



VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, August 2, 2021

The meeting was called to order at 6:01 p.m. by Mayor Steve Johnson.

Members of the public are welcome to attend Village Board and Committee meetings in person. The CDC is recommending face coverings for all indoor settings in areas with substantial or high Covid-19 positivity rates, regardless of vaccination status. All meetings are recorded and broadcast live on the Village's YouTube channel. Public comment may be given in-person and written submissions received by 4:00 pm on the day of the meeting will be read on your behalf during Public Comments.

Pastor Alex Marque from Concordia Lutheran & Mt Olive Lutheran Church gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Aaron Wilson.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, and Erick Beck

Absent: Trustee Terri Bailey

Present: Clerk Robbin Snodgrass

Village Attorney Tom Green

Village Treasurer Deborah Alms

Village Administrator James Richter II

Finance and HR Manager Michelle Johannsen

Public Works Superintendent Chad Hunter

Village Engineer Chris Dopkins

Public Safety Supervisor Deputy Chief Anthony Miceli

The Journal of Proceedings for the Regular Board Meeting from July 19, 2021 were approved per typewritten copy submitted by the Clerk on a motion by Trustee Seipts and seconded by Trustee Schmidt. Correction noted. Motion carried on Voice vote.

1. Minutes Approved

Village Treasurer Deborah Alms presented the Treasurer's Report as of July 26, 2021, reflecting the total of all funds to be \$21,912,093.05. A motion was made by Trustee Schmidt and seconded by Trustee Seipts to accept the Treasurer's Report and place it on file. Motion approved. On Roll Call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Kidd, Beck and Mayor Johnson), 0 nays, 1 absent (Trustee Bailey)

2. Treasurer's Report

Communications: The Village received a nice Thank You Letter from Chip Stoner of the Boys & Girls Club. Clerk Snodgrass has completed training for Deputy Registrar and also all steps needed to become a Notary, she looks forward to serving the Citizens in these two areas.

3. Communications

Trustee Schmidt presented the warrant in the amount of \$161,436.46 and moved for its passage; seconded by Trustee Wilson. Motion approved. On Roll Call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Kidd, Beck and Mayor Johnson), 0 nays, 1 absent (Trustee Bailey)

4. Warrant/Approved

ADMINISTRATIVE REPORTS

Mayor Steve Johnson reported that he attended the Shopko Optical Open House last week. He also reminded everyone that National Night out would be happening Tuesday, August 03 and encouraged all to attend.

5. Administrative Reports

6. Mayor's Report

Attorney Tom Green had no report.

7. Attorney's Report

Village Administrator James Richter II had no report.

8. Village Administrator

Finance and HR Manager Michelle Johannsen had no report

Public Works Superintendent Chad Hunter had no report.

Village Engineer Chris Dopkins reported that Alpine Road has moved to stage 2 of the project. A meeting was held with Harlem School District in preparation for the start of school. Demo project will be completed August 3 and the Pavement Maintenance Program is working to get started.

Public Safety Supervisor, Deputy Chief Anthony Miceli, reminded everyone of National Night Out. He also shared that on August 20, Coffee for a Champion a fundraiser for Special Events Athletes will be held at Dunkin Donuts and they will be on the roof from 5 am – Noon.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Planning and Economic Development, Vice-Chair had no report.

District #2 Trustee Schmidt, Administration and Finance Chair reported from the A/F committee meeting tonight, one Ordinance will be going to board tonight.

District #3 Trustee Kidd, Planning and Economic Development Chair reported that the PED committee has one Ordinance moving on to board August 16th.

District #4 Trustee Wilson, Administration and Finance, Vice-Chair had no report.

District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair left no report

District #6 Trustee Beck, Public Improvements and Safety Chair had no report.

XI. CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator James Richter II, presented the items under Item X. Consent Agenda as follows:

X. Consent Agenda*

- A. Ordinance 28-21, SUP for Warehousing & Distribution, 8780 N. Second St, Second Reading
- B. Ordinance 30-21, Variance in Front Yard Setback at 8205 Mildred Road, Second Reading.
- C. Ordinance 31-21, Variance from Floodway Overlay Regulations, 7836 Shore Drive, Second Reading
- D. Ordinance 32-21, Variance in Front Yard Setback, 7836 Shore Drive, Second Reading
- E. Ordinance 33-21, SUP for Firearm and Ammunition Assembly and Repair, 9863 N. Alpine Rd. Second Reading.
- F. Ordinance 36-21, Approve Amendments to Village Municipal Code Chapter 21 Personnel and the Village's Personnel Policies Manual, First Reading
- G. Resolution 47-R-21, Resolution to Identify the Sale of Surplus property of Queen Oaks Drive.

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. There were none. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Beck and seconded by Trustee Seipts. The motion was approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Wilson, Kidd, Beck and Mayor Johnson), 0 nays, 1 absent (Trustee Bailey)

UNFINISHED BUSINESS: None

- 9. Finance/HR Manager
- 10. Public Works Supt.
- 11. Village Engineer
- 12. Pub Safety Supervisor
- 13. Committee Reports
- 14. District #1 Report
- 15. District #2 Report
- 16. District #3 Report
- 17. District #4 Report
- 18. District #5 Report
- 19. District #6 Report
- 20. Consent Agenda
- Ord 28-21/fin/Pass
- Ord 30-21/fin/Pass
- Ord 31-21/fin/Pass
- Ord 32-21/fin/Pass
- Ord 33-21/fin/Pass
- Ord 36-21/1st/Pass
- Res 47-R-21/Pass
- 21. Unfinished Business-None

NEW BUSINESS: Resolution 45-R-21, Driveway Variance for 4824 Pine-Al Drive. Mayor Johnson called for a motion to approve Resolution 45-R-21. The motion was made by Trustee Beck and seconded by Trustee Seipts. Staff Report given by Chad Hunter noting that Staff and the PISC committee did not give a positive recommendation. Discussion followed. The motion was approved. On roll call: 5 ayes (Trustees Seipts, Schmidt, Wilson, Kidd, and Mayor Johnson), 1 nay (Beck), 1 absent (Trustee Bailey)

PUBLIC COMMENT: None

CLOSED SESSION: None

Motion by Trustee Schmidt to adjourn; seconded by Trustee Seipts. Motion carried by voice vote.

Meeting adjourned at 6:22 p.m.

APPROVED:

Robbin Snodgrass
Village Clerk

22. New Business
Res 45-R-21/Pass

23. Public Comments
none

24. Closed Session
none

25. Adjourn