
(STATE OF ALABAMA)
(COUNTY OF MACON)

MACON COUNTY COMMISSION
REGULAR MEETING
MONDAY, AUGUST 13, 2018
6:00 P.M.

A G E N D A

I. CALL TO ORDER

- INVOCATION
- PLEDGE OF ALLEGIANCE
- ACKNOWLEDGEMENT

II. SCHEDULED PUBLIC HEARING (S)

III. PUBLIC COMMENTS FROM CITIZENS

(Limited to 3-minutes, no more than two speakers on the same subject)

IV. PUBLIC COMMENTS FROM OTHER ELECTED OFFICIALS

V. ROLL CALL to ESTABLISH QUORUM

HONORABLE MILES D. ROBINSON, DISTRICT ONE
HONORABLE EDWARD HUFFMAN, DISTRICT TWO
HONORABLE ANDREW D. THOMPSON JR, DISTRICT THREE
HONORABLE ROBERT M. BERRY, DISTRICT FOUR

VI. ADOPTION OF AGENDA

VII. AWARDS & PRESENTATION(S)

- Employees of the Month (Proclamation)
 - o Kelly Bass, General Fund

VIII. CONSENT AGENDA

- ADOPTION OF MINUTES
 - July 09, 2018
 - August 6, 2018
- PAYMENT OF BILLS/INVOICES
 - July 2018
 - Overtime

IX. NEW BUSINESS

- RESOLUTION(S)
 - Retirees
 - USDA District 1 Equipment Need(s)
- PERSONNEL ACTION(S)
 - Mc Sheriff Dept
 - Completed Probation (1)
 - Hire Replacement (1)
- BOARD APPOINTMENT(S)
 - Star Mindingall Water Authority
- ADEM
- Recycling Solid Waste- Dillman
- Ambulance Service

X. OLD BUSINESS

- BIDS (ANNUAL)
 - Road Building Materials
- BOARD APPOINTMENT(S)
 - M.C. HCA
 - At-Large

X. REPORTS FROM CHAIRMAN & STAFF

- CHAIRMAN
- FINANCE DIRECTOR
- COUNTY ENGINEER
- COUNTY ATTORNEY
- COMPLIANCE OFFICER
- EMA DIRECTOR
- RSVP DIRECTOR
- COMMUNITY CORRECTION DIRECTOR

XI. DISCUSSION ITEM(S) BY COMMISSIONERS

(Discussion Items May Only Be Acted upon by Affirmative Vote of All Commissioners in Attendance.)

EXECUTIVE SESSION

XII. RECESS/ADJOURNMENT

Meeting:	REGULAR MEETING
Date:	July 09, 2018
Time:	6:00 pm
Location:	Annex

Meeting Called to Order:

- The Honorable Louis Maxwell, Chairman

Offering of Prayer:

- The Honorable Edward Huffman, Commissioner District #2

Present Commissioners:

- The Honorable Miles D. Robinson, Commissioner District #1
- The Honorable Edward Huffman, Commissioner District #2
- The Honorable Andrew D. Thompson Jr., Commissioner District #3
- The Honorable Robert Berry, Commissioner District #4

Staff:

- Susan B. Thomas, Finance Director
- Gertrude S. Benjamin, Personnel Director/Treasurer
- Erika Collins, Administrative Assistant

Topics of Discussion:

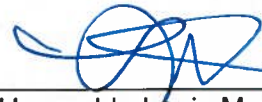
1. Commissioner Thompson moved to adopt the agenda as printed. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**

Note: Public Hearing: Old Community Hospital (Lake Tuskegee) Roland Vaughn, Vast Solutions

2. Commissioner Berry moved to adopt a Proclamation honoring the Employee of the Month Murray Baker, Sheriff Deputy for July 2018. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion. (see attached)**
3. Commissioner Robinson moved to adopt the minutes for 07/11/2018 with any necessary corrections if there be any. The motion was seconded by Commissioner Huffman, and the motion carried by **unanimous vote in favor of the motion.**
4. Commissioner Robinson moved to approve payment of bills and invoices for the month of June 2018, contingent upon review and signatures of the Commissioners. The motion was seconded by Commissioner Thompson, and the motion carried by **unanimous vote in favor of the motion.**
5. Commissioner Berry moved to approve the payment of all Budgeted Overtime for General Funds & Gasoline Funds for the month of July 2018 upon review and signatures of the Commissioners. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**
6. Commissioner Robinson moved to adopt Resolution **#070918** to apply for a Community Development Block Grant (CDBG) to renovate the old Macon County Hospital site on Lake Tuskegee. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion. (see attached)**
7. Commissioner Thompson moved to submit application to USDA to support the CBDG project. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**
8. Commissioner Berry moved to authorize the replacement hires & rehire of **Jaquan R. Peterson**, replacing (Cornelius Calhoun), effective 07/09/2018 at a rate of \$14.00; **Latisha Bolden**, replacing (Ratisha Crawford) effective 07/09/2018 at a rate of \$10.00; and **Clarence Ellington**, replacing (Lucas McKinstry), effective 07/09/2018 at a rate of \$9.40 to the Macon County Sheriff's Department and Jail. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**

9. Commissioner Thompson moved to authorize the recommended salary adjustments for Willie Cole at a rate of \$14.00 and Levi Moore at a rate of \$13.75 for Gas Fund. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**
10. Commissioner Thompson moved to authorize the Engineer to let annual bids for road building materials to be received by August 10, 2018 & open August 13, 2018. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**
11. Commissioner Berry moved to authorize the Chairman to send a letter of Request For Proposal for a minimum of two or three ambulance services. The motion was seconded by Commissioner Robinson, the motion carried by unanimous vote in favor of the motion.
- NOTE: Report: Finance Director's, (Copy of Report on File)**
12. Commissioner Robinson moved to accept the Finance Director's written report. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**
- NOTE: Report: Engineer's, (Copy of Report on File)**
13. Commissioner Robinson moved to accept the Engineer's written report. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**
- NOTE: Report: Compliance Officer's, (Copy of Report on File)**
14. Commissioner Robinson moved to accept the Compliance Officer's written report. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**
- NOTE: Report: EMA Director's, (Copy of Report on File)**
15. Commissioner Robinson moved to accept the EMA Director's written report. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**
- NOTE: Report: Community Correction's, (Copy of Report on File)**
16. Commissioner Berry moved to accept the Community Correction's written report. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**
- NOTE: Report: RSVP Director's, (Copy of Report on File)**
17. Commissioner Huffman moved to accept the RSVP Director's written report. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**
- NOTE: Report: Chairman's, (Oral Report)**
18. Commissioner Thompson moved to accept the Chairman's oral report. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**
19. Commissioner Thompson moved to adopt the professional service **Resolution #070918-A.** The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**
20. Commissioner Thompson moved to recess to Executive Session @ 7:12pm to discuss the good name & character of an individual. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**
21. Commissioner Thompson moved to return from Executive Session @ 7:48pm and reconvene the Regular Meeting. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**
Note: No Action Taken
22. Commissioner Thompson moved to authorize training for the central office staff with S & W Minicomputers. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**
23. Commissioner Berry moved that Payroll Deductions, i.e, Bank Payments, DHR, and Child Support, etc. are to be released by Wednesday of the week following payroll. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**
24. Commissioner Thompson moved to adjourn @ 7:55pm.

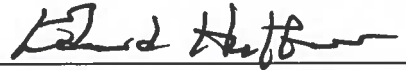
MACON COUNTY COMMISSION
Regular Meeting
July 09, 2018



Honorable Louis Maxwell, Chairman



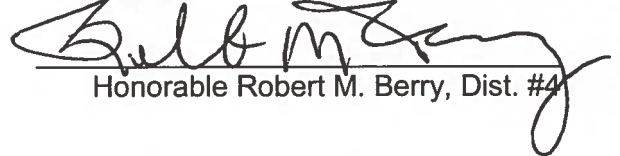
Honorable Miles Robinson, Dist. #1



Honorable Edward Huffman, Dist. #2



Honorable Andrew Thompson, Dist. #3



Honorable Robert M. Berry, Dist. #4

ATTEST:


Erika Collins, Administrative Assistant

PUBLIC HEARING NOTICE

The Macon County Commission will hold a public hearing on July 9, 2018, at 5:15 p.m. in the County Commission Chambers to discuss the submission of an application to the Alabama Department of Economic and Community Affairs, Community Development Block Grant (CDBG) program. The County is interested in obtaining all citizens' input on community development needs within the County. As part of the hearing process citizens will be asked to verbally assist in the completion of a Needs Assessment document. The document will detail what the residents feel are the strengths and weaknesses of the community. The County needs as much local participation as possible in order to reflect the true desires of the community as a whole, as well as the comments relating to the proposed project application. The State has established a maximum application request for each funding category. Activities that are eligible for funding include the improvement of public works, public facilities, housing rehabilitation, and others allowed by law. At least 51% of the funds must be used to benefit low- and moderate-income persons. No displacement of persons will be proposed.

The County will discuss renovating the old Macon County Hospital site on Lake Tuskegee. The County may request up to \$250,000 to complete the necessary renovations.

Any citizen who requires special assistance in attending and participating in the hearing should contact the County Commission at (334) 727-5120 at least 48 hours prior to the hearing date for arrangements to be made to accommodate specific needs, including interpreters, sign language provision or physical limitations in attending the hearing.

**Louis Maxwell,
Chairman**

CERTIFICATION

I certify that the attached Application Public Hearing Notice was posted at the following locations beginning Monday, July 2, 2018:

1. U.S. Post Office, 1702 Old Montgomery Road, Tuskegee Inst., AL 36087
2. Macon-Russell Community Action, 1103 Avant Street, Tuskegee, AL 36083
3. Tuskegee Municipal Complex (City Hall), 101 Fonville Street, Tuskegee, AL 36083
4. Macon County Commission Chamber, 205-B N. Main Street, Tuskegee, AL 36083
5. The Yellow Store, 1906 Old Columbus Road, Tuskegee, AL 36083
6. Chisholm Community Center, Dist.1, 3031 County Road 69, Tuskegee, AL 36083
7. U.S. Post Office, 401 N. Elm Street, Tuskegee, AL 36083
8. District 2, Recreation Center, County Road 5, Union Springs, AL 36089
9. Prairie Farm Community Center, 15085 US. Hwy 80 W, Shorter, AL 36075
10. District 4, Community Center, 2700 County Road 27, Tuskegee, AL 36083
11. Macon County Courthouse, 101 E. Rosa Parks Avenue, Tuskegee, AL 36088
12. Macon County Rehabilitation Activity Center, 405 A Macon Dr., Tuskegee, AL 36083



Louis Maxwell, Chairman
Macon County

Please find attached Plan # 1 and Plan #2 Estimates and site plans for the renovation of the "Old Macon County Hospital which currently serves as MCCR's offices and services center.

Plan #1 is based on a total renovation of the 17,380 SF Building to house 3-4 County Agencies.

Plan #2 is based on a more modest renovations of the 12,446 SF to consolidate MCCR, MRCCA and 2 smaller agencies into the space currently used by MCCR. This Plan #2 envisions a future Phase to abate and renovate the 4,934 SF area that is not currently occupied.

Please call if you need other material for the Public Hearing and Commission Meeting on Monday 7/9/2018.

Roland



Scope of Macon County Community Services Building Renovations (Plan #1): Correct major Code Deficiencies (Sprinkler, Fire Alarm, Environmental, Handicap Access, Hazardous Materials) and Renovate 6000 S.F of Unfinished Space.

Estimate of Construction Costs by System:

1. Sprinkler System for 17,380SF	\$172,500
2. HVAC 17,380SF	\$170,000
3. Plumbing for 17,380SF	\$110,000
4. Fire Alarm for 17,380SF	\$10,000
5. Electrical for 17,380SF	\$100,000
6. Lead and Demolition for 4,934 SF	\$207,000
7. Architectural Renovation of 4,934 SF @ \$60/SF	\$300,000
8. Architectural Renovation of 12,446 SF @ \$30/SF	\$373,380
8. Total Construction Cost of Plan #1	\$1,472,880
9. Design Fees (8%)	\$117,830
10. SCADC Management Fee	\$30,000
<hr/>	
Total Project Cost for Plan #1	\$1,620,710

Scope of Macon County Community Services Building Renovations (Plan #2): Correction of Code Deficiencies (Sprinkler, Fire Alarm, Environmental, Handicap Access, Hazardous Materials) in 12,446 SF of Occupied Space (Phase #1)and Renovate 4,934 S.F of Unfinished space in a future Phase #2. This does not provide any work in the 4,934 SF of space except for installation of a Fire Partition and fire alarm on the unfinished west end of the building. This plan allows MRCAA, MCCR, and Macon Probation Services to co-occupy the 12,446 SF currently by MCCR.

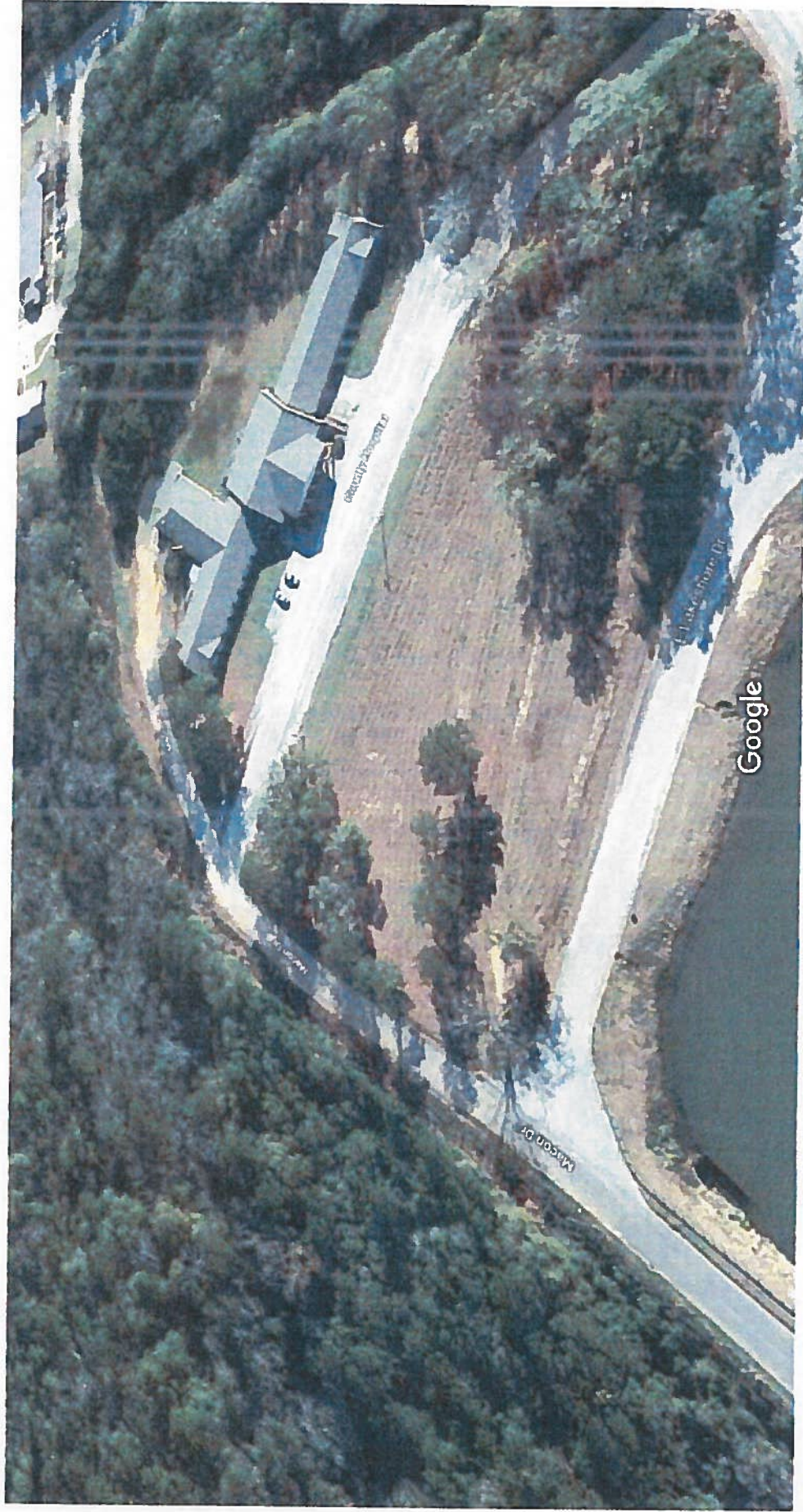
1. Sprinkler System in 12,446 SF	\$110,000
2. HVAC for 12,446 SF of finished space	\$120,000
3. Plumbing in 12,446 SF of finished space	\$40,000
4. Electrical for the existing finished space	\$30,000
5. Fire Alarm for the 17,380 SF	\$10,000
6. Lead abatement	\$0
7. Lighting for 12,446 SF of finished space	\$25,000
8. Architectural renovation of 12,446 SF of finished space	\$373,380
9. Total Construction Cost of Plan #2	\$708,380
10. Design Fee (8%)	\$ 56,670
11. SCADC Management Fee	\$30,000
Total Project Cost for PLAN #2 Phase #1	\$795,050

Note: Future Plan #2 Phase #2 would have a Total Project Cost of \$815,660

7/5/2018

Google Maps

Google Maps



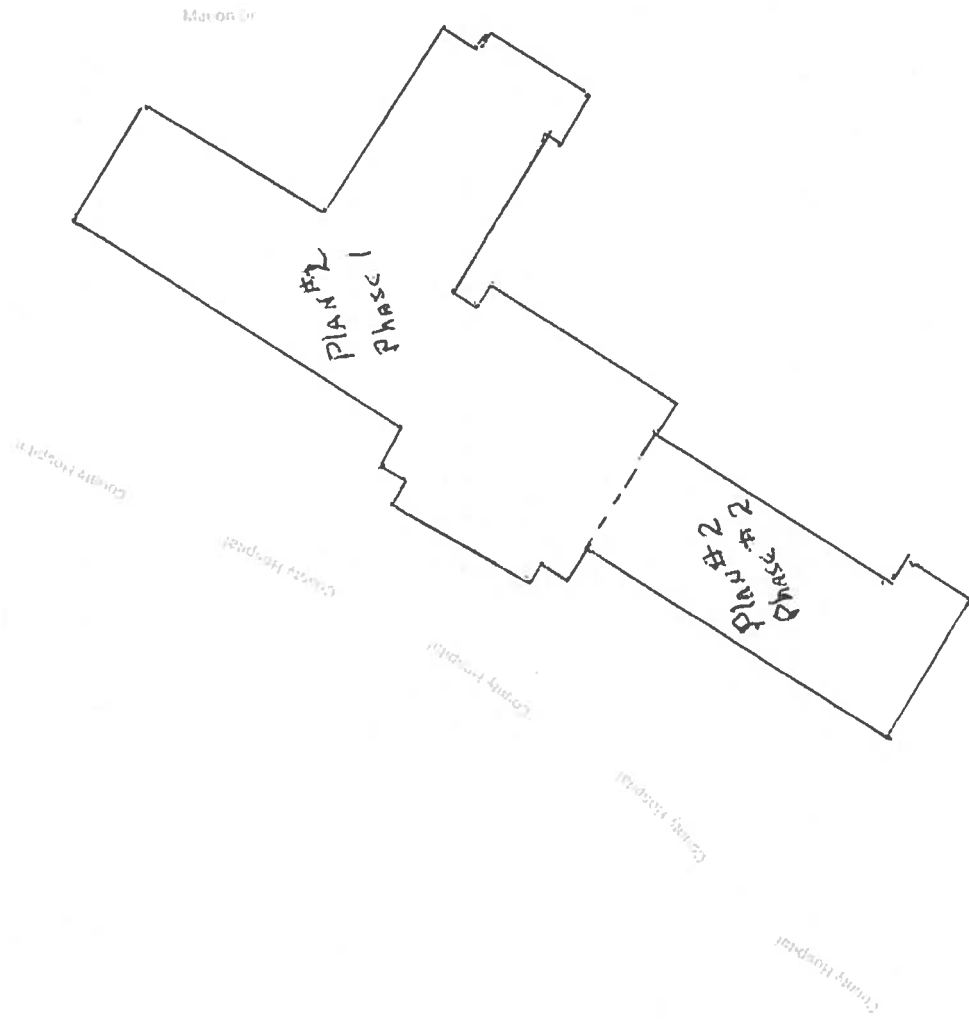
Imagery ©2018 Google, Map data ©2018 Google 50 ft

 Set a home address

 Set a work address

<https://www.google.com/maps/@32.4275121,-85.6763286,138a,45.4y,90h,39.44t/data=!3m1!1e3>

6.



Macon County Parcel Viewer

Find address or place

Q

Navigation Tools

Search Tools

Map Tools

Navigation Tools

Find Address

Search

Google Street View

Zoom In

Zoom Out

Plan

+

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- ☐ Bas
- ☒ Streets
- ☐ No Bat

35 5112 Ac(c)

MACON COUNTY
HOSPITAL

7.5 Ac(d)
5.8 Ac(c)

SEE MAP NO.
46-07-09-29-3

PROCLAMATION

In Recognition of
Murray Baker
"Employee of the Month"
July 2018

WHEREAS, Macon County Commission is the governing body which here and hereafter represents the citizens of its domain of the County of Macon and State of Alabama; and

WHEREAS, it is the duty and privilege of the Macon County Commission to serve the residents of Macon County, to recognize special events pertaining to the residents of the county and contributions of its citizens; and

WHEREAS, the employees of the Macon County Commission nominated from among their peers a co-worker whom they feel is worthy of the designation *Employee of the Month*; and

WHEREAS, ***Murray Baker***, County Administrator provides leadership with a sense of passion and enthusiasm by being a trail blazer, who has a vested interest in making sure that the citizens in Macon County are being afforded services that are second to none, her collaborative leadership style cultivates a clear customer services focus that centers on every citizens; and

WHEREAS, ***Murray Baker***, *Employee of the Month* recipient will be honored during the month of *July 2018* by her peers; and

WHEREAS, ***Murray Baker***, relentless giving of herself to, County Government, and to the Macon County Community is worthy of recognition, congratulations and expressions of gratitude and appreciation; and

WHEREAS, it is with a sense of great pride that the Macon County Commission joins the Macon County employees and the Macon County Community in celebrating this accomplishments and public service contributions of ***Murray Baker***, *Employee of the Month*.

NOW, THEREFORE, I, Louis Maxwell, Chairman along with the honorable Commissioners and all the citizens of Macon County hereby formally acknowledge

"Murray Baker"
"Employee of the Month"

in recognition and appreciation for her dedicated services to humanity and to the citizens of Macon County.

IN FURTHER RECOGNITION THEREFORE, I, Louis Maxwell, Chairman, and on behalf of the Macon County Commission, do hereby proclaim the month of *July, 2018* as

"EMPLOYEE OF THE MONTH APPRECIATION RECOGNITION"

in Macon County, Alabama, and encourage all Macon Countians to come forward and join in paying tribute to this individual.

In Witness Whereof, I Have Hereunto Set My Hand and Caused the Great Seal of Macon County to Be Affixed Thereto, on this the *1ST* Day of *July, 2018*.

ATTEST:


Erika Collins, Administrative Assistant




Louis Maxwell, Chairman

**RESOLUTION
PY2018 CDBG Application**

#070918

WHEREAS, the Alabama Community Development Block Grant (CDBG) Program has been established to assist local governments in meeting community development and housing needs consistent with the objectives set forth in Title I of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, Macon County, acting by and through the County Commission proposes to apply for Community Development Block Grant funds to renovate a portion of the old Macon County Hospital building currently housing the Macon County Council on Rehabilitation Activity Center; and

WHEREAS, under terms and provisions of Title I of the Housing and Community Development Act of 1974, as amended, the County Commission as a recipient of these funds is required to designate and appoint a Financial Officer to perform certain duties in the administration of said grant.

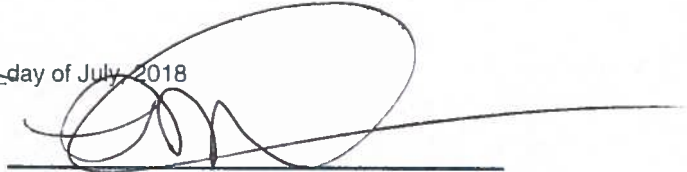
NOW, THEREFORE, be it resolved by the Macon County Commission, as follows:

THAT, Louis Maxwell, Chairman, is hereby authorized to execute and submit an application with appropriate assurances to the State of Alabama Department of Economic and Community Affairs, requesting Program Year 2018 CDBG funds in the amount of \$250,000; and

THAT, the Macon County Commission hereby commits to provide cash resources to complete the project in the amount of \$545,050 for the local share of the project; and

THAT, Louis Maxwell or the current Chairman be and is hereby designated and appointed as Financial Officer under the terms and pursuant to the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and is directed and empowered to make necessary assurances and to perform on behalf of the Macon County Commission, those acts and assume such duties as are consistent with said position.

ADOPTED AND APPROVED this 9th day of July, 2018



Louis Maxwell, Chairman

ATTEST:


County Administrator

(SEAL)



Finance Director's Report

July 09, 2018

- I have finished with Bank Reconciliations and Month-End-Close-Out for April, 2018 and currently posting Cash Receipts and Disbursements for May, 2018.
- **Revenues are extremely slow.**
- Business Licenses collected from October, 2012 through September, 2013 totaled **\$185,230.12** and **\$145,756.07** was collected from October, 2013 through September 30, 2014 for Business Licenses.

Business Licenses collected from October, 2014 through September 2015 totaled **\$167,455.27.**

Revenues collected for Business Licenses from October, 2015 through September, 2016 totaled **\$128,998.09.**

Revenues collected from Business Licenses were \$64,787.35 for October, 2016 thru September, 2017 which totaled **\$157,928.02.**

Revenues collect for Business Licenses for October, 2017 was \$62,134.40; \$40,671.23 for November, 2017; \$10,970.45 for December, 2017; \$3,588.95 for January, 2018; \$13,282.35 for February, 2018; \$8,145.68 for March, 2018 and \$ 34,426.20 for April, 2018 which totaled **\$142,219.26.**

- The 2012 Gas Tax Bond had a Cash balance of **\$24,251.41** at April 30, 2018.
 - **Gasoline taxes collected from RDS** were \$2,693.13 for November, 2015; \$2,896.63 for December, 2015; \$6,163.94 for January, 2016; \$7,449.61 for February, 2016; \$17,595.50 for March, 2016; \$8,035.71 for April, 2016; \$7,940.36 for May, 2016; \$7,862.98 for June, 2016; \$7,571.21 for July, 2016; \$7,498.87 for August, 2016; and \$7,933.30 for September, 2016; \$7,805.20 for October, 2016; \$6,760.68 for November, 2016; \$38,778.47 for December, 2016; \$22,045.92 in January, 2017; \$15,544.74 for February, 2017; \$27,792.19 for March, 2017; \$7,952.18 for April, 2017; \$32,119.41 for May, 2017; \$31,270.93 for June, 2017; \$23,084.19 for July, 2017; \$24,580.12 for August, 2017;
-

2

\$24,527.06 for September, 2017; \$23,468.53 for October, 2017; \$24,825.32 for November, 2017; \$19,153.30 for December, 2017; \$26,291.32 for January, 2018; \$19,391.78 for February, 2018; \$23,179.76 for March, 2018; \$24,373.10 for April, 2018 and \$22,828.48 for May, 2018 which totaled \$529,413.92. A check for \$228,255.00 has been paid to Midsouth Paving, Inc. for work done on Co. Roads 40 & 30. This leaves a balance of \$301,158.92.

MACON COUNTY ROAD AND BRIDGE
Report for the County Commission
July 9, 2018 Meeting



①

New Business

- Operational Item
 - Authorize to send out annual bids for department

 - Personnel Action
 - Recommend adjust hourly rate to \$14.00 for Willie Cole due to successful training on piece of equipment
 - Recommend adjust hourly rate to \$13.75 for Levi Moore due to successful training on piece of equipment
-
-



Federal & State Aid Projects

- o FHWA/ALDOT Projects
 - County Road 9/Calebee Creek should be complete; approach work and guardrail taking place
- o FEMA Projects
 - County Road 32: Project Began on June 25, 2018
 - Red Creek Road: Obligated as Pre-Disaster
 - Radar Station Road: Obligated as Pre-Disaster, submitted Scope of Work to meet codes and standards waiting AEMA review and FEMA preliminary review
 - County Road 67 East Bridge: Sent Hydraulic Study to AEMA for review
 - County Road 67 West Bridge: Sent Hydraulic Study to AEMA for reveiw

County Projects <Bold-Scheduled, *Italic-Complete*>

A. One Cent Gas Tax			
o <u>District 1</u>			
- CR 24 Resurface	\$	325,000	\$ 325,000
o <u>District 2</u>			
- CR 24 Resurface	\$	85,000	
- CR 33 Resurface	\$	138,000	\$ 223,000
o <u>District 3</u>	\$	0	\$ 0
o <u>District 4</u>			
- CR 40 Resurface	\$	233,412.60	\$ 233,412.60
B. Regular Department Funds			
o <u>District 2</u>			
- CR 45 Chip Seal	\$	126,818.60	\$ 126,818.60
o <u>District 3</u>			
- Balance (Tysonville Road)	\$	107,000	\$ 107,000

MACON COUNTY COMPLIANCE OFFICE

MONTHLY REPORT

July 9, 2018

Business License: Ongoing visits to local businesses door to door in the city and county on a daily basis about noncompliance for mandatory business license for Macon County 2018.

SOLID WASTE: Currently working on five (5) illegal dumps sites with (ADEM). One (1) of the site has become a major illegal dumping site in Macon County on county road 32. We have contacted the owner to discuss strategies on how the process work to get it cleaned up. Investigation is still ongoing.

3rd Saturday pickup

The 3rd Saturday pickup for the month of **July 21, 2018**

1. District #1 Recreation Center – County Road 69 - **No 3rd Saturday pickup**
2. District #3 Shop – Hwy. 80 West
3. District #4 Shop on Lori Lane – Notasulga, Alabama

Animal Control: The calls and complaints are still coming in on a daily basis.

Mobile Home permit: Ongoing visits to residents who are living in mobile homes and have failed to obtain and/or correctly display a manufactured home decal.

Are there any questions?

Brian Ware

Compliance Officer

Emergency Management Agency (Director's Report)

July 9, 2018

Director's Report
Frank H. Lee, Director
Macon County Emergency Management Agency

This month has been very busy for our office, as we continue to travel in an effort to assure our county's emergency preparedness efforts are executed in a very efficient and proactive manner.

Our office strives to take advantage of training seminars and workshops that allow us to remain efficient in our role as Emergency Management Director.

I must report that we participated in three events this month sponsored jointly by our state emergency management agency and FEMA.

This month concluded with the statewide Emergency Preparedness Conference in Hoover, in which we actively are a member of and participated in on last week

Our office has continues to respond , document and actively monitor all emergency events to stay abreast of our responsibility to practice mitigation , ultimately eliminating potential risks as we are obligated .

Our office has conducted meetings, visited sites, and worked with our emergency partners in assisting in request for mitigation plans and resources as our routine standard operating procedure.

Recently, we coordinated all agencies' points of contact to address our objectives in solicitation request for proposals for contracted ambulance service in Macon County.

The results and suggestions in addition to recommendations have been forwarded to the chairman and commission, in an effort to take official action in our July commission meeting.

Our unified request , per the chairman would be that we take the necessary steps , after our legal counsel's review and approval, my suggestion is that we take action to seek individual proposals from each area ambulance provider , allowing each provider to submit proposals.

The chairman has our findings and he indicated to me that he also has had or will meet with area providers to discuss further plans.

I am recommending that the commission authorize a formal resolution to seek active proposals in our July meeting; to keep active our much needed ambulance service.

It is also our request again that action be taken to clean, paint and establish a routine schedule with our County Building and Grounds to regularly maintain our safe rooms.

As promised, we still are not keeping them clean and most are in need of painting and routine consistent upkeep.

The humidifiers have been identified as needed to be replaced and we await purchase order approval to secure them.

I also have forwarded to online company that can ship them in three days, once we order them. Our supplies and equipment needs are still necessary and once we overcome our budget restraints, I would like to upgrade the requested areas that we have needs for, again understanding that we are curtailing our spending.

You have and will continue to receive updates on all matters as we receive them via our standard awareness outlets.

Our office continues daily to promote and exercise effective mitigation to assure our county's emergency preparedness efforts are executed in a very efficient and proactive manner.

Please further be advised that we have met with all agencies to include Tuskegee University, regarding the ambulance Service.

Attached are excerpts from the proposal:

As a follow-up to our meeting with Mr. Frank Lee- EMA Director regarding the draft of a contract for ambulance services in Macon County, TUPD has made the following calls for ambulance services from August 2017- June 2018

Medical Calls from Student Health	30
Medical Calls from TUPD	70
Standby calls/Special Events	
graduation	2
baccalaureate	1
concerts	2
other homecoming events	1
sporting events	5
Total Calls for Service	111

REQUEST FOR PROPOSAL

Official Contacts Only:

This RFP contained restrictions on contact with public Officials, County consultants or others working on behalf of the County. Official Contact policy found herein at *Section 1: Submission, Evaluation and Award*.

Violations of policy may lead to disqualification.

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- 1.5 Posting of Security
- 1.6 Rejection of Proposals
- 1.7 Evaluation of Proposals
- 1.8 Waiver of Requirements
- 1.9 Protests

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- 2.2 Content of Credentials

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- 3.1 Documents to Accompany Proposal
- 3.2 Minimum Operations Requirements

- 3.3 System Design
- 3.4 Operations
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- 3.10 Community Quality and Performance Assessment
- 3.11 Data and Reporting
- 3.12 Budget and Revenue Stream
- 3.13 Bonding and Insurance
- 3.14 Billing and Collection System
- 3.15 Community Education/Prevention

Section 4: Attachments

- Form 1: Statement of Intent and Affirmation
- Form 2: Investigative Authorization – Individual
- Form 3: Investigative Authorization – Company
- Map of Macon County

Section 1: Submission, Evaluation and Award

1.1 Notices to Applicant

This Request for Proposals (RFP) does not commit the Macon County Commission to award a contract, to pay costs incurred in the preparation of a proposal responding to this request, or to procure a contract for service. The County reserves the right to accept or reject any or all proposals received as a result of this request and to cancel in part or in its entirety this RFP process if the County deems such cancellation to be in its best interest to do so. **This RFP is not intended to be and shall not be construed to be a low bid process.** The contract, if awarded, will be negotiated with the applicant who can best meet the County's needs as identified in the RFP.

We will plan to continue these and other emergency drills and exercises to allow our agencies to coordinate, cooperative responding incidents.

Please feel free to contact me our office, should you need additional information or have any questions in regard to emergency preparedness.

We as always are striving daily to elevate our office in better assuring and preparing for effective Emergency Management.

We are always are open for your suggestions and feedback.

Frank H. Lee, Director
Macon County Emergency Management Agency
334-724-2626
334-421-3602
334-220-3744
Flee@maconalabama.com



JONATHAN DAVIS
DIRECTOR
COMMUNITY CORRECTIONS
101 East Rosa Parks Avenue
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Governing Body of Macon County

Louis Maxwell, Chairman
Miles D. Robinson,
District 1 Commissioner
Edward Huffman,
District 2 Commissioner
Andrew D. Thompson, Jr.,
District 3 Commissioner
Robert M. Berry,
District 4 Commissioner

To: Louis Maxwell; Chairman, Macon County Commission and Commissioners
From: Jonathan Davis; Director, Macon County Community Corrections
Re: Monthly Report, June 2018

July 9, 2018

The Macon County Community Corrections Program now consists of 17 clients. One clients' Supervision was completed during the month of June resulting in a total of three (3) candidates who have completed the program successfully. There are 13 pending applicants for whom we are in the process of completing the paperwork and over 15 potential applicants who need to be assessed. All clients able to work are doing so while this office continues to network with area businesses for additional employment opportunities is ongoing.

Also this month our assistant, Mr. Marques Johnson, completed the Alabama Department of Corrections (ADOC) Community Corrections Program Training as well as the Ohio Risk Assessment System Training (ORAS, ARAS for Alabama) certifying him in Community Corrections and the the ORAS system.

Case management, being continuous, was reviewed and adjusted to address the needs of the clients. The application of Alabama Risk Assessment System (ARAS) and other evidence-based practices have proven to be successful and will continue to be employed.

As it is our mission to rehabilitate and reduce recidivism, analysis using experience-based assessment tools and practices will be continuously utilized to assess, implement and update the caseloads of all clients referred.

Jonathan Davis
Director
Community Corrections

Macon County Community Corrections

210 N. Elm St. Tuskegee, AL 36083



**Report of Mary L. Harris
Director, Macon County Retired and Senior Volunteer Program
Macon County Commission Meeting
July 9, 2018**

RSVP staff continues to prepare for its next three-year grant period.

June was "Make Music Month" and the "Make Music Month Celebration on June 21, 2018 at the Tuskegee Municipal Complex was a success! This event was sponsored by the Tuskegee Senior Citizen Program. RSVP senior volunteers also attended this event.

We are still recruiting senior volunteers age 55 years old and older for the Chisholm Community Center, Central Alabama Veterans Health Care Systems (Tuskegee Campus), and the Tuskegee History Center, to name a few. For more information, you may contact the RSVP Office at (334) 724-2606 or come by the office at the Courthouse Annex, 210 North Elm Street, Tuskegee, AL. You may be semi-retired or retired to volunteer on this program.

RSVP staff thanks you for your continued support!

Respectfully submitted,

Mary L. Harris

MARY L. HARRIS

Macon County Commission Professional Services Resolution

#070918-A

WHEREAS, the Macon County Commission contacted known qualified firms in order to obtain proposals for the provision of engineering and architecture services for a PY 2018 Community Development Block Grant Project; and

WHEREAS, based on the County's rating of all proposals received, using the County's rating system, VAST Solutions, LLC has been deemed most qualified for the services called for; and

WHEREAS, VAST Solutions, LLC is not debarred from working on federally funded projects per the SAM.GOV search results attached hereto; and

WHEREAS, it has been determined that it is in the best interest of the County Commission to award a contract to VAST Solutions, LLC for CDBG Application, and CDBG-Post Application services contingent upon awarding of the grant.

NOW, THEREFORE, LET IT BE RESOLVED by the Chairman and the Commission of Macon County, Alabama as follows:

SECTION 1. That, based on the County's understanding of recent changes to the procurement policy of ADECA, the acceptance of the proposal of VAST Solutions, LLC for the provision of professional services for PY 2018 CDBG Project, has been determined to be in the best interest of the County Commission, and that the proposed fee has been accepted as reasonable based on the complexity of the project, ADECA's acceptable fee scale and the amount and nature of the local match to be provided by the County.

SECTION 2. That the County Commission hereby elects to select and award VAST Solutions, LLC for the provision of engineering services pending receipt of CDBG funds and ADECA contract approval as required.

SECTION 3. That this action is based on the current interpretation of ADECA procurement policy with is acknowledged by this resolution and ADECA policy and memorandum on file.

SECTION 4. That Louis Maxwell, in his capacity as Chairman, is hereby authorized and directed to execute said contract on behalf of the Macon County Commission.

PASSED, ADOPTED AND APPROVED this 9th day of July, 2018.

MACON COUNTY COMMISSION



Louis Maxwell, Chairman

ATTEST:



County Administrator

