

(STATE OF ALABAMA)  
(COUNTY OF MACON)

**MACON COUNTY COMMISSION  
REGULAR MEETING  
Commission Chambers, Tuskegee, AL 36083  
MONDAY, January 13, 2020  
6:00 P.M.**

**A G E N D A**

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- I. CALL TO ORDER
    - INVOCATION
    - PLEDGE OF ALLEGIANCE
    - ACKNOWLEDGEMENT
  - II. PUBLIC COMMENTS FROM CITIZENS  
(Limited to 3-minutes, no more than two speakers on the same subject)
  - III. PUBLIC COMMENTS FROM OTHER ELECTED OFFICIALS
  - IV. ROLL CALL to ESTABLISH QUORUM
    - HONORABLE MILES D. ROBINSON, DISTRICT ONE
    - HONORABLE EDWARD HUFFMAN, DISTRICT TWO
    - HONORABLE ANDREW D. THOMPSON JR, DISTRICT THREE
    - HONORABLE ROBERT M. BERRY, DISTRICT FOUR
  - V. ADOPTION OF AGENDA
  - VI. SCHEDULED PUBLIC HEARING (S)
  - VII. AWARDS & PRESENTATION(S)
    - Employee Of the Month (Proclamation)
      - o Gertrude S. Benjamin, Central Office
  - VIII. CONSENT AGENDA
    - ADOPTION OF MINUTES
      - December 09, 2019
    - PAYMENT OF BILLS/INVOICES
      - Overtime: General & Gasoline Fund
  - IX. NEW BUSINESS
    - RESOLUTION(S)
      - o M.C. Dept of Transit - Drug Policy Update
      - o Community Correction MOU
      - o M.C. School Board - MOU
    - DISTRICT MEETINGS SCHEDULE
  - XI. OLD BUSINESS
    - Personnel Actions
      - o M. C. Property Reappraisal PT- Hire
      - o M.C. Sheriff Dept - completed Probation
    - BID(S) Receive/Let, authorize for Fiscal Year 2020 Materials
  - X. REPORTS FROM CHAIRMAN and STAFF
    - CHAIRMAN
    - FINANCE DIRECTOR
    - COUNTY ENGINEER
    - COUNTY ATTORNEY
    - COMPLIANCE OFFICER
    - EMA DIRECTOR
    - RSVP DIRECTOR
    - COMMUNITY CORRECTION
    - RURAL TRANSPORTATION
  - XII. DISCUSSION ITEM(S) BY COMMISSIONERS  
(Discussion Items May Only Be Acted upon by Affirmative Vote of All Commissioners in Attendance).
    - EXECUTIVE SESSION
  - XIII. RECESS/ADJOURNMENT

**Meeting:** Regular Meeting (District 4)  
**Date:** December 9, 2019  
**Time:** 6:00 pm  
**Location:** District 4 Community Center

**Meeting Called to Order:**

- The Honorable Louis Maxwell, Chairman

**Offering of Prayer:**

- Marlin King, Transportation Coordinator

**Present Commissioners:**

- The Honorable Miles D. Robinson, Commissioner District #1
- The Honorable Edward Huffman, Commissioner District #2
- The Honorable Andrew Thompson, Commissioner District #3
- The Honorable Robert Berry, Commissioner District #4

**Staff:**

- Susan B. Thomas, Finance Director
- Gertrude S. Benjamin, Personnel Director/Treasurer
- Erika Collins, Administrative Assistant

**Topics of Discussion:**

1. Commissioner Robinson moved to adopt the agenda as amended to add "Proclamation (Lorinda Richardson & Hawthorn Reed)" under "New Business." The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**
2. Commissioner Huffman moved to adopt a Proclamation honoring the Employee of the Year Mr. Jonathan Davis, Director of Community Corrections for December 2019. The motion was seconded by Commissioner Berry, the motion carried by **unanimous vote in favor of the motion.**  
  
**Note:** Donald Baker & Patsy Goodlow (Little Texas Signs in Oak Grove Community)  
Jekcia Johnson, (ADECA) looking for support for grant (No Action Taken)  
Alicia Caldwell, (No Action Taken)
3. Commissioner Berry moved to adopt the minutes for **11/12/2019 & 11/18/2018**, with any necessary corrections as follow. The motion was seconded by Commissioner Thompson, and the motion carried by **unanimous vote in favor of the motion**  
**Note: #06: Motion to withdraw the ABC Licence for Odessey Entertainment**  
**#17: Bids for the Milling Machine monthly fee needs correction.**
4. Commissioner Robinson moved to approve, payment of bills and invoices for November 2019 upon review and signatures of the Commissioners. The motion was seconded by Commissioner Thompson, and the motion carried by **unanimous vote in favor of the motion.**
5. Commissioner Berry moved to authorize a proclamation honoring the years of service for Lorinda Richardson (23 years) & Hawthorn Reed (39 years) on their retirement from Property & Reappraisal Department. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**
6. Commissioner Robinson moved to approve budgeted overtime for general and gasoline funds for December 2019. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**
7. Commissioner Berry moved to adopt a resolution for the proposed holiday schedule to add Dec. 1<sup>st</sup> to Rosa Parks Day. The County's holiday schedule also to include December 24<sup>th</sup> & 25<sup>th</sup> for 2020. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: Report: Engineer's, (Copy of Report on File)**

8. Commissioner Robinson moved to accept the Engineer's written report. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: Report: Finance Director's, (Copy of Report on File)**

9. Commissioner Berry moved to accept the Finance Director's written report. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: Report: Compliance's, (Copy of Report on File)**

10. Commissioner Berry moved to accept the Compliance's written report. The motion was seconded by Commissioner Thompson motion carried by **unanimous vote in favor of the motion.**

**NOTE: Report: EMA/Homeland Security's, (Copy of Report on File)**

11. Commissioner Huffman moved to accept the EMA/Homeland Security's written report. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: Report: RSVP Director's, (Copy of Report on File)**

12. Commissioner Robinson moved to accept the RSVP Director's oral and written report. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**

13. Commissioner Robinson moved to accept the Community Corrections Director's request to hire an Intern (without pay) upon the review and approval of the County's Attorney. The motion was seconded by Commissioner Berry, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: Report: Rural Transportation's, (Copy of Report on File)**

14. Commissioner Berry moved to accept the Rural Transportation's written report. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: Report: Community Correction's, (Copy of Report on File)**

15. Commissioner Robinson moved to accept the Community Correction's written report. The motion was seconded by Commissioner Huffman motion carried by **unanimous vote in favor of the motion.**

16. Commissioner Berry moved to enter in executive session @ 7:58 pm. The motion was seconded by Commissioner Huffman motion carried by **unanimous vote in favor of the motion.**

17. Commissioner Berry moved to re-enter the regular meeting @ 8:05 pm. The motion was seconded by Commissioner Robinson motion carried by **unanimous vote in favor of the motion.**

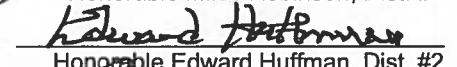
**Note: (No Action was Taken).**

18. Commissioner Berry moved adjourned @ 8:06 pm for executive session. The motion was seconded by Commissioner Robinson motion carried by **unanimous vote in favor of the motion.**

MACON COUNTY COMMISSION  
Regular Meeting (Dist 4)  
December 09, 2019

  
Honorable Louis Maxwell, Chairman

  
Honorable Miles Robinson, Dist. #1

  
Honorable Edward Huffman, Dist. #2

  
Honorable Andrew Thompson, Dist. #3

  
Honorable Robert M. Berry, Dist. #4

ATTEST:

  
Erika Collins, Administrative Assistant



## Macon County Commission 2020 Official County Holidays

Holidays	Dates 2020
New Year's Day	January 1
Robert E. Lee Martin Luther King, Jr.'s Birthday	January 20
Mardi Gras *	Personal Day*
George Washington Thomas Jefferson's Birthday	February 17
Good Friday	April 10
Confederate Memorial Day	April 27
National Memorial Day	May 25
Jefferson Davis' Birthday	June 1
Fourth Day of July	July 4
Labor Day	September 7
Columbus Day	October 12
Veterans' Day **	November 11
Thanksgiving Day***	November 26 & 27
Christmas Day***	December 25

\* Mardi Gras is observed only in Baldwin and Mobile Counties. All County employees are granted one personal leave day each year if in employment status on January 1.

\*\* Saturday Holidays are observed on Friday; Sunday Holidays are observed on Monday.

\*\*\* Upon designation by the Macon County Commission.

\*\*\*\* December 1<sup>st</sup> of each year is designated as **Mrs. Rosa L. Parks Day** to commemorate her accomplishments. Each resident of Alabama is encouraged to observe the day with suitable activities.

**MACON COUNTY ROAD AND BRIDGE**  
Report for the County Commission  
December 9, 2019 Regular Meeting



**Federal & State Aid Projects**

o FHWA/ALDOT Projects

- County Road 7 & 6: Mid-South should complete the resurfacing construction work prior to 12/19/2019

**County Projects**

- Old Montgomery Highway from the end of road to US80 will begin when we have necessary materials on standby

**Operational Items**

- Discuss the received bids
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## Finance Director's Report

December 9, 2019

- I am currently working on End-of-the-Year Journal Entries and Receivables, then the Month-End-Close-Out for September, 2019 and the Year-End-Close can be done.
  - Revenues are steady, but are being used as soon as they come in. The Revenue Office has been turning in monies for property taxes, which has helped the cash flow tremendously.
  - Finances are still crucial, it's harder to meet net payroll and all of the fringe benefits due, but have brought everything up to the current month. Examples: Retirement, Health and Life Insurance.
  - Federal taxes are still behind. We owe from July, 2019 through current at approximately (12) pay periods x \$40,004.00= \$480,048.00.
  - We are still faced with paying Retirement from June, 2019 through September 30, 2019 have been paid, but we still owe approximately \$19,000.00 X 5 pay periods 95,000.00. Also, BC/BS is currently due.
  - Business Licenses collected from October, 2012 through September, 2013 totaled \$185,230.12 and \$145,756.07 was collected from October, 2013 through September 30, 2014 for Business Licenses.  
Business Licenses collected from October, 2014 through September 2015 totaled \$167,455.27.  
Revenues collected for Business Licenses from October, 2015 through September, 2016 totaled \$128,998.09.  
Revenues collected from Business Licenses were \$64,787.35 for October, 2016 thru September, 2017 which totaled \$157,928.02.  
Revenues collect for Business Licenses for October, 2017 through September, 2018 totaled \$211,311.97.
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- Revenues collected for Business Licenses for October, 2018 was \$110,749.59; \$37,480.30 for November, 2018; \$24,410.28 for December, 2018; \$8,184.50 for January, 2019; \$16,084.11 for February, 2019; \$11,778.52 for March, 2019; \$2,040.74; \$1,764.23 for May, 2019; \$1,186.18 for June, 2019; \$831.51 for July, 2019; \$2,190.12 for August, 2019 and \$9,607.34 for September, 2019 which totaled **\$226,307.42**.
  - **Gasoline taxes collected from RDS.** Revenues totaled **\$83,641.24** from November, 2015 through September, 2016; **\$262,261.09** was collected from October, 2016 through September, 2017; and **\$271,511.78** was collected from October, 2017 through September, 2018.  
**Gasoline taxes collected from RDS** were \$25,469.33 for October, 2018; \$2,434.65 for November, 2018; and \$43,400.58 for December, 2018; \$23,036.71 for January, 2019; \$18,870.67 for February, 2019; \$26,765.76 for March, 2019; \$24,225.52 for April, 2019; \$24,108.92 for May, 2019; \$22,635.03 for June, 2019; \$26,039.20 for July, 2019; \$25,029.75 for August, 2019; \$25,451.24 for September, 2019 and \$23,591.23 for October, 2019 which totaled **\$311,058.59**. Revenues total **\$928,472.70**.
  - A check for **\$228,255.00** has was paid to Midsouth Paving, Inc. for work done on Co. Roads 40 & 30. On July 16, 2018, a check was done for **\$222,015.00** to East Alabama Paving Company, Inc. for Resurfacing County Roads 24B and 33. A transfer for **\$245,009.00** from Road & Bridge Fund to Public Hwy. & Traffic Fund was done on 04/11/2019 to correct transfer payment. The check to East Ala. Paving Company was done on 03/05/2019.
  - On June 24, 2019 a check for ALDOT was done in the amount of **\$468,550.28**, but we only had **\$70,000.00** to spare from the Road & Bridge Fund. Therefore, we had to make transfers from other funds to make that payment.
  - A check for **\$75,390.00** was paid to Midsouth Paving, Inc. on CR 7 near Shorter, Ala.
  - Another check for **\$833.76** was done to Hornsby Striping Company.
  - A check in the amount of **\$12,500.10** was done to Martin Marietta Materials.
  - Expenses totaled **\$854,002.86**, which leaves a balance of **\$74,469.84**.
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# MACON COUNTY COMPLIANCE OFFICE

## MONTHLY REPORT

for December 9, 2019

**Business License:** Ongoing visits to local businesses door to door in the city and county on a daily basis about noncompliance for mandatory business license for Macon County 2019.

### **SOLID WASTE:**

The Macon County Compliance office is now accepting applications for the exemption 2020-2021 from **November 1, 2020 through December 13, 2019.**

#### **3<sup>rd</sup> Saturday pickup**

**The 3<sup>rd</sup> Saturday pickup for the month December 2019 - ON HOLD**

- District #3 Shop – Hwy. 80 West
- District #4 Shop on Lori Lane – Notasulga, Alabama

**Please note this is an attentive date until further notice.**

**Animal Control:** The calls and complaints are still coming in on a daily basis.

**Mobile Home permit:** Ongoing visits to residents who are living in mobile homes and have failed to obtain and/or correctly display a manufactured home decal.

**Are there any questions?**

**Brian Ware**

**Compliance Officer**

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# Macon County Emergency Management Agency

## Director's Report

Frank H. Lee, Director

[Flee@MaconAlabama.com](mailto:Flee@MaconAlabama.com)

334-724-2626 Office

334-421-3602 Cell

December 9, 2019

As we are approaching a new year, our office wants to begin with an all-out effort to amplify the extreme importance of our continuous efforts for constant efforts to promote and practice safety preparedness in offering extended training in many new areas of preparedness .

As we continue to work with the commission to assure that our emergency medical transport service is functioning well, I must inform you that our contract provider has been very cooperative in regard to beefing up services during special events, upon our request.

Haynes in conjunction with all our public responders worked cooperatively during the Tuskegee University Homecoming.

Our office has been monitoring calls and the service has been very efficient and the response time has improved tremendously, however it is imperative that all entities buy in and support financially the temporarily the plan agreed upon with the Macon County Health Care Authority .

We have requested an account of all the participating agencies in regard to supporting financially this joint venture, and as soon as we can get an accurate accounting, our office can work toward securing payment from those entities that are delinquent.

Our office was successful in securing delinquent funding from Tuskegee University and we can further work to secure funding from those entities that are delinquent as well as monitor the frequency and duration of calls in those specific areas of our county.

The ability to receive assistance from border counties has been quite efficient, as those back up services have proven quite necessary in fulfilling the rapid response. We have been truly blessed not to encounter any major threat, however I must further remind you that we are not isolated from a an incident where we would need to secure assistance from our mutual partners

EMA/HMLS 1

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In changing the scope of our office, we have extended our extended responsibilities in regard to emergency management and homeland security. Our ability to secure funding and equipment has been enhanced under the homeland security umbrella. Moreover we have been successful in grant funding to further advance our Homeland Security Mission Statement.

Again our intent to further acquire equipment that will allow us to pick up and deliver needed equipment for a minimum cost. The Federal Excess Property Program will be used to acquire equipment and supplies. After being pre-approved for a grant, our office has secured a transport trailer to mount a temporary generator and to acquire a generator for each of our commission districts eventually.

We recently, per the request of Commissioner Thompson have submitted a request for mobile water supply equipment to use in case of an emergency.

November has been very busy with attending various area training and working on our preparedness mission in Macon County. I also revisited visit Pike County and have seen the finish product of the pre fab safe room, see attached report.

We are anxiously awaiting construction to begin in Macon County, District 1.

<https://photos.app.goo.gl/wkLfgzQz6df8VJsw5>

On last week, we had our pre construction meeting in addition to being approved for tax exemption status for ordering the safe room for district one.

In further assessments, the Interstate 85 incidents are still constant and the frequent incidents between the Lee and Montgomery county boundaries are continuing to be answered primarily by our Sheriff's office in lieu of the shortages of Alabama State Troopers.

Our volunteer Fire Departments are continuing to do an awesome job in answering calls on the interstate as well.

As funds become available, we still want to provide the needed painting and in some cases waterproofing to our area Safe Rooms and requiring supplies and equipment necessary to carrying out the basic responsibilities of our office.

The following basic information is what our office will be disseminating in regard to the importance of keeping all Macon County residents informed as we prepare to begin New Year of Emergency Preparedness.

The importance of preparing ourselves for disasters is universal. Emergencies can happen anywhere - at home or at work - and everyone must take action to prepare for emergencies in case something unexpected happens.

However, the truth is there's no one-size-fits-all solution to being prepared. In fact, as Director of the Office of Disability Integration and Coordination for the Federal Emergency Management Agency (FEMA), I'm often asked to talk about preparedness for people with disabilities and people who also have access and functional needs, such as older adults.

What I've learned from this experience is that everyone must be prepared to be their own "emergency manager." When disaster strikes, you may have to be able to survive on your own for 72 hours or more without access to power, food, or transportation. You also should think about your own situation and what additional needs you might have. Macon County will be eventually equipped with materials, supplies and equipment to be used under emergency incidents.

Our office is here if you require any meetings in your districts to discuss any isolated means of preparedness.



**REPORT OF MARY L. HARRIS  
DIRECTOR, MACON COUNTY RETIRED AND SENIOR VOLUNTEER PROGRAM  
MACON COUNTY COMMISSION MEETING  
DECEMBER 9, 2019**

**Happy Holidays!**

Macon County RSVP's 46th Annual Recognition Program/Luncheon will be held on December 16, 2019, 1:30 p.m. at the Tuskegee Municipal Complex for RSVP volunteers. This luncheon is to express our appreciation to the volunteers for their contribution to Macon County during the year.

RSVP staff welcomes Dena' LuCona as an Office Assistant. She has been providing RSVP Tele-check calls to the Macon County seniors since November 2019.

As a community outreach, RSVP will be accepting applications for the Senior Farmers Market Nutrition Program (SFMNP) beginning January 15 through April 2020 or until the funds are depleted. You must be 60 years of age or older and meet the income requirements to apply for the SFMNP vouchers. You may apply via telephone at (334) 724-2606 or in person at the RSVP office in the Courthouse Annex, 210 North Elm Street, Tuskegee, AL.

RSVP welcomed one new volunteer and is saddened by the loss of three volunteers this month. RSVP extends condolences to all bereaved families.

JOIN US! Senior volunteers must be age 55 years old and older. We are still recruiting volunteers for the Chisholm Community Center, Macon County Schools, Central Alabama Veterans Health Care Systems Red Coat Ambassador Program (Tuskegee Campus), and the Tuskegee History Center, to name a few. For more information, you may contact the RSVP Office at (334)724-2606 or come by the office at the Courthouse Annex, 210 North Elm Street, Tuskegee, AL. Volunteers may be semi-retired or retired to volunteer on this program.

RSVP staff thanks you for your continued support!

**Respectfully submitted,**

*Mary L. Harris*

**MARY L. HARRIS**

# **Public Transportation Coordinators' Report**

**December 9, 2019**

- **Grand total of trips for the month of November 548**
    - Grand total trips for October 789
    - Grand total trips for September 709
  - **Old Business in Transportation**
    - Disposal List 2005 E-450 Super Duty
    - Attended the FY2020 RTAP Fall Meeting
  - **New Business in Transportation**
    - Bus #9 back up and running
    - Drivers Training in Troy, Al (Jan.14-16)
  - **Bus Drivers Collections (Fair Box Fees)**
    - Collections for the month November \$3,002.75
    - Collections for the month October \$2,211.69
    - Collections for the month September \$2,041.00
  - Be advised that the October fair box fees do not include the pending funds from JARG for duration (Oct-Nov)
  - **ALDOT GRANT (REIMBURSEMENT)**
    - For duration (Nov-Jan) total \$16,628.00 (Received)
    - For month of February total \$8,758.00 (Received)
    - For month of March total \$16,923.00 (Received)
    - For month of April total \$16,923.00 (Received)
    - For duration (May-July) est. total \$22,713.00 (Pending)
    - For duration (Dec-Sep) JARC Total \$36,630.00 (Received)
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**JONATHAN DAVIS**  
**DIRECTOR**  
**COMMUNITY CORRECTIONS**  
**101 East Rosa Parks Avenue**  
**Tuskegee, AL 36083**

**(334) 724-2574**

**(334) 421-2829**

**[CommunityCorrections2@gmail.com](mailto:CommunityCorrections2@gmail.com)**

Governing Body of Macon County

Louis Maxwell, Chairman  
Miles D. Robinson,  
District 1 Commissioner  
Edward Huffman,  
District 2 Commissioner  
Andrew D. Thompson, Jr.,  
District 3 Commissioner  
Robert M. Berry,  
District 4 Commissioner

To: Louis Maxwell; Chairman, Macon County Commission and Commissioners  
From: Jonathan Davis; Director, Macon County Community Corrections  
Re: Monthly Report, November 2019

December 4, 2019

The Office of Community Corrections is requesting the approval for Ms. Laquanda Hall to do her internship with the program. Ms. Hall is pursuing her Masters in Social Work at Walden University and is required to do five-hundred hours (500). Ms. Hall will be assisting with Case Management for the clients that are referred to Community Corrections.

For the month of November, the Macon County Community Corrections Program continued to assist our clients in removing barriers such as,

- Employment
- Mental Health Services
- Substance Abuse Treatment
- Counseling
- Driver's License, etc.

During the month of November, the program gained one (1) new client and two (2) clients completed the program successfully. The program is expected to continue to grow in the upcoming months with cliental and services. We are continuing to receive our reimbursements from the Department of Corrections (DOC) and supervision fees from our clients monthly.

Our goals are to:

- Reduce recidivism
- Provide an alternative for the Courts of Macon County
- Provide opportunities for offenders demonstrating special needs to receive services that enhance their abilities to provide for their families and become contributing members of their community.
- Encourage the involvement of local officials and leading citizens in their local punishment and correctional system.

Jonathan Davis,  
Director, Community Corrections