



VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Board Meeting,
Monday, November 21, 2022

The meeting was called to order at 6:00 p.m. by Mayor Johnson.

Invocation was given by Pastor Cory Williams, Park City Church, followed by the Pledge of Allegiance led by Trustee Aaron Wilson

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, Aaron Wilson, Terri Bailey, and Erick Beck

Absent: Trustees James Kidd

Also Present: Clerk Robbin Snodgrass
 Village Attorney Tom Green
 Village Administrator James Richter II
 Treasurer Deb Alms
 Finance and HR Manager Michelle Johannsen
 Superintendent of Public Works Mitch Hilden
 Village Engineer Chris Dopkins
 Management Analyst Dylan Moffitt
 Public Safety Supervisor Deputy Chief Anthony Miceli

Roll Call and Declaration of Quorum.

The Journal of Proceedings for the Regular Board Meeting from November 7, 2022 were approved per typewritten copy submitted by the Clerk on a motion by Tr. Seipts and seconded by Tr. Bailey. Motion approved on Voice Vote.

Treasurer Deb Alms presented the Treasurer’s Report as of November 14, 2022 which reflects the total of all funds to be \$34,048,724.07. A motion was made by Tr. Wilson and seconded by Tr. Beck. Motion approved. On Roll Call: 6 ayes (Trustees Beck, Bailey, Wilson, Schmidt, Seipts, and Mayor Johnson) 1 absent (Trustee Kidd)

Communications: Clerk Snodgrass thanked the Chamber for the 11 months of Legislative Forums they held which were full of information and educational.

Warrant: Tr. Wilson presented the warrant in the amount of \$1,621,573.67 and moved for its passage; second by Tr. Schmidt. Motion approved on Roll Call: 6 ayes (Trustees Beck, Bailey, Wilson, Schmidt, Seipts, and Mayor Johnson) 1 absent (Trustee Kidd)

ADMINISTRATIVE REPORTS:

A. Mayor Johnson reported on the following:

- Reminded the community of the Helping Hands Pantry Toy Drive, and asked people to consider dropping off an unwrapped toy before December 9, 2022 at Machesney Park Village Hall.
- Mayor Johnson also thanked everyone who attended, participated, and helped out during the Light up the Parks Parade and Tree Lighting.
- Mayor Johnson recognized Superior Joining for 30 successful year in Machesney Park.

1. Minutes Approved

2. Treasurer’s Report

3. Communications

4. Warrant/Approved

5. Administrative Reports

6. Mayor’s Report

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- Lastly, Mayor Johnson attended the promotion ceremony of Deputy Maville to Sergeant on November 10, 2022.

B. Attorney Tom Green had no report.

C. Village Administrator James Richter II had no report.

D. Finance and HR Manager Michelle Johannsen had no report.

E. Superintendent of Public Works Mitch Hilden had no report.

F. Village Engineer Chris Dopkins reported substantial completion on all projects with the exception of a streetlight for Darwin Drive that is back-ordered.

G. Public Safety Supervisor Deputy Chief Anthony Miceli reported Winnebago County Sheriff Gary Caruana is pleased to partner with LaMonica Beverage Company in sponsoring the "Safe Ride Home" Initiative, which offers safe rides home on Thanksgiving Eve and New Year's Eve from 10:00 p.m. to 3:00 a.m.

COMMITTEE AND TRUSTEE REPORTS

1. District #1 Trustee Seipts, Planning & Economic Development Chair expressed condolences to the Mike Meier's Family, noting that Mike served for years on the Village's Planning & Zoning Commission.

2. District #2 Trustee Schmidt, Administration & Finance Vice-Chair commended the Staff for the work they are doing with Rock River Disposal to complete the Leaf Vacuuming program this year. Plans are online showing pickup days and locations.

3. District #3 Trustee Kidd, Public Improvements & Safety Chair left no report

4. District #4 Trustee Wilson, Administration & Finance Chair reported 1 ordinance and 1 resolution were approved to be sent to upcoming board meetings.

5. District #5 Trustee Bailey, Public Improvements & Safety Vice-Chair had no report.

6. District #6 Trustee Beck, Planning & Economic Development Vice - Chair had no report.

CONSENT AGENDA

Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator James Richter II presented the items under Consent Agenda as follows:

7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Superintendent of Public Works
11. Village Engineer
12. Public Safety Supervisor
13. Committee Reports
14. District #1 Report
15. District #2 Report
16. District #3 Report
17. District #4 Report
18. District #5 Report
19. District #6 Report
20. Consent Agenda

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1. Ordinance 55-22, Purchase of 8118 Shore Drive for Park Space, Final Reading
2. Ordinance 56-22, Purchase of 24 Liberty Blvd., First Reading

Ord 55-22/FIN/pass

Ord 56-22/1st/pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Mayor Johnson asked for a motion to approve the Consent Agenda. Motion made by Tr. Seipts and second by Tr. Beck. The motion was approved on Roll Call: 6 ayes (Trustees Beck, Bailey, Wilson, Schmidt, Seipts, and Mayor Johnson) 1 absent (Trustee Kidd)

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

CLOSED SESSION: None

ADJOURNMENT: Motion by Trustee Seipts to adjourn; second by Trustee Schmidt. The motion was approved on Voice Vote.

Meeting adjourned at 6:12 p.m.

21. Unfinished Business:
None

22. New Business:
None

23. Public Comments:
None

24. Closed Session: none

25. Adjourn

APPROVED:

Robbin Snodgrass, Village Clerk