

VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, September 8, 2020

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. *He indicated that Village Hall will be closed to the public during Committee and Board Meetings to prevent unnecessary contact and possible exposure to COVID-19.*

He also reported that all Village Committee and Board meetings will be broadcast live on the Village of Machesney Park YouTube channel for citizens to watch at the scheduled meeting times. Please visit <https://machesneypark.org/meetings> for additional information on how to access the meetings or to fill out a request form to make a Public Comment. Submissions received by 4:00pm on the day of the meeting will be read during the Public Comment portion of the meeting. You may also listen to the recorded meetings at a later time by visiting the above webpage. Questions regarding this process may be emailed to clerk@machesneypark.org. Village Clerk Lori Mitchell gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Terri Bailey.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, Aaron Wilson (via Zoom), Terri Bailey, and Erick Beck

Absent: Trustee James Kidd

Present: Village Clerk Lori Mitchell
Village Treasurer Deborah Alms
Village Attorney Tom Green
Acting Village Administrator/Comm. Dev. Dir. James Richter II
Accounting and Human Resources Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Public Safety Supervisor, Lt. Tammie Stanley

The Journal of Proceedings for the Regular Board Meeting from August 17, 2020 were approved per typewritten copy submitted by the Clerk on a motion by Trustee Bailey and seconded by Trustee Beck. Motion approved. On roll call: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey and Beck), 0 nays, 1 absent (Trustee Kidd)

Village Treasurer Deborah Alms presented the Treasurer's Report as of August 29, 2020, which reflected a total of all funds to be \$17,292,010.38. A motion was made by Trustee Schmidt and seconded by Trustee Seipts to accept the Treasurer's Report. Motion approved. On roll call: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey and Beck), 0 nays, 1 absent (Trustee Kidd)

Clerk Mitchell announced that Mayor Johnson is presenting a proclamation to the Rockford Daughters of American Revolution recognizing Constitution Week. Trustee Terri Bailey read the Proclamation. The proclamation will be mailed to the DAR Officials.

Further, Clerk Mitchell indicated that Mayor Johnson is presenting a proclamation to Parks Chamber of Commerce Board Member James Richter II in recognition of Chamber of Commerce Week. Trustee Jake Schmidt read the proclamation.

Clerk Mitchell shared a story about a resident who had a kidney transplant recently and was having difficulty maintaining his balance. He fell numerous times and his spouse enlisted the aid of the emergency services of North Park Fire Department for which she was very appreciative. One evening in particular, a young fireman stopped by their home with a walker that he and his fellow firemen had obtained and they wanted the husband to have it. She said it has increased his mobility tremendously and wanted to tell the Village how thankful she is for North Park Fire Department and its services.

The Clerk Mitchell also indicated that there were no public comments submitted prior to the Board Meeting that relate to Agenda Items and there was no one in the waiting room. There will be a Public Comment read at the end of the meeting.

Trustee Wilson presented the warrant in the amount of \$175,128.57 and moved for its passage; seconded by Trustee Schmidt. Motion approved. On roll call: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey and Beck), 0 nays, 1 absent (Trustee Kidd)

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrant/Approved

ADMINISTRATIVE REPORTS

Mayor Steve Johnson reported about the Ribbon Rutting for Keep Northern Illinois Beautiful in Machesney Park. He thanked Executive Director Pam Osborne for her efforts in keeping KNIB going strong.

Harlem Schools began today and reminded everyone to be mindful around bus stops and schools.

Further, he reported that due to the resignation of Trustee James Kidd from the Liquor Commission, he is placing the name of Trustee Jake Schmidt in nomination to serve on the Liquor Commission. The Board will vote on this appointment at our next Board Meeting on September 21.

Attorney Tom Green had no report this evening.

Finance and HR Manager Michelle Johannsen had no report this evening.

Acting Village Administrator/Community Development Director James Richter II had no report this evening.

Public Works Superintendent Chad Hunter gave the Engineer's Report as follows:

Hawksview Improvements – The contractor has removed 60% of the pavement and repaired approximately four inlets to date, 40% of the storm sewers have been cleaned and televised. Weather permitting, the first curb pour will take place this Friday. The project is on pace to finish at the end of October as planned.

2020 Pavement Maintenance Program - The contractor will begin removals tomorrow (Wednesday) and concrete crews will be in next week to start pouring curb. Milling and pavement removals are currently scheduled for the week of the 21st of September and paving is tentatively scheduled for the week of September 28th.

Village Engineer Chris Dopkins was absent this evening and Chad Hunter gave his report this evening.

Public Safety Supervisor, Lt. Tammie Stanley gave the August Police Report as follows: Stats included 37 arrests, 12 warrants served, 95 traffic citations issued, three DUI's and 501 citizen contacts.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Public Improvements and Safety Chair had no report this evening.

District #2 Trustee Schmidt, Administration and Finance Vice-Chair had no report this evening.

District #3 Trustee Kidd, Public Improvements and Safety Vice-Chair left no report this evening.

District #4 Trustee Wilson, Administration and Finance Chair, reported the A&F Committee met this evening and reviewed one ordinance going to tonight's Board Meeting with a positive recommendation and two resolutions that will go to the September 21 Board Meeting also with positive recommendations.

District #5 Trustee Bailey, Planning and Economic Development Chair, reported the Planning and Economic Development Committee met this evening and recommend approval of one ordinance that will be on the September 21, 2020 with a positive recommendation.

District #6 Trustee Beck, Planning and Economic Development Vice-Chair, had no report this evening.

5. Administrative Reports

6. Mayor's Report

7. Attorney's Report

8. Finance/HR Manager

9. Acting Village Adm.

10. Public Works Supt.

11. Village Engineer

12. Pub Safety Supervisor

13. Committee Reports

14. District #1 Report

16. District #2 Report

17. District #3 Report

18. District #4 Report

19. District #5 Report

20. District #6 Report

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

21. Consent Agenda

Acting Village Administrator James Richter II, presented the items under Item X. Consent Agenda as follows:

- X-A. Ordinance 34-20, Granting a Variance in Front Yard Setback for a Detached Garage at 12418 Ventura Blvd., Final Reading
- X-B. Ordinance 38-20, Confirming Participation in the Local Coronavirus Urgent Remediation Support (CURE) Program, First Reading

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. No items were pulled from the Consent Agenda. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Bailey and seconded by Trustee Beck. The motion was approved by roll call vote: 6 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 1 absent (Trustee Kidd)

Ord 34-20/Fin/Pass
Ord 38-20/Fir/Pass

UNFINISHED BUSINESS: There was no Unfinished Business

22. Unfinished Business

NEW BUSINESS: There was no New Business

23. New Business:

PUBLIC COMMENT

24. Public Comment

There were no call-ins for public comment and there was no one in the waiting room, however, the Clerk did receive one request for her to read the following Public Comment from resident Delores Bartlett from Coopers Hawk Trail: "A ditch goes under the road – Coopers Hawk Trail, that overflows when there is a lot of rain. The grill stops up with debris, large sticks, silt, etc., before going under the road to the other side, which has a nice large tile (culvert), causing no problems on that side of the road. We have cleaned it, shoveled it out, pulled out large sticks, for over 25 years, sometimes with the help of neighbors! It really shouldn't be ours and the neighbors' problem. The water and "such" comes from up the hill. The railroad ties used for dams and to keep the sides from "caving in" are rotting also. It is a shame to see the guys working so hard on the roads, only to know that if the problem isn't fixed, the road will again wash away. I am happy to live in Machesney Park and know that things are taken care of, such as the removal of the dead animal in the ditch a while ago. Thank you."

CLOSED SESSION: None

25. Closed Session

Trustee Bailey moved to adjourn; seconded by Trustee Seipts.. Motion approved by voice vote. Meeting adjourned at 6:17 p.m.

26. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

