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(STATE OF ALABAMA)  
(COUNTY OF MACON)

MACON COUNTY COMMISSION  
REGULAR MEETING  
MONDAY, AUGUST 14, 2017  
6:00 P.M.

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A G E N D A

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I. CALL TO ORDER

- INVOCATION
- PLEDGE OF ALLEGIANCE
- ACKNOWLEDGEMENT

II. SCHEDULED PUBLIC HEARING (S)

III. PUBLIC COMMENTS FROM CITIZENS

(Limited to 3-minutes, no more than two speakers on the same subject)

IV. PUBLIC COMMENTS FROM OTHER ELECTED OFFICIALS

V. ROLL CALL to ESTABLISH QUORUM

HONORABLE MILES D. ROBINSON, DISTRICT ONE  
HONORABLE EDWARD HUFFMAN, DISTRICT TWO  
HONORABLE ANDREW D. THOMPSON JR, DISTRICT THREE  
HONORABLE ROBERT M. BERRY, DISTRICT FOUR

VI. ADOPTION OF AGENDA

VII. AWARDS & PRESENTATION(S)

- Employee of the Month (Proclamation)  
-Gertrude S. Benjamin

VIII. CONSENT AGENDA

- ADOPTION OF MINUTES  
- July 10 & 25, 2017
- PAYMENT OF BILLS/INVOICES  
- July 2017  
- Overtime

IX. NEW BUSINESS

- Public Records Document Request Procedure
- Receive, Reject, Re-let Bid(s)

X. REPORTS FROM CHAIRMAN & STAFF

- CHAIRMAN
- FINANCE DIRECTOR
- COUNTY ENGINEER
- COUNTY ATTORNEY
- COMPLIANCE OFFICER
- EMA DIRECTOR
- RSVP DIRECTOR
- COMMUNITY CORRECTION DIRECTOR

XI. OLD BUSINESS

XII. DISCUSSION ITEM(S) BY COMMISSIONERS  
(Discussion Items May Only Be Acted upon by Affirmative Vote of All Commissioners in Attendance.)

XIII. RECESS/ADJOURNMENT

Meeting: CONTINUATION MEETING  
Date: July 25, 2017  
Time: 10:00 am  
Location: Annex

**Meeting Called to Order:**

- The Honorable Chairman Louis Maxwell

**Offering of Prayer:**

- The Honorable Edward Huffman, Commissioner District #2

**Present Commissioners:**

- The Honorable Louis Maxwell, Chairman
- The Honorable Miles D. Robinson, Commissioner District #1
- The Honorable Edward Huffman, Commissioner District #2
- The Honorable Andrew D. Thompson Jr., Commissioner District #3 (10:32 a.m. arrival time)
- The Honorable Robert Berry, Commissioner District #4

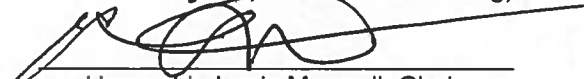
**Staff:**

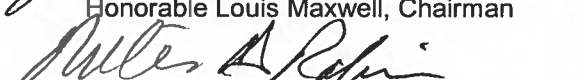
- Bridgett Gray, Attorney
- Susan B. Thomas, Finance Director (Absent)
- Gertrude S. Benjamin, Personnel Director/Treasurer
- Erika Collins, Administrative Assistant

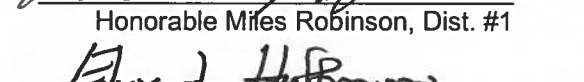
**Topics of Discussion:**

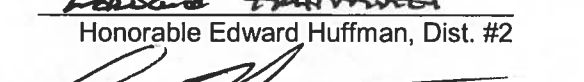
1. Commissioner Robinson moved to adopt the agenda for 07/25/2017 as printed. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**
2. Commissioner Robinson moved to accept the Tuskegee Repertory Theatre & the Multicultural Center's request to authorize (2) grant applications through the Delta Regional Project. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**
3. Commissioner Robinson moved rescind the motion #8 of the Regular Commission Meeting held July 10, 2017 to hold all public request for records until the attorney has reviewed and approved the proposed Commission procedures. The motion was seconded by Commissioner Thompson, and the motion carried by **unanimous vote in favor of the motion.**
4. Commissioner Thompson moved to adjourn at 11.41 a.m.

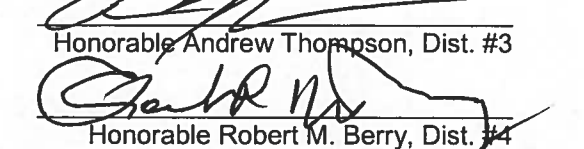
MACON COUNTY COMMISSION  
July 25, 2017 (Con. Meeting)

  
Honorable Louis Maxwell, Chairman


  
Honorable Miles Robinson, Dist. #1

  
Honorable Edward Huffman, Dist. #2

  
Honorable Andrew Thompson, Dist. #3

  
Honorable Robert M. Berry, Dist. #4

ATTEST:

  
Erika Collins, Administrative Assistant

Meeting: REGULAR MEETING  
Date: July 10, 2017  
Time: 6:00 pm  
Location: Annex

**Meeting Called to Order:**

- The Honorable Chairman Louis Maxwell

**Offering of Prayer:**

- Mr. Jonathan Davis, Community Correction Director

**Present Commissioners:**

- The Honorable Louis Maxwell, Chairman
- The Honorable Miles D. Robinson, Commissioner District #1
- The Honorable Edward Huffman, Commissioner District #2
- The Honorable Andrew D. Thompson Jr., Commissioner District #3
- The Honorable Robert Berry, Commissioner District #4

**Staff:**

- Bridgett Gray, Attorney
- Susan B. Thomas, Finance Director
- Gertrude S. Benjamin, Personnel Director/Treasurer
- Erika Collins, Administrative Assistant

**Topics of Discussion:**

1. Commissioner Robinson moved to adopt the agenda 07/10/2017. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**
2. Commissioner Berry moved to adopt a Proclamation honoring the Employee of the Month Murray Baker, Sheriff Deputy for July 2017. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**
3. Commissioner Robinson moved to adopt the minutes of June 12 & 30, 2017 with any corrections. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**
4. Commissioner Robinson moved to approve payment of bills and invoices for the month of June 2017, contingent upon review and signatures of the Commissioners. The motion was seconded by Commissioner Thompson, and the motion carried by **unanimous vote in favor of the motion.**
5. Commissioner Berry moved to approve the payment of all Budgeted Overtime for General Funds & Gasoline Funds for the month of June 2017 upon review and signatures of the Commissioners. The motion was seconded by Commissioner Robinson & Huffman, the motion carried by **unanimous vote in favor of the motion.**
6. Commissioner Berry moved to adopt the Resolution for #071017 Stepping Up Initiative. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.** (Resolution attached)
7. Commissioner Berry moved to approve the proclamation for Notasulga High School Honoring Hall of Fame Coach. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**
8. Commissioner Robinson moved to suspend all responses for request from Public until the Atty. has reviewed the proposed procedures. The motion was seconded by Commissioner Thompson, the motion carried by unanimous vote in favor of the motion.

NOTE: the following bids were received in accordance with bids specification let for Consolidate Pipe:

- Harvey Culvert #3-17-18 -various prices (see file)

9. Commissioner Robinson moved to approve low bidders as presented for Consolidate Pipe Bid #3-17-18 for Road and Bridge building materials. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**

**NOTE:** the following bids were received in accordance with bids specification let for the following:

- String Fellow #4-17-18 (Bridge Timber) -various prices (see file)
- Harvey Culvert #4-17-18 (Medal Pipe) -various prices (see file)
- D & J Enterprises #1-17-18 (Mixed Asphalt) -various prices (see file)
- Foley Materials Co. #21-17-18 (Concrete Sand) -\$5.00 FOB Plant/\$11.50 Delivered

**Note:** Probate Judge received proposals from S & W and Ingenuity for the One-Stop Tag Office. The attorney is to review the Jurisdiction and Closure as it relates to the Contract and present at August Commission Meeting.

10. Commissioner Robinson moved to reject all bids as presented because of Sole bidders. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

11. Commissioner Robinson moved to rebid materials as recommended by the Engineer. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

12. Commissioner Berry moved to promote A. Humphries from labor to equipment operator with salary adjustment from \$11.33 to \$12.33 effective July 8, 2017. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**

13. Commissioner Thompson moved to accept Engineer's written report. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: REPORT: ENGINEER'S, (Copy of Report on File)**

14. Commissioner Berry moved to accept Finance Director's written report. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: REPORT: FINANCE DIRECTOR'S, (Copy of Report on File)**

15. Commissioner Robinson moved to accept Attorney's oral report. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: REPORT: ATTORNEY'S, (Oral Report)**

16. Commissioner Robinson moved to accept Compliance's written report. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: REPORT: COMPLIANCE'S, (Written Report on File)**

17. Commissioner Robinson moved to accept EMA's written report. The motion was seconded by Commissioner Huffman, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: REPORT: EMA'S, (Written Report on File)**

18. Commissioner Berry moved to accept RSVP's written report. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: REPORT: RSVP'S, (Written Report on File)**

19. Commissioner Berry moved to accept Corrections Officer's written report. The motion was seconded by Commissioner Thompson, the motion carried by **unanimous vote in favor of the motion.**

**NOTE: REPORT: CORRECTION OFFICER'S, (Written Report on File)**

20. Commissioner Berry moved to accept the Chairman's oral report. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**

**Note:** Scheduled subdivision regulation meeting July 25, 2017 @ 10:00a.m. continued...

**NOTE: REPORT: CHAIRMAN'S, (Oral Report)**

21. Commissioner Thompson moved to recess at 7:05p.m. until Tuesday, July 25, 2017 at 10:00a.m. The motion was seconded by Commissioner Robinson, the motion carried by **unanimous vote in favor of the motion.**


**MACON COUNTY COMMISSION**  
**July 10, 2017(Reg Meeting)**



Honorable Louis Maxwell, Chairman



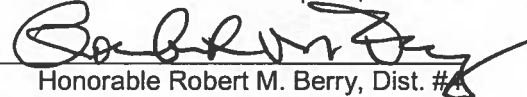
Honorable Miles Robinson, Dist. #1



Honorable Edward Huffman, Dist. #2

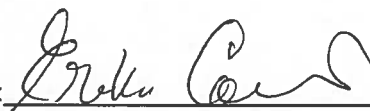


Honorable Andrew Thompson, Dist. #3



Honorable Robert M. Berry, Dist. #4

ATTEST:



Erika Collins, Administrative Assistant

## Finance Director's Report

July 7, 2017

- Bank Reconciliations have been done for May, 2017 and the Month-End-Close-Out will follow.
  - **Cash Balances** at May 31, 2017 was: **-\$577,679.28** on the General Fund Account, **-\$475,798.81** on the Gasoline Fund and **-\$250.07** on the RRR Gas Tax Funds.
  - **Revenues on all funds are still very slow.**
  - Business Licenses collected from October, 2012 through September, 2013 totaled **\$185,230.12** and **\$145,756.07** was collected from October, 2013 through September 30, 2014 for Business Licenses.  
Business Licenses collected from October, 2014 through September 2015 totaled **\$167,455.27**.  
Revenues collected for Business Licenses from October, 2015 through September, 2016 totaled **\$128,998.09**.  
Revenues collected from Business Licenses were \$64,787.35 for October, 2016; \$41,347.78 for November, 2016; \$5,925.44 for December, 2016; \$16,664.10 for January, 2017; \$10,312.05 for February, 2017; \$4,587.42 for March, 2017; \$4,376.17 for April, 2017 and \$3,437.22 for May, 2017, which totaled **\$151,437.53**.
  - The 2012 Gas Tax Bond had a Cash balance of **\$24,088.81** at May 31, 2017.
  - **Gasoline taxes collected from RDS** were \$2,693.13 for November, 2015; \$2,896.63 for December, 2015; \$6,163.94 for January, 2016; \$7,449.61 for February, 2016; \$17,595.50 for March, 2016; \$8,035.71 for April, 2016; \$7,940.36 for May, 2016; \$7,862.98 for June, 2016; \$7,571.21 for July, 2016; \$7,498.87 for August, 2016; and \$7,933.30 for September, 2016; \$7,805.20 for October, 2016; \$6,760.68 for November, 2016; \$38,778.47 for December, 2016; \$22,045.92 in January, 2017; \$15,544.74 for February, 2017; \$21,379.74 for March, 2017; \$7,952.18 for April, 2017 and \$32,119.41 for May, 2017 which totaled **\$227,964.03**.
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## **MACON COUNTY ROAD AND BRIDGE**

Report for the County Commission

July 10, 2017

J.D. Smith, county engineer



### **Federal & State Aide Project(s) Update**

- County Road 97 Resurfacing Underway: permanent stripe remaining

### **Informational items**

- Projected Resurfacing and Paving Costs for Materials Only

### **Operational items**

- Annual Bid Items
  - Promote Aubrey Humpries from \$11.33/hour to \$12.33/hour
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## **MACON COUNTY COMPLIANCE OFFICE**

### **MONTHLY REPORT FOR JULY 2017**

**Business License:** During the month of July the applications for Macon county business licenses have been an ongoing task. I met with Yolanda Bailey with RDS and Susan Thomas to discuss strategies for collecting fees for the upcoming year 2018

#### **SOLID WASTE**

##### **Illegal dumpsites reported**

1. On county Road 9, Milstead Community their trash in gulley. I contacted ADEM- Dave Avant for their assistance with the illegal dumping. We have identified several names from the dumpsites. (See attached)
2. I will continue monitoring and investigating District #3 Storm shelter on Hwy 80 west for illegal dumping and public nuisance.

##### **3<sup>rd</sup> Saturday pickup**

There will be three (3) sites available for the 3<sup>rd</sup> Saturday pickup on July 15.

1. District #4 shop on Lori Lane – Notasulga, Alabama
2. District #3 shop – Hwy 80 West
3. District #1 Recreation Center – County Road 69

##### **Animal Control**

The demand for picking up stray dogs has increased since last month. We have been receiving numerous complaints pertaining to stray dogs and we have been addressing them as we receive the calls on a daily basis. Thanks to the Buildings and Grounds Department for their assistance.

##### **Mobile Home permit**

We are continuing to monitor by physical inspections on mobile homes for those who have failed to reveal that they have obtained a current year decal for 2017-2018.

This concludes the Compliance Office report for the month of July.

**Brian Ware**

**Compliance Officer**

# Emergency Management Directors Report

Frank H. Lee, Emergency Management Director

## Commission Meeting: July 10, 2017

Please be advised that we in emergency management are working diligently to strengthen and enhance an effective emergency contact system, we were able to test it during the most recent bad weather event. (Please see mission and objectives of our agency attached).

The two most recent incidents has allowed us to successfully communicate via methods of personal communication.

We are also using text, email, and social media to contact our emergency contact partners. It is our intent to establish a mobile instant contact network in which would encompass contacting these partners from our designated mobile command post, should we have an active event. Our office is continuing to work and coordinate emergency efforts with all public safety agencies in Macon County.

We have responded and made contact with 23 emergency incidents in Macon County since our last reporting period. Interstate 85 is still very active in regard to traffic accidents between the Lee and Montgomery County lines. Our office is carefully documenting all emergency relates incidents and more importantly keeping good reportable date on all interstate related accidents and incidents.

We have witnessed other states receiving Federal Highway Safety funding to assist in enforcement and beefing up safety on federal highways very similar to the highway in question in Macon County.

Our office is also seeking direction on the repair and waterproofing in addition to an established routine clean schedule of our emergency disaster shelters.

As you are aware all of our existing structures are made of steel and are currently in need of routine preventative maintenance. I am suggesting you allow our office to coordinate those needed repairs with our maintenance department. I would purchase the needed supplies and coordinate an inmate work detail with the Sheriff and get this done with very minimum expense. I await your direction.

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Also, Commissioner Berry has ask that I explore the possibility of retrofitting a storm shelter at the county road and bridge department , retrofitting it with an existing concrete structure already in place. I have taken measurements and photographed several possibilities and will explore federal funding to study this idea.

Over the last few weeks we have recorded and responded to all reported emergencies in an effort to increase the data in reporting those to the incident emergency center at The Alabama Emergency Management Office in Clanton.

It is our intend to keep adequate records, for those records impact funding and the data can be used for making application for grants and special emergency related funding when available from both state and federal governments.

Our office has recently registered information with The Alabama Law Enforcement Agency in an effort be eligible for grants under the Homeland Security Grant Program.

We have establish a county wide council of emergency responders that encompass all of the public and private agencies that must respond should there be an emergency. That same core group will participate in training in which will be coordinated by our office to enhance preparedness. The response has been outstanding and many of those agencies have expressed interest in our office conducting emergency awareness training for their agencies and employees, we have assured those entities that we will.

Our office has attended five training workshops and have attended seminars to maintain certification in disaster relief and homeland security. Advance training classes were to certify and update my certification in Cybersecurity, Biological Weapons, and Hazardous Materials.

All certifications updates and training were sponsored by Texas and M Engineering Extension Services National Emergency Response and Rescue Training Center and were no cost to our budget. I am still awaiting admission to the Department of Homeland Security Bomb School and Training in which will also be underwritten by this same program.

Submitted by Frank H. Lee, Director, and Macon County Emergency Management Agency.

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**Report of Mary L. Harris  
Director, Macon County RSVP  
Macon County Commission Meeting  
July 10, 2017**

RSVP is currently working on state reports. We ended our second grant year on June 30, 2017 and the third grant year began on July 1, 2017.

RSVP continues its efforts for the All Macon County Banquet and All Macon County Day activities. We have forwarded the information about these events to the RSVP senior centers, stations and other citizens.

Mary Fitzpatrick, Ms. Senior Macon County, will be participating in the All Macon County Day parade.

RSVP staff is assisting Macon County Senior Olympic, Inc. and the Tuskegee University Cooperative Extension Program for the Senior Olympics to be held on August 4, 2017 at Booker T. Washington High School, Tuskegee, AL. This is an annual event for the seniors and it gives them a chance to socialize with each other, to be entertained and to obtain physical activities. Ms. Senior Macon County will give greetings at this event.

There is no new business at this time.

Thank you for your continued support!

Respectfully submitted,

*Mary L. Harris*

**MARY L. HARRIS**

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**Director's Report for Community Corrections**  
July 10, 2017

Jonathan Davis  
**Director of Community Correction**

The Community Corrections Program started up on May 1, 2017. The office has been set up. We have begun to contact all of the agencies that we will need for assistance in implementing this program. These agencies and individuals include:

1. Circuit Judges/District Judge.
2. The Sheriff's Office
3. The Clerk's Office.
4. The District Attorney Office.
5. Probation and Parole.
6. All local Police Agencies.
7. Department of Human Resources.
8. Mental Health.
9. Potential Employers.
10. Local Attorney's/ Macon County Bar Association.

My Office has received from the Department of Corrections (DOC) a list of the candidates who are eligible to participate in the Community Corrections Program. We are in the process of developing the required forms/information that will be needed to complete this process.

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