



**VILLAGE OF MACHESNEY PARK**  
*Journal of Proceedings ~ Regular Meeting, September 7, 2021*

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson.

*Members of the public are welcome to attend Village Board and Committee meetings in person. The State of Illinois is requiring face coverings for all public indoor settings, regardless of vaccination status. All meetings are recorded and broadcast live on the Village's YouTube channel. Public comment may be given in-person and written submissions received by 4:00 pm on the day of the meeting will be read on your behalf during Public Comments.*

Minister Joshua Weisnet from Firstborn Ministries gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Jake Schmidt.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, Aaron Wilson, Terri Bailey and Erick Beck

Absent: James Kidd

Present: Clerk Robbin Snodgrass

Village Attorney Tom Green

Village Treasurer Deborah Alms

Village Administrator James Richter II

Finance and HR Manager Michelle Johannsen

Public Works Superintendent Chad Hunter

Village Engineer Chris Dopkins

Public Safety Supervisor Deputy Chief Anthony Miceli

The Journal of Proceedings for the Regular Board Meeting from August 16, 2021 were approved per typewritten copy submitted by the Clerk on a motion by Trustee Schmidt and seconded by Trustee Seipts. Motion carried on Voice vote.

Village Treasurer Deborah Alms presented the Treasurer's Report as of August 27, 2021, reflecting the total of all funds to be \$23,474,256.56. A motion was made by Trustee Bailey and seconded by Trustee Seipts to accept the Treasurer's Report and place it on file. Motion approved. On Roll Call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck and Mayor Johnson ), 0 nays, 1 absent (Kidd)

Communications: In light of the 20<sup>th</sup> Anniversary of 9/11, Clerk Snodgrass shared information regarding that day 20 years ago, which included a request to fly flags at half-staff from sunrise to sunset on Saturday, September 11, 2021.

Trustee Schmidt presented the warrant in the amount of \$238,279.18 and moved for its passage; seconded by Trustee Wilson. Motion approved. On Roll Call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck and Mayor Johnson ), 0 nays, 1 absent (Kidd)

#### ADMINISTRATIVE REPORTS

\*Mayor Steve Johnson called for a motion to approve Amanda Miller for an appointment to the PED Committee. Motion made by Tr. Seipts and second by Tr. Schmidt. On Roll Call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck and Mayor Johnson), 1 absent (Kidd).

\*The Mayor went on to present the name of Jonathan Danielewicz for consideration to the Planning and Zoning Commission with approval at the next Board Meeting.

\*Mayor Johnson attended the Grand Opening at Shorewood Park of the 3<sup>rd</sup> Rockford Park District Frisbee Disc Golf Course. The First Frisbee 9 hole Disc Golf Course in Loves Park.

\*Mayor Johnson shared he was honored to be appointed to the 2021/2022 Mercy Health Rockford Paramedics Advisory Board.

\*Lastly, Mayor Johnson attended the swearing in of five new Winnebago County Deputies, one retirement and one promotion.

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrant/Approved

5. Administrative Reports

6. Mayor's Report

Attorney Tom Green had no report.

Village Administrator James Richter II recognized Amanda Miller followed by a brief introduction including background.

Finance and HR Manager Michelle Johannsen had no report.

Public Works Superintendent Chad Hunter reminded residents that Garbage pickup will take place on Saturday, Sept 11 due to the Labor Day Holiday this past Monday.

Village Engineer Chris Dopkins reported the Alpine Road Project is ahead of schedule with paving complete and markings ready to take place. Traffic Signals are scheduled to arrive this month and the project should be completed ahead of schedule. Pavement maintenance program, contracting working on removal of curve and sidewalk with milling and paving starting soon.

Public Safety Supervisor, Deputy Chief Anthony Miceli shared he also attended the swearing in 5 new deputies, and one new deputy will be assigned to Machesney Park upon completion of training. Mr. & Mrs. Ike Trickie sponsoring a vehicle wrap for the month of October in honor of Breast Cancer Awareness Month. In the month of August there were 508 traffic stops, 12 DUI arrests and 1862 calls for service.

#### COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Planning and Economic Development, Vice-Chair reported from the PED committee tonight, there are 6 Ordinances going to Sept 20<sup>th</sup> Board meeting with positive recommendations.

District #2 Trustee Schmidt, Administration and Finance Chair reported from the A/F committee meeting tonight, there are 3 ordinances and 1 Resolution that are going to board meeting with positive recommendations.

District #3 Trustee Kidd, Planning and Economic Development Chair left no report

District #4 Trustee Wilson, Administration and Finance Vice-Chair had no report.

District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair had no report

District #6 Trustee Beck, Public Improvements and Safety Chair had no report.

XI. CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda. Village Administrator James Richter II, presented the items under Item X. Consent Agenda as follows:

#### X. Consent Agenda\*

- a) Ordinance 35-21, SUP for Self-Storage, 8750 N. Second St. Final Reading
- b) Ordinance 43-21, Acceptance of American Recue Plan Act (ARPA) Funds, First Reading
- c) Resolution 51-R-21, Approving Profession Service Agreement for Harlem Road Storm Sewer Clean and Televis.

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. There were none. The Consent Agenda was accepted as presented.

7. Attorney's Report

8. Village Administrator

9. Finance/HR Manager

10. Public Works Supt.

11. Village Engineer

12. Pub Safety Supervisor

13. Committee Reports

14. District #1 Report

15. District #2 Report

16. District #3 Report

17. District #4 Report

18. District #5 Report

19. District #6 Report

20. Consent Agenda

Ord 35-21/Fin/Pass

Ord 43/1<sup>st</sup>/Pass

Res 51-R-21/Pass

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Beck. The motion was approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck and Mayor Johnson ), 0 nays, 1 absent (Kidd)

UNFINISHED BUSINESS: None

NEW BUSINESS:

Mayor Johnson called for a motion to approve Ordinance 47-21. The motion was made by Trustee Schmidt and seconded by Trustee Seipts. Staff Report given by Village Administrator James Richter II. The motion was approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck, and Mayor Johnson ), 0 nays, 1 absent (Kidd)

Mayor Johnson called for a motion to approve Ordinance 47-21. The motion was made by Trustee Seipts and seconded by Trustee Schmidt. Trustee Beck called point of order with a request to waive the rules and allow for final reading. Attorney Green explained that due to the pending motion on the floor, the waiving of the rules will need to be done after the fact. The motion was approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck, and Mayor Johnson ), 0 nays, 1 absent (Kidd)

Mayor Johnson called for a motion to waive the rules for final reading of Ordinance 47-21. The motion was made by Trustee Schmidt and seconded by Trustee Seipts. The motion was approved on Voice Vote.

PUBLIC COMMENT: Resident Nancy Edwardsen, had comments regarding a friend who passed away. She also spoke in regard to pay scale when there is a Trustee absent. Lastly she addressed the absence of Trustee Kidd.

CLOSED SESSION: None

Motion by Trustee Schmidt to adjourn; seconded by Trustee Beck. Motion carried by voice vote.

Meeting adjourned at 6:23 p.m.

APPROVED:

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Robbin Snodgrass  
Village Clerk

21. Unfinished Business-  
None

22. New Business

Ord 47-21/1<sup>st</sup>/pass

Ord 47-21/Final/pass

Ord 47-21/Waive/pass

23. Public Comments

24. Closed Session  
none

25. Adjourn