



VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Board Meeting,
Monday, December 5, 2022

The meeting was called to order at 6:09 p.m. by Mayor Johnson.

Invocation was given by Pastor Bobby Sheets, Riverside Community Church, followed by the Pledge of Allegiance led by Trustee Terri Bailey

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Also Present: Clerk Robbin Snodgrass
Village Attorney Tom Green
Village Administrator James Richter II
Treasurer Deb Alms
Finance and HR Manager Michelle Johannsen
Superintendent of Public Works Mitch Hilden
Village Engineer Chris Dopkins
Management Analyst Dylan Moffitt
Public Safety Supervisor Deputy Chief Anthony Miceli

Roll Call and Declaration of Quorum.

The Journal of Proceedings for the Regular Board Meeting from November 21, 2022 were approved per typewritten copy submitted by the Clerk on a motion by Tr. Wilson and seconded by Tr. Beck. Motion approved on Voice Vote.

Treasurer Deb Alms presented the Treasurer's Report as of December 1, 2022 which reflects the total of all funds to be \$32, 528, 872.44. A motion was made by Tr. Bailey and seconded by Tr. Beck. Motion approved. On Roll Call: 7 ayes (Trustees Beck, Bailey, Wilson, Kidd, Schmidt, Seipts, and Mayor Johnson)

Communications: None.

Warrant: Tr. Wilson presented the warrant in the amount of \$133,714.39 and moved for its passage; second by Tr. Schmidt. Motion approved on Roll Call: 7 ayes (Trustees Beck, Bailey, Wilson, Kidd, Schmidt, Seipts, and Mayor Johnson)

ADMINISTRATIVE REPORTS:

A. Mayor Johnson reported on the following:

- Mayor Johnson Presented Helping Hands Food Panty and Toy Drive with checks for each ministry. Mr. Gibson thanked the board after sharing a brief history of the Pantry and introduced Pastor Roddy Tate. The Mayor then reminded everyone about the drive still taking place until Friday, December 9, 2022.
- Mayor Johnson shared that Riverside Community Church would be presenting their drive thru Live Nativity on Dec 10 and 11th at the Church.
- Lastly, Mayor Johnson reminded everyone to shop local to keep the sales tax in our community.

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrant/Approved

5. Administrative Reports

6. Mayor's Report

B. Attorney Tom Green had no report.

C. Village Administrator James Richter II reminded those in attendance of the Chamber Holiday event to be held on December 14 and invited them to attend.

D. Finance and HR Manager Michelle Johannsen had no report.

E. Superintendent of Public Works Mitch Hilden reported that Rock River Disposal completed the leaf vacuuming program for 2022. After the numerous complaints received, Rock River Disposal promises to make positive changes for next year.

F. Village Engineer Chris Dopkins had no report.

G. Public Safety Supervisor Deputy Chief Anthony Miceli reported Winnebago County had an extra officer on duty during the holiday shopping peak days.

7. Attorney's Report

8. Village Administrator

9. Finance/HR Manager

10. Superintendent of Public Works

11. Village Engineer

12. Public Safety Supervisor

COMMITTEE AND TRUSTEE REPORTS

1. District #1 Trustee Seipts, Planning & Economic Development the committee will be sending 5 Ordinances and one Resolution to the December 19th board meeting. In addition, one Resolution will go to board tonight.

2. District #2 Trustee Schmidt, Administration & Finance Vice-Chair had no report.

3. District #3 Trustee Kidd, Public Improvements & Safety Chair had no report

4. District #4 Trustee Wilson, Administration & Finance Chair reported 1 Ordinance and 1 Resolution were approved to be sent to upcoming board meetings.

5. District #5 Trustee Bailey, Public Improvements & Safety Vice-Chair had no report.

6. District #6 Trustee Beck, Planning & Economic Development Vice - Chair had no report.

13. Committee Reports

14. District #1 Report

15. District #2 Report

16. District #3 Report

17. District #4 Report

18. District #5 Report

19. District #6 Report

20. Consent Agenda

CONSENT AGENDA

Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator James Richter II presented the items under Consent Agenda as follows:

1. Ordinance 56-22, Purchase of 24 Liberty Blvd., Final Reading
2. Resolution 52-R-22, Declare Surplus Tax Increment Financing (TIF) Funds-IL Rte.251/173 Gateway TIF.

Ord 56-22/Fin/pass
Res 52-R-22/pass

Journal of Proceedings
December 5, 2022
Page Three

3. Resolution 53-R-22, Application for a Class B Liquor License, and a Class BB Liquor License, 7918 Scott Lane.
4. Resolution 54-R-22, Amendment to Ground Lease with BAP Illini, LLC, for 7740 Perryville Road.

Res 52-R-22/pass

Res 54-R-22/pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Mayor Johnson asked for a motion to approve the Consent Agenda. Motion made by Tr. Wilson and second by Tr. Beck. The motion was approved on Roll Call: 7 ayes (Trustees Beck, Bailey, Wilson, Schmidt, Kidd, Seipts, and Mayor Johnson)

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

CLOSED SESSION: None

ADJOURNMENT: Motion by Trustee Seipts to adjourn; second by Trustee Bailey. The motion was approved on Voice Vote.

Meeting adjourned at 6:25 p.m.

21. Unfinished Business:
None

22. New Business:
None

23. Public Comments:
None

24. Closed Session: none

25. Adjourn

APPROVED:

Robbin Snodgrass, Village Clerk