

VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, April 19, 2021

The meeting was called to order at 6:01 p.m. by Mayor Steve Johnson.

Due to on-going concerns regarding the Covid-19 pandemic, the Village will limit occupancy within the board room to 50 people at any one time, including board members, staff, and any interested members of the public. In compliance with the Governor's disaster declaration, the Village is required to broadcast this meeting live on the Village of Machesney Park YouTube channel <http://tiny.cc/vmpchannel>. Public comment may be given in-person or written submissions received by 4:00 pm on the day of the meeting will be read on your behalf during the Public Comment portion of the meeting. Please email written submissions to clerk@machesneypark.org. You may also listen to the recorded meeting at a later time by visiting <http://tiny.cc/vmpchannel>. Pastor Bobby Sheets from Riverside Community Church gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee James Kidd.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Present: Deputy Clerk Penny Miller
Village Attorney Tom Green
Village Administrator James Richter II
Finance and HR Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Public Safety Coordinator, Lt. Anthony Miceli

The Journal of Proceedings for the Regular Board Meeting from April 5, 2021, and the April 5, 2021 Public Hearing for the FY2021-2022 Annual Budget, were approved per typewritten copy submitted by the Deputy Clerk on a motion by Trustee Wilson and seconded by Trustee Kidd. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

Finance and HR Manager Michelle Johannsen presented the Treasurer's Report as of April 13, 2021, reflecting the total of all funds to be \$18,660,848.34. A motion was made by Trustee Wilson and seconded by Trustee Baily to accept the Treasurer's Report and place it on file. Motion carried by voice vote. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

Communications: None

Trustee Wilson presented the warrant in the amount of \$408,296.41 and moved for its passage; seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Johnson thanked Deputy Clerk Penny Miller for filling in for the Clerk for the last four months. He reminded everyone of the ribbon cutting ceremony for the Strong House at 825 Marie Avenue, on Thursday, April 29th at 1 PM.

Attorney Tom Green had no report.

Village Administrator James Richter II reported that the Military Banner Program will be completing its first year of honoring Machesney Park Military Personnel. The banners will be retired and returned to families and sponsors. The Village will continue the program and will be bringing back new parameters of the program soon.

Finance and HR Manager Michelle Johannsen had no report.

Public Works Superintendent Chad Hunter had no report.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Public Works Supt.

Village Engineer Chris Dopkins reported the Village is currently soliciting proposals for the Alpine Road Improvement Project; the bid opening will be held on April 28th at 10 am. The Village will award that contract at the May 3, 2021 board meeting.

Public Safety Coordinator, Lt. Anthony Miceli reported that last week two notable traffic stops were made by two deputies which resulted in a hand gun and a shot gun recovered from each stop. He invited Trustees to attend the Officer of the Year Award at the VFW on Saturday, April 24. Four Machesney Park Officers will receive the award. They are Sr. Deputy Morrison, Deputy Wysocki, Retired Deputy French, and Sgt. Gessner.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Public Improvements and Safety Chair reported that Resolution 29-R-21, was approved at the PISC meeting this evening and will go to Board on May 3, 2021 with a positive recommendation.

District #2 Trustee Schmidt, Administration and Finance Vice-Chair had no report.

District #3 Trustee Kidd, Public Improvements and Safety Vice-Chair had no report.

District #4 Trustee Wilson, Administration and Finance Chair reported that Resolutions 30-R-21, was approved at the A&F meeting this evening and will go to Board this evening with a positive recommendation.

District #5 Trustee Bailey, Planning and Economic Development Chair had no report.

District #6 Trustee Beck, Planning and Economic Development Vice-Chair had no report.

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator James Richter II, presented the items under Item X. Consent Agenda as follows:

X. Consent Agenda*

- A. Ordinance 19-21, Authorize Refinancing of Loans Within the Weststone and North 2nd Street Redevelopment Project Areas, Final Reading
- B. Ordinance 20-21, Authorize Budget Amendments for FY2020-2021, Final Reading
- C. Ordinance 21-21, Approving Agreement for Sale of 8702 N. 2nd Street, Final Reading
- D. Ordinance 23-21, Adopt Annual Budget FY2021-2022, Final Reading
- E. Ordinance 22-21, Authorize Disposal of Certain Personal Property, First Reading
- F. Resolution 16-R-21, Approval of Floodplain Recreation and Improvement Plan
- G. Resolution 22-R-21, Authorize MFT Appropriations FY2021-2022
- H. Resolution 23-R-21, Authorize 5-Year Agreement with USGS for Operation and Maintenance of Latham Park Streamgauge
- I. Resolution 24-R-21, Authorize Cost Sharing Agreement with Winnebago County and City of Loves Park for Latham Park Streamgauge
- J. Resolution 26-R-21, Authorize Intergovernmental Cooperation Agreement with North Park Public Water District
- K. Resolution 28-R-21, Professional Services Agreement with Safebuilt LLC for Building Official and Plan Review Services
- L. Resolution 30-R-21, Resolution to Support the Independent Commission Process for Legislative Redistricting

11. Village Engineer

12. Pub Safety Supervisor

13. Committee Reports

14. District #1 Report

15. District #2 Report

16. District #3 Report

17. District #4 Report

18. District #5 Report

19. District #6 Report

20. Consent Agenda

Ord 19-21/2nd/Pass

Ord 20-21/2nd/Pass

Ord 21-21/2nd/Pass

Ord 23-21/2nd/Pass

Ord 22-21/1st/Pass

Res 16-R-21/Pass

Res 22-R-21/Pass

Res 23-R-21/Pass

Res 24-R-21/Pass

Res 26-R-21/Pass

Res 28-R-21/Pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. There were none. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Bailey and seconded by Trustee Schmidt. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS: None

XII. NEW BUSINESS :

A. Ordinance 18-21, Variance from Freestanding Sign Base and Height Regulations, and Sign Area Restrictions, 6941 N. 2nd St. – First Reading

Motion by Trustee Kidd to approve Ordinance 18-21 and seconded by Trustee Wilson. Village Administrator James Richter II explained that this is a variance for sign requirements for Tony's Pizza. The variance is to replace a sign that was damaged and removed either in a storm or by a vehicle. The applicant is proposing to replace the sign as exactly as it was prior to being damaged. The Planning & Zoning Committee and the Planning & Economic Development Committee both recommended denied of the variance. Discussion followed. Motion by Trustee Schmidt to table Ordinance 18-21 until May 3, 2021 to allow the applicant time to provide information on what they are looking to install and firm up what they have done so far; seconded by Trustee Kidd. Motion approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck, and Mayor Johnson), 0 nays, 0 absent

PUBLIC COMMENT: None

CLOSED SESSION: None

Meeting adjourned at 6:22 p.m.

APPROVED:

Penny L. Miller
Deputy Clerk

21. Unfinished Business

22. New Business
Ord. 18-21/1st/Pass

23. Public Comment

24. Closed Session

25. Adjourn