

VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, August 17, 2020

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. *He indicated that Village Hall will be closed to the public during Committee and Board Meetings to prevent unnecessary contact and possible exposure to COVID-19.*

He also reported that all Village Committee and Board meetings will be broadcast live on the Village of Machesney Park YouTube channel for citizens to watch at the scheduled meeting times. Please visit <https://machesneypark.org/meetings> for additional information on how to access the meetings or to fill out a request form to make a Public Comment. Submissions received by 4:00pm on the day of the meeting will be read during the Public Comment portion of the meeting. You may also listen to the recorded meetings at a later time by visiting the above webpage. Questions regarding this process may be emailed to clerk@machesneypark.org. Trustee Joe Seipts gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee James Kidd.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Present: Village Clerk Lori Mitchell
Village Treasurer Deborah Alms
Village Attorney Tom Green
Acting Village Administrator/Comm. Dev. Dir. James Richter II
Village Engineer Chris Dopkins
Public Works Superintendent Chad Hunter
Public Safety Supervisor, Lt. Tammie Stanley

The Journal of Proceedings for the Regular Board Meeting from August 3, 2020 were approved per typewritten copy submitted by the Clerk on a motion by Trustee Bailey and seconded by Trustee Wilson. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

Village Treasurer Deborah Alms *presented the Treasurer's Report as of August 7, 2020, which reflected a total of all funds to be \$16,083,755.53.* A motion was made by Trustee Beck and seconded by Trustee Schmidt to accept the Treasurer's Report. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

Clerk Mitchell announced the winners of the August Yards of Distinction Award as follows:

District #1 – The Good Residence – 1206 Otto Road
District #2 – The Hamblock Residence – 9811 Poppy Drive
District #3 – The Hall Residence – 1616 Minns Drive
District #4 – The Lamendola Residence – 1619 Hackberry Lane
District #5 – The Karns Residence – 8110 Ravere Street
District #6 – The Harrolle Residence – 7806 Scott Lane
Business – Tu Vien Pho Hien Buddhist Temple, 1100 Old Ralston Road

She extended condolences on behalf of the Village to the family of former District #3 Trustee Phillip Johnson who passed away last week. With the collaboration of Helping Hands Pantry, monetary donations to the Christmas Toy Drive given at the Village of Machesney Park will be designated in Trustee Johnson's memory to the Helping Hands Toy Drive.

The Clerk Mitchell also indicated that there were no public comments submitted prior to the Board Meeting that relate to Agenda Items and there was no one in the waiting room.

Trustee Wilson presented the warrant in the amount of \$152,410.82 and moved for its passage; seconded by Trustee Seipts. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

1. Minutes Approved

2. Treasurer's Report

3. Communications

4. Warrant/Approved

ADMINISTRATIVE REPORTS

Mayor Steve Johnson reported about the storms that hit the Stateline area last week and thanked George Gaulrapp and Commonwealth Edison for helping restore power to Machesney Park. Further, he thanked the Village Staff for the long hours they also devoted to the process.

Mayor Johnson also announced that he has submitted his resignation to CVS after 43 years as Staff Pharmacist effective October 1, 2020. He said his Pharmaceutical License will continue to be effective until March of 2022 so he can help out occasionally if needed.

Attorney Tom Green had no report this evening, but wished Mayor Johnson congratulations on his retirement.

Finance and HR Manager Michelle Johannsen left the quarterly report with Treasurer Deborah Alms this evening.

Acting Village Administrator/Community Development Director James Richter II congratulated Mayor Johnson on his retirement and in the absence of Michelle Johannsen, he deferred his report to Treasurer Deb Alms to present the Quarterly Investment Report.

Treas. Alms presented the Quarterly Report as follows: The Quarterly Investment Report was for the second quarter of 2020. Total interest earned over the past quarter was \$34,721 compared to \$78,000 in the prior year and \$43,000 in the prior quarter. Of the \$34,000 interest earned during this quarter, \$22,000 was from two CD's that had matured. With interest rates barely above zero, we will likely only earn around \$10,000 or less per quarter going forward. We will continue to monitor the interest rate environment and make changes as necessary but rates are not likely to recover any time soon. She indicated that if there were questions, she would forward those to Michelle.

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins congratulated Mayor Johnson on his retirement and gave a summary of road projects in the Village as follows:

- 1) **Public Works Building** – Entryway is nearly complete and landscaping will begin next week which will finish out the project.
- 2) **Mitchell Road** – Landscaping is being completed this week and there are paver markings to be placed and that project will be wrapped up.

Public Safety Supervisor, Lt. Tammie Stanley congratulated Mayor Johnson on his retirement and provided the following report for the month of July: There were 32 Arrests, 5 Warrants Served, 252 reports, 994 calls with no reports, and 589 citizen contacts.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Public Improvements and Safety Chair congratulated the Mayor on his retirement and further reported that the Public Improvements and Safety Committee met this evening and recommended approval of Resolution 44-R-20, Awarding the Contract for the 2020 Pavement Maintenance Program and Resolution 45-R-20, Awarding the Contract for Improvements for Hawkview Plats #1 and #2. Both of these resolutions are on the Consent Agenda tonight for approval.

District #2 Trustee Schmidt, Administration and Finance Vice-Chair had no report this evening.

District #3 Trustee Kidd, Public Improvements and Safety Vice-Chair congratulated Mayor Johnson on his retirement. Further, he expressed his condolences to Phil Johnson's family and talked about their relationship over the years. In addition, he indicated his concern that the Village should have an Emergency Response Plan for occasions like the storms, floods and other related disasters.

District #4 Trustee Wilson, Administration and Finance Chair, had no report this evening.

5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Finance/HR Manager
9. Acting Village Adm.
- Quarterly Investment Rept.
10. Public Works Supt.
11. Village Engineer
12. Pub Safety Supervisor
13. Committee Reports
14. District #1 Report
16. District #2 Report
17. District #3 Report
18. District #4 Report

District #5 Trustee Bailey, Planning and Economic Development Chair, had no report this evening.

District #6 Trustee Beck, Planning and Economic Development Vice-Chair, reported that he and his wife Pat delivered the Community Service Award to Mrs. Bev Kerby last week. He reported they spent about a half-hour with her and stated what a lovely lady she was. She has completed close to 1100 masks made and distributed to mostly nursing homes. She also makes masks for children.

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Acting Village Administrator James Richter II, presented the items under Item X. Consent Agenda as follows:

- X-A. Ordinance 31-20, Approving a Text Amendment to the Zoning Ordinance Creating an Application and Approval Process for Temporary Uses, Final Reading
- X-B. Ordinance 34-20, Granting a Variance in Front Yard Setback for a Detached Garage at 12418 Ventura Blvd., First Reading
- X-C. Resolution 43-R-20, Authorizing an Intergovernmental Agreement (IGA) with Owen Township to Resurface a Portion of Corina's Curve, at the Intersection of Crown Ridge, Corina's Curve and Sandypoint Drive
- X-D. Resolution 44-R-20, Awarding Contract for the 2020 Pavement Maintenance Program to Rock Road Company
- X-E. Resolution 45-R-20, Awarding Contract for the Hawksview Plats #1 and #2 Improvements to Northern Illinois Service Company

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. No items were pulled from the Consent Agenda. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Beck and seconded by Trustee Seipts. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS: There was no Unfinished Business

NEW BUSINESS: There was no New Business

PUBLIC COMMENT

There were no call-ins for public comment and there was no one in the waiting room.

Clerk Mitchell indicated that beginning next week, Tuesday, August 25, 2020, Nonpartisan Candidate Packets for the Consolidated Election of 2021 will be available for pick up at Village Hall. That will also be the first day that petitions can be circulated.

Trustee Kidd said he would be on vacation and absent for the September 8 Board Meeting. If anyone has questions for him, you are welcome to call him.

19. District #5 Report

20. District #6 Report

21. Consent Agenda

Ord 31-20/Fin/Pass
Ord 34-20/Fir/Pass
Res 43-R-20/Pass
Res 44-R-20/Pass
Res 45-R-20/Pass

22. Unfinished Business

23. New Business:

24. Public Comment

Candidate Packets available
beginning next week
Tuesday, August 25

Tr Kidd Absent Sept 8

CLOSED SESSION: None

Trustee Kidd moved to adjourn; seconded by Trustee Schmidt. Motion approved by voice vote. Meeting adjourned at 6:17 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.

25. Closed Session

26. Adjourn