



VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Board Meeting
Monday, April 17, 2023

The meeting was called to order at 6:00 p.m. by Mayor Johnson.

- I. Invocation was given by Reverend Dr. Mickey Klink III, Hope Evangelical Free Church
- II. Pledge of Allegiance lead by Trustee Schmidt
- III. Roll Call and Declaration of Quorum
 - Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, and Terri Bailey
 - Absent: Erick Beck
 - Also Present:
 - Deputy Clerk Penny Miller
 - Village Attorney Tom Green
 - Village Administrator James Richter II
 - Treasurer Deb Alms
 - Village Engineer Chris Dopkins
 - Director of Public Works Mitch Hilden
 - Community Development and Building Coordinator Izzy Mandujano
 - Management Analyst Dylan Moffitt
 - Public Safety Supervisor Deputy Chief Anthony Miceli
- IV. The Journal of Proceedings for the Regular Board Meeting from April 3, 2023 was approved per typewritten copies submitted by the Clerk on a motion by Trustee Bailey and seconded by Trustee Schmidt. Motion approved on voice vote.
- V. Treasurer Deb Alms presented the Treasurer's Report as of April 10, 2023, which reflects the total of all funds to be \$33,299,872.20. A motion was made by Trustee Seipts to accept the Treasurer's Report and seconded by Trustee Wilson. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Mayor Johnson) and 1 absent (Trustee Beck).
- VI. Communications: Deputy Clerk Penny Miller reported that election results will be posted on the Winnebago County Clerk's Office website after 5 p.m. on Tuesday, April 18 and she will be emailed the certified results first thing Wednesday morning.

Additionally, the Village presented Trustee Schmidt with a Community Service Award in recognition for his service to the Village.
- VII. Warrant: Trustee Wilson presented the warrant in the amount of \$535,124.42 and moved for its passage; seconded by Trustee Schmidt. Motion approved. On roll call: 6 ayes

(Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Mayor Johnson) and 1 absent (Trustee Beck).

VIII. Administrative Reports

1. Mayor Johnson reported the following:

- He recognized Trustee Schmidt for his outstanding leadership service to the Village.
- On April 13th he attended the Annual Earth Day Event.
- Today he attended the ground breaking event at Harlem High School for the Career and Technical Education addition.
- The Village is still accepting applications for the Planning and Zoning Commission position.
- He reminded everyone to shop locally.

2. Attorney Green had no report.

3. Village Administrator James Richter II had no report.

4. Finance and HR Manager Michelle Johannsen left no report.

5. Director of Public Works Mitch Hilden stated the last day for the debris removal from Schoonmaker Park will be tomorrow. The park will reopen as usual on Thursday.

6. Village Engineer Chris Dopkins reported that there will be a preconstruction meeting on the IL 251 sidewalks improvements this week.

7. Public Safety Supervisor Deputy Chief Anthony Miceli thanked Trustee Schmidt for his time in service and his support for the Sheriff's Department.

IX. Committee and Trustee Reports

1. District #1 - Trustee Seipts, Planning & Economic Development Chair, had no report.

2. District #2 - Trustee Schmidt, Administration & Finance Vice-Chair, had no report.

3. District #3 - Trustee Kidd, Public Improvement & Safety Chair, had no report.

4. District #4 - Trustee Wilson, Administration & Finance Chair, reported that the Administration and Finance Committee met this evening and there are three resolutions going to the Board this evening, all with positive recommendations.

5. District #5, Trustee Bailey, Public Improvement & Safety Vice-Chair, had no report.

6. District #6, Trustee Beck, Planning & Economic Development Vice-Chair, left no report.

X. Consent Agenda

Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered on the Consent Agenda. Village Administrator James Richter II presented the items under Consent Agenda as follows:

1. Ordinance 19-23, Authorize Budget Amendments FY2022-2023 (Final Reading)
2. Ordinance 20-23, Adopt Annual Budget FY2023-2024 (Final Reading)
3. Ordinance 21-23, Variance from Principal Building Side and Rear Yard Setbacks, 316 Marquette Rd. (First Reading)
4. Ordinance 22-23, Special Use Permit for Motor Vehicle Sales in the Light Industrial (IL) District, 10362 Product Dr. (First Reading)
5. Resolution 18-R-23, Authorizing Execution of an Agreement with Placer.ai to Provide Location Analytics Software
6. Resolution 21-R-23, Authorize MFT Appropriation for Maintenance FY 2023-2024
7. Resolution 27-R-23, Award the Village Hall Renovation Contract to Schmeling

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Trustee Kidd asked to remove Resolution 18-R-23 from the consent agenda. Mayor Johnson asked for a motion to approve the Consent Agenda. Motion made by Trustee Wilson and seconded by Trustee Bailey. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Mayor Johnson) and 1 absent (Trustee Beck).

- XI. Unfinished Business: Resolution 18-R-23, Authorizing Execution of an Agreement with Placer.ai to Provide Location Analytics Software. A motion was made by Trustee Bailey to approve Resolution 18-R-23 and seconded by Trustee Seipts. Staff report was given by Management Analyst Dylan Moffitt. Trustee Kidd made a motion to table Resolution 18-R-23. Motion failed due to lack of a second. On main motion, motion approved. On roll call: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, and Mayor Johnson), 1 nay (Trustee Kidd), and 1 absent (Trustee Beck).
- XII. New Business: none
- XIII. Public Comment: none
- XIV. Closed Session: none
- XV. Motion to adjourn was made by Trustee Bailey and seconded by Trustee Schmidt. Motion approved by voice vote. Meeting adjourned 6:20 p.m.

Approved:

Penny L. Miller, Deputy Clerk