

**VILLAGE OF MACHESNEY PARK**  
**Journal of Proceedings ~ Regular Meeting, May 17, 2021**

The meeting was called to order at 6:02 p.m. by Mayor Steve Johnson.

*Due to on-going concerns regarding the Covid-19 pandemic, the Village will limit occupancy within the board room to 50 people at any one time, including board members, staff, and any interested members of the public. In compliance with the Governor's disaster declaration, the Village is required to broadcast this meeting live on the Village of Machesney Park YouTube channel <http://tiny.cc/vmpchannel>. Public comment may be given in-person or written submissions received by 4:00 pm on the day of the meeting will be read on your behalf during the Public Comment portion of the meeting. Please email written submissions to [clerk@machesneypark.org](mailto:clerk@machesneypark.org). You may also listen to the recorded meeting at a later time by visiting <http://tiny.cc/vmpchannel>. Pastor Heath Tibbetts, from First Baptist Church of Machesney Park gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Erick Beck.*

Present: Mayor Steve Johnson, Trustees Aaron Wilson, Terri Bailey, Erick Beck and remotely Trustee Seipts

Present: Clerk Robbin Snodgrass  
 Village Attorney Tom Green  
 Village Treasurer Deborah Alms  
 Village Administrator James Richter II  
 Finance and HR Manager Michelle Johannsen  
 Public Works Superintendent Chad Hunter  
 Village Engineer Chris Dopkins  
 Public Safety Supervisor Deputy Chief Anthony Miceli

Absent: Trustee James Kidd  
 Trustee Jake Schmidt

The Journal of Proceedings for the Regular Board Meeting from May 3, 2021, was approved per typewritten copy submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Bailey. Motion approved. On roll call: 4 ayes (Trustees Wilson, Bailey, Beck and Seipts), 0 nays, 2 absent (Trustees Kidd and Schmidt)

Village Treasurer Deborah Alms presented the Treasurer's Report as of May 10, 2021, reflecting the total of all funds to be \$18,687,644.55. A motion was made by Trustee Wilson and seconded by Trustee Beck to accept the Treasurer's Report and place it on file. Motion carried by voice vote. Motion approved. On roll call: 4 ayes (Trustees Seipts, Wilson, Bailey, and Beck), 0 nays, 2 absent (Trustees Schmidt, Kidd)

Communications: None

Trustee Wilson presented the warrant in the amount of \$472,549.76 and moved for its passage; seconded by Trustee Seipts. Motion approved. On roll call: 5 ayes (Trustees Seipts, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 2 absent (Trustees Kidd and Schmidt)

**ADMINISTRATIVE REPORTS**

Mayor Johnson presented nominations for Board and Committee Appointments for 2021/2022:

<p><b><u>Administration &amp; Finance Committee:</u></b>                  Jake Schmidt – Chair                  Aaron Wilson – Vice Chair                  Terri Bailey</p>	<p><b><u>Planning &amp; Economic Development Committee:</u></b>                  James Kidd – Chair                  Joe Seipts – Vice Chair                  Erick Beck</p>
<p><b><u>Public Improvement &amp; Safety Committee:</u></b>                  Erick Beck – Chair                  Terri Bailey – Vice Chair                  James Kidd</p>	<p><b><u>Liquor Commission:</u></b>                  Aaron Wilson                  Joe Seipts                  Jake Schmidt</p>

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report

Mayor Johnson also presented a nomination to appoint Jodi Stromberg to the Planning & Zoning Commission

On May 14, Mayor Johnson attended at the LP Music Fest press conference. The LP Music Fest will take place from July 1 – July 4. Tickets can be purchased at LPMusicfest.com

Attorney Tom Green had no report.

Village Administrator James Richter II had no report.

Finance and HR Manager Michelle Johannsen reported on the investments for the first quarter of the year. Total interest earned over the past quarter was \$9,468 compared to \$43K in the prior year for the same quarter and \$11K in the prior quarter. There were no new investments over the past quarter and interest rates still remain barely above zero.

Public Works Superintendent Chad Hunter had no report.

Village Engineer Chris Dopkins reported demolition at one of the remaining homes has taken place. He also reported that the Alpine Road repair project will begin soon.

Public Safety Supervisor, Deputy Chief Anthony Miceli reported for April there were 1852 calls for service, 522 traffic citations, 8 DUI's and 1 Gun arrest. Deputy Chief Miceli also noted that he had given a "Back the Blue" flyer to Trustees, Mayor and Village Administrator. This event will take place at Crazy Times.

#### COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Public Improvements and Safety Chair reported that 3 Resolutions were approved at the PISC meeting this evening and will go to Board on June 7, 2021.

District #2 Trustee Schmidt, Administration and Finance Vice-Chair left no report.

District #3 Trustee Kidd, Public Improvements and Safety Vice-Chair left no report.

District #4 Trustee Wilson, Administration and Finance Chair, reported that Resolutions 34-R-21 and 37-R-21, were approved at the A&F meeting this evening and will go to Board tonight with a positive recommendation.

District #5 Trustee Bailey, Planning and Economic Development Chair, had no report.

District #6 Trustee Beck, Planning and Economic Development Vice-Chair, had no report.

XI. CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator James Richter II, presented the items under Item X. Consent Agenda as follows:

#### X. Consent Agenda\*

- A. Ordinance 25-21, Variance in Accessory Building Height, 12928 Ventura Blvd., First Reading
- B. Resolution 34-R-21, Resolution Opposing SB2298 Amending the Tax Increment Allocation Redevelopment Act
- C. Resolution 37-R-21, Resolution Supporting the Restoration of LGDF Revenue

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. There were none. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Bailey. The motion was approved by roll call vote: 5 ayes (Trustees Seipts, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 2 absent (Trustee Schmidt, Kidd)

- 7. Attorney's Report
- 8. Village Administrator
- 9. Finance/HR Manager
- 10. Public Works Supt.
- 11. Village Engineer
- 12. Pub Safety Supervisor
- 13. Committee Reports
- 14. District #1 Report
- 15. District #2 Report
- 16. District #3 Report
- 17. District #4 Report
- 18. District #5 Report
- 19. District #6 Report
- 20. Consent Agenda

- Ord 25-21/1st/Pass
- Res 34-R-21/Pass
- Res 37-R-21/Pass

UNFINISHED BUSINESS:

A. Ordinance 18-21, Variance from Freestanding Sign Base and Height Regulations, and Sign Area Restrictions, 6941 N. 2<sup>nd</sup> St. – First Reading

21. Unfinished Business  
Ord. 18-21/1<sup>st</sup>/Pass

Motion by Trustee Beck to remove from the table Ordinance 18-21, and seconded by Trustee Bailey. The motion was approved by roll call vote: 5 ayes (Trustees Seipts, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 2 absent (Trustee Schmidt and Kidd)

Village Administrator James Richter II, reported the applicant needed some additional time to contemplate options and create the drawings for the project. Staff recommends a motion to table this item again.

Motion by Trustee Beck to table Ordinance 18-21; seconded by Trustee Bailey. Motion approved by roll call vote: 5 ayes (Trustees Seipts, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 2 absent (Trustee Kidd and Schmidt)

NEW BUSINESS : None

22. New Business

PUBLIC COMMENT: None

23. Public Comment

CLOSED SESSION: None

24. Closed Session

Motion by Trustee Wilson to adjourn; seconded by Trustee Bailey. Motion approved by roll call vote: 5 ayes (Trustees Seipts, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 2 absent (Trustee Schmidt and Kidd)

25. Adjourn

Meeting adjourned at 6:17 p.m.

APPROVED:

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Robbin Snodgrass  
Village Clerk