

MACON COUNTY COMMISSION
REGULAR MEETING
Commission Chambers, Tuskegee, AL 36083
TUESDAY, November 12, 2019
6:00 P.M.

A G E N D A

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- I. CALL TO ORDER
 - INVOCATION
 - PLEDGE OF ALLEGIANCE
 - ACKNOWLEDGEMENT
 - II. PUBLIC COMMENTS FROM CITIZENS
(Limited to 3-minutes, no more than two speakers on the same subject)
 - III. PUBLIC COMMENTS FROM OTHER ELECTED OFFICIALS
 - IV. ROLL CALL to ESTABLISH QUORUM
 - HONORABLE MILES D. ROBINSON, DISTRICT ONE
 - HONORABLE EDWARD HUFFMAN, DISTRICT TWO
 - HONORABLE ANDREW D. THOMPSON JR, DISTRICT THREE
 - HONORABLE ROBERT M. BERRY, DISTRICT FOUR
 - V. ADOPTION OF AGENDA
 - VI. SCHEDULED PUBLIC HEARING (S)
 - VII. AWARDS & PRESENTATION(S)
 - Employee of the Month (Proclamation)
 - o Thelma Hardmon
 - MC Racing Commission - Chairman Luther Curry
 - VIII. CONSENT AGENDA
 - ADOPTION OF MINUTES
 - October 10, 2019
 - PAYMENT OF BILLS/INVOICES
 - Overtime: General & Gasoline Fund
 - IX. NEW BUSINESS
 - ABC LICENSE APPLICATION- Dist. 1
 - Resolutions (Larry Hooks & Horace James)
 - XI. OLD BUSINESS
 - Vacate Road - District 1
 - o Mustang Lane
 - Personnel Actions
 - o M. C. Probate Judge - Temporary Hire
 - o Road & Bridge - Hire (2)
 - BID(S) Receive/Let, authorize for Fiscal Year 2020 Materials
 - X. REPORTS FROM CHAIRMAN and STAFF
 - CHAIRMAN
 - FINANCE DIRECTOR
 - COUNTY ENGINEER
 - COUNTY ATTORNEY
 - COMPLIANCE OFFICER
 - EMA DIRECTOR
 - RSVP DIRECTOR
 - COMMUNITY CORRECTION
 - RURAL TRANSPORTATION
 - XII. DISCUSSION ITEM(S) BY COMMISSIONERS
(Discussion Items May Only Be Acted upon by Affirmative Vote of All Commissioners in Attendance).
 - XIII. RECESS/ADJOURNMENT

Continuation Meeting: Monday, November 18, 2019 @ 9:00 a.m.

Meeting: Regular Meeting
Date: October 15, 2019
Time: 6:00 pm
Location: Annex-Chambers(Tuskegee)

Meeting Called to Order:

- The Honorable Louis Maxwell, Chairman

Offering of Prayer:

- Mary Harris, RSVP Director

Present Commissioners:

- The Honorable Edward Huffman, Commissioner District #2
- The Honorable Andrew Thompson, Commissioner District #3
- The Honorable Robert Berry, Commissioner District #4

Staff:

- Susan B. Thomas, Finance Director
- Gertrude S. Benjamin, Personnel Director/Treasurer
- Bridgett Gray, Attorney

Topics of Discussion:

1. Commissioner Berry moved to adopt the agenda as amended to add "Resolution (Ollie McGhar)" under under "New Business". The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**
2. Commissioner Thompson moved to adopt a Proclamation honoring the Employee of the Month Ms. Barbara Adams, RSVP for October 2019. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**
3. Commissioner Berry moved to adopt the minutes for **09/09/2019, 09/18/2019, 0924/2019, 09/30/2019 and 10/07/2019**, with any necessary corrections. The motion was seconded by Commissioner Huffman, and the motion carried by **unanimous vote in favor of the motion and.**
4. Commissioner Thompson moved to approve, payment of bills and invoices for September 2019 upon review and signatures of the Commissioners. The motion was seconded by Commissioner Huffman, and the motion carried by **unanimous vote in favor of the motion.**
5. Commissioner Berry moved to approve budgeted overtime for general and gasoline funds for October 2019. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**
6. Commissioner Berry moved to authorize a Resolution mourning the passing of Mrs. Ollie Webster McGhar, who was on the founders of the Little Texas Volunteer Fire Department. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**
7. Commissioner Berry moved to authorize Probate Judge to re-open and readvertise for Tag Clerk position by hire for the next meeting. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**
8. Commissioner Berry moved to authorize the Engineer to advertise to hire for three position (operator, project manager, CDL driver) by the next meeting. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**

9. Commissioner Berry moved to approve the Community Corrections Director's recommendation to hire Santana Jackson, Administrative Assistant, FT, effective 10/01/2019. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

10. Commissioner Huffman moved to approve the Revenue Commissioner's recommendations to hire the following FT, effective November 1, 2019 the Reappraisal Department. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

Note:

- Annie Watts, Personal Property Clerk, (Replacing) Margaret Cole
- Margaret Cole, (Replacing) Lorinda Richardson (Jan. 2020)

11. Commissioner Berry moved to authorize the Engineer's recommendations to rebid road building materials and to receive by Friday, 11/08/2019 and open at the next Regular meeting. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

12. Commissioner Berry moved to accept the EMA/Homeland Security Director's recommendations to rebid from state contract for EMA vehicles and to receive by Friday, 11/08/2019 and open at the next Regular meeting. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

NOTE: Report: EMA/Homeland Security's, (Copy of Report on File)

13. Commissioner Berry moved to accept the EMA/Homeland Security's written report. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**

NOTE: Report: Finance Director's, (Copy of Report on File)

14. Commissioner Berry moved to accept the Finance Director's written report. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

NOTE: Report: Engineer's, (Copy of Report on File)

15. Commissioner Berry moved to accept the Engineer's written report. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**

NOTE: Report: Attorney's, (Oral of Report)

16. Commissioner Huffman moved to accept the Attorney's, oral of Report. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

NOTE: Report: Compliance's, (Copy of Report on File)

17. Commissioner Berry moved to accept the Compliance's written report. The motion was seconded by Commissioner Huffman motion carried by **unanimous vote in favor of the motion.**

NOTE: Report: RSVP Director's, (Copy of Report on File)

18. Commissioner Huffman moved to accept the RSVP Director's oral and written report. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

NOTE: Report: Community Correction's, (Copy of Report on File)

19. Commissioner Huffman moved to accept the Community Correction's written report. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

NOTE: Report: Rural Transportation's, (Copy of Report on File)


20. Commissioner Berry moved to accept the Rural Transportation's written report. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**

NOTE: Report: Chairman's, (Oral Report)

21. Commissioner Berry moved to accept the Chairman's oral report. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**

22. Commissioner Thompson moved adjourn @ 7:02 pm.

**MACON COUNTY COMMISSION
Regular Meeting (Annex)
October 15, 2019**

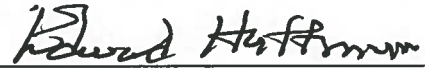


Honorable Louis Maxwell, Chairman

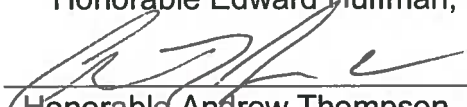
(Absent)



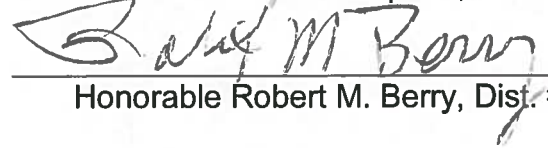
Honorable Miles Robinson, Dist. #1



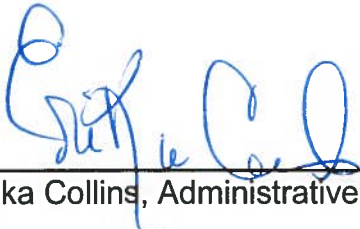
Honorable Edward Huffman, Dist. #2



Honorable Andrew Thompson, Dist. #3



Honorable Robert M. Berry, Dist. #4



ATTEST:

Erika Collins, Administrative Assistant

PROCLAMATION

In Recognition of
Barbara Adams
"Employee of the Month"
October 2019

WHEREAS, Macon County Commission is the governing body which here and hereafter represents the citizens of its domain of the County of Macon and State of Alabama; and

WHEREAS, it is the duty and privilege of the Macon County Commission to serve the residents of Macon County, to recognize special events pertaining to the residents of the county and contributions of its citizens; and

WHEREAS, the employees of the Macon County Commission nominated from among their peers a co-worker whom they feel is worthy of the designation *Employee of the Month*; and

WHEREAS, ***Barbara Adams***, County Administrator provides leadership with a sense of passion and enthusiasm by being a trail blazer, who has a vested interest in making sure that the citizens in Macon County are being afforded services that are second to none, her collaborative leadership style cultivates a clear customer services focus that centers on every citizens; and

WHEREAS, ***Barbara Adams***, *Employee of the Month* recipient will be honored during the month of *October 2019* by her peers; and

WHEREAS, ***Barbara Adams***, relentless giving of herself to, County Government, and to the Macon County Community is worthy of recognition, congratulations and expressions of gratitude and appreciation; and

WHEREAS, it is with a sense of great pride that the Macon County Commission joins the Macon County employees and the Macon County Community in celebrating this accomplishments and public service contributions of ***Barbara Adams***, *Employee of the Month*.

NOW, THEREFORE, I, Louis Maxwell, Chairman along with the honorable Commissioners and all the citizens of Macon County hereby formally acknowledge

"Barbara Adams"
"Employee of the Month"

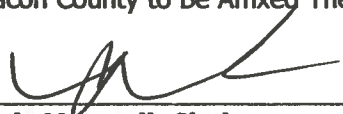
in recognition and appreciation for her dedicated services to humanity and to the citizens of Macon County.

IN FURTHER RECOGNITION THEREFORE, I, Louis Maxwell, Chairman, and on behalf of the Macon County Commission, do hereby proclaim the month of *October, 2019* as

"EMPLOYEE OF THE MONTH APPRECIATION RECOGNITION"

in Macon County, Alabama, and encourage all Macon Countians to come forward and join in paying tribute to this individual.

In Witness Whereof, I Have Hereunto Set My Hand and Caused the Great Seal of Macon County to Be Affixed Thereto, on this the **1ST** Day of **OCTOBER, 2019**.



Louis Maxwell, Chairman

ATTEST: 

Erika Collins, Administrative Assistant

Director's Report Macon County Emergency Management Agency /
Department Of Homeland Security
Frank H. Lee, Director
Oct. 15, 2019

- This month has been quite an eventful month of numerous emergency preparedness and activities. We have had multiple wildfires due to the drought and have attended continuing education preparedness seminars.
- Let me begin with, I am happy to report that our office took the leadership in negotiating with Tuskegee University and were successful in acquiring \$90,000.00 back payment for the university's unpaid balance on our contract ambulance service with Haynes Ambulance of Macon County.
- Tuskegee University on last week had a student to expire and the following incident report will allow you to become aware of the circumstances in which were provided to our office.
- I have secured information and data to provide you this report in reference to our current ambulance provider, Haynes Ambulance Of Macon County
- Tuskegee University Police Department responded and a dispatched EMS services.
- Our county contract ambulance provider Haynes responded in 10 minutes in an emergency manner to save the life of the female subject.
- It has been reported that Haynes EMS performed every possible effort to revive the subject and they did, unfortunately the young lady expired afterwards.
- Our office feels very confident that both Tuskegee University Police and all other supporting agencies did their level best to revive the subject.
- Finally I must truly report that had we not sustained a stable relationship with Haynes Ambulance this incident an example of how not having adequate EMS services, our county will be faced with multiple incidents of loss of life.
- It is essential that all agencies unite as one and support our 24 Hour ambulance services.
- We understand the importance to making sure our county, in which includes Tuskegee University is included in receiving first class EMS services.
- I am certain that university is in agreement.
- Our office has recurred our grant award letter to equip our emergency response vehicle for equipment.

- In addition will receive funding for the trailer modification and assistance for reimbursement of the vehicle.
- We also anticipate following up on the USDA grant for assistance as well.
- Our office continues to monitor the I 85 emergency activities as well as our county.
- On this weekend, Commissioner Thompson assisted the Town Of Shorter a series of multiple family water outages and placed our agency on notice.
- We placed our mutual emergencies on notice as a precaution.
- We will continue to execute our normal emergency protocols as our routine.
- Our Safe Rooms are still in need of preventative maintenance and as soon as funding is available will proceed with our plans as previously provided.
- The District One Safe Room still is in discussion and we are hopeful that clarification can be provided by legal counsel and finally begin the very delinquent project very soon.
- Should you have questions or suggestions on any of our agency's functions, please contact me our office.

Frank H. Lee, Director
Macon County EMA / DHS

Finance Director's Report

October 15, 2019

- I am currently working on the Month-End and Year-End-Close-Out for July, 2019.
 - Revenues are still at a standstill, but are being used as soon as they come in. We are waiting for a check from the Revenue Office for property taxes, hopefully this week.
 - Finances are still crucial, it's harder to meet net payroll and all of the fringe benefits due, but have brought everything up to the current month. Examples: Retirement, Health and Life Insurance.
 - Federal taxes are behind. We owe for 2nd pay period in July, 2019 through current at approximately (6) pay periods x \$42,000.00= \$252,000.00.
 - We are still faced with paying Retirement from May, 2019 through September 30, 2019 approximately \$19,000.00 X 11 pay periods 209,000.00. Also, BC/BS is currently due.
 - Business Licenses collected from October, 2012 through September, 2013 totaled \$185,230.12 and \$145,756.07 was collected from October, 2013 through September 30, 2014 for Business Licenses.
Business Licenses collected from October, 2014 through September 2015 totaled \$167,455.27.
Revenues collected for Business Licenses from October, 2015 through September, 2016 totaled \$128,998.09.
Revenues collected from Business Licenses were \$64,787.35 for October, 2016 thru September, 2017 which totaled \$157,928.02.
Revenues collect for Business Licenses for October, 2017 through September, 2018 totaled \$211,311.97.
 - Revenues collected for Business Licenses for October, 2018 was \$110,749.59; \$37,480.30 for November, 2018; \$24,410.28 for December, 2018; \$8,184.50 for January, 2019; \$16,084.11 for February, 2019; \$11,778.52 for March, 2019; \$2,040.74; \$1,764.23
-

for May, 2019; \$1,186.18 for June, 2019 and \$831.51 for July, 2019 which totaled **\$214,509.96.**

- **Gasoline taxes collected from RDS.** Revenues totaled **\$83,641.24** from November, 2015 through September, 2016; **\$262,261.09** was collected from October, 2016 through September, 2017; and **\$271,511.78** was collected from October, 2017 through September, 2018.

Gas taxes collected were \$25,469.33 for October, 2018; \$2,434.65 for November, 2018; and \$43,400.58 for December, 2018; \$23,036.71 for January, 2019; \$18,870.67 for February, 2019; \$26,765.76 for March, 2019; \$24,225.52 for April, 2019; \$24,108.92 for May, 2019; \$22,635.03 for June, 2019; \$26,039.20 for July, 2019 and \$25,029.75 for August, 2019 which totaled **\$262,016.12.** Revenues total **\$884,430.23.**

- A check for **\$228,255.00** has was paid to Midsouth Paving, Inc. for work done on Co. Roads 40 & 30. On July 16, 2018, a check was done for **\$222,015.00** to East Alabama Paving Company, Inc. for Resurfacing County Roads 24B and 33. A transfer for **\$245,009.00** from Road & Bridge Fund to Public Hwy. & Traffic Fund was done on 04/11/2019 to correct transfer payment. The check to East Ala. Paving Company was done on 03/05/2019.
- On June 24, 2019 a check for ALDOT was done in the amount of **\$468,550.28**, but we only had **\$70,000.00** to spare from the Road & Bridge Fund. Therefore, we had to make transfers from other funds to make that payment. (SEE ATTACHMENT). A check for **\$75,390.00** was paid to Midsouth Paving, Inc. on CR 7 near Shorter, Ala. Expenses totaled **\$840,669.00**, which leaves a balance of **\$43,761.23.**

- **Breakdown for fuel costs for Sheriff Dept. are as follows:**

10/01/2017 thru 09/30/2018	\$93,941.09
10/01/2018 thru 12/31/2018	23,974.69
02/01/2019 thru 02/28/2019	5,915.59*
03/01/2019 thru 03/31/2019	8,298.65*
04/01/2019 thru 04/30/2019	8,931.01*
05/01/2019 thru 05/31/2019	<u>9,390.34*</u>
TOTAL	\$150,451.37

We budgeted \$76,500.00 for the current fiscal year.

Last fiscal year we budgeted \$70,000.00.

***We have paid \$5,915.59 for February, 2019 and \$8,298.65 for March, 2019 in fuel costs for the Sheriff Dept. Fuel for April, 2019 and May, 2019 have been paid. We paid \$8,229.67 for fuel for the Sheriff Dept. for June, 2019.**

MACON COUNTY ROAD AND BRIDGE

Report for the County Commission
October 15, 2019 Regular Meeting



Federal & State Aid Projects

- FHWA/ALDOT Projects

- County Road 7 & 6 scheduled to begin October 21, 2019

Operational Items

- Authorize to advertise for replacement open positions for Equipment Operator, Project Engineer, and CDL Driver/Equipment Operator
 - Authorize rebid department bids for Fiscal Year 2020
-

MACON COUNTY COMPLIANCE OFFICE

MONTHLY REPORT for October 15, 2019

Business License: Ongoing visits to local businesses door to door in the city and county on a daily basis about noncompliance for mandatory business license for Macon County 2019.

SOLID WASTE:

3rd Saturday pickup

The 3rd Saturday pickup for the month October 19, 2019

- District #3 Shop – Hwy. 80 West
- District #4 Shop on Lori Lane – Notasulga, Alabama

Animal Control: The calls and complaints are still coming in on a daily basis.

Mobile Home permit: Ongoing visits to residents who are living in mobile homes and have failed to obtain and/or correctly display a manufactured home decal.

Are there any questions?

Brian Ware

Compliance Officer



**JONATHAN DAVIS
DIRECTOR
COMMUNITY CORRECTIONS
101 East Rosa Parks Avenue**

Tuskegee, AL 36083

(334) 724-2574

(334) 421-2829

CommunityCorrections2@gmail.com

Governing Body of Macon County

Louis Maxwell, Chairman

Miles D. Robinson,

District 1 Commissioner

Edward Huffman,

District 2 Commissioner

Andrew D. Thompson, Jr.,

District 3 Commissioner

Robert M. Berry,

District 4 Commissioner

To: Louis Maxwell; Chairman, Macon County Commission and Commissioners

From: Jonathan Davis; Director, Macon County Community Corrections

Re: Monthly Report, September 2019

October 15, 2019

The Office of Macon County Community Corrections is requesting an Administrative Assistant to assist in carrying out the duties and responsibilities of Community Corrections. This position will help strengthen and assist with the growth of the program.

For the month of September, the Macon County Community Corrections Program continued to assist our clients in removing barriers such as, Employment, Mental Health Services, Substance Abuse Treatment, Counseling, Driver's License, etc.

Through the month of September, the program gained three (3) new clients and one (1) client completed the program successfully. The program is expected to continue to grow in the upcoming months with cliental and services. We are continuing to receive our reimbursements from the Department of Corrections (DOC) and supervision fees from our clients monthly.

Our goals are to:

- Reduce recidivism
- Provide an alternative for the Courts of Macon County
- Provide opportunities for offenders demonstrating special needs to receive services that enhance their abilities to provide for their families and become contributing members of their community.
- Encourage the involvement of local officials and leading citizens in their local punishment and correctional system.

Jonathan Davis,
Director, Community Corrections

Public Transportation Coordinators' Report

October 15, 2019

- **Grand total of trips for the month of September 709**
 - Grand total trips for August 765
 - Grand total trips for July 744
 - Grand total trips in November 276
- **Old Business in Transportation**
 - Quality Health Third Party Contract (Approved)
 - Reconfigure Steering Committee
 - Initial meeting 10/07/19
 - Filled all occupied positions
 - Disposal List 2005 E-450 Super Duty
- **New Business in Transportation**
 - Management Performance Review (10/17/19)
 - Breast Cancer Awareness Activity sponsored by Macon MEANS for Cancer Support on Monday, October 28, 2019 at 5:30 pm. It will be held at the Tuskegee Medical Surgical Center.
- **Bus Drivers Collections (Fair Box Fees)**
 - Collections for the month September \$2,041.00
 - Collections for the month of August \$2,205.99
 - Collections for the month of July \$2,221.46
 - Collections for the month of Nov \$488.91
- Be advised that the September fair box fees do not include the pending funds from Tallassee Hospital, Medicaid, JAC and Drug Court.
- **ALDOT GRANT (REIMBURSEMENT)**
 - For duration (Nov-Jan) total \$16,628.00 (Received)
 - For month of February total \$8,758.00 (Received)
 - For month of March total \$16,923.00 (Received)
 - For duration (April-July) est. total \$22,713.00 (Pending)