

VILLAGE OF MACHESNEY PARK
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, March 2, 2020

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. Rev. Rodney Lensendorf from First Born Ministries gave the Invocation, which was followed by the Pledge of Allegiance led by the 2019-2020 Young at Heart Court.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, James Kidd, Aaron Wilson, and Terri Bailey
Absent: Trustee Erick Beck

Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Treasurer Bradley Robison
Community Development Director James Richter II
Village Administrator Tim Savage
Finance and Human Resources Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Harlem Student Liaison Hannah Herrera
Public Safety Supervisor Lt. Tammie Stanley

The Journal of Proceedings for the Regular Board Meeting from February 18, 2020, were approved per typewritten copy submitted by the Clerk on a motion by Trustee Wilson and seconded by Trustee Schmidt. Motion carried by voice vote.

Treasurer Bradley Robison presented the Treasurer's Report as of February 25, 2020, reflected what the Village received in Motor Fuel Tax Funds of \$73,094.80 and Build Machesney Road Funds of \$811,033.05. A total of all funds to be \$15,076,580.11. Copies of the report are available at the back of the room. A motion was made by Trustee Wilson and seconded by Trustee Kidd to accept the Treasurer's Report. Motion carried by voice vote.

Clerk Mitchell reported that annually she is required to take the Open Meetings Act Examination and the Freedom of Information Act Examination through the Attorney General's Website. She reported that she has successfully taken both examinations for 2020.

Further, Clerk Mitchell asked board members to stop by her office between today and March 10, to review closed session minutes prior to the March 16 Board Meeting at which time there will be a closed session to review possible release of closed session minutes.

Trustee Schmidt presented the warrant in the amount of \$689,777.78 and moved for its authorization; seconded by Trustee Seipts. Motion approved. On roll call: 5 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, and Bailey), 0 nays, 1 absent (Trustee Beck)

ADMINISTRATIVE REPORTS

Mayor Steve Johnson congratulated the Harlem High School Girls Bowling Team for finishing second in the State of Illinois this year. Congratulations to the team and their coaches and parents.

He also reported the second Coffee with the Mayor will be held tomorrow morning from 7-9 a.m. at Gill's Diner. This is a great event to spotlight local businesses and interact with our residents.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage reported that the Village has received a letter from S&P Global Ratings. After reviewing the Village's financial condition, and other factors that may affect the Village credit worthiness, the S&P has raised our credit rating from A+ to AA- which is one point higher. There are only three possible ratings above that which are AA, AA+ and AAA. There are also thirteen lesser ratings. Should the Village need to go into the market to borrow in the future, this rating will impact the interest rate at which we could borrow.

1. Minutes Approved
2. Treasurer's Report
3. Communications
- 4.. Warrant/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator

Finance and HR Manager Michelle Johannsen had no report this evening.

Community Development Director James Richter II had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins left no report this evening.

Harlem High School Student Liaison Hannah Herrera reported that Harlem has its first Clubbing in the Commons Dance which the High School Clubs put on as a fundraiser. It was quite a success and the school is hoping to continue to sponsor these events to raise money for the clubs.

Harlem Girls Soccer is starting this week. It's nice to see the warmer weather. Further, this Wednesday, Harlem will be hosting a Career Com so students can learn about different careers that might be of interest to them.

Also, Harlem Theater is putting on its Spring Production of Nine to Five March 6 and 7 at 7pm. Tickets are \$10 for adults and \$7 for students.

Public Safety Supervisor, Lt. Tammie Stanley reported that this Saturday is Polar Plunge. If you are interested in attending or participating, please go to the Special Olympics Website for complete information.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Administration and Finance Committee Vice-Chair had no report this evening.

District #2 Trustee Schmidt, Administration and Finance Chair reported the A&F Committee met this evening and recommended approval of Ordinance 10-20, Disposal of Surplus Property, Resolution 16-R-20, an IGA with Winnebago County Relating to 911 Services, Resolution 19-R-20, Authorizing an Amendment to Section 12 of an Employment Agreement all of which will go to the March 16, 2020 Board Meeting with positive recommendations and Resolution 18-R-20, Resolving to Conduct Scheduled Assessments of the Build Machesney Road Program and Related Funding which will go to tonight's Board meeting with a positive recommendations.

District #3 Trustee Kidd, Planning and Economic Development Vice-Chair spoke about residents that are pleased to get their roads done. People are happy with the three-year review of the road tax. He thanked Staff and Chris Dopkins for their work on it.

He asked the staff to be consistent with the removing of signs from the right of way.

Encouraged people to check out the Father John Howell Blog about Sexual Abuse.

Reported on a lady who was disappointed that she is not allowed to park her camper in her yard.

District #4 Trustee Wilson, Planning and Economic Development Chair, reported that the Planning and Economic Development Committee met this evening and recommended approval of Ordinance 08-20, Adopting the Official Zoning Map and Resolution 17-R-20, Amending the Condition for Final Plat 7, Willow Creek Retail Center, both will go to the March 16, 2020 Board Meeting.

District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair, had no report this evening.

9. Finance/HR Manager
10. Comm. Dev Dir
11. Public Works Supt.
12. Village Engineer
13. Student Liaison

14. Pub Safety Supervisor

15. Committee Reports
16. District #1 Report
17. District #2 Report

18. District #3 Report

19. District #4 Report
20. District #5 Report

District #6 Trustee Beck, Public Improvement and Safety Chair, left no report.

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator Tim Savage, presented the items on tonight's Consent Agenda as follows:

- A. Resolution 12-R-20, Authorizing a First Amendment to Memorandum of Understanding (MOU) with Willow Creek Developers
- B. Resolution 14-R-20, Awarding HVAC Control Contract for 8702 N. 2nd Street
- C. Resolution 15-R-20, Authorization to Bid Pine Al Improvements

Mayor Johnson asked if there were any items to be removed from the Consent Agenda to be considered separately. There were no items removed from the Consent Agenda. The Consent Agenda was accepted as presented.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Wilson and seconded by Trustee Kidd. The motion was approved by roll call vote: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Mayor Johnson), 0 nays, 1 absent (Trustee Beck)

UNFINISHED BUSINESS: None

NEW BUSINESS:

Mayor Johnson called for a motion to approve Resolution 18-R-20, Resolving to Conduct Scheduled Assessments of the Build Machesney Road Program and Related Funding. Motion was made by Trustee Schmidt and seconded by Trustee Bailey. Staff Report: *Village Administrator Tim Savage reported this resolution binds the Corporate Authorities beginning in January of 2023 and in January every three years thereafter to review the 1% Sales Tax for the Road Construction. It requires the Village Engineer and Finance Director to compile the following data : list of projects, project costs and funding source(s) for the projects to be completed under the program for the previous three (3) calendar years. Secondly, a list of projects, opinion of probable construction costs, and sources(s) of funding for the proposed projects for the upcoming three (3) calendar years.*

After review and examination of that data, the Corporate Authorities of the Village of Machesney Park shall consider whether the continuation of the infrastructure sales tax is warranted

Discussion: Trustee Kidd thanked the VA Savage, Staff and the Engineer for developing this resolution that will review the Road Tax every three years.

The motion was approved by roll call vote: 6 ayes (Trustees Seipts, Schmidt, Kidd, Wilson, Bailey, and Mayor Johnson), 0 nays, 1 absent (Trustee Beck)

PUBLIC COMMENT: None

CLOSED SESSION: None

21. District #6 Report

22. Consent Agenda

Res 12-R-20/Pass
Res 14-R-20/Pass
Res 15-R-20/Pass

23. Unfinished Business -
None

24. New Business

25. Res 18-R-20/Pass

26. Public Comment/None

27. Closed Session/None

Trustee Wilson moved to adjourn; seconded by Trustee Bailey. Motion approved by voice vote.
Meeting adjourned at 6:16 p.m.

28. Adjourn

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

BOARD MEETING –FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.