

VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, January 4, 2021

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. *He indicated that Village Hall will be closed to the public during Committee and Board Meetings to prevent unnecessary contact and possible exposure to COVID-19. This evening's meeting was conducted via Zoom.*

He also reported that all Village Committee and Board meetings will be broadcast live on the Village of Machesney Park YouTube channel for citizens to watch at the scheduled meeting times. Please visit <https://machesneypark.org/meetings> for additional information on how to access the meetings or to fill out a request form to make a Public Comment. Submissions received by 4:00pm on the day of the meeting will be read during the Public Comment portion of the meeting. You may also listen to the recorded meetings at a later time by visiting the above webpage. Questions regarding this process may be emailed to clerk@machesneypark.org. Trustee James Kidd gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Jake Schmidt.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Present: Deputy Clerk Penny Miller
Village Treasurer Deborah Alms
Village Attorney Tom Green
Village Administrator James Richter II
HR and Finance Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Public Safety Coordinator, Lt. Anthony Miceli

The Journal of Proceedings for the Regular Board Meeting from December 21, 2020 were approved per typewritten copy submitted by the Deputy Clerk on a motion by Trustee Bailey and seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

Village Treasurer Deborah Alms *presented the Treasurer's Report as of December 28, 2020, reflecting the total of all funds to be \$16,321,941.50. A motion was made by Trustee Beck and seconded by Trustee Wilson to accept the Treasurer's Report and place it on file. Motion carried by voice vote. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent*

Communications: None

Trustee Wilson presented the warrant in the amount of \$111,581.99 and moved for its passage; seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Johnson gave his condolences to the family of Shirley Bauer, the wife of former Mayor Frank Bauer who passed away last week. As a former First Lady of Machesney Park she was one of the greatest ambassador and cheerleaders for the Village; her smiling face and positivity will dearly be missed. Mayor Johnson also thanked Deputy Clerk Penny Miller for filling in for the Clerk until that position has been filled.

Attorney Tom Green had no report.

Village Administrator James Richter II reported that he and the Mayor will be meeting with the family of Thomas Furseth who was one of the victims of the tragedy at Don Carter Lanes to see if there is anything the Village can do to assist the family

Finance and HR Manager Michelle Johannsen had no report.

Public Works Superintendent Chad Hunter had no report.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Public Works Supt.

Village Engineer Chris Dopkins had no report.

Public Safety Supervisor, Lt. Anthony Miceli had no report.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Public Improvements and Safety Chair had no report this evening.

District #2 Trustee Schmidt, Administration and Finance Vice-Chair had no report this evening.

District #3 Trustee Kidd, Public Improvements and Safety Vice-Chair had no report this evening.

District #4 Trustee Wilson, Administration and Finance Chair, had no report this evening.

District #5 Trustee Bailey, Planning and Economic Development Chair reported that the Planning & Economic Development Committee met earlier in the evening. They have four ordinances and two resolutions that will go to the January 19, 2021 Board meeting; with positive recommendations.

District #6 Trustee Beck, Planning and Economic Development Vice-Chair had no report this evening.

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator James Richter II, presented the items under Item X. Consent Agenda as follows:
X. Consent Agenda*

- A. Ordinance 01-21, Granting a Variance in Accessory Building Size at 313 Huron Drive, Final Reading
- B. Ordinance 07-21, Approving the Purchase of 13 Wilshire Blvd, First Reading
- C. Resolution 01-R-21, Accepting Public Improvements and Releasing Letter of Credit for Hennig 251 Subdivision
- D. Resolution 04-R-21, Authorizing Debt Restructure and Designating Primary Banking Relationship

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. There were none. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Seipts and seconded by Trustee Beck. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: There were no requests for public comment and there was no one in the waiting room.

CLOSED SESSION: None

Trustee Seipts moved to adjourn; seconded by Trustee Schmidt. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

- 11. Village Engineer
- 12. Pub Safety Supervisor
- 13. Committee Reports
- 14. District #1 Report
- 15. District #2 Report
- 16. District #3 Report
- 17. District #4 Report
- 18. District #5 Report
- 19. District #6 Report
- 20. Consent Agenda

- Ord 01-21/2nd/Pass
- Ord 07-21/1st/Pass
- Res 01-R-21/Pass
- Res 04-R-21/Pass

- 21. Unfinished Business
- 22. New Business: None
- 23. Public Comment
- 24. Closed Session
- 25. Adjourn

Meeting adjourned at 6:11 p.m.

APPROVED:

Penny L. Miller
Deputy Clerk