



VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, October 4, 2021

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson.

Members of the public are welcome to attend Village Board and Committee meetings in person. The State of Illinois is requiring face coverings for all public indoor settings, regardless of vaccination status. All meetings are recorded and broadcast live on the Village's YouTube channel. Public comment may be given in-person and written submissions received by 4:00 pm on the day of the meeting will be read on your behalf during Public Comments.

Monsignor Steve Knox from St. Bridget's Catholic Church from gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Terri Bailey.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey and Erick Beck

Present: Clerk Robbin Snodgrass

Village Attorney Tom Green

Village Treasurer Deborah Alms

Village Administrator James Richter II

Finance and HR Manager Michelle Johannsen

Public Works Superintendent Chad Hunter

Management Analyst Dylan Moffitt

Village Engineer Chris Dopkins

Public Safety Supervisor, Deputy Chief Anthony Miceli

IV. The Journal of Proceedings for the Regular Board Meeting from September 20, 2021 was approved per typewritten copy submitted by the Clerk on a motion by Trustee Schmidt and second by Trustee Kidd. Trustee Beck noted he would like additional information added rather than simply discussion followed in regard to Ordinance 46-21. Motion carried on Voice Vote.

1. Minutes Approved

V. Village Treasurer Deborah Alms presented the Treasurer's Report as of September 27, 2021, reflecting the total of all funds to be \$24,317,656.43. The Annual Treasures Report for FY 20/21 has been completed and will be published as required by State Statue. A motion was made by Trustee Wilson and second by Trustee Beck to accept the Treasurer's Report and place it on file. Motion approved. On Roll Call: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson)

2. Treasurer's Report

VI. Communications:

Clerk Snodgrass thanked the board and shared about the sessions she attended at the IML conference help September 23-25. She also noted that she will be out of the office next week to attend her first week of Clerk School.

Mayor Johnson thanked Todd and Scott Sallinger of North Park Rental for over 4 ½ decades of service to our community and presented them with a Community Investment Award; they in turn Thanked the Village for support over the years. They will be missed but promised to still be around.

3. Communications

VII. Warrant:

Trustee Schmidt presented the warrant in the amount of \$142,795.48 and moved for its passage; second by Trustee Wilson. Motion approved. On Roll Call: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson)

4. Warrant/Approved

VIII. ADMINISTRATIVE REPORTS:

A. President

*Mayor Johnson presented the names of Daniel Pfluger and Jim Hankins for re-appointment to the Planning and Zoning Commission. A motion was made by Trustee Beck and second by Trustee Schmidt. The motion was approved. On roll call: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck, and Mayor Johnson) Mayor Johnson thanked Mr. Pluger and Mr. Hankins for their commitment.

*Mayor Johnson, elected officials and staff attended a Ribbon Cutting and Grand opening event at A&M Essentially You Salon and welcomed them to the Village.

*Lastly, Mayor Johnson attended the 108th IML Conference and found the sessions to be informative and interesting. He thanked the Village and recommended the conference to all elected officials.

B. Attorney Tom Green reported that he attended the IML Sessions for Attorneys on Thursday September 23 and enjoyed seeing Attorneys he had not seen over the last year and the sessions were informative.

C. Village Administrator James Richter II had no report.

D. Finance and HR Manager Michelle Johannsen.

1) FY 2020-2021 Audit Presentation by Lauterbach & Amen, LLP. The annual financial statements for the period of May 1, 2020-April 30, 2021 have been audited by Lauterbach & Amen. This was the first year audit with L&A but they were very responsive and helpful which made the first year transition run very smoothly. Via Zoom Partner Jamie Wilkey presented the reports that were issued. Trustee Kidd thanked Ms. Wilkey. Trustee Schmidt thanked Finance Manager Michelle Johannsen and Administrator James Richter III.

2) Motion to Accept the FY 2020-2021 Annual Financial Report and place on file, a motion was made by Trustee Wilson and second by Trustee Schmidt. The motion was approved. On roll call: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck, and Mayor Johnson)

E. Public Works Superintendent Chad Hunter had no report

F. Village Engineer Chris Dopkins reported on the Alpine Road Project is in the final stages of programing the signals and will be complete by the end of the week. Pavement maintenance program moving along with milling and curb work. Paving will begin this week and sidewalks will be done when dome plates arrive.

G. Public Safety Supervisor Deputy Chief Anthony Miceli reported that for the Month of October – Breast Cancer Awareness month, one squad has been wrapped and will be out in the community thanks to the generosity of Ike and Lisa Trickie.

IX. COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Planning and Economic Development, Vice-Chair had no report.

District #2 Trustee Schmidt, Administration and Finance Chair had no report.

District #3 Trustee Kidd, Planning and Economic Development Chair shared that the PED committee had 6 items moving on to the board meeting on October 18. He also encourages everyone to be proactive for safety.

District #4 Trustee Wilson, Administration and Finance Vice-Chair had no report.

District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair had no report.

District #6 Trustee Beck, Public Improvements and Safety Chair had no report.

5. Administrative Reports
6. Mayor's Report

7. Attorney's Report

8. Village Administrator

9. Finance/HR Manager

10. Public Works Supt.

11. Village Engineer

12. Pub Safety Supervisor

13. Committee Reports

14. District #1 Report

15. District #2 Report

16. District #3 Report

17. District #4 Report

18. District #5 Report

19. District #6 Report

XI. CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator James Richter II, presented the items under Item X. Consent Agenda as follows:

X. Consent Agenda*

- | | |
|--|-----------------|
| 1) Ordinance 39-21, Text Amendment, "Medical and Dental Clinics and Outpatient Medical Facilities" as Special Use in General Industrial (IG).
Final Reading | Ord 39/Fin/Pass |
| 2) Ordinance 40-21, Special Use Permit for Therapy and Wellness Office, 9950 N. Alpine Rd. Final Reading | Ord 40/Fin/Pass |
| 3) Ordinance 41-21, Special Use Permit for Outdoor Storage, 1152 Turret Dr. Final Reading | Ord 41/Fin/Pass |
| 4) Ordinance 42-21, Text Amendment, Section Z-86 of the Zoning Code, Planning and Zoning Commission. Final Reading | Ord 42/Fin/Pass |
| 5) Ordinance 44-21, Update to Small Cell Wireless Regulations. Final Reading | Ord 44/Fin/Pass |
| 6) Resolution 55-R-21, Approving a Professional Service Agreement for the Harlem Road and Indigo Lane Improvements. | Res 55/Pass |
| 7) Resolution 56-R-21, Authorization for Publicly Bid the Harlem Road Storm Sewer Clean and Televis Program. | Res 56/Pass |

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. The Consent Agenda was accepted as presented. The motion was made by Trustee Bailey and second by Trustee Beck. The motion was approved. On roll call: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck, and Mayor Johnson)

XI. UNFINISHED BUSINESS: None

21. Unfinished Business: none

XII. NEW BUSINESS: None

22. New Business: none

XIII. PUBLIC COMMENT: None

23. Public Comments: none

XIV. CLOSED SESSION: None

24. Closed Session: none

XV. ADJOURNMENT

25. Adjourn

Motion by Trustee Kidd to adjourn; second by Trustee Schmidt. Motion carried by voice vote.

Meeting adjourned at 6:30 p.m.

APPROVED:

Robbin Snodgrass
Village Clerk