



**VILLAGE OF MACHESNEY PARK**  
*Journal of Proceedings ~ Regular Meeting, September 20, 2021*

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson.

*Members of the public are welcome to attend Village Board and Committee meetings in person. The State of Illinois is requiring face coverings for all public indoor settings, regardless of vaccination status. All meetings are recorded and broadcast live on the Village's YouTube channel. Public comment may be given in-person and written submissions received by 4:00 pm on the day of the meeting will be read on your behalf during Public Comments.*

Pastor Brandon Nelson from GPS Church gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Erick Beck.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, Aaron Wilson, Terri Bailey and Erick Beck  
Absent: James Kidd

Present: Clerk Robbin Snodgrass  
Village Attorney Tom Green  
Village Treasurer Deborah Alms  
Village Administrator James Richter II  
Finance and HR Manager Michelle Johannsen  
Public Works Superintendent Chad Hunter  
Management Analyst Dylan Moffitt  
Village Engineer Nick Arps  
Public Safety Supervisor, Lt. Kyle Boomer

The Journal of Proceedings for the Regular Board Meeting from September 7, 2021 was approved per typewritten copy submitted by the Clerk on a motion by Trustee Seipts and second by Trustee Schmidt. Motion carried on Voice vote.

Village Treasurer Deborah Alms presented the Treasurer's Report as of September 13, 2021, reflecting the total of all funds to be \$23,854,527.67. A motion was made by Trustee Wilson and second by Trustee Beck to accept the Treasurer's Report and place it on file. Motion approved. On Roll Call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 1 absent (Kidd)

Communications: Mayor Johnson presented Peggy Mangiaforte from the Rockford Chapter of Daughters of American Revolution (DAR) a Proclamation for Constitution Week (September 17 – 23). The Proclamation was read by Trustee Joe Seipts.

Trustee Schmidt presented the warrant in the amount of \$932,014.20 and moved for its passage; second by Trustee Wilson. Motion approved. On Roll Call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 1 absent (Kidd)

**ADMINISTRATIVE REPORTS**

\*Mayor Steve Johnson called for a motion to approve Jonathan Danielewicz for an appointment to the Planning and Zoning Commission. Motion made by Tr. Bailey and second by Tr. Seipts. On Roll Call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck and Mayor Johnson), 1 absent (Kidd). The Mayor went on to welcome Jonathan Danielewicz to the Planning and Zoning Commission.

\*Mayor Johnson announced he will be presenting the names of Daniel Pfluger and Jim Hankins for re-appointment to the Planning and Zoning Commission at the October 4<sup>th</sup> board meeting.

\*Mayor Johnson thanked the Village for the opportunity to attend the 108<sup>th</sup> IML Annual Conference from September 23-25<sup>th</sup>

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrant/Approved

5. Administrative Reports

6. Mayor's Report

Attorney Tom Green had no report.

Village Administrator James Richter II announced that A&M Essentially You Salon is open and there will have a ribbon cutting on Tuesday, September 21 at 10 am to welcome them to the village; he also welcomed Game Corner who recently opened.

Finance and HR Manager Michelle Johannsen had no report.

Public Works Superintendent Chad Hunter had no report

Village Engineer Nick Arps reported on Alpine Road Project; pavement markings complete and new signals ready for placement. Pavement maintenance program; contractor completed curb and guttering work with milling and paving starting over the next few weeks.

Public Safety Supervisor Lieutenant Boomer had no report

#### COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Planning and Economic Development, Vice-Chair expressed condolences to the Stan Wentland Sr. Family.

District #2 Trustee Schmidt, Administration and Finance Chair had no report.

District #3 Trustee Kidd, Planning and Economic Development Chair left no report

District #4 Trustee Wilson, Administration and Finance Vice-Chair had no report.

District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair had no report

District #6 Trustee Beck, Public Improvements and Safety Chair reported that PISC positively approved 2 resolutions that will be sent to Board on October 4.

XI. CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator James Richter II, presented the items under Item X. Consent Agenda as follows:

#### X. Consent Agenda\*

- 1) Ordinance 43-21, Acceptance of American Recue Plan Act (ARPA) Funds, Final Reading
- 2) Ordinance 39-21, Text Amendment, "Medical and Dental Clinics and Outpatient Medical Facilities" as Special Use in Industrial General. First Reading
- 3) Ordinance 40-21, Special Use Permit for Therapy and Wellness Office, 9950 N. Alpine Rd. First Reading
- 4) Ordinance 41-21, Special Use Permit for Outdoor Storage, 1152 Turret Dr. First Reading
- 5) Ordinance 42-21, Text Amendment, Section Z-86 of the Zoning Code, Planning and Zoning Commission. First Reading
- 6) Ordinance 44-21, Update to Small Cell Wireless Regulations. First Reading
- 7) Ordinance 45-21, Decreasing the Number of Class A Liquor Licenses and Decreasing the Number of Class B Liquor Licenses. First Reading
- 8) Ordinance 46-21 Increasing the Number of Class B Liquor Licenses and Class BB Liquor Licenses and Approving a Class B Liquor License and a Class BB Liquor License for 7918 Scott Lane. First Reading

7. Attorney's Report

8. Village Administrator

9. Finance/HR Manager

10. Public Works Supt.

11. Village Engineer

12. Pub Safety Supervisor

13. Committee Reports

14. District #1 Report

15. District #2 Report

16. District #3 Report

17. District #4 Report

18. District #5 Report

19. District #6 Report

20. Consent Agenda

Ord 43-21/Fin/Pass

Ord 39/1<sup>st</sup>/Pass

Ord 40/1<sup>st</sup>/Pass

Ord 41/1<sup>st</sup>/Pass

Ord 42/1<sup>st</sup>/Pass

Ord 44/1<sup>st</sup>/Pass

- 9) Resolution 53-R-21, Approving Group Health Insurance Coverage Renewal with BCBS of IL.
- 10) Resolution 54-R-21, Approving Application for a Class B Liquor License for 8320 N. 2<sup>nd</sup> St.

Res 53-R-21/Pass

Res 54-R-21/Pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Trustee Wilson asked Ordinance 45-21 be removed and Trustee Beck asked Ordinance 46-21 be removed.

- 10.7 Ordinance 45-21, Decreasing the Number of Class A Liquor Licenses and Decreasing the Number of Class B Liquor Licenses. First Reading
- 10.8 Ordinance 46-21 Increasing the Number of Class B Liquor Licenses and Class BB Liquor Licenses and Approving a Class B Liquor License and a Class BB Liquor. First Reading

The Consent Agenda was accepted with all remaining items as presented. The motion was made by Trustee Bailey and second by Trustee Seipts. The motion was approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck, and Mayor Johnson ), 0 nays, 1 absent (Kidd)

#### UNFINISHED BUSINESS:

Mayor Johnson called for a motion to approve Ordinance 45-21, Decreasing the Number of Class A Liquor Licenses and Decreasing the Number of Class B Liquor Licenses. First Reading. The motion was made by Trustee Seipts and second by Trustee Schmidt. Staff Report given by Village Administrator James Richter II. The motion was approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck, and Mayor Johnson), 0 nays, 1 absent (Kidd). Trustee Wilson made a motion to waive the rules and bring O 45-21 back for final reading. Second by Trustee Seipts. The motion to waive the rules was approved. On roll call. 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey and Mayor Johnson), 1 nay (Beck), 1 absent (Kidd) A motion to approve Ordinance 45-21 for final reading was made by Trustee Seipts and second by Trustee Bailey. Motion approved. 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey and Mayor Johnson), 1 nay (Beck), 1 absent (Kidd)

21. Unfinished Business-  
Ord 45/1<sup>st</sup>/Final/Pass

Mayor Johnson called for a motion to approve Ordinance 46-21 Increasing the Number of Class B Liquor Licenses and Class BB Liquor Licenses and Approving a Class B Liquor License and a Class BB Liquor The motion was made by Trustee Schmidt and second by Trustee Seipts. Staff Report given by Village Administrator James Richter II. The motion was approved. On roll call: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, and Mayor Johnson), 1 nay (Beck), 1 absent (Kidd). Discussion followed. Trustee Beck shared the history of BB licenses and pointed out that this has happened in other locations within the village and had been denied and he wants everyone to consider what they are approving before moving forward. Trustee Beck feels that essentially approving this ordinance would be approving a special use permit in a BB liquor license. He then shared that he would be voting nay. Hours of operation were clarified and also confirmed that in no way was a class A license associated with this ordinance. Trustee Wilson made a motion to waive the rules and bring O 46-21 back for final reading. Second by Trustee Seipts. The motion to waive the rules was approved. On roll call. 4 ayes (Trustees Seipts, Wilson, Bailey and Mayor Johnson), 2 nays (Schmidt, Beck), 1 absent (Kidd). A motion to approve Ordinance 46-21 for final reading was made by Trustee Seipts and second by Trustee Wilson. 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey and Mayor Johnson ), 1 nay (Beck), 1 absent (Kidd)

Ord 46/1<sup>st</sup>/Final/Pass

**NEW BUSINESS:**

Ordinance 37-21, Text Amendment, "Churches and Similar Religious Institutions" as Special Use in Industrial Light and in Industrial General. First Reading Mayor Johnson called for a motion to approve Ordinance 37-21. The motion was made by Trustee Seipts and second by Trustee Bailey.

Staff Report given by Village Administrator James Richter II on both Ordinance 37-21 and 38-21. The motion was approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck, and Mayor Johnson), 0 nays, 1 absent (Kidd). Trustee Seipts made a motion to waive the rules and bring O 37-21 back for final reading. Second by Trustee Wilson. The motion to waive the rules was approved. On roll call. 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 1 absent (Kidd). A motion to approve Ordinance 37-21 final reading was made by Trustee Seipts and second by Trustee Bailey. 6 ayes (Trustees Seipts, Schmidt, Wilson, Beck, Bailey and Mayor Johnson ), 0 nay, 1 absent (Kidd)

Ordinance 38-21, Special Use Permit for a Church, 11189 Forest Hills Rd. First Reading. Mayor Johnson called for a motion to approve Ordinance 38-21. The motion was made by Trustee Wilson and second by Trustee Seipts. The motion was approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck, and Mayor Johnson), 0 nays, 1 absent (Kidd). Trustee Seipts made a motion to waive the rules and bring O 38-21 back for final reading. Second by Trustee Bailey. The motion to waive the rules was approved. On roll call. 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey and Mayor Johnson), 0 nays, 1 absent (Kidd) A motion to approve Ordinance 38-21 was made by Trustee Bailey and second by Trustee Seipts. 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey and Mayor Johnson), 0 nays, 1 absent (Kidd)

**PUBLIC COMMENT:** None

**CLOSED SESSION:** None

Motion by Trustee Wilson to adjourn; second by Trustee Bailey. Motion carried by voice vote.

Meeting adjourned at 6:31 p.m.

**APPROVED:**

---

Robbin Snodgrass  
Village Clerk

22. New Business

Ord 37-21/1<sup>st</sup>/Final/pass

Ord 38-21/1<sup>st</sup>/Final/pass

23. Public Comments: none

24. Closed Session: none

25. Adjourn