



**VILLAGE OF MACHESNEY PARK**  
**Journal of Proceedings ~ Regular Board Meeting,**  
**Tuesday, July 5, 2022**

The meeting was called to order at 6:10 p.m. by Mayor Johnson.

Invocation was given by Monsignor Steve Knox from St. Bridget’s Church followed by the pledge lead by Trustee Joe Seipts.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Present: Clerk Robbin Snodgrass  
Village Attorney Tom Green  
Village Administrator James Richter II  
Village Engineer Chris Dopkins  
Director of Public Works Mitch Hilden  
Treasurer Deb Alms  
Finance and HR Manager Michelle Johannsen  
Management Analyst Dylan Moffitt  
Public Safety Supervisor Deputy Chief Anthony Miceli

The Journal of Proceedings for the Regular Board Meeting from June 20, 2022 were approved per typewritten copy submitted by the Clerk on a motion by Trustee Seipts and seconded by Trustee Bailey. With one correction, motion carried by Voice Vote.

Treasurer Deb Alms presented the Treasurer’s Report as of June 27, 2022 reflects the total of all funds to be \$29,027,255.80. A motion was made by Trustee Schmidt second by Trustee Beck to accept the Treasurer’s Report and place it on file. Motion approved. On Roll Call: 7 ayes (Trustees Beck, Seipts, Schmidt, Kidd, Wilson, Bailey, and Mayor Johnson)

Communications: Clerk Snodgrass participated in the escort and watched the fly over for Corporal Nathan Carlson.

Warrant: Trustee Wilson presented the warrant in the amount of \$504,349.73 and moved for its passage; second by Trustee Schmidt. Motion approved on Roll Call: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck, and Mayor Johnson)

**ADMINISTRATIVE REPORTS :**

A. Mayor Johnson reported on the following:

- Mayor Johnson reminded everyone about the Park Chambers Legislative – State of the State address July 20<sup>th</sup> with Keynote Speaker Senator Dave Syverson.
- Mayor Johnson attended the moving escort for Corporal Nathan Carlson.

B. Attorney Tom Green had no report.

C. Village Administrator James Richter II had no report.

D. Finance and HR Manager Michelle Johannsen had no report.

E. Superintendent of Public Works Mitch Hilden had no report.

1. Minutes Approved
2. Treasurer’s Report
3. Communications
4. Warrant/Approved
5. Administrative Reports
6. Mayor’s Report
7. Attorney’s Report
8. Village Administrator
9. Finance/HR Manager
10. Superintendent of Public Works

F. Village Engineer Chris Dopkins reported that demolition is underway on flood buyout project on Wilshire. In addition, Harlem Road project is underway. Lastly, the Indigo project will be underway soon.

G. Public Safety Supervisor Deputy Chief Anthony Miceli reported that the family of Corporal Nathan Carlson wanted to thank the Officers and Staff of Machesney Park for the help they gave over the weekend. The Chief also reported that for June calls for service were 184, traffic stops totaled 537, there were 12 DUI'S and in one stop 10 lbs. of narcotics were recovered.

#### COMMITTEE AND TRUSTEE REPORTS

A. District #1 Trustee Seipts, Planning and Economic Development Chair reported the committee is sending to board on July 18, 1 - ordinance w/o a positive recommendation and 5 - ordinances with positive recommendations.

B. District #2 Trustee Schmidt, Administration & Finance Vice-Chair had no report.

C. District #3 Trustee Kidd, Public Improvements and Safety Chair had no report.

D. District #4 Trustee Wilson, Administration and Finance Chair Administration and Finance shared that the A&F committee considered Resolution 37-R-22, 38-R-22 and 39-R-22 and would be sending it to board with a positive recommendation tonight.

E. District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair had no report.

F. District #6 Trustee Beck, Planning and Economic Development Vice - Chair had no report.

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator James Richter II presented the items under Consent Agenda as follows:

1. Ordinance 25-22, Variance from Freestanding Sign Regulations, 7918 Scott Lane, Final Reading

2. Ordinance 26-22, Text Amendment to Zoning Code, Amending Regulations for Wind Operated Energy Devices, Final Reading

3. Ordinance 28-22, Amending the Village's FOIA Policy, Final Reading

4. Ordinance 36-22, Increasing the Number of Class A Liquor Licenses and Approving a Class A Liquor License for 1554 West Lane, First Reading

11. Village Engineer

12. Public Safety Supervisor

13. Committee Reports

14. District #1 Report

15. District #2 Report

16. District #3 Report

17. District #4 Report

18. District #5 Report

19. District #6 Report

20. Consent Agenda

Ord 25-22/FIN/pass

Ord 26-22/FIN/pass

Ord 28-22/FIN/pass

Ord 36-22/1<sup>st</sup>/pass

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1. Resolution 32-R-22, Approving a variance for Driveway Width and Secondary Driveway for 8913 Rena Lane
2. Resolution 33-R-22, Approving a Professional Services Agreement for the 2022 Pavement Maintenance Program
3. Resolution 34-R-22, Authorization to Publicly Bid Darwin Drive Improvement Project
4. Resolution 35-R-22, Approving a Variance for Driveway Width for 1013 Harlem Road
5. Resolution 36-R-22 Approving an Intergovernmental Agreement with the North Park Fire Protection District for Improvements associated with the Harlem Road Project

Res 32-R-22/pass

Res 33-R-22/pass

Res 34-R-22/pass

Res 35-R-22/pass

Res 36-R-22/pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Mayor Johnson asked for a motion to approve the Consent Agenda. Motion made by Trustee Seipts and second by Trustee Bailey. The motion was approved on roll call: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck, and Mayor Johnson)

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: Trustee Beck commented regarding COMED reliability.

CLOSED SESSION: None

ADJOURNMENT: Motion by Trustee Kidd to adjourn; second by Trustee Seipts. Motion carried by Voice Vote.

Meeting adjourned at 6:24 p.m.

APPROVED:

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Robbin Snodgrass  
Village Clerk

21. Unfinished Business:  
None

22. New Business:  
None

23. Public Comments:

24. Closed Session: none

25. Adjourn