

VILLAGE OF MACHESNEY PARK
HELD IN THE FRANK G. BAUER MUNICIPAL HALL
Journal of Proceedings ~ Regular Meeting, January 21, 2020

The meeting was called to order at 6:00 p.m. by Mayor Steve Johnson. Trustee Aaron Wilson gave the Invocation, which was followed by the Pledge of Allegiance led by Trustee Terri Bailey.

Present: Mayor Steve Johnson, Trustees Joe Seipts, Jake Schmidt, Aaron Wilson, Terri Bailey

Absent: Trustees Erick Beck and James Kidd

Present: Village Clerk Lori Mitchell
Village Attorney Tom Green
Village Treasurer Bradley Robison
Community Development Director James Richter II
Village Administrator Tim Savage
Finance and Human Resources Manager Michelle Johannsen
Public Works Superintendent Chad Hunter
Village Engineer Chris Dopkins
Harlem Student Liaison Hannah Herrera
Public Safety Supervisor Lt. Tammie Stanley

The Journal of Proceedings for the Regular Board Meeting from January 6, 2020 was approved per typewritten copy submitted by the Clerk on a motion by Trustee Schmidt and seconded by Trustee Bailey. Motion carried by voice vote.

Treasurer Bradley Robison presented the Treasurer's Report which reflected a total of all funds as of January 13, 2020 to be \$13,632,176.50. Copies of the report are available at the back of the room. A motion was made by Trustee Wilson and seconded by Trustee Seipts to accept the Treasurer's Report. Motion carried by voice vote.

Clerk Mitchell reported that the Village has received notification from Charter Communication about rebranding of Channels 124 and 631 from UpLiftv to Faith Network on the Roscoe. To view the Spectrum channel lineup, you can visit www.spectrum.com/channels.

Trustee Schmidt presented the warrant in the amount of \$138,979.96 and moved for its authorization; seconded by Trustee Seipts. Motion approved. On roll call: 4 ayes (Trustees Seipts, Schmidt, Wilson, and Bailey), 0 nays, 2 absent (Trustees Kidd and Beck)

ADMINISTRATIVE REPORTS

Mayor Steve Johnson reported about the importance of our residents participation in the 2020 Census. He said the correct census represents money and representation for the Village. The US Census results are used to determine seats for the election. Each person not counted represents a potential loss of \$1,535 per year for a total of \$15,350 in Federal Funds lost for the Village over a ten year period per person. He said there are only nine questions on the survey that individuals are being asked to answer. There are no questions about citizenship and all data collected is confidential. The first letter will be mailed out in March 2020. Individuals who fill out this questionnaire, should not receive a reminder letter. April 1 is considered Census Day (where are you living on that day). There are also instructions in the letter for people who would like to fill the questionnaire out on line.

Attorney Tom Green had no report this evening.

Village Administrator Tim Savage reported the administration is putting the final touches on a draft policing contract with the Sheriff's Department. The plans are to complete the review and transmit to the County Administration by Friday. There have been numerous meetings with the Sheriff's Department itself, discussing concepts and the completely new revamped agreement format that we have come up with.

1. Minutes Approved
2. Treasurer's Report
3. Communications
- 4.. Warrant/Approved
5. Administrative Reports
6. Mayor's Report
7. Attorney's Report
8. Village Administrator

Finance and HR Manager Michelle Johannsen had no report this evening.

Community Development Director James Richter II had no report this evening.

Public Works Superintendent Chad Hunter had no report this evening.

Village Engineer Chris Dopkins reported that utilities were disconnected at 16 Liberty and the contractor was able to mobilize last week and the house was demolished. They are hoping to do the rough grading and when the weather cooperates, they will finish the restoration.

He also reported that the Mitchell Road Improvements were advertised in the paper and we plan to open bids on February 11 and have recommendation for award going to the February 18 Public Improvement and Safety Committee.

Finally, work continues on the Public Works Building. The Contractor installed the windows. The building is fully enclosed and we have temp heating going inside the building. With the help of Village staff, we were able to have ComEd and Nicor connected and fully in service. This saved money as we did not have to have generators or propane tanks out there to fire things up. Hats off to Chad and Michelle for getting those things done and organized. Work continues on site as they install the radiant heat system and flooring in the next couple weeks.

Harlem High School Student Liaison Hannah Herrera reported that the Harlem Varsity Academic Team had a meet against Dixon and they won the match. They now advance to the Elite 8 in Genoa. Also, the Harlem Dance Team went to Conference and placed second and now move on to Sectionals.

She also reported on the upcoming event for Vet Docs Victory Dinner. This is a fundraiser to raise money for the Vet Docs Program to continue making documentaries to keep Veterans stories alive for families and the community. The dinner will be Sunday, January 26 from 4-6pm. The cost for tickets is \$10 before the event or \$12 at the door. She encouraged everyone to come and support this worthy cause.

Public Safety Supervisor, Lt. Tammie Stanley gave the year-end report for the Machesney Park Division of the Sheriff's Department. During 2019 there were 563 arrests, 148 warrants served, 2,800 traffic citations issued, 296 parking citations issued and 88 DUIs.

COMMITTEE AND TRUSTEE REPORTS

District #1 Trustee Seipts, Administration and Finance Committee Vice-Chair had no report this evening.

District #2 Trustee Schmidt, Administration and Finance Chair reported the A&F Committee met this evening and recommended approval of Ordinance 06-20 and two resolutions 08-R-20 and 09-R-20 that will be on the February 3, 2020 Board Meeting Agenda.

District #3 Trustee Kidd, Planning and Economic Development Vice-Chair left no report this evening.

District #4 Trustee Wilson, Planning and Economic Development Chair, had no report this evening

District #5 Trustee Bailey, Public Improvements and Safety Vice-Chair, had no report this evening.

9. Finance/HR Manager

10. Comm. Dev Dir

11. Public Works Supt.

12. Village Engineer

13. Student Liaison

14. Pub Safety Supervisor

15. Committee Reports

16. District #1 Report

17. District #2 Report

18. District #3 Report

19. District #4 Report

20. District #5 Report

District #6 **Trustee Beck, Public Improvements and Safety Chair**, left no report this evening.

CONSENT AGENDA - Mayor Johnson noted that the next item is the Consent Agenda. He asked Staff to introduce all items to be considered under the Consent Agenda.

Village Administrator Tim Savage, presented the items on tonight's Consent Agenda as follows:

- A. Ordinance 03-20, Approving a Text Amendment to Add Address Number Requirements for Freestanding Signs, Final Reading
- B. Resolution 01-R-20, Plat of Vacation, Waterview Road Walkway

Further, VA Savage reported that Item C, Resolution 03-R-20, Final Plat 7, Willow Creek Retail Center is being moved to be considered under New Business tonight.

Mayor Johnson asked if there were any other items to be removed from the Consent Agenda to be considered separately. There were no other items removed from the Consent Agenda. The Consent Agenda was accepted as amended.

Mayor Johnson called for a motion to approve all items under the Consent Agenda. The motion was made by Trustee Bailey and seconded by Trustee Schmidt. The motion was approved by roll call vote: 5 ayes (Trustees Seipts, Schmidt, Wilson, Bailey, and Mayor Johnson), 0 nays, 2 absent (Trustees Kidd and Beck)

UNFINISHED BUSINESS: None

NEW BUSINESS:

Mayor Johnson introduced Resolution 03-R-20, Final Plat 7, Willow Creek Retail Center. Staff Report: VA Savage reported the Village has had a request from Orput Companies to table this item for two weeks. They are still in negotiations with the end user and requested delay in action on this item.

Motion by Trustee Schmidt and seconded by Trustee Seipts to postpone Resolution 03-R-20 for two weeks, bringing it back on February 3, 2020. Motion approved by voice vote.

PUBLIC COMMENT: None

CLOSED SESSION: None

Trustee Seipts moved to adjourn; seconded by Trustee Bailey. Motion approved by voice vote. Meeting adjourned at 6:12 p.m.

APPROVED:

Lori J. Mitchell, MMC
Village Clerk

21. District #6 Report

22. Consent Agenda

Ord 03-20/Fin/Pass
Res 01-R-20/Pass

23. Unfinished Business -
None

24. New Business
03-R-20 Postponed to
February 3, 2020

25. Public Comment -None

26. Closed Session - None

27. Adjourn

BOARD MEETING –FIRST AND THIRD MONDAY AT 6:00 PM EXCEPT WHEN A HOLIDAY FALLS ON A BOARD MEETING MONDAY, THE MEETING IS RESCHEDULED FOR THE TUESDAY AFTER THAT HOLIDAY.

Administration and Finance Committee – First and Third Monday @ 5:45 PM prior to a regularly scheduled Board Meeting.

Planning and Economic Development Comm.- First Monday of each month at 5:30 PM

Public Improvements and Safety Comm. - Third Monday of each month at 5:30 PM

Planning and Zoning Commission – Fourth Monday of each month at 6:00 PM

These minutes are not official unless signed and sealed by the Village Clerk.