payment, including any part thereof derived from discounts, refunds, dividends, and similar revenues. Services fees payable with respect to Other Financial and Risk Management Services shall be established and disclosed from time to time as determined by the Board. Participants shall be given advance notice of any change in service fees.

4.6 Use of SC Service Fees. The SC may use service fees to provide programs and services which are determined pursuant to Minn. Stat. Sec. 123A.21, Subd. 7 to be priority needs of the particular region and to assist in meeting special needs which arise from fundamental constraints upon individual members.

4.7 Service Providers.

4.7.1 Selection. The Participants hereby delegate to the Board the right to select the Providers for Group Employee Benefits and Other Financial and Risk Management Services.

4.7.2 Governmental Unit Bidding and Contracting Laws. As applicable, the Board shall comply with all state and federal laws relating to requests for proposals, review of proposals, length of Group Contract rules, and other laws and regulations relating to contracting for Group Employee Benefits and Other Financial and Risk Management Services.

4.7.3 Service Provider Rate Increases. The Board will annually review renewal information as presented by Providers, make recommendations and determine if requests for proposals are necessary. Rate renewals for group insurance will be determined on the basis of the aggregate change of premiums.

4.8 Premiums and/or Contract Charges. To the extent not established by the applicable Carrier Contract or in any other manner prescribed by this Agreement, premiums and/or contract charges shall be determined by the Board in its discretion; provided, however, that in accordance with Section 6.5, no retroactive assessment may be made without the consent of the affected Participants.

4.9 **Advisory Committee(s).** The Board may, but is not required to, appoint one or more advisory committees. The purpose of any such committee may include, without limitation, the receipt and processing of information relating to group employee benefits, and the future direction of such benefits as well as other programs and services. The Board shall consider, but is not required to adopt, advisory committee recommendations and proposals. Labor representation, when appropriate, on any advisory committee formed by the Board shall be, insofar as is reasonably possible, representative of the bargaining representatives of individuals covered in the relevant Pool. Notwithstanding anything to the contrary in this Section 4.8, the SC shall create a labor-management committee to advise it on certain matters as required by Minn. Stat. 123A.25.

4.10 **Authority of Board.** The Board, with due consideration given to recommendations submitted by any advisory committee which may be established, shall, unless otherwise expressly agreed, retain final authority in all matters relative to this Agreement and to the Group Employee Benefits and Other Financial and Risk Management Services subject to this Agreement; provided, however, that nothing in this Agreement shall permit the Board to enter into a Group Contract on behalf of a Participant, and that, subject to any applicable notice rules, nothing in this Agreement shall prevent a Participant from withdrawing from this Agreement, any Group Employee Benefit, or any Other Financial and Risk Management Service.

4.11 **Liability Limited.** The Board, its authorized representatives, employees and designees shall have no duty or liability to any of the Participants or Providers with respect to the fees, premium and/or contract charges, offers, acceptances or binders of coverage, cancellation notices, or other matters relating to a Participant's subscribers, all of which shall be the responsibility of the Participant. The Board, its authorized representatives, employees and designees, and each Participant shall have no duty or liability due to negligence of other Participants and Providers. When it is not exercising the joint powers authorized by this Agreement (and, therefore, not acting as the Board), the SC Board of Directors shall have no duty or obligation whatsoever to act for the benefit of Participants (as Participants).

4.12 **Withdrawal by Board.** The undertakings for the provision of Group Employee Benefits in this Agreement may be terminated by the Board or the SC (as applicable) at any time.

SECTION 5

RIGHTS AND RESPONSIBILITIES OF PARTICIPANTS

5.1 **Enrollment and Renewal.** Participants may elect whether to participate in any Group Employee Benefit and any Other Financial and Risk Management Service made available by the Board. If a Participant elects to participate in a Group Employee Benefit or Other Financial or Risk Management Service, the Participant must execute any applicable Group Contract, Group Contract amendment, enrollment and renewal documents directly with the Provider.

5.2 **Participants to Furnish Data.** Each Participant agrees to furnish all reasonably necessary employee data directly to the SC or its designee.

5.3 **Remittance of Premiums and Contract Charges.** The Participant shall remit premiums and/or contract charges in the time and manner as from time to time determined by the Board.

5.4 **CBA Employee Benefits.** Each Participant that participates in CBA Employee Benefits shall

be solely responsible for the collective bargaining of such benefits, and for providing any notices regarding CBA Employee Benefits, including, without limitation, the obligation to notify certain representatives regarding the adoption of a self-insured health benefit plan set forth in Minn. Stat. 471.617, Subd.4.

5.5 Participant Withdrawal.

5.5.1 Voluntary Withdrawal. At any time during a year, (but at least three (3) months prior to renewal), a Participant may terminate its participation in this Agreement or in a Pool upon ninety (90) days written notice to the Board and to all Providers of programs in which it participates.

5.5.2 Withdrawal Relating to Dual Offering. If a Participant offers Group Employee Benefits through an additional or different plan which, in the discretion of the Board, are considered to be substantially similar to those provided by a Pool in which the Participant participates, then the Board retains the right to deem that such Participant has withdrawn from the Pool.

5.5.3 Withdrawal at Annual Renewal. If a material change in any term or condition of a Group Employee Benefit or Other Financial or Risk Management Service in which a Participant participates is proposed to commence as of the Participant's annual renewal date, the Participant may withdraw from the applicable Pool as of the renewal date, provided the Participant gives advance written notice of its intent to withdraw promptly (within 30 days) after receiving notice of the material change, even if such notice is given less than five (5) months in advance of the renewal date.

5.6 Effect of Participant Withdrawal. Upon a Participant's withdrawal or deemed withdrawal from this Agreement or from a Pool, the following rules shall apply:

5.6.1 Withdrawal from this Agreement. Upon its withdrawal from this Agreement, a Participant shall be deemed to have withdrawn from all Pools maintained under this Agreement in which the Participant is participating at the time of such withdrawal. If a Participant no longer participates in any Pool, the Participant shall be deemed to have withdrawn from this Agreement, as well as from the applicable Pool(s).

5.6.2 Withdrawal from a Pool. Withdrawal by a Participant from any Pool shall not affect the Participant's participation in any other Pool.

5.6.3 Program Funds. No Program Funds or any other amounts that may, in any way, be attributable to a Participant's participation in a Pool shall be returned to the Participant in the event such Participant's participation in a Pool ends prior to the Pool's termination.

5.6.4 Future Participation Limited. If a Participant withdraws or is deemed by the Board to have withdrawn from a Pool, such Participant's participation in such Pool shall be prohibited for a period of twelve (12) months from the date of such withdrawal or deemed withdrawal. If a Participant withdraws or is deemed by the Board to have withdrawn from this Agreement, such Participant's participation in this Agreement (and any Pool offered hereunder) shall be prohibited for a period of twelve (12) months from the date of such withdrawal or deemed withdrawal.

SECTION 6

PROGRAM FUNDS ADMINISTRATION

6.1 Program Funds. It is understood and agreed that, in connection with the Group Employee Benefits and Other Financial and Risk Management Services made available pursuant to this Agreement, the Board may acquire Program Funds. The Board may, in its discretion, establish and maintain separate accounts for specified portions of the Program Funds, and may designate specific purposes, such as the payment and financing of Group Employee Benefits or the stabilization of the cost of such benefits, for which the amounts credited to such account shall be used, but it shall not be required to do so.

6.2 General Rules Regarding Management and Disposition of Program Funds. Program Funds shall be used solely for the purposes of providing Group Employee Benefits and Other Financial and Risk Management Services, providing related services, defraying the reasonable expenses of administering such benefits and services, and, if the Board determines that such use would either directly or indirectly benefit Participants (e.g., by spreading risk, achieving economies of scale, generating revenues or enhancing the Board's ability to negotiate with Providers as a result of the Board's visibility, presence in the marketplace or enhanced expertise), establishing, providing and administering similar benefits and services offered by the joint action of other governmental units. Program Funds shall not inure to the benefit of the Board; this prohibition shall not, however, prohibit the payment of service fees to an SC as provided below. Subject to the foregoing, the Board, in its sole discretion, shall determine the management and disposition of the Program Funds. The Board may consider Advisory Committee recommendations regarding the use of Program Funds before any determinations are made. The following are examples of purposes for which the Board may use and apply Program Funds.

(a) to negotiate the purchase of, administer, provide and maintain (either directly or through the purchase of insurance, or both) Group Employee Benefits (including, but not limited to programs related to the purpose for which the Fund was created, such as, for example, in the case of a Health Pool, an Employee Assistance Program (EAP) and Wellness Program) and Other Financial and Risk Management Services;

(b) to pay or provide for the payment of reasonable and necessary expenses of administering Group Employee Benefits and Other Financial and Risk Management Services including, without limitation, all expenses which may be incurred in connection with the establishment and administration of Pools, the employment of administrative, legal, accounting, other expert and clerical assistance, the leasing of such premises and the purchase of lease materials, supplies, equipment, and liability and property insurance;

(c) to establish and accumulate funds deemed adequate by the Board to carry out the purposes of the Pools, for example, for purposes of rate stability and risk reserve;

(d) to pay any federal, state or local income, employment, death or other tax which may be properly imposed on or levied against Group Employee Benefit, Other Financial and Risk Management Service, a Pool, or on benefits paid therefrom;

(e) to pay for any bond and to pay the premiums on any insurance purchased by a Pool, including, but not limited to liability insurance, "stop loss" insurance and other insurance intended to

pay directly or indirectly the benefits established with respect to a Pool; and

(f) to pay the SC any service fee payable to it pursuant to, or authorized pursuant to, this Agreement.

6.3 Investment of Program Funds. Program Funds shall be held and invested in a manner that is consistent with any applicable legal requirements regarding the holding and investment of funds by the Participant Members who are governmental units within the meaning of Minn. Stat. 471.59.

6.4 Withdrawal of Participant. In the event of the withdrawal of a Participant prior to the termination of this Agreement or of a Pool, Program Funds attributable to contributions of such Participant shall not be returned to such Participant.

6.5 Termination of Pool. In the event of termination of a Pool, any portion of the Program Funds that has been designated for use solely in connection with the terminating Pool, and any other portion allocated to the terminating Pool by the Board in its sole discretion, shall be distributed to the Pool Participants in a manner to be determined by the Board, which may include the following:

- (a) payment of benefits to or on behalf of enrolled employees with respect to claims arising prior to such termination;
- (b) provision of similar benefits for such employees;
- (c) payment of reasonable and necessary expenses incurred in such termination;
- (d) payment of taxes; and
- (e) cash payments to Participant Members according to a formula established by the Board.

Upon such termination, the Board shall continue to serve for such period of time and to the extent necessary to carry out the directions of the preceding sentence. The Participants who receive such distributions shall be solely responsible for determining whether, and to what extent, any amounts they receive will be distributed to individuals who were covered by benefit programs provided by the terminating Pool.

6.6 Funding of Risk. Premiums may be adjusted, but no retroactive assessment shall be made without consent and agreement by the affected Participants. Subject to their obligation to provide accurate information regarding the individuals who will receive benefits from a Pool, no Participant or its employees shall bear any financial risk other than the agreed upon premium.

SECTION 7

LENGTH OF AGREEMENT AND TERMINATION

Pursuant to Minn. Stat. 471.59, Subd. 4, but subject to the provisions herein relating to Participant withdrawal, this Agreement shall be ongoing.

SECTION 8

LIABILITY OF PARTIES

Any Participant to this Agreement holds the Board and its employees and its designees, and the SC and its board, employees and designees, harmless from any and all causes of action arising at law or in equity unless such action shall arise from its or their gross negligence and is permitted, after application of all doctrines and statutes respecting immunity, by applicable law. The parties agree to waive any rights to litigation from any dispute arising out of this Agreement unless such action is the result of intentional wrongdoing. All benefits hereunder are the sole responsibility of the Provider(s) and the Participants, and shall not be the responsibility of the Board or the SC.

SECTION 9

AGREEMENT BY PARTICIPATION

Any governmental unit, and any nonprofit or non-governmental entity, which participates in any of the Group Employee Benefits or Other Financial and Risk Management Services and remits premium and/or contract charges in accordance with this Agreement, shall be deemed to have approved this Agreement and, in the case of an eligible governmental unit, to have executed this Agreement by its duly authorized officers, and shall be bound by the terms and conditions of this Agreement to the same extent as if such formal approval had been obtained and such execution had occurred.

SECTION 10

SOLICITATION OF BIDS

Notwithstanding anything in the Joint Powers Agreement to the contrary, the following amendments and additions, consistent with changes made by the Minnesota State Legislature in 2006, shall become part of the Joint Powers Agreement.

1. All members of Service Cooperative Health Insurance Pools may solicit bids and other information from competing sources of health coverage at any time other than within the five months prior to the end of the Carrier Contract.
2. Should a member of the Health Insurance Pool solicit bids pursuant to #1 above, the Service Cooperative will not impose a fine or other penalty against the member for soliciting a bid or other information during the allowed period. Should a member leave the Service Cooperative Health Insurance Pool and obtain health insurance coverage elsewhere, the Service Cooperative may prohibit member from participating in Service Cooperative coverage for a period of up to one year.
3. The Service Cooperative shall provide each member with that entity's monthly claims data notwithstanding the provisions of Minn. Stat. 13.203.

Pursuant to all applicable state and federal laws, this Agreement has been approved by the governing boards of the parties and is signed by the duly authorized officers of the parties.

PARTICIPANT MEMBER

Name of Organization	<u>SIBLEY COUNTY</u>		<u>MCLEOD COUNTY</u>
By	<u>X</u>		<u>X</u>
Title	_____		_____
Date	_____		_____

SERVICE COOPERATIVE

Name of Organization _____

By _____

Title _____

Date _____



SWWC
CCOGA Pool Proposal
McLeod/Sibley Only Joint Self Insured Pool



Rates Effective: 1/1/2020

Please send a signed copy of this renewal confirmation to your Service Cooperative Representative and Blue Cross Client Executive
Please attach Alternative Plan rate sheets for any new plan you are implementing.

NOTE: THIS RENEWAL CONFIRMATION IS DUE: 10/1/2019

Plan Description	Single	Family	Confirm plans renewing	
			Yes	No
1 \$1,000 Ded 70% \$40 OVC \$3,500 OOPM AWARE	\$958.50	\$2,353.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2 \$1,000 Ded 70% \$40 OVC \$3,500 OOPM ACCESS	\$857.00	\$2,096.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 \$3,500 Ded 100% AWARE	\$822.50	\$2,017.50	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4 \$5,000 Ded 100% AWARE	\$721.50	\$1,645.50	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5 \$6,750 Ded 100% AWARE	\$657.00	\$1,618.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Alternative Plans (if applicable)

Attach worksheets for alternative plans. Check "no" above for the plan or plans that are being replaced or discontinued.

Renewal confirmation approved by:

Print name(s)

JOHN GLISCZINSKI

SHEILA MURPHY

Signature:

[Signature]

Date:

8/29/19

Freedom | Choice | Satisfaction | Wellbeing



For the health of all.

McLeod and Sibley Only Joint Self Insurance Pool

Alternate Plan Rates

Coverage Effective Date: 01/01/2020

	Rates	Selecting Plan Design?	
Alternate Plan	\$2000 Ded, 70%, \$45 OVC, \$4000 OOPM Aware, classic Rx		
Single	\$895.00	Yes	No
Family	\$2,191.50	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alternate Plan	\$2000 Ded, 70%, \$45 OVC, \$4000 OOPM Access, classic Rx		
Single	\$801.50	Yes	No
Family	\$1,954.50	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alternate Plan	\$5500 Ded, 70%, \$6750 OOPM, Aware, classic Rx		
Single	\$668.00	Yes	No
Family	\$1,518.50	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Plan	\$6900 Ded, 100%, Aware, classic Rx		
Single	\$651.50	Yes	No
Family	\$1,604.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>



2020

January						
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December						
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	Board Meeting, Workshop to follow
	Board Meeting, no Workshop
	Holiday

June 16, 2020	4:30 p.m. Board Meeting	6:00 p.m. Board of Appeals and Equalization
December 8, 2020	4:30 p.m. Board Meeting	6:00 p.m. Truth in Taxation Meeting



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 09/17/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
☐ Approve Motion

Regular Agenda – Estimate Time Needed: ☐ minutes

☐ Approve/Deny Motion ☐ Discussion/Presentation

☐ Hold Public Hearing* ☐ Direction Requested

*provide copy of hearing notice that was published

Requested Agenda Time:

Submitted By:

Department:

Who will attend the meeting and be able to respond to questions if different from above?

Name and title:

Summary of Issue *(include previous Board or Committee actions, applicable dates and copies of relevant Minutes):*

Notice for a Solid Waste Advisory Committee Meeting

Tuesday September 24, 2019
Environmental Services Building
1065 5th Ave SE
Hutchinson, MN 55350
10:00am

This has been placed under Administration on past board agenda's.

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? ☐ Yes ☒ No

What is the total cost, with tax and shipping?

Is this budgeted? ☐ Yes ☐ No

Fund & Department Number: ex: 01-031

Additional Information Attached:

☐ Contract/Agreement

Approved by County Attorney's Office: ☐ Yes ☐ No
Legally binding agreements must have County Attorney approval prior to submission.

☐ Minutes of Relevant Meeting(s)

Number of Signed Documents:

☐ Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: *(for use by Administrative Assistant)*

☐ Approved:

☐ Denied:

☐ Tabled:

☐ No Action: