



**VILLAGE OF MACHESNEY PARK**  
**Journal of Proceedings ~ Regular Board Meeting,**  
**Monday, August 15, 2022**

The meeting was called to order at 6:00 p.m. by Mayor Johnson.

Invocation was given by Pastor Heath Tibbetts, from First Baptist Church of Machesney Park Church, followed by the Pledge of Allegiance led by Trustee Aaron Wilson.

Present: Mayor Steve Johnson, Trustees James Kidd, Aaron Wilson, and Erick Beck

Absent: Trustees Jake Schmidt, Joe Seipts, Terri Bailey

Also Present: Clerk Robbin Snodgrass

Village Attorney Tom Green

Village Administrator James Richter II

Village Engineer Chris Dopkins

Director of Public Works Mitch Hilden

Treasurer Deb Alms

Finance and HR Manager Michelle Johannsen

Roll Call and Declaration of Quorum.

The Journal of Proceedings for the Regular Board Meeting from August 1, 2022 were approved per typewritten copy submitted by the Clerk on a motion by Trustee Kidd and seconded by Trustee Beck. Motion approved on Voice Vote.

Treasurer Deb Alms presented the Treasurer's Report as of August 8, 2022 which reflects the total of all funds to be \$30,260,384.97. A motion was made by Trustee Wilson second by Trustee Beck to accept the Treasurer's Report and place it on file. Motion approved. On Roll Call: 4 ayes (Trustees Beck, Kidd, Wilson, and Mayor Johnson) 3 absent (Trustees Seipts, Schmidt, and Bailey)

Communications: None

Warrant: Trustee Wilson presented the warrant in the amount of \$575,881.13 and moved for its passage; second by Trustee Beck. Motion approved on Roll Call: 4 ayes (Trustees Beck, Wilson, Kidd and Mayor Johnson) 3 absent (Trustees Seipts, Schmidt, and Bailey)

**ADMINISTRATIVE REPORTS :**

A. Mayor Johnson reported on the following:

- On behalf of the Board and Staff, Mayor Johnson expressed out condolences to Trustee Jake Schmidt upon the loss of his Father.
- Mayor Johnson reminded everyone about the Parks Chamber "State of the State" event taking place at Forest Hills Country Club on August 17, 2022 at 4:00 pm.
- Mayor Johnson thanked the volunteers who helped at "National Night Out" and shared that the event was well-attended and a success.
- Lastly, Mayor Johnson attended the Promotion Ceremony at Winnebago County and offer his congratulations to those promoted.

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrant/Approved

5. Administrative Reports

6. Mayor's Report

- B. Attorney Tom Green had no report.
- C. Village Administrator James Richter II introduced Therese Thill, the new RAEDC President.
- D. Finance and HR Manager Michelle Johannsen gave the Quarterly investment report with interest earned \$17,033.00 an increase of \$7100.00 over last year's same quarter.
- E. Superintendent of Public Works Mitch Hilden had no report.
- F. Village Engineer Chris Dopkins reported Harlem Road project is continuing with work and planning for traffic control when school begins Wednesday. The Indigo project is ahead of schedule. Lastly, demos will be happening again over the next few weeks taking done properties in the flood Zone.
- G. Public Safety Supervisor Deputy Chief Anthony Miceli shared that Cops on the rooftop will take place on Friday August 19<sup>th</sup> benefiting Special Olympics.

- 7. Attorney's Report
- 8. Village Administrator
- 9. Finance/HR Manager
- 10. Superintendent of Public Works
- 11. Village Engineer
- 12. Public Safety Supervisor
- 13. Committee Reports
- 14. District #1 Report

COMMITTEE AND TRUSTEE REPORTS

- A. District #1 Trustee Seipts, Planning & Economic Development Chair left no report.
- B. District #2 Trustee Schmidt, Administration & Finance Vice-Chair left no report.
- C. District #3 Trustee Kidd, Public Improvements & Safety Chair had no report.
- D. District #4 Trustee Wilson, Administration & Finance Chair shared that the A&F committee considered Ordinance 44-22 and would be sending it to board with a positive recommendation on September 6, 2022.
- E. District #5 Trustee Bailey, Public Improvements & Safety Vice-Chair left no report.
- F. District #6 Trustee Beck, Planning & Economic Development Vice - Chair had no report.

- 15. District #2 Report
- 16. District #3 Report
- 17. District #4 Report
- 18. District #5 Report
- 19. District #6 Report

CONSENT AGENDA

Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator James Richter II presented the items under Consent Agenda as follows:

- 1. Ordinance 35-22, Establishing the Compensation for the Village President, Board of Trustees, and Village Treasurer of the Village of Machesney Park, Final Reading
- 2. Ordinance 37-22, Variances from Read Yard Setback Requirements, 10901 N. Second St. and 9936 N. Alpine Rd. First Reading
- 3. Ordinance 38-22, Zoning Map Amendment from the Agricultural (AG) District to the Single-Family Residential (R1) District, 11215 Dorothea Ave. First Reading

- 20. Consent Agenda
- Ord 35-22/FIN/pass
- Ord 37-22/1<sup>st</sup>/pass
- Ord 38-22/1<sup>st</sup>/pass

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|--|---------------------------------|
| 4. Ordinance 39-22, Zoning Map Amendment from the Agricultural (AG) District to the Single-Family Residential (R1) District, 11225 Dorothea Ave. First Reading | Ord 39-22/1 <sup>st</sup> /pass |
| 5. Resolution 41-R-22, Approving a Fee for Services Agreement with the Rockford Area Economic Development Council for FY 22-23.                                | Res 41-R-22/pass                |
| 6. Resolution 42-R-22, Awarding a Construction Contract for the 2022 Pavement Maintenance Program.   | Res 42-R-22/pass                |
| 7. Resolution 42-R-22, Resolution for Improvement Under the Illinois Highway Code.   | Res 43-R-22/pass                |

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Mayor Johnson asked for a motion to approve the Consent Agenda. Motion made by Trustee Beck and second by Trustee Wilson. The motion was approved on Roll Call: 4 ayes (Trustees Beck, Kidd, Wilson, and Mayor Johnson) 3 absent (Trustees Seipts, Schmidt, and Bailey)

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

CLOSED SESSION: None

ADJOURNMENT: Motion by Trustee Kidd to adjourn; second by Trustee Beck. The motion was approved on Voice Vote.

Meeting adjourned at 6:29 p.m.

APPROVED:

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Robbin Snodgrass, Village Clerk

21. Unfinished Business: None  
22. New Business: None  
23. Public Comments: None  
24. Closed Session: none  
25. Adjourn