

# NOTICE OF DISHONOR / DEMAND FOR PAYMENT

CERTIFIED MAIL - PERSONAL  
RETURN RECEIPT REQUESTED

DATE MAILED \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

YOU ARE HEREBY NOTIFIED THAT A CHECK OR INSTRUMENT,  
NUMBERED \_\_\_\_\_ ISSUED BY YOU ON \_\_\_\_\_ (DATE) DRAWN  
UPON \_\_\_\_\_ (NAME OF BANK) AND PAYABLE TO  
\_\_\_\_\_, HAS BEEN DISHONORED.

PURSUANT TO SOUTH CAROLINA LAW, YOU HAVE TEN (10) DAYS FROM THE  
DATE OF THIS NOTICE WAS MAILED TO TENDER PAYMENT FOR THE FULL  
AMOUNT OF THE CHECK OR INSTRUMENT PLUS A SERVICE CHARGE OF \$30.00,  
THE TOTAL AMOUNT DUE BEING \_\_\_\_\_ DOLLARS AND  
\_\_\_\_\_ CENTS. UNLESS THIS AMOUNT IS PAID IN FULL WITHIN THE  
SPECIFIED TIME ABOVE, THE HOLDER OF THE CHECK OR INSTRUMENT MAY  
TURN OVER THE CHECK OR INSTRUMENT AND ALL AVAILABLE INFORMATION  
RELATING TO THIS INCIDENT TO THE SOLICITOR OR OTHER APPROPRIATE  
OFFICER FOR CRIMINAL PROSECUTION.

FUTHERMORE, IF PAYMENT IS NOT MADE WITHIN THIRTY (30) DAYS FORM  
THE DATE THIS LETTER WAS MAILED, A CIVIL ACTION MAY BE BROUGHT  
AGAINST YOU PERSUANT TO S.C. CODE & 34-11-75, FOR THE LESSER OF \$500  
OR 3 TIMES THE AMOUNT OF THIS CHECK, PLUS COURT COSTS AND A  
REASONABLE ATTORNEY'S FEE.

AMOUNT OF CHECK \$ \_\_\_\_\_ SIGNED \_\_\_\_\_

SERVICE CHARGE \$ \_\_\_\_\_ FOR \_\_\_\_\_

TOTAL:\$ \_\_\_\_\_ ADDRESS \_\_\_\_\_  
\_\_\_\_\_

NOTE: A COPY OF THIS LETTER SHALL BE SENT TO THE BANK UPON WHICH  
THE CHECK IS DRAWN.