

**VILLAGE OF MACHESNEY PARK**  
*Journal of Proceedings ~ Regular Meeting, April 5, 2021*

The meeting was called to order at 6:09 p.m. by Mayor Steve Johnson.

*Due to on-going concerns regarding the Covid-19 pandemic, the Village will limit occupancy within the board room to 50 people at any one time, including board members, staff, and any interested members of the public. In compliance with the Governor's disaster declaration, the Village is required to broadcast this meeting live on the Village of Machesney Park YouTube channel <http://tiny.cc/vmpchannel>. Public comment may be given in-person or written submissions received by 4:00 pm on the day of the meeting will be read on your behalf during the Public Comment portion of the meeting. Please email written submissions to [clerk@machesneypark.org](mailto:clerk@machesneypark.org). You may also listen to the recorded meeting at a later time by visiting <http://tiny.cc/vmpchannel>.* Chaplain Jill Bryan from the Rock River Chaplains Association gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Jake Schmidt.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Present: Deputy Clerk Penny Miller  
Village Treasurer Deborah Alms  
Village Attorney Tom Green  
Village Administrator James Richter II  
Finance and HR Manager Michelle Johannsen  
Public Works Superintendent Chad Hunter  
Village Engineer Chris Dopkins  
Public Safety Coordinator, Lt. Anthony Miceli

The Journal of Proceedings for the Regular Board Meeting from March 15, 2021, the February 1, 2021 Budget Kickoff Meeting, and the February 27, 2021 Budget Meeting, were approved per typewritten copy submitted by the Deputy Clerk on a motion by Trustee Wilson and seconded by Trustee Schmidt. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

Village Treasurer Deborah Alms presented the Treasurer's Report as of March 26, 2021, reflecting the total of all funds to be \$18,501,189.78. A motion was made by Trustee Wilson and seconded by Trustee Baily to accept the Treasurer's Report and place it on file. Motion carried by voice vote. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

Communications: None

Trustee Wilson presented the warrant in the amount of \$687,512.88 and moved for its passage; seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

#### ADMINISTRATIVE REPORTS

Mayor Johnson was honored to attend a ribbon cutting ceremony provided for the Parks Chamber for Two Men and a Truck on March 30. Additionally he reminded everyone to vote on Tuesday, April 6.

Attorney Tom Green had no report.

Village Administrator James Richter II had no report.

Finance and HR Manager Michelle Johannsen stated that Item C on the consent agenda is the budget amendment for FY21. With the timing of the loan payoffs occurring prior to April 30, we needed to revise the budget amendment to add line items for the payoff of the current loans. The revised version was included in your packet and will be what you are voting on tonight.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager

Public Works Superintendent Chad Hunter reminded everyone that yard waste pick up started last Friday. That service will continue through the Fall as part of the weekly garbage pickup.

Village Engineer Chris Dopkins had no report.

Public Safety Coordinator, Lt. Anthony Miceli reported that last week the County Sheriff's Department Road crew cleaned up along the 173 corridor and all of the Machesney Park squads at no cost to the Village. During the month of March, 2021, there were 572 traffic stops, 19 DUI arrests, and there were 1,753 calls for service.

#### COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Public Improvements and Safety Chair expressed condolences to the Erickson family for the loss of their father Eldon Erickson.

District #2 Trustee Schmidt, Administration and Finance Vice-Chair had no report.

District #3 Trustee Kidd, Public Improvements and Safety Vice-Chair had no report.

District #4 Trustee Wilson, Administration and Finance Chair reported that Resolutions 20-R-21, 21-R-21, and 25-R-21, were approved at the A&F meeting this evening and will go to Board this evening with positive recommendations. Ordinances 22-21 and Resolutions 22-R-21, 23-R-21, 24-R-21, 26-R-21 & 28-R-21 were approved at the A&F meeting this evening and will go to Board on April 19, 2021, all with positive recommendations.

District #5 Trustee Bailey, Planning and Economic Development Chair reported that as a result of the PED meeting earlier this evening, Resolution 27-R-21 will go to Board this evening with a positive recommendation; Ordinance 18-21 will go to the Board on April 19, 2021 with a negative recommendation; and Resolution 16-R-21 will go to Board on April 19, 2021 with a positive recommendation.

District #6 Trustee Beck, Planning and Economic Development Vice-Chair had no report.

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator James Richter II, presented the items under Item X. Consent Agenda as follows:

#### X. Consent Agenda\*

- A. Ordinance 16-21, Adopt Official Zoning Map for the Village of Machesney Park, Final Reading
- B. Ordinance 19-21, Authorize Refinancing of Loans Within the Weststone and North 2<sup>nd</sup> Street Redevelopment Project Areas, First Reading
- C. Ordinance 20-21, Authorize Budget Amendments for FY2020-2021, First Reading
- D. Ordinance 21-21, Approving Agreement for Sale of 8702 N. 2<sup>nd</sup> Street, First Reading
- E. Ordinance 23-21, Adopt Annual Budget FY2021-2022, First Reading
- F. Resolution 17-R-21, Authorize Street Striping Contract
- G. Resolution 19-R-21, Authorization to Bid the Alpine Road Improvements
- H. Resolution 20-R-21, Authorize Operating Transfers FY2020-2021
- I. Resolution 21-R-21, Authorize Settlement of Interfund Balances FY2020-2021
- J. Resolution 25-R-21, Authorize Demolition Contract for Up To Five Properties
- K. Resolution 27-R-21, Memorandum of Understanding with Petry

- 10. Public Works Supt.
- 11. Village Engineer
- 12. Pub Safety Supervisor
- 13. Committee Reports
- 14. District #1 Report
- 15. District #2 Report
- 16. District #3 Report
- 17. District #4 Report
- 18. District #5 Report
- 19. District #6 Report
- 20. Consent Agenda
  
- Ord 16-21/2<sup>nd</sup> /Pass
- Ord. 19-21/1<sup>st</sup> /Pass
- Ord. 20-21/1<sup>st</sup> /Pass
- Ord. 21-21/1<sup>st</sup>/Pass
- Ord. 23-21/1<sup>st</sup>/Pass
- Res 17-R-21/Pass
- Res 19-R-21/Pass
- Res 20-R-21/Pass
- Res 21-R-21/Pass
- Res 25-R-21/Pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Trustee Schmidt asked to remove item K – Resolution 27-R-21 from the consent agenda.

The Consent Agenda was accepted as presented. Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Schmidt. Motion approved. On roll call: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck, and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS: K. Resolution 27-R-21, Memorandum of Understanding with Petry. Motion by Trustee Baily to approve Resolution 27-R-21 and seconded by Trustee Wilson. VA Richter II explained that the reason for the resolution is to facilitate construction of the homes and to maintain those properties with the memorandum of understanding with Petry. Trustee Schmidt explained that he has encountered several situations where experiences with the developer have not been favorable. Motion approved. On roll call: 6 ayes (Trustees Seipts, Kidd, Wilson, Bailey, Beck, and Mayor Johnson), 1 nay (Trustee Schmidt), 0 absent

NEW BUSINESS : None

PUBLIC COMMENT: None

CLOSED SESSION. Mayor Johnson called for a motion to go into Closed Session Pursuant to 5 ILCS 120/2(c)(1) Annual Performance Evaluation of Village Administrator. Motion was made by Trustee Wilson and seconded by Trustee Bailey to go into Closed Session. Motion approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck, and Mayor Johnson); 0 nays; 0 absent.

The Village Board went into Closed Session at 6:29 p.m. and returned to Open Session at 6:44 p.m.

Mayor Johnson called the Open Session back to order at 6:44 p.m.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Also Present: Deputy Clerk Penny Miller  
Village Attorney Tom Green  
HR and Finance Manager Michelle Johannsen

Attorney Green noted that other than discussion of the performance evaluation, there was no action taken during the closed session and all information discussed in closed session is confidential.

Trustee Wilson moved to adjourn; seconded by Trustee Bailey. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

Meeting adjourned at 6:45 p.m.

APPROVED:

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Penny L. Miller  
Deputy Clerk

21. Unfinished  
Business/Res. 27-R-21/Pass

22. New Business

23. Public Comment

24. Closed Session

25. Adjourn