

VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, December 7, 2020

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. *He indicated that Village Hall will be closed to the public during Committee and Board Meetings to prevent unnecessary contact and possible exposure to COVID-19. This evening's meeting was conducted via Zoom.*

He also reported that all Village Committee and Board meetings will be broadcast live on the Village of Machesney Park YouTube channel for citizens to watch at the scheduled meeting times. Please visit <https://machesneypark.org/meetings> for additional information on how to access the meetings or to fill out a request form to make a Public Comment. Submissions received by 4:00pm on the day of the meeting will be read during the Public Comment portion of the meeting. You may also listen to the recorded meetings at a later time by visiting the above webpage. Questions regarding this process may be emailed to clerk@machesneypark.org. Trustee James Kidd gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Terri Bailey.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Present: Village Clerk Lori Mitchell
Village Treasurer Deborah Alms
Village Attorney Tom Green
Village Administrator James Richter II
HR and Finance Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Public Safety Coordinator, Lt. Anthony Miceli

The Journal of Proceedings for the Regular Board Meeting from November 16, 2020 were approved per typewritten copy submitted by the Clerk on a motion by Trustee Bailey and seconded by Trustee Schmidt. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

Village Treasurer Deborah Alms *presented the Treasurer's Report as of December 1, 2020, reflecting the total of all funds to be \$17,718,334.91 A motion was made by Trustee Wilson and seconded by Trustee Seipts to accept the Treasurer's Report and place it on file.* Motion carried by voice vote. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

Clerk Mitchell encouraged all Machesney Park residents to decorate and light up Machesney Park for the holidays. The top three homes selected will each win prize baskets filled with items provided and donated by Machesney Park Village merchants. She thanked the local business in Machesney Park who even during the pandemic have been very generous with their gifts for the prize baskets.

Trustee Wilson presented the warrant in the amount of \$2,254,829.50 and moved for its passage; seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

ADMINISTRATIVE REPORTS

Mayor Johnson presented a monetary gift on behalf of the Village of Machesney Park to the Helping Hands Pantry. Ashley Gregory accepted on behalf of the Helping Hands. During her acceptance, Ashley reported that the Helping Hands Pantry and the Village have partnered for ten years to bring a happier Christmas to local children. She said that more than 200 children will be given presents during this 2020 Christmas Season; and more than 400 families benefit monthly from the Helping Hands Food Pantry.

Mayor Johnson further reminded everyone of the Toy Drive and donations can be dropped off at Village Hall Monday through Friday from 8-4:30 each day through December 11.

Mayor Johnson reported that on December 3, he was honored to participate in the escort of Gold Star Mother whose son was killed in a helicopter accident recently in Egypt. He thanked Vets Roll and the Fallen Flag Organization for coordinating this touching event.

1. Minutes Approved
2. Treasurer's Report
3. Communications
4. Warrant/Approved
5. Administrative Reports
6. Mayor's Report

Attorney Tom Green had no report this evening.

Village Administrator James Richter II had no report this evening.

Finance and HR Manager Michelle Johannsen had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins had no report this evening.

Public Safety Supervisor, Lt. Anthony Miceli reported that the Machesney Park Sheriff's Police participated in the Shop with a Cop event. He thanked Meijers for hosting this event and thanked Mr. Richter for joining the event with the Police.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Public Improvements and Safety Chair shared that he received an email from Jerry Gibson from Helping Hands Pantry. Mr. Gibson indicated he had received a call at Thanksgiving from a resident reporting that her elderly neighbors had no food and were in dire need. Helping Hands Pantry was able to provide a Thanksgiving Dinner for these residents and additional food. Tr. Seipts encouraged everyone to pay close attention to their neighbors and if they see a need, please step up and help them, not just at the holidays, but every day.

District #2 Trustee Schmidt, Administration and Finance Vice-Chair had no report this evening.

District #3 Trustee Kidd, Public Improvements and Safety Vice-Chair had no report this evening.

District #4 Trustee Wilson, Administration and Finance Chair, reported the A&F Committee met this evening and reviewed five resolutions, that will go to the December 21 Board Meeting with positive recommendations.

District #5 Trustee Bailey, Planning and Economic Development Chair, reported that the PED Committee met this evening and reviewed one ordinance and one resolution that will go to the December 21 Board Meeting with positive recommendations.

District #6 Trustee Beck, Planning and Economic Development Vice-Chair, had no report this evening.

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator James Richter II, presented the items under Item X. Consent Agenda as follows:

- A. Ordinance 39-20, Granting a Variance for a Front Setback at 1600 West Lane Road, Final Reading
- B. Ordinance 42-20, Granting a Text Amendment to Add "Principal Building" Definition to Zoning Code, Final Reading
- C. Resolution 61-R-20, Authorizing the Execution of a Second Amendment with Hennig Inc., and Goellner Enterprises Inc., Redevelopment Agreement
- D. Resolution 62-R-20, Authorizing Bidding to Clean and Televisе Storm Sewer for Alpine Road

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Beck and seconded by Trustee Seipts. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS: None

7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Public Works Supt.
11. Village Engineer
12. Pub Safety Supervisor
13. Committee Reports
14. District #1 Report
15. District #2 Report
16. District #3 Report
17. District #4 Report
18. District #5 Report
19. District #6 Report
20. Consent Agenda
- Ord 39-20/Fin/Pass
- Ord 42-20/Fin/Pass
- Res 61-R-20/Pass
- Res 62-R-20/Pass
21. Unfinished Business

NEW BUSINESS: None

22. New Business: None

PUBLIC COMMENT: There were no requests for public comment and there was no one in the waiting room.

23. Public Comment

CLOSED SESSION: None

24. Closed Session

Trustee Schmidt moved to adjourn; seconded by Trustee Seipts. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

25. Adjourn

Meeting adjourned at 6:18 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.