



VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Board Meeting,
Monday, February 6, 2023

The meeting was called to order at 6:00 p.m. by Mayor Johnson.

Invocation was given by Pastor Heath Tibbetts, First Baptist Church Machesney Park followed by the Pledge of Allegiance led by Trustee Kidd

- 1. Invocation
- 2. Pledge

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, Terri Bailey and James Kidd and Aaron Wilson

Absent: Trustee Erick Beck

Also Present: Deputy Clerk Penny Miller
 Village Attorney Tom Green
 Village Administrator James Richter II
 Finance and HR Manager Michelle Johannsen
 Treasurer Deb Alms
 Village Engineer Chris Dopkins
 Superintendent of Public Works Mitch Hilden
 Management Analyst Dylan Moffitt
 Public Safety Supervisor Deputy Chief Anthony Miceli

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| <p>III. Roll Call and Declaration of Quorum.</p> | <p>3. Roll Call</p> |
| <p>IV. The Journal of Proceedings for the Regular Board Meeting from January 17, 2023 were approved per typewritten copy submitted by the Clerk on a motion by Tr. Schmidt and seconded by Tr. Seipts. Motion approved on Voice Vote.</p> | <p>4. Minutes Approved</p> |
| <p>V. Treasurer Deb Alms presented the Treasurer’s Report as of January 30, 2023, which reflects the total of all funds to be \$31,953,558.93. A motion was made by Tr. Bailey and seconded by Tr. Schmidt. Motion approved. On Roll Call: 6 ayes (Trustees Wilson, Kidd, Bailey, Schmidt, Seipts, and Mayor Johnson) 1 absent (Trustee Beck)</p> | <p>5. Treasurer’s Report</p> |
| <p>VI. Communications: None</p> | <p>6. Communications</p> |
| <p>VII. Warrant: Tr. Wilson presented the warrant in the amount of \$853,700.93 and moved for its passage; second by Tr. Schmidt. Motion approved on Roll Call vote. 6 ayes (Trustees Wilson, Kidd, Bailey, Schmidt, Seipts, and Mayor Johnson) 1 absent (Trustee Beck)</p> | <p>7. Warrant/Approved</p> |
| <p>VIII. ADMINISTRATIVE REPORTS</p> | <p>8. Administrative Reports</p> |
| <p>A. Mayor Johnson reported on the following:</p> <ul style="list-style-type: none"> • Mayor Johnson shared that TLC Assisted Living in Machesney Park has received the highest ranked Senior Living Community Award for the third year in a row. • On February 1st he participated in the World Read Aloud Day at Olson Park Elementary School. | <p>A. Mayor’s Report</p> |

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- He reminded everyone to shop local as it helps the local community year-round.

B. Attorney Tom Green had no report.

C. Village Administrator James Richter II had no report.

D. Finance and HR Manager Michelle Johannsen shared the details of the quarterly investment report for Oct-Dec of 2022. Total interest earned for the quarter was \$158,111. an increase of \$104K compared to the prior quarter. To put it into perspective, the amount received last year from all accounts during this same quarter was \$12K; just the operating account earned that amount in 1 month. Interest rates continue to rise and so investment income is performing well. The CD at Midland matured in October and the funds were reinvested at Wintrust at 3.74% interest.

E. Superintendent of Public Works Mitch Hilden had no report.

F. Village Engineer Chris Dopkins reported that a street light bracket has been ordered for Darwin Dr. for the project. The ETA for the bracket is April 14. He commented that there are still some supply chain issues out there.

G. Public Safety Supervisor Deputy Chief Anthony Miceli reported that there were 1812 calls for service in January, 2023, with 536 traffic stops which included 12 DUI arrests.

IX. COMMITTEE AND TRUSTEE REPORTS

1. District #1 Trustee Seipts, Planning & Economic Development had no report.

2. District #2 Trustee Schmidt, Administration & Finance Vice-Chair had no report.

3. District #3 Trustee Kidd, Public Improvements & Safety Chair thanked Pastor Tibbetts for always taking time to speak with him.

4. District #4 Trustee Wilson, Administration & Finance Chair announced 3 resolutions going to the board with positive recommendations on February 21, 2023.

5. District #5 Trustee Bailey, Public Improvements & Safety Vice-Chair had no report.

6. District #6 Trustee Beck, Planning & Economic Development Vice - Chair left no report.

B. Attorney's Report

C. Village Administrator

D. Finance/HR
Manager

E. Superintendent of
Public Works

F. Village Engineer

G. Public Safety
Supervisor

IX. Committee Reports

1. District #1 Report

2. District #2 Report

3. District #3 Report

4. District #4 Report

5. District #5 Report

6. District #6 Report

X. CONSENT AGENDA

Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator James Richter II presented the items under Consent Agenda as follows:

1. Ordinance 08-23, Special Use Permit for Self-Storage in the General Industrial (IG) District, 5040 Willow Creek Rd. (Final Reading)
2. Ordinance 09-23, Variance from the Building Materials Industrial Design Standards, 5040 Willow Creek Rd. (Final Reading)
3. Ordinance 10-23, Disposal of Various Personal Property (Final Reading)
4. Ordinance 11-23, Approving an Increase in the Number of Class A Liquor Licenses (First Reading)
5. Resolution 03-R-23, Publicly Re-Bid the IL251 Sidewalk Improvements

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Mayor Johnson asked for a motion to approve the Consent Agenda. Motion made by Tr. Seipts and second by Tr. Kidd. The motion was approved on Roll Call: 6 ayes (Trustees Wilson, Kidd, Bailey, Schmidt, Seipts, and Mayor Johnson) 1 absent (Trustee Beck)

XI. UNFINISHED BUSINESS: None

XII. NEW BUSINESS:

1. Ordinance 12-23, Amend the Village Municipal Code Chapter 21 Personal Policy (First Reading). Mayor Johnson asked for a motion to approve Ordinance 12-23. Motion to approve Ordinance 12-23 made by Tr. Wilson and second by Tr. Seipts. Staff report was given by Village Administrator James Richter II. Ordinance 12-23 was approved on Roll Call: 6 ayes (Trustees Wilson, Kidd, Bailey, Schmidt, Seipts, and Mayor Johnson) 1 absent (Trustee Beck).

Motion by Tr. Wilson made a motion to waive the rules to bring back Ordinance 12-23 for a second reading. Second by Tr. Seipts. Motion to waive the rules was approved on Roll Call: 6 ayes (Trustees Wilson, Kidd, Bailey, Schmidt, Seipts, and Mayor Johnson) 1 absent (Trustee Beck).

Mayor Johnson asked for a motion to approve Ordinance 12-23. Motion to approve Ordinance 12-23 for final reading made by Tr. Wilson and second by Tr. Bailey. Ordinance 12-23 was approved on Roll Call: 6 ayes (Trustees Wilson, Kidd, Bailey, Schmidt, Seipts, and Mayor Johnson) 1 absent (Trustee Beck).

X. Consent Agenda

1. Ord 08-23/fin/pass

2. Ord. 09-23/fin/pass

3. Ord. 10-23/fin/pass

4. Ord. 11-23/1st/pass

5. Res. 03-R-23/pass

XI. Unfinished Business: None

XII. New Business:

1.Ord 12-23/1st/pass

Ord 04-23/waive/pass

Ord. 12-23/fin/pass

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XIII. PUBLIC COMMENT: None

XIV. CLOSED SESSION: None

XV. ADJOURNMENT: Motion by Tr. Kidd to adjourn; second by Tr. Bailey. The motion was approved on Voice Vote. Meeting adjourned at 6:13 p.m.

APPROVED:

Penny L. Miller, Deputy Clerk

XIII. Public Comments:
None

XIV. Closed Session:
none

XV. Adjourn

UNOFFICIAL