

VILLAGE OF MACHESNEY PARK
Journal of Proceedings ~ Regular Meeting, June 15, 2020

The meeting was called to order at 6:06 p.m. by Mayor Steve Johnson. He indicated that pursuant to Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act. Specifically, that members of a public body must be physically present, therefore, the Village Board has chosen to conduct its upcoming meetings remotely.

Clerk Lori Mitchell gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee James Kidd.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, Terri Bailey, and Erick Beck

Present: Village Clerk Lori Mitchell
Village Treasurer Deborah Alms
Village Attorney Tom Green
Village Administrator Tim Savage
Acting Village Administrator/Comm. Dev. Dir. James Richter II
Finance and Human Resources Manager Michelle Johannsen
Village Engineer Chris Dopkins
Public Safety Supervisor, Lt. Tammie Stanley

The Journal of Proceedings for the Regular Board Meeting from June 1, 2020 were approved per typewritten copy submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Bailey. Motion carried by voice vote.

1. Minutes Approved

Village Treasurer Deborah Alms presented the Treasurer's Report as of June 8, 2020, which reflected a total of all funds to be \$13,937,647.28. A motion was made by Trustee Wilson and seconded by Trustee Seipts to accept the Treasurer's Report. Motion carried by voice vote.

2. Treasurer's Report

Clerk Mitchell reported that the Village Yards of Distinction Program announced the winners of the June 2020 Yards of Distinction Program. The following residents are the June Winners and will receive a certificate and a yard sign announcing their distinction as Yard of the Month in each District.

3. Communications

District #1 – The Widergren Residence, 3032 Stralow Lane
District #2 – The Ripley Residence – 344 Rivercove Court
District #3 – The McWilliams Residence, 9402 Wright Avenue
District #4 – The Schmoll Residence, 1252 Ed's Place
District #5 – The Mooney Residence – 8133 Tetterhall
District #6 – The Landis Residence – 936 Wood Avenue
Business - Instrument Services, Inc., 4075 Steele Drive

Clerk Mitchell indicated that there were no public comments submitted prior to the Board Meeting that relate to Agenda Items. Viewers were provided an opportunity to call in at this time with comments related to Board Agenda Items. There were no calls or comments received.

Trustee Wilson presented the warrant in the amount of \$486,501.44 and moved for its passage; seconded by Trustee Schmidt. Motion approved. On roll call: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey and Beck), 0 nays, 0 absent

4. Warrant/Approved

ADMINISTRATIVE REPORTS

5. Administrative Reports

Mayor Steve Johnson spoke about the approaching Phase 4 of the Governor's Restore Illinois Program, he is excited that childcare centers and schools, as well as bars and restaurants can reopen, all with safety guidelines from the Illinois Department of Public Health. All manufacturing businesses can open and all theaters and any gatherings of 50 people or fewer are allowed. Travel resumes. In addition all outdoor recreation is allowed. Wearing masks will continue to be required and social distancing will also continue.

6. Mayor's Report

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage had no report this evening.

Finance and HR Manager Michelle Johannsen provided Mr. Alan Harrington, who has an item on tonight's Board Agenda, an opportunity to address the Board prior to the vote. Mr. Harrington asked if the Board would extend the one year timeframe for the garage to two years for the driveway going from the existing garage to the new garage.

Acting Village Administrator/Community Development Director James Richter II reported that Staff did return to work at Village Hall on June 1. New policies have been adopted temporarily to require masks when we are within six feet of each other. Some of the policies started by Mr. Savage previously included calling each other from office to office when possible, speaking to the public from behind the glass, refraining from having meetings with the public in the entryway. Staff seems comfortable with the guidelines. There are also materials available such as masks, hand sanitizers, disinfectant wipes and gloves to use to wipe down equipment and areas that have been used. The public seems satisfied by being able to come in to meet with Staff who is behind the glass, talk with them and fill out applications.

Public Works Superintendent Chad Hunter left no report this evening..

Village Engineer Chris Dopkins gave a summary of road projects in the Village as follows:

- 1) Mitchell Road Improvements – There is a conflict with ComEd that is due to be resolved on July 5. There is a little bit of rough grading that can be done before hand on the east side of Mitchell Road.*
- 2) Stonehedge Project – Paving is scheduled for tomorrow, June 16. After that, the project will be done.*
- 3) Public Works Building – Site work is continuing, Paving will happen this week and restoration will happen the week following.*
- 4) Pine Al Improvements – We are ahead of schedule by about two weeks or so. All the underground is in and driveways will be paved tomorrow, restoration a little later this week and if all goes well, we will be paving out there Tuesday or Wednesday of next week and that project will wrap up.*

Public Safety Supervisor, Lt. Tammie Stanley reported the new Tasers, squad cameras and body cameras are all in operation. She noted that will be attached in the upper chest area and if you see them item blinking, that means they are recording..

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Public Improvements and Safety Chair had no report this evening.

District #2 Trustee Schmidt, Administration and Finance Vice-Chair had no report this evening.

District #3 Trustee Kidd, Public Improvements and Safety Vice-Chair had no report this evening.

District #4 Trustee Wilson, Administration and Finance Chair, reported that the A&F Committee met this evening and recommended approval of Resolution 33-R-20 and Resolution 37-R-20 that are on the Consent Agenda tonight with positive recommendations. The committee also heard Resolution 36-R-20 which will be on the July 6 Board Agenda with a positive recommendation.

District #5 Trustee Bailey, Planning and Economic Development Chair, had no report this evening.

District #6 Trustee Beck, Planning and Economic Development Vice-Chair, had no report this evening.

7. Attorney's Report
8. Village Administrator
9. Finance/HR Manager
10. Acting Village Adm.
11. Public Works Supt.
12. Village Engineer
13. Pub Safety Supervisor
14. Committee Reports
15. District #1 Report
16. District #2 Report
17. District #3 Report
18. District #4 Report
19. District #5 Report
20. District #6 Report

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Acting Village Administrator James Richter II, presented the items on tonight's Consent Agenda as follows:

- A. Ordinance 21-20, Text Amendment to Amend Means of Appeal Section in Chapter 100, Final Reading
- B. Ordinance 19-20, Granting a Variance for Accessory Building Size, 206 Sycamore Lane, First Reading
- C. Ordinance 20-20, Granting a Variance for Accessory Building Setback, 213 Wilshire Blvd., First Reading
- D. Ordinance 22-20, Granting a Text Amendment to Chapter 9 to Reduce the Number of Class "A" Liquor Licenses to Seven, First Reading
- E. Resolution 33-R-20, Authorizing the Execution of Comcast Agreement
- F. Resolution 34-R-20, Authorizing Sale and Delivery of "To Go" Mixed Drinks and Cocktails with Conditions
- G. Resolution 35-R-20, Temporarily Authorizing the Delivery of Alcoholic Liquor with Conditions
- H. Resolution 37-R-20, Extending IGA for Police Services with Winnebago County to July 30, 2020.

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. Trustee Jake Schmidt requested the removal of Item B., Ordinance 19-20 to be considered under Unfinished Business. There were no other items removed from the Consent Agenda. The Consent Agenda was accepted as amended.

Mayor Johnson called for a motion to approve the remaining items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Beck. The motion was approved by roll call vote: 7 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, Beck and Mayor Johnson), 0 nays, 0 absent

UNFINISHED BUSINESS:

Mayor Johnson called for a motion to approve Ordinance 19-20, Granting a Variance for Accessory Building Size, 206 Sycamore Lane, First Reading. The motion was made by Trustee Wilson and seconded by Trustee Schmidt. Staff Report: Acting Village Administrator/Community Development Director James Richter II explained the owner Mr. Harrington has filed for a Variance to build a larger than allowed accessory building. It is his intent to repair and store his personal antique vehicles along with constructing an automobile lift in the structure which requires the additional height and size. The applicant requested additional time to construct the structure and that would not receive finalization until all the conditions are upheld. Mr. Richter indicated the application permits one year to do the construction. Because of the running going to and from the building from the current garage is the reason for the requirement for the additional driveway. Permitting a two year timeframe for the driveway construction would require staff to enforce the requirement and could ultimately require staff to continually follow through to ensure the driveway is being constructed. After final approval of the garage, allowing the additional time for the driveway construction becomes more difficult for staff to continually follow up on. Discussion: There was discussion about the frequency of driving to and from the garages and Mr. Harrington confirmed that once the vehicles are in the second structure, they will not be taken out frequently along the new driveway. Trustee Beck indicated he feels this type of structure could be an eyesore for a neighborhood and could be precedent setting. Mr. Harrington indicated he has verified with his neighbors that this structure would be okay with them. He could get signed letters from them if necessary.

Motion by Trustee Schmidt and seconded by Trustee Wilson to amend the Ordinance 19-20 permitting two year timeframe for the construction of the driveway from the original garage to the second accessory building. Motion to amend was approved by roll call vote: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Beck), 0 nays, 0 absent

21. Consent Agenda

Ord 21-20/Fin/Pass
Ord 20-20/Fir/Pass
Ord 22-20/Fir/Pass
Res 33-R-20/Pass
Res 34-R-20/Pass
Res 35-R-20/Pass
Res 37-R-20/Pass

22. Unfinished Business
Ordinance 19-20, 1st Rdg

Ordinance 19-20 as amended was approved by roll call vote: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Mayor Johnson), 1 nay (Trustee Beck), 0 absent

Motion by Trustee Kidd and seconded by Trustee Wilson to suspend the rules and bring Ordinance 19-20 back for second reading tonight. Motion approved by voice vote.

Mayor Johnson called for a motion to approve Ordinance 19-20, Granting a Variance for Accessory Building Size, 206 Sycamore Lane, as amended, for final reading. Motion was made by Trustee Schmidt and seconded by Trustee Bailey. The motion was approved by roll call vote: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Mayor Johnson), 1 nay (Trustee Beck), 0 absent

NEW BUSINESS: None

23. New Business

PUBLIC COMMENT:

24. Public Comment

Trustee Kidd commented that Mr. Purifoy would like elected official to set an example when it comes to rules regulations and laws.

There were no other written public comments received prior to the meeting and the public was given the opportunity to call-in during the meeting. There were no call-ins for public comment.

Trustee Schmidt moved to adjourn; seconded by Trustee Seipts. Motion approved by voice vote. Meeting adjourned at 6:34 p.m.

25. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING – FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.