



VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, January 3, 2022

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson.

Clerk Robbin Snodgrass gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Joe Seipts

Present: Mayor Steve Johnson, Trustees Joe Seipts, James Kidd, Jake Schmidt, and Terri Bailey

Absent: Trustee Aaron Wilson and Trustee Erick Beck

Present: Clerk Robbin Snodgrass

Village Attorney Tom Green

Village Treasurer Deborah Alms

Village Administrator James Richter II

Public Works Superintendent Chad Hunter

Village Engineer Chris Dopkins

Public Safety Supervisor Deputy Chief Anthony Miceli

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| I. The Journal of Proceedings for the Regular Board Meeting from December 20, 2021, approved per typewritten copy submitted by the Clerk on a motion by Trustee Bailey and seconded by Trustee Seipts. Motion carried on Voice Vote. | 1. Minutes Approved |
| II. Village Treasurer Deborah Alms presented the Treasurer's Report as of December 22, 2021 reflects the total of all funds to be \$25,665,662.80. A motion was made by Trustee Seipts second by Trustee Schmidt to accept the Treasurer's Report and place it on file. Motion approved. On Roll Call: 5 ayes (Trustees Seipts, Kidd, Schmidt, Bailey, and Mayor Johnson) 2 absent (Trustees Wilson, Beck) | 2. Treasurer's Report |
| III. Communications: Mayor Steve Johnson presented the 2021 Harlem Boys Football Team with a plaque in recognition of the wonderful season they played. The Coach then thanked the community for support and a photo was taken. | 3. Communications |
| IV. Warrant: Trustee Schmidt presented the warrant in the amount of \$242, 891.29 and moved for its passage; second by Trustee Seipts. Motion approved: On Roll Call: 5 ayes (Trustees Seipts, Kidd, Schmidt, Bailey, and Mayor Johnson) 2 absent (Trustees Wilson and Beck) | 4. Warrant/Approved |
| V. ADMINISTRATIVE REPORTS: | 5. Administrative Reports |
| A. Mayor Johnson reported on the following:
Parks Chamber Legislative events for 2022 have been set for the 3 rd Wednesday of each month, he encouraged attendance. Mayor Johnson also read a letter from Helping Hands Food Panty thanking the Village for our partnership with them. | 6. Mayor's Report |
| B. Attorney Tom Green had no report. | 7. Attorney's Report |
| C. Village Administrator James Richter II had no report. | 8. Village Administrator |
| D. Finance and HR Manager Michelle Johannsen left no report. | 9. Finance/HR Manager |
| E. Public Works Superintendent Chad Hunter had no report. | 10. Public Works Supt. |
| F. Village Engineer Chris Dopkins had no report. | 11. Village Engineer |
| G. Public Safety Supervisor Deputy Chief Anthony Miceli invited everyone to attend the swearing in of 5 new Deputies in Winnebago County Sheriff's Office on January 12, 2022. | 12. Pub Safety Supervisor |



VI. COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Planning and Economic Development Vice-Chair had no report.

District #2 Trustee Schmidt, Administration & Finance Chair reported that the A/F committee will be sending 1 resolution to board on January 18, 2022 with approval.

District #3 Trustee Kidd, Planning and Economic Development Chair reported the PED Committee would be sending 5 ordinances to the Board on January 18, 2022 with positive recommendations.

District #4 Trustee Wilson, Administration and Finance Vice-Chair left no report.

District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair had no report.

District #6 Trustee Beck, Public Improvements and Safety Chair left no report.

VII. CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda.

He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administration James Richter II presented the items under Item X. Consent Agenda as follows:

X. Consent Agenda*

1. Ordinance 01-22, Special Use Permit for Self-Storage, 7171 Mitchell Rd. Final Reading
2. Ordinance 02-22, Variance in Accessory Building Height, 1021 Wissmach Ln. Final Reading
3. Ordinance 03-22, Special Use Permit for Major Motor Vehicle Repair, 1215 Shappert Dr. Final Reading
4. Resolution 01-R-22, Release Escrow for Willow Creek Retail Plat 7
5. Resolution 02-R-22, Approving a Web Service Agreement for Website Development and Hosting Services with Revize LLC
6. Resolution 03-R-22, Approving an Intergovernmental Cooperation Agreement with the North Park Public Water District

- 13. Committee Reports
- 14. District #1 Report
- 15. District #2 Report
- 16. District #3 Report
- 17. District #4 Report
- 18. District #5 Report
- 19. District #6 Report
- 20. Consent Agenda

- Ord 01-22/Fin/pass
- Ord 02-22/Fin/pass
- Ord 03-22/Fin/pass
- Res. 01-R-22, pass
- Res. 02-R-22, pass
- Res. 03-R-22, pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Mayor Johnson asked for a motion to approve the Consent Agenda. Motion made by Trustee Seipts and second by Trustee Schmidt. The motion was approved. On Roll Call: 5 ayes (Trustees Seipts, Kidd, Schmidt, Bailey, and Mayor Johnson) 2 absent (Trustees Wilson, Beck)

XI. UNFINISHED BUSINESS: None

XII. NEW BUSINESS: None

XIII. PUBLIC COMMENT: None

- 21. Unfinished Business: none
- 22. New Business: none
- 23. Public Comments: none



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XIV. CLOSED SESSION: None

24. Closed Session

XV. ADJOURNMENT: Motion by Trustee Bailey to adjourn; second by Trustee Kidd.
Motion carried by voice vote. Meeting adjourned at 6:17 p.m.

25. Adjourn

APPROVED:

Robbin Snodgrass, Village Clerk