



VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Board Meeting,
Monday, February 7, 2022

The meeting was called to order at 6:00 p.m. by Mayor Johnson after reading a brief COVID Statement.
Pastor Bobby Sheet of Riverside Community Church gave the invocation followed by the pledge lead
by Trustee James Kidd.

- Present: Mayor Steve Johnson, Trustees Joe Seipts, James Kidd, and Aaron Wilson
Present
Remotely: Trustee Erick Beck
Absent: Trustee Jake Schmidt and Trustee Terri Bailey
Present: Clerk Robbin Snodgrass
Village Attorney Tom Green
Village Treasurer Deborah Alms
Village Administrator James Richter II
Finance and HR Manager Michelle Johannsen
Management Analyst Dylan Moffitt
Village Engineer, Chris Dopkins
Public Works Superintendent Chad Hunter
Public Safety Supervisor Deputy Chief Anthony Miceli

- I. The Journal of Proceedings for the Regular Board Meeting from January 18, 2022 were approved per typewritten copy submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Seipts. Motion approved. On Roll Call: 4 ayes (Trustee Seipts, Kidd, Wilson, and Beck) 2 Absent (Trustees Bailey and Schmidt) 1. Minutes Approved
II. Village Treasurer Deborah Alms presented the Treasurer's Report as of January 31, 2022 reflects the total of all funds to be \$25,540,878.07. A motion was made by Trustee Seipts second by Trustee Wilson to accept the Treasurer's Report and place it on file. Motion approved. On Roll Call: 5 ayes (Trustees Seipts, Kidd, Wilson, Beck and Mayor Johnson), 2 absent (Trustees Schmidt and Bailey) 2. Treasurer's Report
III. Communications: Clerk Snodgrass on The MCI Winter Training session she and Deputy Clerk Miller attended on January 28, 2022 in Bloomington. She also wished Treasurer Deb Alms a Happy Birthday. 3. Communications
IV. Warrant: Trustee Wilson presented the warrant in the amount of \$317,213.94 and moved for its passage; second by Trustee Seipts. Motion approved. On Roll Call: 5 ayes (Trustees Seipts, Kidd, Wilson, Beck and Mayor Johnson), 2 absent (Trustees Schmidt and Bailey) 4. Warrant/Approved
V. ADMINISTRATIVE REPORTS :
A. Mayor Johnson reported on the following:
\*The Parks Chamber Legislative monthly meetings kick off this month with the State of the Airport. Executive Director Michael Dunn Sr. will be speaking. 5. Administrative Reports
6. Mayor's Report



*Journal of Proceedings*  
*February 07, 2022*  
*Page Two*

\*The Strong Neighbor house will be hosting a meet and greet on February 19, 2022.

\*The Northwest Building Trades Council will host a Career Expo on February 21 – 24.

\*On February 12, 2022 the Mayor will attend the VFW Police dinner honoring all the men and women who serve as these public servants.

B. Attorney Tom Green had no report.

C. Village Administrator James Richter II had no report.

D. Finance and HR Manager Michelle Johannsen reported that the total interest earned for the quarter was \$12,926, which is a slight increase over the prior quarter. The transition from Blackhawk Bank to Illinois Bank and Trust has been completed as of January. While it is a lot of work to move the primary banking relationship, the Village saved several hundred thousand dollars in interest costs by making the move. The transition went very smoothly and IBT has been very easy to work with. Update on the Flood Buyout Program is as follows: of the 17 FEMA approved properties, 13 have been appraised and offers will be made within the next month or two.

E. Public Works Superintendent Chad Hunter had no report.

F. Village Engineer Chris Dopkins had no report.

G. Public Safety Supervisor Deputy Chief Anthony Miceli shared his condolences on the loss of Deputy Chief Mark Karner, asking that his family be keep in everyone's prayers. In addition, on February 12, Officer of Year Dinner will take place at the VFW. Deputy Hines and Deputy Humphries will be honored.

VI. COMMITTEE AND TRUSTEE REPORTS

1. District #1 Trustee Seipts, Planning and Economic Development Vice-Chair had no report.

2. District #2 Trustee Schmidt, Administration & Finance Chair left no report.

3. District #3 Trustee Kidd, Planning and Economic Development reported that PED approved Ordinance 10-22, it will be going to board on February 22 with a positive recommendation.

4. District #4 Trustee Wilson, Administration and Finance Vice-Chair Administration and Finance Vice-Chair reported the A&F committee has 4 resolutions going to the February 22 board meeting with positive recommendations.

5. District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair left no report.

7. Attorney's Report

8. Village Administrator

9. Finance/HR Manager

10. Public Works Supt.

11. Village Engineer

12. Public Safety Supervisor

13. Committee Reports

14. District #1 Report

15. District #2 Report

16. District #3 Report

17. District #4 Report

18. District #5 Report



6. District #6 Trustee Beck, Public Improvements and Safety Chair had no report.

19. District #6 Report

VII. CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administration James Richter II presented the items under Item VII. Consent Agenda as follows:

20. Consent Agenda

Consent Agenda\*

Ord 07-22/fin/pass

- 1. Ordinance 07-22, Text Amendment to Zoning Code, Prohibiting Shipping Containers as Storage Buildings, Final Reading
- 2. Ordinance 08-22, Text Amendment to Zoning Code, Regulating Bingo and Similar Games of Chance, Final Reading
- 3. Ordinance 09-22, Text Amendment to Chapter 14 of the Village Code, Offenses – Miscellaneous, Regulating Bingo and Similar Games of Chance, Final Reading

Ord 08-22/fin/pass

Ord 09-22/fin/pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Mayor Johnson asked for a motion to approve the Consent Agenda. Motion made by Trustee Wilson and second by Trustee Seipts. The motion was approved. On Roll Call: 4 ayes (Trustees Seipts, Wilson, Beck and Mayor Johnson), 1 Present (Trustee Kidd) and 2 absent (Trustees Schmidt and Bailey)

VIII. UNFINISHED BUSINESS: None

21. Unfinished Business:

IX. NEW BUSINESS: None

22. New Business: none

X. PUBLIC COMMENT: None

23. Public Comments:  
none

XI. CLOSED SESSION: SESSION in accordance with 5 ILCS 120/2 (c) (6), to set a price for sale or lease of property owned by the Village of Machesney Park. Motion made by Trustee Seipts and second by Trustee Kidd. The motion was approved. Motion approved. On Roll Call: 5 ayes (Trustees Seipts, Kidd, Wilson, Beck and Mayor Johnson), 2 absent (Trustees Schmidt and Bailey).

24. Closed Session

- 1. The Board went into closed session at 6:29 p.m. and returned to open session at 6:34 p.m.

Present: Mayor Steve Johnson,  
Trustees Joe Seipts (D1), James Kidd (D 3) and Aaron Wilson (D 4)

Also  
Present: Clerk Robbin Snodgrass,  
Attorney Tom Green,  
Village Administrator James Richter II,  
Finance/ HR Manager Michelle Johannsen

- 2. Mayor Johnson called the opening meeting to order at 6:35 p.m.



*Journal of Proceedings*

*February 07, 2022*

*Page Four*

3. Attorney Green noted that other than approval of Closed Session Minutes there was no action taken during the closed session and all information discussed in closed session is confidential.

XII. ADJOURNMENT: Motion by Trustee Bailey to adjourn; second by Trustee Schmidt. On Roll Call: 6 ayes (Trustees Seipts, Schmidt, Bailey, Wilson, Beck and Mayor Johnson) 1absent (Trustee Kidd). Meeting adjourned at 6:41 p.m.

25. Adjourn

APPROVED:

---

Robbin Snodgrass  
Village Clerk