



**VILLAGE OF MACHESNEY PARK**  
**Journal of Proceedings ~ Regular Board Meeting**  
**Monday, October 2, 2023**

The meeting was called to order at 6:00 p.m. by Mayor Johnson.

- I. Invocation was given by Pastor Brandon Nelson from GPS Faith.
- II. Pledge of Allegiance lead by Trustee Stromberg.
- III. Roll Call and Declaration of Quorum
  - Present: Mayor Steve Johnson, Trustees Joe Seipts, Jodi Stromberg, James Kidd, Aaron Wilson, Terri Bailey, and Julie Boggie
  - Also Present: Deputy Clerk Penny Miller  
Village Attorney Tom Green  
Village Administrator James Richter II  
Treasurer Deb Alms  
Village Engineer Chris Dopkins  
Director of Public Works Mitch Hilden  
Finance & HR Director Michelle Johannsen  
Community Development and Building Coordinator Izzy Mandujano  
Public Safety Supervisor Deputy Chief Anthony Miceli  
Management Analyst Dylan Moffitt
- IV. The Journal of Proceedings for the Regular Board Meeting from September 18, 2023 was approved per typewritten copies submitted by the Deputy Clerk on a motion by Trustee Wilson and seconded by Trustee Bailey. Motion approved on voice vote.
- V. Treasurer Deb Alms presented the Treasurer's Report as of September 25, 2023, which reflects the total of all funds to be \$39,945,548.41. She also reported that the Annual Treasurer's report for the fiscal year May 1, 2022 – April 30, 2023 has been completed and included in the packets and will be published in the newspaper as required by statute. A motion was made by Trustee Seipts to accept the Treasurer's Report and seconded by Trustee Boggie. Motion approved. On roll call: 7 ayes (Trustees Seipts, Stromberg, Kidd, Wilson, Bailey, Boggie, and Mayor Johnson).
- VI. Communications: Hubert Baker, 2075 Anjali Way, addressed the Board in reference to Ordinance 35-23. Mr. Baker spoke in opposition to the rezoning of the property located at 2081 Anjali Way. Randy Rasmussen, owns the property at 2075 Anjali Way, spoke in opposition to the rezoning of the property located at 2081 Anjali Way.

VII. Warrant: Trustee Wilson presented the warrant in the amount of \$130,663.91 and moved for its passage; seconded by Trustee Seipts. Motion approved. 7 ayes (Trustees Seipts, Stromberg, Kidd, Wilson, Bailey, Boggie, and Mayor Johnson).

#### VIII. Administrative Reports

1. Mayor Johnson reported the following:
  - He thanked the Board for allowing him the opportunity to attend the 110<sup>th</sup> Annual IML Conference held on September 21-23.
  - He reminded everyone of the annual Touch-a-Truck event being held on Saturday, October 28 from 11 am – 1 pm at the Town Center.
  - He attended an open house at North American Clutch and Driveline on September 29.
  - He reminded everyone to shop locally.
2. Attorney Green had no report.
3. Village Administrator James Richter II reminded everyone that on Wednesday, October 4<sup>th</sup>, the Village will be open for business at the temporary location located at 9942 N. Alpine Road. All committee and board meetings will continue to be held at Village Hall. He thanked Greg Orput for the use of the building and thanked staff for all of their work during the process.
4. Finance & HR Manager Michelle Johannsen reported the annual financial statements for the period of May 1, 2022 – April 30, 2023 have been audited by Lauterbach & Amen. Revenues totaled \$14,507,007, which includes \$3M of ARPA funds, expenditures totaled \$7,085,900 and transfers to other funds totaled \$5,092,901. The Village Board recently adopted a Fund Balance Policy and the Village remains in compliance with the Fund Balance reserve levels indicated in the policy. She introduced Jamie Wilkey, Partner with L&A, who reviewed the reports that they issued. Mayor Johnson asked for a motion to accept the FY 2022-2023 Annual Financial Report and place it on file. A motion was made by Trustee Wilson to accept the FY 2022-2023 Annual Financial Report and place it on file and seconded by Trustee Seipts. Motion approved. On roll call: 7 ayes (Trustees Seipts, Stromberg, Kidd, Wilson, Bailey, Boggie, and Mayor Johnson).
5. Director of Public Works Mitch Hilden reported that street signs have been ordered for Ralston North and Darby Close neighborhoods getting everything up to current standards. Village wide street sweeping will begin next week.
6. Village Engineer Chris Dopkins gave an update on projects going on in the Village.
7. Public Safety Supervisor Deputy Chief Anthony Miceli reported that they will remain at the 911 center until the construction has been completed. Also, he welcomed two new K-9s to the Sheriff's Department.

#### IX. Committee and Trustee Reports

1. District #1 - Trustee Seipts, Planning & Economic Development Chair, reported that the Planning & Economic Development Committee met this evening. Ordinance 41-

23 and Resolution 54-R-23 will go to the Board on October 16, both with positive recommendations.

2. District #2 - Trustee Stromberg, Planning & Economic Development Vice-Chair, had no report.
3. District #3 - Trustee Kidd, Public Improvement & Safety Vice-Chair, had no report.
4. District #4 - Trustee Wilson, Administration & Finance Chair, reported that the Administration & Finance Committee met this evening. Ordinance 43-23 will be going to the Board this evening with a positive recommendation. He thanked Lifescape Community Services for a job well done at their Senior Expo held at Rock Valley College, he thanked the University College of Medicine for MERIT Gala which advocates for victims of child abuse, on behalf of those who attended the Annual IML Conference he thanked the Board for letting them attend, and he thanked Michelle Johannsen for her work on the budget.
5. District #5, Trustee Bailey, Public Improvement & Safety Chair, had no report.
6. District #6, Trustee Boggie, Administration & Finance Vice-Chair, reported that on September 23<sup>rd</sup> she attended the Bracelets for Life Fundraiser for St. Jude and what an impressive event it was for those in attendance.

X. Consent Agenda

Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered on the Consent Agenda. Village Administrator James Richter II presented the items under Consent Agenda as follows:

1. Ordinance 42-23, Approving an Increase in the Number of Class A Liquor License (First Reading)
2. Ordinance 43-23, Disposal of 2010 Ford F-250 with Western Snow Plow (First Reading)
3. Resolution 55-R-23, Professional Service Agreements for Burden Road, North Park Road, and IL 251 Median and ADA Ramp Improvements
4. Resolution 56-R-23, Advice and Consent to Appoint Finance and Human Resource Director

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Trustee Boggie asked for Ordinance 42-23 to be removed from the consent agenda. Mayor Johnson asked for a motion to approve the Consent Agenda. Motion made by Trustee Bailey and seconded by Trustee Stromberg. Motion approved. On roll call: 7 ayes (Trustees Seipts, Stromberg, Kidd, Wilson, Bailey, Boggie, and Mayor Johnson)

Trustee Stromberg made a motion to waive the rules to bring back Ordinance 43-23 for a second reading. Seconded by Trustee Seipts. On roll call: 7 ayes (Trustees Seipts, Stromberg, Kidd, Wilson, Bailey, Boggie, and Mayor Johnson)

Motion by Trustee Bailey to approve Ordinance 43-23, Disposal of 2010 Ford F-250 with Western Snow Plow (Final Reading) and seconded by Trustee Kidd. Motion approved. On roll call: 7 ayes (Trustees Seipts, Stromberg, Kidd, Wilson, Bailey, Boggie, and Mayor Johnson)

XI. Unfinished Business

Community Development and Building Coordinator Izzy Mandujano presented Ordinance 35-23, 36-23, and 37-23.

1. Ordinance 35-23, Zoning Map Amendment from the Multi-Family Residential (R4) District to the Commercial Neighborhood (CN) District, 2081 Anjali Way (Final Reading). Motion by Trustee Wilson and seconded by Trustee Kidd to approve Ordinance 35-23. Motion approved. On roll call: 4 ayes (Trustees Kidd, Wilson, Boggie, and Mayor Johnson) 3 nays (Trustees Seipts, Stromberg, and Bailey)
2. Ordinance 36-23, Variance from Size Requirement for a Planned Community Development (PCD), 2081 Anjali Way (Final Reading). Motion by Trustee Wilson and seconded by Trustee Seipts to approve Ordinance 36-23. Motion approved. On roll call: 7 ayes (Trustees Seipts, Stromberg, Kidd, Wilson, Bailey, Boggie, and Mayor Johnson).
3. Ordinance 37-23, Special Use Permit for a Planned Community Development (PCD), 2081 Anjali Way (Final Reading). Motion by Trustee Seipts and seconded by Trustee Bailey to approve Ordinance 37-23. Motion approved. On roll call: 7 ayes (Trustees Seipts, Stromberg, Kidd, Wilson, Bailey, Boggie, and Mayor Johnson).

XII. New Business

1. Ordinance 42-23, Approving an Increase in the Number of Class A Liquor Licenses (First Reading). Motion by Trustee Kidd and seconded by Trustee Seipts to approve Ordinance 42-23. Motion approved. On roll call: 6 ayes (Trustees Seipts, Stromberg, Kidd, Wilson, Bailey, and Mayor Johnson) 1 nay (Trustee Boggie)

XIII. Public Comment: none

XIV. Closed Session: none.

XV. Motion to adjourn was made by Trustee Bailey and seconded by Trustee Kidd. Motion approved by voice vote. Meeting adjourned 6:37 p.m.

Approved:

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Penny L. Miller, Deputy Clerk