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(STATE OF ALABAMA)  
(COUNTY OF MACON)

MACON COUNTY COMMISSION  
REGULAR MEETING  
MONDAY, JANUARY 08, 2018  
6:00 P.M.

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A G E N D A

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I. CALL TO ORDER

- INVOCATION
- PLEDGE OF ALLEGIANCE
- ACKNOWLEDGEMENT

II. SCHEDULED PUBLIC HEARING (S)

III. PUBLIC COMMENTS FROM CITIZENS

(Limited to 3-minutes, no more than two speakers on the same subject)

IV. PUBLIC COMMENTS FROM OTHER ELECTED OFFICIALS

V. ROLL CALL to ESTABLISH QUORUM

HONORABLE MILES D. ROBINSON, DISTRICT ONE  
HONORABLE EDWARD HUFFMAN, DISTRICT TWO  
HONORABLE ANDREW D. THOMPSON JR, DISTRICT THREE  
HONORABLE ROBERT M. BERRY, DISTRICT FOUR

VI. ADOPTION OF AGENDA

VII. AWARDS & PRESENTATION(S)

- Employee of the Month (Proclamation)
  - o Jabari Ware, Compliance Officer

VIII. CONSENT AGENDA

- ADOPTION OF MINUTES
  - December 11, 2017

- PAYMENT OF BILLS/INVOICES
  - Overtime

IX. NEW BUSINESS

- BOARD APPOINTMENT(S)
  - E9-1-1 At-Large position
  - Library Board D#4
  - M.C. HCA D#1, 2, 3 & 4
- RESOLUTION (S)
  - D#3 Hwy/Road/Naming
  - Alberta Simons
  - William Johnson
  - Christine Sanford
  - Obediah Threadgill

X. REPORTS FROM CHAIRMAN & STAFF

- CHAIRMAN
- FINANCE DIRECTOR
- COUNTY ENGINEER
- COUNTY ATTORNEY
- COMPLIANCE OFFICER
- EMA DIRECTOR
- RSVP DIRECTOR
- COMMUNITY CORRECTION DIRECTOR

XI. OLD BUSINESS

XII. DISCUSSION ITEM(S) BY COMMISSIONERS

(Discussion Items May Only Be Acted upon by Affirmative Vote of All Commissioners in Attendance.)

XIII. RECESS/ADJOURNMENT

**Meeting:** REGULAR MEETING  
**Date:** December 11, 2017  
**Time:** 6:00 pm  
**Location:** District #4

**Meeting Called to Order:**

- The Honorable Louis Maxwell, Chairman

**Offering of Prayer:**

- The Honorable Iverson Gandy, Jr., Revenue Commissioner

**Present Commissioners:**

- The Honorable Miles D. Robinson, Commissioner District #1
- The Honorable Edward Huffman, Commissioner District #2
- The Honorable Andrew D. Thompson Jr., Commissioner District #3
- The Honorable Robert Berry, Commissioner District #4

**Staff:**

- Attorney Bridgett Gray
- Susan B. Thomas, Finance Director
- Gertrude S. Benjamin, Personnel Director/Treasurer
- Erika Collins, Administrative Assistant

**Topics of Discussion:**

1. Commissioner Robinson moved to adopt the amended agenda to include the Executive Session at the the end of the meeting for 12/11/2017. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion**.  
**NOTE:** Proclamation for the 2017 Employee of the YEAR is (Erika Collins).
2. Commissioner Berry moved to adopt the minutes of 11/13,18/2017 with any necessary corrections if there be any. The motion was seconded by Commissioner Thompson, and the motion carried by **unanimous vote in favor of the motion**.
3. Commissioner Robinson moved to approve payment of bills and invoices for the month of November 2017, contingent upon review and signatures of the Commissioners. The motion was seconded by Commissioner Thompson, and the motion carried by **unanimous vote in favor of the motion**.
4. Commissioner Robinson moved to approve the payment of all Budgeted Overtime for General Funds & Gasoline Funds for the month of December 2017 upon review and signatures of the Commissioners. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion**.
5. Commissioner Berry moved to approve salary adjustment rate from \$9.40 to \$10.40 effective 10/24/2017 for Lucas McKinstry for completion of probation. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion**.
6. Commissioner Robinson moved to accept the Chairman's recommendations to hire Marcus Johnson from the DHR Jobs Subsidized Program full-time at the rate of \$11.00 per hr as Community Corrections personnel. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion**.
7. Commissioner Berry moved approve the hire of Antonio Miles as a jailor, replacing Bryan Butler effective 12/12/2017 at a rate of \$9.40 per hr with the Macon County Sheriff Dept. The motion was seconded by Commissioner Huffman, the motion carried by unanimous vote in favor of the motion.
8. Commissioner Berry moved to authorize the carry over the unencumbered funds as of September 30, 2017 for the Reappraisal Fund in the amount of \$38,122.97 to be carried over to the 2017-2018 fiscal year for Aerial Photography. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion**.

**NOTE: Report: Finance Director's (Copy of Report on File)**

9. Commissioner Robinson moved to accept the Finance Director's written report. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: Report: Engineer's (Copy of Report on File)**

10. Commissioner Robinson moved to accept the Engineer's written report. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**

**NOTE:** The Commissioner Robinson recognized the Road Crew for the great work during the inclimate weather.

**NOTE: Report: Complicance Officer's (Copy of Report on File)**

11. Commissioner Berry moved to accept Compliance Officer's written report. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: Report: EMA Director's (Copy of Report on File)**

12. Commissioner Thompson moved to accept EMA Director's written report. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: Report: RSVP's (Copy of Report on File)**

13. Commissioner Robinson moved to accept RSVP's written report. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: Report: Community Correction's (Copy of Report on File)**

14. Commissioner Robinson moved to Community Correction's written report. The motion was seconded by Commissioner Thompson, Berry, the motion carried by **unanimous vote in favor of the motion.**

15. Commissioner Berry moved to recess to Executive Session @ 7:00pm. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

16. Commissioner Berry moved to re-enter into Regular Meeting at 7:10pm. **No Action was taken.** The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**

17. Commissioner Robinson moved to adjourn @ 7.15pm.

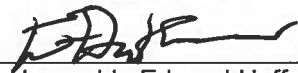
**MACON COUNTY COMMISSION**  
**December 11, 2017 (Reg Meeting/Dist #4)**



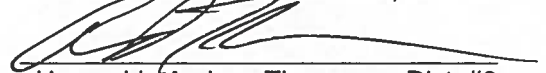
Honorable Louis Maxwell, Chairman



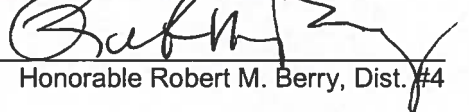
Honorable Miles Robinson, Dist. #1



Honorable Edward Huffman, Dist. #2



Honorable Andrew Thompson, Dist. #3



Honorable Robert M. Berry, Dist. #4

ATTEST:



Erika Collins, Administrative Assistant

**PROCLAMATION**

In Recognition of  
**Erika Collins**  
"2017 Employee of the YEAR"

**WHEREAS**, Macon County Commission is the governing body which here and hereafter represents the citizens of its domain of the County of Macon and State of Alabama; and

**WHEREAS**, it is the duty and privilege of the Macon County Commission to serve the residents of Macon County, to recognize special events pertaining to the residents of the county and contributions of its citizens; and

**WHEREAS**, the employees of the Macon County Commission nominated from among their peers a co-worker whom they feel is worthy of the designation *Employee of the YEAR*; and

**WHEREAS**, **ERIKA COLLINS**, County Administrator provides leadership with a sense of passion and enthusiasm by being a trail blazer, who has a vested interest in making sure that the citizens in Macon County are being afforded services that are second to none, her collaborative leadership style cultivates a clear customer services focus that centers on every citizens; and

**WHEREAS**, **ERIKA COLLINS**, *Employee of the YEAR* recipient will be honored during the for the **YEAR 2017** by her peers; and

**WHEREAS**, **ERIKA COLLINS**, relentless giving of herself to, County Government, and to the Macon County Community is worthy of recognition, congratulations and expressions of gratitude and appreciation; and

**WHEREAS**, it is with a sense of great pride that the Macon County Commission joins the Macon County employees and the Macon County Community in celebrating this accomplishments and public service contributions of **ERIKA COLLINS**, *2017 Employee of the YEAR*;

**NOW, THEREFORE**, I, Louis Maxwell, Chairman along with the honorable Commissioners and all the citizens of Macon County hereby formally acknowledge;

**"ERIKA COLLINS"**  
"2017 Employee of the YEAR"

in recognition and appreciation for her dedicated services to humanity and to the citizens of Macon County.

**IN FURTHER RECOGNITION THEREFORE**, I, Louis Maxwell, Chairman, and on behalf of the Macon County Commission, do hereby proclaim **2017** as

**"EMPLOYEE OF THE YEAR APPRECIATION RECOGNITION"**

in Macon County, Alabama, and encourage all Macon Countians to come forward and join in paying tribute to this individual.

In Witness Whereof, I Have Hereunto Set My Hand and Caused the Great Seal of Macon County to Be Affixed Thereto, on this the **1<sup>ST</sup>** Day of **DECEMBER 2017**.

  
Louis Maxwell, Chairman

ATTEST:   
Erika Collins, Administrative Assistant

## Finance Director's Report

December 11, 2017

- We are currently working on Bank Reconciliations for November, 2017.
  - Revenues on all funds are better, but not enough to make a big difference.
  - A copy for the Statement of Revenues, Expenditures and Changes in Fund Balances ending September 30, 2017 is attached and has been sent to the Tuskegee News for publishing.
  - Business Licenses collected from October, 2012 through September, 2013 totaled **\$185,230.12** and **\$145,756.07** was collected from October, 2013 through September 30, 2014 for Business Licenses.  
Business Licenses collected from October, 2014 through September 2015 totaled **\$167,455.27**.  
Revenues collected for Business Licenses from October, 2015 through September, 2016 totaled **\$128,998.09**.  
Revenues collected from Business Licenses were \$64,787.35 for October, 2016 thru September, 2017 which totaled **\$157,928.02**.  
Revenues collect for Business Licenses for October, 2017 was **\$62,134.40**.
  - The 2012 Gas Tax Bond had a Cash balance of **\$24,133.97** at September 30, 2017.
  - Gasoline taxes collected from RDS were \$2,693.13 for November, 2015; \$2,896.63 for December, 2015; \$6,163.94 for January, 2016; \$7,449.61 for February, 2016; \$17,595.50 for March, 2016; \$8,035.71 for April, 2016; \$7,940.36 for May, 2016; \$7,862.98 for June, 2016; \$7,571.21 for July, 2016; \$7,498.87 for August, 2016; and \$7,933.30 for September, 2016; \$7,805.20 for October, 2016; \$6,760.68 for November, 2016; \$38,778.47 for December, 2016; \$22,045.92 in January, 2017; \$15,544.74 for February, 2017; \$27,792.19 for March, 2017; \$7,952.18 for April, 2017; \$32,119.41 for May, 2017; \$31,270.93 for June, 2017; \$23,084.19 for July, 2017; \$24,580.12 for August, 2017; \$24,527.06 for September, 2017 and \$23,468.53 for October, 2017 which totaled
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**\$369,370.86. A check for \$228,255.00 has been done to Midsouth Paving, Inc. for work done on Co. Roads 40 & 30. The check has been cashed. This leaves a balance of \$141,115.86.**

- **I have sent in for the 09/26/2017 Election reimbursement to the State, but I need to resubmit to the Board of Adjustments. We are also in the process of getting ready for the 12/12/2017 Election tomorrow.**
  - **I need a motion to carry over the unencumbered funds as of September 30, 2017 for the Reappraisal Fund in the amount of \$38,122.97 to be carried over to the 2017-2018 fiscal year for Aerial Photography.**
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**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Annual Report of The Macon County Commission**  
**October 1, 2016 To September 30, 2017**

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	FUDICIARY FUNDS	TOTAL
<b>REVENUES:</b>					
41 TAXES	\$ 2,820,345.89	\$ 670,169.93	\$ -	\$ -	\$ 3,490,515.82
43 LICENSE AND PERMITS	\$ 180,923.85	\$ 4,665.58	\$ -	\$ -	\$ 185,589.43
44 INTERGOVERNMENTAL REVENUES	\$ 323,777.53	\$ 3,626,815.23	\$ -	\$ -	\$ 3,950,592.76
45 CHARGES FOR SERVICES	\$ 678,859.95	\$ 301,084.96	\$ -	\$ -	\$ 979,944.91
47 MISCELLANEOUS REVENUES	\$ 193,391.27	\$ 505,242.64	\$ 14,507.44	\$ 22,418.96	\$ 735,560.31
<b>TOTAL REVENUES</b>	\$ <b>4,197,298.49</b>	\$ <b>5,107,978.34</b>	\$ <b>14,507.44</b>	\$ <b>22,418.96</b>	\$ <b>9,342,203.23</b>
<b>EXPENDITURES:</b>					
51 FUNCTION: GENERAL GOVERNMENT	\$ 2,102,099.11	\$ 577,527.61	\$ -	\$ -	\$ 2,679,626.72
52 PUBLIC SAFETY	\$ 2,499,176.96	\$ 26,739.98	\$ -	\$ -	\$ 2,525,916.94
53 HIGHWAYS AND ROADS	\$ -	\$ 3,482,742.22	\$ -	\$ -	\$ 3,482,742.22
54 SANITATION	\$ 152,057.92	\$ -	\$ -	\$ -	\$ 152,057.92
55 HEALTH	\$ -	\$ -	\$ -	\$ -	\$ -
56 WELFARE	\$ 14,400.00	\$ 92,462.83	\$ -	\$ -	\$ 106,862.83
57 CULTURE & RECREATION	\$ 6,779.45	\$ 84,950.19	\$ -	\$ -	\$ 91,729.64
58 EDUCATION	\$ 6,750.00	\$ -	\$ -	\$ -	\$ 6,750.00
58 CAPITAL OUTLAY	\$ 40,985.66	\$ 212,763.70	\$ -	\$ -	\$ 253,749.36
59 EXPENDITURES CLASSIFIED BY CHARACTER	\$ -	\$ 83,287.50	\$ -	\$ -	\$ 83,287.50
59 DEBT SERVICE PRINCIPAL	\$ -	\$ 216,061.39	\$ -	\$ -	\$ 216,061.39
<b>TOTAL EXPENDITURES:</b>	\$ <b>4,822,249.10</b>	\$ <b>4,776,535.42</b>	\$ <b>-</b>	\$ <b>-</b>	\$ <b>9,598,784.52</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>	\$ <b>(624,950.61)</b>	\$ <b>331,442.92</b>	\$ <b>14,507.44</b>	\$ <b>22,418.96</b>	\$ <b>(256,581.29)</b>
<b>OTHER SOURCES (USES):</b>					
61 OPERATING TRANSFERS IN	\$ 18,670.83	\$ 1,326,100.00	\$ -	\$ -	\$ 1,344,770.83
62 OPERATING TRANSFERS OUT	\$ (90,100.00)	\$ (1,254,670.83)	\$ -	\$ -	\$ (1,344,770.83)
81 PRIOR PERIOD ADJUSTMENT (CR)	\$ -	\$ 39,255.01	\$ -	\$ 17.40	\$ 39,272.41
82 PRIOR PERIOD ADJUSTMENT (DR)	\$ (39,255.01)	\$ -	\$ -	\$ -	\$ (39,255.01)
82 PRIOR PERIOD ADJ. INS. (CR)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>OTHER SOURCES (USES)</b>	\$ <b>(110,684.18)</b>	\$ <b>110,684.18</b>	\$ <b>-</b>	\$ <b>17.40</b>	\$ <b>17.40</b>
<b>EXCESS &amp; OTHER SOURCES(USES)</b>	\$ <b>(735,634.79)</b>	\$ <b>442,127.10</b>	\$ <b>14,507.44</b>	\$ <b>22,436.36</b>	\$ <b>(256,563.89)</b>



FUND BALANCE 10/01/2016	\$	(1,557,949.55)	\$	3,296,283.26	\$	-	\$	918,880.49	\$	2,657,214.20
FUND BALANCE 09/30/2017	\$	(2,293,584.34)	\$	3,738,410.36	\$	14,507.44	\$	941,316.85	\$	2,400,650.31
CASH & INVESTMENTS 09/30/2017	\$	(1,407,139.07)	\$	1,144,526.33	\$	24,133.97	\$	2,003,082.98	\$	1,764,604.21

MACON COUNTY COMMISSION  
PERIOD ENDING SEPTEMBER 30, 2017

ASSETS					
LONG TERM DEBT	\$	6,221,199.84			
TOTAL ASSETS	\$	6,221,199.84			
LIABILITIES					
PROVIDED PAYMENT LONG-TERM DEBT	\$	4,353,121.18			
EST. LIABILITY/COMP. ABSENCES	\$	(789,321.02)			
2009 SERIES JAIL PROJECT/WARRANTS PAYABLE	\$	(4,395,000.00)			
2009 SERIES GE. OBLIG./WARRANTS PAYABLE	\$	(3,350,000.00)			
2012 SERIES 7 CENTS GAS/WARRANTS PAYABLE	\$	(2,040,000.00)			
LEASE/SALES PAYABLE	\$	-			
TOTAL LIABILITIES	\$	(6,221,199.84)			

We do hereby certify that these reports have been prepared in conformation with the requirements of the State of Alabama County Finance Manual and that such are true and correct of the best of our knowledge and belief. This report is unaudited.



Louis Maxwell, Chairman  
Macon County Commission



Susan B. Thomas, County Administrator  
Macon County Commission

## **MACON COUNTY ROAD AND BRIDGE**

Report for the County Commission

December 11, 2017

J.D. Smith, county engineer



### **Federal & State Aide Project(s)**

- FHWA/ALDOT Projects
  - County Road 56 Resurfacing Project. Surface work should be complete by end of month.
  - County Road 9/Calebee Bridge should begin first of 2018

**ecollins@maconalabama.com**

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**From:** J.D. Smith <jdsmith@maconalabama.com>  
**Sent:** Thursday, December 07, 2017 12:16 PM  
**To:** Erika Collins; Gertrude Benjamin  
**Cc:** Veronica Golatte  
**Subject:** 2017-12-11  
**Attachments:** 2017-12-11.pdf; Untitled attachment 00010.htm

Please find attached copy of the R&B Report for December 2017 and add the following under Awards and Presentations:

Recognize R&B Employees of the Month for December 2017

- Sam Hughley
- Arthur Swain

## MACON COUNTY COMPLIANCE OFFICE

### MONTHLY REPORT December 11, 2017

**Business License:** We have been visiting local businesses door to door in the city and county on a daily basis about noncompliance for mandatory business license for Macon County for 2018.

**SOLID WASTE:** I made contact with Kenny Jones with Advanced Disposal to discuss strategies on how to increase the numbers in trash cans due to noncompliance for mandatory trash service. Cases of illegal dump sites and public nuisance have double in the last couple months.

#### **3<sup>rd</sup> Saturday pickup**

Tonnages for the month of November 2017 are follows:

1. Lori Lane – 2.08
2. Shorter – 3.24
3. Hwy 80 – 0.16

There will be three (3) dump sites available for the 3<sup>rd</sup> Saturday pickup on December 16, 2017, as follows:

1. District #1 Recreation Center – County Road 69
2. District #3 Shop – Hwy. 80 West
3. District #4 Shop on Lori Lane – Notasulga, Alabama

**Animal Control:** The calls and complaints have doubled in the last couple of months.

Three (3) dog bite cases and one (1) cat bite case were reported to our office by the Lee County Health Department. Animals have been quarantine and released to the Macon County Humane society.

**Mobile Home permit: Routine**

#### **Are there any questions?**

*I would like thank the Road & Bridge Department for their continuous help with solid wastes.*

**Brian Ware**

**Compliance Officer**

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# **Macon County Emergency Management Agency**

## **Director's Report**

**December 11, 2017**

**Frank H. Lee, Director**

As we are embarking on the holiday season, our office continues to daily work on efforts to enhance and mitigate emergency efforts in our county.

Our office has provide resourceful information to our citizens in several mediums to assure that we enhance in every possible way to further our efforts to disseminate resourceful information.

Our office has attended area volunteer fire departments meetings, neighborhood watch association, and civic organizations and have been the featured speaker at an annual symposium at Tuskegee University.

We have used every method of media to further our emergency preparedness message.

We continue to provide instant messaging in the event of weather and safety concerns, impacting the lives of the citizens in which we serve.

Recently, our office made contact with a federal agency in request that we engage in an active shooting seminar in which a number of our agencies can be professionally trained by an expert to prepare for such an event.

We are continuing to work with the Sheriff, as the chief law enforcement officer in Macon County to inform our citizens in an emergency setting.

The recent rash of church related shootings has prompted our office to explore what resources we can provide in that type of emergency occurrences.

Interstate 85 continues to be inundated with numerous vehicle mishaps and with the shortages of State Troopers, our county and city officials are faced with responding to daily multiple calls on Interstate 85.

I personally want to commend all of our agencies for jointly responded in a very professional manner.

The frequency of these accidents are at an all-time high and occur mainly between both the Lee and Montgomery County lines.

We will continue to document and reference the occurrences.

Our office has made mention of a number of Fire Department grants to all of our county's fire departments and we will continue to assist in getting information out on all federal and state related grants .

We are still facing unrepresented delays in our efforts to repair and open flood damaged bridges.

I am prompted to inform you, as your Emergency Management Director, that we have as a county been overly patient on both our state and federal governments, in regard to replacing flood damaged structures in Macon County.

Upon my arrival in March of last year, I learned of unprecedented delay in funding that, at that time reached a year and three months, since the flooding event's occurrence.

Our office, in conjunction with our county's Road and Bridge department, and the county commission immediately began an effort to ascertain what we could do collectively, to determine the delay in funding these projects in cooperation with both our State and Federal partners.

Our office launched, "Operation Open All of Our Roads and Bridges ", and we contacted and meet with our state partners, The Alabama Emergency Management Agency, in an effort to effectively execute every effort possible to begin this delinquent process. We were promised that help and assistance would be forthcoming.

I understood that a meeting is to be scheduled strongly suggest that a meeting with both the Governor and region IV officials in Atlanta be followed up on to seek full disclosure on all Macon County Projects be sought after immediately.

Our county commission, our road and bridge department continues to yet get a date in which construction can at least begin on one of the nine structures that are in disrepair.

The Macon County Commission did receive an indication that County Road 32, Washington Avenue is nearing the point of construction, however that process has been delayed.

Our nine projects are still dormant as we approach the two year mark in a couple of weeks.

Our County Commission has done its level best to lobby for some relief and we must as a county demand answers as to why Macon County has been not been funded.

As your Emergency Management Director, I will continue to assist in facilitating relief in Opening All of Our Roads and Bridges in Macon County.

As we continue to wait, I am prompted to continue our efforts in informing our citizens as to the circumstances of why or projects have been delayed for almost two years.

**Report of Mary L. Harris  
Director, Macon County RSVP  
Macon County Commission Meeting  
December 11, 2017**

**RSVP's Annual Recognition Program** is scheduled for **December 19, 2017** from **1:30 p.m. – 3:00 p.m.** at the **Tuskegee Municipal Complex**. As previously mentioned, our annual program is the time we set aside to recognize the senior volunteers at all RSVP stations. We look to this annual event and plan to make it a memorable occasion for our volunteers.

We are still recruiting senior volunteers age 55 years and older for the Chisholm Community Center, Central Alabama Veterans Health Care Systems (Tuskegee Campus), and the Tuskegee History Center, to name a few. You may contact the RSVP Office at (334) 724-2606 for further information.

RSVP staff thanks you for your continued support!

Merry Christmas!

Respectfully submitted,

*Mary L. Harris*

**MARY L. HARRIS**

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December 11, 2017

To: Louis Maxwell, Chairman Macon County Commission

From: Jonathan Davis, Community Corrections

RE: Monthly Report

The Community Corrections Program has begun to receive revenue from the client that have been referred to the program. There are five clients in the program and all five paid their supervision fee for the month of November.

The Department of Corrections (DOC) has been billed for the month of November. We are anticipating to receive a reimbursement from DOC.

My office has assisted four of the five clients to find employment. We have developed a service plan for each client in our program. All service plans must be evidence based practice.

The staffing of my office includes two of the DHR Subsidized Employment Program (SEP). In SEP an employer hires and pays the worker, and the State Department of Human Resources reimburse the employer the amount of their gross wages.

12/11/17