



VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Board Meeting,
Monday, September 19, 2022

The meeting was called to order at 6:00 p.m. by Mayor Johnson.

Invocation was given by Steve Ralph, Executive Minister, First Free Church, followed by the Pledge of Allegiance led by Trustee Terri Bailey.

Present: Mayor Steve Johnson, Trustees Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Absent: Trustee Joe Seipts

Also Present: Clerk Robbin Snodgrass
Village Attorney Tom Green
Village Administrator James Richter II
Treasurer Deb Alms
Finance and HR Manager Michelle Johannsen
Village Engineer Chris Dopkins
Director of Public Works Mitch Hilden
Management Analyst Dylan Moffitt
Public Safety Supervisor Deputy Chief Anthony Miceli

Roll Call and Declaration of Quorum.

The Journal of Proceedings for the Regular Board Meeting from September 6, 2022 were approved per typewritten copy submitted by the Clerk on a motion by Trustee Beck and seconded by Trustee Kidd. Motion approved on Voice Vote.

1. Minutes Approved

Treasurer Deb Alms presented the Treasurer's Report as of September 13, 2022 which reflects the total of all funds to be \$30,073,531.84. A motion was made by Trustee Wilson and seconded by Trustee Bailey to accept the Treasurer's Report and place it on file. Motion approved. On Roll Call: 6 ayes (Trustees Beck, Bailey, Wilson, Kidd, Schmidt, and Mayor Johnson) 1 absent (Trustee Seipts)

2. Treasurer's Report

Communications:

3. Communications

- Clerk Snodgrass shared that Services for Former Clerk Lori Mitchell will take place on Saturday, September 24th at Bethany Church on North Second St. Visitation begins at 9 am and the memorial service will begin at 10:45 am.
- Election Packets are ready for pickup. Districts 2, 5 and 6 will be up for election in 2023.
- In addition, Clerk Snodgrass thanked the Board for the opportunity to attend the IML conference September 15-17 where much was learned and shared. The IML does a wonderful job with educational sessions and networking opportunities.
- Proclamation for Constitution week was then read and given to Rita Dickey, a representative of National Society, Daughters of the American Revolution – Rockford Chapter.

Warrant: Trustee Wilson presented the warrant in the amount of \$ 787,743.63 and moved for its passage; second by Trustee Schmidt. Motion approved on Roll Call: 6 ayes (Trustees Kidd, Bailey, Beck, Wilson, Schmidt, and Mayor Johnson) 1 absent (Trustee Seipts)

4. Warrant/Approved

ADMINISTRATIVE REPORTS :

A. Mayor Johnson reported on the following:

- Mayor Johnson brought a recommendation for re-appointment of Jodi Stromberg to the Planning and Zoning Commission for a 5-year term, Motion by Trustee Wilson with a second by Trustee Schmidt. Discussion followed. Motion was approved on Roll Call: 6 ayes (Trustees Kidd, Bailey, Beck, Wilson, Schmidt, and Mayor Johnson) 1 absent (Trustee Seipts)
- Mayor Johnson reminded everyone about the Park Chambers Legislative Event Series held at Forest Hills Country Club. "State of the Schools" Keynote Speaker Dr. Terrell Yarbrough will be presenting on Wednesday, September 21 from 4:30 pm to 6 pm.
- Mayor Johnson also attended the 109th Annual Conference of IML in Chicago September 15-17. He found the sessions to be informative and educational.

5. Administrative Reports

6. Mayor's Report

B. Attorney Tom Green had no report.

7. Attorney's Report

C. Village Administrator James Richter II had no report.

8. Village Administrator

D. Finance and HR Manager Michelle Johannsen had no report.

9. Finance/HR Manager

E. Superintendent of Public Works Mitch Hilden had no report.

10. Superintendent of
Public Works

F. Village Engineer Chris Dopkins reported ongoing projects Darwin Drive, Pavement Maintenance and Harlem Road all working toward October completion dates.

11. Village Engineer

G. Public Safety Supervisor Deputy Chief Anthony Miceli shared the August summary of calls report and reminded everyone about the Cops, Cars and K-9's Car Show coming up at the Old Machesney Park Mall from 9 am – 2 pm.

12. Public Safety
Supervisor

COMMITTEE AND TRUSTEE REPORTS

A. District #1 Trustee Seipts, Planning & Economic Development Chair left no report.

13. Committee Reports

B. District #2 Trustee Schmidt, Administration & Finance Vice-Chair had no report.

14. District #1 Report

C. District #3 Trustee Kidd, Public Improvements & Safety Chair had no report.

15. District #2 Report

D. District #4 Trustee Wilson, Administration & Finance Chair shared that Kids Around the World will be packing 1-Million meals on Saturday and Sunday, then urged everyone to get a team tonight and sign up for an open time slot. He then shared his appreciation of village staff upon hearing stories at IML over the weekend.

16. District #3 Report

17. District #4 Report

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- E. District #5 Trustee Bailey, Public Improvements & Safety Vice-Chair had no report.
- F. District #6 Trustee Beck, Planning & Economic Development Vice - Chair shared that he attended the Patriot Day Memorial Service recently held at the Wood Ave Fire Station.

CONSENT AGENDA

Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator James Richter II presented the items under Consent Agenda as follows:

1. Ordinance 42-22, Variance from Side Yard Setback for a Carport, 14 Gilbert Terr. First Reading
2. Ordinance 43-22, Zoning Map Amendment from the Single-Family Residential (R1) District to the Two-Family Residential (R2) District, 909 Drexel Blvd. First Reading
3. Ordinance 44-22, Approve the purchase of 20 Wilshire Blvd. Final Reading
4. Resolution 44-R-22, Approve group health insurance coverage renewal with BCBS of IL
5. Resolution 47-R-22, Authorize Cleaning Service Contract Extension – Advanced Cleaning

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Mayor Johnson asked for a motion to approve the Consent Agenda. Motion made by Trustee Bailey and second by Trustee Kidd. The motion was approved on Roll Call: 6 ayes (Trustees Beck, Bailey, Wilson, Kidd, Schmidt, and Mayor Johnson) 1 absent (Seipts)

Trustee Beck made a motion to waive rule and bring Ordinance 43-22 back for final reading, second by Trustee Kidd. The motion was approved on Roll Call: 6 ayes (Trustees Beck, Bailey, Wilson, Kidd, Schmidt, and Mayor Johnson) 1 absent (Seipts)

Ordinance 43-22, Zoning Map Amendment from the Single-Family Residential (R1) District to the Two-Family Residential (R2) District, 909 Drexel Blvd. Final reading motion by Trustee Beck, Second by Trustee Kidd. The motion was approved on Roll Call: 6 ayes (Trustees Beck, Bailey, Wilson, Kidd, Schmidt, and Mayor Johnson) 1 absent (Seipts)

UNFINISHED BUSINESS: None

NEW BUSINESS: None

18. District #5 Report

19. District #6 Report

20. Consent Agenda

Ord 42-22/1st/pass

Ord 43-22/1st & Fin/pass

Ord 44-22/Fin/pass

Res 44-R-22/pass

Res 47-R-22/pass

21. Unfinished Business:
None

22. New Business:
None

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PUBLIC COMMENT: None

CLOSED SESSION: None

ADJOURNMENT: Motion by Trustee Wilson to adjourn; second by Trustee Beck.
The motion was approved on Voice Vote.

Meeting adjourned at 6:19 p.m.

APPROVED:

Robbin Snodgrass, Village Clerk

These minutes are not official unless signed & sealed by the Village Clerk or Deputy Clerk.

- 23. Public Comments:
None
- 24. Closed Session: none
- 25. Adjourn

UNOFFICIAL