

# Village of Lynwood

21460 Lincoln Hwy  
Lynwood, Illinois 60411  
(708) 758-6101

<http://www.lynwoodil.us>.

*Welcome to the Village of Lynwood*



**Jada D. Curry, Mayor**

Karen Wingfield-Bond, Clerk

*Date: May 1, 2022*

The Village Hall is in the Municipal Building located at 21460 Lincoln Hwy., Lynwood, Illinois 60411. The hours of operation are Monday through Friday from 8:00 am to 4:30 pm. We are closed on Saturdays and Sundays and on all Federal Holidays.

The main number is (708) 758-6101. The fax number is (708) 758-7044. The Village website address is <http://www.lynwoodil.us>.

The Municipal Building houses the following departments:

- Mayor's Office
- Clerk's Office
- Finance Department
- Building Department
- Water Department
- Public Works Department
- Police Department

## **Welcome message from the Mayor**

A warm welcome from the Village of Lynwood, known for its beautiful land and small-town feel. Our community values long-time residents and embraces diversity. Lynwood is on the fast track for growth as evidence by the multiple homes that continue to be built throughout the village. We are pacing ourselves for economic development and will soon welcome Dollar General and Dunkin Donuts. These will be the first national brands that will build within our borders. We are also looking forward to new restaurants, shops and entertainment venues that are in the works.

My administration and I are committed to serve you and everyone at the highest level possible. First and foremost is our focus on public safety, stabilizing our finances and building a healthy and sustainable environment. We are striving to build a self-sustaining community where we leave our borders because we want to and not because we have to.

Take some time to stop by village hall and meet those who have chosen to serve this community. Ultimately, I hope to provide the leadership that will inspire all of those under the village umbrella. Together we will continue to take the necessary steps to create a Lynwood that is a beacon of light in the southland. I look forward to meeting you!

Yours In Service,  
Mayor Jada D. Curry

## **Elected Officials**

Jada D. Curry, Mayor  
Karen Wingfield-Bond, Clerk  
Randall K. Blakey, Trustee  
Rolanda Clark, Trustee  
Cheryl Dunlap, Trustee  
Cynthia Eaves, Trustee  
David Lilly, Trustee  
Kirk D. Marshall, Trustee

## **Board Meetings**

The Village of Lynwood's Committee of the Whole Meetings and Board Meetings are held the 2nd and 4th Tuesday of each month.

The Committee of the Whole Meetings are at **5:00 p.m.** and the Board Meetings are at **6:00 p.m.** Both meetings are held at the Municipal Building in the Village Board Room.

Meetings are cancelled from time to time but notice is posted.

## **Village Hall**

The following administrative services are available in the Village Hall;

- Village Licenses & Permits
- Vehicle Stickers
- Animal Licenses
- Water Bill Payments
- Building Permits
- Liberty Park (ANNEX) Reservations
- Alarm Registrations
- Passport Applications

## **Clerk's Office**

The Village Clerk's Office is the custodian of the Village seal and keeper of Village records. The office maintains Village codes and official documents. The Clerk's Office also provides information on elections and location of polling places, and is responsible for ethics management for all elected and appointed officials.

The Clerk is **Karen Wingfield-Bond**. The Clerk can be reached at (708) 898-9172 or by email at [kwinbond@villageoflynwood.net](mailto:kwinbond@villageoflynwood.net).

The following services are available in the Clerk's Office:

- Census Information
- Freedom of Information (FOIA) Requests – PDF
- Voter Registration
- Notary Services
- Mobile Notary Services for Seniors (65+)

## **Finance Department**

The Finance Department is responsible for management of the organization's cashflow and ensuring there are enough funds available to meet the day-to-day payments. This area also encompasses Audit Preparation and Management, Accounts Payable and Human Resources.

The Finance Department is also here to make recommendations to the Mayor and Village Board on financial and budgetary policies.

The Finance Director is **Kim Swiderek**. The Finance Director can be reached at (708) 758-2623 or by email at [kswiderek@villageoflynwood.net](mailto:kswiderek@villageoflynwood.net).

Crystal Johnson, Administrative Assistant; (708) 898-9168; [cjohnson@villageoflynwood.net](mailto:cjohnson@villageoflynwood.net)

Cynthia Eaves, Trustee for Finance; [ceaves@villageoflynwood.net](mailto:ceaves@villageoflynwood.net)

## **Building Department**

The Building Department is ready to assist businesses and homeowners in preserving the high standards and expectations throughout the Village of Lynwood.

The Building Department is responsible for the enforcement of our Village Ordinances. The Village Ordinances can be viewed on the Village website. The codes and ordinances govern the construction, rehabilitation and maintenance of residential and commercial buildings and property in the village.

The Building Department also is a resource for securing current licensed and bonded contractor information, and has the latest news concerning new projects entering the Village.

Please contact the Building Department at (708) 758-6380 with questions concerning a project.

The department also provides Health Inspections.

The Building/Health Inspector is **Phil Smith**. The Inspector can be reached by phone at (708) 898-9170 or by email at [psmith@villageoflynwood.net](mailto:psmith@villageoflynwood.net)

Joyce Hurley, Administrative Assistant; (708) 898-9174; [jhurley@villageoflynwood.net](mailto:jhurley@villageoflynwood.net)

## **Water Department**

The Water Department is responsible for all water related matters including coordinating water meter readings with the Public Works staff which results in the creation of water bills.

Water bills are generated monthly. The due date is the 15<sup>th</sup> of each month. Water bills can be paid in the following methods:

- In person at the Village Hall
- Online via the Village website <http://www.lynwoodil.us>.
- U.S. Mail
- Nightly Drop Box located at the Municipal Building
- Automatic Payment (*you can sign-up for this option at the Village Hall*)

## **Public Works Department**

The Public Works/Water Department is responsible for the roads, sewers, water, garbage, recycling collection and maintenance of infrastructure within the Village.

The Public Works Department/Water Department's regular office hours at the Municipal Building are 8:00 am to 4:30 pm Monday through Friday. Public Works shop is located at 19850 Stoney Island, Lynwood, IL 60411. The regular shop hours are 7:00 am to 3:30 pm Monday through Friday.

The Public Works Department responds to 24-hour emergencies if necessary. Emergencies can be called into the Police Department after hours by calling (708) 758-4744.

The Public Works Superintendent is **Raymond Campbell**. The Superintendent can be reached by phone at (708) 753-2610 or by email at [rcampbell@villageoflynwood.net](mailto:rcampbell@villageoflynwood.net).

Sue Stacey, Administrative Assistant; (708) 898-9171; [sstacey@villageoflynwood.net](mailto:sstacey@villageoflynwood.net)

Trustee David Lilly, Chairman for Public Works; [dlilly@villageoflynwood.net](mailto:dlilly@villageoflynwood.net)

## **Police Department**

The Police Department is in the Municipal Building located at 21460 Lincoln Hwy., Lynwood, Illinois 60411.

**Dan Dempsey**, Chief of Police

**Robin Bolde**, Assistant Chief of Police

Kirk D. Marshall, Trustee for Public Safety; [kdmarshall@villageoflynwood.net](mailto:kdmarshall@villageoflynwood.net)

Emergency - 911

Emergency - (708) 758-6100 (*Outside of Lynwood*)

Non-emergency and for all other inquiries - (708) 758-4744

E-mail: [police@villageoflynwood.net](mailto:police@villageoflynwood.net)

### *Police Report*

Copies of police reports may be obtained in person or by mail at the police department, 7 days a week. If by mail, please be sure to include an explanation of what report you are requesting, date of occurrence, place of occurrence, persons involved, and the police report number (if you have it). Please allow 3-5 business days after the date of occurrence for the report to be processed by the records division. (Identification may be required to obtain the report)

### *Tow Release*

If your vehicle has been towed by the police, a tow release must first be obtained at the police department prior to you claiming your vehicle. Vehicles will only be released to the registered owners, with proof of ownership, proof of insurance and a valid driver's license. If the owner of the vehicle does not have a valid driver's license, he/she must be accompanied by two persons with a valid driver's license (Identification is required, and all fees must be paid prior to the release).

## **Fire Department**

The Fire Department is located at 3107 Glenwood Dyer Rd., Lynwood, Illinois 60411.

The Lynwood Fire Department consists of 14 members. They work out of one station that is staffed 5 days a week 8 hours a day during the weekday, and staffed from 7pm Friday through 3pm on Sundays over the weekend. During the rest of the time responses are covered by volunteer paid-on-call personnel.

The Fire Department offers smoke detector inspections. Call the Fire Department to make an appointment.

**Keenan Newton**, Fire Chief

John Swanson, Deputy Chief

Kirk Marshall, Trustee for Public Safety; [kdmarshall@villageoflynwood.net](mailto:kdmarshall@villageoflynwood.net)

The Fire Department phone number is (708) 758-6102 and email address is [fire@villageoflynwood.net](mailto:fire@villageoflynwood.net).

## **Village Ordinance Book**

The Village Ordinance Book can be viewed at the Village website or at: [https://library.municode.com/il/lynwood/codes/code\\_of\\_ordinances](https://library.municode.com/il/lynwood/codes/code_of_ordinances)

## **Street Parking Overnight**

The Village ordinance requires that no cars are to be parked on the streets from **2:00 a.m. - 6:00 a.m.** Any car parked on the streets during this time will be subject to a ticket.

When you have work performed on your driveway that prevents you from parking in your driveway, please contact the Police Department at the non-emergency number (708) 758-4744 each evening you will need to park on the street.

## **Water Account**

New Residents are required to put water accounts in their name unless, they are living at a resident where the landlord pays the water bill.

A **Water Account Setup Form** must be completed, a \$100 deposit must be paid, a copy of your identification is required and proof of when you took possession of the property must be provided (*copy of lease or closing paperwork*).

*Note:* Property water account must have a zero balance (*previous resident of the property must have paid the final bill*).

## **Village Sticker**

Vehicle stickers **expire May 31<sup>st</sup>** of each year. The new year vehicle stickers go on sale on May 1<sup>st</sup>. Vehicle Stickers must be put on the lower right side (passenger side) of your vehicle. On **August 1<sup>st</sup>**, the price of vehicle stickers double.

The Police Department gives a two weeks grace period after May 31<sup>st</sup> for residents to purchase their new vehicle sticker before they begin to issue \$70 tickets for failure to purchase and display a village vehicle sticker.

Vehicle Stickers can be purchased in the following methods;

- In person at the Village Hall
- Online via the village website <http://www.ilynwoodil.us>.
- Nightly Drop Box located at the village hall

**Cost of Stickers:**

Passenger Vehicle (including SUV's).....	\$48.00
Trucks, 3/4 ton and under.....	\$53.00
Trucks, over 3/4 ton.....	\$58.00
Motor Homes.....	\$58.00
Motorcycles & Motor Scooters.....	\$38.00
School Buses .....	\$58.00
Senior Citizens 65 Yrs. (Proof Req.) .....	\$5.00
Handicap Plates ONLY (Registration Req.).....	\$5.00
Replacement Sticker.....	\$5.00

For new or used vehicles purchased during the year, a vehicle sticker must be displayed **within 30 days** of vehicle purchase date. You do not have to have your license plate before purchasing your sticker.

**If you sell a vehicle** that has a current sticker on the window, please be sure to remove and save the sticker. If you replace the vehicle with a new or used one, you must submit the sticker you removed in order to obtain a "replacement" sticker for the fee of \$5.00.

*New Residents*

A village sticker must be purchased by the new resident who has a vehicle **within 30 days** of moving to Lynwood.

**Alarm Permit for Homes and Businesses**

All alarms must be registered **annually** with the Village of Lynwood and the Police Department. An Alarm System Application and Registration must be completed. The following fee is required to register residential and commercial alarms:

- \$30 for Residential if purchased **prior to July 31<sup>st</sup>**
- \$55 for Residential if purchased **after July 31<sup>st</sup>**



- \$40 for Commercial if purchased **prior to** July 31<sup>st</sup>
- \$80 for Commercial if purchased **after** July 31<sup>st</sup>

## **Animal License**

The annual fee for an animal license is \$5.00 for dogs and cats. The animal license application can be obtained from the Clerk's Office. A copy of the Rabies Certificate is required at the time you are applying for a license.

## **Garbage Pickup**

Homewood Disposal Service Inc., provides waste management service for most of the Village of Lynwood residents. Garbage is picked up on Thursday. Your garbage should be placed neatly in the parkway along the curb not in the street no early than **7:00 p.m. the night before** the scheduled pick up.

One larger item may be placed out a week for pick up and all garbage should be in plastic bags or containers.

Garbage cans should be **removed from the parkway** by 7:00 p.m. on the day of pick up.

## *Holidays*

There are six holidays observed by Homewood Disposal. Service Inc.

- New Year's Day
- Memorial Day
- July 4<sup>th</sup>
- Labor Day
- Thanksgiving Day
- Christmas Day

During these weeks **ONLY**, your garbage will be picked up on Friday morning.

## **Recycle Service**

As of September 2021, the Village will reinstate the recycle service. All properties whose garbage is collected by Homewood Disposal Service will receive a full-size garbage can that should be used for acceptable recyclable items such as; aluminum tin and metal cans, plastic bottle and containers, glass bottles and jars, milk, and juice cartons and office paper. Refer to the Homewood Disposal Service's website for a full list of acceptable and non-acceptable items. [Recycling | Homewood Disposal Service \(mydisposal.com\)](https://www.mydisposal.com)

## **Yard Waste**

Homewood Disposal picks up yard waste as part of your normal garbage collection weekly on Thursdays from April 1st through November 31st yearly. Yard waste will only be picked up if it is in either the special yard waste container rented from Homewood Disposal or in paper biodegradable bags, NO yard waste will be collected if it's in plastic bags. Yard waste consists of grass chippings, leaves, small twigs and branches. Small twigs should be placed in the paper lawn bags and small branches should be tied with string for easy handling by the garbage service personnel.

## **Chipper Service**

Weather permitting, the Chipper Service starts the 3<sup>rd</sup> or 4<sup>th</sup> week of April and ends the last week of November. Public Works picks up twigs and branches every other Monday. The twigs and branches should be placed neatly in the parkway.

## **School Information**

The Lynwood community is known for excellent school and educational programs. Children in Lynwood are served by multiple public schools.

**All residents bordered by** 202nd Street to the South, Glenwood-Lansing to the North, Burnham Avenue to the East and Torrence Ave to the West, Spring Meadows subdivision and Ambry Estates attend Nathan Hale and Heritage Middle School for Elementary School only.

### *NATHAN HALE SCHOOL (K-4th Grade)*

19055 Burnham Ave.  
Lansing, IL 60438  
(708) 895-3030

### *HERITAGE MIDDLE SCHOOL (5th-8th Grade)*

19250 Burnham Ave.  
Lansing, IL 60438  
(708) 895-0790

### *THORNTON FRACTIONAL SOUTH HIGH SCHOOL*

18500 Burnham Ave.  
Lansing, IL 60438  
(708) 585-2000

*SOUTH SUBURBAN COLLEGE*

15800 S. State  
South Holland, IL 60473  
(708) 596-2000

**All residents in** Vans Rancho, Alpine Village, Sandridge subdivision, Sonstead Estates, residents on Burnham Ave South of 202nd, to Glenwood-Dyer, and residents on Glenwood-Dyer from Alpine to Lynwood Sports Center. Wellington Court subdivision attends Sandridge for Elementary School only.

*SANDRIDGE SCHOOL*

2950 Glenwood-Dyer Road  
Chicago Heights, IL 60411  
(708) 895-2450  
<https://www.sandridgesd172.org/>

*BLOOM TRAIL HIGH SCHOOL*

22331 Cottage Grove  
Chicago Heights, IL 60411  
(708) 758-7000

*PRAIRIE STATE COLLEGE*

202 S. Halsted Street  
Chicago Heights, IL 60411  
(708) 709-3500

**All residents in** Haven Estates and Haven Estates II Subdivisions attends Brookwood School District #167 for Elementary School only. Spring Meadows, Ambry Estates, and Wellington Court Subdivisions all attends Bloom High School.

*HICKORY BEND (Pre K - 4th Grade)*

600 E 191st Place  
Glenwood, IL 60425  
(708) 758-4520  
Website Link

*BROOKWOOD MIDDLE SCHOOL (5th - 6th Grade)*

200 E Glenwood Lansing Rd.  
Glenwood, IL 60425  
(708) 758-5350

Website Link

*BROOKWOOD JR. HIGH SCHOOL (7th-8th Grade)*

201 E Glenwood Lansing Rd.

Glenwood, IL 60425

(708) 758-5252

Website Link

*BLOOM HIGH SCHOOL*

101 W 10th Street

Chicago Heights, IL 60411

(708) 755-1122

## **Voter's Registration**

### [Voter Qualifications](#)

To vote, a person must be:

- A U.S. citizen
- At least 18 years old by Election Day
- A resident of your precinct at least 30 days prior to Election Day

### [Acceptable Forms of Identification](#)

You must display two pieces of identification. One needs to be a photo ID and one must include your current address. Acceptable forms of ID include:

Illinois Driver's License

Illinois State ID

Employee or student ID

Credit card

Social Security card

Utility bill in applicant's name

Mail postmarked to the applicant

Valid U.S. passport

Public Aid ID card

Lease or rental contract

### [Procedures](#)

You may register to vote at the Village of Lynwood Clerk's Office, located at Village Hall:

21460 Lincoln Highway

Lynwood, IL 60411

Please bring two forms of identification that contain your current Lynwood address.

County Voting Information

Cook County

Voter Information

Polling Places

For additional information about voter registration procedures, please contact the Clerk's Office at (708) 758-6101