

VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, February 1, 2021

The meeting was called to order at 7:01 p.m. by Mayor Steve Johnson. *He indicated that Village Hall will be closed to the public during Committee and Board Meetings to prevent unnecessary contact and possible exposure to COVID-19. This evening's meeting was conducted via Zoom.*

He also reported that all Village Committee and Board meetings will be broadcast live on the Village of Machesney Park YouTube channel for citizens to watch at the scheduled meeting times. Please visit <https://machesneypark.org/meetings> for additional information on how to access the meetings or to fill out a request form to make a Public Comment. Submissions received by 4:00 pm on the day of the meeting will be read during the Public Comment portion of the meeting. You may also listen to the recorded meetings at a later time by visiting the above webpage. Questions regarding this process may be emailed to clerk@machesneypark.org. Trustee Aaron Wilson gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Terri Bailey.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Present: Deputy Clerk Penny Miller
Village Treasurer Deborah Alms
Village Attorney Tom Green
Village Administrator James Richter II
Finance and HR Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Public Safety Coordinator, Lt. Anthony Miceli

The Journal of Proceedings for the Regular Board Meeting from January 19, 2021 were approved per typewritten copy submitted by the Deputy Clerk on a motion by Trustee Wilson and seconded by Trustee Kidd. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

Village Treasurer Deborah Alms presented the Treasurer's Report as of January 26, 2021, reflecting the total of all funds to be \$17,024,668.81. A motion was made by Trustee Wilson and seconded by Trustee Seipts to accept the Treasurer's Report and place it on file. Motion carried by voice vote. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

Communications: None

Trustee Wilson presented the warrant in the amount of \$404,051.13 and moved for its passage; seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Johnson presented the Community Investment Award to GiGi's Playhouse. He read the plaque that was presented to them which says: In recognition of Gigi's Playhouse for their 10-year anniversary and for providing world class educational, therapeutic, career development and social programs for individuals with Down Syndrome. Thank you for your commitment to serving our community. Additionally he congratulated the Village on it's 40th year of incorporation. He gave a brief history of the Village and highlighted the many changes and accomplishments that have taken place over the years and recognized those agencies that have worked closely with the Village throughout its growth during the 40 years.

Attorney Tom Green had no report.

Village Administrator James Richter II had no report.

Finance and HR Manager Michelle Johannsen had no report.

Public Works Superintendent Chad Hunter thanked all contractors and staff for all of their hard work during Sunday's snowstorm.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Public Works Supt.

Village Engineer Chris Dopkins had no report.

Public Safety Supervisor, Lt. Anthony Miceli had no report.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Public Improvements and Safety Chair had no report this evening.

District #2 Trustee Schmidt, Administration and Finance Vice-Chair had no report this evening.

District #3 Trustee Kidd, Public Improvements and Safety Vice-Chair commented on the great work that GiGi's Playhouse does in the community for residents and thinks it was a good choice for the award.

District #4 Trustee Wilson, Administration and Finance Chair, reported that Resolutions 07-R-21, 08-R-21, 09-R-21, and 10-R-21 were approved at A&F this evening and will go to Board on February 16, 2021 with positive recommendations.

District #5 Trustee Bailey, Planning and Economic Development Chair reported that Ordinances 08-21, 09-21, 10-21, 11-21, 12-21, and 13-21 were approved at the PED meeting this evening and will go to Board on February 16, 2021 for first reading with positive recommendations.

District #6 Trustee Beck, Planning and Economic Development Vice-Chair had no report this evening.

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator James Richter II, presented the items under Item X. Consent Agenda as follows:

X. Consent Agenda*

- A. Ordinance 03-21, Special Use Permit for Firearm Assembly and Repair at 9863 N. Alpine Road, Final Reading
- B. Ordinance 04-21, Zoning Map Amendment from R1 to R2 for part of 7316 N. 2nd Street, Final Reading
- C. Ordinance 05-21, Variance in Lot Width for part of 7316 N. 2nd Street, Final Reading
- D. Ordinance 06-21, Variance from Requirement for Principal Building before Accessory Building, for part of 7316 N. 2nd Street, Final Reading
- E. Resolution 06-R-21, First Amendment to the Economic Incentive Agreement with Chick-fil-A

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. There were none. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Beck. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: There were no requests for public comment and there was no one in the waiting room.

CLOSED SESSION: Mayor Johnson called for a motion to go into Closed Session Pursuant to 5 ILCS 120/2(c)(6) for the sale or lease of property owned by the Village. Motion was made by Trustee Bailey and seconded by Trustee Seipts to go into Closed Session. Motion approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck, and Mayor Johnson); 0 nays; 0 absent.

- 11. Village Engineer
- 12. Pub Safety Supervisor
- 13. Committee Reports
- 14. District #1 Report
- 15. District #2 Report
- 16. District #3 Report
- 17. District #4 Report
- 18. District #5 Report
- 19. District #6 Report
- 20. Consent Agenda
- Ord 03-21/2nd/Pass
- Ord 04-21/1st/Pass
- Ord 05-21/1st/Pass
- Ord 06-21/1st/Pass
- Res 06-R-21/Pass
- 21. Unfinished Business
- 22. New Business: None
- 23. Public Comment
- 24. Closed Session

The Village Board went into Closed Session at 6:39 p.m. and returned to Open Session at 7:01 p.m.

25. Open Session

Mayor Johnson called the Open Session back to order at 7:01 p.m.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Also Present: Deputy Clerk Penny Miller
Village Treasurer Deborah Alms
Village Attorney Tom Green
Village Administrator James Richter II
HR and Finance Manager Michelle Johannsen

Attorney Green noted that other than discussion of the sale of property, there was no action taken during the closed session and all information discussed in closed session is confidential.

Trustee Wilson moved to adjourn; seconded by Trustee Seipts. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

Meeting adjourned at 7:01 p.m.

26. Adjourn

APPROVED:

Penny L. Miller
Deputy Clerk