

MACHESNEY PARK, ILLINOIS



ANNUAL BUDGET

FISCAL YEAR 2018

May 1, 2017 - April 30, 2018

Website: <http://machesneypark.org>



VILLAGE ELECTED OFFICIALS

Village President

Steve Johnson

Board of Trustees

Joe Seipts

Aaron Wilson

Jake Schmidt

Terri Bailey

James Kidd

Erick Beck

Village Clerk

Lori Mitchell

Village Treasurer

Bradley Robison

VILLAGE STAFF

Tim Savage	Village Administrator
Michelle Johannsen	Finance & HR
Chad Hunter	Superintendent of Public Works
James Richter II	Community Development
Carrie Houston	Planning & Zoning
Zach Andrews	Code enforcement
Penny Olson	Administrative Assistant
Jean Davison	Receptionist
Laura LaRosa	Building Clerk
Stan Oloff	Public Works
Dan Rickabaugh	Public Works
Wade Tipton	Public Works

Award for Distinguished Budget Presentation



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Machesney Park, Illinois, for its annual budget for the fiscal year May 1, 2016 – April 30, 2017. This was the first year the Village of Machesney Park received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. The Village of Machesney Park believes the current budget continues to conform to program requirements, and is submitting it to the GFOA to determine its eligibility for another award.

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Letter of Transmittal

To: Village President and Board of Trustees

From: Tim Savage, Village Administrator
Michelle Johannsen, Finance & HR Manager

Date: May 1, 2017

It is our pleasure to transmit the Adopted Annual Budget for the fiscal year beginning May 1, 2017 and ending April 30, 2018 (FY 2018) of the Village of Machesney Park. The Village operates under the budget act as outlined in 65 ILCS 5/8-2-9, which was adopted by the Village in March 2014. The Village's budget is a comprehensive financial plan which projects both anticipated revenues and expenditures for the fiscal year and establishes the Village's goals, programs, and capital expenditures.

The budget is presented in a format recognized by the Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award. The Village was successful in receiving the award for the first time last year!

Budget Amendments

The Budget Officer (Village Administrator) can approve transfers of budgeted amounts between departments up to 10% throughout the budget year; all other changes must be approved by the Village Board. This policy allows the Village flexibility to operate efficiently and increase accountability of department heads to manage expenditures appropriately throughout the year.

Budget Overview

The adoption of the annual budget by the Village Board of Trustees does not constitute a mandate to spend, but rather only the authority to do so. If revenues do not meet estimated levels, spending will be curtailed and if necessary, suspended except for essential Village services. The FY 2018 budget was compiled around a few main themes: 1) Safety; 2) Strong neighborhoods; 3) Beautification; 4) Roads; 5) Productivity enhancements; 6) Business promotion; and 6) Community services. The overall strategies and goals the Village strives to meet over the long term are: to provide outstanding customer service for our residents, business community, and visitors; to continue economic development efforts to attract and retain businesses to provide continued financial growth; and to continue the focus on repairing and maintaining infrastructure throughout the Village.

Economic Outlook

The adopted budget assumes slow economic growth and we continue to be vigilant as our local economy is susceptible not only to the effects of national, regional and local initiatives, but also to consumer demands and shopping patterns. The Village continues to not levy a property tax, but still seeks to provide and maintain the existing services and service levels that residents expect and deserve. Therefore, the Village continues to rely heavily on the retail industry to support both operating and capital activities, which continues to be a challenge due to the growth in internet based retail sales, retail competition, and the actions of the state and federal governments. The financial condition of the State of Illinois remains a major concern including the lack of a budget for almost two years; several

State budget impasse proposals have threatened to divert municipal revenue streams to other sources or limit the ability to collect revenues. With the continued impasse, there remain large uncertainties going forward. The Village did reduce some estimates of local shared revenues in anticipation of a small portion of revenues being diverted; however, given the unknown magnitude of a State revenue reduction and the resulting impact on revenues, it would be imprudent to budget for that type of reduction at this time. If significant reductions do occur, the Board will have to address them at that time and make changes for the remainder of the year.

General Fund Analysis

The General Fund supports the day-to-day operations and sets the service levels of the Village. The FY 2018 budgeted total revenues are estimated at just over \$7.1M. Two key revenue sources, Sales Tax and State Income Tax, account for 76% of the total General Fund revenues. The Village has maintained its commitment to utilize contracted services for a majority of the services provided; the largest General Fund expenditure, \$3,711,500 or 52% of the budget is contracted police services. For FY 2018, the General Fund budgeted expenditures increased by \$232,850 or 3.7% compared to the prior year budget. In accordance with standard policy, the approved budget for the General Fund is balanced with \$7,119,500 in expenditures and offsetting revenues (including operating transfers to other funds).

Capital Improvements

Resources for capital projects are not without limits and the decision to proceed with a capital project or purchase equipment must be balanced with the demands of existing services. Capital improvement funding is recorded primarily in three funds: Build Machesney Roads, Utility Tax, and Capital Improvement (CIP) Fund. The Village has identified specific revenue streams to fund capital improvements, thereby causing little impact on funding for general operations of the Village. However, there have been instances recently, whereby additional capital improvements have been warranted and transfers have been made from the General Fund to cover those improvements through the CIP Fund; transfers are typically made from the surplus balance of the General Fund, thereby not impacting operations. The Village's exposure to capital improvements are limited primarily to infrastructure needs and the voters approved a specific revenue source to cover those costs. The Village operates a minimal park system and public utilities are operated by other agencies. Equipment purchases are typically related to the public works department and are budgeted as part of the General Fund. Since the Village outsources the majority of the large equipment functions that most municipalities have to plan for replacement and ongoing maintenance, there is typically minimal impact on the department as special projects are just adjusted accordingly, thereby not impacting standard service levels. Smaller equipment items, such as computers, are budgeted in the applicable department under the General Fund.

- Build Machesney Roads Fund – This is a special revenue fund that provides for street reconstruction, resurfacing, and storm sewer improvements and maintenance. Principal sources of funding for this fund are the 1% non-home rule sales tax and the 6% telecommunication tax. In addition, in FY 2018 the Utility Tax Fund will transfer \$400,000 to the Build Machesney Road Fund to pay for added road projects. In FY 2018 \$2.3M is budgeted to reconstruct 0.5 miles and resurface 4.8 miles of roads.

- **Utility Tax Fund** – This is also a special revenue fund that provides for infrastructure improvements utilizing tax revenues from natural gas and electricity usage throughout the Village. Funds are earmarked to be used primarily for infrastructure projects, including multi-use path improvements, but may also be used for protective services. FY 2018 includes \$400,000 to be transferred to the Road Fund for road improvements and \$550,000 of fund balance reserves will be loaned to the Weststone IJRL TIF to assist with the construction of a new road into the industrial site in order to spur development. It is anticipated the TIF will reimburse the Utility Tax Fund and allows the Village to provide funding without issuing debt or impacting operations in order to spur development.
- **Capital Improvement Fund (CIP)** – The main revenue source for this fund is transfers from the General Fund and is typically made from surplus funds. This fund provides opportunities for other special capital projects that the Village deems necessary. Two years ago the Village received grant funding from the DNR to build a boat launch within the Village; the Village covered the remaining costs with this fund. In addition, IDOT re-constructed IL-173, which is the primary economic and retail corridor within the Village. The Village took the opportunity to upgrade to decorative medians and decorative standard traffic signals, as well as provide additional drainage along a Village owned road while the construction was underway. FY 2018 includes funds for the remaining estimated payment owed to IDOT for the IL-173 improvements and also to expand the parking area for the boat launch.

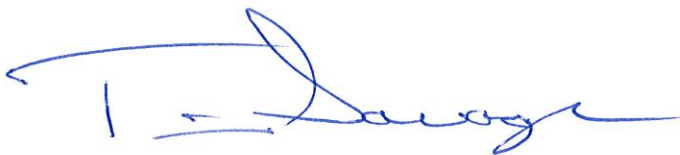
Conclusion

The approved budget is proactive in meeting the many challenges facing the Village, but remains committed to providing core services and continuing to improve the community as a whole.

Acknowledgements

The FY 2018 Annual Budget represents a determined effort to meet service demands subject to available revenues. We would like to express our appreciation to the Village Board for the contributions they made in reviewing the proposed budget and their support of staff's recommendations.

Respectfully submitted,



Tim Savage
Village Administrator/Budget Officer

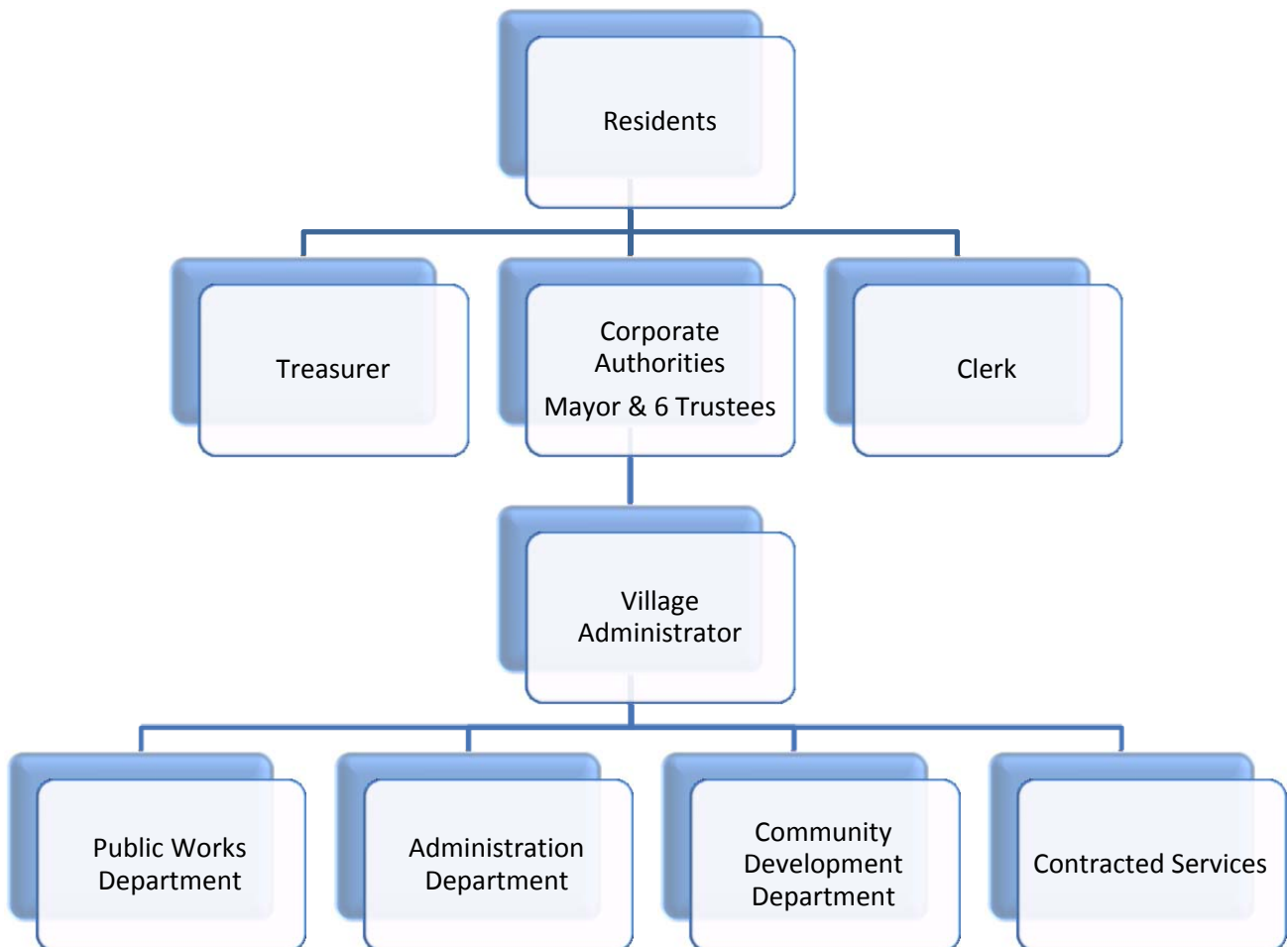


Michelle Johannsen
Finance & HR Manager

Village Overview

Organization Structure

The Village operates under a Mayor/Council form of government and is a non-home rule municipality. The Mayor and Trustees together comprise the Corporate Authorities and set policy and direction for the Village. The Village has six (6) districts, each represented by one (1) Trustee. All elected officials (including Village Clerk and Village Treasurer) are elected to over-lapping four year terms. The Corporate Authorities have appointed a Village Administrator to oversee the daily operations of the Village. The Administrator appoints, with the advice and consent of the Corporate Authorities, professional staff to implement the goals and policies of the Village Board.



History of the Village

On February 24, 1981, the Village of Machesney Park was incorporated. The initiative was brought forward by a group of concerned North Park residents (unincorporated Winnebago County) whose primary concerns included: 1) retention of the tax base from the regional Mall complex and prevention of the Mall's annexation by encroaching communities; 2) a general dissatisfaction with County services; 3) a lack of political representation and resources to address local problems; and 4) the need to control local issues through incorporation.

The name "Machesney Park" was derived from the Machesney Airport, which was founded in 1927 by Fred Machesney, a barnstorming aviator. The airport was located along N. 2nd Street (IL Route 251) and was the site of the airfield, several hangers, a workshop for maintenance, and a classroom for aviation school. However, in 1954 an airport was opened in Rockford, which eventually led to the decline of the Machesney Airport's operations.



Fred & Mae Machesney (1920's)



Machesney Airport (1927)



Machesney Park Mall (approx. 1980's)



Machesney Town Center (2014)

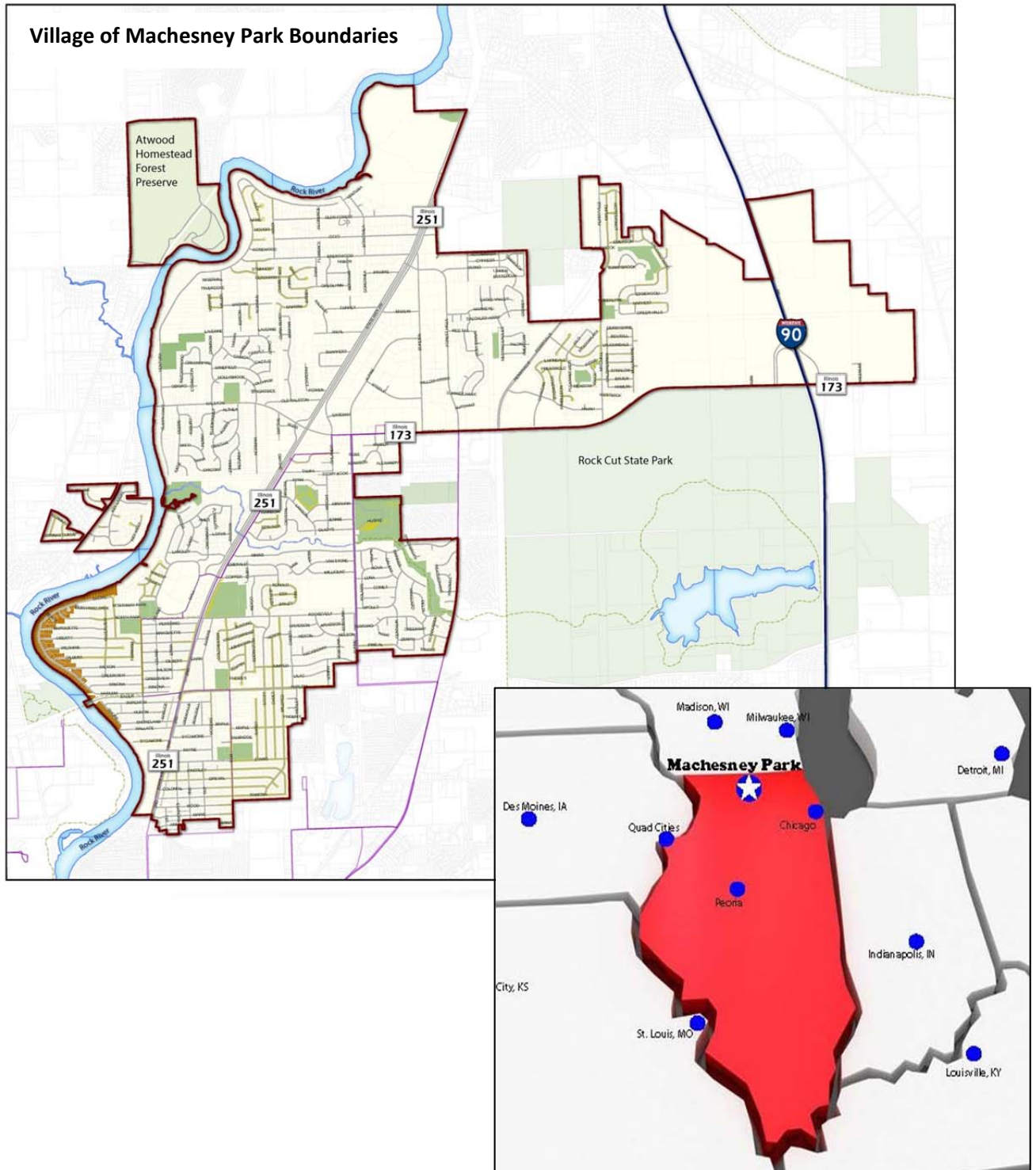
The Machesney Airport closed in 1974 leading to the development of the Machesney Park Mall which opened in 1978. However, by the late 1990's the mall started losing businesses to a competing mall in Rockford; stores came and went and by 2003 the Simon Group sold the mall to local developers. The Village and developer are currently in the process of redeveloping the space into the Machesney Town Center as a mixed use facility.

Over the years, the Village annexed property for residential and commercial purposes along IL 173 and also created a TIF district, thereby spurring enormous commercial growth along the 173 corridor. In addition, an interchange was constructed in July 2007, at I-90 and IL 173, which provided the foundation for further commercial and industrial growth. The Village continues to expand and improve its commercial, industrial, and residential footprint within the region.

Community Profile

Location

The Village of Machesney Park is a young, fast-growing community with a population of 23,499. The Village is located in Northern Illinois within Winnebago County, and is positioned along the Rock River. The Village is uniquely situated within an hour's drive of Chicago IL, Madison, and Milwaukee WI. The total incorporated land area of the Village is approximately 12.70 square miles.



Village Services

The Village provides a full range of government services, including police protection, street construction and maintenance, code enforcement, planning and zoning, community development, and general administrative services.

The Village contracts and utilizes other agencies for many of its services including: police services, fire protection, water & sewer utilities, street construction and maintenance, forestry, engineering services, legal services, building code enforcement, refuse pickup, and various other public works functions.

Statistics

General Statistics

Population (2010)	23,499
Median Age (2015)	39.0
Households (2015)	8,626
Businesses (2012)	1,658
Per Capita Income (2015)	\$24,213
Median Home Value (2015)	\$116,300
Median Household Income (2015)	\$54,655
Unemployment-Winnebago County (April 2017)	6.8%

SOURCE: US Census Bureau and IL Department of Employment Security

1% Sales Tax Revenue History – Calendar Year (Sales made during January – December)

Category	2010	2011	2012	2013	2014	2015	2016
General Merchandise	\$779,283	\$795,536	\$737,969	\$744,598	\$730,684	\$1,003,421	\$1,152,541
Food	\$71,938	\$77,075	\$83,389	\$93,581	\$108,143	\$90,466	\$103,881
Drinking & Eating Places	\$258,754	\$273,193	\$307,649	\$320,426	\$336,622	\$358,094	\$376,937
Apparel	\$61,023	\$68,537	\$71,139	\$65,390	\$65,717	\$65,440	\$67,934
Furniture & H.H. & Radio	\$75,149	\$72,686	\$76,402	\$92,363	\$83,670	\$94,012	\$100,264
Lumber, Bldg, Hardware	\$657,098	\$652,011	\$626,171	\$664,273	\$673,848	\$702,806	\$729,951
Automotive & Filling Stations	\$451,920	\$513,555	\$559,821	\$623,166	\$623,771	\$576,813	\$546,499
Drugs & Misc. Retail	\$299,496	\$357,223	\$461,611	\$477,458	\$392,711	\$401,251	\$411,270
Agriculture & All Others	\$289,594	\$250,902	\$239,522	\$232,471	\$265,999	\$272,894	\$305,270
Manufacturers	\$38,236	\$18,763	\$14,391	\$22,677	\$21,552	\$26,847	\$30,382
Total Retail Sales	\$2,982,491	\$3,079,481	\$3,178,064	\$3,336,403	\$3,302,717	\$3,592,044	\$3,824,929
# of taxpayers	459	480	460	486	479	514	527

SOURCE: Illinois Department of Revenue

Equalized Assessed Valuation

The Village's equalized assessed valuation (EAV) represents one-third of the fair market value of property within the Village. EAV does not include assessed valuation within the Tax Increment Financing District (TIF).

Year	EAV
2016	\$310,097,479
2015	\$303,301,945
2014	\$298,983,211
2013	\$309,673,834
2012	\$332,153,077
2011	\$352,553,529
2010	\$362,371,078

SOURCE: Winnebago County Clerk

Village Tax Rates

Tax	Rate	Applied to:	Revenues used for:
Municipal Sales Tax	1.00%	Retail sales <i>including</i> groceries and drugs	General government services
Non-home rule Sales Tax	1.00%	Retail sales <i>excluding</i> groceries and drugs	Infrastructure improvements
Simplified Telecomm. Tax	6.00%	Telephone bills	Infrastructure improvements
Natural Gas Utility Tax	5.15%	Natural gas bills	Public safety, infrastructure, and path system improvements
Electric Utility Tax	\$0.30-\$0.61	Per therm of electricity used	Public safety, infrastructure, and path system improvements
Hotel/Motel Tax	5.00%	Gross rental receipts	Promote tourism, conventions, and special events within the Village
Business District Sales Tax-Town Center	1.00%	Retail sales within the Town Center area <i>only</i>	Redevelopment of the Town Center
Business District Sales Tax-I-90/IL 173	1.00%	Retail sales & hotel sales on the west side of I-90 <i>only</i>	Development of vacant land on the west side of Interstate 90

**** The Village of Machesney Park does NOT levy a property tax**

Budget Process

The annual budget is prepared under the direction of the Village Administrator. A budget kick-off meeting was held in February to go over initial revenue projections and receive input and direction from the Board regarding new initiatives or projects.

Revenue

The Finance Manager and Village Administrator develop revenue projections based on historical patterns and current economic indicators, which formulate the basis for a conservative forecast. For revenues distributed based on state-wide collections (such as income tax, local use tax, and motor fuel taxes), the Village relies on per-capita forecasts as published by the Illinois Municipal League (IML).

Expenditures

Estimates of expenditures spread across multiple departments are compiled based on inflationary increases and new projects. Each department head formulates the portion of the budget related to his or her department including new programs and initiatives; the amounts are reviewed by the Village Administrator and Finance Manager and revisions are made as necessary.

Final Review

Once revenue and expenditure estimates are finalized and the budget balanced, staff provides the full draft budget to the Board for review and comment. In addition, a budget workshop is held on one or two Saturdays in March (depending on amount of discussion required) and staff presents and highlights the goals, challenges, and major changes that impacted the preparation of the budget. Subsequently, the recommended budget is offered for public comment and formal adoption by the President and Board of Trustees prior to the beginning of the fiscal year as required by statute.

Budget Calendar

January

- Revenue projections
- Infrastructure projections & future planning of improvements based on highest need

February

- Budget Kickoff Meeting with Board
- Departments compile expenditures
- Expenditures finalized
- Village Administrator & Finance Manager review & finalize entire budget

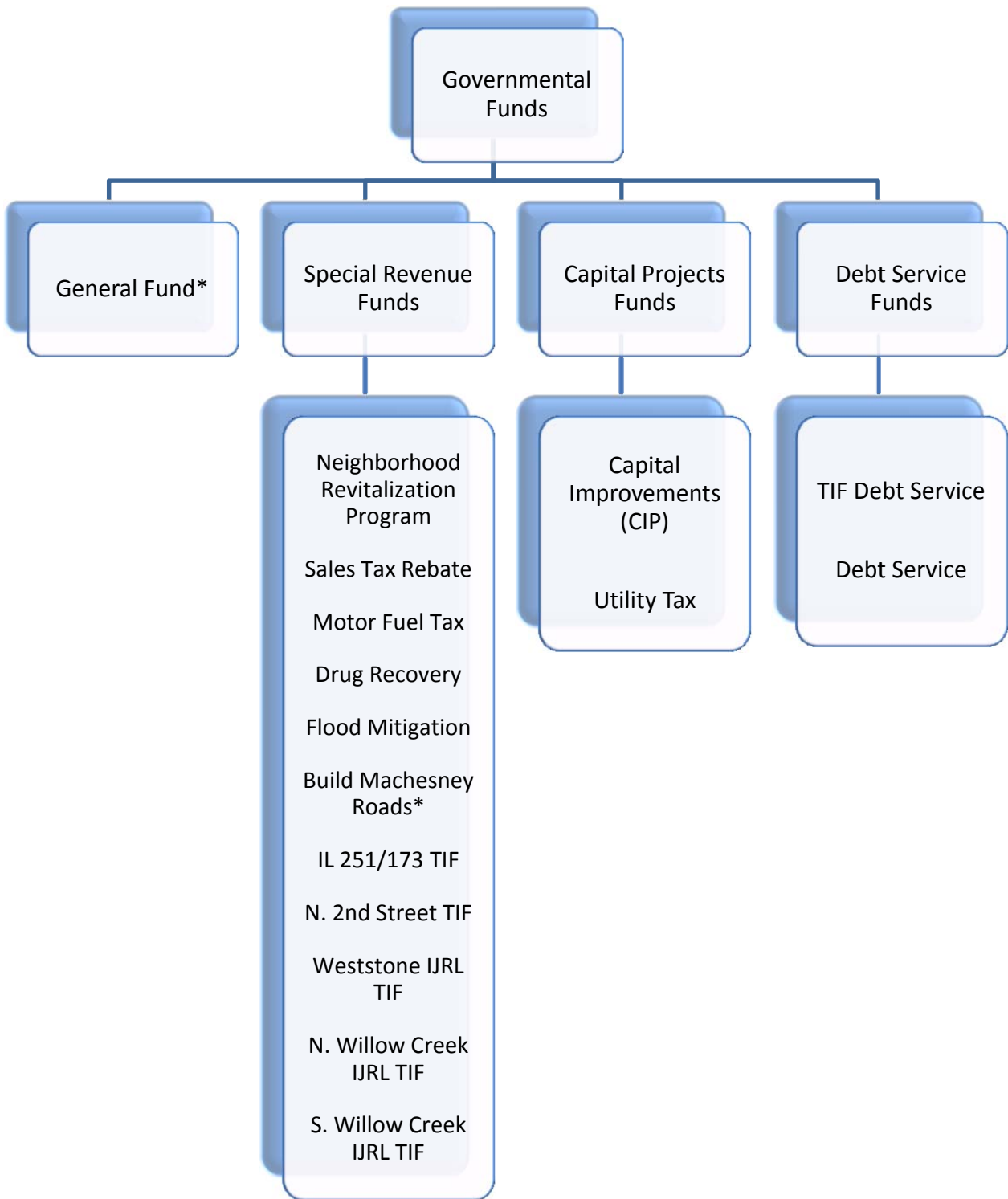
March

- Budget workshop(s) - Staff presents entire budget for review by the Board

April

- Public Hearing
- Board adopts Annual Budget

Fund Structure



**Denotes Major Fund – for budgeting purposes a Major Fund is defined as those funds that are greater than or equal to 10% of the total funding for the fiscal year.*

Fund Structure (Continued)

The Village uses fund accounting designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into the following categories: governmental, proprietary, and fiduciary.

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (Special Revenue Funds), the acquisition or construction of general capital assets (Capital Improvement Fund), and the servicing of general long-term debt (Debt Service Fund). Governmental funds focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the fiscal year.

- The General Fund is the most active of all Funds and is used to account for all activities of the general government not accounted for in another fund. The General Fund includes the operating funds for five (5) departments:
 - Administration – The Administration department includes the Village Administrator, Finance & HR Manager, Administrative Assistant/Deputy Clerk, and Receptionist/Administrative Assistant. This department is responsible for the general management of the Village and supports all Village activities not covered by other departments.
 - Executive – the Executive department includes the elected positions of the Village: Village President/Mayor, Village Clerk, Village Treasurer, and Board of Trustees.
 - Community Development – The Community Development department consists of the Community Development Director, Planning & Zoning Specialist, Code Enforcement Inspector, and Building Clerk. This department is responsible for the planning and development functions of the Village, enforcement of the Village's Code Book of Ordinances, and oversight of building permits which are issued at Village Hall; building inspections are contracted through Winnebago County.
 - Public Works – The Public Works department consists of the Superintendent of Public Works, three Maintenance Workers, and seasonal workers as necessary. This department is responsible for oversight of the contracts for various municipal operations, maintenance of parks and public buildings, and street maintenance operations.
 - Protective Services – The majority of police services are contracted with the Winnebago County Sheriff's Department. The Village employs a retired officer who works at the High School as a part-time School Resource Officer.

- Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. The Village maintains eleven (11) special revenue funds:
 - Neighborhood Revitalization Program – this fund accounts for various activities relating to improving the neighborhoods throughout the Village. Programs include: *Single Family Rehab program* (SFR) - grant monies are received from the IL Housing Development Authority (IHDA) to assist qualifying residents in making necessary repairs or upgrades to their home through a forgivable loan; *Abandoned Property Program* (APP) - grant monies received from IHDA to assist the Village in repairing or demolishing abandoned structures; and the *Initiative To Abate Housing Blight* (ITAHB) – a portion of video gaming revenues are set aside by the Board to combat housing blight within the Village.
 - Sales Tax Rebate – the Village utilizes this fund to rebate a portion of sales tax revenues based on Board approved incentive agreements.
 - Motor Fuel Tax – this fund is administered by the State of Illinois and requires separate tracking. The Village receives a per capita share of taxes charged on gasoline sales and can use the funds only on expenditures related to infrastructure within the Village.
 - Drug Recovery – this fund is for the collection of revenues from DUI and drug fines and fees. The revenues are restricted to be spent on certain law enforcement activities.
 - Flood Mitigation – this fund accounts for grant monies received from Federal and State sources to mitigate flood prone properties. Mitigation efforts consist of acquiring properties through voluntary participation by residents and converting them to open green space indefinitely.
 - Build Machesney Roads – this fund was established to account for revenues and expenditures committed for infrastructure improvements throughout the Village (the Board identified certain road repairs, reconstruction, and drainage work to be completed). The residents approved via referendum an extra 1% sales tax that became effective July 1, 2008. The tax was set to expire in 2013; however, the residents approved a second referendum to keep the extra 1% sales tax in place for an additional seven years; which is set to expire June 30, 2020. The board also dedicated the 6% telecommunications tax revenue (the original 1% tax that had been used by the General Fund plus the additional 5% that was made effective July 1, 2008) to cover a bond issue in 2008 to spur the program.
 - IL 251/173 TIF – this was the first TIF setup in the Village and was established in 1991 to spur redevelopment of the area into a primary retail corridor. It was set to expire in 2014; however, the Village was successful in extending the life of the TIF for an additional 12 years for further development; which will now expire in 2026.
 - N. 2nd Street TIF – this TIF was established in 2008 as part of a secondary retail redevelopment project for three distinct areas along IL Route 251 that are in need of revitalization.

Fund Structure (Continued)

- Weststone IJRL TIF – This is one of three industrial jobs recovery law TIF's within the Village aimed at spurring job growth throughout the community. The TIF was established in 2011 to assist in redevelopment of agriculture land into industrial and commercial uses around the interstate at IL 173 and I-90.
 - North Willow Creek IJRL TIF – also established in 2011 to spur industrial growth.
 - South Willow Creek IJRL TIF – this IJRL TIF was also established in 2011 to assist in further development of the industrial park along Burden and Alpine Road and also to improve various infrastructure throughout the TIF.
- Capital Projects Funds
- Capital Improvements – this fund accounts for capital projects other than those funded by the additional 1% road tax and utility tax. The financing for this fund is provided solely through operating transfers from the General Fund.
 - Utility Tax – this fund was setup to separately track revenues received from the municipal fees placed on natural gas and electric utilities and the corresponding expenditures. The tax was put into effect March 1, 2013 and expires December 31, 2019.
- Debt Service Funds account for the accumulation of resources and payments of principal and interest. The Village maintains two Debt Service Funds which are used to account for seven (7) debt issuances:
- 1) **TIF related debt** – *Debt Certificate* Series 2011A & 2011B for N. 2nd Street TIF infrastructure improvements; *Promissory Notes* – 2013 for Weststone IJRL TIF improvements, 2014 for N. 2nd Street TIF renovation improvements, and 2015 for N. 2nd Street TIF redevelopment project.
 - 2) **Other debt** – *Debt Certificate* Series 2008B and 2015 for infrastructure improvements.

Proprietary funds are used to account for activities similar to those found in the private sector, where determination of net income is necessary or useful for sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). The Village does not maintain any proprietary funds.

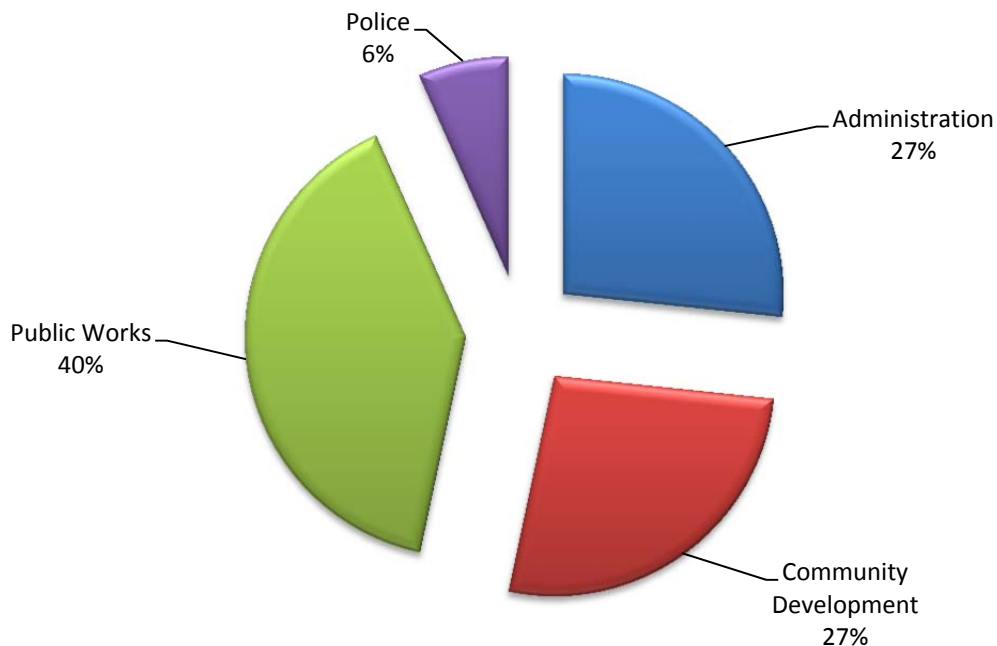
Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government. Agency funds are generally used to account for assets that the government holds on behalf of others as their agent. The Village does not maintain any fiduciary funds.

Personnel Summary

The Village contracts many services typically provided by a municipality. Therefore, there is a very flat structure with primarily department heads performing the functions of the Village. Available positions are identified in the Village Code book and annual salaries are approved with the Budget by the Corporate Authorities. The Budget typically includes funds for a cost of living adjustment and the Village's merit pay program. There is no change in the number of personnel for the FY 2018.

Title	Budgeted Department	# of staff employed 2014-2015	# of staff employed 2015-2016	# of staff employed 2016-2017	# of staff budgeted 2017-2018
Village Administrator	Administration	1.0	1.0	1.0	1.0
Finance & HR Manager	Administration	1.0	1.0	1.0	1.0
Admin Assistant/Deputy Clerk	Administration	1.0	1.0	1.0	1.0
Administrative Assistant	Administration	1.0	1.0	1.0	1.0
Community Development Director	Community Develop	1.0	1.0	1.0	1.0
Planning & Zoning Specialist	Community Develop	1.0	1.0	1.0	1.0
Code Enforcement Inspector	Community Develop	1.0	1.0	1.0	1.0
Building Clerk	Community Develop	1.0	1.0	1.0	1.0
Superintendent of Public Works	Public Works	1.0	1.0	1.0	1.0
Maintenance Workers	Public Works	3.0	3.0	3.0	3.0
Public Works Seasonal Workers	Public Works	2.0	2.0	2.0	2.0
PT-School Resource Officer	Protective Services	1.0	1.0	1.0	1.0
Total # of Village Staff		15.0	15.0	15.0	15.0

Personnel Breakdown by Department

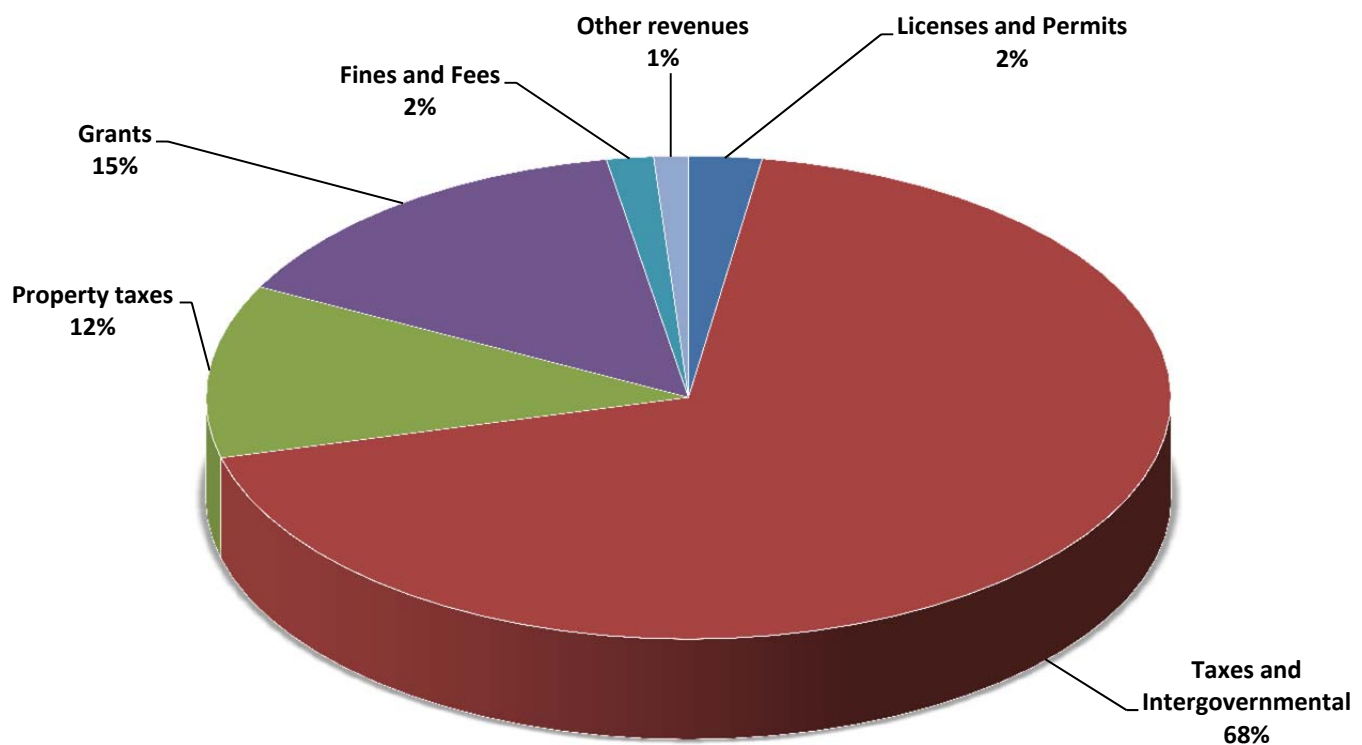


Revenue & Expenditure Summary – All Funds

	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
Revenues					
General Fund	7,279,988	7,506,006	7,068,100	7,314,474	7,119,500
Special Revenue Funds	12,513,584	6,367,708	8,871,500	7,452,558	6,841,087
Capital Projects Funds	1,608,841	1,898,628	1,616,651	1,142,069	1,391,400
Debt Service Fund	-	-	2,034,600	1,941,091	1,977,400
Total Revenues	21,402,413	15,772,342	19,590,851	17,850,192	17,329,387
Expenditures					
General Fund	5,682,173	5,829,627	6,312,450	6,034,788	6,545,300
Special Revenue Funds	10,499,444	10,060,562	10,991,008	8,462,331	8,251,887
Capital Projects Funds	2,468,238	2,066,762	1,020,100	534,145	761,700
Debt Service Fund	-	-	2,092,600	2,091,807	2,110,200
Total Expenditures	18,649,855	17,956,951	20,416,158	17,123,070	17,669,087
Net Revenues Over (Under) Expenditures	2,752,558	(2,184,609)	(825,307)	727,122	(339,700)

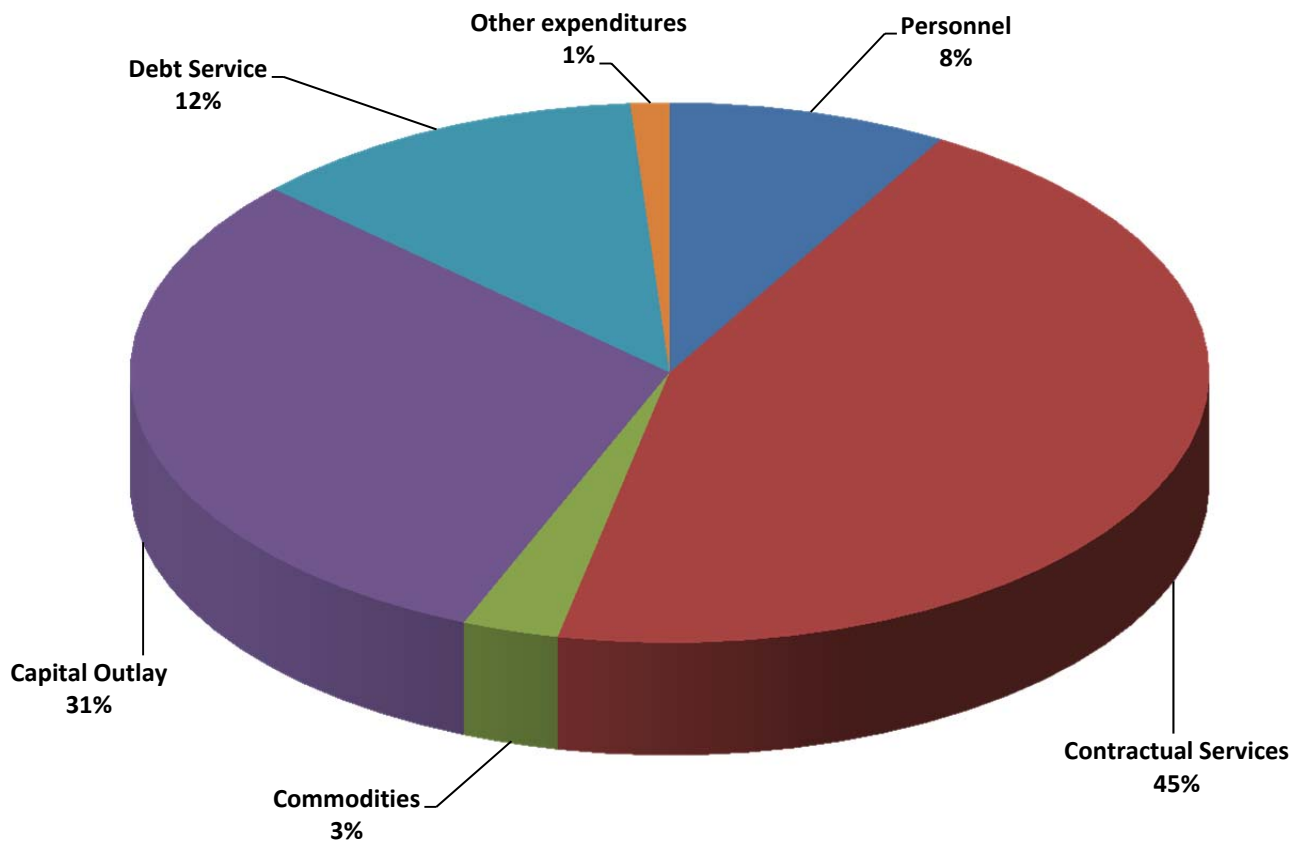
Revenues by Source – All Funds

	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
Licenses and Permits	436,237	449,097	417,600	442,580	424,600
Taxes and Intergovernmental	12,157,234	12,899,905	12,040,500	12,446,203	11,874,900
Property taxes	986,918	1,226,400	1,758,400	1,797,938	2,008,600
Grants	1,936,308	191,967	4,724,400	2,826,551	2,548,887
Fines and Fees	347,301	373,995	345,400	293,276	272,100
Debt proceeds	5,000,000	-	-	-	-
Other revenues	538,415	630,978	304,551	43,644	200,300
Total Revenues	21,402,413	15,772,342	19,590,851	17,850,192	17,329,387



Expenditures by Category - All Funds

	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
Personnel	1,065,695	1,316,723	1,425,000	1,410,761	1,484,000
Contractual Services	6,122,529	5,965,908	7,228,800	6,815,380	7,937,430
Commodities	339,340	449,497	511,200	410,833	511,600
Capital Outlay	8,535,144	8,016,022	8,938,108	6,203,005	5,419,857
Debt Service	2,319,956	2,063,829	2,092,600	2,091,807	2,110,200
Other expenditures	267,191	144,972	220,450	191,284	206,000
Total Expenditures	18,649,855	17,956,951	20,416,158	17,123,070	17,669,087



Projected Changes in Fund Balance

All Funds

	Estimated Beginning Fund Balance (Deficit) 5/1/2017	Revenues & Other Sources	Expenditures & Other Uses	Estimated Ending Fund Balance (Deficit) 4/30/2018
General Fund	7,418,666	7,119,500	7,119,500	7,418,666
Neighborhood Revitalization	-	602,500	602,500	-
Utility Tax Fund	828,000	1,000,000	651,600	1,176,400
Sales Tax Rebate Fund	-	511,500	511,500	-
Motor Fuel Tax Fund	269,523	587,500	747,500	109,523
IL 251/173 TIF Fund	(137,188)	1,016,100	801,600	77,312
Capital Improvement Fund	2,032,759	650,900	510,100	2,173,559
Drug Recovery Fund	4,936	100	5,000	36
N. 2nd Street TIF Fund	61,266	164,200	233,200	(7,734)
Weststone IJRL TIF Fund	105,428	336,200	763,800	(322,172)
N. Willow Creek IJRL TIF Fund	4,480	11,000	45,100	(29,620)
S. Willow Creek IJRL TIF Fund	139,642	250,000	366,100	23,542
Flood Mitigation Fund	-	1,900,187	1,900,187	-
Build Machesney Road Fund	1,026,209	2,072,900	2,304,600	794,509
Debt Service Fund-TIF	-	482,600	482,600	-
Debt Service Fund-Roads	-	1,627,600	1,627,600	-
	11,753,721	18,332,787	18,672,487	11,414,021

Major Increases or Decreases in Fund Balances

Utility Tax Fund – Fund balance is expected to increase as funds are anticipated to be advanced to the Weststone TIF for infrastructure improvements.

Motor Fuel Tax Fund – Fund balance is expected to decline due to the constant reduction in motor fuel tax revenues and the inflationary increases in street lighting and snow and ice control costs.

IL 251/173 TIF Fund – Fund balance deficit is expected to improve as debt service is paid in full and development of remaining parcels comes to fruition. The Village is holding an asset for resale which is anticipated to make this Fund whole by the time the TIF expires.

Drug Recovery Fund – Fund balance is expected to decline if equipment specific to drug recovery is purchased; otherwise the fund balance will stay relatively unchanged.

N. 2nd Street TIF Fund – Fund balance is expected to decrease due to contractual redevelopment obligations and debt service that requires the majority of incremental property taxes. However, as further development of the TIF occurs over the next two years, the balance should improve.

Weststone IJRL TIF Fund – Fund balance deficit is expected to decline further due to TIF related development planned for the upcoming year. Property tax increment is programmed to cover the expenditures in future years and so the balance should revert to a positive balance in the next few years.

N. Willow Creek IJRL TIF Fund – Fund balance deficit is expected to decline further due to infrastructure improvements being built to accommodate the industrial neighborhood. Property tax increment is programmed to cover the expenditures in future years.

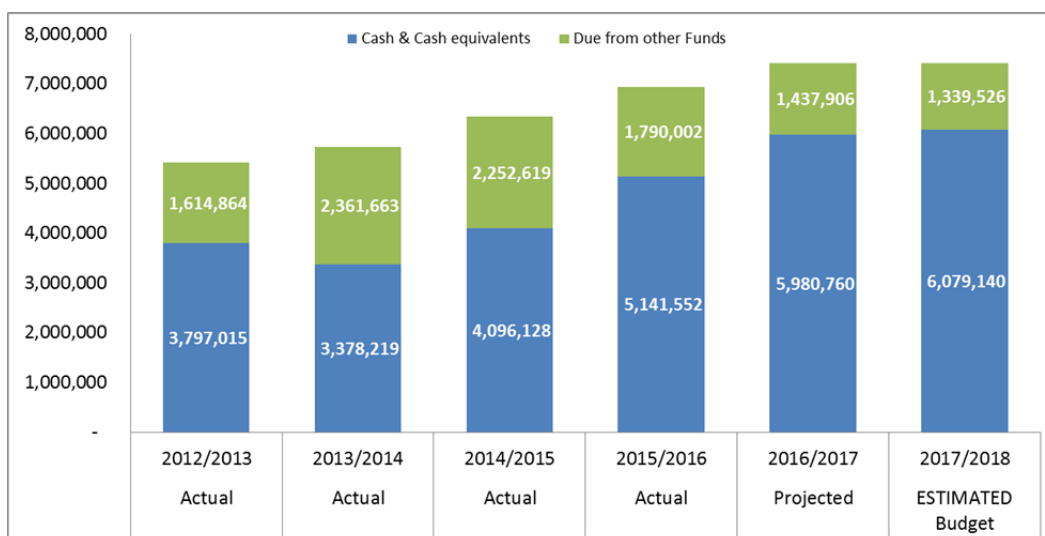
S. Willow Creek IJRL TIF Fund - Fund balance deficit is expected to decline due to infrastructure improvements being built to accommodate the industrial neighborhood. Property tax increment is programmed to cover the expenditures.

Build Machesney Road Fund – Fund balance is expected to decline but remain a positive balance as was planned. With aggressive plans to continue to repair and maintain infrastructure, the fund balance will remain minimal as projects are completed.

General Fund

Fund balance includes not only liquid assets (cash, investments, etc.) but also items that are non-spendable or not readily convertible into cash such as accounts receivables, amounts due from other governments, amounts due from other funds of the Village (amounts loaned to a TIF district and waiting to be repaid), accounts payable, etc. Therefore, a snapshot of the General Fund estimated fund balance at year end and broken down by cash and investments and amounts due from other funds provides a good visual of the total fund balance compared to the actual cash on hand. The Village has been improving its balances in recent years as TIF districts have started reimbursing the General Fund for prior expenditures and thereby increasing the cash balance.

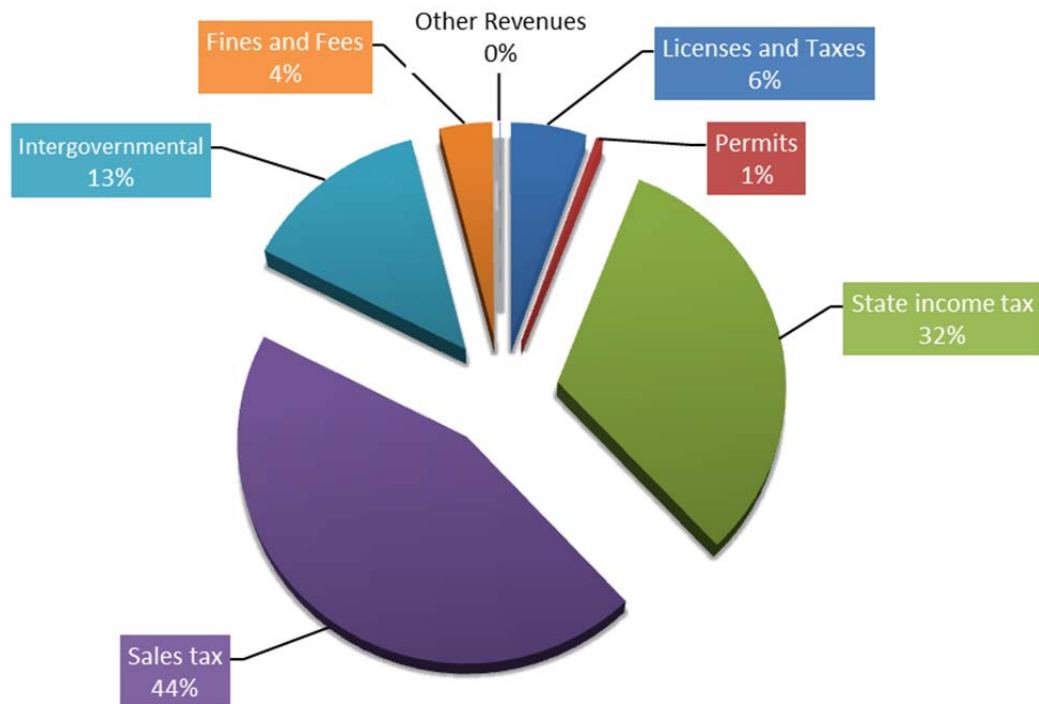
Best practice dictates having an unassigned fund balance at a minimum of three months (25%), but preferably closer to a year of operating expenses, especially due to the volatile revenue streams the Village relies on to conduct its activities. The Village is projecting to have around \$6M of available cash (unassigned fund balance) in the General Fund at year end, which is about 85% of the budgeted expenditures and transfers.



Executive Summary

Major Revenue Sources

The Village's top two revenue sources in the General Fund, Sales tax and State income tax, comprise 76% of total revenues, with a majority being derived from sales tax. As such, forecasting revenues is challenging due to unpredictable factors such as the economy and consumer preferences. Hence, the Village takes a conservative approach towards projecting these revenues.



Sales Tax

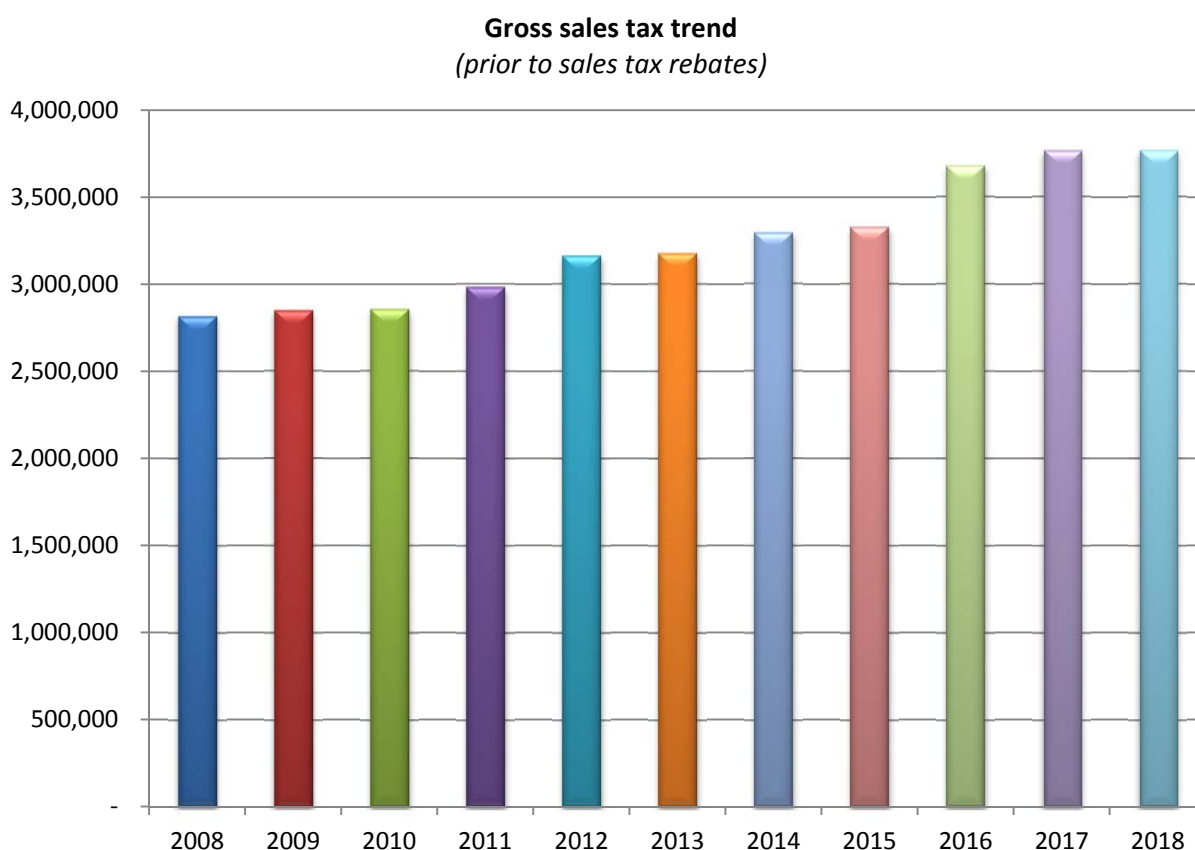
The Village receives one cent (\$0.01) per dollar of retail sales, which is collected by the State and then distributed to the Village. The sales tax rate within the majority of the corporate boundaries is 8.25%; the Village's share is the regular allocation of 1% on retail sales including food and drugs, and an additional 1% (on retail sales excluding certain food and drugs). The additional 1% tax was approved by referendum which is set to expire in 2020. All proceeds from the additional 1% sales tax are to be used on infrastructure projects.

State Income Tax

Income tax is state shared revenue that is distributed to municipalities based on population. The Illinois Municipal League provides projections of state shared revenues, which provide the foundation for the annual budgeted amounts. Due to the uncertainty of the state budget impasse and the revenue amounts being received, the Village reduced projections by four percent.

Revenue Assumptions & Trends

The 1% state sales tax is the largest source of revenue for the Village and has seen incremental growth over the past 10 years. Even during the economic downturn in 2008-2010, the Village's main stream of revenue remained constant and once the economy started to come back, sales rebounded and continued to grow. The Village did see an interruption in what could have been further growth in 2013, 2015, and 2016, when the State of Illinois widened and reconstructed IL-173; the primary shopping corridor within the Village. While there was downward pressure in what otherwise was a growing economy, the growth helped offset the construction impact and allowed the Village's main source of revenue to continue relatively consistent through the multi-year construction. 2016 brought the opening of a Meijer superstore which boosted sales tax revenues. While sales tax revenues have been consistently growing, we wanted to remain conservative due to the volatility of the revenue stream that can change at any time; so sales tax revenues were budgeted to remain consistent with the prior year.



Circuit court fine revenue saw a sharp decline due to a change in County policy, which has kept the amount of traffic stops the same or higher, but reduced the issuance of tickets and thereby reduced revenues for the Village. Utility tax revenues vary based on usage and with a milder winter, budgeted revenues were reduced to a flat \$1M. Motor Fuel tax revenues continue on a trend of slight declines each year. The IML provides projections of the per capita amount to be distributed, which was the amount budgeted. The TIF district revenues are based on increment generated which is tied to property tax values; EAV's are increasing, several buildings have been expanded and/or newly built over the last several years, and overall development has been positive and therefore we anticipate greater revenues across all TIF's. Most other revenue line items are typically consistent from year to year and therefore were budgeted accordingly.

Expenditure Assumptions & Trends

Inflationary pressures and scope of service expansion have the potential to continually drive expenditures higher, however, the Village strives to keep costs down and continually looks for ways to improve efficiencies and reduce expenses. The Village's IMRF contribution marginally increased for calendar year 2017 and so will have minimal impact. The number of personnel remains unchanged and so the increased costs in personnel are related to a 1.8% cost-of-living adjustment for all employees and a merit pool that is distributed amongst employees based on performance as evaluated by their supervisor and the Village Administrator. Volatility in the health insurance industry continues; therefore the budget includes a 20% increase for four months since the plan renews January 1. The general fund departmental expenditure changes are explained in further detail on the following pages. The remaining funds are primarily TIF and capital improvement related which were budgeted based on actual anticipated costs for various projects or anticipated development. The detail line item budgets for all funds may be found in the Appendix.

The Village continues to plan for future needs, so as surplus funds are available they are either retained in the general fund to increase the reserve balance or transferred to the capital improvement fund to save for future infrastructure needs to avoid the costs of financing. The amount of transfers to other funds is similar to the prior year and accounts for the 10% contribution to the TIF funds, since the Village does not levy a property tax, and provides funding for various capital needs and debt financing.

Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget	\$ Inc (Dec)	% Inc (Dec)
Expenditures							
Administration	480,130	547,222	665,200	612,349	700,900	35,700	5.4%
Village Clerk	95,287	84,943	89,400	83,750	-	(89,400)	-100.0%
Executive	137,070	134,057	140,300	132,842	222,300	82,000	58.4%
Community Development	468,804	438,287	603,750	570,428	633,100	29,350	4.9%
Public Works	1,081,249	1,164,168	1,239,400	1,133,684	1,277,500	38,100	3.1%
Building Inspection	57,450	57,298	-	-	-	-	0.0%
Protective Services	3,362,183	3,403,652	3,574,400	3,501,734	3,711,500	137,100	3.8%
Expenditures	5,682,173	5,829,627	6,312,450	6,034,788	6,545,300	232,850	3.7%
Other Financing Sources (Uses)							
Transfer to Neighborhood Revitalization	(62,000)	(66,380)	-	-	(153,800)	153,800	100.0%
Transfer to IL 251/173 TIF	(86,462)	(385,815)	(27,000)	(25,069)	(25,100)	(1,900)	7.0%
Transfer to Capital Improvement	(833,800)	(647,500)	(431,450)	(431,450)	(259,500)	(171,950)	39.9%
Transfer to N. 2nd TIF	(6,690)	(6,720)	(39,200)	(30,621)	(32,200)	(7,000)	17.9%
Transfer from Flood Mitigation	-	14,160	-	-	-	-	0.0%
Transfer to Revolving Loan	-	(1,317)	-	-	-	-	0.0%
Transfer to Road Fund	-	-	(200,000)	(200,000)	-	(200,000)	100.0%
Transfer to Debt Service	-	-	(58,000)	(105,434)	(103,600)	45,600	-78.6%
Other Financing Sources (Uses)	(988,952)	(1,093,572)	(755,650)	(792,574)	(574,200)	(181,450)	24.0%

General Fund Summary

Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
Revenues					
Licenses and Taxes	387,784	402,520	380,000	400,743	388,500
Permits	48,453	46,577	37,600	41,837	36,100
Intergovernmental	6,423,164	6,633,874	6,291,300	6,545,092	6,413,900
Fines and Fees	346,787	373,703	345,200	293,256	272,000
Other revenues	73,800	49,332	14,000	33,546	9,000
Total Revenues	7,279,988	7,506,006	7,068,100	7,314,474	7,119,500
Expenditures					
Administration	480,130	547,222	665,200	612,349	700,900
Village Clerk	95,287	84,943	89,400	83,750	-
Executive	137,070	134,057	140,300	132,842	222,300
Community Development	468,804	438,287	603,750	570,428	633,100
Public Works	1,081,249	1,164,168	1,239,400	1,133,684	1,277,500
Planning and Zoning	-	-	-	-	-
Building Inspection	57,450	57,298	-	-	-
Protective Services	3,362,183	3,403,652	3,574,400	3,501,734	3,711,500
Total Expenditures	5,682,173	5,829,627	6,312,450	6,034,788	6,545,300
Revenues Over (Under) Expenditures	1,597,815	1,676,379	755,650	1,279,687	574,200
Other Financing Sources (Uses)					
Transfer to Neighborhood Revitalization	(62,000)	(66,380)	-	-	(153,800)
Transfer to Quarry TIF	-	-	-	-	-
Transfer to IL 251/173 TIF	(86,462)	(385,815)	(27,000)	(25,069)	(25,100)
Transfer to Capital Improvement	(833,800)	(647,500)	(431,450)	(431,450)	(259,500)
Transfer to N. 2nd TIF	(6,690)	(6,720)	(39,200)	(30,621)	(32,200)
Transfer to Flood Mitigation Program	-	14,160	-	-	-
Transfer to Revolving Loan	-	(1,317)	-	-	-
Transfer to Road Fund	-	-	(200,000)	(200,000)	-
Transfer to Debt Service	-	-	(58,000)	(105,434)	(103,600)
Proceeds from capital lease obligations	-	-	-	-	-
Total Other Financing Sources (Uses)	(988,952)	(1,093,572)	(755,650)	(792,574)	(574,200)
Net Increase (Decrease) in Fund Balance	608,863	582,807	-	487,113	-
Beginning Fund Balance	5,739,883	6,348,746	6,931,553	6,931,553	7,418,666
Ending Fund Balance					
Nonspendable					
Prepaid expenses	46,709	44,085	45,000	45,000	45,000
Advance to Quarry TIF	-	-	-	-	-
Advance to 251/173 TIF	1,017,893	780,008	709,383	644,142	444,142
Advance to N. 2nd TIF	325,502	495,802	553,941	578,764	650,764
Advance to Weststone IJRL TIF	-	251,645	120,000	215,000	215,000
Advance to N. WC IJRL TIF	40,134	10,544	25,544	-	29,620
Advance to S. WC IJRL TIF	24,145	1,220	61,000	-	-
Advance to Revolving Loan Fund	4,640	-	-	-	-
Committed-ROT self insurance reserve	-	-	300,000	300,000	400,000
Restricted/Assigned	950,000	920,000	-	900,000	900,000
Unassigned	3,939,723	4,428,249	5,116,685	4,735,760	4,734,140
Ending Fund Balance	6,348,746	6,931,553	6,931,553	7,418,666	7,418,666

General Fund

General Fund Revenues

Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget	\$ Inc (Dec)	% Inc (Dec)
Licenses and Taxes	387,784	402,520	380,000	400,743	388,500	8,500	2.1%
Permits	48,453	46,577	37,600	41,837	36,100	(1,500)	-3.2%
Intergovernmental	6,423,164	6,633,874	6,291,300	6,545,092	6,413,900	122,600	1.8%
Fines and Fees	346,787	373,703	345,200	293,256	272,000	(73,200)	-19.6%
Other Revenues	73,800	49,332	14,000	33,546	9,000	(5,000)	-10.1%
Total Revenues	7,279,988	7,506,006	7,068,100	7,314,474	7,119,500	51,400	0.7%

Budget Analysis

The FY 2018 budget includes only a slight increase to general fund revenues. Most revenue items are consistent year to year, however, sales tax projections are always difficult to predict so the Village takes a conservative approach when estimating those revenues.

Licenses and Taxes Revenues are comprised of 53 liquor licenses, franchise fees from cable and natural gas, and the 5% hotel/motel tax from two establishments within the Village.

Permit Revenues consist of building permits, MS4 permits, and various other permits such as home occupation, driveway, sign, shed, solicitors, etc. The building permit revenues comprise 5% of the revenues from building permits issued within the Village and a reimbursement from the County for a portion of the clerk's wages; Winnebago County retains the remainder of revenues as the fee for providing contracted building inspections. The building permit revenue was increased slightly based on the past few years of steady increases.

Intergovernmental Revenues include state shared revenues (income tax, local use tax, and auto rental tax), sales tax, road and bridge tax, and reimbursement from the school district for a portion of the school resource officers costs. The sales tax budget was increased slightly due to the addition of the Meijer grocery store and year over year increases. IML anticipated larger increases for income and local use tax; however, due to uncertainties surrounding the lack of a state budget and possible impact on local governments, we felt it was prudent to reduce revenues by 4-7% for both line items.

Fines and Fees and Other Revenues consist of circuit court fines, parking fines, zoning fines, impound fees, police vehicle fees, and reimbursement of professional services. Circuit court fine revenue decreased by over \$60k from the prior year, which was due to a reduction in traffic tickets written over the last several years. Overall fines, fees, and other revenues were reduced by \$78k to be conservative.

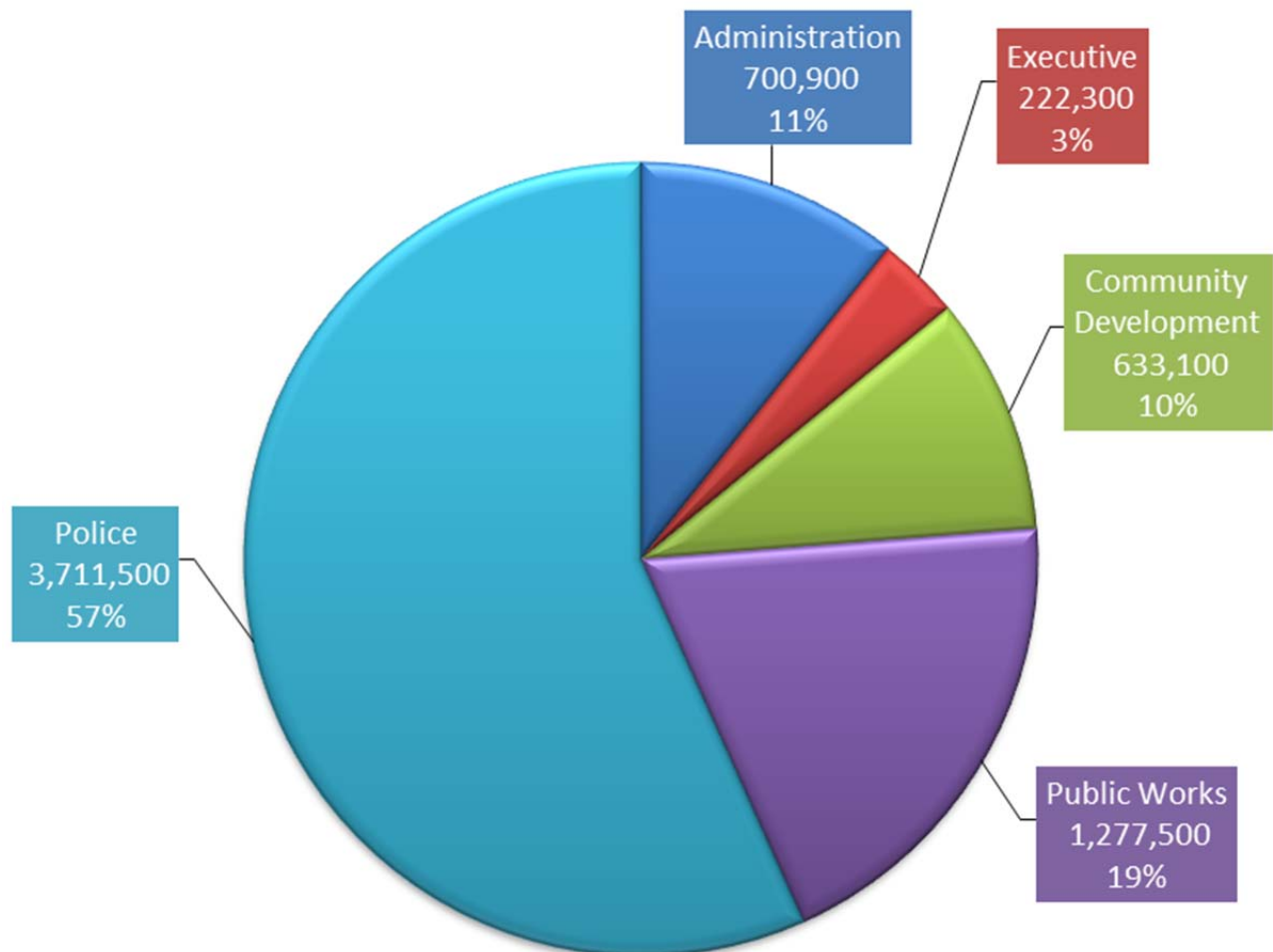
Overall, based on the prior years' history of revenues and possible economic impacts, the budgeted revenues only increased 0.7%.

General Fund Expenditures

Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget	\$ Inc (Dec)	% Inc (Dec)
Expenditures by Department							
Administration	480,130	547,222	665,200	612,349	700,900	35,700	5.4%
Village Clerk ^	95,287	84,943	89,400	83,750	-	(89,400)	-100.0%
Executive	137,070	134,057	140,300	132,842	222,300	82,000	58.4%
Community Development	468,804	438,287	603,750	570,428	633,100	29,350	4.9%
Public Works	1,081,249	1,164,168	1,239,400	1,133,684	1,277,500	38,100	3.1%
Building Inspection *	57,450	57,298	-	-	-	-	0.0%
Protective Services	3,362,183	3,403,652	3,574,400	3,501,734	3,711,500	137,100	3.8%
Total Expenditures	5,682,173	5,829,627	6,312,450	6,034,788	6,545,300	232,850	3.7%

^Village Clerk department was merged with the Executive department in FY 2018 and thereafter

*Building Inspection was merged with the Community Development department in FY 2017 and thereafter



Administration

Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget	\$ Inc (Dec)	% Inc (Dec)
Personnel	319,047	336,046	360,300	361,190	373,000	12,700	3.5%
Contractual services	124,382	155,756	255,600	212,383	259,700	4,100	1.6%
Office expenses	4,642	4,425	5,600	5,137	5,400	(200)	-3.6%
Indirect employee	10,058	14,506	14,900	12,015	15,500	600	4.0%
Capital outlay	495	14,218	-	-	25,000	25,000	100.0%
Other expenditures	21,506	22,271	28,800	21,624	22,300	(6,500)	-22.6%
Total Administration	480,130	547,222	665,200	612,349	700,900	35,700	5.4%

Department Description

The Administration Department is comprised of four full-time personnel: Village Administrator, Finance & HR Manager, and two Administrative Assistants; one of which also acts as the Deputy Clerk. This department is responsible for providing general and financial information to the Board of Trustees and the public.

The Village Administrator is responsible to the Village Board for supervising and coordinating the activities of all Village departments, including contract management.

The Administration department provides support for all departments in handling general resident inquiries, employee benefits, risk management and insurance coverage, receipt and disbursement of Village funds, various financial reporting, policy development, and the issuance of various licenses.

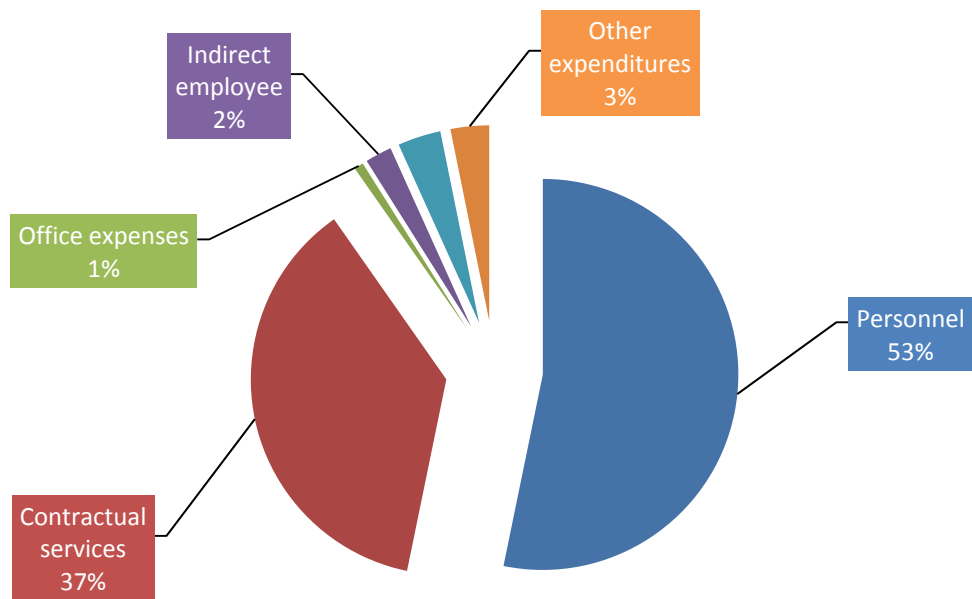
Goals/Projects

- Productivity Enhancements
 - o Request proposals for credit card processing to reduce fees and improve efficiencies
 - o Review processes and internal controls and establish written procedures and cross-training as necessary
 - o Update fund balance policy to formalize current practices
 - o Assume duties to administer various grants to reduce contracted services costs
- Other Projects
 - o Re-align checking and money market accounts to ensure highest interest rates are being earned
 - o Coordinate new server installation and changeover of systems
 - o Complete the annual budget and apply for the GFOA award (annually)

Budget Analysis

The FY 2018 budget includes an increase in capital outlay for the purchase of a replacement server.

Administration continued



Executive

Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget	\$ Inc (Dec)	% Inc (Dec)
Personnel	123,377	120,801	123,500	122,771	195,600	72,100	58.4%
Contractual services	6,096	2,702	-	-	-	-	0.0%
Indirect employee	7,597	7,313	16,800	10,071	23,300	6,500	38.7%
Capital outlay	-	3,241	-	-	3,400	3,400	100.0%
Total Executive	137,070	134,057	140,300	132,842	222,300	82,000	58.4%

Department Description

The Executive Department is comprised of the Village President, Board of Trustees, Village Clerk, and the Village Treasurer. All positions are elected to a four year term and conduct the duties as prescribed by law.

The Village President/Mayor presides over the Village Board meetings and provides leadership in the determination of Village policy and direction. The Village President serves as the representative of the Village throughout the region and promotes Village programs and initiatives.

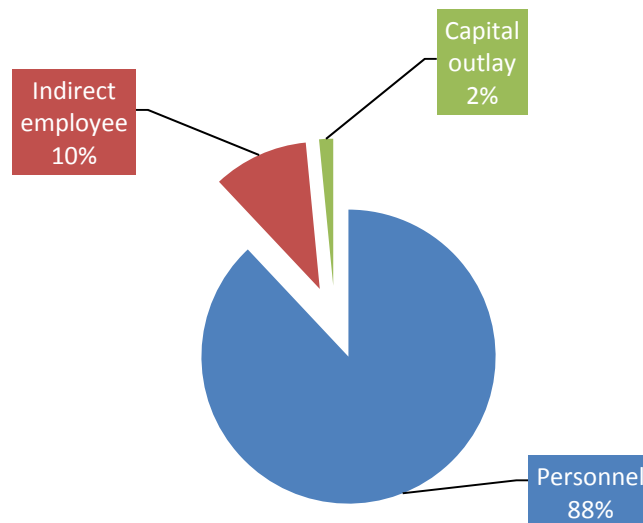
The Board of Trustees consists of six members and serves as the legislative department of the Village.

The Village Clerk is responsible for maintaining the necessary records of the Village. In addition, the Clerk transcribes various meeting minutes, maintains the Village Code Book of Ordinances, registers voters, prepares and posts various meeting agendas, and carries out the duties of the FOIA Officer.

The Village Treasurer is a part-time position and oversees and reviews the financial aspect of the Village activities.

Budget Analysis

The FY 2018 budget includes expenses for the Mayor, Clerk, Treasurer, and four trustees to attend the Illinois Municipal League's Annual Conference in Chicago. In addition, there were funds allocated for trustee training events and replacement computers.



Community Development

Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget	\$ Inc (Dec)	% Inc (Dec)
Personnel	184,867	227,167	322,500	314,906	342,000	19,500	6.0%
Contractual services	160,722	108,023	133,600	114,565	138,000	4,400	3.3%
Office expenses	7,830	7,852	11,700	10,934	12,000	300	2.6%
Indirect employee	42,936	40,783	43,700	41,083	47,600	3,900	8.9%
Capital outlay	-	1,309	2,200	2,200	4,600	2,400	109.1%
Other expenditures	72,449	53,153	90,050	86,740	88,900	(1,150)	-1.3%
Total Community develop	468,804	438,287	603,750	570,428	633,100	29,350	4.9%

Department Description

The Community Development Department is comprised of four full-time personnel: Community Development Director, Planning & Zoning Specialist, Code Enforcement Inspector, and Building Clerk. This department is responsible for the community development regulatory policies and economic development programs. The Department attracts new and retains existing commercial, business and industrial development. In addition, the Department enforces the Village's Code of Ordinances including zoning and floodplain regulations, processes subdivision zoning petitions, issues building permits, and reviews site plans and development proposals for conformance with Village regulations.

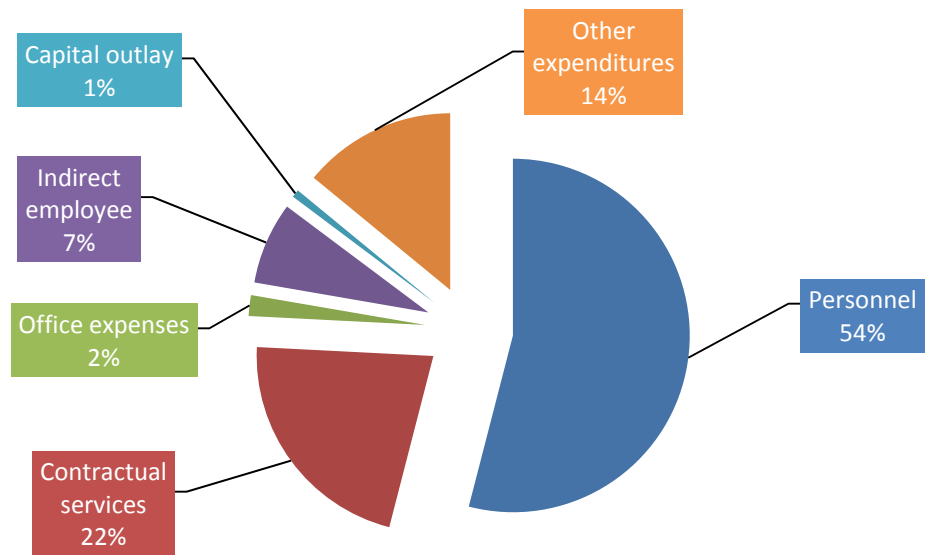
Goals/Projects

- Productivity enhancements/Community Services
 - o Continue updating the zoning and subdivision Village code book sections to bring them current and formulate more understandable processes for residents
 - o Purchase and implement code enforcement software to more easily track cases and make the notification process more efficient
- Business promotion
 - o Conduct restaurant feasibility study to assess and market the Village
 - o Market the Village to commercial and industrial users utilizing at least one trade show to continue business expansion throughout the Village

Budget Analysis

The FY 2018 budget includes funds for contractual services to re-write the Village's zoning and subdivision codes of regulations, which need an entire overhaul. The Community Development department will continue to coordinate and publish the semi-annual newsletter to keep residents informed of everything occurring throughout the Village. The Board once again gave its support to Reclaiming First with a \$25,000 donation; the Reclaiming First program is an initiative by the RACVB and the Rockford Park District to bring amateur sporting events to the region. In addition, the Winnebago County and Chicago-Rockford Airport initiative to bring 500 jobs to the region has been committed to funding annually for 20 years by the Board.

Community Development continued



Public Works

Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget	\$ Inc (Dec)	% Inc (Dec)
Personnel	296,062	322,370	348,300	345,730	362,300	14,000	4.0%
Contractual services	386,355	438,127	464,000	447,634	494,200	30,200	6.5%
Office expenses	3,792	2,632	3,700	3,428	4,600	900	24.3%
Indirect employee	51,918	57,647	55,200	52,858	57,100	1,900	3.4%
Streets	54,526	33,917	155,000	89,640	146,000	(9,000)	-5.8%
Maintenance	90,364	242,412	163,800	151,534	150,700	(13,100)	-8.0%
Utilities	3,642	2,174	4,000	3,264	4,000	-	0.0%
Parks	40,312	16,051	10,000	8,437	25,000	15,000	150.0%
Equipment	7,164	5,876	12,600	10,317	12,600	-	0.0%
Supplies	4,175	4,572	5,600	4,500	6,400	800	14.3%
Capital outlay	125,869	21,598	-	-	5,500	5,500	100.0%
Other expenditures	17,070	16,792	17,200	16,342	9,100	(8,100)	-47.1%
Total Public Works	1,081,249	1,164,168	1,239,400	1,133,684	1,277,500	38,100	3.1%

Department Description

The Public Works Department is comprised of four full-time personnel: Superintendent of Public Works and three Maintenance Workers. In addition, the department hires 1-2 seasonal workers as needed.

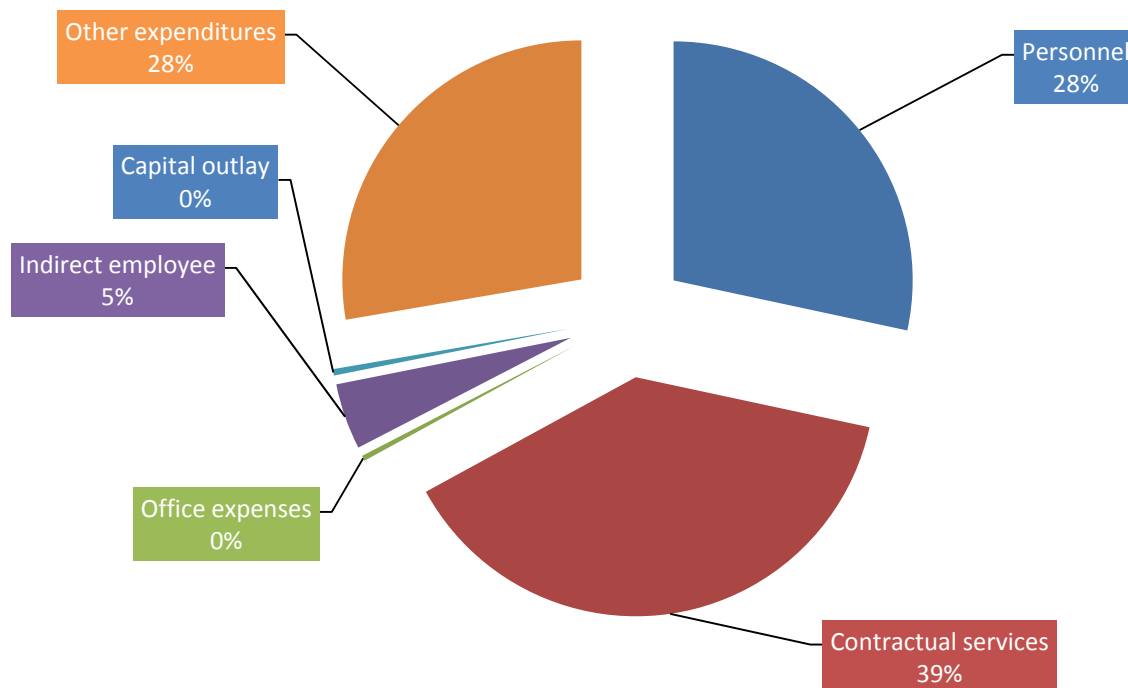
The Department is responsible for the maintenance of streets, parks, traffic signals, storm water management, and Village owned buildings, vehicles and equipment. The Department outsources many of its activities such as snow and ice control, forestry, mowing, street lighting, street sweeping, street striping, refuse and yard waste collection and mosquito control.

Goals/Projects

- Community services
 - o Maintain current service levels
 - o Finish remediation of emerald ash borer trees and remove 50 hazardous trees on Village owned properties
- Safety
 - o Last year the Village completed replacement of all stop signs; continue replacement of other traffic signs to the new retro-reflectivity standard as budgeted funds allow
- Beautification
 - o Improve beautification throughout the Village by updating lighting to LED, improving landscaped medians, and repairing the Willow Creek bike path bridge
 - o Make interior improvements to Village hall; update lighting throughout offices, install new garage doors, and modernize ceiling tiles
- Roads
 - o Maintain two contractors to conduct snow and ice control throughout the Village
 - o Complete maintenance of brick paver roads to prolong durability

Budget Analysis

The FY 2018 budget provides for the continuation of services at levels similar to the past several years, with an emphasis on improving the Village's public "built space" to enhance the experience of visitors and residents when traveling throughout the Village and utilizing public spaces. Contractual services include mosquito and animal control; forestry costs to remediate the emerald ash borer as well as the maintenance of other trees throughout the Village; street sweeping and striping; and mass transit services. There was an increase in the mowing line item to accommodate new medians along IL 173 that need to be regularly maintained. The Village continues the task of replacing traffic signs to bring them up to the current retro-reflectivity standard. In addition, for several years a common goal among the Village Board members has been to beautify the Village, which is being accomplished partly through the Corridor program line item; other initiatives can be seen throughout the Village through the upgrade of traffic signals to a decorative standard, replacing entrance signs to the Village, and providing decorative landscaping to various medians and parkways within the Village. Lastly, park maintenance was increased to accommodate repairs along the Willow Creek bike path and pedestrian bridge.



Protective Services

Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget	\$ Inc (Dec)	% Inc (Dec)
Personnel	34,727	15,553	16,000	14,840	16,000	-	0.0%
Contractual services	3,057,226	3,210,983	3,327,000	3,275,457	3,410,400	83,400	2.5%
Other contractual services	69,343	77,124	70,700	68,067	64,900	(5,800)	-8.2%
Office expenses	1,132	814	1,300	845	1,400	100	7.7%
Capital outlay	150,976	51,448	81,300	80,372	135,100	53,800	66.2%
Other expenditures	48,779	47,730	78,100	62,153	83,700	5,600	7.2%
Total Protective Services	3,362,183	3,403,652	3,574,400	3,501,734	3,711,500	137,100	3.8%

Department Description

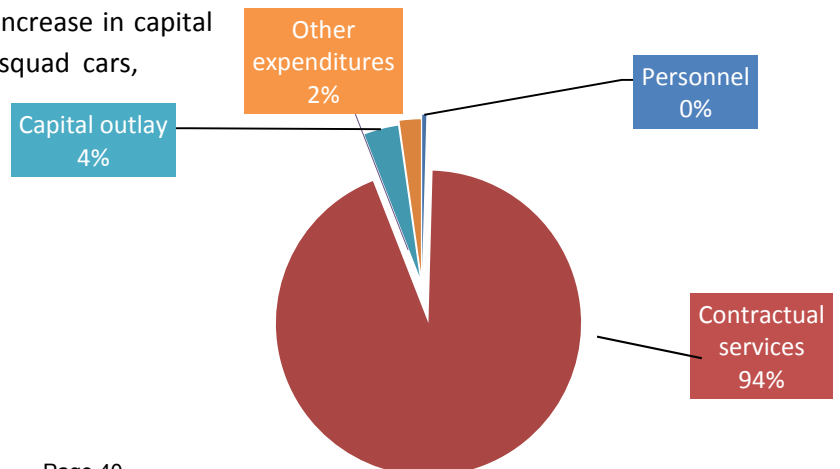
The Protective Services Department has been contracted through the Winnebago County Sheriff's Department since the inception of the Village in 1981. The Village currently pays for twenty-nine sworn officers and one secretary. The officers consist of twenty-two patrol officers (two of which are paid for by the Village's Utility Tax Fund), two school resource officers, three detectives, one Sergeant, and one Machesney Park Division Supervisor. In addition, the Village employs one part-time school resource officer; the position is fully reimbursed by the Harlem School District.

Goals/Projects

- Safety
 - o Maintain adequate staffing levels
 - o Replace two radar units and seven laptops in the squad cars
 - o Replace three squad cars that have over 100k miles
- Strong neighborhoods
 - o Purchase and implement two automated license plate reader systems to increase the data sharing between governments and improve safety
 - o Partner with United Way to establish a strong neighborhood house within the Village

Budget Analysis

The FY 2018 budget consists of an increase of 3.8%, which is primarily the increased cost in the contractual/personnel costs. The additional increase in capital outlay is for the purchase of replacement squad cars, laptops, and a new automated license plate reader system for two squad cars.



Capital Projects Funds

CIP Fund

Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget	\$ Inc (Dec)	% Inc (Dec)
REVENUES	423,252	804,514	516,651	6,954	391,400	(125,251)	-24.2%
EXPENDITURES	1,677,841	865,878	506,900	23,993	510,100	3,200	0.6%
OTHER FINANCING SOURCES	833,800	647,500	334,842	334,842	259,500	(75,342)	-22.5%
ENDING FUND BALANCE	1,128,820	1,714,956	2,059,549	2,032,759	2,173,559		

Fund Description

The Capital Improvement Fund is for major infrastructure or capital items not otherwise covered in other funds. The primary source of funding for this department is General Fund operating transfers.

Budget Analysis

The FY 2018 budget consists of funds for IL 173 improvements and land acquisition and demolition.

The IL Department of Transportation (IDOT) re-constructed and widened IL-173 to four lanes and as part of the construction project, the Village and developers paid for additional improvements to be constructed, including upgrading the traffic signals to a decorative standard and upgrading drainage throughout the project. The Village (developers reimbursed the Village for their associated costs) paid the initial 80% of the estimated cost in Fiscal Year 2015-2016 and are just awaiting the final bill for completion.

Funds were also budgeted to acquire and demolish structures across the street from the newly constructed boat launch in order to expand the boat parking areas. The structure(s) will be purchased and demolished in the current year and a parking lot will be built next year to allow for ample time to obtain necessary permits.

In addition, while the boat launch construction was completed with grant funding from the Illinois Department of Natural Resources, the State has yet to reimburse the Village \$200,000 of grant funds as reimbursement.

Utility Tax Fund

Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget	\$ Inc (Dec)	% Inc (Dec)
REVENUES	1,185,589	1,094,114	1,100,000	1,135,115	1,000,000	(100,000)	-9.1%
EXPENDITURES	790,397	1,200,884	513,200	510,152	251,600	(261,600)	-51.0%
OTHER FINANCING USES	-	(350,000)	(533,200)	(533,200)	(400,000)	133,200	-25.0%
ENDING FUND BALANCE	1,193,007	736,237	789,837	828,000	1,176,401		

Fund Description

The Utility Tax Fund is primarily for additional infrastructure projects, but also provides for additional public safety. The Village Board approved a utility tax fee on natural gas and electric utilities beginning in March 2013. The Board committed that at least 55% of the revenues would go towards infrastructure improvements. In addition, the Board instituted a rebate program whereby low-income residents could be rebated the utility taxes paid up to \$50 or \$150 annually depending on the rebate selected.

Budget Analysis

The FY 2018 budget includes funding to complete the construction of a long awaited multi-use path along Alpine Road. In addition, \$400,000 of utility tax revenues will be transferred to the Road Fund to be used on the major road reconstruction and maintenance projects this year.

During the first two years of the Utility Tax Fund, the Village added 2 police officers (contracted through the Winnebago County Sheriff's Department) to cover additional shifts previously underserved and therefore the annual cost of those officers is paid for by the Utility Tax Fund, as well as any associated equipment costs or replacement cars.

Special Revenue Funds

Road Fund

Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget	\$ Inc (Dec)	% Inc (Dec)
REVENUES	7,020,729	3,873,916	2,054,300	2,221,170	1,672,900	(381,400)	-18.6%
EXPENDITURES	4,767,343	7,317,851	3,664,708	3,591,955	2,304,600	(1,360,108)	-37.1%
OTHER FINANCING SOURCES	-	350,000	829,808	829,808	400,000	(429,808)	-51.8%
ENDING FUND BALANCE	4,661,121	1,567,186	786,586	1,026,209	794,509		

Fund Description

The Road Fund was established in Fiscal Year 2008-2009 after a successful referendum approved an additional 1% sales tax, which became effective on July 1, 2008. The additional 1% sales tax is only used on road and drainage improvements throughout the Village. The initial referendum was set to expire after five years, however, a second successful referendum provided for an additional seven years, which expires in 2020. The initial referendum promised 36.5 miles of road would be completed and the Village delivered 37.60 miles. The second referendum and the utility tax combined promised 8.2 miles of reconstruction and 21.4 miles of resurfacing; to date the Village has completed 62% of that promise and is on track to reach the goal.

Budget Analysis

The FY 2018 budget includes the reconstruction of the East IL 251 Service Drive between Harlem Court and just north of Harlem Road, intersection improvements and widening utilizing a pavement reclamation process along N. Alpine Road to more easily accommodate truck traffic in the industrial parks, and various resurfacing throughout the Village.

There have been two debts issued, FY 2009 and FY 2015, that are backed by this fund; the associated debt payments and revenue sources were moved to a separate debt fund in FY 2017.

Motor Fuel Tax

Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget	\$ Inc (Dec)	% Inc (Dec)
REVENUES	981,232	704,257	587,500	610,148	587,500	-	0.0%
EXPENDITURES	1,158,907	553,884	705,000	678,231	747,500	42,500	6.0%
ENDING FUND BALANCE	187,233	337,606	220,106	269,523	109,523		

Fund Description

The Motor Fuel Tax Fund (MFT) is comprised of the taxes charged on motor fuel used by vehicles operating upon public highways and recreational watercraft operating upon the waters of the State of IL. The tax is currently nineteen cents per gallon and 2.5 cents per gallon on diesel fuel. IDOT allocates the MFT revenues according to state statute and issues monthly distributions to the Village based on a per capita allocation. MFT funds can only be used for items as outlined by IDOT.

Budget Analysis

The FY 2018 budget includes funds to pay for the street lighting throughout the Village as well as a portion of the contracted snow and ice control activities; the remaining portion is paid for by the public works department in the General Fund. With the continual decline in MFT revenues, only these two items are allocated to this fund.

IL 251/173 TIF

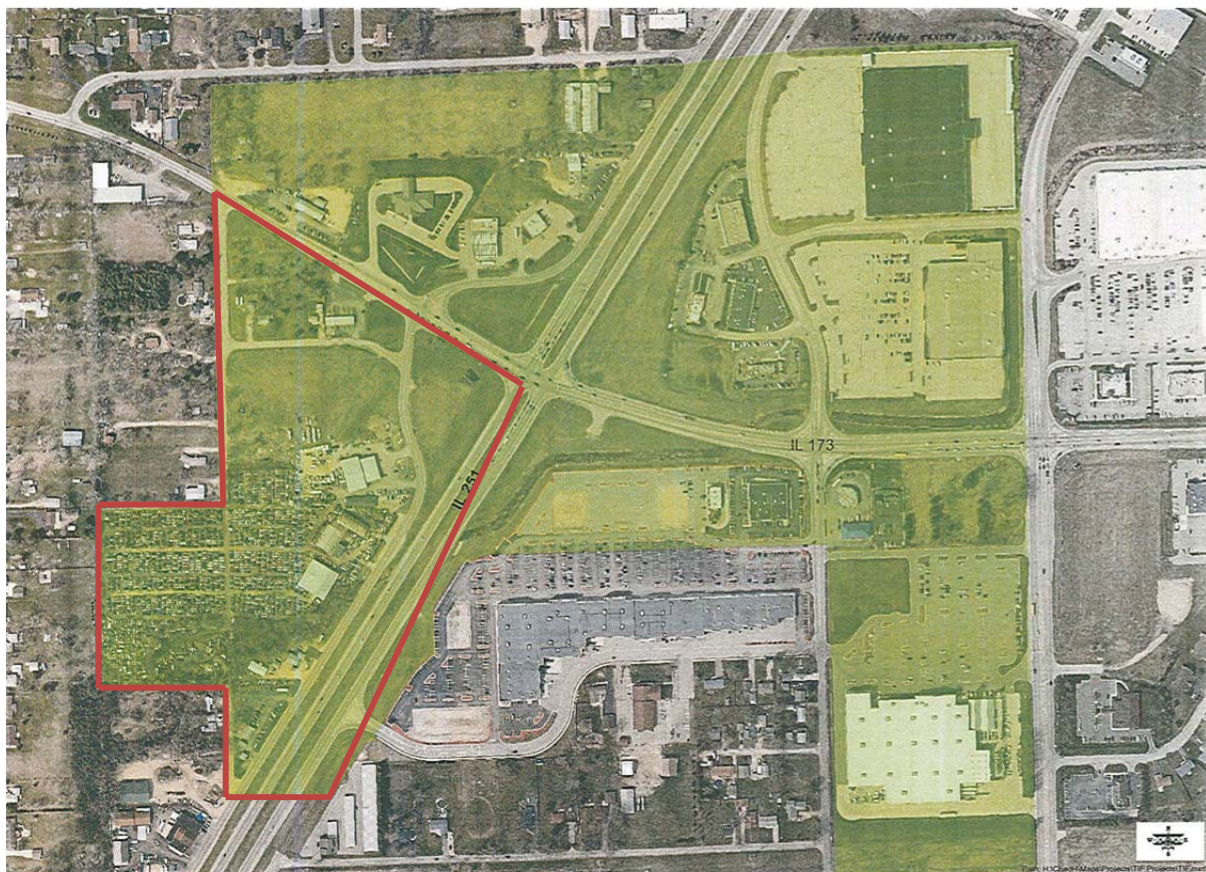
Fund Description

The IL 251/173 TIF Fund was created in 1991 to account for the project costs and resources related to the Tax Increment Financing (TIF) District located at the intersection of N. Second Street (IL Route 251) and IL 173. TIF expenditures are funded by incremental property taxes that result from improving this portion of the Village. The TIF was extended for an additional twelve years to continue to spur development of an unoccupied old Menards building and two outlots along IL 173.

Budget Analysis

The FY 2018 budget includes a surplus distribution to the taxing bodies based on an agreement made when the Village extended the TIF; the Village would retain the increment from three parcels for further development, while the remainder of increment from the other parcels would be ratably distributed back to the taxing districts as a surplus. The budget also includes expenditures for professional services in anticipation of possible development opportunities. The fund balance is primarily comprised of 1.41 acres of vacant commercial land being held for resale by the Village and funds owed back to the General Fund; it is anticipated the General Fund will be fully reimbursed by the expiration of the TIF in 2026.

IL 251/173 TIF Boundaries



— The outlined area was removed from this TIF in 2008 and included in the N. 2nd Street TIF

N. 2nd Street TIF

Fund Description

The North 2nd Street TIF was created in 2008 to account for the project costs and resources related to the Tax Increment Financing (TIF) District located along North 2nd Street (IL 251) from Harlem Road to IL-173. TIF expenditures are funded by incremental property taxes that result from improving this portion of the Village.

Budget Analysis

The FY 2018 budget anticipates continued activity and development of the Town Center, which is located in the center of the TIF. In addition, certain contractual redevelopment obligations will be payable based on redevelopment agreements with certain developers/companies. Professional services were also budgeted in anticipation of additional development opportunities. The fund balance is comprised of a commercial building being held for resale by the Village and funds owed back to the General Fund and the Utility Tax Fund; both of which are anticipated to be fully reimbursed prior to the expiration of the TIF.

N. 2nd Street TIF Boundaries



Weststone IJRL TIF

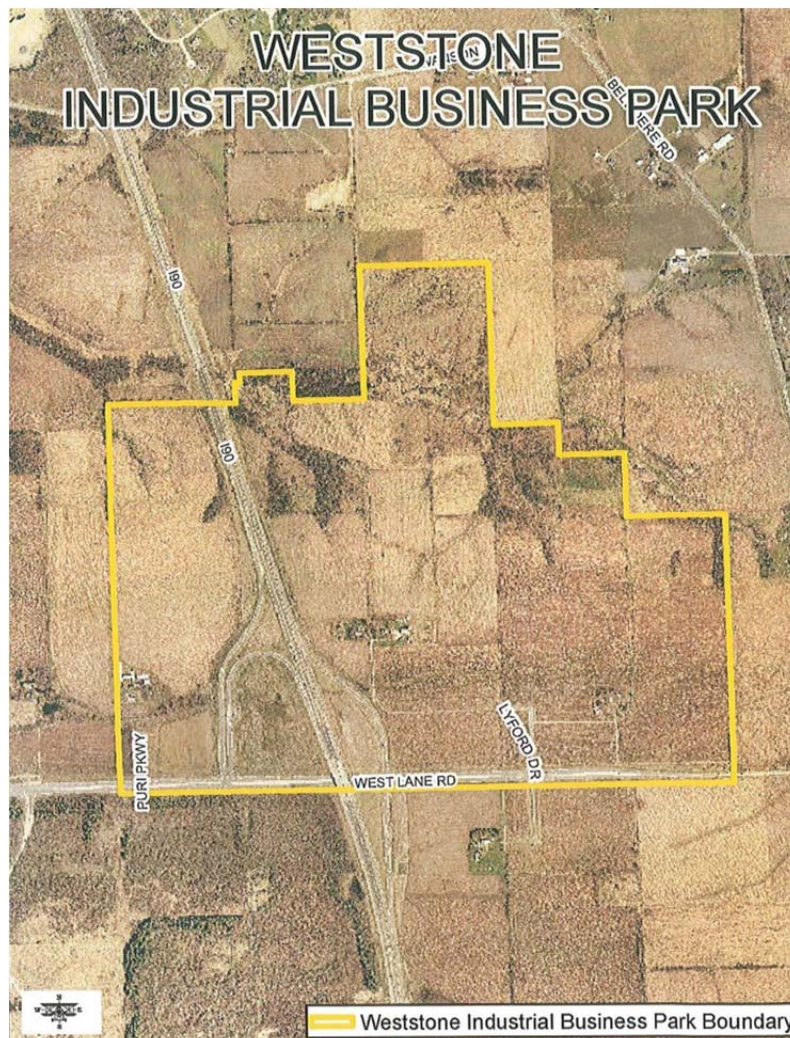
Fund Description

The Weststone IJRL TIF was created in 2011 to account for the project costs and resources related to the Industrial Jobs Recovery Law (IJRL) Tax Increment Financing (TIF) District located along IL-173 at the I-90 interchange. TIF expenditures are funded by incremental property taxes that result from improving this portion of the Village.

Budget Analysis

The FY 2018 budget anticipates consistent property tax revenues from the three new buildings constructed in 2013 & 2014 on the east side of I-90. In addition, expenditures include reimbursement of TIF eligible expenditures based on redevelopment agreements authorized by the Board, professional services in anticipation of further development opportunities, and \$550k to share in the cost of extending Puri Parkway infrastructure on the west side of I-90. The deficit fund balance is primarily funds owed back to the General Fund and the Utility Tax Fund; which are anticipated to be fully reimbursed prior to the expiration of the TIF.

Weststone IJRL TIF Boundaries



North Willow Creek IJRL TIF

Fund Description

The North Willow Creek IJRL TIF was created in 2011 to account for the project costs and resources related to the Industrial Jobs Recovery Law (IJRL) Tax Increment Financing (TIF) District, which is comprised of two parcels within the Willow Creek Industrial Park. TIF expenditures are funded by incremental property taxes that result from improving this portion of the Village.

Budget Analysis

The FY 2018 budget includes expenditures to improve the intersections at Marlin Drive/Burden Road and IL 251 Service Drive/Marlin Drive. The intersections will be widened to accommodate the heavy truck traffic that frequents these areas to access the industrial park. The deficit fund balance is anticipated to be fully reimbursed within the next several years.

North Willow Creek IJRL TIF Boundaries



South Willow Creek IJRL TIF

Fund Description

The South Willow Creek IJRL TIF was created in 2011 to account for the project costs and resources related to the Industrial Jobs Recovery Law (IJRL) Tax Increment Financing (TIF) District, which primarily encompasses the Willow Creek Industrial Park. TIF expenditures are funded by incremental property taxes that result from improving this portion of the Village. The TIF was amended in 2016 to expand the boundaries to include one additional parcel at the far northwest portion of the TIF (the below map includes this addition).

Budget Analysis

The FY 2018 budget includes expenditures to improve the intersection at Alpine Road/Burden Road and improve existing pavement along Alpine Road. The intersection will be widened to accommodate the heavy truck traffic that frequents these areas to access the industrial park and the existing pavement along Alpine Road will be recycled and then resurfaced to improve stability and add longevity to the infrastructure. In addition, expenditures include reimbursement of TIF eligible expenditures based on redevelopment agreements authorized by the Board.

South Willow Creek IJRL TIF Boundaries



Flood Mitigation Fund

Fund Description

The Flood Mitigation Fund is to account for grants received from Federal and State sources to mitigate flood prone properties. Mitigation efforts consist of acquiring properties through voluntary participation of residents and converting them to open green space indefinitely. The Fund was established after the severe flooding in 2008 caused wide-spread damage and the Village embarked on applying for grants for assistance. To date, the Village has purchased 111 parcels through receipt of grant funding since 2010.

Budget Analysis

The FY 2018 budget includes the remaining grant funds awarded to the Village to complete phase three of the flood buyout program, which was to purchase an estimated 25 properties.



Neighborhood Revitalization

Fund Description

The Neighborhood Revitalization Fund (previously known as the IHDA Housing Program Fund) is to account for grants received from the IL Housing and Development Authority (IHDA) or related entities for revitalizing neighborhoods throughout the Village. The Village has participated in the Single Family Rehabilitation (SFR) program for over fifteen years. This is the first year the Village has participated in the Abandoned Property Program (APP).

Budget Analysis

The FY 2018 budget includes grant revenues and related expenditures for the Single Family Rehabilitation program (SFR) and the Abandoned Property Program (APP); both are funded through IHDA. The SFR program provides low-income residents the opportunity to apply for a forgivable loan to rehabilitate the interior or exterior of their homes. The APP program provides resources for the Village to reduce blight through securing, maintaining, demolishing, or rehabilitating abandoned structures. The Village also established its own I-TAHB Program (Initiative To Abate Housing Blight) and committed \$100,000 of video gaming revenues towards addressing blight throughout the Village.

Sales Tax Rebate

Fund Description

The Sales Tax Rebate Fund tracks the portion of sales tax revenues rebated to various parties based on Board approved incentive agreements.

Budget Analysis

The FY 2018 budget anticipates just over \$500k to be rebated to First Midwest Group for the Machesney Crossings shopping center and for the Meijer development. A third rebate, with Menards, has not yet met the deliverables required and therefore no payments have been made.

Drug Recovery

Fund Description

The Drug Recovery Fund is used to collect and expend funds from D.U.I. and drug fines and fees. The use of such funds is restricted to certain law enforcement activities.

Budget Analysis

The FY 2018 budget again anticipates minimal revenues and while no expenditures were anticipated during the preparation of the budget, the available funds were budgeted for expenditure in case a needed item is identified during the year.

TIF Debt Service Fund

Fund Description

The TIF Debt Service Fund is used to account for the accumulation of resources for the payment of the Village's various debt obligations related to TIF Districts. The Village currently has five (5) outstanding obligations. The Village identifies projected increment from the project to pay for the debt service before it is issued; thereby future payments should have little to no impact on current operations.

Budget Analysis

The FY 2018 budget includes principal and interest payments for five (5) debt obligations; the Village does not anticipate issuing new debt during the year. This is the second year that separate Debt Service Funds were established to report the debt payments and sources for repayment; previously the debt obligations were budgeted in the individual funds responsible for the payments, however, in order to continue to make improvements to the Village's budgeting and reporting, the fund was established to more clearly report debt service obligations.

Debt Service Fund

Fund Description

The Debt Service Fund is used to account for the accumulation of resources for the payment of the Village's various debt obligations, other than TIF related debt. The Village currently has two (2) outstanding obligations. Specific revenue sources (telecommunications tax and 1% non-home rule sales taxes) were identified to cover both debt service issuances; thereby future payments should have little or no impact on current operations.

Budget Analysis

The FY 2018 budget includes principal and interest payments for two (2) debt obligations; the Village does not anticipate issuing new debt during the year.

Bond Rating

The Village's bond rating by Standard & Poor's was affirmed and remained unchanged from prior ratings at the 'A' level with a stable outlook in September 2015. There have been no other recent reviews.

Legal Debt Margin

Chapter 65, 5/8-5-1 of the Illinois Compiled Statutes provides "...no municipality having a population of less than 500,000 shall become indebted in any manner or for any purpose, to an amount, including existing indebtedness in the aggregate exceeding 8.625% of the value of the taxable property therein, to be ascertained by the last assessment for state and county purposes..."

Assessed valuation (EAV) – 2015	\$303,301,945
Legal debt limit – 8.625% of assessed valuation	\$ 26,159,793
Amount of debt applicable to limit as of 4/30/16	<u>\$ 11,260,129</u>
Legal Debt Margin	<u>\$ 14,899,664</u>

Outstanding Debt

1. TIF related debt

- a. **2011 Series A, Debt Certificates** – The Village issued \$1,320,000 with interest rates varying from 2.00-4.50% for construction of a new boulevard entrance, traffic signal, and ponds at the Machesney Town Center (formerly the Machesney Park Mall). Semi-annual interest payments are due in July and January and annual principal payments are due in January. The Village pledged the 1% business district sales tax revenues generated by the properties generally within the Town Center area to repay the debt. The final payment is due 1/1/2026.
- b. **2011 Series B, Debt Certificates** – The Village issued \$880,000 with interest rates varying from 2.90-4.50% for construction of a new boulevard entrance, traffic signal, and ponds at the Machesney Town Center (formerly the Machesney Park Mall). Semi-annual interest payments are due in July and January and annual principal payments are due in January. The Village pledged the incremental property tax revenues generated by the TIF to repay the debt. The final payment is due 1/1/2026.
- c. **2013 Promissory Note** – The Village issued a 10 year note through local bank financing with Illinois Bank & Trust for \$1,500,000 with an interest rate of 3.50% for construction of a new road (Lyford & Greenlee) to establish an industrial business park. The new road started at IL-173 and proceeded north to establish entrances for three new industrial buildings that were built at the same time as the road. The Village leveraged State Economic Development Program (EDP) funding to pay for 100% of the work on IL-173 and 50% of the costs of the new road. In addition to the road, street lighting, traffic signals, and a bike path were constructed. Semi-annual interest payments are due in June and December and annual principal payments are due in December. The Village pledged the incremental property tax revenues generated by the TIF to repay the debt. The final payment is due 12/1/2022.
- d. **2014 Promissory Note** – The Village issued a 10 year note through local bank financing with Illinois Bank & Trust for \$600,000 with an interest rate of 4.00% to reimburse Practice Velocity for a portion of the over \$6M redevelopment costs incurred at the Machesney Town Center. Practice Velocity is a medical billing company that is quickly expanding and renovated a former Kohl's building for its offices. Semi-annual interest payments are due in June and December and annual principal payments are due in December. The Village pledged the incremental property tax revenues generated by the Practice Velocity parcel within the TIF to repay the debt. The final payment is due 6/1/2024.
- e. **2015 Promissory Note** – The Village issued a 10 year note through local bank financing with Illinois Bank & Trust for \$900,000 with an interest rate of 2.20% to purchase the former JC Penney building at the Machesney Town Center. The building was vacant and was purchased to control development of the site as a key anchor for the entire site and propelling future development. The Village currently uses a portion of the building for public works activities. Semi-annual interest payments are due in June and December and annual principal payments are due in December. The Village backed the debt through the full faith and credit of the general fund. The final payment is due 12/1/2024.

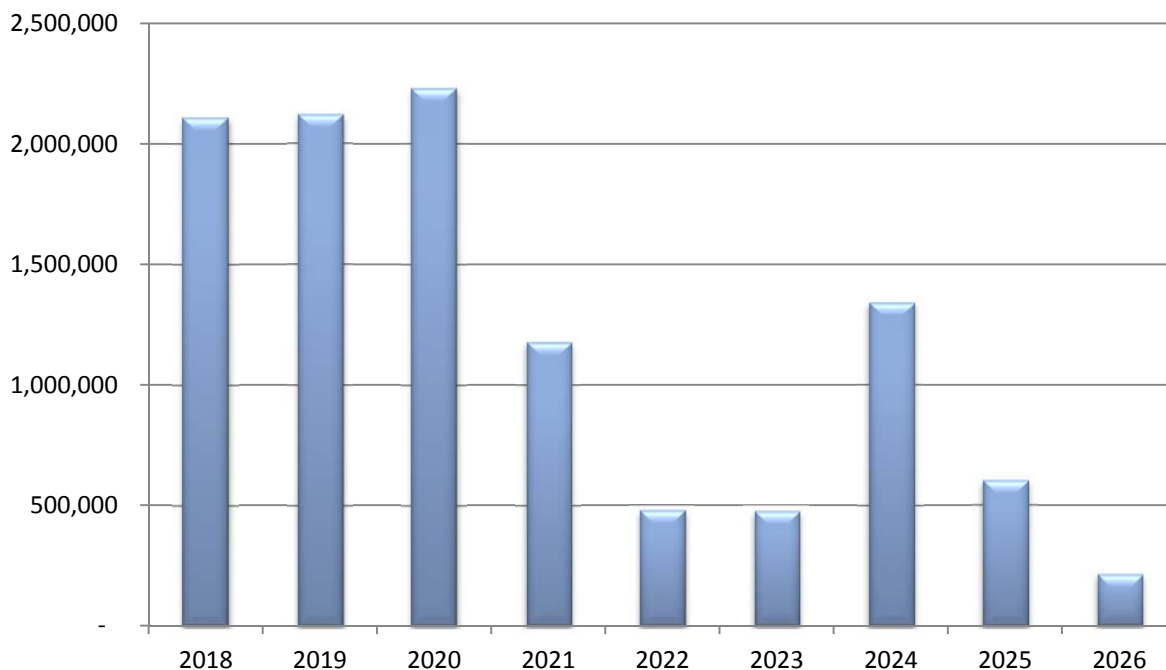
2. Other debt

- a. **2008 Series B, Debt Certificates** – The Village issued \$6,700,000 with interest rates varying from 3.25-4.50% for various road improvements. The voters authorized via referendum an additional 1% sales tax to be used for infrastructure reconstruction and repairs and so in order to jump start the program and do several large projects in the first year, the Village issued debt financing. Semi-annual interest payments are due in June and December and annual principal payments are due in December. In coordination with the approved referendum, the Village increased the telecommunication tax from 1% to 6% and pledged the revenue to repay the debt. The final payment is due 12/1/2020.
- b. **2015 Debt Certificate** – The Village issued a 5 year debt certificate through local bank financing with JP Morgan Chase for \$3,500,000 with an interest rate of 1.52% to expedite the road fund projects. To mitigate future construction cost increases and take advantage of low interest rates, the Village issued financing to accomplish a large section of roads. Semi-annual interest payments are due in April and October and annual principal payments are due in April. The Village pledged the additional 1% road fund sales tax. The final payment is due 4/1/2020.

Summary of Outstanding Debt

Year issued	Type	Purpose	Funding Source	Amount issued	Maturity Date	Principal Outstanding as of 4/30/17
TIF Related Debt						
2011A	Debt Certificates	N. 2 nd Street TIF Improvements- Boulevard entrance	Business District Sales Tax	\$1,320,000	1/1/2026	\$ 920,000
2011B	Debt Certificates	N. 2 nd Street TIF Improvements- Boulevard entrance	TIF Tax Increment	\$ 880,000	1/1/2026	\$ 615,000
2013	Promissory Note	Weststone IJRL TIF- Park 90 infrastructure	TIF Tax Increment	\$1,500,000	12/1/2022	\$ 1,375,407
2014	Promissory Note	N. 2 nd Street TIF – Practice Velocity redevelopment	TIF Tax Increment	\$ 600,000	6/1/2024	\$ 540,840
2015	Promissory Note	N. 2 nd Street TIF – purchase building for redevelopment	TIF Tax Increment and General Fund	\$ 900,000	12/1/2024	\$ 727,798
Other Debt						
2008B	Debt Certificates	Road improvements	Telecomm Tax	\$6,700,000	12/1/2020	\$ 2,830,000
2015	Debt Certificates	Road improvements	1% road fund sales tax	\$3,500,000	4/1/2020	\$ 2,500,000

Principal and Interest Debt Payments (FY 2018 - FY 2026)



Appendix

Financial Policies

The Village is continually updating its policies and while there is currently no formal strategic plan, several policies have been updated or adopted over the last several years for continued improvement. The Village is currently in the process of expanding and clearly defining its fund balance policy to formally document the required percentage of fund balance reserves. In addition, the Village recently overhauled the investment policy, established a credit card policy, and a mobile device policy. In the future, the Village will continue to look to establish more formal policies regarding fiscal and budgetary guidelines, a strategic plan, and capital improvement planning.

Basis of Accounting and Budgeting

The governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are budgeted when they are measurable and available and expenditures are budgeted in the period in which the liability is incurred, which is in accordance with GAAP. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Village considers the majority of its major revenues as available when they are collected within the current period or within two months after the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as expenditures when due.

Those revenues susceptible to accrual are property, income, utility, motor fuel taxes, licenses, interest revenue and charges for services. Sales tax and telecommunication tax owed to the state at year end on behalf of the Village are also recognized as revenue. Fines and permit revenues are not susceptible to accrual because generally they are not measurable until received in cash. Governmental funds budget capital outlays as expenditures, but do not budget for non-cash expenditures such as accruals for vacation liabilities and depreciation.

Balanced Budget

The Village considers a balanced budget when estimated revenues equal estimated expenditures for the fiscal year.

Operating Reserves

The Village maintains an operating reserve at least equal to 25% of budgeted annual operating expenses, excluding debt service and transfers. However, due to the volatile nature of the majority of the revenue streams and not levying a property tax, the Village aims to maintain reserves of 80% or more.

Debt Policy

The Village will not issue debt unless it can pay the debt service from an identified revenue source and still meet its other obligations from current revenues.

Revenue Forecasting

The Village estimates forecasted/budgeted revenues conservatively, through an objective, analytical process. The Village regularly reports on forecasted vs. actual revenues, providing explanations for significant variances.

Purchasing Policy

All expenses over the state limit (currently \$20,000) must be approved by the Village Board; items less than the state limit can be initially approved by the Village Administrator or Village President/Mayor and subsequently submitted to the Board through the warrant process. Staff is responsible for obtaining quotes for purchases and in instances when the expense is over the state limit, then either a competitive bid process or Request for Proposal (RFP) process for purchases/professional services should be conducted.

Capitalization Policy

An asset is considered a capital asset when the initial cost of the asset exceeds \$5,000 for equipment, \$10,000 for buildings and improvements, and \$50,000 for infrastructure assets (roads, bridges, sidewalks, and drainage systems). The initial cost will include any costs necessary to put the asset into its intended use.

Investment Policy

The most recent investment policy was adopted in August 2015 and further revised in February 2016. The policy details the Village's investment guidelines including required collateralization, authorized financial institutions and investments, and reporting requirements. The majority of the Village's investments lie in money market and certificate of deposit accounts.

Financial Reporting

Monthly - The Finance Manager will prepare and distribute a monthly budget vs. actual report to each department head, including the detail for each line item, noting significant variances. The Treasurer will provide a report of cash balances for each fund at each board meeting (twice a month) along with a report on the collateralization of Village funds once a month.

Quarterly – The Finance Manager will prepare and distribute a budget vs. actual report to the Board, including a narrative of the significant items to note and analysis of the financial information. In addition, a report will be presented to the Board that outlines the investment activities during the last quarter and lists all cash and investments and interest earned compared to the benchmark as set forth in the Investment Policy.

Annually – The Treasurer will prepare a report that accounts for all moneys received and expenditures incurred during the preceding fiscal year as outlined in Illinois Statute 65 ILCS 5/3.1-35-65. The Village's financial statements shall be audited annually by an independent qualified third party in accordance with GAAP, which shall be completed within six months of the end of the fiscal year. The audit results and any associated management response will be presented to the Board of Trustees.

General Fund Expenditures - Department detail

On the following pages are the detailed line item budgets for each department within the General Fund followed by the detailed budgets for all other funds.

Administration

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
Personnel						
00-01-421-10	Salaries	247,819	266,525	278,000	277,469	290,200
00-01-451-10	Health insurance	19,590	20,847	24,000	25,321	21,800
00-01-452-10	Dental insurance	1,447	1,223	2,100	2,051	2,100
00-01-453-10	Unemployment taxes	3,098	4,162	4,000	4,129	4,300
00-01-461-10	Social security	17,080	16,937	18,100	17,477	19,000
00-01-461-11	Medicare	3,995	3,961	4,200	4,091	4,400
00-01-462-10	IMRF	26,018	22,391	29,900	30,652	31,200
Total Personnel		319,047	336,046	360,300	361,190	373,000
Contractual services						
00-01-531-10	Audit	13,190	14,050	16,300	12,000	16,600
00-01-532-10	Engineering	29,596	39,188	40,000	31,580	36,000
00-01-533-10	Legal	58,956	79,013	143,900	134,571	130,000
00-01-540-10	Credit card processing	863	1,022	1,400	1,330	1,500
00-01-549-10	Other professional	21,777	22,483	54,000	32,902	75,600
Total Contractual services		124,382	155,756	255,600	212,383	259,700
Office expenses						
00-01-551-10	Postage	2,349	1,731	2,500	2,584	2,700
00-01-552-10	Telephone	2,183	2,218	2,100	2,053	1,700
00-01-553-10	Publishing	110	476	500	500	500
00-01-554-10	Printing	-	-	500	-	500
Total Office expenses		4,642	4,425	5,600	5,137	5,400
Indirect employee						
00-01-561-10	Professional dues	1,809	3,731	2,600	2,608	2,300
00-01-562-10	Meals/travel	2,181	2,376	3,500	2,458	3,500
00-01-563-10	Training	62	1,227	1,600	605	1,600
00-01-565-10	Publications	123	80	200	80	200
00-01-592-10	Insurance-General	5,883	7,092	7,000	6,264	7,900
Total Indirect employee		10,058	14,506	14,900	12,015	15,500
Capital outlay						
00-01-839-10	Equipment	495	-	-	-	25,000
00-01-849-10	Vehicles	-	14,218	-	-	-
Total Capital outlay		495	14,218	-	-	25,000
Other expenditures						
00-01-593-10	Equipment lease	1,574	2,111	2,000	2,011	2,100
00-01-651-10	Office supplies	1,625	5,254	8,000	2,576	4,000
00-01-651-20	Computer expense	5,835	5,529	8,000	7,470	10,700
00-01-942-10	Principal-Capitalized leases	7,988	5,405	6,200	6,066	1,400
00-01-942-11	Interest-Capitalized leases	1,848	1,204	600	543	100
00-01-949-10	Miscellaneous	2,636	2,768	4,000	2,958	4,000
Total Other expenditures		21,506	22,271	28,800	21,624	22,300
Total Administration		480,130	547,222	665,200	612,349	700,900

Executive

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
Personnel						
00-03-431-10	Mayor salary	47,129	47,258	47,000	47,002	47,000
00-03-432-10	Trustees salaries	46,946	47,100	46,800	46,800	46,800
00-03-433-10	Clerk salary	-	-	-	-	60,000
00-03-434-10	Treasurer salary	5,421	5,444	5,400	5,402	5,400
00-03-451-11	Mayor health insurance	7,737	3,930	7,700	6,882	14,300
00-03-452-11	Mayor dental insurance	582	515	600	537	600
00-03-461-10	Social security	6,041	6,089	6,200	6,074	9,900
00-03-461-11	Medicare	1,413	1,424	1,500	1,422	2,300
00-03-462-10	IMRF	8,108	9,041	8,300	8,652	9,300
Total Personnel		123,377	120,801	123,500	122,771	195,600
Contractual services						
00-03-533-10	Legal - Treasurer	140	-	-	-	-
00-03-533-11	Legal - Mayor	5,130	1,148	-	-	-
00-03-533-12	Legal - Trustees	826	1,554	-	-	-
00-03-533-13	Legal - Clerk	-	-	-	-	-
Total Contractual services		6,096	2,702	-	-	-
Indirect employee						
00-03-949-20	Mayor expense	3,649	1,995	6,000	3,576	6,000
00-03-948-10	Treasurer expense	1,662	1,861	3,000	2,456	3,300
00-03-947-10	Clerk expense	-	-	-	-	6,000
00-03-562-10	Trustee IML Attendance	-	-	5,300	2,748	5,500
00-03-563-10	Trustee Training	-	-	2,500	1,291	2,500
00-03-949-30	Trustee District 1 expense	1,622	1,278	-	-	-
00-03-949-40	Trustee District 2 expense	-	360	-	-	-
00-03-949-50	Trustee District 3 expense	21	519	-	-	-
00-03-949-60	Trustee District 4 expense	416	1,250	-	-	-
00-03-949-70	Trustee District 5 expense	-	50	-	-	-
00-03-949-80	Trustee District 6 expense	227	-	-	-	-
Total Indirect employee		7,597	7,313	16,800	10,071	23,300
Capital outlay						
00-03-839-10	Equipment	-	3,241	-	-	3,400
Total Capital outlay		-	3,241	-	-	3,400
Total Executive		137,070	134,057	140,300	132,842	222,300

Community Development

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
Personnel						
00-04-421-10	Salaries	141,195	171,777	230,900	226,219	246,100
00-04-451-10	Health insurance	14,176	18,938	43,700	40,650	43,900
00-04-452-10	Dental insurance	569	823	1,900	1,959	2,400
00-04-453-10	Unemployment taxes	3,471	3,183	4,000	4,689	4,400
00-04-461-10	Social security	8,481	10,210	14,300	13,264	15,200
00-04-461-11	Medicare	1,983	2,388	3,300	3,102	3,600
00-04-462-10	IMRF	14,992	19,848	24,400	25,023	26,400
Total Personnel		184,867	227,167	322,500	314,906	342,000
Contractual services						
00-04-532-10	Engineering	3,733	5,515	36,000	35,638	36,000
00-04-533-10	Legal-development	34,960	32,519	22,000	21,197	25,200
00-04-533-12	Legal-enforcement	35,444	36,085	16,000	15,810	24,000
00-04-534-10	WinGIS services	8,516	8,211	9,100	8,666	8,900
00-04-534-11	Ifiber	6,000	7,200	7,200	7,200	7,500
00-04-535-10	RMAP	11,547	11,547	12,000	11,548	12,200
00-04-549-10	Other professional	60,522	6,946	19,200	2,426	10,900
00-04-550-20	Website maintenance	-	-	-	-	800
00-04-595-10	Force mows	-	-	12,100	12,080	12,500
Total Contractual services		160,722	108,023	133,600	114,565	138,000
Office expenses						
00-04-551-10	Postage	3,102	894	3,500	3,024	3,500
00-04-552-10	Telephone	1,765	1,972	2,700	2,793	3,000
00-04-553-10	Publishing	1,333	1,877	2,500	2,100	2,500
00-04-555-10	Recording fees	1,630	3,109	3,000	3,017	3,000
Total Office expenses		7,830	7,852	11,700	10,934	12,000
Indirect employee						
00-04-561-10	Professional dues	33,201	33,761	32,900	31,766	32,500
00-04-562-10	Meals/travel	2,459	639	3,400	2,713	5,200
00-04-563-10	Training	1,409	245	900	340	1,100
00-04-565-10	Publications	-	153	200	-	200
00-04-592-10	Insurance-General	5,867	5,985	6,300	6,264	8,600
Total Indirect employee		42,936	40,783	43,700	41,083	47,600
Capital outlay						
00-04-839-10	Equipment	-	1,309	2,200	2,200	4,600
00-04-849-10	Vehicles	-	-	-	-	-
Total Capital outlay		-	1,309	2,200	2,200	4,600
Other expenditures						
00-04-593-10	Equipment lease	730	913	3,200	1,911	2,100
00-04-651-10	Office supplies	540	1,209	2,500	2,321	2,500
00-04-651-20	Computer expense	1,985	1,793	3,500	3,829	3,300
00-04-655-10	Auto maintenance/fuel	2,116	844	1,000	678	1,000
00-04-913-10	Donations	16,500	7,500	12,750	12,750	12,800
00-04-948-10	Special development	9,731	-	5,000	5,000	5,000
00-04-948-20	Marketing communications	2,408	3,947	3,400	3,211	4,400
00-04-948-22	Village newsletter	9,871	8,059	10,000	9,740	10,000
00-04-948-23	Reclaiming First	25,000	25,000	25,000	25,000	25,000
00-04-948-26	Winnebago County-AAR	-	-	21,000	20,000	20,000
00-04-948-24	Special events	2,100	2,500	-	-	-
00-04-947-10	Planning Commission	1,440	1,380	2,100	2,100	2,300
00-04-949-10	Miscellaneous	28	8	600	200	500
Total Other expenditures		72,449	53,153	90,050	86,740	88,900
Total Community development		468,804	438,287	603,750	570,428	633,100

Public Works

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
Personnel						
00-05-421-10	Salaries	195,814	207,659	217,000	216,844	223,500
00-05-423-10	Temp wages	12,245	15,400	15,300	15,158	19,700
00-05-424-10	Overtime wages	13,578	13,338	20,000	19,715	22,000
00-05-451-10	Health insurance	30,448	35,391	46,100	41,671	40,600
00-05-452-10	Dental insurance	1,675	1,760	1,900	1,832	1,900
00-05-453-10	Unemployment taxes	3,715	5,017	4,100	4,770	5,400
00-05-461-10	Social security	13,043	13,857	14,700	14,598	16,300
00-05-461-11	Medicare	3,051	3,241	3,400	3,417	3,800
00-05-462-10	IMRF	22,318	26,390	25,000	26,925	28,300
00-05-465-10	Uniform allowance	175	317	800	800	800
Total Personnel		296,062	322,370	348,300	345,730	362,300
Contractual services						
00-05-532-10	Engineering	3,099	17,391	3,500	2,277	5,000
00-05-533-10	Legal	7,125	5,754	-	-	-
00-05-536-10	Janitorial	10,890	10,890	11,000	10,890	11,000
00-05-539-10	Animal control	47,849	47,917	53,700	53,708	59,000
00-05-549-10	Other professional	942	514	800	538	900
00-05-594-10	Mosquito control	16,738	24,103	24,600	24,585	25,100
00-05-595-10	Mowing	40,119	50,831	52,000	51,725	65,000
00-05-598-10	Forestry	18,537	19,089	40,300	40,300	45,000
00-05-599-11	Street striping	14,163	19,579	20,000	19,365	25,000
00-05-601-10	Street sweeping	16,375	18,900	20,000	19,450	20,000
00-05-602-10	Contracted street signalization	50,021	40,406	42,000	34,364	30,000
00-05-605-10	Contracted street maintenance	6,771	2,340	15,000	13,326	24,000
00-05-652-10	J.U.L.I.E.	3,545	4,146	4,700	3,977	4,000
00-05-916-10	Mass transit	150,181	176,267	176,400	173,129	180,200
Total Contractual services		386,355	438,127	464,000	447,634	494,200
Office expenses						
00-05-551-10	Postage	904	633	900	995	1,100
00-05-552-10	Telephone	1,833	1,959	2,300	1,933	2,500
00-05-553-10	Publishing	1,055	40	500	500	1,000
00-05-554-10	Printing	-	-	-	-	-
Total Office expenses		3,792	2,632	3,700	3,428	4,600
Indirect employee						
00-05-561-10	Professional dues	-	-	1,400	1,262	1,400
00-05-562-10	Meals/travel	26	117	1,500	565	1,500
00-05-563-10	Training	1,110	5,660	3,300	2,168	2,000
00-05-592-10	Insurance-General	50,782	51,870	49,000	48,863	52,200
Total Indirect employee		51,918	57,647	55,200	52,858	57,100
Streets						
00-05-514-10	Street maintenance	3,809	4,288	10,000	6,635	10,000
00-05-516-10	Snow and ice control	1,860	1,114	102,000	44,310	84,500
00-05-517-10	Flood expense	-	-	-	-	-
00-05-614-10	Street supplies	12,560	10,708	14,000	10,845	13,000
00-05-619-10	Signalization maintenance	696	412	2,000	850	2,000
00-05-618-10	Traffic signs	35,601	17,395	27,000	27,000	36,500
Total Streets		54,526	33,917	155,000	89,640	146,000

Public Works

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
Maintenance						
00-05-519-10	Lift station maintenance	2	672	3,000	406	10,000
00-05-529-10	Building maintenance	19,252	183,439	72,700	70,000	44,000
00-05-529-11	JCP building maintenance	52	16,951	10,000	9,872	16,400
00-05-529-30	Corridor program	36,397	14,986	43,000	41,904	42,000
00-05-656-10	MS4 maintenance	13,069	1,346	1,000	260	4,000
05-05-655-10	Auto maintenance	5,907	6,688	10,000	8,431	10,000
00-05-655-20	Fuel costs	10,544	9,693	15,000	11,630	15,000
00-05-599-10	Equipment maintenance	5,141	8,637	9,100	9,031	9,300
Total Maintenance		90,364	242,412	163,800	151,534	150,700
Utilities						
00-05-575-10	Water district charges	294	381	500	335	500
00-05-576-10	Nicor gas charges	3,112	1,469	3,000	2,656	3,000
00-05-578-10	Sanitary sewer charges	236	324	500	273	500
Total Utilities		3,642	2,174	4,000	3,264	4,000
Parks						
00-05-597-30	Parks maintenance	30,312	11,051	10,000	8,437	25,000
00-05-989-10	Parks summer program	10,000	5,000	-	-	-
Total Parks		40,312	16,051	10,000	8,437	25,000
Equipment						
00-05-573-20	Tools	2,938	2,838	5,000	4,358	5,000
00-05-573-30	Safety equipment	2,872	554	3,000	2,066	3,000
00-05-593-10	Equipment leases	495	882	1,600	1,156	1,600
00-05-596-10	Equipment rental	859	1,602	3,000	2,737	3,000
Total Equipment		7,164	5,876	12,600	10,317	12,600
Supplies						
00-05-615-10	Miscellaneous supplies	2,759	3,122	3,500	2,478	3,000
00-05-651-10	Office supplies	271	492	1,000	894	1,000
00-05-651-20	Computer expense	1,145	958	1,100	1,128	2,400
Total Supplies		4,175	4,572	5,600	4,500	6,400
Capital outlay						
00-05-839-10	Equipment	66,897	21,598	-	-	5,500
00-05-849-10	Vehicles	58,972	-	-	-	-
Total Capital outlay		125,869	21,598	-	-	5,500
Other expenditures						
00-05-942-10	Principal-capitalized leases	14,613	15,095	15,600	15,593	8,000
00-05-942-11	Interest-capitalized leases	1,515	1,033	600	535	100
00-05-949-10	Miscellaneous	942	664	1,000	214	1,000
Total Other expenditures		17,070	16,792	17,200	16,342	9,100
Total Public Works		1,081,249	1,164,168	1,239,400	1,133,684	1,277,500

Protective Services

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
Personnel						
00-08-441-11	Public safety coordinator	19,349	-	-	-	-
00-08-425-11	School resource officer	14,005	14,672	15,000	13,808	15,000
00-08-453-10	Unemployment taxes	1,373	881	1,000	1,032	1,000
Total Personnel		34,727	15,553	16,000	14,840	16,000
Contractual services						
00-08-421-10	Secretary	26,996	26,989	29,500	29,411	35,300
00-08-425-10	School resource officers	208,272	211,746	218,800	215,640	225,400
00-08-441-10	Management	108,785	193,481	247,200	238,508	259,400
00-08-442-10	Detectives	412,357	435,613	449,200	442,309	462,600
00-08-443-10	Patrol officers	1,960,443	2,008,010	2,069,200	2,040,455	2,128,000
00-08-530-10	Vehicle fuel & washes	127,370	109,181	73,000	72,972	55,100
00-08-531-10	911 dispatch	136,578	146,308	158,400	154,503	160,300
00-08-531-20	Records costs	63,561	66,791	68,800	68,795	71,400
00-08-540-10	Report forms	800	800	800	801	800
00-08-580-10	MDT alert system	4,524	4,524	4,500	4,524	4,500
00-08-839-20	Cruiser licenses & fees	7,540	7,540	7,600	7,539	7,600
Total Contractual services		3,057,226	3,210,983	3,327,000	3,275,457	3,410,400
Other contractual services						
00-08-533-10	Legal	69,343	77,124	65,000	62,367	62,400
00-08-549-10	Other professional	-	-	5,700	5,700	2,500
Total Other contractual services		69,343	77,124	70,700	68,067	64,900
Office expenses						
00-08-551-10	Postage	137	197	300	269	300
00-08-552-10	Telephone	995	617	1,000	576	1,100
Total Office expenses		1,132	814	1,300	845	1,400
Capital outlay						
00-08-839-10	Equipment	69,886	-	3,300	3,085	54,500
00-08-839-13	Laptops	-	1,002	-	-	26,100
00-08-849-10	Vehicles	81,090	50,446	78,000	77,287	54,500
Total Capital outlay		150,976	51,448	81,300	80,372	135,100
Other expenditures						
00-08-592-10	Insurance-General	2,072	665	700	626	300
00-08-593-10	Equipment lease	501	523	600	575	-
00-08-652-10	Office supplies	1,897	455	2,500	2,191	3,100
00-08-653-10	National Night Out	4,857	3,611	4,000	3,370	3,500
00-08-839-11	Field equipment & repairs	35,771	37,110	41,900	31,397	42,200
00-08-655-10	Vehicle maintenance	-	-	22,000	18,613	22,500
00-08-839-21	Starcom maintenance	3,429	5,076	5,900	5,076	11,600
00-08-940-10	Police academy	252	290	500	305	500
Total Other expenditures		48,779	47,730	78,100	62,153	83,700
Total Protective Services		3,362,183	3,403,652	3,574,400	3,501,734	3,711,500

Capital Improvement Fund

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
18-00-310-10	Property sale	-	310,000	99,251	-	-
18-00-381-10	Investment income	426	441	-	6,301	-
18-00-384-10	Assessment revenue	653	653	600	653	600
18-00-385-10	Intergovernmental	-	271,838	26,000	-	-
18-00-385-11	Demo lien	-	10,939	-	-	-
18-00-389-10	Miscellaneous	-	-	-	-	-
18-00-395-10	Grants	-	-	200,000	-	200,000
18-00-396-10	Developer reimbursement	422,173	210,643	190,800	-	190,800
Total REVENUES		423,252	804,514	516,651	6,954	391,400
EXPENDITURES						
General government						
18-00-532-10	Engineering	91,180	40,018	70,000	1,388	20,000
18-00-533-10	Legal	2,085	140	-	-	-
18-00-549-10	Professional services	-	-	-	-	-
18-00-949-10	Miscellaneous	-	-	-	-	-
Total General government		93,265	40,158	70,000	1,388	20,000
Capital outlay						
18-00-811-10	Land acquisition	74,384	856	5,700	5,710	84,900
18-00-811-40	Shore Drive Boat launch	9,060	435,421	44,500	16,895	-
18-00-811-50	Demolition of structures	-	-	-	-	18,500
18-00-811-60	173 improvements	653,930	389,443	386,700	-	386,700
18-00-839-12	Facilities construction	-	-	-	-	-
18-00-850-20	Street construction	847,202	-	-	-	-
Total Capital outlay		1,584,576	825,720	436,900	22,605	490,100
Total EXPENDITURES		1,677,841	865,878	506,900	23,993	510,100
Revenues Over (Under) Expenditures		(1,254,589)	(61,364)	9,751	(17,039)	(118,700)
Other Financing Sources (Uses)						
18-00-399-10	Transfer from General Fund	833,800	647,500	431,450	431,450	259,500
18-00-943-60	Transfer to Road Fund	-	-	(96,608)	(96,608)	-
Total Other Financing Sources (Uses)		833,800	647,500	334,842	334,842	259,500
Net Increase (Decrease) in Fund Balance		(420,789)	586,136	344,593	317,803	140,800
Beginning Fund Balance		1,549,609	1,128,820	1,714,956	1,714,956	2,032,759
Ending Fund Balance		1,128,820	1,714,956	2,059,549	2,032,759	2,173,559

Utility Tax Fund

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
12-00-343-11	Utility tax	1,184,854	1,093,414	1,100,000	1,134,415	1,000,000
12-00-381-10	Investment income	735	700	-	700	-
Total REVENUES		1,185,589	1,094,114	1,100,000	1,135,115	1,000,000
EXPENDITURES						
General government						
12-00-516-01	Rebates	1,876	1,685	2,000	1,859	2,000
Total General government		1,876	1,685	2,000	1,859	2,000
Public safety						
12-00-513-01	Personnel	140,159	183,552	189,400	186,544	195,100
Total Public safety		140,159	183,552	189,400	186,544	195,100
Highways and streets						
12-00-510-01	Street maintenance	134,581	145,291	-	-	-
12-00-515-01	Job creation activities	-	-	-	-	-
Total Highways and streets		134,581	145,291	-	-	-
Capital outlay						
12-00-500-01	Street construction	355,845	740,247	16,500	16,455	-
12-00-511-01	Multi-use paths & walk ways	81,220	130,109	305,300	305,294	54,500
12-00-514-01	Public safety-equipment	76,716	-	-	-	-
Total Capital outlay		513,781	870,356	321,800	321,749	54,500
Total EXPENDITURES		790,397	1,200,884	513,200	510,152	251,600
Revenues Over (Under) Expenditures		395,192	(106,770)	586,800	624,963	748,400
Other Financing Sources (Uses)						
12-00-943-60	Transfer to Road Fund	-	(350,000)	(533,200)	(533,200)	(400,000)
Total Other Financing Sources (Uses)		-	(350,000)	(533,200)	(533,200)	(400,000)
Net Increase (Decrease) in Fund Balance		395,192	(456,770)	53,600	91,763	348,400
Beginning Fund Balance		797,815	1,193,007	736,237	736,237	828,000
Ending Fund Balance		1,193,007	736,237	789,837	828,000	1,176,401

Build Machesney Road Fund

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
40-00-325-20	Telecommunication tax <i>(net of debt)</i>	650,534	561,734	-	-	-
40-00-345-10	Sales tax <i>(net of debt service)</i>	2,665,640	2,845,462	1,902,000	2,070,053	1,522,400
40-00-381-10	Investment income	1,652	1,629	500	1,117	500
40-00-389-10	Miscellaneous income	-	3,766	-	-	-
40-00-392-10	Debt proceeds	3,500,000	-	-	-	-
40-00-399-40	Intergovernmental agreements	202,903	461,325	151,800	150,000	150,000
Total REVENUES		7,020,729	3,873,916	2,054,300	2,221,170	1,672,900
EXPENDITURES						
General government						
40-00-532-10	Engineering	721,269	641,250	360,000	356,959	261,000
40-00-533-10	Legal	20,087	13,342	-	-	-
40-00-949-10	Miscellaneous	-	-	-	-	-
40-00-960-10	Senior refunds	130	136	2,000	169	200
40-00-941-10	Administrative expense	515	475	600	475	500
Total General government		742,001	655,203	362,600	357,603	261,700
Capital outlay						
40-00-811-10	Land acquisition	-	800	500	375	-
40-00-811-20	Land acquisition-Roosevelt	-	-	-	-	-
40-00-850-20	Street construction	2,683,244	4,876,808	2,656,108	2,588,564	1,392,900
40-00-850-30	Street overlays	604,216	486,636	645,500	645,413	650,000
40-00-850-40	Drainage construction	-	-	-	-	-
Total Capital outlay		3,287,460	5,364,244	3,302,108	3,234,352	2,042,900
Debt service						
40-00-930-10	Principal-2008	525,000	570,000	-	-	-
40-00-931-10	Interest-2008	196,056	175,056	-	-	-
40-00-930-12	Principal-2015	-	500,000	-	-	-
40-00-931-12	Interest-2015	-	53,348	-	-	-
40-00-910-10	Debt issuance expense	16,826	-	-	-	-
Total Debt service		737,882	1,298,404	-	-	-
Total EXPENDITURES		4,767,343	7,317,851	3,664,708	3,591,955	2,304,600
Revenues Over (Under) Expenditures		2,253,386	(3,443,935)	(1,610,408)	(1,370,785)	(631,700)
Other Financing Sources (Uses)						
40-00-399-10	Transfer from General Fund	-	-	200,000	200,000	-
40-00-399-18	Transfer from CIP Fund	-	-	96,608	96,608	-
40-00-399-60	Transfer from Utility Tax Fund	-	350,000	533,200	533,200	400,000
Total Other Financing Sources (Uses)		-	350,000	829,808	829,808	400,000
Net Increase (Decrease) in Fund Balance		2,253,386	(3,093,935)	(780,600)	(540,977)	(231,700)
Beginning Fund Balance		2,407,735	4,661,121	1,567,186	1,567,186	1,026,209
Ending Fund Balance		4,661,121	1,567,186	786,586	1,026,209	794,509

Motor Fuel Tax Fund

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
15-00-343-10	Motor Fuel Tax	795,116	623,118	587,500	609,548	587,500
15-00-395-10	Grants	185,136	80,508	-	-	-
15-00-381-10	Investment income	980	631	-	600	-
Total REVENUES		981,232	704,257	587,500	610,148	587,500
EXPENDITURES						
Highways and streets						
15-00-514-10	Street maintenance	200,000	-	-	-	-
15-00-516-10	Snow and ice control	420,172	257,677	400,000	400,000	442,500
15-00-572-10	Street lighting	273,091	271,839	305,000	278,231	305,000
15-00-850-30	Traffic signals	-	24,368	-	-	-
15-00-850-50	173 and Lyford construction	265,644	-	-	-	-
Total EXPENDITURES		1,158,907	553,884	705,000	678,231	747,500
Net Increase (Decrease) in Fund Balance		(177,675)	150,373	(117,500)	(68,083)	(160,000)
Beginning Fund Balance		364,908	187,233	337,606	337,606	269,523
Ending Fund Balance		187,233	337,606	220,106	269,523	109,523

IL 251/173 TIF Fund

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
17-00-342-11	Property tax <i>(net of debt service)</i>	864,617	858,153	612,000	721,357	991,000
17-00-390-10	Developer reimbursements	35,779	35,779	-	-	-
17-00-381-10	Investment income	320	559	-	436	-
Total REVENUES		900,716	894,491	612,000	721,793	991,000
EXPENDITURES						
General government						
17-00-532-10	Engineering	15,926	26,178	25,000	-	25,000
17-00-533-10	Legal	19,964	9,369	20,000	2,659	20,000
17-00-549-10	Professional services	1,161	2,000	5,000	519	5,000
17-00-580-10	Administrative expense	673	475	1,000	198	-
17-00-590-10	Surplus distrib. to taxing districts	-	-	612,000	721,357	740,500
Total General government		37,724	38,022	663,000	724,733	790,500
Capital outlay						
17-00-811-10	Land development/acquisition	7,887	8,015	8,400	10,758	11,100
17-00-850-30	Traffic signals	-	606,039	-	-	-
Total Capital outlay		7,887	614,054	8,400	10,758	11,100
Debt service						
17-00-930-10	Principal	1,235,000	270,000	-	-	-
17-00-931-10	Interest	70,633	21,232	-	-	-
Total Debt service		1,305,633	291,232	-	-	-
Total EXPENDITURES		1,351,244	943,308	671,400	735,491	801,600
Revenues Over (Under) Expenditures		(450,528)	(48,817)	(59,400)	(13,698)	189,400
Other Financing Sources (Uses)						
17-00-399-10	Transfer from General	86,462	385,815	27,000	25,069	25,100
17-00-943-92	Transfer to Debt Fund	-	-	-	(45,282)	-
Total Other Financing Sources (Uses)		86,462	385,815	27,000	(20,213)	25,100
Net Increase (Decrease) in Fund Balance		(364,066)	336,998	(32,400)	(33,911)	214,500
Beginning Fund Balance		(76,209)	(440,275)	(103,277)	(103,277)	(137,188)
Ending Fund Balance		(440,275)	(103,277)	(135,677)	(137,188)	77,312

N. 2nd Street TIF Fund

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
20-00-342-11	Property tax <i>(net of debt service)</i>	66,904	67,202	84,400	110,269	132,000
20-00-342-13	Business district sales tax <i>(net of debt)</i>	115,437	113,907	42,000	-	-
20-00-381-10	Investment income	664	143	-	233	-
20-00-389-10	Miscellaneous income	-	6,091	-	-	-
20-00-392-10	Debt proceeds	1,500,000	-	-	-	-
20-00-395-10	Grants	-	-	-	-	-
Total REVENUES		1,683,005	187,343	126,400	110,502	132,000
EXPENDITURES						
General government						
20-00-532-10	Engineering	12,843	5,784	30,000	22,729	10,000
20-00-533-10	Legal	66,354	30,398	30,000	31,212	35,000
20-00-549-10	Professional services	2,344	22,500	15,000	12,116	10,000
20-00-830-10	Contractual redevelop obligation	6,770	7,230	47,000	110,269	132,000
20-00-870-10	Developer incentive	527,382	-	-	-	8,000
20-00-949-10	Administrative expense	1,030	950	1,000	950	1,000
Total General government		616,723	66,862	123,000	177,276	196,000
Capital outlay						
20-00-811-10	Property acquisition	-	-	-	-	-
20-00-850-10	Street maintenance	-	-	-	-	8,000
20-00-850-20	Street construction	171,661	1,116	-	-	-
Total Capital outlay		171,661	1,116	-	-	8,000
Debt service						
20-00-930-10	Principal-2011	135,000	135,000	-	-	-
20-00-931-10	Interest-2011	79,093	75,178	-	-	-
20-00-930-11	Principal-2014	-	29,000	-	-	-
20-00-931-11	Interest-2014	5,533	24,000	-	-	-
20-00-930-12	Principal-2015	-	85,630	-	-	-
20-00-931-12	Interest-2015	-	11,660	-	-	-
20-00-910-10	Debt issuance expense	4,315	-	-	-	-
Total Debt service		223,941	360,468	-	-	-
Total EXPENDITURES		1,012,325	428,446	123,000	177,276	204,000
Revenues Over (Under) Expenditures		670,680	(241,103)	3,400	(66,774)	(72,000)
Other Financing Sources (Uses)						
20-00-399-10	Transfer from General Fund	6,690	6,720	39,200	30,621	32,200
20-00-943-92	Transfer to Debt Fund	-	-	-	-	(29,200)
Total Other Financing Sources (Uses)		6,690	6,720	39,200	30,621	3,000
Net Increase (Decrease) in Fund Balance		677,370	(234,383)	42,600	(36,153)	(69,000)
Beginning Fund Balance		(345,568)	331,802	97,419	97,419	61,266
Ending Fund Balance		331,802	97,419	140,019	61,266	(7,734)

Weststone IJRL TIF Fund

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
30-00-342-11	Property tax <i>(net of debt service)</i>	340	242,271	336,200	349,669	336,200
30-00-381-10	Investment income	239	174	-	605	-
30-00-385-10	Intergovernmental	5,255	-	-	-	-
30-00-392-10	Debt proceeds	-	-	-	-	-
Total REVENUES		5,834	242,445	336,200	350,274	336,200
EXPENDITURES						
General government						
30-00-532-10	Engineering	-	883	80,000	-	80,000
30-00-532-15	Engineering-ROW	-	-	-	-	-
30-00-532-16	Engineering-50/50	-	-	-	-	-
30-00-533-10	Legal	4,609	10,755	30,000	13,690	30,000
30-00-549-10	Professional services	-	7,288	10,000	4,665	10,000
30-00-830-10	Contractual redevelopment obligation	-	-	87,500	87,500	43,800
30-00-949-10	Miscellaneous	-	-	-	-	-
Total General government		4,609	18,926	207,500	105,855	163,800
Capital outlay						
30-00-850-10	Street construction	-	-	400,000	-	550,000
30-00-850-20	Construction-VMP TIF	-	-	-	-	-
30-00-850-25	Construction-50/50	-	-	-	-	-
30-00-850-30	Construction-ROW IDOT	-	-	-	-	-
30-00-870-10	Moving reimbursement	-	-	50,000	50,000	50,000
Total Capital outlay		-	-	450,000	50,000	600,000
Debt service						
30-00-930-10	Principal	-	61,225	-	-	-
30-00-931-10	Interest	52,500	52,500	-	-	-
Total Debt service		52,500	113,725	-	-	-
Total EXPENDITURES		57,109	132,651	657,500	155,855	763,800
Net Increase (Decrease) in Fund Balance		(51,275)	109,794	(321,300)	194,419	(427,600)
Beginning Fund Balance		(147,510)	(198,785)	(88,991)	(88,991)	105,428
Ending Fund Balance		(198,785)	(88,991)	(410,291)	105,428	(322,172)

North Willow Creek IRJL TIF Fund

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
31-00-342-11	Property tax	11,323	9,442	7,500	13,651	11,000
31-00-381-10	Investment income	17	25	-	10	-
Total REVENUES		11,340	9,467	7,500	13,661	11,000
EXPENDITURES						
General government						
31-00-532-10	Engineering	-	-	3,000	3,000	3,500
31-00-533-10	Legal	5,843	410	8,500	190	1,000
31-00-549-10	Professional services	-	-	3,500	-	1,000
31-00-949-10	Miscellaneous	-	-	-	-	-
Total General government		5,843	410	15,000	3,190	5,500
Capital Outlay						
31-00-850-10	Street construction	-	-	-	-	39,600
Total Capital outlay		-	-	-	-	39,600
Total EXPENDITURES		5,843	410	15,000	3,190	45,100
Net Increase (Decrease) in Fund Balance		5,497	9,057	(7,500)	10,471	(34,100)
Beginning Fund Balance		(20,545)	(15,048)	(5,991)	(5,991)	4,480
Ending Fund Balance		(15,048)	(5,991)	(13,491)	4,480	(29,620)

South Willow Creek IJRL TIF Fund

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
32-00-342-11	Property tax	43,081	48,679	59,000	66,334	250,000
32-00-381-10	Investment income	57	120	-	90	-
Total REVENUES		43,138	48,799	59,000	66,424	250,000
EXPENDITURES						
General government						
32-00-532-10	Engineering	-	-	30,000	15,000	16,500
32-00-533-10	Legal	5,315	13,754	15,000	3,294	10,000
32-00-549-10	Professional services	-	10,117	15,000	519	10,000
32-00-580-10	Administrative expense	-	-	1,000	-	-
32-00-830-10	Contractual redevelop obligation	-	-	-	-	177,400
Total General government		5,315	23,871	61,000	18,813	213,900
Capital Outlay						
32-00-850-10	Street construction	-	-	-	-	152,200
Total Capital outlay		-	-	-	-	152,200
Total EXPENDITURES		5,315	23,871	61,000	18,813	366,100
Net Increase (Decrease) in Fund Balance		37,823	24,928	(2,000)	47,611	(116,100)
Beginning Fund Balance		29,280	67,103	92,031	92,031	139,642
Ending Fund Balance		67,103	92,031	90,031	139,642	23,542

Flood Mitigation Fund

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
35-00-395-20	Grants-IEMA	56,837	-	3,936,300	2,161,541	1,900,187
35-00-395-30	Grants-DCEO	1,491,571	47,275	588,100	665,010	-
Total REVENUES		1,548,408	47,275	4,524,400	2,826,551	1,900,187
EXPENDITURES						
General government						
35-00-532-10	Demo mgmt-Engineer-IEMA	11,402	7,996	34,500	17,570	15,000
35-00-532-11	Demo mgmt-Engineer-DCEO	-	632	7,500	4,180	-
35-00-533-10	Legal-IEMA	16,266	1,213	37,500	7,000	5,000
35-00-533-11	Legal-DCEO	-	2,608	2,500	1,637	-
35-00-534-20	Appraisals-DCEO	2,700	1,500	1,500	300	-
35-00-534-21	Appraisals-IEMA	-	-	12,500	7,900	3,750
35-00-534-30	Closing costs-DCEO	6,965	1,347	1,500	1,338	-
35-00-534-31	Closing costs-IEMA	-	-	22,000	13,412	9,580
35-00-549-20	Project management-DCEO	28,265	3,800	10,500	8,000	-
35-00-549-21	Project management-IEMA	-	-	62,500	28,000	24,000
35-00-551-10	Postage-DCEO	-	-	500	-	-
35-00-551-11	Postage-IEMA	-	351	1,500	17	-
35-00-580-10	Administrative expense	3,037	6,071	1,000	663	-
Total General government		68,635	25,518	195,500	90,017	57,330
Capital outlay						
35-00-811-10	Property acquisition-DCEO	1,158,900	243,000	473,600	315,453	-
35-00-811-11	Property acquisition-IEMA	-	-	3,329,200	1,938,000	1,536,500
35-00-811-30	Relocation-DCEO	110,259	-	12,500	-	-
35-00-811-31	Relocation-IEMA	-	-	47,300	17,172	25,000
35-00-811-50	Demo & site restoration-DCEO	121,155	4,833	78,000	77,990	-
35-00-811-51	Demo & site restoration-IEMA	-	-	388,300	130,879	281,357
Total Capital outlay		1,390,314	247,833	4,328,900	2,479,494	1,842,857
Total EXPENDITURES		1,458,949	273,351	4,524,400	2,569,511	1,900,187
Revenues Over (Under) Expenditures		89,459	(226,076)	-	257,040	-
Other Financing Sources (Uses)						
35-00-399-10	Transfer from General Fund	-	(14,161)	-	-	-
Total Other Financing Sources (Uses)		-	(14,161)	-	-	-
Net Increase (Decrease) in Fund Balance		89,459	(240,237)	-	257,040	-
Beginning Fund Balance		(106,262)	(16,803)	(257,040)	(257,040)	-
Ending Fund Balance		(16,803)	(257,040)	(257,040)	-	-

Neighborhood Revitalization

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
09-00-386-10	Grants-Single Family Rehab (SFR)	202,764	64,184	-	-	361,200
09-00-386-11	Grants-Abandoned Prop. Prog. (APP)	-	-	-	-	87,500
Total Revenues		202,764	64,184	-	-	448,700
EXPENDITURES						
Contractual services						
09-00-533-10	Legal-SFR	5,794	4,526	-	-	3,100
09-00-533-11	Legal-APP	-	-	-	-	25,000
09-00-534-10	Title work	640	220	-	-	-
09-00-549-10	Administration-SFR	71,095	32,136	-	-	12,200
09-00-580-10	APP Village contribution	-	-	-	-	12,500
09-00-601-10	SFR grant eligible costs	-	-	-	-	361,200
09-00-650-10	APP grant eligible costs	-	-	-	-	87,500
09-00-701-10	Abate Housing Blight costs	-	-	-	-	100,000
09-00-811-30	Relocation-SFR	1,102	-	-	-	1,000
09-00-850-20	Construction	196,048	54,480	-	-	-
09-00-854-20	Termite inspections	260	195	-	-	-
09-00-949-10	Miscellaneous	279	-	-	-	-
Total Expenditures		275,218	91,557	-	-	602,500
Revenues Over (Under) Expenditures		(72,454)	(27,373)	-	-	(153,800)
Other Financing Sources (Uses)						
09-00-399-10	Transfer from General Fund	62,000	66,380	-	-	153,800
Total Other Financing Sources (Uses)		62,000	66,380	-	-	153,800
Net Increase (Decrease) in Fund Balance		(10,454)	39,007	-	-	-
Beginning Fund Balance		(28,553)	(39,007)	-	-	-
Ending Fund Balance		(39,007)	-	-	-	-

Sales Tax Rebate Fund

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
14-00-345-10	Sales tax	114,331	295,233	564,000	532,009	511,500
14-00-381-10	Investment income	1	-	-	-	-
Total REVENUES		114,332	295,233	564,000	532,009	511,500
EXPENDITURES						
General government						
14-00-995-30	Incentive - Machesney Crossings	101,878	126,849	180,000	127,582	139,000
14-00-995-40	Incentive - Menards	-	-	-	-	-
14-00-995-50	Incentive - First 173 Retail	-	168,384	384,000	404,427	372,500
Total EXPENDITURES		101,878	295,233	564,000	532,009	511,500
Net Increase (Decrease) in Fund Balance		12,454	-	-	-	-
Beginning Fund Balance		(12,454)	-	-	-	-
Ending Fund Balance		-	-	-	-	-

Drug Recovery Fund

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
19-00-353-10	Drug recoveries	514	292	200	20	100
19-00-381-10	Investment income	11	6	-	6	-
Total REVENUES		525	298	200	26	100
EXPENDITURES						
Capital outlay						
19-00-839-10	Equipment	8,637	-	5,000	-	5,000
Total EXPENDITURES		8,637	-	5,000	-	5,000
Net Increase (Decrease) in Fund Balance		(8,112)	298	(4,800)	26	(4,900)
Beginning Fund Balance		12,724	4,612	4,910	4,910	4,936
Ending Fund Balance		4,612	4,910	116	4,936	36

TIF Debt Service Fund

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
92-00-342-11	Property tax-251/173 TIF	-	-	238,000	250,691	-
92-00-342-12	Property tax-N. 2nd Street TIF	-	-	306,900	171,589	174,000
92-00-342-13	Property tax-Weststone IJRL TIF	-	-	113,800	113,725	113,800
92-00-345-13	Business district sales tax-N. 2nd TIF	-	-	63,000	92,673	62,000
Total REVENUES		-	-	721,700	628,678	349,800
EXPENDITURES						
Debt service						
92-00-930-10	Principal-251/173 TIF (Amalg 2008A)	-	-	285,000	285,000	-
92-00-931-10	Interest-251/173 TIF (Amalg 2008A)	-	-	11,000	10,973	-
92-00-930-15	Principal-N. 2nd TIF-Infrastructure (Amalg 2011A&B)	-	-	140,000	140,000	145,000
92-00-931-15	Interest-N. 2nd TIF-Infrastructure (Amalg 2011A&B)	-	-	71,300	71,262	67,200
92-00-930-20	Principal-N. 2nd TIF-PV (IB&T 1435)	-	-	30,200	30,160	31,400
92-00-931-20	Interest-N. 2nd TIF-PV (IB&T 1435)	-	-	22,900	22,840	21,600
92-00-930-25	Principal-N. 2nd TIF-JCP (IB&T 1535)	-	-	86,600	86,576	87,600
92-00-931-25	Interest-N. 2nd TIF-JCP (IB&T 1535)	-	-	18,900	18,858	16,000
92-00-930-30	Principal-Weststone-Infrastructure (IB&T 1335)	-	-	63,400	63,368	65,600
92-00-931-30	Interest-Weststone-Infrastructure (IB&T 1335)	-	-	50,400	50,357	48,200
Total Debt service		-	-	779,700	779,394	482,600
Total EXPENDITURES		-	-	779,700	779,394	482,600
Revenues Over (Under) Expenditures		-	-	(58,000)	(150,716)	(132,800)
Other Financing Sources (Uses)						
92-00-399-10	Transfer from General Fund	-	-	58,000	105,434	103,600
92-00-399-17	Transfer from 251/173 TIF Fund	-	-	-	45,282	-
92-00-399-20	Transfer from N. 2nd Street TIF Fund	-	-	-	-	29,200
Total Other Financing Sources (Uses)		-	-	58,000	150,716	132,800
Net Increase (Decrease) in Fund Balance		-	-	-	-	-
Beginning Fund Balance		-	-	-	-	-
Ending Fund Balance		-	-	-	-	-

Debt Service Fund

Account Number	Description	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Estimate	2017-18 Budget
REVENUES						
93-00-325-20	Telecommunication tax (Roads)	-	-	514,900	483,000	450,000
93-00-345-10	Sales tax (extra 1%-Roads)	-	-	798,000	829,413	1,177,600
Total REVENUES		-	-	1,312,900	1,312,413	1,627,600
EXPENDITURES						
Debt service						
93-00-930-35	Principal-Roads-Infrastructure 2008	-	-	615,000	615,000	665,000
93-00-931-35	Interest-Roads-Infrastructure 2008	-	-	152,300	152,256	124,600
93-00-930-40	Principal-Roads-Infrastructure 2015	-	-	500,000	500,000	800,000
93-00-931-40	Interest-Roads-Infrastructure 2015	-	-	45,600	45,157	38,000
Total Debt service		-	-	1,312,900	1,312,413	1,627,600
Total EXPENDITURES		-	-	1,312,900	1,312,413	1,627,600
Net Increase (Decrease) in Fund Balance		-	-	-	-	-
Beginning Fund Balance		-	-	-	-	-
Ending Fund Balance		-	-	-	-	-

Glossary & Acronyms

Abandoned Property Program (APP) – Type of IHDA program that the Village has received grant funding to reduce blight through securing, maintaining, demolishing, or rehabilitating abandoned structures.

Accrual – A basis of accounting that utilizes a current financial resources measurement focus thereby recognizing revenue as it is earned and realizable and recognizing expenditures when they are incurred.

Annual budget – A budget applicable to a single fiscal year.

Appropriation – A legal authorization granted by the legislative body (Village Board) to make expenditures or incur obligations for specific purposes. An appropriation is usually made for fixed amounts and are typically granted for a one-year period.

Assessed valuation – A valuation established for real property as a basis for levying taxes. Equalized assessed valuation means assessed valuation after the state multiplier has been applied. The Village of Machesney Park does not levy a property tax.

Asset – A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

Balanced budget – A budget in which estimated revenues equal estimated expenditures.

Bond – A long-term promise to pay or a means to raise money through the issuance of debt; typically to finance capital projects. A bond issuer promises in writing to repay a specified sum of money to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate.

Budget – A plan of financial operations expressing an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget deficit – The amount by which the total outlays or expenses exceed total revenues for a given fiscal year.

Budget surplus – The amount by which the total revenues exceed expenditures for a given fiscal year.

Capital assets – Tangible assets such as buildings, vehicles, equipment, infrastructure (roads, bridges, etc.) and land used in the operation of the municipality which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period.

Contracted services – Expenditures for services which are obtained through an express contract.

Debt Service Fund – The cash that is required to cover the repayment of principal and interest on a debt for a given fiscal year.

Debt Certificate – A type of bond or debt issuance that provides a promise to pay a set amount of money at a future time and at a specified interest rate.

Deficit – The excess of expenditures over revenues during an accounting period.

Depreciation – The process of estimating and recoding the expired useful life of service from a capital asset that cannot or will not be restored by repair and will be replaced.

Enterprise Fund – A fund established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is for the costs of providing services to the general public on a continuing basis be financed or recovered primarily through user charges, i.e. water utility, parking system.

Equalized Assessed Valuation (EAV) – The Board of Review, on a county basis, reviews assessed valuation of all townships and may assign multipliers to equalize assessed valuations from township to township. If necessary, the State will then assign multipliers for counties in order that all property will be assessed at 33.33 percent of market value.

Expenditure – An outlay of money made by municipalities to provide the programs and services within their approved budget.

Expense – An identified cost incurred to accomplish a particular goal.

Fiduciary Fund – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs.

Fiscal year – The designation of the twelve month period that makes up the organization's budget or financial year; the Village's fiscal year is May 1 – April 30.

Fiscal year end – The date that marks the end of the fiscal year; the Village's fiscal year end is April 30.

Force mows – Upon failure of an owner to cut or remove weeds or plants exceeding the Village Ordinance, it will be declared a public nuisance and after sending notice the Village will remove or cut the weeds or plants and file a lien against the parcel.

Fund – An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities.

Fund accounting – Organizing the financial records of a municipality into multiple, segregated locations.

Fund balance – The difference between assets and liabilities reported in a governmental fund.

General Fund – The fund used to account for most financial resources and activities governed by the budget process; the general operating fund of the Village.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting.

Government Finance Officers Association (GFOA) – A nationwide association of public finance professionals.

Governmental Accounting Standards Board (GASB) – The ultimate authoritative accounting and financial reporting standard-setting body for state and local governments.

Governmental Fund – Funds used to account for the acquisition, use, and balance of expendable financial resources and the related current liabilities. Under current GAAP, there are four governmental fund types-general, special revenue, debt service, and capital projects.

iFiber – A provider of extremely high speed network transport services.

Illinois Housing Development Authority (IHDA) – Provides grant assistance for affordable housing programs and rehabilitation.

Illinois Municipal League (IML) – A league of Illinois municipalities founded in 1913 that works for the benefit of municipalities promoting competence and integrity in administration of municipal government.

Illinois Municipal League Risk Management Association (IMLRMA) – A risk pool comprised of public entities to stabilize costs and provide liability, property, and workers' compensation coverage through a comprehensive risk management program.

Illinois Municipal Retirement Fund (IMRF) – Retirement fund established under statutes adopted by the Illinois General Assembly, provides employees of local governments and school districts in Illinois with a system for the payment of retirement annuities, disability, and death benefits. IMRF is a defined benefit pension plan.

Industrial Jobs Recovery Law (IJRL) – A type of tax increment financing that is focused on the creation of industrial jobs.

Infrastructure – Public domain capital assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems, and similar assets that are immovable and of value only to the Village.

Intergovernmental revenues – Funds received from other governments such as federal, state, or other government sources.

Joint Utility Locating Information For Excavators (JULIE) – The Village uses this service to make arrangements for the prompt locating of all Village utilities in areas scheduled for construction work.

Liability – Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Liquidity – Available cash or the capacity to obtain it on demand.

Long-term debt – Debt with a maturity of more than one year after the date of issuance.

Major Fund – A primary operating fund of the Village; funds are greater than or equal to 10% of the total funding for the fiscal year.

Modified accrual – A basis of accounting in which revenues are recognized in the period they become available and measurable. Expenditures are recorded when the related fund liability has been incurred.

Motor Fuel Tax (MFT) – A tax on the sale of fuel. The State allocates a portion of the revenues collected to municipalities for funding street improvements.

Municipality – A political unit having corporate status.

Non-Home Rule: A non-home rule unit of local government may exercise only those powers and perform those functions as identified by the State. Non-Home Rule communities are limited in the power to regulate for the protection of the public health, safety, morals, and welfare; to license; to tax and to incur debt.

Ordinance – An enforceable municipal law, statute or regulation that applies to all citizens within that municipality.

Per capita – Refers to an amount per resident. The Village receives certain revenues on a per capita basis meaning that the amount received is attributed to the population of the Village.

Promissory Note – A type of bond or debt issuance in which one party promises in writing to pay a defined sum of money to the other either at a fixed or future time under specific terms.

Reclaiming First – An initiative of the Rockford Area Convention & Visitors Bureau and the Rockford Park District to retain, regain, and grow the amateur sports tourism market for the region.

Resolution – A decision, opinion, policy, or directive of a municipality expressed in a formally drafted document and voted upon.

Revenues – Monies received by a governmental unit from any source.

Rockford Metropolitan Agency for Planning (RMAP) – The metropolitan planning organization for the Rockford region which plans and coordinates decisions regarding the area's transportation systems.

Single Family Rehabilitation (SFR) – Type of IHDA program that the Village has received grant funding to assist low-income residents in rehabilitating their homes.

Special Revenue Fund – A fund used to account for revenues legally earmarked for a particular purpose.

Standard & Poor's Rating – An independent agency that analyzes the financial credit ratings of organizations; the Village possesses an A rating.

Statute – A law enacted by the legislative branch of the state or federal government.

Surplus – An excess of the assets of a fund over its liabilities and reserves.

Tax Increment Financing (TIF) District – A legal entity created by local Ordinance to promote improvements, development, jobs, etc. The taxes generated from the assessed value above the base year (also known as increment) are used to finance various redevelopment costs.

Telecommunications Tax – A tax on the gross sale of telecommunications services by telecommunication providers.

Transfers – Movement of resources between two funds.

WinGIS – A county-wide geographic information system (GIS) in Winnebago County that enables data to be stored and maintained geographically.

Winnebago County-AAR – An initiative of the Greater Rockford Airport Authority and Winnebago County to build a new hangar facility and provide up to 500 jobs for a repair and overhaul provider, AAR. AAR is a leading provider of aviation services to the worldwide commercial aerospace and government/defense industries.