



VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, October 18, 2021

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson.

Members of the public are welcome to attend Village Board and Committee meetings in person. The State of Illinois is requiring face coverings for all public indoor settings, regardless of vaccination status. All meetings are recorded and broadcast live on the Village's YouTube channel. Public comment may be given in-person and written submissions received by 4:00 pm on the day of the meeting will be read on your behalf during Public Comments.

Clerk Robbin Snodgrass gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Joe Seipts.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, Aaron Wilson and Terri Bailey

Absent: Trustee James Kidd and Trustee Erick Beck

Present: Clerk Robbin Snodgrass

Village Attorney Tom Green

Village Treasurer Deborah Alms

Village Administrator James Richter II

Finance and HR Manager Michelle Johannsen

Public Works Superintendent Chad Hunter

Management Analyst Dylan Moffitt

Village Engineer Chris Dopkins

Public Safety Supervisor, Deputy Chief Anthony Miceli

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| I. The Journal of Proceedings for the Regular Board Meeting from October 4, 2021 was approved per typewritten copy submitted by the Clerk on a motion by Trustee Seipts and second by Trustee Schmidt. Motion carried on Voice Vote. | 1. Minutes Approved |
| II. Village Treasurer Deborah Alms presented the Treasurer's Report as of October 8, 2021, reflecting the total of all funds to be \$25,133,306.68. A motion was made by Trustee Wilson and second by Trustee Bailey to accept the Treasurer's Report and place it on file. Motion approved. On Roll Call: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, and Mayor Johnson) 2 absent (Trustees Kidd and Beck) | 2. Treasurer's Report |
| III. Communications:
Clerk Snodgrass thanked the board and shared about her week at MCI Clerk Institute. Clerk Snodgrass then introduced Mike Dunn Jr. from Region 1 Planning who updated the Board on a number of items in the Region. | 3. Communications |
| IV. Warrant:
Trustee Schmidt presented the warrant in the amount of \$1,609,510.79 and moved for its passage; second by Trustee Wilson. Motion approved: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, and Mayor Johnson) 2 absent (Trustees Kidd and Beck) | 4. Warrant/Approved |
| V. ADMINISTRATIVE REPORTS:
A. President
*Mayor Johnson expressed condolences to the James Family upon the loss of Joseph an active member of the community.
*Lastly, Mayor Johnson reminded everyone about the Touch a Truck event that will be held at Village Town Center on Saturday, October 30 from 11 am – 1 pm. | 5. Administrative Reports
6. Mayor's Report |
| B. Attorney Tom Green had no report. | 7. Attorney's Report |

C. Village Administrator James Richter II reported that the buildings of Chick-fil-A and Freddy's Frozen Custard & Steakburgers are making progress. Chick-fil-A hopes to hire a staff of 120 people.

8. Village Administrator

D. Finance and HR Manager Michelle Johannsen had no report.

9. Finance/HR Manager

E. Public Works Superintendent Chad Hunter had no report

10. Public Works Supt.

F. Village Engineer Chris Dopkins reported on the Alpine Road Project is nearly complete with the removal of old traffic signals coming down. He went on to report that the Pavement maintenance program is also winding down. Lastly, proposals are being accepted for Clean and Televising of the Harlem Storm Sewer System.

11. Village Engineer

G. Public Safety Supervisor Deputy Chief Anthony Miceli reported that for the Month of September his department had 1791 calls, 430 traffic stops and 15 DUI stops.

12. Pub Safety Supervisor

IX. COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Planning and Economic Development Vice-Chair had no report.

13. Committee Reports

14. District #1 Report

District #2 Trustee Schmidt, Administration and Finance Chair reported that the Administration and Finance Committee will be sending 1 Resolution to the November 1 board meeting with a positive recommendation.

15. District #2 Report

District #3 Trustee Kidd, Planning and Economic Development Chair left no report.

16. District #3 Report

District #4 Trustee Wilson, Administration and Finance Vice-Chair had no report.

17. District #4 Report

District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair had no report.

18. District #5 Report

District #6 Trustee Beck, Public Improvements and Safety Chair left no report.

19. District #6 Report

XI. CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator James Richter II presented the items under Item X. Consent Agenda as follows:

20. Consent Agenda

X. Consent Agenda*

- 1) Ordinance 49-21, Variance in Rear Yard Setback, 126 Winona Dr. First Reading
- 2) Ordinance 51-21, Variance from Total Sign Area, 9901 Orlando Ave. First Reading
- 3) Ordinance 52-21, Variance from the Commercial Design Awning Standard, 9901 Orlando Ave. First Reading
- 4) Ordinance 53-21, Special Use Permit for Outdoor Storage in Light Industrial (IL) Zoning District, 10565 Product Dr. First Reading
- 5) Ordinance 54-21, Regulating and Licensing Tobacco and Alternative Nicotine Products Sellers. First Reading

Ord 49/1st/Pass

Ord 51/1st/Pass

Ord 52/1st/Pass

Ord 53/1st/Pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Trustee Bailey requested Ordinance 49-21 be removed from the consent agenda. The Consent Agenda was then accepted as presented. Motion made by Trustee Seipts and second by Trustee Schmidt. The motion was approved. On roll call: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, and Mayor Johnson) 2 absent (Trustees Kidd and Beck)

Ord 54/1st/Pass

XI. UNFINISHED BUSINESS:

- 1) Ordinance 49-21, Variance in Rear Yard Setback, 126 Winona Dr. First Reading. Motion for approval made by Trustee Schmidt and second by Trustee Bailey. Staff Report was given by Village Administrator James Richter II. The motion was approved. On roll call: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, and Mayor Johnson) 2 absent (Trustees Kidd and Beck)

Trustee Bailey moved to waive rules and final reading to be taken. Second by Trustee Seipts. The motion was approved. On roll call: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, and Mayor Johnson) 2 absent (Trustees Kidd and Beck)

Ordinance 49-21, Variance in Rear Yard Setback, 126 Winona Dr. Final Reading. Motion for approval made by Trustee Seipts and second by Trustee Schmidt. The motion was approved. On roll call: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, and Mayor Johnson) 2 absent (Trustees Kidd and Beck)

21. Unfinished Business:
Ord 49/1st/Fin/Pass

XII. NEW BUSINESS:

- 2) Ordinance 48-21, Variance in Fence Height, 604 Marquette Rd. First Reading Village Administrator James Richter II presented the staff report for Ordinance 48-21. Mayor Johnson asked for a motion for Ordinance 48-21, Mayor Johnson asked for a motion for Ordinance 48-21 a second time and Mayor Johnson asked for a motion for Ordinance 48-21 a third time. Motion failed due to lack of motion.

- 3) Ordinance 50-21, Variance from Freestanding Sign Base, Height and Area Regulations, 9901 Orlando Ave. First Reading. Motion made by Trustee Seipts and second by Trustee Wilson. Village Administrator James Richter II presented Staff report for Ordinance 50-21. Discussion followed. Trustee Seipts moved to table until November 1, Ordinance 50-21. Second by Trustee Bailey. The motion was approved. On roll call: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, and Mayor Johnson) 2 absent (Trustees Kidd and Beck)

22. New Business:
Ord 49/Failed

Ord 50/1st/Tabled

XIII. PUBLIC COMMENT: None

XIV. CLOSED SESSION: None

XV. ADJOURNMENT: Motion by Trustee Schmidt to adjourn; second by Trustee Bailey. Motion carried by voice vote.

Meeting adjourned at 6:30 p.m.

APPROVED:

23. Public Comments: none

24. Closed Session: none

25. Adjourn