



VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Board Meeting,
Tuesday, September 6, 2022

The meeting was called to order at 6:00 p.m. by Mayor Johnson.

Invocation was given by Reverend Heewon Kim from Evans, New Life and Harlem - United Methodist Churches, followed by the Pledge of Allegiance led by Trustee Erick Beck.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, Aaron Wilson, and Erick Beck

Absent: Trustees James Kidd and Terri Bailey

Also Present: Clerk Robbin Snodgrass

Village Attorney Tom Green

Village Administrator James Richter II

Village Engineer Chris Dopkins

Director of Public Works Mitch Hilden

Management Analyst Dylan Moffitt

Public Safety Supervisor Deputy Chief Anthony Miceli

Treasurer Deb Alms

Finance and HR Manager Michelle Johannsen

Roll Call and Declaration of Quorum.

The Journal of Proceedings for the Regular Board Meeting from August 15, 2022 were approved per typewritten copy submitted by the Clerk on a motion by Trustee Seipts and seconded by Trustee Beck. Motion approved on Voice Vote.

Treasurer Deb Alms presented the Treasurer’s Report as of August 30, 2022 which reflects the total of all funds to be \$31,274,959.81. A motion was made by Trustee Schmidt second by Trustee Beck to accept the Treasurer’s Report and place it on file. Motion approved. On Roll Call: 5 ayes (Trustees Beck, Wilson, Schmidt, Seipts and Mayor Johnson) 2 absent (Trustees Kidd and Bailey)

Communications: Clerk Snodgrass shared that Election Packets will be ready for pickup on Monday, September 12, 2022. Districts 2, 5 and 6 will be up for election in 2023. In addition, Clerk Snodgrass announced the passing of former Clerk Lori Mitchell, highlighting some of her many accomplishments. Lori will be deeply missed.

Warrant: Trustee Wilson presented the warrant in the amount of \$1,436,949.71 and moved for its passage; second by Trustee Schmidt. Motion approved on Roll Call: 5 ayes (Trustees Beck, Wilson, Schmidt, Seipts and Mayor Johnson) 2 absent (Trustees Kidd and Bailey)

ADMINISTRATIVE REPORTS :

A. Mayor Johnson reported on the following:

- He attended the Project Kelly groundbreaking ceremony for General Mills Warehouse and Distribution Center on Thursday, August 25th.
- Mayor Johnson also attended a meeting with IDOT in Dixon along with James, Chris, and Mitch. He looks forward to hearing back about solutions and a time frame for Illinois 251.

1. Minutes Approved

2. Treasurer’s Report

3. Communications

4. Warrant/Approved

5. Administrative Reports

6. Mayor’s Report

- Lastly, Mayor Johnson attended the NIMCA meeting on August 24 and shared about the new and exciting things happening in Machesney Park.

B. Attorney Tom Green shared that he is a better person for having known former Clerk Lori Mitchell, a dear colleague for over 20 years.

C. Village Administrator James Richter II had no report.

D. Finance and HR Manager Michelle Johannsen had no report.

E. Superintendent of Public Works Mitch Hilden had no report.

F. Village Engineer Chris Dopkins reported that Illinois 251 sidewalk improvements with IDOT approval and the project is out for bid. Harlem Road project is continuing with work. Traffic patterns are changing, and they hope to be complete in mid-October. The pavement maintenance project will be starting around September 19th. The Indigo project is ahead of schedule and will be complete soon.

G. Public Safety Supervisor Deputy Chief Anthony Miceli had no report.

COMMITTEE AND TRUSTEE REPORTS

A. District #1 Trustee Seipts, Planning & Economic Development Chair shared that the committee will be sending 2 Ordinances to the board with positive recommendations on September 19.

B. District #2 Trustee Schmidt, Administration & Finance Vice-Chair had no report.

C. District #3 Trustee Kidd, Public Improvements & Safety Chair left no report.

D. District #4 Trustee Wilson, Administration & Finance Chair shared that the A&F committee considered Resolution 46-R-22 and would be sending it to board tonight with a positive recommendation along with Resolutions 44-R-22 and 47-R-22 which will go to the September 19, 2022 Board Meeting with positive recommendations.

E. District #5 Trustee Bailey, Public Improvements & Safety Vice-Chair left no report.

F. District #6 Trustee Beck, Planning & Economic Development Vice - Chair had no report.

7. Attorney's Report

8. Village Administrator

9. Finance/HR Manager

10. Superintendent of Public Works

11. Village Engineer

12. Public Safety Supervisor

13. Committee Reports

14. District #1 Report

15. District #2 Report

16. District #3 Report

17. District #4 Report

18. District #5 Report

19. District #6 Report

CONSENT AGENDA

Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator James Richter II presented the items under Consent Agenda as follows:

1. Ordinance 37-22, Variances from Read Yard Setback Requirements, 10901 N. Second St. and 9936 N. Alpine Rd., Final Reading
2. Ordinance 38-22, Zoning Map Amendment from the Agricultural (AG) District to the Single-Family Residential (R1) District, 11215 Dorothea Ave., Final Reading
3. Ordinance 39-22, Zoning Map Amendment from the Agricultural (AG) District to the Single-Family Residential (R1) District, 11221 Dorothea Ave., Final Reading
4. Ordinance 44-22, Approve the purchase of 20 Wilshire Blvd., First Reading
5. Resolution 46-R-22, Awarding a Construction Contract to N-Trak for the Darwin Drive improvement project at the cost of \$199,197.00

20. Consent Agenda

Ord 37-22/Fin/pass

Ord 38-22/Fin/pass

Ord 39-22/Fin/pass

Ord 44-22/1st/pass

Res 46-R-22/pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Mayor Johnson asked for a motion to approve the Consent Agenda. Motion made by Trustee Beck and second by Trustee Schmidt. The motion was approved on Roll Call: 5 ayes (Trustees Beck, Wilson, Schmidt, Seipts, and Mayor Johnson) 2 absent (Trustees Kidd and Bailey)

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

CLOSED SESSION: None

ADJOURNMENT: Motion by Trustee Schmidt to adjourn; second by Trustee Seipts. The motion was approved on Voice Vote.

Meeting adjourned at 6:17 p.m.

APPROVED:

21. Unfinished Business:
None

22. New Business:
None

23. Public Comments:
None

24. Closed Session: none

25. Adjourn

Robbin Snodgrass, Village Clerk

These minutes are not official unless signed & sealed by the Village Clerk or Deputy Clerk.