

VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, May 3, 2021

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson.

Due to on-going concerns regarding the Covid-19 pandemic, the Village will limit occupancy within the board room to 50 people at any one time, including board members, staff, and any interested members of the public. In compliance with the Governor's disaster declaration, the Village is required to broadcast this meeting live on the Village of Machesney Park YouTube channel <http://tiny.cc/vmpchannel>. Public comment may be given in-person or written submissions received by 4:00 pm on the day of the meeting will be read on your behalf during the Public Comment portion of the meeting. Please email written submissions to clerk@machesneypark.org. You may also listen to the recorded meeting at a later time by visiting <http://tiny.cc/vmpchannel>. Tim Firm, Minister at the North Park Church of Christ gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Aaron Wilson.

Attorney Tom Green administered the Oath of Office to Village Clerk Robbin Snodgrass.

Clerk Snodgrass administered the Oaths of Office to Mayor Steve Johnson; Trustee District #1, Joe Seipts; Trustee District #3, James Kidd; Trustee District #4, Aaron Wilson; and Treasurer Deborah Alms

Present: Mayor Steve Johnson, Trustees Joe Seipts, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Present: Clerk Robbin Snodgrass
Village Treasurer Deborah Alms
Village Attorney Tom Green
Village Administrator James Richter II
Finance and HR Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Deputy Chief Anthony Miceli

Absent: Trustee Jake Schmidt

The Journal of Proceedings for the Regular Board Meeting from April 19, 2021, was approved per typewritten copy submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Kidd. Motion approved. On roll call: 5 ayes (Trustees Seipts, Kidd, Wilson, Bailey, and Beck), 0 nays, 1 absent (Trustee Schmidt)

Village Treasurer Deborah Alms presented the Treasurer's Report as of April 27, 2021, reflecting the total of all funds to be \$18,211,238.55. A motion was made by Trustee Wilson and seconded by Trustee Baily to accept the Treasurer's Report and place it on file. Motion carried by voice vote. Motion approved. On roll call: 5 ayes (Trustees Seipts, Kidd, Wilson, Bailey, and Beck), 0 nays, 1 absent (Trustee Schmidt)

Communications: None

Trustee Wilson presented the warrant in the amount of \$264,344.46 and moved for its passage; seconded by Trustee Seipts. Motion approved. On roll call: 5 ayes (Trustees Seipts, Kidd, Wilson, Bailey, and Beck), 0 nays, 1 absent (Trustee Schmidt)

ADMINISTRATIVE REPORTS

Mayor Johnson introduced Sheriff Caruana to swear-in and recognize Anthony Miceli for his promotion to Deputy Chief. Mayor Johnson congratulated Deputy Chief Miceli on a well-deserved promotion. Sheriff Caruana summarized Deputy Chief Miceli's career and his accomplishment before swearing him in as the new Deputy Chief.

Mayor Johnson went on to report that he attended the Ribbon Cutting event for the Strong Neighborhood House at 825 Marie Avenue on April 29th. This exciting accomplishment for our residents is in the perfect location. United Way built not just a home but a stronger neighborhood community.

Mayor Johnson thanked Mike Meier for his nine years of service on the Planning and Zoning Commission upon receiving Mike's resignation letter. His input will be truly missed. The Village is exploring a replacement for the committee.

Lastly, Mayor Johnson wished his wife a Happy 41st Anniversary.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report

Attorney Tom Green had no report but congratulated all those sworn in.

Village Administrator James Richter II had no report.

Finance and HR Manager Michelle Johannsen had no report.

Public Works Superintendent Chad Hunter had no report.

Village Engineer Chris Dopkins had no report.

Public Safety Supervisor, Deputy Chief Anthony Miceli thanked the Sheriff, the Mayor, Administrator and Board of Trustees, his family, his co-workers and friends for believing in him and supporting him for the last 25 years. He looks forward to the next 25 years.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Public Improvements and Safety Chair had no report.

District #2 Trustee Schmidt, Administration and Finance Vice-Chair left no report.

District #3 Trustee Kidd, Public Improvements and Safety Vice-Chair had no report.

District #4 Trustee Wilson, Administration and Finance Chair, reported that Resolutions 31-R-21, was approved at the A&F meeting this evening and will go to Board this evening with a positive recommendation.

District #5 Trustee Bailey, Planning and Economic Development Chair, reported that Ordinance 25-21, was approved at the PED meeting this evening and will go to Board on May 17, 2021 with a positive recommendation.

District #6 Trustee Beck, Planning and Economic Development Vice-Chair, reported that he also attended the Ribbon Cutting event for the Strong Neighborhood House which is located in his district.

XI. CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator James Richter II, presented the items under Item X. Consent Agenda as follows:

X. Consent Agenda*

- A. Ordinance 22-21, Authorize Disposal of Certain Personal Property, Final Reading
- B. Resolution 29-R-21, Driveway Variance, 11704 Dorothea Avenue
- C. Resolution 31-R-21, Award Construction Contract for Alpine Road Improvements

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. There were none. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Beck and seconded by Trustee Wilson. The motion was approved by roll call vote: 6 ayes (Trustees Seipts, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 1 absent (Trustee Schmidt)

UNFINISHED BUSINESS:

- A. Ordinance 18-21, Variance from Freestanding Sign Base and Height Regulations, and Sign Area Restrictions, 6941 N. 2nd St. – First Reading

- 7. Attorney's Report
- 8. Village Administrator
- 9. Finance/HR Manager
- 10. Public Works Supt.
- 11. Village Engineer
- 12. Pub Safety Supervisor

- 13. Committee Reports
- 14. District #1 Report
- 15. District #2 Report
- 16. District #3 Report
- 17. District #4 Report

- 18. District #5 Report
- 19. District #6 Report

20. Consent Agenda

Ord 22-21/2nd/Pass
Res 29-R-21/Pass
Res 31-R-21/Pass

21. Unfinished Business
Ord. 18-21/1st/Pass

Motion by Trustee Beck to remove from the table Ordinance 18-21, and seconded by Trustee Kidd. The motion was approved by roll call vote: 6 ayes (Trustees Seipts, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 1 absent (Trustee Schmidt)

Village Administrator James Richter II, reported the applicant needed some additional time to contemplate options and create drawings. Staff recommends a motion to table this item again.

Motion by Trustee Beck to table Ordinance 18-21 until May 17, 2021; seconded by Trustee Kidd. Motion approved by roll call vote: 6 ayes (Trustees Seipts, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 1 absent (Trustee Schmidt)

NEW BUSINESS : None

PUBLIC COMMENT: None

CLOSED SESSION: None

Motion by Trustee Seipts to adjourn; seconded by Trustee Bailey. Motion approved by roll call vote: 6 ayes (Trustees Seipts, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 1 absent (Trustee Schmidt)

Meeting adjourned at 6:27 p.m.

APPROVED:

Robbin Snodgrass
Clerk

- 22. New Business
- 23. Public Comment
- 24. Closed Session
- 25. Adjourn