

VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, October 19, 2020

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. He asked for a moment of silence for the passing of Deputy Chief Donnie Gasparini Jr and Loves Park Police Sergeant Lori DePaw. *He indicated that Village Hall will be closed to the public during Committee and Board Meetings to prevent unnecessary contact and possible exposure to COVID-19.*

He also reported that all Village Committee and Board meetings will be broadcast live on the Village of Machesney Park YouTube channel for citizens to watch at the scheduled meeting times. Please visit <https://machesneypark.org/meetings> for additional information on how to access the meetings or to fill out a request form to make a Public Comment. Submissions received by 4:00pm on the day of the meeting will be read during the Public Comment portion of the meeting. You may also listen to the recorded meetings at a later time by visiting the above webpage. Questions regarding this process may be emailed to clerk@machesneypark.org. Trustee Aaron Wilson gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Jake Schmidt.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Present: Village Clerk Lori Mitchell
Village Treasurer Deborah Alms
Village Attorney Tom Green
Village Administrator James Richter II
HR and Finance Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins (via Zoom)
Public Safety Coordinator, Lt. Tammie Stanley

The Journal of Proceedings for the Regular Board Meeting from October 5, 2020 were approved per typewritten copy submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Bailey. Motion approved. On roll call: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey and Beck), 0 nays, 0 absent, 1 Here (Trustee Kidd)

Village Treasurer Deborah Alms *presented the Treasurer's Report as of October 13, 2020, reflects* the total of all funds to be \$19,155,657.75. A motion was made by Trustee Wilson and seconded by Trustee Schmidt to accept the Treasurer's Report and place it on file. Motion carried by voice vote.. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

Clerk Mitchell reminded residents that early voting for the November 3rd General Election has begun in Winnebago County. Voters outside of Rockford, but in the County, can vote at either Winnebago County Administration Building, 404 Elm Street in Rockford or at the south end of the Meadow Mart, 6401 N. Second Street in Loves Park. You are welcome to call my office at 815-877-5432 to get the times they are open.

Further Clerk Mitchell announced that Mayor Johnson was presenting special awards tonight. First of all the Distinguished Citizen Award is being presented to Greg Scalise. Secondly, the Distinguished Service Award is being presented to Tiffany and Chris Wehmeyer. Mayor Johnson will deliver the awards in person tomorrow, but for tonight he will speak about them:

Greg Scalise, Distinguished Citizen Award – In recognition of 19 years of public service on the Planning & Zoning Commission. You have been an integral part of the Village's planning efforts and have played an important role in shaping the development of the Village. Thank you, Greg, for your dedicated service to Machesney Park.

Tiffany & Chris Wehmeyer, Community Service Award – In recognition of the time and effort that you have donated to maintain Minns Park. This contribution allows the park to be enjoyed by many residents. The Village appreciates this gift of personal time and efforts to the community.

Trustee Wilson presented the warrant in the amount of \$659,322.73 and moved for its passage; seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

1. Minutes Approved

2. Treasurer's Report

3. Communications

Greg Scalise, Distinguished Citizen Award

Tiffany & Chris Wehmeyer Community Service Award

4. Warrant/Approved

ADMINISTRATIVE REPORTS

Mayor Johnson reported that Trick or Treating hours for Machesney Park will be on Saturday, October 31 from 4-7 p.m. Because Halloween falls on the weekend this year, the adjustment in the hours will allow for two additional hours of daylight which will contribute to the safety of our Machesney Park families and children. If you do not want to participate, please turn off your lights and close your door.

Attorney Tom Green had no report this evening.

Village Administrator James Richter II reported the Illinois Municipal League filed suit seeking clarification to the Governor's order for schools and government offices to be closed on Election Day this year. Last week, a Sangamon County Circuit Court Judge handed down a decision that gives each municipality the independent discretion to determine if their offices will close on November 3.

As you know, Machesney Park Village Hall is a polling place and there will be potentially hundreds of people in and out of Village Hall to vote in the Board Room, so we will be closing the Village Office on Election Day to ensure the safety of our employees. We are not imposing subsequent closures on future election days at this time; and of course, a deep-cleaning of this facility will be completed after the election.

Finance and HR Manager Michelle Johannsen had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins reported that the Hawksview Improvements are coming along nicely. All of the curb and gutter is in, driveways are paved and they just wrapped up restoration. Weather permitting this week, the roadways will be shaped and compacted for paving. Paving is currently scheduled for next week. This project is ahead of schedule. Regarding the Resurfacing Project, the paving wrapped up last Thursday evening, pavement markings are going down today and tomorrow. Shouldering will commence thereafter and that project will be pretty much wrapped up as well. Both of these projects are being completed ahead of schedule.

Public Safety Supervisor, Lt. Tammie Stanley had no report this evening, but expressed her gratitude for the condolences for the officers who passed away recently.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Public Improvements and Safety Chair reported that PISC Committee met this evening and reviewed two resolutions that will go to the November 2 Board Meeting with positive recommendations.

District #2 Trustee Schmidt, Administration and Finance Vice-Chair had no report this evening.

District #3 Trustee Kidd, Public Improvements and Safety Vice-Chair had no report this evening.

District #4 Trustee Wilson, Administration and Finance Chair, reported the A&F Committee met this evening and reviewed one Ordinance and two Resolutions that will go to the November 2 Board Meeting with positive recommendations.

District #5 Trustee Bailey, Planning and Economic Development Chair, had no report this evening.

District #6 Trustee Beck, Planning and Economic Development Vice-Chair, had no report this evening.

5. Administrative Reports

6. Mayor's Report

7. Attorney's Report

8. Village Administrator

9. Finance/HR Manager

10. Public Works Supt.

11. Village Engineer

12. Pub Safety Supervisor

13. Committee Reports

14. District #1 Report

15. District #2 Report

16. District #3 Report

17. District #4 Report

18. District #5 Report

19. District #6 Report

CONSENT AGENDA - There were no items on the Consent Agenda this evening.

UNFINISHED BUSINESS: There were no items under Unfinished Business this evening.

NEW BUSINESS: There were no items under New Business this evening.

PUBLIC COMMENT: There were no requests for public comment and there was no one in the waiting room.

CLOSED SESSION: Mayor Johnson called for a motion to go into Closed Session Pursuant to 5 ILCS 120/2.06(d), to Review Closed Session Minutes. Motion was made by Trustee Bailey and seconded by Trustee Wilson to go into Closed Session. Motion approved by roll call vote: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck); 0 nays; 0 absent.

The Village Board went into Closed Session at 6:13 p.m. and returned to Open Session at 6:45 p.m.

Mayor Johnson called the Open Session back to order at 6:47 p.m.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Also Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Administrator James Richter II

Attorney Green noted that other than approval of Closed Session Minutes, there was no action taken during the closed session and all information discussed in closed session is confidential.

Discussion: Trustee Kidd asked that the record reflect that during Closed Session that he advocated that all items in Closed Session should be released to the public.

Trustee Wilson moved to adjourn; seconded by Trustee Schmidt. The motion was approved by roll call vote: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent - Meeting adjourned at 6:51 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

- 20. Consent Agenda
- 21. Unfinished Business
- 22. New Business:
- 23. Public Comment
- 24. Closed Session
- 25. Open Session

- 25. Adjourn