



VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Board Meeting,
Monday, April 3, 2023

The meeting was called to order at 6:00 p.m. by Mayor Johnson.
 Invocation was given by Pastor Bobby Sheets, Riverside Community Church
 followed by the Pledge of Allegiance led by Trustee Seipts

- 1. Invocation
- 2. Pledge

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd,
 Aaron Wilson, and Terri Bailey

Absent: Erick Beck

Also Present: Deputy Clerk Penny Miller
 Village Attorney Tom Green
 Village Administrator James Richter II
 Treasurer Deb Alms
 Village Engineer Chris Dopkins
 Director of Public Works Mitch Hilden
 Finance and HR Director Michelle Johannsen
 Community Development and Building Coordinator Izzy Mandujano
 Management Analyst Dylan Moffitt
 Public Safety Supervisor Deputy Chief Anthony Miceli

III. Roll Call and Declaration of Quorum.

3. Roll Call

IV. The Journal of Proceedings for the Regular Board Meeting from March 20, 2023
 was approved per typewritten copies submitted by the Clerk on a motion by Tr.
 Wilson and seconded by Tr. Kidd. Motion approved on Voice Vote.

4. Minutes Approved

V. Treasurer Deb Alms presented the Treasurer’s Report as of March 27, 2023, which
 reflects the total of all funds to be \$33,433,753.50. A motion was made by Tr. Bailey
 to accept the Treasurer’s report and seconded by Tr. Wilson. Motion approved. On
 Roll Call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Mayor
 Johnson) 1 absent (Beck).

5. Treasurer’s Report

VI. Communications: A proclamation was presented to Keep Northern Illinois Beautiful
 in honor of Great American Clean Up Day. Pam Osbourne and Corrine Sosso were
 present to receive the proclamation along with a donation check from the Village.
 Also, Chip Stoner and Sheila Becker were present to receive a donation check
 issued to the Carlson Boys and Girls Club.

6. Communications

VII. Warrant: Tr. Wilson presented the warrant in the amount of \$303,949.43 and
 moved for its passage; seconded by Tr. Schmidt. Motion approved. On Roll Call: 6
 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Mayor Johnson) 1
 absent (Beck).

7. Warrant/Approved

VIII. ADMINISTRATIVE REPORTS

8. Administrative Reports

A. Mayor Johnson reported on the following:

A. Mayor’s Report

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- He thanked the Public Works staff, Village staff, and first responders for their help during the storms on Friday night.
- He reminded everyone of election day.
- The Village is now accepting applications for the Planning & Zoning Commission.
- He reminded everyone to shop locally.

B. Attorney Tom Green had no report.

B. Attorney's Report

C. Village Administrator James Richter II reported that the Village is cleaning up after Friday night's storm. He thanked staff, the sheriff's department, and fire departments for all of their help. He spoke with IEMA and ESDA to discuss cleanup and possible reimbursement from the state for the storm damage. He introduced Community Development and Building Coordinator Izzy Mandujano and she explained the process for anyone wishing to have a damage assessment on their home.

C. Village Administrator

D. Finance and HR Manager Michelle Johannsen had no report.

D. Finance/HR Manager

E. Director of Public Works Mitch Hilden reported on the work that the Public Works Department did to cleanup and keep the Village safe during cleanup. Yard waste debris from the storm will continue to be collected at Schoonmaker Park through April 16.

E. Superintendent of Public Works

F. Village Engineer Chris Dopkins had no report.

F. Village Engineer

G. Public Safety Supervisor Deputy Chief Anthony Miceli thanked the Public Works staff for their work during the storm on Friday.

G. Public Safety Supervisor

IX. COMMITTEE AND TRUSTEE REPORTS

IX. Committee Reports

1. District #1 Trustee Seipts, Planning & Economic Development reported that Planning and Economic Development committee met this evening. There are two ordinances and one resolution going to the Board on April 17th with positive recommendations. He also thanked staff for their work during the weekend.

1. District #1 Report

2. District #2 Trustee Schmidt, Administration & Finance Vice-Chair had no report.

2. District #2 Report

3. District #3 Trustee Kidd, Public Improvements & Safety Chair had no report.

3. District #3 Report

4. District #4 Trustee Wilson, Administration & Finance Chair reported that the A&F committee met this evening. There is a resolution going to the Board on April 17, 2023, with a positive recommendation.

4. District #4 Report

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5. District #5 Trustee Bailey, Public Improvements & Safety Vice-Chair had no report.

5. District #5 Report

6. District #6 Trustee Beck, Planning & Economic Development Vice - Chair left no report.

6. District #6 Report

X. CONSENT AGENDA

X. Consent Agenda

Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator James Richter II presented the items under Consent Agenda as follows:

1. Ordinance 13-23, Variance from Freestanding Sign Height Regulations, 8304 N. Second St. (Final Reading)
2. Ordinance 14-23, Special Use Permit for Outdoor Storage in the Light Industrial (IL) District, 1152 Turret Dr. (Final Reading)
3. Ordinance 15-23, Variance from Solid Fencing Requirement for Outdoor Storage, 1152 Turret Dr. (Final Reading)
4. Ordinance 16-23, Text Amendment to the Zoning Code, Site Development Plan Review Procedures and Standards, to Add a Sidewalk Requirement (Final Reading)
5. Ordinance 17-23, Adopt Official Zoning Map for the Village of Machesney Park (Final Reading)
6. Ordinance 19-23, Authorize Budget Amendments FY2022-2023 (First Reading)
7. Ordinance 20-23, Adopt Annual Budget FY2023-2024 (First Reading)
8. Resolution 12-R-23, Adopting a Weather Related Incident Preparedness and Response Plan
9. Resolution 15-R-23, Approving a Class GC and a Class G Liquor License
10. Resolution 23-R-23, Primary Corridor Beautification Maintenance Agreement

1. Ord. 13-23/ final/pass

2. Ord. 14-23/final/pass

3. Ord. 15-23/final/pass

4. Ord. 16-23/final/pass

5. Ord. 17-23/final/pass

6. Ord. 18-23/final/pass

7. Ord. 20-23/final/pass

8. Res. 12-R-23/pass

9. Res. 15-R-23/pass

10. Res. 23-R-23/pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Mayor Johnson asked for a motion to approve the Consent Agenda. Motion made by Tr. Wilson and second by Tr. Schmidt. The motion was approved on Roll Call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Mayor Johnson) 1 absent (Beck).

XI. UNFINISHED BUSINESS: None

XI. Unfinished Business:
None

XII. NEW BUSINESS: None

XII. New Business:

XIII. PUBLIC COMMENT: Hassan Muhammad, Assistant Minister at the Temple of Islam, at 117 S. Central Avenue, Rockford. Mr. Muhammad gave a public statement to alert the Village that there is a movement in Rockford on the west side that believes in transforming Winnebago County.

XIII. Public Comments:
Hassan Muhammad

XIV. CLOSED SESSION: None

XIV. Closed Session: none

XV. ADJOURNMENT: Motion by Tr. Kidd to adjourn; second by Tr. Seipts. The motion was approved on Voice Vote. Meeting adjourned at 6:27 p.m.

XV. Adjourn

APPROVED:

Penny L. Miller, Deputy Clerk

UNOFFICIAL