

VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, January 19, 2021

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. *He indicated that Village Hall will be closed to the public during Committee and Board Meetings to prevent unnecessary contact and possible exposure to COVID-19. This evening's meeting was conducted via Zoom.*

He also reported that all Village Committee and Board meetings will be broadcast live on the Village of Machesney Park YouTube channel for citizens to watch at the scheduled meeting times. Please visit <https://machesneypark.org/meetings> for additional information on how to access the meetings or to fill out a request form to make a Public Comment. Submissions received by 4:00 pm on the day of the meeting will be read during the Public Comment portion of the meeting. You may also listen to the recorded meetings at a later time by visiting the above webpage. Questions regarding this process may be emailed to clerk@machesneypark.org. Trustee Joe Seipts gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Erick Beck.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Present: Deputy Clerk Penny Miller
Village Treasurer Deborah Alms
Village Attorney Tom Green
Village Administrator James Richter II
HR and Finance Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Public Safety Coordinator, Lt. Anthony Miceli

The Journal of Proceedings for the Regular Board Meeting from January 4, 2021 were approved per typewritten copy submitted by the Deputy Clerk on a motion by Trustee Wilson and seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

Village Treasurer Deborah Alms presented the Treasurer's Report as of January 11, 2021, reflecting the total of all funds to be \$16,286,200.37. A motion was made by Trustee Schmidt and seconded by Trustee Beck to accept the Treasurer's Report and place it on file. Motion carried by voice vote. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

Communications: None

Trustee Wilson presented the warrant in the amount of \$494,950.37 and moved for its passage; seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Johnson gave an update on the Annual Toy Drive; he received a report from Ashley from the Helping Hands Pantry which said about 85 families were provided for. This ended up to be roughly 275 children. Families were allowed one person to do the shopping for each child; the basement of the church was sectioned off according to age and he was fortunate enough to be able to observe the process. He thanked Ashley and Helping Hands for their partnership with the Village to hold the Toy Drive. On Friday, January 15, he attended the swearing in of 5 new deputies to the Winnebago County Sheriff's Office. Region 1 has been moved to Tier 1.

Attorney Tom Green had no report.

Village Administrator James Richter II had no report.

Finance and HR Manager Michelle Johannsen had no report.

Public Works Superintendent Chad Hunter had no report.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Public Works Supt.

Village Engineer Chris Dopkins had no report.

11. Village Engineer

Public Safety Supervisor, Lt. Anthony Miceli reported that during the month of December, 2020, there were 419 traffic stops, 274 tickets issued and 10 DUI arrests. Over the weekend a lady backed into a squad causing minor damage.

12. Pub Safety Supervisor

COMMITTEE AND TRUSTEE REPORTS

13. Committee Reports

District #1 Trustee Seipts, Public Improvements and Safety Chair reported that Resolution 05-R-21 was voted on at the PISC meeting this evening, it goes to Board tonight with a positive recommendation.

14. District #1 Report

District #2 Trustee Schmidt, Administration and Finance Vice-Chair had no report this evening.

15. District #2 Report

District #3 Trustee Kidd, Public Improvements and Safety Vice-Chair had no report this evening.

16. District #3 Report

District #4 Trustee Wilson, Administration and Finance Chair, reported that Resolution 06-R-21, was approved at A&F this evening and will go to Board on February 1, 2021 with a positive recommendation.

17. District #4 Report

District #5 Trustee Bailey, Planning and Economic Development Chair.

18. District #5 Report

District #6 Trustee Beck, Planning and Economic Development Vice-Chair had no report this evening.

19. District #6 Report

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator James Richter II, presented the items under Item X. Consent Agenda as follows:
X. Consent Agenda*

20. Consent Agenda

- A. Ordinance 07-21, Approving the Purchase of 13 Wilshire Blvd, Final Reading
- B. Ordinance 03-21, Special Use Permit for Firearm Assembly and Repair at 9863 N. Alpine Road, First Reading
- C. Ordinance 04-21, Zoning Map Amendment from R1 to R2 for part of 7316 N. 2nd Street, First Reading
- D. Ordinance 05-21, Variance in Lot Width for part of 7316 N. 2nd Street, First Reading
- E. Ordinance 06-21, Variance from Requirement for Principal Building before Accessory Building, for part of 7316 N. 2nd Street, First Reading
- F. Resolution 02-R-21, Replat of Part of Douglas Farms Subdivision
- G. Resolution 03-R-21, Replat of Lot 1 of County Clerk's Plat
- H. Resolution 05-R-21, Award the construction contract for the Alpine Road Improvements - Storm Sewer Clean and Televis

- Ord 07-21/2nd/Pass
- Ord 03-21/1st/Pass
- Ord 04-21/1st/Pass
- Ord 05-21/1st/Pass
- Ord 06-21/1st/Pass
- Res 02-R-21/Pass
- Res 03-R-21/Pass
- Res 05-R-21/Pass

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. There were none. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Beck and seconded by Trustee Wilson. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS: None

21. Unfinished Business

NEW BUSINESS: None

22. New Business: None

PUBLIC COMMENT: There were no requests for public comment and there was no one in the waiting room.

23. Public Comment

CLOSED SESSION: None

24. Closed Session

Trustee Bailey moved to adjourn; seconded by Trustee Seipts. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

25. Adjourn

Meeting adjourned at 6:12 p.m.

APPROVED:

Penny L. Miller
Deputy Clerk