



**VILLAGE OF MACHESNEY PARK**  
**Journal of Proceedings ~ Regular Board Meeting,**  
**Tuesday, August 1, 2022**

The meeting was called to order at 6:00 p.m. by Mayor Johnson.

Invocation was given by Pastor Bruce Bull, from Journey Church, followed by the Pledge of Allegiance led by Trustee James Kidd.

Present: Mayor Steve Johnson, Trustees Joe Seipts, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Present

Remotely: Trustee Jake Schmidt (following approved motion)

Also Present: Clerk Robbin Snodgrass  
Village Attorney Tom Green  
Village Administrator James Richter II  
Village Engineer Nick Arps  
Director of Public Works Mitch Hilden  
Treasurer Deb Alms  
Finance and HR Manager Michelle Johannsen

Roll Call and Declaration of Quorum. Mayor Johnson called for a motion to approve the remote attendance for Trustee Schmidt, motion by Trustee Wilson and second by Trustee Kidd. Motion approved on Roll Call: 6 ayes (Trustees Beck, Seipts, Kidd, Bailey, Wilson, and Mayor Johnson) Trustee Schmidt was accepted into the meeting remotely and confirmed he could hear the meeting.

The Journal of Proceedings for the Regular Board Meeting from July 18, 2022 were approved per typewritten copy submitted by the Clerk on a motion by Trustee Bailey and seconded by Trustee Seipts. Motion approved on Roll Call: 6 ayes (Trustees Beck, Seipts, Kidd, Bailey, Wilson, and Schmidt).

Treasurer Deb Alms presented the Treasurer's Report as of July 11, 2022 which reflects the total of all funds to be \$28,819,511.20. A motion was made by Trustee Seipts second by Trustee Beck to accept the Treasurer's Report and place it on file. Motion approved. On Roll Call: 7 ayes (Trustees Beck, Seipts, Kidd, Schmidt, Bailey Wilson, and Mayor Johnson)

Communications: Clerk Snodgrass introduced Representation Dave Vella who gave the Harlem Girl's and Boy's Championship Bowling Teams proclamations from the House of Representative. Next, Mayor Johnson presented the Championship Teams with Trophies for their accomplishments.

Warrant: Trustee Wilson presented the warrant in the amount of \$169,250.72 and moved for its passage; second by Trustee Seipts. Motion approved on Roll Call: 7 ayes (Trustees Beck, Seipts, Schmidt, Kidd, Wilson, Bailey, and Mayor Johnson)

- 1. Minutes Approved
- 2. Treasurer's Report
- 3. Communications
- 4. Warrant/Approved

ADMINISTRATIVE REPORTS :

A. Mayor Johnson reported on the following:

- Mayor Johnson and Village Staff were able to deliver the Community Investment Award to First Supply, a plumbing supply contractor, in honor of their 125<sup>th</sup> anniversary.
- Mayor Johnson attended the Back the Blue Luncheon on July 29<sup>th</sup>.
- Lastly Mayor Johnson reminded all to attend “National Night Out” to be held this year at Harlem High School on August 2<sup>nd</sup>.

B. Attorney Tom Green had no report.

C. Village Administrator James Richter II had no report.

D. Finance and HR Manager Michelle Johannsen had no report.

E. Superintendent of Public Works Mitch Hilden had no report.

F. Village Engineer Nick Arps reported Harlem Road project is continuing with minimal challenges. The Indigo project is ahead of schedule and the Bids for the Pavement Maintenance will be opening next week.

G. Public Safety Supervisor Deputy Chief Anthony Miceli had no report.

COMMITTEE AND TRUSTEE REPORTS

- A. District #1 Trustee Seipts, Planning & Economic Development Chair reported the PED Committee would be sending 3 Ordinances to board with positive approvals on August 15<sup>th</sup>.
- B. District #2 Trustee Schmidt, Administration & Finance Vice-Chair had no report.
- C. District #3 Trustee Kidd, Public Improvements & Safety Chair thanked Trustee Wilson and Seipts for all the work they did on Ordinance 35-22, along with the phone calls and explanations. He is in support of the Ordinance.
- D. District #4 Trustee Wilson, Administration & Finance Chair shared that the A&F committee considered Resolution 41-R-22 and would be sending it to board with a positive recommendation on August 15, 2022.
- E. District #5 Trustee Bailey, Public Improvements & Safety Vice-Chair had no report.
- F. District #6 Trustee Beck, Planning & Economic Development Vice - Chair had no report.

CONSENT AGENDA

Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator James Richter II presented the items under Consent Agenda as follows:

1. Ordinance 30-22, Zoning Map Amendment for the Mobile Home (MH) District to the Light Industrial (IL) District, 11499 Summerwood Dr., Final Reading

5. Administrative Reports

6. Mayor's Report

7. Attorney's Report

8. Village Administrator

9. Finance/HR Manager

10. Superintendent of Public Works

11. Village Engineer

12. Public Safety Supervisor

13. Committee Reports  
14. District #1 Report

15. District #2 Report

16. District #3 Report

17. District #4 Report

18. District #5 Report

19. District #6 Report

20. Consent Agenda

Ord 30-22/FIN/pass

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2. Ordinance 31-22, Special Use Permit for Self-Storage in the Light Industrial (IL) District, 11499 Summerwood Dr., Final Reading
3. Ordinance 32-22, Variance from the Building Materials Industrial Design Standard, 11499 Summerwood Dr., Final Reading
4. Ordinance 33-22, Zoning Map Amendment from the Commercial Neighborhood (CN) District to the Single-Family Residential (R1) District, 6819 N. Second St., Final Reading
5. Ordinance 34-22, Special Use permit for the Outdoor Storage in the light Industrial (IL) District, 1234 Shappert Dr., Final Reading
6. Ordinance 35-22, Establishing the Compensation for the Village President, Board of Trustees, and Village Treasurer of the Village of Machesney Park, First Reading

Ord 31-22/FIN/pass

Ord 32-22/FIN/pass

Ord 33-22/FIN/pass

Ord 34-22/FIN/pass

Ord 35-22/1st/pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Mayor Johnson asked for a motion to approve the Consent Agenda. Motion made by Trustee Kidd and second by Trustee Seipts. The motion was approved on Roll Call: 7 ayes (Trustees Beck, Seipts, Schmidt, Kidd, Wilson, Bailey, and Mayor Johnson)

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

CLOSED SESSION: None

ADJOURNMENT: Motion by Trustee Kidd to adjourn; second by Trustee Beck. The motion was approved on Roll Call: 7 ayes (Trustees Beck, Seipts, Schmidt, Kidd, Wilson, Bailey, and Mayor Johnson)

Meeting adjourned at 6:29 p.m.

APPROVED:

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Robbin Snodgrass, Village Clerk

21. Unfinished Business:  
None

22. New Business:  
None

23. Public Comments:  
None

24. Closed Session: none

25. Adjourn