

**LUNENBURG COUNTY BOARD OF SUPERVISORS**  
**160 COURTHOUSE SQUARE**  
**LUNENBURG COURTS BUILDING, LUNENBURG, VIRGINIA**  
***March 14, 2024 Meeting***

1. Call to Order – **6:00PM**
2. Invocation/Pledge of Allegiance: Supervisor Currin
3. Requests for Additions to the Agenda
4. Conflict of Interest Statements & Organizational Matters
5. Citizen Comment Period
6. Resolutions
7. Consent Agenda
  - A) Minutes – February 8, 2024 Meeting
  - B) Warrants for Approval February 2024
  - C) Treasurer’s Report – January 2024
8. **PUBLIC HEARINGS:**
  - A) Route 673 (Parsons Lane) Abandonment - .4mi to be abandoned**
  - B) Reassessment – Tax Rate – rate change following reassessment**
  - C) Public Property – Riverstreet Lease at County property – Owl Creek Rd.**
  - D) Proposed Ordinance Regulating or Prohibiting the Making of Fires**
9. County Offices and Departments
  - A) Lunenburg County School Board
  - B) VA Department of Transportation
  - C) Planning & Economic Development
  - D) Public Safety Committee—Sheriff’s Office Budget
  - E) Circuit Court Clerk - CCRP Grants Program Award and Fee Schedule Update
  - F) STEPS – Homeless Housing ARPA funds request – current year funding
10. FY2024-2025 Budget Discussions
  - A) County Offices & Departments – presenting by request
  - B) Crossroads Community Services—Dr. Melba Moore
11. Regional Hazard Mitigation Plan – Resolution to Adopt Updated Plan
12. Nominations & Appointments
  - A) Board of Equalization
    - i. Appointment—Mrs. Beverley Hawthorne
    - ii. Meeting Stipends
13. County Administration – Monthly Report
  - A) *Piedmont ASAP – Dissolution Resolution*
14. County Attorney – Monthly Report
15. Closed Session Items (if necessary)
16. Other Business (per Board approval)
17. Adjournment

- Advance inquiries about agenda items can be directed to the County Administrator prior to the meeting via e-mail [tgee@lunenburgva.gov](mailto:tgee@lunenburgva.gov) or phone at 434-696-2142.

-It is the intention of the Lunenburg County Board of Supervisors to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator’s Office at 434-696-2142 prior to the meeting date.

-- Tracy M. Gee, County Administrator



## **RESOLUTION**

**WHEREAS**, Rodney Carroll Newton joined Victoria Fire and Rescue, Incorporated as a junior member in 1981 and became a senior member in 1984; and

**WHEREAS**, Rodney Newton expanded his contributions to the agency by becoming a paramedic in 2003; and

**WHEREAS**, Rodney Newton was honored to be elected as the Chief of Victoria Fire and Rescue, Inc. starting in 2007; and

**WHEREAS**, Chief Newton also received the 2019 Old Dominion EMS Alliance Regional EMS Council Award for being an Outstanding Pre-hospital Educator; and

**WHEREAS**, Chief Newton received the E.W. Gee Award for responding to the most calls for the agency for nine years, and is the only member to have run over 3,000 calls since the inception of Victoria Fire & Rescue, Inc.; and

**WHEREAS**, Chief Newton has operated one of five statewide deployment radio communications caches in the Commonwealth's Strategic Statewide Interoperability Plan, which led the Board of Supervisors to select him as Technical Representative for the recent County-wide radio communication system project; and

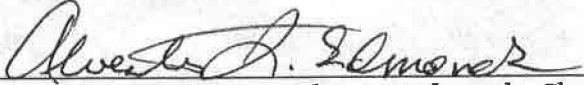
**WHEREAS**, Chief Newton is stepping down from the position of Chief of Victoria Fire and Rescue, Inc. after seventeen years of leadership; and

**NOW, THEREFORE, BE IT RESOLVED**, the Lunenburg County Board of Supervisors commends Rodney Carroll Newton for his many years of dedicated service and continued commitment to Victoria Fire and Rescue, Inc., the County of Lunenburg, and the citizens thereof.

**BE IT FURTHER RESOLVED**, the Lunenburg County Board of Supervisors does hereby wish Rodney Carroll Newton success in all future endeavors and looks forward to working with him in other capacities.

**Adopted this 14<sup>th</sup> day of March 2024.**



  
Alvester Edmonds, Chairman  
Lunenburg County Board of Supervisors



## **RESOLUTION**

**WHEREAS**, Carolyn A. Parsons retired as the Lunenburg County General Registrar on December 31, 2023; and

**WHEREAS**, Carolyn A. Parsons served the voters of Lunenburg County as the General Registrar for twenty-eight years beginning in 1996; and

**WHEREAS**, Carolyn A. Parsons devoted her career to assisting citizens in becoming registered voters; and

**WHEREAS**, along with the Electoral Board, Carolyn A. Parsons managed successful elections year after year; and

**WHEREAS**, Carolyn A. Parsons started her career serving as the Lunenburg County Magistrate in 1996.

**NOW, THEREFORE, BE IT RESOLVED**, the Lunenburg County Board of Supervisors commends Mrs. Parsons for her many years of dedicated service and commitment to the County and the citizens thereof.

**BE IT FURTHER RESOLVED**, the Lunenburg County Board of Supervisors does hereby congratulate Carolyn A. Parsons on her well-earned retirement and wish her success in all future endeavors.

**Adopted this 14<sup>th</sup> day of March 2024.**

---

Alvester L. Edmonds, Chairman  
Lunenburg County Board of Supervisors



## **RESOLUTION**

**WHEREAS**, Amona W. Currin retired as the Lunenburg County Treasurer on December 31, 2023; and

**WHEREAS**, Amona W. Currin served as a sworn official for twelve years as the Lunenburg County Treasurer after being first elected in 2011 to begin her term on January 1, 2012; and

**WHEREAS**, Amona W. Currin earned her Master Governmental Treasurer Certification by Weldon Cooper Center for Public Service and School of Continuing and Professional Studies in 2015; and

**WHEREAS**, Amona W. Currin started her career in the Treasurer's office in 2006 as a Deputy Treasurer.

**NOW, THEREFORE, BE IT RESOLVED**, the Lunenburg County Board of Supervisors commends Mrs. Currin for her years of dedicated service and commitment to the County and the citizens thereof.

**BE IT FURTHER RESOLVED**, the Lunenburg County Board of Supervisors does hereby wish Amona W. Currin a long, fulfilling retirement and success in all future endeavors.

**Adopted this 14<sup>th</sup> day of March 2024.**

---

Alvester L. Edmonds, Chairman  
Lunenburg County Board of Supervisors



## **Consent Agenda**

- A) Minutes – February 8, 2024 Meeting
- B) Warrants for Approval February 2024
- C) Treasurer's Report – January 2024

LUNENBURG COUNTY BOARD OF SUPERVISORS  
GENERAL DISTRICT COURTROOM  
LUNENBURG COURTS BUILDING  
LUNENBURG, VIRGINIA

DRAFT

Minutes of February 8, 2024 Meeting

The regular meeting of the Lunenburg County Board of Supervisors was held on Thursday, February 8, 2024 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Alvester Edmonds, Greg Currin, Frank W. Bacon, Mike Hankins, Robert Zava, Edward Pennington, County Administrator Tracy M. Gee, Deputy County Administrator Nicole Clark, and County Attorney Frank Rennie.

Chairman Edmonds called the regular meeting of the Board of Supervisors to order.

Supervisor Bacon led the Pledge of Allegiance and gave the invocation.

Chairman Edmonds requested additions to the agenda from the Board and the public. Supervisor Hoover requested that a Financial Request be added as item 12A and an update on Crossroads Community Services Board be added as 8I. Supervisor Hankins requested that a visit to the State Capital be added as item 12B. Administrator Gee requested that a Local Law Enforcement Grant be added as 8G and a Resolution Opposing Proposed Solar Legislation be added as 8H.

Chairman Edmonds called for any conflicts of interest from any board members. There were none.

Chairman Edmonds called for anyone wishing to speak under Citizen Comment. Mr. Ronald Williams of 4627 Old Mansion Road spoke regarding the traffic going to the landfill. Mr. Williams serves as the Citizen Advisory representative for the County on solid waste operations. He voiced his concerns about safety and road conditions, which could lead to a collision or accident. He said the Board will be hearing a request to increase the traffic count to allow one hundred trucks per day, which would average one truck every three minutes. Mr. Williams does not recommend approval for an increase of tractor trailer traffic to the Landfill.

Supervisor Zava made motion, seconded by Supervisor Pennington, and unanimously approved, to accept the Consent Agenda to include the minutes of the January 11, 2024 Meeting, the Treasurer's September, October, November, December 2023 reports and the following Warrants for Approval:

January 2024:

Payroll: Direct Deposit	\$ 207,566.45
Payroll Check #2030-32	\$ 2,357.41
Payroll Taxes Federal:	\$ 68,526.15
Payroll Taxes State:	\$ 12,789.00
ACH Payroll Payments:	\$ 46,080.62
WIRE TRANSFERS (Bond Payments)	\$ 43,895.75
ACH PAYMENTS (Williams Communication)	\$ 246,285.00
Accounts Payable: #84156-84378	<u>\$ 1,171,941.02</u>

Total: \$1,799,441.40

Supervisor Bacon made motion, seconded by Supervisor Hoover, and unanimously approved, to enter public hearing regarding CUP -12-23 Conditional Use Permit for Ruth Brown and DebbieAnne Vigneri to operate a Personal Service Business.

Ms. Ruth Brown approached the Board stating they were told their business was out of compliance with the County as they were required to have a Conditional Use Permit. Ms. Brown advised that she and her partner, Ms. Vigneri have a massage business called Heart Space. Together, they have over thirty years of experience. They plan to

hold wellness classes and special events, to include an emergency preparedness workshop for the community. Ms. Brown thanked the Board for consideration of their request. Administrator Gee advised that the Planning Commission's recommendation was to approve the request for a Conditional Use Permit. There were no comments from the public. Administrator Gee shared the below resolution for approval.

***Resolution for Conditional Use Permit 12-23: Ruth Brown & DebbieAnne Vigneri***

**WHEREAS**, Ruth Brown and DebbieAnne Vigneri have petitioned the Lunenburg County Board of Supervisors to operate a Personal Service Business on tax parcels 019-13-0-1 and 019-13-0-2, 5104 Double Bridges Road, Meherrin, VA 23954, consisting of 8.31 acres in an A-1 Agricultural zone.

**WHEREAS**, after appropriate advertisements, the Lunenburg County Planning Commission held a public hearing and duly reviewed and recommended this application to the Lunenburg County Board of Supervisors for approval with the following conditions:

1. Adhere to the fire code maximum occupancy of the building.
2. Provide adequate room for law enforcement, fire, and EMS to make entrance to the parking area, building and surrounding areas on the parcel and can exit the location.
3. Maintain licensure through the State of Virginia. Display license as required by the State of Virginia.
4. Obtain any required building permits if a tent, pavilion, or shelter is anticipated to be added and complete all necessary requirements of the Building Inspector including, but not limited to inspections.
5. Comply with all Uniform Building Codes
6. Contact the Commissioner of Revenues office annually to complete all mandatory reporting requirements.
7. Comply with the County's Noise Ordinance.
8. Comply with all federal, state, and local regulations.
9. The Conditional Use Permit is limited to the applicant and does not run with the land.
10. The applicants will not promote the facility/grounds as an Event Venue.
  - a. If the applicants desire to operate as an Event Venue, then a new Conditional Use Permit will have to be obtained.

**NOW THEREFORE LET IT BE RESOLVED**, that the Conditional Use Permit for to operate a Personal Service Business on tax parcels 019-13-0-1 and 019-13-0-2, 5104 Double Bridges Road, Meherrin, VA 23954, consisting of 8.31 acres in an A-1 Agricultural zone, in accordance with the recommendation of the Lunenburg County Planning Commission contingent upon your obtaining and maintaining all necessary permits and licenses and subject to all State and Local regulations and empowers the Chairman of said Board to sign this document.

Supervisor Bacon made motion, seconded by Supervisor Pennington, and unanimously approved, to exit public hearing regarding CUP -12-23 Conditional Use Permit for Ruth Brown and DebbieAnne Vigneri to operate a Personal Service Business.

Supervisor Bacon made motion, seconded by Supervisor Hoover, and unanimously approved, to approve CUP -12-23 Conditional Use Permit for Ruth Brown and DebbieAnne Vigneri to operate a Personal Service Business with the conditions recommended by the Planning Commission and authorize the Chairman to sign the resolution.

Mrs. Jessica Nowlin presented on behalf of the school system and provided the monthly report. She advised that the current ADM is 1493 and the School Board's revised budget is based on 1485. She requested the Board consider three budget resolutions for approval, none of which required any additional local funds.

## Lunenburg County Public Schools

School Board Office  
1009 Main Street  
P. O. Box 710  
Kenbridge, Virginia 23944  
Phone 434-676-2467 Fax 434-676-1000

December 8, 2023

### Supplemental Appropriation FY2024 #3

WHEREAS the Lunenburg County School division has received additional State funds in the amount of \$200,000 for the School Security Grant and will incur additional expenses for that program; and

WHEREAS these monies need to be appropriated to the School Security Grant Project (Fund 1) in order for the funds to be expended; and

WHEREAS these expenditures do not require any additional transfer of Local Funds to the school division;

NOW THEREFORE BE IT RESOLVED that the Lunenburg County School Board respectfully request the Lunenburg County Board of Supervisors appropriate the additional \$200,000 to the FY2024 School Board Budget in Fund 1. The revised total budget will increase from \$27,144,947 to \$27,344,947.

Attest:

Signed Melanie Currin

Melanie B. Currin, School Board Chairman

Sharon Stanislas

Sharon Stanislas, Division Superintendent

Jamyce W. Watson

Jamyce W. Watson, School Board Clerk

## Lunenburg County Public Schools

School Board Office  
1009 Main Street  
P. O. Box 710  
Kenbridge, Virginia 23944  
Phone 434-676-2467 Fax 434-676-1000

December 8, 2023

### Supplemental Appropriation FY2024 #4

WHEREAS the Lunenburg County School Division received additional State Mental Health Grant funding; and

WHEREAS these funds need to be appropriated to the School Board Budget in Fund 1, (County Fund 250); and

WHEREAS these expenditures do not require any additional transfer of Local Funds to the school division;

NOW THEREFORE BE IT RESOLVED that the Lunenburg County School Board respectfully requests the Lunenburg County Board of Supervisors appropriate \$83,847.44 to the FY2024 School Board Budget in Fund 1. The revised total budget will increase \$27,344,947 to \$27,428,794.44.

Attest:

Signed Melanie Currin

Melanie B. Currin, School Board Chairman

Sharon Stanislas

Sharon Stanislas, Division Superintendent

Jamyce W. Watson

Jamyce W. Watson, School Board Clerk

# Lunenburg County Public Schools

School Board Office  
1009 Main Street  
P. O. Box 710  
Kenbridge, Virginia 23944  
Phone 434-676-2467 Fax 434-676-1000

January 5, 2024

## Supplemental Appropriation FY2024 #5

WHEREAS the Lunenburg County School Division received School Based Mental Health services grant funding; and

WHEREAS these funds need to be appropriated to the School Board Budget in Fund 1, (County Fund 250); and

WHEREAS these expenditures do not require any additional transfer of Local Funds to the school division;


NOW THEREFORE BE IT RESOLVED that the Lunenburg County School Board respectfully requests the Lunenburg County Board of Supervisors appropriate \$380,471.80 to the FY2024 School Board Budget in Fund 1. The revised total budget will increase \$27,428,794.44 to \$27,809,266.24.

Attest:

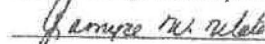
Signed



Melanie B. Currin, School Board Chairman



Sharon Stanislas, Division Superintendent



Jamyce W. Watson, School Board Clerk

Supervisor Bacon made motion, seconded by Supervisor Zava, and unanimously approved, to approve Supplemental Appropriation FY2024 #3, Supplemental Appropriation FY2024 #4 and Supplemental Appropriation FY2024 #5.

Mr. Kevin Smith of VDOT provided his monthly report. He advised that crews have been cleaning ditches, repairing pot holes, and cutting dead trees. Mr. Smith commented that a public hearing was scheduled for the March meeting regarding the abandonment of a portion of Route 673 (Parsons Lane) per the landowner's request and advertised at the landowner's expense. He shared that he would be meeting with the Transportation Committee soon to begin discussions regarding updates to the Secondary Six-Year Plan.

Administrator Gee advised that Director of Economic Development Taylor King was absent, however, her monthly report was provided for review. She noted that the Joint Comprehensive Plan Committee had their kick-off meeting and would begin hosting monthly meetings.

Administrator Gee requested approval to move \$58,868 from Capital Funds to Data Processing for the purchase of the IBM Power10 System, which includes hardware and software. She added that the purchase of the IBM Power10 System was previously approved, however, the funds were budgeted in Capital Funds but should be expensed to Data Processing.

Supervisor Bacon made motion, seconded by Supervisor Pennington, and unanimously approved, to move \$58,868 from Capital funds to Data Processing for the purchase of the IBM Power10 System, which includes hardware and software.

Administrator Gee shared the Treasurer's Turnover Audit with the Board. She noted the audit is required when the Treasurer changes hands and was performed by Robinson, Farmer, Cox. There were no findings. She requested that the Board approve and accept the audit.

Supervisor Bacon made motion, seconded by Supervisor Zava, and unanimously approved, to approve the Treasurer's Turnover Audit performed by Robinson, Farmer, Cox.

Administrator Gee requested the Board declare as surplus for disposal seven couches from the Health Department lobby. The Health Department purchased new lobby furniture with carryover funds and the old couches will be disposed of at the Lunenburg Landfill.

Supervisor Hoover made motion, seconded by Supervisor Zava, and unanimously approved, to declare as surplus for disposal seven couches from the Health Department lobby to be disposed of at the Lunenburg Landfill.

Administrator Gee advised that the Sheriff's Office had been notified of a DCJS Local Law Enforcement Grant award in the amount of \$2,811. She requested that the Board accept and appropriate the funds.

Supervisor Bacon made motion, seconded by Supervisor Pennington, and unanimously approved, to accept and appropriate the Local Law Enforcement Grant award in the amount of \$2,811.

County Attorney Rennie shared that there are three proposed bills in the committees at the General Assembly that grant the Virginia State Corporation Commission the authority to approve solar development and override local comprehensive plans and zoning ordinances in siting solar facilities through the Commonwealth. County Attorney Rennie drafted a resolution opposing the proposed solar legislation, allowing such decision to continue to be made at the local level. Although the House of Representatives and the Senate have tabled the proposed bills, allowing time for localities to have input, County Attorney Rennie recommends the Board consider approving and forwarding to state representatives.

Supervisor Hankins made motion, seconded by Supervisor Pennington, and unanimously approved, to approve the resolution opposing proposed solar legislation and forward the resolution to state representatives.

**RESOLUTION OF THE  
LUNENBURG COUNTY BOARD OF SUPERVISORS  
OPPOSING PROPOSED SOLAR LEGISLATION**

**WHEREAS**, Lunenburg County is a locality in Southside Virginia where private property and land use rights are zealously guarded; where citizens have a strong voice in the use of property within the County; where, after many public meetings and input sessions, the County and towns of Kenbridge and Victoria adopted a Joint Comprehensive Plan in order to establish a land use consensus for the future of the County; and

**WHEREAS**, solar development was incorporated into the Joint Comprehensive Plan to promote the environmental benefits of renewable energy and at the same time recognize the desire of Lunenburg citizens to maintain a bucolic atmosphere throughout the county; and

**WHEREAS**, Lunenburg County has adopted a solar ordinance, solar policies, and guidelines for the planned development of solar facilities throughout the county; and

**WHEREAS**, Lunenburg County citizens, its Administration, Planning Commission, and Board of Supervisors are in favor of organized, planned and efficient solar development that takes into consideration the approved plans for growth and economic development that benefit all county citizens; and

**WHEREAS**, several utility scale solar projects and Conditional Use Permits have been approved by the Planning Commission and Board of Supervisors and construction of these solar facilities will commence in the near future; and

**WHEREAS**, the Virginia Legislature is proposing House Bill 636 and Senate Bill 567 which will allow solar developers to ignore the County's Comprehensive Plan and solar ordinance, and bypass the County's Planning Commission and Board of Supervisors in siting their solar facilities, and instead seek approval from a state agency; and

**WHEREAS**, the proposed legislation grants the Virginia State Corporation Commission the authority to approve solar development and override local comprehensive plans and zoning ordinances in siting solar facilities throughout the Commonwealth; and

**WHEREAS**, by vesting the Commission with final approval authority for statewide solar facilities, the legislature ignores the long-established legal principle that localities know best the manner for property development and utilization within their community; and

**WHEREAS**, Senate Bill 697 will prohibit the County from setting limits for the size and makeup of solar facilities; and the legislation effectively requires counties to permit any solar development, regardless of the cumulative impact of such facilities throughout the County.



**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Lunenburg County, Virginia that the Board strongly opposes the passing of House Bill 636 and Senate Bill 567 and requests that the bills be stricken from the legislature's docket. The Lunenburg County Supervisors further proclaim their opposition to Senate Bill 697 and ask that it be stricken from the docket.

**BE IT FURTHER RESOLVED**, that the Lunenburg County Board of Supervisors hereby urge the Virginia House of Delegates, Senate, and Governor to oppose the passage of any bill that would place limits on the rights of Lunenburg County citizens and governing body to control the size, character, and placement of solar facilities within the County and that a copy of this resolution be provided to the delegate and senator representing Lunenburg County and to the Governor of Virginia.

Supervisor Hankins provided an overview of his attendance to the VACo Local Government event at the State Capital. He advised that he visited with several Senators and Delegates to discuss issues impacting Lunenburg. Supervisor Hankins outlined the two main topics of discussion, which are increased funding for Planning District Commissions and the opposition of the proposed solar legislation giving the approval authority to the SCC.

Supervisor Hoover provided an update on Crossroads Community Services Board. He recently attended a conference on mental health and the state budget. He added it was a very productive conference. Supervisor Hoover noted that Crossroads recently completed a clean independent financial audit. They work to fill staffing vacancies. Supervisor Hoover advised that he was recently appointed the Chair of the Crossroads Community Services Board.

Ms. Cheryl Giggetts of CTA consultants gave a presentation on the completed County-wide Radio Communications Radio System. Supervisor Hoover stated that the new system provides far better communication for emergency services and all have been pleased with coverage. Ms. Giggetts shared that the final project budget was \$5,536,776 and the total negotiated site lease costs were \$357,099.15. She advised that the original coverage guarantee was 93% portable on the street and light building. However, testing results showed 99.46% portable on the street and 98.9% portable light building, which is outstanding. She noted that there were a few items to finalize but requested the Board provide final acceptance on the operational functionality of the system, which was needed to implement the warranty.

Supervisor Hoover made motion, seconded by Supervisor Pennington, and unanimously approved, to approve final acceptance of the County-wide Radio Communications Radio System.

Mr. Tim Webb of Meridian Waste requested the Board's consideration of their request to increase the daily tonnage limit they are allowed to accept. They would like to increase from 1,500 to 2,000 tons per day. Mr. Webb indicated that the Host Agreement requires the operator of the landfill to stay in compliance and Meridian Waste has complied. They are required to provide \$100,000 towards the cost of road improvements upon approval of 2,000 tons per day.

Chairman Edmonds, a member of the Solid Waste Committee, stated that he would like the committee to meet again before taking the matter for a vote to ensure compliance with the CUP before the Board makes a decision on the request. Supervisor Pennington commented that he would like to have a traffic count and route study performed and possibly a public hearing. Supervisor Hankins shared that he had not received any complaints about the landfill, however, he understands increasing traffic is a concern and truck drivers need to ensure they are adhering to speed limits and approved routes. Supervisor Zava advised that a lot of concern has been heard from Mr. Ronald Williams and other citizens. He recommended another traffic study be conducted on the two roads leading to the landfill to determine where improvements are needed.

Mr. Webb noted that Meridian Waste was looking for a decision to be made as they are in compliance with the agreement and should be allowed to move forward with increasing the daily tonnage.

Chairman Edmonds thanked Mr. Webb and Meridian Waste for all the improvements made at the landfill. Making it a better facility than it would have been if the County still owned and operated it. The committee and the Board need additional information before they make a decision on the request. County Attorney Rennie shared that the last traffic count was performed in 2019 and it makes sense for the County to request another study to get accurate

information. He added that if the volume of traffic increase by a certain percentage, then the County and the owner of the landfill are responsible for looking into ways to increase the safety of the roads and routes to the facility.

Administrator Gee requested the following appointments:

1. Appoint Supervisor Currin to the Virginia's heartland Industrial Facility Authority Board (currently vacant after Supervisor Charles R. Slayton's term expired)
2. Social Services Advisory Board
  - a. Remove Supervisor Pennington (served limit of two terms)
  - b. Appoint Supervisor Currin (four-year term 01/01/2024-12/31/2027)
  - c. Re-appoint Mr. David Fereday (four-year term 01/01/2024-12/31/2027)
3. Board of Equalization
  - a. Appoint Mrs. Jodi Powers-Bernhardt, Ms. Pat Adams and Mr. Mike Champion (one-year term 01/01/2024-12/31/2024)
4. Mr. Cecil Shell has resigned from the Planning Commission, leaving a vacancy in District #6
5. Board of Zoning Appeals, to be sent to the Circuit Court Judge for approval
  - a. Re-appoint Mr. Kevin Hodges and Mr. Anthony Ehman (five-year term 01/01/2024-12/31/2028)
  - b. Appoint Ms. Robin Neal to serve in District 2 (five-year term 01/01/2024-12/31/2028) (Mr. Paul Perusse has resigned)

Supervisor Hoover made motion, seconded by Supervisor Pennington, and unanimously approved, to appoint Supervisor Currin to the Virginia's Heartland Industrial Facility Authority Board and the Social Services Advisory Board, Mr. David Fereday to the Social Services Advisory Board, Mrs. Jodi Powers-Bernhardt, Mrs. Pat Adams and Mr. Mike Champion to the Board of Equalization and, Mr. Kevin Hodges, Mr. Anthony Ehman and Ms. Robin Neal to the Board of Zoning Appeals.

Administrator Gee provided her monthly report. She advised that funds for the radio system bond are currently in a non-taxable bond which creates interest in arbitrage. She advised that the accumulation of excess interest may incur IRS payment for excess interest in the SNAP account. She suggested that the savings in project cost be placed in a non-interest-bearing account per the recommendation of VA Resource Authority, the bonding agent.

Supervisor Hoover shared that the Finance Committee had met with representatives of the Sheriff's Office earlier in the day. They discussed ways to recruit and retain staff. He advised that requests for increases in the tax rate would be in efforts to support emergency services and personnel. Supervisor Hoover commented that the Finance Committee would have additional information for the Board after the committee's next meeting.

Supervisor Hoover shared that emergency services agencies in the County are in need of financial assistance due to lower revenue, higher costs and demands for staffing, and a decrease in volunteers. To support the needs of the County, career staff are needed during all shifts. Supervisor Hoover explained that a total of \$250,000 is needed to enable Victoria Fire & Rescue and Meherrin Fire & Rescue to support paid staff through the end of the fiscal year in June. He recommended that the County use ARPA funds, with eighty-five percent going to Victoria Fire & Rescue and fifteen percent going to Meherrin Fire & Rescue. Supervisor Currin asked if they still received funds from insurance companies. Supervisor Hoover replied yes, however, cost-recovery funds are earmarked for supplies and unit needs, not salaries.

Supervisor Hankins made motion, seconded by Supervisor Pennington, and unanimously approved, to appropriate a total of \$250,000 in ARPA funds, with eighty-five percent going to Victoria Fire & Rescue and fifteen percent going to Meherrin Fire & Rescue, to support paid staff through the end of the fiscal year in June.

County Attorney Rennie shared a joint resolution regarding the location of boundary line between Charlotte County and Lunenburg County. He requested the Board's approval and advised that the resolution required signature for all supervisors.

Supervisor Bacon made motion, seconded by Supervisor Pennington, and unanimously approved, to approve the joint resolution regarding the location of boundary line between Charlotte County and Lunenburg County and have each supervisor sign the resolution.

**AGREEMENT TO CONFIRM BOUNDARY LINE  
BETWEEN CHARLOTTE AND LUNENBURG COUNTIES**

WHEREAS, Charlotte County and Lunenburg County ("the Counties") share a common boundary; and

WHEREAS, the Counties are aware that deeds have been recorded in the Counties that improperly reflect or omit the county in which the property ("the affected parcels") is actually located or co-located; and

WHEREAS, the Counties desire to memorialize the location of the affected properties by recording deeds of correction in the appropriate county; and

WHEREAS, the Boards of Supervisors of the Counties desire to create an agreement that will be used as the Counties work to document the proper location of the affected parcels;

NOW THEREFORE, the Counties agree as follows:

1. Tracy Gee, Frank Rennie, Monica Elder, and Russell Slayton will confirm that the number of affected parcels is 54.
2. The Counties agree that the cost for the legal work which needs to be performed will be \$400 per parcel.
3. The Counties confirm that the work is necessary, and that the cost of \$400 per deed is fair and reasonable.
4. Each County confirms that it will pay one-half of the project budget for the recordation of each parcel.
5. Affected property owners will be provided with letters explaining the circumstances and advising them of the work that will be performed by the Counties to have deeds of correction recorded.
6. The affected property owners will be provided copies of the deeds of correction for review and approval.
7. Questions from affected property owners are to be answered as those are posed to each County.
8. Affected property owners will be asked to come by the office of the County Administrator to sign the deeds of correction so that their signatures can be notarized.
9. The deeds of correction will be recorded in the appropriate County (as to parcels which are entirely within one County or the other), or in both Counties (as to parcels which are located partly in each County).
10. Copies of recorded deeds of correction will be provided to those individuals and county officials who may have an interest in the affected parcels (*e.g.*, affected property owners, Election officials, County Administration, Commissioners, Treasurers, First Responders, etc.).
11. The deeds of correction for properties located in both Counties do not need to state the percentages located in each County. The Commissioners of Revenue will work together to make that determination.
12. A letter from the Board to affected property owners will explain that they will be receiving further information from the Commissioners, and corrected tax bills for FY23 from the Treasurers, but given the amount of work which must be done by those two offices, it may be some time before that information is available.
13. Patricia Berkley, Charlotte County Treasurer, has agreed that she can send out all of the FY23 tax bills, except those for the affected parcels, in the ordinary course of business, and withhold mailing of tax bills for the affected parcels until the Commissioners and Treasurers have completed their work.
14. The two Boards will inform the property owners that there will be no penalty and interest imposed for payments made on affected parcels after December 5, 2023, on the condition that those payments must be remitted by the new, extended due date, and that the property tax for the portion of the parcel located in a different County will commence in calendar year 2024.

County Attorney Rennie shared a proposed ordinance on regulating or prohibiting the making of fires. He advised that the proposed ordinance is one that Amelia County currently has in place. He recommended one change in section five, updating the penalty to a Class 3 Misdemeanor which carries up to a \$500 penalty. County Attorney Rennie added that including a penalty, would aid in enforcing the ordinance.

Supervisor Hoover made motion, seconded by Supervisor Hankins, and unanimously approved, to advertise for a public hearing regarding the proposed ordinance on regulating or prohibiting the making of fires updating, in section five, the penalty to a Class 3 Misdemeanor which carries up to a \$500 penalty.

Supervisor Bacon made motion, seconded by Supervisor Pennington, and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A5 Prospective Business and A7 Legal Consult.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to reconvene in Open Session following Closed Session.

#### CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

#### VOTING YES

Supervisor Bacon  
Supervisor Currin  
Supervisor Edmonds  
Supervisor Hankins  
Supervisor Hoover  
Supervisor Pennington  
Supervisor Zava

#### VOTING NO

#### ABSENT

Supervisor Bacon made motion, seconded by Supervisor Pennington, and unanimously approved, to adjourn.

  
\_\_\_\_\_  
Tracy M. Gee, Clerk  
County Administrator

\_\_\_\_\_  
Alvester L. Edmonds, Chairman  
Board of Supervisors

**BOARD OF SUPERVISORS**

**Alvester L. Edmonds, Chairman**  
Election District 6

**Frank W. Bacon, Vice-Chairman**  
Election District 3

**T. Wayne Hoover**  
Election District 1

**Mike Hankins**  
Election District 2

**Greg Currin**  
Election District 4

**Edward Pennington**  
Election District 5

**Robert G. Zava**  
Election District 7



**Lunenburg County Administration**  
11413 Courthouse Road  
Lunenburg, VA 23952

**Tracy M. Gee**  
County Administrator

Telephone: (434) 696-2142  
Facsimile: (434) 696-1798

February 29, 2024

Lunenburg County Board of Supervisors  
11413 Courthouse Road  
Lunenburg, VA 23952

Honorable County Supervisors:

The following warrants, including accounting for all voided checks are listed according to Code of Virginia § 15.2-1243 and § 15.2-1244 requiring your approval:

February 2024:

Payroll: Direct Deposit	\$ 189,039.10
Payroll Check #2033-35	\$ 2,069.42
Payroll Taxes Federal:	\$ 59,755.17
Payroll Taxes State:	\$ 11,256.70
ACH Payroll Payments:	\$ 43,982.26
WIRE TRANSFERS (L3Harris & CAS Severn)	\$ 341,139.68
Accounts Payable: #84379-84499	<u>\$ 557,797.24</u>

Total: \$1,205,039.57

Sincerely,

Tracy M. Gee  
County Administrator

Feb. 29, 2024

AP100B 3/01/2024 LUNENBURG COUNTY  
TIME-12:45:21A/P CHECK REGISTER  
Check Date - 2/29/2024

ActPd - 2024/02

PAGE

1

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
84438	1172	ACEWALL SCHOLARS	000	2/29/2024	1,500.00	.00
84439	179	AFLAC	000	2/29/2024	1,483.93	.00
84440	711	ALLSTATE BENEFITS	000	2/29/2024	262.28	.00
84441	880	AMAZON CAPITAL SERVICES	000	2/29/2024	98.92	.00
84442	177	ANTHEM BCBS	000	2/29/2024	31,407.00	.00
84443	1169	BALDWIN ALISSA	000	2/29/2024	170.15	.00
84444	999999	BENCHMARK COMMUNITY BANK	000	2/29/2024	327.07	.00
84445	864	BERKLEY GROUP LLC, THE	000	2/29/2024	712.50	.00
84446	134	BLACKSTONE AREA BUS SYSTE	000	2/29/2024	1,719.15	.00
84447	10	BRIGHTSPEED	000	2/29/2024	60.19	.00
84448	867	BROWN LAVATER L.	000	2/29/2024	288.00	.00
84449	371	BUG BUSTERS PEST CONT, INC	000	2/29/2024	248.00	.00
84450	746	CANON SOLUTIONS AMERICA	000	2/29/2024	106.28	.00
84451	328	CENTRAL VIRGINIA CRIMINAL	000	2/29/2024	199.00	.00
84452	291	CHUCK'S AUTO TRUCK REPAIR	000	2/29/2024	166.50	.00
84453	293	COMMISSIONER OF THE	000	2/29/2024	35.00	.00
84454	496	CONCISE	000	2/29/2024	8,558.00	.00
84455	1109	CONCISE NETWORKS	000	2/29/2024	960.30	.00
84456	58	COWAN GATES PC	000	2/29/2024	9,556.10	.00
84457	124	CROSSROADS COMMUNITY	000	2/29/2024	1,469.24	.00
84458	119	DATACARE, INC.	000	2/29/2024	760.00	.00
84459	481	DE LAGE LANDEN	000	2/29/2024	117.50	.00
84460	191	DEARBORN NATIONAL LIFE	000	2/29/2024	171.99	.00
84461	46	DOMINION ENERGY VIRGINIA	000	2/29/2024	2,432.62	.00
84462	1162	ELK HILL FARM INC.	000	2/29/2024	18,064.10	.00
84463	642	FARMVILLE NEWSMEDIA	000	2/29/2024	101.50	.00
84464	30	GRAFTON SCHOOL INC	000	2/29/2024	7,811.70	.00
84465	865	GRANITE TELECOMMUNICATION	000	2/29/2024	879.15	.00
84466	1045	HANKINS MIKE	000	2/29/2024	100.50	.00
84467	751	HEALTH EQUITY	000	2/29/2024	50.15	.00
84468	465	INTERCEPT YOUTH SERV, INC	000	2/29/2024	7,858.50	.00
84469	1126	KEMPSVILLE CENTER	000	2/29/2024	8,415.00	.00
84470	286	KEY OFFICE SUPPLY INC	000	2/29/2024	402.84	.00
84471	996	KINEX TELECOM, INC.	000	2/29/2024	80.74	.00
84472	651	LEGALSHIELD	000	2/29/2024	18.95	.00
84473	407	L3HARRIS TECHNOLOGIES, INC	000	2/29/2024	11,225.45	.00
84474	649	MECKLENBURG ELECTRIC	000	2/29/2024	403.75	.00
84475	827	MINNESOTA LIFE INSURANCE	000	2/29/2024	119.72	.00
84476	487	NORTH SPRING BEHAVIORAL	000	2/29/2024	808.80	.00
84477	148	NOTTOWAY PUBLISHING	000	2/29/2024	220.50	.00
84478	96	PIEDMONT REGIONAL JUV.	000	2/29/2024	41,214.00	.00
84479	138	PITNEY BOWES	000	2/29/2024	222.93	.00
84480	566	POWELL ALVIN	000	2/29/2024	1,019.00	.00
84481	1001	RIVERMONT SCHOOLS	000	2/29/2024	54,450.00	.00
84482	860	RUTHERFORD YVONNE	000	2/29/2024	504.00	.00
84483	1031	SAVE OUR FUTURE INC.	000	2/29/2024	6,285.00	.00
84484	934	SERVICE PLUS PROPANE	000	2/29/2024	333.21	.00
84485	511	SOUTHERN OFFICE MACHINES	000	2/29/2024	47.07	.00
84486	135	SOUTHSIDE ELECTRIC COOP, I	000	2/29/2024	1,203.18	.00
84487	337	STEPS, INC.	000	2/29/2024	26.75	.00
84488	209	TK ELEVATOR CORP	000	2/29/2024	5,158.48	.00
84489	182	TREASURER OF VIRGINIA	000	2/29/2024	761.25	.00



CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
84490	755	TREASURER OF VIRGINIA	000	2/29/2024	346.00	.00
84491	507	VACORP	000	2/29/2024	277.01	.00
84492	183	VALIC	000	2/29/2024	3,725.00	.00
84493	627	VERIZON WIRELESS	000	2/29/2024	824.00	.00
84494	176	VIRGINIA TECH	000	2/29/2024	12,040.84	.00
84495	455	VIRGINIA'S RETREAT	000	2/29/2024	4,500.00	.00
84496	173	WILCO JANITORIAL SUPPLIES	000	2/29/2024	474.93	.00
84497	1171	WINTERS INKA	000	2/29/2024	1,438.84	.00
84498	878	WITMER PUBLIC SAFETY GROU	000	2/29/2024	493.00	.00
84499	933	WRIGHT AUTO SUPPLY, INC.	000	2/29/2024	20.99	.00
		CLASS TOTAL			254,736.55	.00
		ACH TOTAL			.00	
		CHECK TOTAL			254,736.55	
		EPY TOTAL			.00	
		FINAL TOTAL			254,736.55	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
THE TOTAL 254,736.55- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3/1/24  
DATE

3/1/24

Dracmbee  
COUNTY ADMINISTRATOR  
Alvester L. Edmonds

AP100B 2/22/2024 LUNENBURG COUNTY  
TIME-10:48:56

A/P CHECK REGISTER  
Check Date - 2/22/2024

ActPd - 2024/02

PAGE

1

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
84425	1140	AT&T MOBILITY (2ND-ADMI	000	2/22/2024	114.72	.00
84426	1091	BENCHMARK COM. BANK	000	2/22/2024	1,219.74	.00
84427	1111	BENCHMARK COM. BANK	000	2/22/2024	300.00	.00
84428	999999	Dow Cadasia	000	2/22/2024	50.00	.00
84429	119	DATA CARE, INC.	000	2/22/2024	4,841.12	.00
84430	690	FIELDS, JOSH DBA	000	2/22/2024	1,150.00	.00
84431	27	GEE TRACY M	000	2/22/2024	306.46	.00
84432	999999	Holder Thomas	000	2/22/2024	50.00	.00
84433	999999	Jackson Janie	000	2/22/2024	50.00	.00
84434	97	PITNEY BOWES BANK INC	000	2/22/2024	51.47	.00
84435	113	VERIZON	000	2/22/2024	32.03	.00
84436	999999	Wingfield Jonathan E	000	2/22/2024	50.00	.00
84437	999999	Wyatt Tammy	000	2/22/2024	50.00	.00
		CLASS TOTAL			8,265.54	.00
		ACH TOTAL			.00	
		CHECK TOTAL			8,265.54	
		EPY TOTAL			.00	
		FINAL TOTAL			8,265.54	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
THE TOTAL 8,265.54- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

2/23/2024  
DATE

2/23/24

Drasmyee  
COUNTY ADMINISTRATOR

Albert J. Edmond

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
84423	162	MEHERRIN VOLUNTEER	000	2/13/2024	37,500.00	.00
84424	164	VICTORIA FIRE & RESCUE	000	2/13/2024	212,500.00	.00
		CLASS TOTAL			250,000.00	.00
		ACH TOTAL			.00	
		CHECK TOTAL			250,000.00	
		EPY TOTAL			.00	
		FINAL TOTAL			250,000.00	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
THE TOTAL 250,000.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE

2/13/24

COUNTY ADMINISTRATOR

Alberto A. Edmond

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
84379	283	ADAMS PATRICIA M	000	2/13/2024	174.70	.00
84380	59	AT&T MOBILITY	000	2/13/2024	739.20	.00
84381	139	BENCHMARK COMMUNITY BANK	000	2/13/2024	846.64	.00
84382	10	BRIGHTSPEED	000	2/13/2024	1,425.31	.00
84383	999999	Callis Louise	000	2/13/2024	50.00	.00
84384	999999	Currin Warren H	000	2/13/2024	50.00	.00
84385	1117	CCATT LLC	000	2/13/2024	824.00	.00
84386	1144	CRYSTAL SPRINGS	000	2/13/2024	564.37	.00
84387	882	CTA CONSULTANTS, LLC	000	2/13/2024	15,000.00	.00
84388	46	DOMINION ENERGY VIRGINIA	000	2/13/2024	7,134.99	.00
84389	39	ELLIOTT JAMES W	000	2/13/2024	632.00	.00
84390	642	FARMVILLE NEWSMEDIA	000	2/13/2024	363.50	.00
84391	66	FUEL FREEDOM CARD	000	2/13/2024	3,880.85	.00
84392	999999	Ghee Marie W	000	2/13/2024	50.00	.00
84393	999999	Hines Patricia J	000	2/13/2024	50.00	.00
84394	999999	HAYWOOD DAVID L SR OR PAT	000	2/13/2024	314.64	.00
84395	999999	HAYWOOD DAVID LEE	000	2/13/2024	235.51	.00
84396	201	HOOD BROTHERS GARAGE INC	000	2/13/2024	1,273.14	.00
84397	449	HORIZON FENCE CO, INC.	000	2/13/2024	150.00	.00
84398	1170	J AND R AUTO WORKS	000	2/13/2024	397.39	.00
84399	355	KENBRIDGE BODY SHOP	000	2/13/2024	20.00	.00
84400	77	KENBRIDGE SUPPLY COMPANY	000	2/13/2024	67.74	.00
84401	75	KENBRIDGE TIRE	000	2/13/2024	644.54	.00
84402	286	KEY OFFICE SUPPLY INC	000	2/13/2024	255.18	.00
84403	83	LUNENBURG ANIMAL HOSPITAL	000	2/13/2024	95.00	.00
84404	1105	LUNENBURG COUNTY CHAMBER	000	2/13/2024	25.00	.00
84405	999999	MOSLEY CRYSTAL DAWN	000	2/13/2024	127.54	.00
84406	1042	NEWTON RODNEY C.	000	2/13/2024	500.00	.00
84407	360	PEGRAM, PHILLIP	000	2/13/2024	200.00	.00
84408	96	PIEDMONT REGIONAL JUV.	000	2/13/2024	4,375.00	.00
84409	136	PITNEY BOWES BANK INC.	000	2/13/2024	1,400.00	.00
84410	256	PITNEY BOWES INC	000	2/13/2024	219.09	.00
84411	877	PYLE SOLUTIONS LLC	000	2/13/2024	146.31	.00
84412	1099	RAHMA 2, LLC	000	2/13/2024	200.00	.00
84413	999999	Shortridge Courtney	000	2/13/2024	50.00	.00
84414	1149	SEAY CREEK	000	2/13/2024	3,750.00	.00
84415	135	SOUTHSIDE ELECTRIC COOP, I	000	2/13/2024	256.63	.00
84416	337	STEPS, INC.	000	2/13/2024	90.95	.00
84417	322	TOWN OF KENBRIDGE	000	2/13/2024	430.00	.00
84418	288	US POSTAL	000	2/13/2024	100.00	.00
84419	114	VICTORIA AUTOMOTIVE	000	2/13/2024	291.93	.00
84420	456	VIRGINIA ECONOMIC	000	2/13/2024	250.00	.00
84421	900	WAY LARRY	000	2/13/2024	400.00	.00
84422	173	WILCO JANITORIAL SUPPLIES	000	2/13/2024	494.00	.00
		CLASS TOTAL			48,545.15	.00
		ACH TOTAL			.00	
		CHECK TOTAL			48,545.15	
		EPY TOTAL			.00	
		FINAL TOTAL			48,545.15	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
THE TOTAL 48,545.15- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

2-13-242/13/24DragnetAlvin A. Edwards

Wires

AP040 2/06/2024 LUNENBURG COUNTY ACCOUNTS PAYABLE EDIT COMPANY #-001 BATCH#- 660 PAGE 1  
ACCOUNTING PERIOD - 2024/02

VEND. NO.	VENDOR NAME	* = DUP INVOICE NO.	G/L ACCT. NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	DESC /CLS	PO. NO.	SEQ. NO.
000692	BENCHMARK WIRING ACCOUNT	CAS SEVERN/0224	4100-012510-8207-	2/07/2024	2/07/2024	56868.00	FEB'24/IBM POWE		
	INVOICE TOTAL	1099-N CAS SEVERN/0224	Data Processing Capital	ACH DEBIT		56868.00	000	56868.00	10
000692	BENCHMARK WIRING ACCOUNT	L3HARRIS/CHGORD	4320-094372-8100-	2/07/2024	2/07/2024	29271.68	FEB'24/CHG ORDE		
	INVOICE TOTAL	1099-N L3HARRIS/CHGORD	Capital Outlay Radio System	ACH DEBIT		29271.68	000	29271.68	20
000692	BENCHMARK WIRING ACCOUNT	L3HARRIS/FEB'24	4320-094372-8100-	2/07/2024	2/07/2024	255000.00	FINAL ACCEPTANC		
	INVOICE TOTAL	1099-N L3HARRIS/FEB'24	Capital Outlay Radio System	ACH DEBIT		255000.00	000	255000.00	30
2076	COMPANY TOTAL					341139.68	.00	341139.68	
HASH TOTALS-> FUND 12740 DEPT 201254 LOC 0 ACCT 24407									
BATCH#- 660 CREATED BY GAIL ON 2/06/2024 RUN BY GAIL ON 2/06/2024									

2-6-24

Dragnet  
Frank Bacon

Voided Check

AP051 3/01/2024 LUNENBURG COUNTY

A/P VOID CHECK REGISTER FOR-001/4226  
ACCOUNTING PERIOD - 2024/02

BATCH#- 89 PAGE 1

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	CLS NO.	VOID CK DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE
00000000	001149	SEAY CREEK	122823/GARRETT	000	12/29/2023	4226-081570-8299-	3750.00-	84192	1/12/2024
							3,750.00		

BATCH#- 89 CREATED BY GAIL ON 3/01/2024 RUN BY GAIL ON 3/01/2024



3/07/24  
FUND #-999

\*GL070\*  
\*\* Treasurer Accountability \*\*

LUNENBURG COUNTY  
BALANCE SHEET  
1/31/2024

PAGE 30  
TIME 13:52

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
** Treasurer Accountability **					
** Assets **					
100-0001	Cash in Office	2,000.00			2,000.00
100-0010	Petty Cash	400.00			400.00
100-0100	Benchmark Checking	12,820,211.50	3,242,366.30	3,714,740.62-	12,347,837.18
100-0102	Caprin Investment - US Bank	1,245,574.51	4,672.77		1,250,247.28
100-0135	Benchmark-Landfill Mitigation	465,032.11	1,241.74		466,273.85
100-0355	SNAP Account - QSCB Trane				
100-0420	SNAP Account - VPSA Series 2020B				
100-1252	Benchmark - School Food	511,168.49	86,215.65		597,384.14
100-1253	Benchmark - School Textbook				
100-1355	SNAP Account - CHS Addition				
100-1705	Benchmark - IDA	461,388.67	58.62		461,447.29
100-1800	US Bank Series 2021C VPFP Unspent	803,843.92	4,281.45		808,125.37
	** Assets **	16,309,619.20	3,338,836.53	3,714,740.62-	15,933,715.11
	TOTAL ASSETS	16,309,619.20	3,338,836.53	3,714,740.62-	15,933,715.11
** Cash Balances **					
300-0100	General Fund Cash Balance	10,109,084.82-	1,707,178.89	547,704.59-	8,949,610.52-
300-0132	Reassessment Fund Cash Balance	134,923.24		134,923.24-	
300-0135	Solid Waste Mgmt Cash Balance	534,486.35-	33,367.72	16,227.59-	517,346.22-
300-0136	S/W Construction Cash Balance				
300-0137	Landfill Sites Cash Balance	387,197.06-	1,567.68		385,629.38-
300-0213	Law Library Cash Balance	25,796.94-		75.00-	25,871.94-
300-0214	Asset Forfeiture Cash Balance	37,860.43-		4.73-	37,865.16-
300-0215	E911 Cash Balance	123,676.45-	13,891.86	15,628.08-	125,412.67-
300-0220	Cell Tower Cash Balance	25,914.30-			25,914.30-
300-0221	Airport Cash Balance	873,253.77	2,608.14	855,001.42-	20,860.49
300-0225	Economic Development Cash Balance	846,226.32-	15,414.00		830,812.32-
300-0226	Economic Dev Grants Cash Balance	32,590.69-	4,632.21	25,000.00-	52,958.48-
300-0250	School Cash Balance		1,779,049.48	1,779,049.48-	
300-0252	School Food Cash Balance	511,168.49-		86,215.65-	597,384.14-
300-0253	School Textbook Cash Balance	607,478.45-		12,267.40-	619,745.85-
300-0260	VPA Cash Balance		149,154.92	149,154.92-	
300-0262	CSA Cash Balance		32,669.72	32,669.72-	
300-0280	CARES Act Cash Balance	991,021.86-	33,719.78	276.42-	957,578.50-
300-0316	Fire/Rescue Cash Balance	526,247.02-			526,247.02-
300-0317	Project Lifesaver Cash Balance	1,761.83-			1,761.83-
300-0319	Voting Machine Cash Balance	4,818.59-			4,818.59-
300-0320	Capital Outlay Cash Balance	2,089,451.92-	261,285.00	4,281.45-	1,832,448.37-
300-0355	School Construction Cash Balance				
300-0420	Debt Service Cash Balance		549,201.05	549,201.05-	
300-0701	Special Welfare Cash Balance	1,626.02-	453.00	550.00-	1,723.02-
300-0705	IDA Cash Balance	461,388.67-		58.62-	461,447.29-
300-0715	Commonwealth Current Credit Account		14,982.19	14,982.19-	
	** Cash Balances **	16,309,619.20-	4,599,175.64	4,223,271.55-	15,933,715.11-
	TOTAL PRIOR YR FUND BALANCE	16,309,619.20-	4,599,175.64	4,223,271.55-	15,933,715.11-
TOTAL REVENUE					
TOTAL EXPENDITURE					
TOTAL CURRENT FUND BALANCE					

3/07/2024

\*GL060AA\*

LUNENBURG COUNTY  
REVENUE SUMMARY  
7/01/2023 - 1/31/2024

TIME 13:52

PAGE 1

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
FUND #-100 ** General Fund Revenue **							
11011	** RE Taxes **	3,700,000.00	3,700,000.00	52,698.69	1,766,230.00	1,933,770.00	52.26
11020	** Public Service **	250,000.00	250,000.00	.00	90,328.52	159,671.48	63.86
11030	** Personal Property **	2,974,000.00	2,974,000.00	99,735.10	1,562,566.29	1,411,433.71	47.45
11040	** Machinery & Tools **	285,000.00	285,000.00	30,308.49	182,795.27	102,204.73	35.86
11050	** Merchant's Capital (MR) **	80,000.00	80,000.00	41,592.49	73,625.95	6,374.05	7.96
11060	** Penalties & Interest **	100,000.00	100,000.00	31,293.81	83,357.81	16,642.19	16.64
12010	** Local Sales & Use Taxes **	530,000.00	530,000.00	57,197.12	280,921.53	249,078.47	46.99
12020	** Consumer Utility Taxes **	20,000.00	20,000.00	2,071.18	11,058.17	8,941.83	44.70
12070	** Taxes on Recordation & Wills **	70,000.00	70,000.00	5,935.08	52,742.78	17,257.22	24.65
13010	** Animal Licenses **	6,000.00	6,000.00	1,140.00	2,790.00	3,210.00	53.50
13020	** Animal Fines & Kennel Fees **	5,000.00	5,000.00	225.00	2,019.75	2,980.25	59.60
13030	** Permits & Other Licenses **	148,000.00	148,000.00	5,485.61	34,201.67	113,798.33	76.89
13033	** Local Landfill Revenue **	525,000.00	525,000.00	135,818.14	311,413.50	213,586.50	40.68
14010	** Fines & Forfeitures **	25,000.00	25,000.00	11,361.77	27,486.77	2,486.77-	9.94-
14040	** Processing Fees **	500.00	500.00	23.75	356.92	143.08	28.61
15010	** Revenue From Use of Money **	22,000.00	22,000.00	46,910.73	231,496.09	209,496.09-	952.25-
15020	** Revenue From Use of Property **	31,700.00	31,700.00	874.79	16,741.29	14,958.71	47.18
16010	** Court Costs **	2,800.00	2,800.00	174.80	1,789.26	1,010.74	36.09
16020	** Charges Commonwealth Attorney *	800.00	800.00	45.77	434.58	365.42	45.67
18030	** Refunds **	.00	.00	704.00	13,350.28	13,350.28-	100.00-
18990	** Miscellaneous Revenue **	30,000.00	30,000.00	125.67	54,491.14	24,491.14-	81.63-
22010	** Non-Categorical Aid **	1,083,500.00	1,083,500.00	283.89	867,209.08	216,290.92	19.96
23010	** Commonwealth's Attorney **	320,000.00	320,000.00	.00	117,725.10	202,274.90	63.21
23020	** Sheriff **	920,000.00	920,000.00	.00	359,342.50	560,657.50	60.94
23030	** Commissioner of Revenue **	126,000.00	126,000.00	.00	51,974.89	74,025.11	58.75
23040	** Treasurer **	122,000.00	122,000.00	.00	49,691.53	72,308.47	59.26
23060	** Registrar **	65,000.00	65,000.00	.00	.00	65,000.00	100.00
23070	** Clerk of Circuit Court **	258,000.00	258,000.00	.00	158,534.30	99,465.70	38.55
24010	** Public Safety **	175,800.00	175,800.00	12,755.51	53,892.27	121,907.73	69.34
24020	** Fire and Rescue Services **	48,000.00	48,000.00	.00	40,927.00	7,073.00	14.73
33010	** Public Safety **	386,200.00	386,200.00	.00	251,011.90	135,188.10	35.00
41050	** Transfers In **	313,715.00	313,715.00	.00	.00	313,715.00	100.00
49999	** Use of Fund Balance **	1,722,634.00	1,722,634.00	.00	.00	1,722,634.00	100.00
--FUND TOTAL--		14,346,649.00	14,346,649.00	536,761.39	6,750,506.14	7,596,142.86	52.94
FUND #-132 ** Reassessment Revenue **							
41050	** Transfers In **	280,000.00	280,000.00	134,923.24	134,923.24	145,076.76	51.81
--FUND TOTAL--		280,000.00	280,000.00	134,923.24	134,923.24	145,076.76	51.81
FUND #-135 ** S/W Mgmt Revenue **							
12020	** Solid Waste Mgmt **	180,000.00	180,000.00	14,985.85	89,120.75	90,879.25	50.48
24030	** Public Works **	13,000.00	13,000.00	.00	28,903.79	15,903.79-	122.33-
41050	** Transfers In **	119,300.00	119,300.00	.00	.00	119,300.00	100.00
--FUND TOTAL--		312,300.00	312,300.00	14,985.85	118,024.54	194,275.46	62.20

3/07/2024

\*GL060AA\*

LUNENBURG COUNTY  
REVENUE SUMMARY  
7/01/2023 - 1/31/2024

PAGE 2  
TIME 13:52

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
FUND #-137 ** Landfill Sites Revenue **							
41050	** Transfers In **	114,000.00	114,000.00	.00	.00	114,000.00	100.00
	--FUND TOTAL--	114,000.00	114,000.00	.00	.00	114,000.00	100.00
FUND #-213 ** Law Library Revenue **							
16010	** Court Costs **	1,000.00	1,000.00	75.00	434.60	565.40	56.54
	--FUND TOTAL--	1,000.00	1,000.00	75.00	434.60	565.40	56.54
FUND #-214 ** Asset Forfeiture Revenue **							
15010	** Interest **	.00	.00	4.73	33.39	33.39	100.00-
24010	** Asset Forfeiture - State **	.00	.00	.00	1,205.90	1,205.90	100.00-
	--FUND TOTAL--	.00	.00	4.73	1,239.29	1,239.29	100.00-
FUND #-215 ** E911 Fund Revenue **							
22013	** Communications Tax **	193,000.00	193,000.00	15,628.08	78,025.17	114,974.83	59.57
41050	** Transfers In **	190,000.00	190,000.00	.00	.00	190,000.00	100.00
	--FUND TOTAL--	383,000.00	383,000.00	15,628.08	78,025.17	304,974.83	79.62
FUND #-221 ** Airport Fund Revenue **							
15020	** Revenue from Use of Property **	2,600.00	2,600.00	250.00	2,596.97	3.03	.11
18990	** Miscellaneous Revenue **	25,000.00	25,000.00	.00	.00	25,000.00	100.00
24090	** Airport Grant **	872,700.00	872,700.00	777,651.42	819,531.42	53,168.58	6.09
41050	** Transfers In **	77,100.00	77,100.00	77,100.00	77,100.00	.00	.00
	--FUND TOTAL--	977,400.00	977,400.00	855,001.42	899,228.39	78,171.61	7.99
FUND #-225 ** Econ Dev Revenue **							
18990	** Local Revenue **	1,573,000.00	1,573,000.00	.00	950,331.36	622,668.64	39.58
	--FUND TOTAL--	1,573,000.00	1,573,000.00	.00	950,331.36	622,668.64	39.58
FUND #-226 ** Economic Dev Grants Fund Rev **							
24090	** Tobacco Grants **	.00	.00	25,000.00	25,000.00	25,000.00	100.00-
	--FUND TOTAL--	.00	.00	25,000.00	25,000.00	25,000.00	100.00-
FUND #-250 ** School Fund Revenue **							
16180	** Charges for Education **	216,822.00	216,822.00	.00	20,120.47	196,701.53	90.72

3/07/2024

\*GL060AA\*

LUNENBURG COUNTY  
REVENUE SUMMARY  
7/01/2023 - 1/31/2024

TIME 13:52

PAGE 3

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
24100	** Education-State **	16,495,841.00	16,495,841.00	1,531,425.96	8,209,224.62	8,286,616.38	50.23
33080	** Education-Federal **	4,468,663.00	4,468,663.00	120,261.62	597,989.99	3,870,673.01	86.61
41050	** Transfers In **	4,811,014.00	4,811,014.00	18,785.20	4,368,015.34	442,998.66	9.20
	--FUND TOTAL--	25,992,340.00	25,992,340.00	1,670,472.78	13,195,350.42	12,796,989.58	49.23
FUND #-252 ** School Food Fund Revenue **							
15010	** Revenue from Use of Money **	.00	.00	1,404.95	6,706.11	6,706.11-	100.00-
16180	** Charges for Education **	.00	.00	22,637.63	69,639.77	69,639.77-	100.00-
24100	School Food State	.00	.00	940.80	940.80	940.80-	100.00-
33080	School Food Federal	.00	.00	107,635.90	650,274.00	650,274.00-	100.00-
	--FUND TOTAL--	.00	.00	132,619.28	727,560.68	727,560.68-	100.00-
FUND #-253 ** School Textbook Fund Revenue **							
24020	** Education-State **	.00	.00	12,267.40	81,853.38	81,853.38-	100.00-
	--FUND TOTAL--	.00	.00	12,267.40	81,853.38	81,853.38-	100.00-
FUND #-260 ** VPA Fund Revenue **							
16110	** Charges for Welfare/Soc Serv **	.00	.00	.00	643.32-	643.32	100.00-
24060	** Welfare & Social Serv-State **	588,000.00	588,000.00	46,455.51	260,643.27	327,356.73	55.67
33010	** Welfare & Social Serv - Fed **	800,000.00	800,000.00	68,206.55	397,141.82	402,858.18	50.35
41050	** Transfers In **	217,000.00	217,000.00	34,492.86	154,890.25	62,109.75	28.62
	--FUND TOTAL--	1,605,000.00	1,605,000.00	149,154.92	812,032.02	792,967.98	49.40
FUND #-262 ** CSA Fund Revenue **							
16110	** CSA - Local **	.00	.00	650.00	970.00	970.00-	100.00-
24060	** CSA - State **	908,000.00	908,000.00	.00	234,154.27	673,845.73	74.21
41050	** Transfers In **	224,000.00	224,000.00	32,019.72	115,357.56-	339,357.56	151.49
	--FUND TOTAL--	1,132,000.00	1,132,000.00	32,669.72	119,766.71	1,012,233.29	89.41
FUND #-280 ** CARES-ARPA Fund Revenue **							
15010	Interest on Checking	.00	.00	276.42	1,595.97	1,595.97-	100.00-
33030	** CARES Act - Federal **	15,000.00	15,000.00	.00	.00	15,000.00	100.00
41050	** Transfers In **	1,127,000.00	1,127,000.00	.00	.00	1,127,000.00	100.00
	--FUND TOTAL--	1,142,000.00	1,142,000.00	276.42	1,595.97	1,140,404.03	99.86
FUND #-316 ** Revenue Emerg Services Capital**							
18990	** Miscellaneous Revenue 316 **	50,000.00	50,000.00	.00	.00	50,000.00	100.00

3/07/2024

\*GL060AA\*

LUNENBURG COUNTY  
REVENUE SUMMARY  
7/01/2023 - 1/31/2024

TIME 13:52

PAGE 4

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
41050	** Transfers In **	410,000.00	410,000.00	.00	.00	410,000.00	100.00
	--FUND TOTAL--	460,000.00	460,000.00	.00	.00	460,000.00	100.00
FUND #-317 ** Project Lifesaver Revenue **							
18990	Project Lifesaver	800.00	800.00	.00	800.00	.00	.00
	--FUND TOTAL--	800.00	800.00	.00	800.00	.00	.00
FUND #-319 ** Voting Machine Fund Revenue **							
41050	** Transfers In **	5,000.00	5,000.00	.00	.00	5,000.00	100.00
	--FUND TOTAL--	5,000.00	5,000.00	.00	.00	5,000.00	100.00
FUND #-320 ** Capital Outlay Revenue **							
15010	** Interest Income Bond 2021C **	.00	.00	4,281.45	46,582.31	46,582.31-	100.00-
24100	** School CIP Funds **	.00	.00	.00	1,439,108.00	1,439,108.00-	100.00-
41010	** Bond Proceeds **	1,200,000.00	1,200,000.00	.00	.00	1,200,000.00	100.00
41050	** Transfers In **	1,827,823.00	1,827,823.00	.00	.00	1,827,823.00	100.00
	--FUND TOTAL--	3,027,823.00	3,027,823.00	4,281.45	1,485,690.31	1,542,132.69	50.93
FUND #-420 ** Revenue Debt Service Fund **							
33080	** Education **	143,000.00	143,000.00	.00	71,921.35	71,078.65	49.70
41050	** Transfers In **	1,504,000.00	1,504,000.00	549,201.05	950,142.18	553,857.82	36.82
	--FUND TOTAL--	1,647,000.00	1,647,000.00	549,201.05	1,022,063.53	624,936.47	37.94
FUND #-701 ** Special Welfare Revenue **							
18030	** Charges for Social Services **	.00	.00	550.00	3,367.00	3,367.00-	100.00-
	--FUND TOTAL--	.00	.00	550.00	3,367.00	3,367.00-	100.00-
FUND #-705 ** IDA Revenue **							
15010	** Revenue from Use of Money **	.00	.00	58.62	394.76	394.76-	100.00-
	--FUND TOTAL--	.00	.00	58.62	394.76	394.76-	100.00-
FUND #-715 ** Commonwealth Fund Revenue **							
18990	** Sheriff Fees **	.00	.00	856.19	11,293.55	11,293.55-	100.00-
24000	** Estimated Taxes **	.00	.00	14,126.00	34,330.00	34,330.00-	100.00-

3/07/2024

\*GL060AA\*

LUNENBURG COUNTY  
REVENUE SUMMARY  
7/01/2023 - 1/31/2024

TIME 13:52 PAGE 5

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
--FUND TOTAL--		.00	.00	14,982.19	45,623.55	45,623.55	100.00
--FINAL TOTAL--		52,999,312.00	52,999,312.00	4,148,913.54	26,453,811.06	26,545,500.94	50.08



3/07/2024 \*GL060AA\*

LUNENBURG COUNTY  
EXPENDITURE SUMMARY  
7/01/2023 - 1/31/2024TIME 13:52  
PAGE 6

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND #-100 ** General Fund Expense **								
11100	** Board of Supervisors **	55,070.00	55,070.00	4,093.35	35,252.35	.00	19,817.65	35.98
12100	** County Administration **	325,000.00	325,000.00	25,934.82	187,351.06	.00	137,648.94	42.35
12210	** Professional Services **	130,000.00	130,000.00	54,981.54	111,092.20	.00	18,907.80	14.54
12310	** Commissioner of Revenue **	254,100.00	254,100.00	23,251.31	152,208.85	.00	101,891.15	40.09
12410	** Treasurer **	271,000.00	271,000.00	23,559.80	157,758.84	.00	113,241.16	41.78
12510	** Data Processing **	82,000.00	82,000.00	3,529.37	54,883.63	.00	27,116.37	33.06
13100	** Electoral Board **	72,100.00	72,100.00	22,614.71	61,247.85	.00	10,852.15	15.05
13200	** Registrar **	157,750.00	157,750.00	29,083.88	110,369.22	.00	47,380.78	30.03
21100	** Circuit Court **	12,000.00	12,000.00	84.81	563.26	.00	11,436.74	95.30
21200	** General District Court **	2,500.00	2,500.00	280.14	1,437.40	.00	1,062.60	42.50
21300	** Magistrate **	1,550.00	1,550.00	110.52	769.03	.00	780.97	50.38
21600	** Juvenile/Domestic Court **	108,550.00	108,550.00	7,064.36	25,988.25	.00	82,561.75	76.05
21700	** Clerk of Circuit Court **	361,000.00	361,000.00	29,896.26	214,223.97	.00	146,776.03	40.65
21710	** Library of VA Grant **	.00	.00	.00	54,558.00	.00	54,558.00	100.00
21752	** Clerk Technology Trust Funds **	.00	.00	9,911.30	32,102.79	.00	32,102.79	100.00
21800	** Courthouse Security **	21,600.00	21,600.00	1,345.21	9,863.46	.00	11,736.54	54.33
21910	** Victim/Witness Coordinator **	69,350.00	69,350.00	5,940.95	40,424.82	.00	28,925.18	41.70
22100	** Commonwealth Attorney **	406,600.00	406,600.00	21,282.40	198,472.48	.00	208,127.52	51.18
31200	** Sheriff & Law Enforcement **	1,986,800.00	1,986,800.00	149,480.60	1,124,612.59	.00	862,187.41	43.39
32400	** Fire & Rescue Appropriations **	332,100.00	332,100.00	89,052.00	202,359.51	.00	129,740.49	39.06
33200	** Piedmont Regional Jail **	897,000.00	897,000.00	199,255.77	772,679.74	.00	124,320.26	13.85
34000	** Building Official **	109,220.00	109,220.00	9,120.13	62,968.88	.00	46,251.12	42.34
35100	** Animal Control **	156,770.00	156,770.00	14,689.24	99,829.45	.00	56,940.55	36.32
43200	** Buildings & Grounds	256,700.00	256,700.00	20,792.63	159,116.84	.00	97,583.16	38.01
51200	** Health Dept Appropriation **	98,500.00	98,500.00	21,467.50	63,598.50	.00	34,901.50	35.43
51500	** Medical Examiner **	200.00	200.00	20.00	80.00	.00	120.00	60.00
52500	** Crossroads CSB Appropriation **	57,700.00	57,700.00	29,722.50	43,227.75	.00	14,472.25	25.08
53600	** Madeline's House **	3,000.00	3,000.00	.00	3,000.00	.00	.00	.00
81100	** Planning **	35,700.00	35,700.00	1,820.00	8,912.63	.00	26,787.37	75.03
81110	** Conditional Use Permits **	5,000.00	5,000.00	179.00	3,079.30	.00	1,920.70	38.41
81200	** Community Development **	302,230.00	302,230.00	39,570.00	243,649.82	.00	58,580.18	19.38
81500	** Econ/Community Development **	93,220.00	93,220.00	7,715.66	53,310.45	.00	39,909.55	42.81
81600	** Industrial Dev. Authority **	50,000.00	50,000.00	.00	.00	.00	50,000.00	100.00
83000	** Cooperative Extension **	55,510.00	55,510.00	430.00	9,652.47	.00	45,857.53	82.61
91001	** Fringe Benefits **	77,000.00	77,000.00	530.50	75,445.40	.00	1,554.60	2.01
91489	** DMV Stops Expense **	25,000.00	25,000.00	2,950.00	17,750.00	.00	7,250.00	29.00
94000	** Capital Improvements **	155,000.00	155,000.00	872.94	872.94	.00	154,127.06	99.43
99000	** Transfers To Other Funds **	7,319,829.00	7,319,829.00	846,522.07	5,569,713.45	.00	1,750,115.55	23.90
--FUND TOTAL--		14,346,649.00	14,346,649.00	1,697,155.27	9,962,427.18	.00	4,384,221.82	30.55
FUND #-132 ** Reassessment Expense **								
12320	Board of Equalization Wages	280,000.00	280,000.00	.00	238,584.06	.00	41,415.94	14.79
--FUND TOTAL--		280,000.00	280,000.00	.00	238,584.06	.00	41,415.94	14.79

3/07/2024

\*GL060AA\*

LUNENBURG COUNTY  
EXPENDITURE SUMMARY  
7/01/2023 - 1/31/2024

TIME 13:52

PAGE 7

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND #-135 ** S/W Mgmt Expense **								
40423	** Solid Waste Collection **	312,300.00	312,300.00	33,354.51	199,579.87	.00	112,720.13	36.09
	--FUND TOTAL--	312,300.00	312,300.00	33,354.51	199,579.87	.00	112,720.13	36.09
FUND #-137 ** Landfill Expenses **								
40427	** Landfill Sites Expense **	114,000.00	114,000.00	1,567.68	14,663.63	.00	99,336.37	87.13
	--FUND TOTAL--	114,000.00	114,000.00	1,567.68	14,663.63	.00	99,336.37	87.13
FUND #-213 ** Law Library Expense **								
21900	** Expenses **	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
	--FUND TOTAL--	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
FUND #-214 ** Asset Forfeiture Expense **								
91400	** Asset Forfeiture **	.00	.00	.00	3,333.00	.00	3,333.00-	100.00-
	--FUND TOTAL--	.00	.00	.00	3,333.00	.00	3,333.00-	100.00-
FUND #-215 ** 911 & E911 Expense **								
31400	** 911 & E911 Expenditures **	155,000.00	155,000.00	13,897.17	92,331.81	.00	62,668.19	40.43
31410	Radio System - LUIS	228,000.00	228,000.00	.00	.00	.00	228,000.00	100.00
	--FUND TOTAL--	383,000.00	383,000.00	13,897.17	92,331.81	.00	290,668.19	75.89
FUND #-220 ** Cell Tower Expense **								
81110	Wireless Ecrow Expense	.00	.00	.00	2,500.00	.00	2,500.00-	100.00-
	--FUND TOTAL--	.00	.00	.00	2,500.00	.00	2,500.00-	100.00-
FUND #-221 ** Airport Fund Expense **								
40740	** Airport **	977,400.00	977,400.00	2,372.01	919,657.36	.00	57,742.64	5.90
	--FUND TOTAL--	977,400.00	977,400.00	2,372.01	919,657.36	.00	57,742.64	5.90
FUND #-225 ** Economic Dev Expenses **								
81000	** Econ Dev Expense Local **	1,023,000.00	1,023,000.00	15,414.00	120,672.50	.00	902,327.50	88.20
81110	** Solar Escrow - Expense **	450,000.00	450,000.00	.00	.00	.00	450,000.00	100.00
99000	** Transfers To Other Funds **	100,000.00	100,000.00	.00	.00	.00	100,000.00	100.00
	--FUND TOTAL--	1,573,000.00	1,573,000.00	15,414.00	120,672.50	.00	1,452,327.50	92.32

3/07/2024

\*GL060AA\*

LUNENBURG COUNTY  
EXPENDITURE SUMMARY  
7/01/2023 - 1/31/2024

TIME 13:52  
PAGE 8

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND #-226 ** Econ Dev Grants Expenditures **								
81543	Sitework - C2C TROP	.00	.00	.00	25,000.00	.00	25,000.00-	100.00-
81553	** Tourism Funds **	.00	.00	.00	250.00	.00	250.00-	100.00-
81570	** State Grants-Other **	.00	.00	4,632.21	8,682.21	.00	8,682.21-	100.00-
	--FUND TOTAL--	.00	.00	4,632.21	33,932.21	.00	33,932.21-	100.00-
FUND #-250 ** School Expenses **								
61000	Instruction	17,909,319.00	17,909,319.00	1,299,111.85	8,315,303.95	.00	9,594,015.05	53.56
62000	Administration	1,169,169.00	1,169,169.00	125,312.53	803,769.97	.00	365,399.03	31.25
63000	Transportation	1,483,556.00	1,483,556.00	79,477.17	722,978.17	.00	760,577.83	51.26
64000	Operations & Maintenance	3,109,921.00	3,109,921.00	110,529.58	1,097,434.05	.00	2,012,486.95	64.71
68000	School Technology	968,292.00	968,292.00	56,041.65	417,831.48	.00	550,460.52	56.84
99000	** Transfers to Other Funds **	1,352,083.00	1,352,083.00	.00	.00	.00	1,352,083.00	100.00
	--FUND TOTAL--	25,992,340.00	25,992,340.00	1,670,472.78	11,357,317.62	.00	14,635,022.38	56.30
FUND #-252 ** School Food Fund Expense **								
65100	School Food Expenditures	.00	.00	46,403.63	771,335.25	.00	771,335.25-	100.00-
	--FUND TOTAL--	.00	.00	46,403.63	771,335.25	.00	771,335.25-	100.00-
FUND #-260 ** VPA Expenses **								
11000	Disbursements-State & Federal	527,000.00	527,000.00	45,511.52	307,445.50	.00	219,554.50	41.66
50000	** BASE **	1,078,000.00	1,078,000.00	103,955.97	612,609.72	.00	465,390.28	43.17
	--FUND TOTAL--	1,605,000.00	1,605,000.00	149,467.49	920,055.22	.00	684,944.78	42.67
FUND #-262 ** CSA Expenses **								
53500	** CSA Fund Expense **	1,120,000.00	1,120,000.00	32,669.72	476,153.41	.00	643,846.59	57.48
99000	** Transfers To Other Funds **	12,000.00	12,000.00	.00	.00	.00	12,000.00	100.00
	--FUND TOTAL--	1,132,000.00	1,132,000.00	32,669.72	476,153.41	.00	655,846.59	57.93
FUND #-280 ** CARES-ARPA Fund **								
53900	** ARPA Fund Expenses **	1,142,000.00	1,142,000.00	33,719.78	137,880.49	.00	1,004,119.51	87.92
	--FUND TOTAL--	1,142,000.00	1,142,000.00	33,719.78	137,880.49	.00	1,004,119.51	87.92
FUND #-316 ** Emerg Services CapitalExpense **								
32400	** Emerg Services Capital Fund **	460,000.00	460,000.00	.00	272,266.02	.00	187,733.98	40.81
	--FUND TOTAL--	460,000.00	460,000.00	.00	272,266.02	.00	187,733.98	40.81

3/07/2024

\*GL060AA\*

LUNENBURG COUNTY  
EXPENDITURE SUMMARY  
7/01/2023 - 1/31/2024

TIME 13:52

PAGE 9

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND #-317 ** Project Lifesaver Expenses **								
35700	Equipment Project Lifesaver	800.00	800.00	.00	1,084.26	.00	284.26-	35.53-
	--FUND TOTAL--	800.00	800.00	.00	1,084.26	.00	284.26-	35.53-
FUND #-319 ** Voting Machine Fund Expenses **								
94440	** Voting Machine Fund **	5,000.00	5,000.00	.00	.00	.00	5,000.00	100.00
	--FUND TOTAL--	5,000.00	5,000.00	.00	.00	.00	5,000.00	100.00
FUND #-320 ** Capital Outlay Courthouse **								
94370	** Capital Outlay Courthouse **	1,752,823.00	1,752,823.00	.00	.00	.00	1,752,823.00	100.00
94372	** Capital Outlay Radio System **	1,275,000.00	1,275,000.00	261,285.00	1,443,035.00	.00	168,035.00-	13.17-
	--FUND TOTAL--	3,027,823.00	3,027,823.00	261,285.00	1,443,035.00	.00	1,584,788.00	52.34
FUND #-420 ** Debt Service Fund **								
95300	** Debt Service County **	662,600.00	662,600.00	503,830.30	513,501.36	.00	149,098.64	22.50
95310	** Debt Service School **	984,400.00	984,400.00	45,370.75	908,562.17	.00	75,837.83	7.70
	--FUND TOTAL--	1,647,000.00	1,647,000.00	549,201.05	1,422,063.53	.00	224,936.47	13.65
FUND #-701 ** Special Welfare Expenses **								
10000	** Special Welfare Expenses **	.00	.00	453.00	7,395.00	.00	7,395.00-	100.00-
	--FUND TOTAL--	.00	.00	453.00	7,395.00	.00	7,395.00-	100.00-
FUND #-705 ** IDA Fund Expense **								
81600	** Industrial Dev Authority **	.00	.00	.00	1,456.00	.00	1,456.00-	100.00-
	--FUND TOTAL--	.00	.00	.00	1,456.00	.00	1,456.00-	100.00-
FUND #-715 ** Commonwealth Fund Expense **								
91900	** Remittances to Commonwealth **	.00	.00	14,982.19	45,623.55	.00	45,623.55-	100.00-
	--FUND TOTAL--	.00	.00	14,982.19	45,623.55	.00	45,623.55-	100.00-
	--FINAL TOTAL--	52,999,312.00	52,999,312.00	4,527,047.49	28,443,346.97	.00	24,555,965.03	46.33

3/01/2024  
11:18:54

-TREASURER TAX COLLECTION RATE SCHEDULE REPORT-  
THRU 2/29/2024

PAGE 1  
TR712

DEPT	H CLS	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	%COLLECTED
RE2011	1	3179753.87		3800.96-	3175952.91	3129359.34-	44417.73-	3173777.07-	2175.84	99.93
	1 RE	32.40			32.40	32.40-		32.40-		100.00
HALF	TOTALS=	3179786.27		3800.96-	3175985.31	3129391.74-	44417.73-	3173809.47-	2175.84	99.93
DEPT	TOTALS=	3179786.27		3800.96-	3175985.31	3129391.74-	44417.73-	3173809.47-	2175.84	99.93
RE2012	1 RE	1600051.66		3723.20-	1596328.46	1586261.93-	9145.60-	1595407.53-	920.93	99.94
HALF	TOTALS=	1600051.66		3723.20-	1596328.46	1586261.93-	9145.60-	1595407.53-	920.93	99.94
	2 R2	1604714.92		7058.53-	1597656.39	1596045.61-	664.60-	1596710.21-	946.18	99.94
HALF	TOTALS=	1604714.92		7058.53-	1597656.39	1596045.61-	664.60-	1596710.21-	946.18	99.94
DEPT	TOTALS=	3204766.58		10781.73-	3193984.85	3182307.54-	9810.20-	3192117.74-	1867.11	99.94
RE2013	1 RE	1615975.85		7699.54-	1608276.31	1592556.83-	14772.52-	1607329.35-	946.96	99.94
HALF	TOTALS=	1615975.85		7699.54-	1608276.31	1592556.83-	14772.52-	1607329.35-	946.96	99.94
	2 R2	1615710.67		8946.15-	1606764.52	1604160.39-	1657.17-	1605817.56-	946.96	99.94
HALF	TOTALS=	1615710.67		8946.15-	1606764.52	1604160.39-	1657.17-	1605817.56-	946.96	99.94
DEPT	TOTALS=	3231686.52		16645.69-	3215040.83	3196717.22-	16429.69-	3213146.91-	1893.92	99.94
RE2014	1 RE	1621662.15		5116.59-	1616545.56	1603349.96-	12248.64-	1615598.60-	946.96	99.94
HALF	TOTALS=	1621662.15		5116.59-	1616545.56	1603349.96-	12248.64-	1615598.60-	946.96	99.94
	2 R2	1617319.15		6554.45-	1610764.70	1608543.42-	1274.32-	1609817.74-	946.96	99.94
HALF	TOTALS=	1617319.15		6554.45-	1610764.70	1608543.42-	1274.32-	1609817.74-	946.96	99.94
DEPT	TOTALS=	3238981.30		11671.04-	3227310.26	3211893.38-	13522.96-	3225416.34-	1893.92	99.94
RE2015	1 RE	1632536.00		4215.42-	1628320.58	1615413.23-	11916.69-	1627329.92-	990.66	99.94
HALF	TOTALS=	1632536.00		4215.42-	1628320.58	1615413.23-	11916.69-	1627329.92-	990.66	99.94
	2 R2	1624504.36		4838.43-	1619665.93	1616516.03-	2122.45-	1618638.48-	1027.45	99.94
HALF	TOTALS=	1624504.36		4838.43-	1619665.93	1616516.03-	2122.45-	1618638.48-	1027.45	99.94
DEPT	TOTALS=	3257040.36		9053.85-	3247986.51	3231929.26-	14039.14-	3245968.40-	2018.11	99.94
RE2016	1 RE	1639263.91		5470.26-	1633793.65	1617526.20-	15226.44-	1632752.64-	1041.01	99.94
HALF	TOTALS=	1639263.91		5470.26-	1633793.65	1617526.20-	15226.44-	1632752.64-	1041.01	99.94
	2 R2	1630250.23		6521.55-	1623728.68	1620153.50-	2534.17-	1622687.67-	1041.01	99.94
HALF	TOTALS=	1630250.23		6521.55-	1623728.68	1620153.50-	2534.17-	1622687.67-	1041.01	99.94
DEPT	TOTALS=	3269514.14		11991.81-	3257522.33	3237679.70-	17760.61-	3255440.31-	2082.02	99.94
RE2017	1 RE	1643831.43		3776.88-	1640054.55	1626201.24-	12773.17-	1638974.41-	1080.14	99.93
HALF	TOTALS=	1643831.43		3776.88-	1640054.55	1626201.24-	12773.17-	1638974.41-	1080.14	99.93
	2 R2	1643267.95		5328.57-	1637939.38	1634997.24-	1852.30-	1636849.54-	1089.84	99.93
HALF	TOTALS=	1643267.95		5328.57-	1637939.38	1634997.24-	1852.30-	1636849.54-	1089.84	99.93
DEPT	TOTALS=	3287099.38		9105.45-	3277993.93	3261198.48-	14625.47-	3275823.95-	2169.98	99.93

3/01/2024 11:18:54		-TREASURER TAX COLLECTION RATE SCHEDULE REPORT- THRU 2/29/2024								PAGE 2 TR712
DEPT	H CLS	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	%COLLECTED
RE2018	1 RE	1753438.49		4763.99-	1748674.50	1737660.57-	9659.96-	1747320.53-	1353.97	99.92
HALF	TOTALS=	1753438.49		4763.99-	1748674.50	1737660.57-	9659.96-	1747320.53-	1353.97	99.92
	2 R2	1746313.47		6741.25-	1739572.22	1735457.15-	2737.57-	1738194.72-	1377.50	99.92
HALF	TOTALS=	1746313.47		6741.25-	1739572.22	1735457.15-	2737.57-	1738194.72-	1377.50	99.92
DEPT	TOTALS=	3499751.96		11505.24-	3488246.72	3473117.72-	12397.53-	3485515.25-	2731.47	99.92
RE2019	1 RE	1759888.01		2476.79-	1757411.22	1743770.55-	11932.76-	1755703.31-	1707.91	99.90
HALF	TOTALS=	1759888.01		2476.79-	1757411.22	1743770.55-	11932.76-	1755703.31-	1707.91	99.90
	2 R2	1748764.37		3984.63-	1744779.74	1740259.59-	2590.88-	1742850.47-	1929.27	99.89
HALF	TOTALS=	1748764.37		3984.63-	1744779.74	1740259.59-	2590.88-	1742850.47-	1929.27	99.89
DEPT	TOTALS=	3508652.38		6461.42-	3502190.96	3484030.14-	14523.64-	3498553.78-	3637.18	99.90
RE2020	1 RE	1767805.92		2178.66-	1765627.26	1745066.52-	16937.40-	1762003.92-	3623.34	99.79
HALF	TOTALS=	1767805.92		2178.66-	1765627.26	1745066.52-	16937.40-	1762003.92-	3623.34	99.79
	2 R2	1762276.34		3120.86-	1759155.48	1752452.12-	2902.20-	1755354.32-	3801.16	99.78
HALF	TOTALS=	1762276.34		3120.86-	1759155.48	1752452.12-	2902.20-	1755354.32-	3801.16	99.78
DEPT	TOTALS=	3530082.26		5299.52-	3524782.74	3497518.64-	19839.60-	3517358.24-	7424.50	99.79
RE2021	1 RE	1788877.00		1683.36-	1787193.64	1765759.11-	14747.55-	1780506.66-	6686.98	99.63
HALF	TOTALS=	1788877.00		1683.36-	1787193.64	1765759.11-	14747.55-	1780506.66-	6686.98	99.63
	2 R2	1773150.70		1692.90-	1771457.80	1758971.73-	4148.41-	1763120.14-	8337.66	99.53
HALF	TOTALS=	1773150.70		1692.90-	1771457.80	1758971.73-	4148.41-	1763120.14-	8337.66	99.53
DEPT	TOTALS=	3562027.70		3376.26-	3558651.44	3524730.84-	18895.96-	3543626.80-	15024.64	99.58
RE2022	1 RE	1800051.28		1804.15-	1798247.13	1771909.53-	13808.23-	1785717.76-	12529.37	99.30
HALF	TOTALS=	1800051.28		1804.15-	1798247.13	1771909.53-	13808.23-	1785717.76-	12529.37	99.30
	2 R2	1792704.36		4021.25-	1788683.11	1768142.12-	3024.29-	1771166.41-	17516.70	99.02
HALF	TOTALS=	1792704.36		4021.25-	1788683.11	1768142.12-	3024.29-	1771166.41-	17516.70	99.02
DEPT	TOTALS=	3592755.64		5825.40-	3586930.24	3540051.65-	16832.52-	3556884.17-	30046.07	99.16
RE2023	1									
	1 RE	1806101.06		3223.66-	1802877.40	1748064.47-	20187.85-	1768252.32-	34625.08	98.08
HALF	TOTALS=	1806101.06		3223.66-	1802877.40	1748064.47-	20187.85-	1768252.32-	34625.08	98.08
	2 R2	1804407.96		4831.11-	1799576.85	1738197.52-	5999.53-	1744197.05-	55379.80	96.92
HALF	TOTALS=	1804407.96		4831.11-	1799576.85	1738197.52-	5999.53-	1744197.05-	55379.80	96.92
DEPT	TOTALS=	3610509.02		8054.77-	3602454.25	3486261.99-	26187.38-	3512449.37-	90004.88	97.50
RE	TOTALS =	43972653.51		113573.14-	43859080.37	43456828.30-	239282.43-	43696110.73-	162969.64	99.63
COMP	TOTALS=	43972653.51		113573.14-	43859080.37	43456828.30-	239282.43-	43696110.73-	162969.64	99.63

3/01/2024

11:21:33

## -TREASURER TAX COLLECTION RATE SCHEDULE REPORT-

PAGE 1

THRU 2/29/2024

TR712

DEPT	H	CLS	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	%COLLECTED
PP2019	1	MH	11713.18		62.36-	11650.82	11381.84-	104.75-	11486.59-	164.23	98.59
	1	MR	84830.33		20138.00-	64692.33	62173.11-	26.49-	62199.60-	2492.73	96.15
	1	MT	206262.74		12297.51-	193965.23	183207.52-	50.01-	183257.53-	10707.70	94.48
	1	PP	1817878.69	528545.97-	109783.61-	1179549.11	1155062.21-	6419.54-	1161481.75-	18067.36	98.47
	1	VL	252145.00		15490.00-	236655.00	232613.40-	688.28-	233301.68-	3353.32	98.58
	1	XX	511.35		128.10-	383.25	383.25-		383.25-		100.00
HALF	TOTALS=		2373341.29	528545.97-	157899.58-	1686895.74	1644821.33-	7289.07-	1652110.40-	34785.34	97.94
	2	H2	11687.90		62.36-	11625.54	11444.86-	11.10-	11455.96-	169.58	98.54
	2	P2	1789666.93	521429.10-	108249.77-	1159988.06	1139793.49-	974.34-	1140767.83-	19220.23	98.34
	2	R2	44973.25		101.48-	44871.77	42355.05-		42355.05-	2516.72	94.39
	2	T2	166085.20		12297.49-	153787.71	143080.03-		143080.03-	10707.68	93.04
	2	X2	511.35		128.10-	383.25	383.25-		383.25-		100.00
HALF	TOTALS=		2012924.63	521429.10-	120839.20-	1370656.33	1337056.68-	985.44-	1338042.12-	32614.21	97.62
DEPT	TOTALS=		4386265.92	1049975.07-	278738.78-	3057552.07	2981878.01-	8274.51-	2990152.52-	67399.55	97.80
PP2020	1	MH	11631.06		36.29-	11594.77	11297.13-	94.84-	11391.97-	202.80	98.25
	1	MR	49944.66		418.45-	49526.21	49448.50-	41.71-	49490.21-	36.00	99.93
	1	MT	176473.48		4726.09-	171747.39	169672.96-	456.17-	170129.13-	1618.26	99.06
	1	PP	1781701.14	530367.24-	50570.65-	1200763.25	1174617.23-	9590.84-	1184208.07-	16555.18	98.62
	1	VL	260855.00		18275.00-	242580.00	238582.56-	302.90-	238885.46-	3694.54	98.48
	1	XX	14327.25		13944.00-	383.25	383.25-		383.25-		100.00
HALF	TOTALS=		2294932.59	530367.24-	87970.48-	1676594.87	1644001.63-	10486.46-	1654488.09-	22106.78	98.68
	2	H2	11630.86		36.29-	11594.57	11356.82-	28.55-	11385.37-	209.20	98.20
	2	P2	1748453.22	524352.77-	44860.55-	1179239.90	1157359.54-	4237.24-	1161596.78-	17643.12	98.50
	2	R2	49872.42		473.17-	49399.25	49321.56-	41.69-	49363.25-	36.00	99.93
	2	T2	126685.04		4726.08-	121958.96	120328.56-	12.15-	120340.71-	1618.25	98.67
	2	X2	383.25			383.25	383.25-		383.25-		100.00
HALF	TOTALS=		1937024.79	524352.77-	50096.09-	1362575.93	1338749.73-	4319.63-	1343069.36-	19506.57	98.57
DEPT	TOTALS=		4231957.38	1054720.01-	138066.57-	3039170.80	2982751.36-	14806.09-	2997557.45-	41613.35	98.63
PP2021	1	MH	11671.68		19.57-	11652.11	10930.43-	414.38-	11344.81-	307.30	97.36
	1	MR	49461.22		184.09-	49277.13	49188.30-	64.23-	49252.53-	24.60	99.95
	1	MT	207826.04		11907.83-	195918.21	185496.24-	9139.23-	194635.47-	1282.74	99.35
	1	PP	1946024.02	540796.16-	34736.04-	1370491.82	1336993.14-	12390.96-	1349384.10-	21107.72	98.46
	1	VL	220695.00		2755.00-	217940.00	213614.17-	1647.79-	215261.96-	2678.04	98.77
	1	XX	13996.50		13944.00-	52.50	52.50-		52.50-		100.00
HALF	TOTALS=		2449674.46	540796.16-	63546.53-	1845331.77	1796274.78-	23656.59-	1819931.37-	25400.40	98.62
	2	H2	11671.48		19.57-	11651.91	11262.01-	67.97-	11329.98-	321.93	97.24
	2	P2	1902125.05	534159.84-	30073.15-	1337892.06	1308374.43-	1625.46-	1309999.89-	27892.17	97.92
	2	R2	49449.06		184.09-	49264.97	49216.18-	24.00-	49240.18-	24.79	99.95
	2	T2	180933.59		11907.83-	169025.76	168854.51-	1111.48	167743.03-	1282.73	99.24
	2	X2	52.50			52.50	52.50-		52.50-		100.00
HALF	TOTALS=		2144231.68	534159.84-	42184.64-	1567887.20	1537759.63-	605.95-	1538365.58-	29521.62	98.12
DEPT	TOTALS=		4593906.14	1074956.00-	105731.17-	3413218.97	3334034.41-	24262.54-	3358296.95-	54922.02	98.39
PP2022	1	LE	44481.26			44481.26	44481.26-		44481.26-		100.00
	1	MH	11955.20		29.45-	11925.75	11376.10-	137.42-	11513.52-	412.23	96.54
	1	MR	77905.66		79.73-	77825.93	77721.34-	28.99-	77750.33-	75.60	99.90



3/01/2024  
11:21:33

-TREASURER TAX COLLECTION RATE SCHEDULE REPORT-  
THRU 2/29/2024

PAGE 2  
TR712

DEPT	H	CLS	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	%COLLECTED
PP2022	1	MT	146948.32		5700.94-	141247.38	139233.82-	399.72-	139633.54-	1613.84	98.86
	1	PP	2127846.61	554364.54-	56871.31-	1516610.76	1469234.40-	5064.18-	1474298.58-	42312.18	97.21
	1	VL	223055.00		2475.00-	220580.00	215441.94-	389.08-	215831.02-	4748.98	97.85
	1	XX	7607.25		7213.50-	393.75	183.75-		183.75-	210.00	46.67
HALF	TOTALS=		2639799.30	554364.54-	72369.93-	2013064.83	1957672.61-	6019.39-	1963692.00-	49372.83	97.55
	2	H2	11940.56		29.45-	11911.11	11379.05-	62.80-	11441.85-	469.26	96.06
	2	L2	29441.77			29441.77	29212.62-		29212.62-	229.15	99.22
	2	P2	2097738.58	549530.96-	57703.68-	1490503.94	1437093.71-	3516.78-	1440610.49-	49893.45	96.65
	2	R2	52945.54		79.73-	52865.81	52727.10-	28.99-	52756.09-	109.72	99.79
	2	T2	143729.64		5700.94-	138028.70	136366.75-		136366.75-	1661.95	98.80
	2	X2	7607.25		7213.50-	393.75	183.75-		183.75-	210.00	46.67
HALF	TOTALS=		2343403.34	549530.96-	70727.30-	1723145.08	1666962.98-	3608.57-	1670571.55-	52573.53	96.95
DEPT	TOTALS=		4983202.64	1103895.50-	143097.23-	3736209.91	3624635.59-	9627.96-	3634263.55-	101946.36	97.27
PP2023	1	LE	20420.35			20420.35	19924.23-		19924.23-	496.12	97.57
	1	MH	12100.93		7.03-	12093.90	11125.14-	103.20-	11228.34-	865.56	92.84
	1	MR	72557.74		17.12-	72540.62	71472.61-	1028.22-	72500.83-	39.79	99.95
	1	MT	140366.49		4287.85-	136078.64	134115.52-	951.07-	135066.59-	1012.05	99.26
	1	PP	2184008.03	529844.77-	48577.87-	1605585.39	1505456.78-	9755.87-	1515212.65-	90372.74	94.37
	1	VL	218845.00		1570.00-	217275.00	204977.63-	804.68-	205782.31-	11492.69	94.71
	1	XX	52.50			52.50	52.50-		52.50-		100.00
HALF	TOTALS=		2648351.04	529844.77-	54459.87-	2064046.40	1947124.41-	12643.04-	1959767.45-	104278.95	94.95
	2	H2	12100.69		7.03-	12093.66	10741.21-	22.99-	10764.20-	1329.46	89.01
	2	L2	20420.30			20420.30	19924.18-		19924.18-	496.12	97.57
	2	P2	2175793.23	527218.14-	49360.90-	1599214.19	1434186.10-	2670.65-	1436856.75-	162357.44	89.85
	2	R2	72557.54		17.12-	72540.42	71812.95-	146.96-	71959.91-	580.51	99.20
	2	T2	140366.22		4287.85-	136078.37	135041.12-		135041.12-	1037.25	99.24
	2	X2	52.50			52.50	52.50-		52.50-		100.00
HALF	TOTALS=		2421290.48	527218.14-	53672.90-	1840399.44	1671758.06-	2840.60-	1674598.66-	165800.78	90.99
DEPT	TOTALS=		5069641.52	1057062.91-	108132.77-	3904445.84	3618882.47-	15483.64-	3634366.11-	270079.73	93.08
PP	TOTALS =		23264973.60	5340609.49-	773766.52-	17150597.59	16542181.84-	72454.74-	16614636.58-	535961.01	96.87
COMP	TOTALS=		23264973.60	5340609.49-	773766.52-	17150597.59	16542181.84-	72454.74-	16614636.58-	535961.01	96.87



## RESOLUTION OF ABANDONMENT

WHEREAS, a public notice was posted as prescribed under §33.2-909, *Code of Virginia*, announcing this Board's intention to abandon the segment of road described below from the Secondary System of State Highways, and

WHEREAS, after considering all evidence available, the Board is satisfied that no public necessity exists for the continuance of the segment of Secondary Route 673, Parsons Ln., identified on the attached Form AM 4.3; and

WHEREAS, the Commissioner of the Virginia Department of Transportation was provided the prescribed notice of this Board's intent to abandon the subject segment of road, and

WHEREAS, the segment of Route 9437, identified on the attached Form AM 4.3, is no longer needed as part of the Secondary System of State Highways.

NOW, THEREFORE, BE IT RESOLVED, this Board abandons the above-described segment of road and removes it from the Secondary System of State Highways, pursuant to §33.2-909, *Code of Virginia*.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer of the Virginia Department of Transportation.

---

*Alvester L. Edmonds, Chairman*  
*Lunenburg County Board of Supervisors*

**ATTEST:**

---

*Tracy M. Gee, Clerk*

***Adopted this 14<sup>th</sup> day of March 2024.***

## Tracy Gee

---

**From:** Cage, Todd (VDOT) <Todd.Cage@VDOT.Virginia.gov>  
**Sent:** Friday, December 1, 2023 9:41 AM  
**To:** Tracy Gee  
**Cc:** Hinson, Paul (VDOT); Johnson, Tommy (VDOT); Smith, Kevin D. (VDOT); Bradshaw, Christopher L CIV (USA); Newcomb, Gary (VDOT); Currin, Brian (VDOT)  
**Subject:** Rte. 673, Parsons Lane Public Hearing and Resolution Abandonment Package  
**Attachments:** HSC 33.2-909 Intent to Abandon Public Notice.docx; Form AM-4.3-Resolution 3-14-24.pdf; 12-1-23 HSC 33.2-909 Final Abandonment Resolution-rte 673 Parsons lane-Resolution 3-14-24docx.docx; 11-30-23 Rte. 673 Parsons Ln- Abandonment Sketch.pdf

Good morning, Tracy,

Attached is the public advertisement, resolution, AM-4.3 and sketch for the partial abandonment of Rte. 763, Parsons Lane. The advertisement and resolution needs to have county heading and the highlighted information added as usual. I assume it can be advertised to meet the public notification requirements in time to get on the March 14, 2024, BOS meeting date for the public hearing and action on the abandonment. If not let me know so I can revise the date on the documents.

To fulfill the public notification requirements mandated in §33.2-909, the locality **MUST** complete EITHER item #2.A or #2.B below. The locality **shall also** publish the intent to abandon advertisement described in item #3 below.

2. Locality chooses either A or B:

A. Post the Notice of Intent to Abandon at least three days before the first day of a regular term of the circuit court at the front door of the courthouse of the county in which the section of highway is to be abandoned.

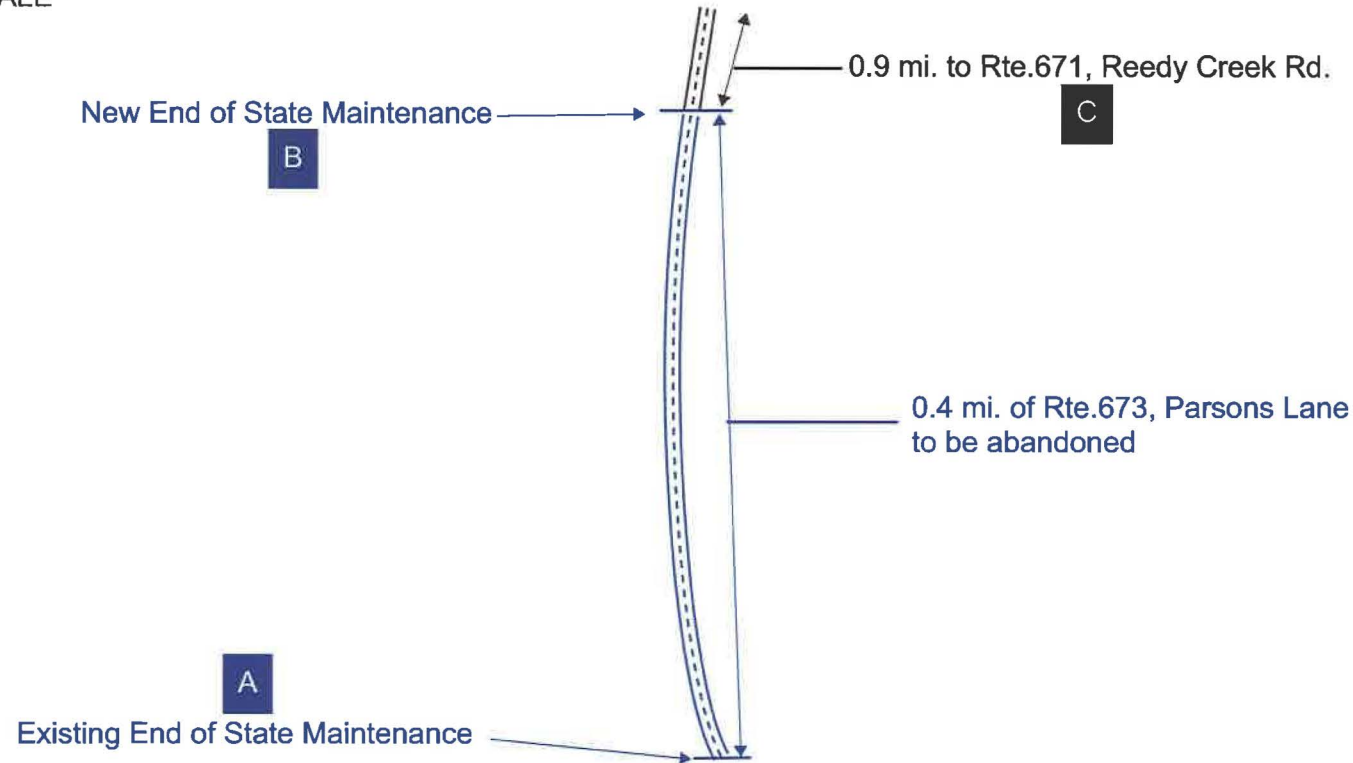
B. Post the Notice of Intent to Abandon in at least three places on and along the highway to be abandoned for at least 30 days. This 30 day period generally takes place concurrently with the NOIA.

3. Publish the Notice of Intent to Abandon in two or more issues of the same newspaper having general circulation in the county (this action must be completed). **Please include copies of the two publishing or some type of documentation of the advertisements in the local paper when sending everything to us after BOS action.**

Also attached is the AM-4.3 and resolution that is needed for the BOS action on the abandonment on 3/14/24.

If I have missed anything or you need anything feel free to contact me as usual.

Sincerely,






Office of Land Use  
Richmond District  
South Hill Residency

UPC -

### Legend

## Lunenburg County

## Changes in the Secondary System

-  Segment(s) of Secondary Road location to be added to the Secondary System  
 Segment(s) of Secondary Road location to be abandoned.  
 Date Correction - Adjustment to correct RIMS records. Also applies to Route Re-Mumbering and Administrative changes.

[illegible]



**COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION**  
**Form AM 4.3**

**In Lunenburg County**

by Resolution of the governing body adopted 3/14/2024

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee      Signed (County Official): \_\_\_\_\_

**Report of Changes in the Secondary System of State Highways**

Project/Subdivision: **Parsons Lane, Rte. 673 Abandonment**

CHANGE TYPE	RTE NUM & STREET NAME	CHANGE DESCRIPTION	FROM TERMINI	TO TERMINI	LENGTH	NUMBER OF LANES	RECORDATION REFERENCE	ROW WIDTH
Abandonment	Rt. 673 - Parsons Lane	Non-Project §33.2-909	from existing end of Rte. 673, Parsons Lane	To new end of state maintenance of Rte. 673, Parsons Lane	0.40	2		0



## NOTICE OF PROPOSED REAL PROPERTY TAX INCREASE FOLLOWING REASSESSMENT

The County of Lunenburg proposes to increase property tax levies based on the 2024 Real Estate Reassessment. A public hearing on the effective tax increase will be held on March 14, 2024 at 6:00 PM in the General District Courtroom, Lunenburg Courts Building, Lunenburg, VA 23952.

1. Assessment Increase: Total assessed value of real property, excluding additional assessments due to new construction or improvements to property, exceeds last year's total assessed value of real property by 27 percent (27%). Note: 2023 Calendar Year assessed values were \$954,775,100, the reassessed values for the 2024 Calendar Year are \$1,213,946,300.

2. Lowered Rate Necessary to Offset Increased Assessment: The tax rate which would levy the same amount of real estate tax as last year, when multiplied by the new total assessed value of real estate with the exclusions mentioned above, would be \$0.30 per \$100 of assessed value. This rate will be known as the "lowered tax rate." Note: 2023 Calendar Year assessments would yield \$3,628,145 at 100 percent collection rate. In order to collect at that same total with 2024 Calendar Year reassessed values, the rate would drop \$0.08 per \$100 to \$0.30 per \$100 assessed value for a collection total of \$3,641,839.

3. Effective Rate Increase: The County of Lunenburg proposes to adopt a tax rate of \$0.33 per \$100 of assessed value. The difference between the lowered tax rate (\$0.30/\$100) and the proposed rate \$0.33/\$100 would be \$0.03 per \$100, or 10 percent (10%). This difference will be known as the "effective tax rate increase." Note: This means the overall assessment increase in property values is 27%, but the effective rate will yield an average of 10% increase in tax levies, an estimated collection total of \$4,006,022.

\*\*Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.

4. Proposed Total Budget Increase: Based on the proposed real property tax rate and changes in other revenues, the total FY24 budget of Lunenburg County will exceed last year's by 0.35 percent (0.35%), due to semi-annual tax collection being split over the fiscal year. Collection takes place June 5<sup>th</sup> and December 5<sup>th</sup>.

This tax rate adjustment is made effective for the current tax year, Calendar Year 2024 (January 1-December 31), and is not reflective of rates for upcoming calendar years (2025 and forward) which may be adjusted and adopted based on Fiscal Year (July 1-June 30) budgetary needs and will be advertised for a separate public hearing.

The public is invited and encouraged to attend. It is the intention of the Lunenburg County Board of Supervisors to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator's Office at 434-696-2142 prior to the meeting date.

<b>2023</b>			<b>2024 GRE</b>				
<b>State Class</b>	<b>Total Value</b>	<b>Tax \$0.38/\$100</b>	<b>Land Value</b>	<b>Improvements</b>	<b>Total Value</b>	<b>Tax - TBD</b>	<b>% change</b>
1	\$108,048,800	\$410,585.44	\$14,920,700	\$115,686,000	\$130,606,700		20.88%
2	\$344,614,900	\$1,309,536.62	\$139,753,900	\$302,934,500	\$442,688,400		28.46%
3	\$4,009,000	\$15,234.20	\$200,700	\$4,429,400	\$4,630,100		15.49%
4	\$47,586,600	\$180,829.08	\$9,811,400	\$43,913,000	\$53,724,400		12.90%
5	\$261,330,800	\$993,057.04	\$230,000,100	\$104,135,900	\$334,136,000		27.86%
6	\$189,185,000	\$718,903.00	\$218,315,200	\$29,845,500	\$248,160,700		31.17%
<b>Total</b>	<b>\$954,775,100</b>	<b>\$3,628,145.38</b>	<b>\$613,002,000</b>	<b>\$600,944,300</b>	<b>\$1,213,946,300</b>	<b>\$0.00</b>	<b>27.14%</b>

101 percent of previous year's real estate tax levy	\$3,664,426.83
---	----------------

Equalized tax rate	0.003018607
--------------------	-------------

Levy per \$100	Total Revenue
\$0.30	\$3,641,838.90
\$0.31	\$3,763,233.53
\$0.32	\$3,884,628.16
\$0.33	\$4,006,022.79
\$0.34	\$4,127,417.42
\$0.35	\$4,248,812.05
\$0.36	\$4,370,206.68
\$0.37	\$4,491,601.31
\$0.38	\$4,612,995.94

<b>Class 1</b> Single-Family Residential — Urban	<ul style="list-style-type: none"> <li>• Zoned for single-family residential use</li> <li>• With access to public water and public sewer service</li> <li>• Condominiums and Townhomes</li> <li>• Up to 20 acres, vacant or developed</li> </ul>
<b>Class 2</b> Single-Family Residential — Suburban	<ul style="list-style-type: none"> <li>• Zoned for single-family residential use</li> <li>• Without access to public water and public sewer service</li> <li>• Up to 20 acres, vacant or developed</li> </ul>
<b>Class 3</b> Multi-Family Residential	<ul style="list-style-type: none"> <li>• Zoned for multi-family residential use</li> <li>• Apartments, duplexes, triplexes</li> <li>• Any size parcel, vacant or developed</li> </ul>
<b>Class 4</b> Commercial & Industrial	<ul style="list-style-type: none"> <li>• Zoned for business, retail, industrial, mining, manufacturing, warehousing, etc.</li> <li>• Any size parcel, vacant or developed</li> </ul>
<b>Class 5</b> Agricultural & Undeveloped	<ul style="list-style-type: none"> <li>• Parcels that do not qualify for any of the other classifications</li> <li>• 20 – 99.99 acres, vacant or developed</li> </ul>
<b>Class 6</b> Agricultural & Undeveloped	<ul style="list-style-type: none"> <li>• Parcels that do not qualify for any of the other classifications</li> <li>• 100 acres or more, vacant or developed</li> </ul>



## **PUBLIC HEARING NOTICE**

The Lunenburg County Board of Supervisors will hold a Public Hearing on February 8, 2024 at 6:00 p.m. or shortly thereafter in the Lunenburg Courts Building, General District Court Room, 2<sup>nd</sup> Floor, Lunenburg, Virginia to solicit public comment regarding the disposition of real estate owned by the County of Lunenburg to be leased to a private entity, according to Code of Virginia §15.2-734 "Purchase, sale, exchange, or lease of real property."

**The property is identified as a 1,000sqft. portion of Tax Map Number 016-0A-0-88A located at the intersection of Lunenburg County Road (Route 40) and Owl Creek Road** and RiverStreet Networks wishes to lease a small section to place equipment for future broadband connectivity to the area.

It is the intention of the Lunenburg County Board of Supervisors to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator's Office at 434-696-2142 prior to the meeting date.



**Exhibit "A"**

**RE: Riverstreet Communications of Virginia, Inc.**

**50'x20' Lease Area, 1000 Square Feet, Lunenburg County Road, Lunenburg County, VA**

Being a new 50'x20' lease area containing 1000 Square Feet, lying and being in Lunenburg County, Virginia, and more particularly described as follows:

**Beginning** at a rebar set on the northerly margin of the right-of-way of Lunenburg County Road, State Route 40, N52°18'24"W 53.38' from a rebar found, at a common corner of PID 016-0A-0-88 and PID 016-0A-0-88A, the parent tract of the herein described lease area. Thence, along the right-of-way line of Lunenburg County Road N52°18'24"W 20.00' to a rebar set, thence leaving said road and proceeding through the property of the County of Lunenburg, parent tract, N37°41'36"E 50.00' to a rebar set, thence S52°18'24"E 20.00' to a rebar set, thence S37°41'36"W 50.00' to a rebar set at the point and place of beginning of the herein described proposed 50'x20' lease area.

The aforesaid described new 50'x20' lease area being a portion of the property conveyed to County of Lunenburg by a deed recorded in the Lunenburg County Circuit Court Clerk's Office as deed book 372 page 349.

Field Work performed December 6, 2023

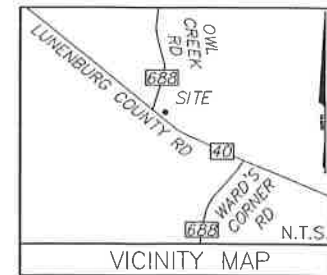
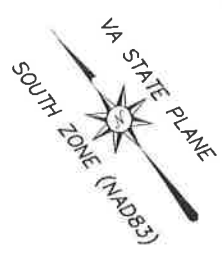
Plat Approved and Released December 6, 2023

**Richard B. Armstrong, Jr., License Number 3017**

Project #230293

# NOTES:

1. THIS PLAT HAS BEEN PREPARED FROM AN ACTUAL FIELD SURVEY AS PER DATE OF THIS PLAT AND THERE ARE NO READILY APPARENT EASEMENTS OR ENCROACHMENTS EXCEPT AS SHOWN.
2. THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND THEREFORE, DOES NOT NECESSARILY SHOW ALL ENCUMBRANCES ON THE PROPERTY.
3. THE AREA SHOWN HEREON IS NOT LOCATED IN A 100 YEAR FLOOD HAZARD ZONE PER FEMA FLOOD MAP 51111C0025B EFFECTIVE 07/20/2009.
4. THIS SURVEY DOES NOT ADDRESS THE EXISTENCE, DETECTION, OR DELINEATION OF ANY ENVIRONMENTALLY SENSITIVE AREAS OR ANY ENVIRONMENTAL PROBLEMS LOCATED ON THE SURVEYED PREMISES.
5. COORDINATES SHOWN ON REBAR SET ARE BASED ON THE COMBINATION OF A CLOSED TOTAL STATION TRAVERSE LOOP ROTATED AND TRANSLATED INTO LEICA SMARTNET GPS READINGS ON A PAIR OF POINTS AND SHOULD ONLY BE USED FOR THEIR INTENDED PURPOSE OF ASSISTING THE LUNENBURG COUNTY GIS SYSTEM.



COUNTY OF LUNENBURG  
PID 016-0A-0-88A  
TM 016  
DB 372 PG 349

LOIS D. GONZALEZ  
PID 016-0A-0-88  
TM 016  
DB 257 PG 191

SOURCE OF TITLE:  
DB 372 PG 349

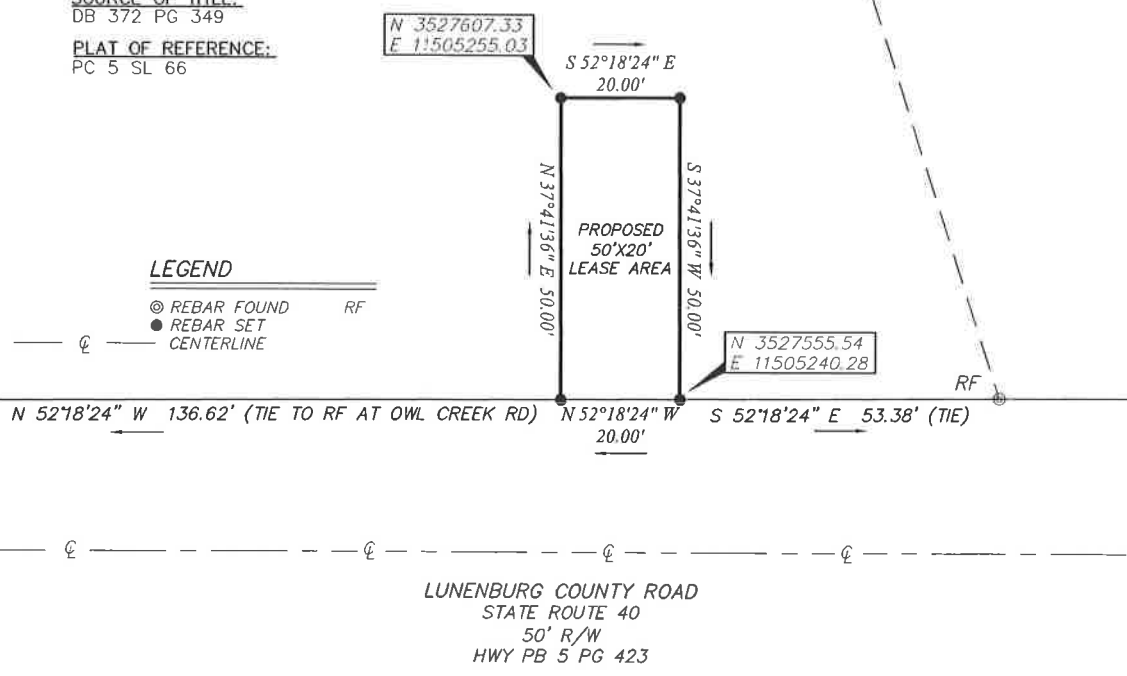
PLAT OF REFERENCE:  
PC 5 SL 66

N 3527607.33  
E 11505255.03

N 3527555.54  
E 11505240.28

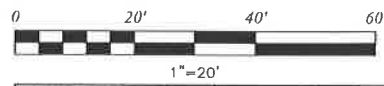
## LEGEND

- ⊙ REBAR FOUND RF
- REBAR SET
- CENTERLINE



**ARMSTRONG**  
CIVIL

105 NORTH MAIN ST. GRETN, VA 24557. 434-656-1051  
ARMSTRONGCIVIL.COM  
RICH@ARMSTRONGCIVIL.COM



DRAWN BY: JRM DATE: 12/06/2023 PROJECT # 230293

PLAT SHOWING PROPOSED LEASE AREA  
**RIVERSTREET COMMUNICATIONS**  
**OF VIRGINIA, INC.**  
PLEASANT GROVE MAGISTERIAL DISTRICT, LUNENBURG COUNTY,  
VIRGINIA

COMMONWEALTH OF VIRGINIA

LUNENBURG COUNTY

**LEASE AND EASEMENT AGREEMENT**

THIS LEASE AND EASEMENT AGREEMENT for the premises described herein, made and entered into this the \_\_\_\_ day of \_\_\_\_\_, 2023, by and between Lunenburg County ("Landlord"), with an address of 11413 Courthouse Road, Lunenburg, Virginia, 23952, and RiverStreet Communications of Virginia, Inc. d/b/a RiverStreet Networks (herein referred to as "Tenant" or "RiverStreet"), with an address of 1400 River Street, Wilkesboro, North Carolina, 28697.

**WITNESSTH:**

WHEREAS, Landlord is the owner of real property located in Lunenburg County, Virginia near the intersection of Lunenburg County Road and Owl Creek Road, as described in Deed Book 372, Page 349, filed in the Office of the Clerk of Lunenburg County Circuit Court at Plat Cabinet 5, Folder 66 ("Landlord's Property");

WHEREAS, RiverStreet needs a location for construction and operation of a structure to house various items of network equipment, including but not limited to fiber optic cables, wires, network equipment and power utilities (collectively "Facilities") necessary to provide the services to the public ("Services") and Landlord is willing to provide such space to RiverStreet on the terms provided for in this Agreement;

WHEREAS, RiverStreet and Landlord therefore wish to enter into this Lease Agreement setting forth the rights and responsibilities of each party, as further set forth herein.

1. Lease. Landlord hereby leases to RiverStreet a twenty by fifty foot (20' by 50') parcel ("Site"), being a portion of Landlord's Property located near Lunenburg County Road and adjacent to and adjoining Owl Creek Road, in the immediate vicinity of the before mentioned intersection, which Site is more fully described and depicted in the attached plat referenced in Exhibit 1 and entitled "PLAT SHOWING LEASE AREA PLEASANT GROVE MAGISTERIAL DISTRICT" dated December 6, 2023, prepared by Richard B. Armstrong, Jr., a licensed surveyor in Virginia (the "Site Survey Plat"), which includes an Exhibit "A," for placement of RiverStreet's structure and Facilities. The Site Survey Plat is made a part hereof and the demised premises are collectively referred to hereinafter as the "Premises." RiverStreet may use the Premises for the installation, maintenance and replacement of a structure, underground utility wires, cables, conduits, and pipes, and for the purposes of constructing, installing, attaching, inspecting, maintaining, repairing, removing, extending, improving, replacing, building, and/or operating RiverStreet's Facilities as necessary to provide Services; and for the placement of underground utility facilities as necessary to serve RiverStreet's Facilities or equipment. Landlord grants to RiverStreet, for the Term of this Agreement, a non-exclusive direct right of ingress, egress for personnel and contractors to ingress and egress the Premises and Facilities, as necessary, on foot or by motor vehicle, for the installation and maintenance of the Facilities, utility wires, cables, conduits, and pipes over, under or through the Premises to reach the Facilities; for the purposes of

constructing, installing, attaching, inspecting, maintaining, repairing, removing, replacing, and/or operating the Facilities as necessary to provide the Services; and for the placement of underground utility facilities.

2. Utility Services. Landlord shall cooperate with RiverStreet as necessary for RiverStreet to obtain utility services along a mutually acceptable route to the Premises by signing such documents and providing such easements as may be required by utility service providers.
3. Term; Rent. The Initial Term of this lease is twenty (20) years, with three (3) ten (10) year renewal periods (each a "Renewal Term"). At the end of the Initial Term and each of the first two Renewal Terms, this Agreement shall be renewed automatically for the next Renewal Terms unless either party gives written notice to the other at least ninety (90) days prior to the expiration of the then current term. In consideration for this lease and the easement and access rights conveyed herein, during the Term of this Agreement RiverStreet will provide Landlord rent of One Thousand Two Hundred Dollars (\$1,200.00) per year ("Rent"), with the Rent to be paid by RiverStreet, in its discretion, either annually or in a lump sum for the entire Initial Term after this Agreement is executed and RiverStreet has secured all approvals referenced in Section 4, and at the beginning of each Renewal Term
4. Governmental Approvals. This Agreement and RiverStreet's obligation to pay Rent is contingent upon RiverStreet obtaining all permits or other governmental approvals required by federal, state or local authorities in order to use the Premises for the purposes contemplated by this Agreement. Landlord shall cooperate with RiverStreet in its effort to obtain and maintain in effect all such certificates, permits, licenses and other approvals required by governmental authorities for RiverStreet's use of the Premises.
5. Use. RiverStreet shall use the Premises for the purpose of providing the Services and uses incidental thereto, which may consist of such buildings as are necessary to house equipment, a free standing structure of sufficient height, as determined by RiverStreet, now or in the future, to meet RiverStreet's needs and all necessary appurtenances, and a security fence of chain link or comparable construction with a gate that may, at the option of RiverStreet, be placed around the perimeter of the Premises.
6. Option to Terminate. RiverStreet shall have the option to terminate this Agreement at any time with advance written notice to Landlord and all rentals paid to Landlord prior to the termination date shall be retained by Landlord. Upon such termination, this Agreement shall become null and void and Landlord and RiverStreet shall have no other or further obligations to each other.
7. Cost Responsibility. The structure and Facilities to be installed by RiverStreet will be installed at the sole cost and expense of RiverStreet and shall remain the property of RiverStreet. In addition, RiverStreet shall be responsible for any property taxes separately levied or assessed against the improvements constructed by RiverStreet on the Premises.

8. Removal of Facilities. In the event that RiverStreet elects to terminate its use of the Premises RiverStreet agrees to remove its structure and Facilities from the Premises.
9. Indemnity. Landlord and RiverStreet each agree to indemnify, defend and hold harmless the other party, its parent, subsidiaries, affiliates and their respective officers, directors, employees and agents (collectively, the "Indemnified Party") from and against any and all damages, actions, claims, liabilities, costs and expenses (including reasonable attorneys' fees, disbursements and court or administrative costs) (collectively, "Losses"), arising directly or indirectly from any breach of this Agreement by a party, or the bodily injury or death, or injury to or destruction of tangible property, arising out of the negligent acts or omissions of a party, or anyone directly or indirectly employed by them, as the case may be (the "Indemnifying Party"). Tenant shall secure liability insurance affording coverage in an amount of at least \$1,000,000. Said coverage shall name Landlord as an additional insured.
10. Risk of Loss. RiverStreet agrees to assume any risk of loss or damage to its Facilities, except to the extent such loss or damage is subject to indemnification as provided for in Section 9.
11. Relationship of Parties. Nothing in this Agreement shall be construed to make the parties hereto partners or joint venturers of one another, or in any way to render any of said parties liable for the debts or obligations of the other.
12. Parties' Representations and Warranties. Landlord represents and warrants to Tenant that it is fully empowered and authorized to execute and deliver this Agreement, and the individual signing this Agreement on behalf of Landlord represents and warrants to Tenant that he or she is fully empowered and authorized to do so. Tenant represents and warrants to Landlord that it is fully empowered and authorized to execute and deliver this Agreement, and the individual signing this Agreement on behalf of Tenant represents and warrants to Landlord that he or she is fully empowered and authorized to do so.
13. Further Assurances. Landlord, at no cost to Tenant, and without causing Landlord to assume or incur any additional liabilities or obligations, agrees to take such additional actions and execute such additional instruments and documents as may be reasonably requested by Tenant in order to give effect to the transaction provided for hereby.
14. Covenant to Run with the Land; Binding Effect. It is the express intention of Landlord that this Agreement, or a Memorandum in recordable form setting forth a description of the Premises and other information agreed upon by both Landlord and Tenant relating to this Agreement, shall be recorded in the Office of the Clerk of Lunenburg County Circuit Court, and shall run with the land, encumbering the Premises, and it shall bind and inure to the benefit of Landlord and Tenant, and their respective successors, assignees, grantees, mortgagees, tenants, invitees and licensees as their interests may appear. If Landlord, at any time during the term of this Agreement, decides to convey the Premises, or all or any part of Landlord's Property surrounding the Premises, to a purchaser other than RiverStreet, then such sale shall be subject to this Agreement and RiverStreet's rights hereunder. In that event, Landlord shall be released from its obligations hereunder with respect to the land conveyed, and the party

to whom such part or all of Landlord's Property is conveyed shall be deemed to have automatically acquired and assumed Landlord's rights and obligations with respect to the land conveyed to it, without further act or deed.

15. Counterparts. This Agreement may be signed in any number of counterparts each of which shall be deemed to be an original and all of which taken together shall constitute one and the same instrument.
16. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia, without regard to its conflict of laws principles which may otherwise require application of the laws of another jurisdiction. Jurisdiction and Venue for any dispute arising under the terms of this Agreement shall be the Lunenburg County Circuit Court or the applicable federal district court.
17. Modifications. No agreement shall be effective to add to, change, modify, waive or discharge this Agreement, in whole or in part, unless such agreement is in writing and signed by both Landlord and Tenant.
18. Miscellaneous. The headings, captions and numbers in this Agreement are solely for convenience and shall not be considered in construing or interpreting any provision in this Agreement. Wherever appropriate in this Agreement, personal pronouns shall be deemed to include other genders and the singular to include the plural, if applicable. This Agreement contains all agreements, promises and understandings between Landlord and Tenant, supersedes any prior written or oral agreements, understandings, promises, statements, assertions or representations by Landlord or Tenant or any employees, agents, contractors or other representations of either, and shall be binding upon Landlord and Tenant. At the request of Tenant, Landlord agrees to execute a memorandum or short form of this Agreement, in recordable form, setting forth a description of the Premises, the term of this Agreement and other information agreed upon by both Landlord and Tenant to give public notice thereof to third parties.
19. Partial Invalidity. If any provision of this Agreement is held to be invalid by any court, the invalidity of such provision shall not affect the validity of the remaining provisions hereof, and for the purposes hereof all covenants as contained herein shall be deemed to be severable each from the other without qualification.
20. Equitable Relief. If any party breaches or threatens to breach the terms and conditions of this Agreement, the other party may suffer irreparable harm as a consequence thereof which may be difficult to quantify. Accordingly, in the event of any breach or threatened breach of this Agreement, the non-defaulting party may be entitled to seek and obtain, in addition to such other legal or equitable relief as may be available, specific performance of the breaching party's obligations under this Agreement and/or an injunction against such breach or threatened breach.
21. Successors and Assigns. Except as otherwise provided in this Agreement, each reference to the Landlord in this Agreement also refers to and includes the successors and assigns of the Landlord, and each reference to the Tenant in this Agreement also refers to and includes the successors and assigns of the Tenant, without regard to whether they are referred to as "Landlord," "Tenant," "party," or "parties."

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed in its corporate name by its duly authorized officers.

County of Lunenburg, Virginia

RiverStreet Communications of Virginia,  
Inc. . d/b/a RiverStreet Networks

\_\_\_\_\_  
By: Alvester Edmonds  
Title: Chairman of the Board

\_\_\_\_\_  
By: Zack Church  
Title: Director of Network Engineering and  
Construction

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



COMMONWEALTH OF VIRGINIA

COUNTY OF LUNENBURG

I certify that Alvester Edmonds, as Chairman of the Board of Supervisors, personally appeared before me this day, acknowledging to me that he/she signed the foregoing document on its behalf in the capacity indicated hereinabove.

Date: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name of Notary Public

My Commission Expires: \_\_\_\_\_

[Affix Notary Seal]

STATE OF NORTH CAROLINA

COUNTY OF WILKES

I certify that Zack Church, as Director of Network Engineering and Construction of RiverStreet Communications of Virginia, Inc. d/b/a RiverStreet Networks, personally appeared before me this day, acknowledging to me that he/she signed the foregoing document on its behalf in the capacity indicated hereinabove.

Date: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name of Notary Public

My Commission Expires: \_\_\_\_\_

[Affix Notary Seal]

EXHIBIT 1  
LEGAL DESCRIPTION OF THE DEMISED PREMISES

The Site being a twenty by fifty foot (20' by 50') parcel that is part of that certain property located near the intersection of Lunenburg County Road and Owl Creek Road in Lunenburg County, Virginia and described in the deed recorded in Deed Book 372, Page 349, in the Office of the Clerk of Lunenburg County Circuit Court at Plat Cabinet 5, which Site is shown and depicted on the attached Site Survey Plat entitled "entitled "PLAT SHOWING LEASE AREA PLEASANT GROVE MAGISTERIAL DISTRICT" dated December 6, 2023, including an Exhibit A.

## **PUBLIC NOTICE**

**The Lunenburg County Board of Supervisors** will hold a public hearing on Thursday, **March 14, 2024** beginning at **6:00 PM** in the 2nd floor Courtroom; Lunenburg Courts Building, Lunenburg, VA 23952 for public input on the following:

1. **Proposed Ordinance Regulating or Prohibiting the Making of Fires** A copy of the full text of the ordinance is available for review in the County Administration Office, 11413 Courthouse Road, Lunenburg, VA 23952 and on the Lunenburg County website at [www.lunenburgva.org](http://www.lunenburgva.org) pursuant to Virginia Code § 15.2-1427.
2. **Disposition of real estate owned by the County of Lunenburg to be leased to a private entity**, according to Code of Virginia §15.2-734 "Purchase, sale, exchange, or lease of real property." **The property is identified as a 1,000sqft. portion of Tax Map Number 016-0A-0-88A located at the intersection of Lunenburg County Road (Route 40) and Owl Creek Road adjacent to the Owl Creek Solid Waste Convenience Site** and RiverStreet Networks wishes to lease a small section to place network equipment for underground utility services.

Please send comments or questions to [tgee@lunenburgva.gov](mailto:tgee@lunenburgva.gov) or **Lunenburg County Administration, 11413 Courthouse Road, Lunenburg, VA 23952.**

It is the intention of the Lunenburg County Board of Supervisors to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administration office at 434-696-2142 prior to the meeting date.

## **Lunenburg County Ordinance**

### **AN ORDINANCE REGULATING OR PROHIBITING THE MAKING OF FIRES**

This ordinance is adopted pursuant to authority granted in § 15.2-922.1 of the Code of Virginia, as amended. This ordinance shall take effect upon enactment.

#### **Section 1. Prohibited during certain periods.**

It shall be unlawful, when the forest lands, fields and brushlands of this county have become so dry or parched as to create an extraordinary fire hazard endangering lives and property, for any person to burn leaves, grass, brush, debris or materials of any type therein or to ignite or maintain any open fire nearer than 300 feet from any such forest lands, fields or brushlands.

#### **Section 2. When ordinance to be in effect.**

This ordinance shall be effective when the County Administrator in unanimous consultation with the Coordinator of Emergency Management and Director of Emergency Management (or other Board of Supervisors member pursuant to § 44-146.21 of the Code of Virginia) formally declares that such hazardous conditions exist, and a Declaration of Local Emergency due to hazardous conditions is issued by the appropriate authorities.

This ordinance shall continue in effect until the County Administrator shall formally declare that such conditions have terminated, and the Declaration of Local Emergency due to hazardous conditions is terminated by the appropriate authorities.

#### **Section 3. Exceptions.**

The following exceptions shall apply during a declaration under Section Two.

- Without a permit: safety flares;
- With a permit that includes such conditions as the County Administrator shall determine:
  - campfires or other fires used solely for recreational and similar purposes; or
  - fires for outdoor commercial or non-commercial preparation of food; or
  - commercial burning in open air engineered incinerators designed for such purposes, or
  - the open burning of land clearing (the burning shall consist only of brush, stumps, and other vegetative matter generated at the site and shall not include demolition or construction debris).

#### **Section 4. Publication of declaration.**

When such declaration is issued, it shall be incumbent that the public be informed by every means practicable, including, but not limited to, notification of all local news media, local Volunteer Fire Department, the County Sheriff's Office, Virginia Department of Forestry personnel, Virginia Department of Emergency Management personnel, all members of the County Board of Supervisors, County website and other electronic media, as well as other means as appropriate. When such declaration is terminated, like notification shall also be provided to the public.

#### **Section 5. Penalties.**

Violation of this ordinance should be a class 3 misdemeanor.

## **COUNTY OFFICES AND DEPARTMENTS**

**A) Lunenburg County School Board** – monthly report

**B) VA Department of Transportation** – monthly report

**C) Planning & Economic Development** – monthly report

**D) Public Safety & Finance Committee** – Sheriff's Office budget proposal to include salary adjustments and additional positions.

Review recommendation of the Finance Committee and proposed action by the Board of Supervisors for the current budget year.

**E) Circuit Court Clerk** – CCRP Grants Program Award and Resolution to update Circuit Court Clerk Fee Schedule.

Request to accept and appropriate grant funds and adopt resolution to update fee schedule.

**F) STEPS** – Homeless Housing ARPA Funds request

STEPS is making their request for appropriation of \$50,000 in ARPA funds for homeless housing needs for the current year to allow their construction plans to move forward.



Lunenburg County Public Schools						
		Fiscal Year 2023-2024				
Revenue - Expenditure Report for December 2023						
		Revenue				
	Budgeted	Current Month	Fiscal Year-to-Date	Balance	Percent Received	
Sales Tax	2,274,386	\$172,047.80	\$739,327.26	\$1,535,058.74	32.51%	
State Funds	14,073,614	\$1,048,642.50	\$5,938,471.40	\$8,135,142.60	42.20%	
State Textbooks	147,841	\$11,597.67	\$69,585.98	\$78,255.02	47.07%	
Federal Funds	2,244,573	\$296,863.80	\$994,475.68	\$1,250,097.32	44.31%	
CARES Act Relief ESSER II & III	2,224,090	\$3,771.51	\$22,634.79	\$2,201,455.21	1.02%	
*County Funds Transfer	4,683,962	\$1,022,396.74	\$2,575,353.70	\$2,108,608.30	54.98%	
County Funds Textbooks	127,052	\$0.00	\$0.00	\$127,052.00	0.00%	
Other Funds	216,822	\$11,716.39	\$72,366.77	\$144,455.23	33.38%	
<b>Total Revenue</b>	<b>\$25,992,340.00</b>	<b>\$2,567,036.41</b>	<b>\$10,412,215.58</b>	<b>\$15,580,124.42</b>	<b>40.06%</b>	
* County Funds are used each month as needed to cover the difference between revenue and expenditures.						
		Expenditures				
	Budgeted*	Current Month	Fiscal Year-to-Date	Balance	Percent Used	CODE
Instruction	17,909,319	\$1,837,345.33	\$6,960,337.87	\$10,948,981.13		
**Textbooks	274,893	\$294.86	\$20,992.57	\$253,900.43		
Total Instruction	18,184,212	\$1,837,640.19	\$6,981,330.44	\$11,202,881.56	38.39%	61000
Admin, Attendance & Health	1,169,169	\$136,705.06	\$671,998.44	\$497,170.56	57.48%	62000
Transportation	1,483,556	\$181,795.01	\$643,501.00	\$840,055.00	43.38%	63000
Maintenance	3,109,921	\$200,778.46	\$986,904.47	\$2,123,016.53	31.73%	64000
School Food	1,077,190	\$163,639.57	\$766,691.40	\$310,498.60	71.18%	65000
Technology	968,292	\$46,478.12	\$361,789.83	\$606,502.17	37.36%	68000
<b>Total Expenditures</b>	<b>\$25,992,340.00</b>	<b>\$2,567,036.41</b>	<b>\$10,412,215.58</b>	<b>\$15,580,124.42</b>	<b>40.06%</b>	
<b>NOTE: Subject to approval by School Board</b>						

\* NOTE: Subject to approval by School Board

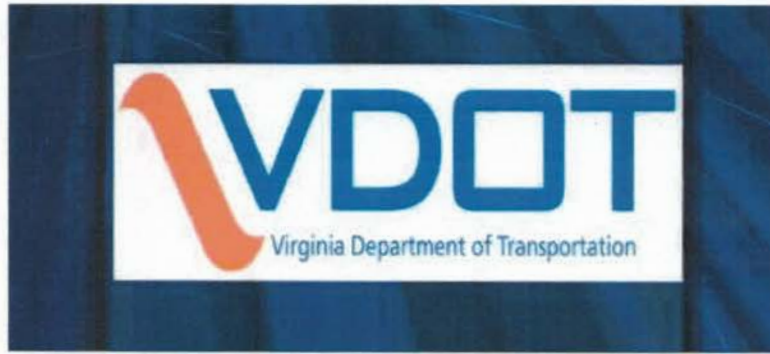
## Lunenburg County Public Schools

Fiscal Year 2023-2024

## Revenue - Expenditure Report for January 2024

		Revenue					
			Fiscal		Percent		
	Budgeted	Current Month	Year-to-Date	Balance	Received		
Sales Tax	2,274,386	\$182,058.00	\$921,385.26	\$1,353,000.74	40.51%		
State Funds	14,709,600	\$1,350,308.76	\$7,288,780.16	\$7,420,819.84	49.55%		
State Textbooks	145,394	\$12,267.40	\$81,853.38	\$63,540.62	56.30%		
Federal Funds	2,446,515	\$107,635.90	\$1,102,111.58	\$1,344,403.42	45.05%		
CARES Act Relief ESSER II & III	2,452,270	\$120,261.62	\$142,896.41	\$2,309,373.59	5.83%		
*County Funds Transfer	4,759,823	\$0.00	\$2,497,018.85	\$2,262,804.15	52.46%		
County Funds Textbooks	51,191	\$0.00	\$0.00	\$51,191.00	0.00%		
Other Funds	305,768	\$24,042.58	\$96,466.35	\$209,301.65	31.55%		
Total Revenue	\$27,144,947.00	\$1,796,574.26	\$12,130,511.99	\$15,014,435.01	44.69%		
* County Funds are used each month as needed to cover the difference between revenue and expenditures.							
		Expenditures					
			Fiscal		Percent		
	Budgeted*	Current Month	Year-to-Date	Balance	Used	CODE	
Instruction	18,949,535	\$1,338,265.55	\$8,292,821.22	\$10,656,713.80			
**Textbooks	196,585	\$ -	\$20,992.57	\$175,592.43			
Total Instruction	19,146,120	\$1,339,685.55	\$8,315,233.79	\$10,830,886.23	43.43%	61000	
Admin, Attendance & Health	1,408,093	\$86,158.83	\$763,939.47	\$644,153.51	54.25%	62000	
Transportation	1,478,263	\$79,477.17	\$722,978.17	\$755,284.83	48.91%	63000	
Maintenance	3,093,069	\$110,529.58	\$1,097,434.05	\$1,995,634.95	35.48%	64000	
School Food	1,167,931	\$46,403.63	\$813,095.03	\$354,835.97	69.62%	65000	
Technology	851,471	\$56,041.65	\$417,831.48	\$433,639.52	49.07%	68000	
Total Expenditures	\$27,144,947.00	\$1,718,296.41	\$12,130,511.99	\$15,014,435.01	44.69%		
*NOTE: Budget amounts include approved supplemental appropriations							





*VDOT Call Center - 1-800-367-ROAD*

*South Hill Residency – Richmond District*

*Lunenburg County*

*BOS Meeting – March 14, 2024*

### **Maintenance Forces**

- **Repaired shoulders on various routes.**
- **Patched with tar kettle on various routes.**
- **Clean pipes and ditches on various routes.**
- **Cut brush and limb on secondary routes.**
- **Replaced cross pipes on various routes.**
- **Machined non-hard surface routes and hauled stone as needed.**
- **Checked various routes for maintenance and safety issues.**
- **Performed litter patrol on various routes.**

## **Board of Supervisors Meeting—March 14, 2024**

### **Director of Planning and Economic Development's Monthly Report**

#### **Events in February:**

- February 2<sup>nd</sup>: PTO—8 hours
- February 5<sup>th</sup>: VEDA ImpactED—Virtual
- February 6<sup>th</sup>: Team Meeting
- February 6<sup>th</sup>: Contact Team Meeting—La Victoria
- February 7<sup>th</sup>: VDOT Project Process Protocol Training—Virtual
- February 7<sup>th</sup>: Affordable and Special Needs Housing Input Session—Virtual
- February 8<sup>th</sup>: PTO—8 hours
- February 8<sup>th</sup>: Joint Comprehensive Plan Kick-Off Meeting—Victoria Town Office
- February 9<sup>th</sup>: Work from Home—8 hours
- February 9<sup>th</sup>: VATI Project Management Team Meeting—Virtual
- February 12<sup>th</sup>: PTO—8 hours
- February 14<sup>th</sup>: Dogwood Lane Solar Project Update Meeting—Virtual
- February 15<sup>th</sup>: PTO—1.5 hours
- February 19<sup>th</sup>: Office Closed—President's Day
- February 20<sup>th</sup>: VAZO Check-In—Virtual
- February 21<sup>st</sup>: CRC Meeting—Keysville
- February 21<sup>st</sup>: PTO—4 hours
- February 22<sup>nd</sup>: VDOT-Richmond District LA: Civil Rights LAP Process—Virtual
- February 28<sup>th</sup>: VDOT Project Management Training—Colonial Heights
- February 29<sup>th</sup>: Chamber of Commerce Meeting—Marinos
- February 29<sup>th</sup>: CTE Advisory Board Meeting—Central High School

#### **Planning Commission**

- There was not a Planning Commission meeting for February 2024.

#### **Broadband**

- 911 Fiber (County Owned)
  - o Continue to respond to Miss Utility tickets to mark the fiber.
  - o Will be working to get the survey of the fiber route and easements with the Town of Victoria.
- VATI/RDOF
  - o February monthly report from Kinex (see attached)
  - o Responded to public questions pertaining to when they will receive broadband service.
  - o For citizens that have questions about the status of the project and when work is anticipated to be completed in their area, they can call 434.392.4804 ext. 7 or go to <https://signup.kinextel.net>
- Citizen Broadband Advisory Board
  - o Meetings will be held quarterly with the next meeting in March 2024.

#### **Solar**

- Red Brick Solar
  - o The monthly project update meeting was cancelled for the month of February.
  - o The developer is still diligently working on the project.
- Dogwood Lane Solar
  - o The monthly project update meeting was held on 2.14.24.
  - o The building permit for the project was submitted on 2.23.24.



- The 2<sup>nd</sup> substantial payment for the amount of \$26,666.00 was received from the applicant upon building permit package submittal.
- Working with third-party consultant to obtain cost estimates for services that will be rendered.
- Working with the third-party consultant on the review of the building permit package documents.
- Laurel Branch Solar
  - Continuing to work with the developer.
- Laurel Branch Switchyard
  - Continuing to work with the developer.
- Wheelhouse Solar
  - No update at this time.
- Oral Oaks Solar
  - Continuing to work with the developer.
  - Public hearing scheduled for March 7, 2024, Planning Commission meeting.

### **Tourism**

- Met virtually with Kimley-Horne to discuss the revision of the spending plan and how the reporting needs to be completed.
- Working to finalize locations of the “Welcome to Lunenburg” signs, so Martin Monument can begin on the signs.
- Directional signs for the Courthouse Complex
  - Working to confirm the design of the signs.
  - Once the designs are confirmed, then the signs will be finished and installed.
- Courthouse Complex Exhibit
  - The draft exhibit has been received.
  - The draft is being reviewed by the Historic Society as a whole and the State Historic Preservation Office.
- Revised budget breakdown and detailed spending plan were submitted.

### **Grants**

- Virginia Brownfields Assistance Fund (C. Garrett—Garrett’s Ground Maintenance)
  - Grant has been completed.
  - Submitted the final report.
- PetcoLove Animal Welfare Organizations Grant
  - Waiting to hear if the County has been awarded.
- Aided the local business owners to locate funding sources for an economic development venture.

### **Joint Comprehensive Plan**

- The next meeting is scheduled for March 7, 2024, at 4:30 p.m., at the Victoria Town Office.

### **Other Activities**

- Responded to public questions about cell towers and broadband.
- Met and spoke with citizens to determine if they would need a Conditional Use Permit to operate their business.
- Assisted the CRC with coordination of Disaster Preparedness Activity Books to 2<sup>nd</sup> Graders in Lunenburg County Public Schools.
- Met with surveyors to answer questions.
- Met with CUP applicant to review application and prepare for March Planning Commission meeting.
- Continue to work on Part 107: Commercial Drone Operator’s Course.

**UPCOMING dates of interest:**

- March 1<sup>st</sup>: *VX Meeting—Nottoway*
- March 5<sup>th</sup>: *Team Meeting*
- March 7<sup>th</sup>: *Joint Comprehensive Plan Workgroup Meeting—Victoria Town Office*
- March 7<sup>th</sup>: *Planning Commission Meeting*
- March 8<sup>th</sup>: *VATI Project Management Team Meeting—Virtual*
- March 13<sup>th</sup>: *Dogwood Lane Solar Project Update Meeting—Virtual*
- March 13<sup>th</sup>: *PTO*
- March 14<sup>th</sup>: *Board of Supervisors Meeting*
- March 20<sup>th</sup>: *CRC Meeting—Keysville*
- March 21<sup>st</sup>: *Contact Team Meeting—Moe's*
- March 26<sup>th</sup>: *Red Brick Solar Project Update Meeting—Virtual*

CBG	Feet	Miles	Addresses - Total	Addresses - Kinex RDOF	RDOF Passings		Addresses - Unserved, No RDOF	VATI Passing	VATI Passing
510499301005	423185	80	798	745			53	Cumberland	Cumberland
510499302002	207795	39	326	321			5	Cumberland	Cumberland
510499302003	37017	7	97	97			0	Cumberland	Cumberland
510499302001	299015	57	309	158			151	Cumberland	Cumberland
510499301004	293602	56	416	277			139	Cumberland	Cumberland
511119303001	499961	95	459	370			89	Lunenburg	Lunenburg
511119302003	350640	66	441	400			41	Lunenburg	Lunenburg
511119301002	200292	38	363	248			115	Lunenburg	Lunenburg
511119302004	463093	88	87	86			1	Lunenburg	Lunenburg
511119303002	311394	59	859	0			0	Lunenburg	Lunenburg
511119301003	183894	35	839	408			431	Lunenburg	Lunenburg
511119302001	79842	15	0	0			0	Lunenburg	Lunenburg
511119302002	487805	92	518	425			93	Lunenburg	Lunenburg
511119301001	348986	66	425	176			249	Lunenburg	Lunenburg
511479303004	324170	61	933	870			63	Prince Edward	Prince Edward
511479302022	200475	38	483	0			0	Prince Edward	Prince Edward
511479302011	21767	4	376	346			30	Prince Edward	Prince Edward
511479302012	1906	0	583	144			439	Prince Edward	Prince Edward
511479302023	196186	37	550	502			48	Prince Edward	Prince Edward
511479303001	230035	44	399	380			19	Prince Edward	Prince Edward
511479303003	349324	66	43	20			23	Prince Edward	Prince Edward
511479301002	250956	48	361	312			49	Prince Edward	Prince Edward
511479303002	71580	14	510	483			27	Prince Edward	Prince Edward
511479303005	485985	92	155	152			3	Prince Edward	Prince Edward
511479302021	245996	47	893	635			258	Prince Edward	Prince Edward
511479301003	429813	81	853	422			431	Prince Edward	Prince Edward
<b>Total</b>	<b>6994714</b>	<b>1325</b>	<b>12076</b>	<b>7977</b>			<b>2757</b>		

### RDOF Update Information

As of 2/1/2024					
	Required RDOF Miles	Current RDOF Miles	Required RDOF Passings	Certified RDOF Passings	Current RDOF Installs
Cumberland		1	1598	13	2
Lunenburg		170	2113	735	444
Prince Edward		224	4266	1623	399
Total		395	7977	2371	845

1st Year RDOF Passing Requirement:	1519
2nd Year RDOF Passing Requirement:	2279
3rd Year RDOF Passing Requirement:	3038
4th Year RDOF Passing Requirement:	4557
5th Year RDOF Passing Requirement:	6076
6th Year RDOF Passing Requirement:	7595

### VATI Update Information

As of 2/1/2024					
		Current VATI Miles	Required VATI Passings - Underserved	Current VATI Passings	Current VATI Installs
Cumberland		11	348	158	32
Lunenburg		29	1019	356	39
Prince Edward		37	1390	1236	30
Total		77	2757	1750	101

Although miles were added to Cumberland VATI, they are not VATI or RDOF miles. They are miles going up Rt 45, but that area des not count for VATI or RDOF and I didn't have a column for them.

Total Miles	472
Total Passings	4121



# CRC's FEBRUARY ITEMS OF INTEREST

## Grant Assistance:

- **SCRC, State Economic and Infrastructure Development (SEID) Grant Program:** The CRC assisted the Town of Blackstone with an application to fund construction costs for the renovation and rehabilitation of Harris Memorial Armory.
- **USDOT FTA, Innovative Coordinated Access and Mobility grant:** The CRC assisted Piedmont Senior Resources with an application to purchase a vehicle.
- **VDOF, Virginia Trees for Clean Water:** The CRC assisted the Town of Kenbridge with an application to fund the planting and mulching of 45 American Holly Trees in the Town's Park and between the soccer field and wastewater treatment plant.
- **USDOT, RAISE Planning Grant:** The CRC assisted Prince Edward County with submitting an application for a planning grant to complete a Prince Edward County - Farmville US 460 East Interchange Study.
- **VDACS, AFID Planning Grant:** The CRC is assisting Virginia Food Works with a grant application to purchase a new liquid goods filling machine and dry goods filling machine for the Prince Edward County Cannery.

## Updates:

- **CRC Creation of New Economic Development Organization (REDO):** The CRC is advertising for a part-time individual to provide administrative support to the fundraising consultant, Convergent. CRC also has executed the contract with the fundraising consultant.

## Lunenburg Co. Comprehensive Plan Kick-off Meeting



The CRC held a kick-off meeting for the working committee on Thursday, February 8, 2024. CRC staff presented and distributed information on the existing CRC Comprehensive Planning process. The next meeting is scheduled for Thursday, March 7th. At this meeting, the committee will discuss likes/dislikes from the previous plan in more detail and the CRC staff will discuss the logistics of the community meeting(s).

## DHR Emergency Supplemental Historic Preservation Funds (ESHP) Charlotte County Courthouse Drainage Project



Charlotte County was awarded funds to address moisture issues for the Charlotte Courthouse Complex that flooded and was damaged during Hurricane Micheal. The CRC staff worked with County staff to submit a final reimbursement request, complete a final site visit, and complete a final report.

## South Broad Street Lofts - Ribbon Cutting



CRC staff attended the Ribbon Cutting in the Town of Kenbridge for the opening of South Broad Street Lofts. Vanessa and Lee Smyth, the owner and developers of the property, is a participant in the CRC's Affordable Workforce Housing Program as a housing partner. The Smyth's were awarded \$250,000 in Virginia Housing grant funds to development seven housing units in two mixed-use properties in downtown Kenbridge.

## Creation of the Central Virginia Poultry Cooperative Update



Congratulations to the Central Virginia Poultry Cooperative! The CRC is honored to have been able to assist with this regional project. The CRC served as the applicant/recipient of \$1,791,750.00 in grant funds from the Virginia Tobacco Commission and the Virginia Department of Agriculture and Consumer Services for funding of start-up costs for the Central Virginia Poultry Cooperative. Also, a big thanks to Tony Banks at the Virginia Farm Bureau Federation for his assistance in this project. The Announcement and Presentation of funds were made on Wednesday, February 28th at the farm of Tom Schaubach in Burkeville, Virginia.

## Buckingham County Comprehensive Plan Update



CRC staff held a Work Session with the Planning Commission on February 20th. At this meeting, CRC staff reviewed revised Draft Section 2 (Community Profile), and 3 (Inventory and Analysis: Community Resources) of the plan, the citizen survey summary report, and draft section 4 (transportation). The Planning Commission requested some revisions that the CRC staff are working on making.

## Amelia County Comprehensive Plan Modified Update



CRC staff are working with Amelia County staff and the Planning Commission on revising the Future Land Use map. A Draft map was presented on Monday, February 26th for review. The Commission requested a second option, which CRC staff are working to develop and present to the Commission for review at its next meeting in March.

## Upcoming Funding Opportunities:

Assistance to Firefighters Grant (AFG): Closes on 3/8/24

CENTRA Health Grant: Mandatory Training was held on 2/21/24 (required for submission of application), Closes on 5/1/24

VDACS AFID Planning Grant: Open; Rolling Basis

DCR, Land and Conservation Trust Fund: Pre-app. due on 3/15/24

VOF, Get Outdoors Fund: pre-app. due on 2/12/24; full-app. closes on 3/8/24

VOF, Preservation Trust Fund: Closes 3/8/24

VDOF, Virginia Trees for Clean Water: Open - Rolling Basis

Sentra Health Grant: Opens 3/11/24, Closes on 4/11/24

The CRC provides free grant writing services for member localities and local 501C3 non-profits.





## LIBRARY OF VIRGINIA

Sandra Gioia Treadway  
Librarian of Virginia

Feb. 21, 2024

Grant Agreement Number: 2024FY-007

The Honorable Gordon Erby  
Clerk of the Circuit Court  
Lunenburg County  
11435 Courthouse Rd.  
Lunenburg, VA 23952

Dear Mr. Erby,

The Circuit Court Records Preservation Grants Review Board met on Tuesday, Feb. 13<sup>th</sup>, 2024 to consider 124 applications submitted from 101 localities. It is our pleasure to inform you that your Item Conservation grant application to the Virginia Circuit Court Records Preservation Program has been **approved in the full amount of \$52,135.00**. The following item(s) have been approved by the Review Board: **Deed Book 16, 1790-1795; Deed Book 18, 1797-1801; Deed Book 20, 1804-1806; Deed Book 23, 1812-1815; Deed Book 25, 1819-1823; Marriage Register 1853-1929**. This grant is subject to the stated amount, availability of funds, and any provisos listed in this letter or on the enclosed CCRP Grants Program Application Certification form. Please review these provisos carefully to determine the scope and/or limitations of the project.

You will find the Award Certification form included with this letter. This agreement, along with the original grant application, details the term of your project, the portion of your project supported with grant funds, and the specific work that is to be accomplished. It will also indicate your fiscal and program reporting requirements. Please read the agreement carefully and return it electronically or by mail **within fifteen days of receipt** to Michelle Washington at the Library of Virginia ([Michelle.Washington@lva.virginia.gov](mailto:Michelle.Washington@lva.virginia.gov)). Contact your item conservation vendor representative to make arrangements for them to collect the approved items. If you have any questions regarding this award or agreement, please contact Greg Crawford at (804) 692-3505.

We appreciate your interest in preserving Virginia's documentary heritage and extend our best wishes for a successful project. We will look forward to working with this year in preparation for the 2025FY grant cycle.

Sincerely,

Gregory E. Crawford  
State Archivist

Teresa Hash Dobbins  
President, Virginia Court Clerks' Association



CCRP GRANTS PROGRAM AWARD CERTIFICATION FORM

Locality: Lunenburg County

Date of Award: 2 /13/2024

Grant #: 2024FY-007

Amount of Grant Award: \$52,135.00

Grant Type: Item Conservation

Amount of Grant Request: \$52,135.00

By signing this document, I agree to the three statements below, as well as the decision of the CCRP Grants Review Board:



Signature of Circuit Court Clerk

G. F. ERBY, Clerk

Typed or Printed Name of Circuit Court Clerk

**Statement regarding expenditure of funds:**

I will abide by applicable state and local procurement rules and agree that funds granted under the Virginia Circuit Court Records Preservation Program will be spent only in accordance with the plan of work and budget statement presented in this application, and that any changes in the submitted proposal of work and/or budget will be submitted in writing to the grants office for approval in advance. I understand that grant funds will only be released upon receipt of verification form indicating that the proposal of work has been fully completed. I will ensure that any agreements for goods or services to be paid for with grant funds will be consistent with the project requirements set forth in the CCRP Program Manual.

**Statement regarding archival and records management policies and procedures:**

I agree to comply with all policies and procedures required by the Code of Virginia, and the decisions of the Circuit Court Records Preservation Grants Review Board and the Library of Virginia concerning the management, preservation, reproduction, and storage of public records, as well as those pertaining to the official recording of such records in government offices, whether on paper, microfilm, digital image, or any other medium.

**Statement regarding project status and financial expenditure reports:**

I agree to submit program status and financial expenditure reports as required by the Library of Virginia. I also agree to account for all grant funds, to maintain separate financial and programmatic records on this project, and to retain such source documentation as canceled checks, paid bills, payroll, or other accounting documentation, in conjunction with the fiscal office of this locality, that would facilitate an audit. I understand that failure to submit the status and financial reports will result in grant funds not being released and this office becoming ineligible to receive future grant funding, until such time that the delinquent reports have been successfully



## **Resolution to Adopt Updated Circuit Court Clerk Fee Schedule**

**WHEREAS**, the Lunenburg County Circuit Court is authorized to adopt the fines and fees schedule for transactions from the Department of Judicial Services; and

**WHEREAS**, the Lunenburg County Circuit Court previously requested the Board of Supervisors to adopt an ordinance authorizing the use of the Circuit Court Fee Schedule and the Board of Supervisors conducted a public hearing and adopted ordinance 34-2 of the Lunenburg County Code of Ordinances effective July 1, 2020, which was updated June 9, 2022; and

**WHEREAS**, the Department of Judicial Services periodically revises the Circuit Court Fee Schedule; and

**WHEREAS**, the Lunenburg County Circuit Court requests the Board of Supervisors adopt, by resolution, the updated Circuit Court Fee Schedule issued January 2024; and

**WHEREAS**, the Board of Supervisors recognizes the updated Circuit Court Fee Schedule.

**NOW, THEREFORE BE IT RESOLVED** that the Lunenburg County Board of Supervisors adopts the Circuit Court Fee Schedule, updated January 2024, to accompany Lunenburg County Code of Ordinances, Section 34-2.

Date: March 14, 2024

---

Alvester Edmonds, Chairman

Attest:

---

Clerk to the Board





225 Industrial Park Rd. Farmville, VA 23901 | (434) 315-5909

March 1, 2024

Lunenburg County Board of Supervisors  
Mrs. Tracy Gee, County Administrator  
11413 Courthouse Road  
Lunenburg, Virginia 23952

Dear Board Members and Mrs. Gee,

This letter is to update you on the status of the region's supportive housing project, and to follow-up on our request for \$50,000 of Lunenburg's second portion of ARPA funding towards this project to serve the homeless of our region. Prince Edward and Nottoway counties have pledged \$100,000 and \$75,000 respectively towards this project, but funding from all counties in the region is needed so that all localities can have access to the services. The funding does not have to be tied to a particular source.

It has been encouraging that over \$800,000 has been raised for the project thus far through two Centra Health grants, foundation grants, private charitable donations, and the pledged ARPA funds. Currently we are utilizing funds on hand from grants and donations towards the purchase of 48 acres in the Town of Farmville. We have a contingent contract for the property purchase for \$400,000, and we are preparing to submit plans to the town for approval of the subdivision of the property. It is zoned for high density residential use on town water and sewer.

STEPS has entered into an MOU with Virginia Supportive Housing (VSH) for the project. VSH has extensive experience with property development and management, and STEPS has partnered with them for those aspects of the program while STEPS and our community partners will provide services to the program participants. The plan is for VSH to construct a 60-80 unit multi-unit residential complex for the program with an emergency shelter on one floor and supportive housing services in the remainder of the facility. VSH will apply for tax credits and other funding sources to complete the construction. The portion of the land that is needed for this project will be donated by STEPS to VSH.

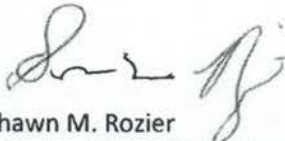
One of the greatest positive aspects of our partnership with VSH is that they have the expertise to assure that there is adequate operational funding to support the services without the need for continual county appropriations. STEPS has been committed to avoid making annual appropriation requests for the ongoing operations of these services, which has been the driving force for how we have planned for this project. VSH has developed these services in 14 locations around the Commonwealth and is widely known and respected as experts in this arena.

Lunenburg County Board of Supervisors  
Mrs. Tracy Gee  
Page Two

While we are committed to this funding approach for operations, it is essential that Lunenburg County also demonstrates its commitment to these services for the benefit and assistance of your county citizens. Funding for the development and construction of the property is where your commitment is needed. Your funds not only go towards these costs, they also demonstrate to other funders and investors that the region is committed to providing these services.

Whether the funding provided is from ARPA funds or some other source is at your discretion, and the \$50,000 could be spread across multiple fiscal years if that would make it more feasible for the county in the event that ARPA funds are not used. Please let us know what other information you need for this request.

Sincerely,



Shawn M. Rozier  
Vice-President of Housing

[srozier@steps-inc.org](mailto:srozier@steps-inc.org)

(434) 315-5909, Ext. 261 (Office)

(434) 390-2303 (Cell)

Cc: Ms. Sharon Harrup, STEPS President & CEO  
Ms. Patricia Harper-Tunley, STEPS Board of Directors  
Mr. Edward Pennington, STEPS Board of Directors



5-11-2023

Supervisor Edmonds made motion, seconded by Supervisor Bacon, and unanimously approved, to transfer \$62,882.47 from the general fund to the Lunenburg County IDA in order to pay Global Refining Group for the 2022 tax year rebate.

Administrator Gee shared a copy of the Fiscal Year 2023 Virginia Department of Health Annual Agreement for review and approval in the local contribution amount of \$95,492.

Supervisor Hankins made motion, seconded by Supervisor Pennington, and unanimously approved, to authorize Administrator Gee to sign the Virginia Department of Health Annual Agreement.

Administrator Gee reviewed a listing of budget requests from community partners. She advised that each were given the opportunity to present their request to the Board.

Dr. Melba Moore of Crossroads Community Services Board presented their request of \$57,637; she noted that fifteen percent of their clients represent Lunenburg County.

Ms. Pam DeCamp presented a request in the amount of \$4,992 on behalf of Virginia Legal Aid Society. She shared that they currently have thirteen active cases in Lunenburg.

Ms. Sharon Harrup of STEPS, Inc. presented three requests before the Board. The first was in the amount of \$21,474 to aid their Community Action Agency efforts. Ms. Harrup shared that based on their 2021-2022 fiscal year, the programs impacted 244 lives in Lunenburg County, \$93,571.92 was paid to Lunenburg County businesses for services rendered and \$378,393.21 was paid in wages to Lunenburg County residents. Ms. Harrup advised the local organization, Center for Prevention of Violence or "Madeline's House" had ceased operations, leaving those seeking assistance from domestic violence without assistance. Ms. Harrup stated that she had been contacted with inquires wanting STEPS, Inc to facilitate a program to fill this void. She requested \$11,000 from Lunenburg and surrounding counties to get a program going for domestic violence prevention and assistance. They would like to hire a case worker to manage the cases. Ms. Harrup's third request was in their capacity as the Virginia Homeless Solutions Provider. She noted that without an emergency shelter in the region, they frequently must use local hotels which is very expensive and does not provide a productive environment for them to work proactively with those experiencing homelessness to regain stability. Ms. Harrup commented that they are requesting member localities use ARPA funds in the amount of \$50,000 to build a housing facility to support those in the region experiencing homelessness.

Administrator Gee shared a proposed update to Building Permit Fees as well as Animal Control Facility Fees. She advised that upon comparison to other localities and consideration of increases in costs, the County needs to increase both fee schedules. Administrator Gee commented that due to the costs of processing and review solar conditional use permits, the permit application fee needs to increase from \$2,500 to \$5,000. She would like these increases to be considered a part of the FY2024 budget adoption.

Administrator Gee also requested an increase to the monthly stipend amount provided to Planning Commission members immediately. The new amount would be \$40 per meeting.

Supervisor Hankins made motion, seconded by Supervisor Bacon, and unanimously approved, to increase the montly stipend amount provided to Planning Commission members to \$40 per meeting, previously at \$25 per meeting.

Administrator Gee continued to review the proposed FY2024 budget. She noted that the projection did not include a tax increase, however, the Board may want to consider tax rates after reassessments are completed in January for the 2024 tax year. She advised that the proposed budget included a five-percent

## Tracy Gee

---

**From:** SLFRF@treasury.gov  
**Sent:** Tuesday, March 5, 2024 1:03 PM  
**To:** Tracy Gee  
**Subject:** Coronavirus State and Local Fiscal Recovery Funds Program – Updated FAQ on Affordable Housing

Dear SLFRF recipient:

We are writing to inform you that the U.S. Department of the Treasury (Treasury) has updated [frequently asked question \(FAQ\) 2.14](#) for the State and Local Fiscal Recovery Funds (SLFRF) program. **There is no action required at this time.**

This update to FAQ 2.14 clarifies how funds can be used for investments in affordable housing. First, Treasury will presume that any project that is eligible to be funded under (or in certain cases, that are funded under) an expanded list of federal housing program is an eligible use of SLFRF funds as a response to the negative economic impacts of the pandemic. This includes projects financed with loans purchased by Fannie Mae or Freddie Mac under certain affordable and workforce housing programs.

Second, Treasury will presume that an investment in the development, repair, or operation of any affordable rental housing unit is an eligible use of SLFRF funds to respond to the negative economic impacts of the pandemic if the unit has a limited maximum income of 120% area median income, as imposed through a covenant, land use restriction agreement, or other enforceable legal requirement for a period of at least 20 years.

Additional details about each of these presumptions are available in [FAQ 2.14](#).

Deputy Secretary of the Treasury Wally Adeyemo published a [blog post](#) today highlighting this update and other Treasury actions related to affordable housing.

Treasury understands that in many cases, state and local zoning and land-use requirements may present a barrier to the construction of new affordable housing. In tandem with this guidance update clarifying eligible uses of SLFRF funds, Treasury encourages recipients to consider making any zoning and land-use policy changes necessary to effectively make investments in affordable housing.

Additional information about the SLFRF program is available at the links below and on the SLFRF program [website](#).

- [SLFRF FAQs](#)
- [2022 Final Rule](#)
- [Overview of the 2022 Final Rule](#)
- [2023 Interim Final Rule](#)
- [Overview of the 2023 Interim Final Rule](#)
- [Obligation Interim Final Rule](#)
- [Obligation Interim Final Rule Quick Reference Guide](#)
- [Compliance and Reporting Guidance](#)

If you have any questions, please send an email to SLFRF@treasury.gov. Thank you for your partnership in implementing the SLFRF program.

Regards,



# ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA  
at the 2024 March Republican Primary held on March 05, 2024 for,

## President

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED  
(IN FIGURES)

Chris Christie - Republican	3
Ryan L. Binkley - Republican	0
Vivek Ramaswamy - Republican	2
Donald J. Trump - Republican	883
Ron D. DeSantis - Republican	10
Nikki R. Haley - Republican	118
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on March 05, 2024, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the President.

Given under our hands this 11<sup>TH</sup> day of MARCH, 2024

Donna J. Dague, Chairman  
Donna J. Dague, Vice Chairman  
Chris K. Wright III, Secretary  
Chris K. Wright III, Acting Secretary





# ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA  
at the 2024 March Democratic Primary held on March 05, 2024 for,

## President

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED  
(IN FIGURES)

Marianne Williamson - Democratic	16
Joseph R. Biden, Jr. - Democratic	473
Dean Benson Phillips - Democratic	13
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on March 05, 2024, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the President.

Given under our hands this 11<sup>TH</sup> day of MARCH, 2024

Donna J. Dagnan, Chairman  
Paul A. Deth, Vice Chairman  
Chloe L. Wright III, Secretary  
Chloe L. Wright III, Acting Secretary





**BOARD OF SUPERVISORS**

Charles R. Slayton, CHAIRMAN  
Election District 4

Frank W. Bacon, VICE-CHAIRMAN  
Election District 3

T. Wayne Hoover  
Election District 1

Mike Hankins  
Election District 2

Edward Pennington  
Election District 5

Alvester L. Edmonds  
Election District 6

Robert G. Zava  
Election District 7



Lunenburg County Administration  
11413 Courthouse Road  
Lunenburg, VA 23952

Tracy M. Gee  
County Administrator

Telephone: (434) 696-2142  
Facsimile: (434) 696-1798

### Animal Control Report to the Board of Supervisors

Date: March 1, 2024

The following activities were conducted by Animal Control during the month of February 2024:

<u>8</u> Stray Cat(s) Picked Up	\$ <u>75<sup>00</sup></u>	Surrender Fees
<u>11</u> Stray Dog(s) Picked Up	\$ <u>165<sup>00</sup></u>	Impoundment Fees
Injured or Ill Cat(s)	\$ <u>200<sup>00</sup></u>	Adoption Fees
<u>3</u> Injured or Ill Dog(s)		
<u>14</u> Cat Calls Dispatched	\$ <u>440<sup>00</sup></u>	Total Fees Collected
<u>53</u> Dog Calls Dispatched		
<u>1</u> Cats, Surrendered by Owner		
<u>9</u> Dogs, Surrendered by Owner		
Cat Bite		
Dog Bite		
Cat(s) Euthanized	<u>2</u> Dog(s) Transferred to SPCA southside	
Dog(s) Euthanized	<u>1</u> Cat(s) Transferred to SPCA southside	
<u>3</u> Cat Trap(s) Set	Wildlife Calls	
Dog Trap(s) Set	<u>1</u> P.S Running AT LARGE	
Summons Issued	<u>1</u> Pony Running AT LARGE Victoria	
Animal(s) Released to ACO	<u>3</u> Dogs Transferred to Morgan mutts	
<u>2</u> Expired at Shelter and/or DOA	<u>5</u> Cats Transferred to Richmond SPCA	
<u>368</u> Telephone Calls for Animal Issues	<u>3</u> Dogs Transferred to Sanctuary Rescue	
<u>33</u> Check License	<u>1</u> Dog Transferred to Richmond Animal League	
<u>1</u> Lost Cat(s) – Incoming Calls		
<u>3</u> Lost Dog(s) – Incoming Calls		
Cat(s) Returned to Owner		
<u>7</u> Dog(s) Returned to Owner		
Quarantine		
<u>5</u> Adoption—Dogs		
Adoption—Cats	<u>34</u> Total Number of Animals Handled	

D. Ray Elliott ACO

D. Ray Elliott  
Animal Control Officer





**Lunenburg County Sheriff's Office**  
**Report To The Board Of Supervisors**  
**February 2024**

**RECEIVED**  
**MAR 07 2024**  
BY: \_\_\_\_\_



Jury Summons Served	0
Subpoenas Served	72
Summons Served	97
Levies Executed	0
Other Civil Process	51
Traffic Citations	25
Protective Orders	57
Arrests	12
Inmates Transported	1
Mental Patients	0
Extraditions	0
Circuit Court Days	3
General District Court Days	4
J&DR Court Days	4

**Expense Report**

Dues	\$ -
Postage	\$ -
Office Supplies	\$ 942.22
Telephone	\$ 795.27
Police Supplies	\$ -
Vehicle Maintenance & Repairs	\$ 1,520.36
Fuel (January)	\$ 3,058.97
Gallons of Fuel Use	1,318.00

Arthur Townsend, Jr.  
Arthur Townsend, Jr.  
Sheriff, Lunenburg County

3-6-24  
Date

D. Ray Elliott  
Animal Control Officer



## FISCAL YEAR 2024-2025 BUDGET DISCUSSION

Administrator Gee will update on several notable budget items for the Board to consider over the next couple months.

**A) County Offices and Departments** – Officers and Department Directors with additional needs will present their budget to the Board of Supervisors.

**B) Crossroads Community Services Board** – Dr. Moore requested to present at the March meeting for their increase in funds for the budget.

**Crossroads Community Services Board**

*Bush River Manor*

**P.O. Drawer 248**

**Farmville, Virginia 23901-0248**

*(434) 392-7049 FAX (434) 392-9221*

*Emergency Services  
After Hours, Weekends  
Holidays  
Toll Free Call  
1-800-548-1688*

*Dr. Melba R. Moore  
Executive Director*

Date: March 5, 2024  
To: Lunenburg County  
From: Zach Preston, Director of Finance  
Re: Budget Requests for Fiscal Year 2024-2025

Administrator Gee and Honorable members of the Board of Supervisors,

Since 1973, Crossroads has proudly served the citizens of Amelia, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway, and Prince Edward. Crossroads focuses on preventing and treating the occurrence of mental illness, intellectual disabilities, substance use and co-occurring disorders and to enhancing the functioning of individuals and families who experience these conditions.

Funding comes from a variety of sources: state, local and federal governments, and fees for service (over 75% of revenue). Contributions to the agency, which is organized as a public non-profit organization, directly benefits individuals receiving services. Local funding is critical to ensure Crossroads remains eligible for all state and federal distributions.

State regulations require the budget of Community Service Boards include funds from localities of at least 10% of the state funding. For the upcoming fiscal year, based on state funding projections, Crossroads expects the required local funding to be \$454,827. To assist counties in planning for their contributions, we examined each county's usage of Crossroads over the past calendar year. During that period, Lunenburg County residents averaged 14.21% of client visits totaling 5,033. The corresponding percentage of the required local funding for Lunenburg is \$64,629 and this is the amount we request for fiscal year 2024-2025.

*Zachary Preston*

Zach Preston

Director of Finance

Crossroads Community Services Board

## Reporting of Patients Serviced January 2024

Program Name	County	Number of Face to-Face Services	Patients Served	Patient Gender		Number of Children 17 and under	Number Of Seniors 65 and above	Number of Veterans
				F	M			
Emergency Services	Lunenburg	4	4	0	4	2	0	0
Evaluation / Assessment	Lunenburg	16	9	3	6	2	0	1
Medical Services	Lunenburg	0	0	0	0	0	0	0
Mental Health Case Management	Lunenburg	212	95	60	35	9	18	4
Mental Health Outpatient	Lunenburg	61	43	27	16	24	2	2
Mental Health Skill Building	Lunenburg	0	0	0	0	0	0	0
Substance Abuse Case Management	Lunenburg	11	7	5	2	0	0	0
Substance Abuse Outpatient	Lunenburg	9	5	2	3	0	0	1
Town House Psychosocial Rehabilitation	Lunenburg	17	3	3	0	0	0	0
Unduplicated Totals: All Clinical Programs	Lunenburg	330	166	100	66	37	20	8

\*Face-to-Face Services are reported as services where Crossroads staff provides a service directly to a patient, except:

- a.) Emergency Services are reported as Preadmission Screenings related to possible psychiatric hospitalization, and
- b.) Town House Psychosocial Rehabilitation services are reported as Days of Attendance at the Program location.



## REGIONAL HAZARD MITIGATION PLAN

The Regional Hazard Mitigation Plan has been updated and submitted to FEMA. Each locality in the plan is required to adopt a resolution accepting the plan. Here is a [LINK](#) to the plan which included the following updates from the last adoption:

Section 2: Updated planned process and added specifics on stakeholders who were contacted for feedback on the Plan (names, what responses were received, etc.).

Section 3: Data was updated to use more recent census and employment data.

Section 4: Updated data and added Invasive Species, Radon, Pandemic/Infectious Agent, and Climate Change to list of covered hazards.

Section 5: Updated data and added Invasive Species, Radon, Pandemic/Infectious Agent to this section; also used the FEMA National Risk Index to calculate likelihood of future occurrences.

Section 6: Updated data, added verbiage on development patterns in the region, used the FEMA National Risk Index to quantify risk, added verbiage to elaborate more on risk and known historical events.

Section 6a: Added new section to assess high hazard potential dams in the region.

Section 7: Updated information on capabilities and added more information on what actions localities take related to the National Flood Insurance program; added verbiage about what capacity localities have to expand their capabilities.

Section 8: Added information about the process to add/update mitigation actions; updated status of mitigation actions; removed actions from stakeholders (Piedmont Geriatric Hospital, Dillwyn Correctional Center) that did not participate in this plan update.

Section 9: Added verbiage to cover the Plan update process going forward.

Appendix E (Lunenburg County): Updated mitigation actions; added verbiage to discuss development in flood-prone areas; added FEMA flood maps.

## Tracy Gee

---

**From:** Todd Fortune <tfortune@virginiasheartland.org>  
**Sent:** Tuesday, February 27, 2024 4:24 PM  
**To:** Kent Emerson; Kimberly Smith; Taylor Harvie; ckirby@buckinghamcounty.virginia.gov; Karl Carter; Cody Davis; Monica Elder; Chris Russell; Dan Witt; Stephen A. Aigner; Jennifer Crews; Derek Stamey; Tracy Gee; Taylor King; tonymatthews@kenbridgeva.net; rodney.newton@victoriava.net; bhyde@nottoway.org; Stephen Bowen; tpyle@co.prince-edward.va.us; Sarah Puckett; Doug Stanley; Ashley Austin; Scott Davis; dillwynva@embarqmail.com; 'Mary Sands'; Phillip D. Jackson; Walter Bailey; Town of Phenix; Town of Keysville; Steven Morris; Sara Crawford; Dozer Watkins; philipv@townofblackstoneva.com; townofburkeville@gmail.com; Phil Miskovic; Chastiddy Bryant  
**Cc:** Weaver, Amanda (VDEM); Peter Homan; Melody Foster; Lauren Jones; Tyler Henderson; Debbie Messmer  
**Subject:** CRC Regional Hazard Mitigation Plan - Update

Good afternoon,

I received notification from VDEM late Friday that the CRC's Regional Hazard Mitigation Plan has received Approval Pending Adoption. Thanks to everyone for their patience and their help in getting this plan through the process.

One more step is needed before the Plan gets final approval. We need each locality to adopt the Plan. I have drafted resolutions of adoption for each county and town and will be sending those out later this week. Please coordinate with your local governing body to get these resolutions approved. Once I have your signed resolution, I will forward it to FEMA. Once they have signed resolutions from all of the covered localities, they will provide us with formal approval letters for each locality and we will distribute copies to everyone.

Let me know if you have any questions.

Todd Fortune  
Deputy Director  
Commonwealth Regional Council  
200 Heartland Road  
Keysville, Virginia 23947  
(434) 392-6104  
(434) 392-5933 (fax)  
(434) 607-5219 (cell)  
[TFortune@virginiasheartland.org](mailto:TFortune@virginiasheartland.org)

**BOARD OF SUPERVISORS**

Alvester L. Edmonds, Chairman  
Election District 6

Frank W. Bacon, Vice-Chairman  
Election District 3

T. Wayne Hoover  
Election District 1

Mike Hankins  
Election District 2

Greg Currin  
Election District 4

Edward Pennington  
Election District 5

Robert G. Zava  
Election District 7



Lunenburg County Administration  
11413 Courthouse Road  
Lunenburg, VA 23952

Tracy M. Gee  
County Administrator

Telephone: (434) 696-2142  
Facsimile: (434) 696-1798

**RESOLUTION TO ADOPT COMMONWEALTH REGIONAL COUNCIL  
REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, Lunenburg County is vulnerable to an array of hazards that can cause loss of life and damage to public and private property; and

WHEREAS, the County desires to seek ways to mitigate situations that may aggravate such circumstances, and the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from hazards; and

WHEREAS, the County is covered under a regional hazard mitigation plan that outlines ways to protect its citizens and property from the effects of hazards, in accordance with Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act; and

WHEREAS, that plan must be reviewed and updated every five years for the County to remain in compliance with Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, and to remain eligible for certain types of federal assistance in the event of a disaster affecting the County; and

WHEREAS, the Commonwealth Regional Council (CRC) has undertaken an update of the regional hazard mitigation plan, which includes Lunenburg County, with input from the appropriate local and state officials; and

WHEREAS, citizens have been afforded an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Virginia Department of Emergency Management and the Federal Emergency Management Agency have reviewed the updated hazard mitigation plan for legislative compliance and have approved the plan pending the completion of local adoption procedures.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors for Lunenburg County hereby adopts the updated CRC Regional Hazard Mitigation Plan, as applicable to the County, and agrees to take such official actions as reasonably necessary, and as available resources allow, to carry out the proposed actions in the plan.

Adopted on the 14<sup>th</sup> day of March 2024.

Signed:

Attest:

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
County Administrator



## **Nominations & Appointments**

### **A) Board of Equalization**

- i. Appointment—Mrs. Beverley Hawthorne**
- ii. Meeting Stipends**
  - 1. Hourly rate of \$25.00**
  - 2. IRS mileage reimbursement (\$0.67 per mile)**

## **COUNTY ADMINISTRATION – MONTHLY REPORT**

Administrator Gee will highlight some of the items in the monthly report.

**A) Piedmont Alcohol Safety Action Program** – The Piedmont ASAP has notified the County that they will dissolve the organization. They are requesting the Board of Supervisors recognize this with a resolution that allows Lunenburg and other Piedmont localities to become a part of the Southside ASAP. The Board should also appoint a representative to serve on the Southside ASAP. Please see attached.



## **Board of Supervisors March Meeting – 3/14/24**

### **County Administrator's Monthly Report**

#### **Events in February:**

- February 1 – 7AM General Assembly bill proposal
- February 2 – Social Services Director interviews
- February 5 – Tracy 2hrs STO – dental appts.
- February 6 – Team meeting
- February 6 – Contact Team meeting – La Victoria
- February 8 – Joint Comprehensive Plan meeting - Victoria
- February 8 – Finance & Public Safety Committee meetings
- February 8 – Board of Supervisors meeting
- February 9 – Tracy – PTO and online training
- February 10 – Victoria Fire & Rescue Banquet
- February 11 – After-Prom parent meeting
- February 12 – meet w/ DSS Director candidate
- February 13 – meeting w/ Brande, CSA Coordinator
- February 14-16 – VA Local Gov't Mgmt. Assoc. - Winter Conference Roanoke, VA
- February 19 – President's Day – Office Closed (I worked to catch up)
- February 22-23 – Tracy PTO
- February 26 – Work w/ Mr. Hershberger at CHS – Student Gov't Day
- February 26 – DSS Advisory Board meeting
- February 27 – Piedmont Regional Jail Authority Board – Finance Committee virtual meeting
- February 27 – meet w/ DSS Director candidate
- February 27 – VA's Heartland Regional Industrial Facility Authority Board meeting - Keysville
- February 27 – Budget meetings – departments (2)
- February 28 – Community Policy Management Team (CPMT) meeting
- February 28 – Budget meetings – departments (3)
- February 28 – Finance Committee meeting
- February 29 – Budget meetings – departments (4)

#### **Administration**

- Attended the Winter VLGMA Conference in Roanoke. You have a copy of the agenda in your mail. I had to miss one session on Thursday afternoon due to taking some time-sensitive calls for work. I placed a copy of the conference agenda in your mail. I appreciate the opportunity to attend the conference as it provides an opportunity to share ideas and gain knowledge from my peers across the Commonwealth. The second conference is in June.
- Attended the Victoria Fire & Rescue banquet, where the BOS honored former Fire Chief Rodney Newton with a resolution to be approved at the meeting.

#### **Airport**

- Filing for remainder of billing for the Runway/Apron rehabilitation project.
- We are unable to change full licensure by DOAV due to the lighting electrical issues. We are going to apply for funding for the lighting project for the upcoming fiscal year.
- Submitted annual aircraft reporting and doing security training for access to Airport IQ.

#### **Animal Control**

- Officer Elliott was able to hook a standard commercial powerwasher to his existing continuous hot water source, so he was able to spend \$1,200 for that. He asked that the additional funds from the Board of Supervisors be utilized to meet a recommendation from VDACS for a



separate building entrance for isolating animals who must be quarantined.

### **Budget & Finance-**

- We have received our engagement letter from the financial consultant. I spoke with surrounding localities and the price is in the range for others who do not have a Finance Director position. We will pay only for hours used, and I would like to continue with part-time assistance from former Deputy Treasurer, Janice Green, to keep costs down.
- The BOS Finance and Public Safety Committee met twice in February with the Sheriff's leadership team to discuss starting salaries and compression to assist them with coverage, recruitment, and retention. The committee will have a proposal.
- Held budget discussions with multiple department leaders and will continue with community requests in the following weeks. You will hear from some officers/leaders at the meeting.

### **Building Official and Building & Grounds -**

- Updated Floodplain Maps from FEMA are being advertised for public notice. Please see attached press release.
- Benton Roofing will start the Historic Courthouse roofing project on the 12<sup>th</sup>, weather permitting.
- The day after the adjustor came to look at the rain damage at the Tax Office, the water heater busted and flooded the entire office! Francisco's Restoration showed up immediately to remove the water and spent the weekend drying out the office. They did a great job! Jamie Tuck is still working on a solution for the rain leaks. We will completely replace the flooring after tax season and implement a solution for the rain issues ASAP.
- We are looking for a flooring contractor to do concrete epoxy finish for the Sheriff's Office.

### **Community/Economic Development/Planning -**

- Participated in General Assembly Committee meeting to hear request to extend the Joint Enterprise Zone for the Heartland Park. The bill then made it through Assembly.
- Joined the Town Managers and Taylor for the Contact Team meeting to discuss county-wide priorities, needs, and successes.
- Attended the Heartland Regional Industrial Facility Authority Board meeting (elected Secretary again) and Supervisor Currin joined the Board as a new member. We discussed up-tiering progress for the Park and the Central VA Poultry Group.

### **Elections -**

- I met with Registrar Baldwin and Secretary Ollie Wright regarding the Local Election Security Standards and their budget to accomplish the unfunded mandates from the Commonwealth. These will primarily be reflected in their budget request.

### **Emergency Management & Public Safety -**

- The Public Safety Committee met with the Sheriff/Dispatch to discuss staffing needs.

### **Piedmont Regional Jail Authority and Juvenile Detention Center Board -**

- The PRJ finance committee met to discuss the bids for door locks and security upgrades. The Board agreed to the plan for updates with no current increase to County contributions. There is a proposed increase budgeted for 2025 to achieve projects for safety.

### **Project LUIS**

- The radio system is complete and it is operating exceptionally!
- CTA Consultants has offered a change order to utilize their services by the hour for future



assistance with cell tower planning and consulting. I will bring this to the April meeting.

- The fire departments are working to obtain some pagers for the system on our remaining SHSP grant funds.

## **Schools**

- I talked to the School leadership regarding procurement and construction planning.
- The School is checking their testing calendar to see if the April 11<sup>th</sup> BOS meeting could be held at 10AM at CHS for Student Government week.

## **Social Services and Children's Services –**

- The recruitment for the Social Services Director closed on February 5<sup>th</sup>. Interviews for the two candidates screened in by the State DSS were on February 2<sup>nd</sup>. After meetings, due diligence calls, and abundant consideration, I have elected to re-advertise, but will work on some team growth in the office with the Acting Director before posting.
- Met with CSA Coordinator, Brande Crutchfield, regarding pool reimbursement reporting.
- Held DSS Advisory Board meeting with new BOS representative, Supervisor Currin.

## **Solid Waste -**

- The updated CPI for Meridian Waste brought their host fee up 3.4% from \$2.32 to \$2.40/ton.
- The Solid Waste Committee met with Meridian to discuss their request to go up from 1,500 tons per day to 2,000 tons per day. The committee asked that MW also consider an increase in the host fee from the estimated fee in 2019's Host Agreement of \$2.50/ton. Traffic counts will also need to be done as a baseline before increased tonnage.
- Talked to Solid Waste Committee members and the town managers about the commercial waste stream and how it should not be brought to the landfill by town trucks because it is not residential waste.

## **UPCOMING dates of interest:**

**March 7** – Joint Comprehensive Plan meeting

**March 7** – Planning Commission meeting 4:30pm

**March 14** – Finance Committee 4:30pm

**March 14** – Board of Supervisors meeting

**March 24** – Happy Birthday to Mike Hankins!

**March 31** – Happy Birthday to Nicole Clark!

**March 31** – Easter Sunday

**April 4** – Happy Birthday to Airport Manager Larry Way!

**April 4** – Joint Comprehensive Plan meeting 4:30pm

**April 7** – Happy Birthday to Wayne Hoover!

"May the road rise to meet you  
May the wind be at your back  
May the sun shine warm upon your face;  
The rains fall soft upon your fields and until we meet again,  
May God hold you in the palm of His hand."

– Irish Blessing, Author Unknown

150 Aubrey's Loop  
J. Aubrey Houghton Industrial Park  
South Boston, Virginia 24592

Telephone: (434) 572-4939  
Fax: (434) 572-1779

February 29, 2024

Ms. Tracy M. Gee, County Administrator  
Lunenburg County  
11413 Courthouse Road  
Lunenburg, Virginia 23952

**RE: Piedmont Alcohol Safety Action Program**

Dear Ms. Gee:

I write to you to bring an unfortunate update on the Piedmont Alcohol Safety Action Program (ASAP). The Piedmont ASAP has long served the counties of Amelia, Appomattox, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway, and Prince Edward. The program was established to accomplish the goal of improved transportation safety through decreased incidences of driving under the influence of alcohol and other drugs and thus reducing the number of drug-related crashes.

On February 13, 2024, the Piedmont ASAP Policy Board met to discuss the dire status of the Program. The meeting was preceded by months of work to correct the many existing deficiencies. After much discussion, the Board voted unanimously to dissolve the local Piedmont Alcohol Safety Action Program with an effective date of May 31, 2024. The Resolution of Dissolution is attached herein for your records.

Moving forward, the Southside Virginia ASAP will service six of the counties previously under the jurisdiction of the Piedmont ASAP. These counties are Appomattox, Buckingham, Charlotte, Cumberland, Lunenburg, and Prince Edward. This decision was made after significant consultation with the Judges of the Tenth Judicial Circuit and with input from the Commission on VASAP.

My first concern is making sure Lunenburg County has appropriate representation on the Southside Virginia Alcohol Safety Action Program Policy Board. I am therefore respectfully requesting the Board of Supervisors for Lunenburg County appoint a representative to this board. Meetings of the board will be held quarterly to allow for regular input from your appointed representative.

Please allow me to assure you that this office will make every effort to provide excellent service to the citizens of Lunenburg County. I certainly understand there may be concerns over the distance from Lunenburg County to the office address in Halifax County. For this reason, I want to assure you our office will begin to actively work to secure classroom space within Lunenburg County, or in close proximity. Appointments will also be offered in the same area in an effort to eliminate any need for the residents of Lunenburg County to travel any significant distance.

However, we cannot begin these significant preparations until the Board of Supervisors for Lunenburg County agrees to join the Southside Virginia Alcohol Safety Action Program. This agreement can be demonstrated through the execution of a resolution. A sample resolution is attached for your review and use if you deem it to be fitting for Lunenburg County.

On behalf of the Southside Virginia Alcohol Safety Action Program, I thank you for your consideration. I welcome the opportunity to answer any questions you may have at your convenience. With tremendous gratitude and kind regards, I remain,

Yours Truly,

A handwritten signature in dark ink, appearing to read "Roy Keith Lloyd", with a stylized flourish at the end.

Roy Keith Lloyd  
Director

Enclosures  
(Resolution of Dissolution and Sample Resolution)





ALCOHOL SAFETY ACTION PROGRAM

## PIEDMONT ALCOHOL SAFETY ACTION PROGRAM

RECEIVED

FEB 22 2024

SOUTHSIDE V.A.

4026 West Third Street/Farmville, VA 23901  
(434) 392-8920 (434) 392-6777 Fax

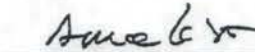
Effective May 31, 2024, the current members of the Piedmont Alcohol Safety Action Program will dissolve as we move forward with a reorganization. During this transition, services to our constituents will continue.

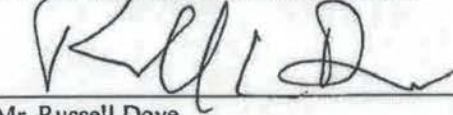
On June 1, 2024, the Piedmont Alcohol Safety Action Program will no longer exist. The counties of Charlotte, Lunenburg, Appomattox, Cumberland, Buckingham, and Prince Edward will be serviced by the Southside Virginia Alcohol Safety Action Program. The Southside Virginia Alcohol Safety Action Program will contact each locality to obtain appointments to the governing board.

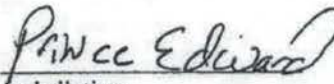
  
Mr. Douglas Randolph, Board Chairman

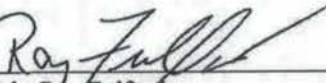
  
Jurisdiction

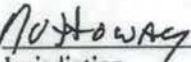
  
Mr. Lee Harrison, Board Vice-Chairman

  
Jurisdiction

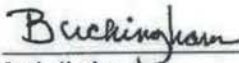
  
Mr. Russell Dove

  
Jurisdiction

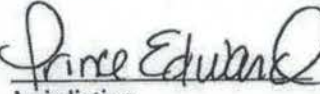
  
Mr. Ray Fulford

  
Jurisdiction

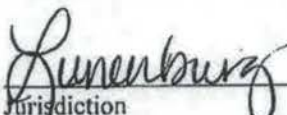
  
Mr. Gerald Washington

  
Jurisdiction

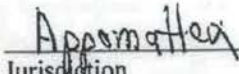
  
Ms. Dohna Nunnally

  
Jurisdiction

  
Ms. Sonya Ragsdale-Blackwell

  
Jurisdiction

  
Mr. Wilson Staples

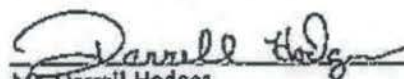
  
Jurisdiction

Serving the counties of: Amelia, Appomattox, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway and Prince Edward



Effective May 31, 2024, the current members of the Piedmont Alcohol Safety Action Program will dissolve as we move forward with a reorganization. During this transition, services to our constituents will continue.

On June 1, 2024, the Piedmont Alcohol Safety Action Program will no longer exist. The counties of Charlotte, Lunenburg, Appomattox, Cumberland, Buckingham, and Prince Edward will be serviced by the Southside Virginia Alcohol Safety Action Program. The Southside Virginia Alcohol Safety Action Program will contact each locality to obtain appointments to the governing board.

  
Mr. Darrell Hodges

  
Jurisdiction

# Lunenburg County Board of Supervisors

## RESOLUTION

A **RESOLUTION** of the Lunenburg County Board of Supervisors establishing, by joint action of the Boards of Supervisors of the Counties of Appomattox, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Mecklenburg, Prince Edward, and the Council of the Town of South Boston, the membership of the regional Policy Board of the Southside Virginia Alcohol Safety Action Program (VASAP) to serve the region composed of those Counties and Town.

**WHEREAS**, the Commonwealth of Virginia, in the interest of highway safety, has provided for probation, education, and rehabilitation of persons charged with violations of §18.2-266 of the Code of Virginia; and

**WHEREAS**, the General Assembly of Virginia has, by statute codified as Virginia Code § 18.2-271 paragraph (h), provided that any county, city, town, or combination thereof may establish and operate alcohol safety action programs in connection with highway safety, and that each program shall operate under the direction of a local independent policy board chosen in accordance with procedures approved and promulgated by the Commission on VASAP; and

**WHEREAS**, § 15.2-1300 of the Code of Virginia, Joint Exercise of Powers by Political Subdivisions, authorizes local units of government to exercise their powers and privileges jointly for the operation of a multi-jurisdictional venture; and

**WHEREAS**, the Piedmont Alcohol Safety Action Program which formerly serviced the Counties of Amelia, Appomattox, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway, and Prince Edward has been dissolved effective May 31, 2024; and

**WHEREAS**, the Boards of Supervisors of the Counties of Appomattox, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Mecklenburg, Prince Edward, and the Council of the Town of South Boston have established and do operate the Southside Virginia Alcohol Safety Action Program, which is a regional alcohol safety action program in connection with highway safety, and the Commission on VASAP has approved and promulgated procedures for the policy board of that regional alcohol safety action program to be reconstituted;

**NOW, THEREFORE**, in accordance with the procedures approved and promulgated by the Commission on VASAP, and pursuant to the authority granted to this Board by Virginia Code § 15.2-1411, the BOARD OF SUPERVISORS of LUNENBURG COUNTY hereby resolves that the County of Lunenburg continue its participation in the Southside Virginia Alcohol Safety Action Program (VASAP) which is established for the purpose of providing, as ordered by the courts in the jurisdictions to be served, probation, education, prevention, and rehabilitation services.

\_\_\_\_\_  
Alvester L. Edmonds, Chairman

Attest: \_\_\_\_\_





February 26, 2024

Ms. Tracy M. Gee, County Administrator  
County of Lunenburg, Virginia  
11413 Courthouse Road  
Lunenburg, Virginia 23952

Dear Ms. Gee:

We are pleased to confirm our understanding of the services we will provide to the County of Lunenburg, Virginia (the "County") for the fiscal year ended June 30, 2024. Rodefer Moss & Co, PLLC (the "Firm") appreciates the confidence expressed by the County in our firm and our municipal government expertise. We look forward to a long and continued relationship as an integral financial management resource to the County's management and governing body.

We are prepared to provide a full range of accounting and consulting services to the County contingent upon your approval. The purpose of this engagement is to identify the scope of available accounting and consulting services from the Firm, the specific services anticipated to be provided at this time and confirm the terms of our engagement.

#### **Scope of Services**

The scope of accounting and consulting services that can be provided to the County are outlined below. These services shall include the operations and funds of the County, School Board, Social Services, and IDA. Additional services may be provided as agreed upon in the future.

#### **Anticipated Services to be Provided at this Time**

General accounting and advisory assistance:

- Reconcile beginning fund balances to audited financial statements and propose adjustments as necessary
- Annual preparation of accrual entries including reversing entries for prior year accruals
- For all significant balance sheet accounts, compare balances per the trial balances to supporting documentation and propose adjustments as necessary
- Perform broad analytical review of income and expense accounts as compared to the previous year and propose adjustments as necessary
- Perform reconciliations of federal and state funding per the APA's CARS reports to trial balance and propose adjustments as necessary.
- Capital asset assistance
- Prepare adjustments for debt service payments so long-term debt transactions are properly reported.
- Prepare documentation of all procedures performed to be maintained for use by auditors
- Preparation of information for accrual basis trial balances
- Obtain Virginia Retirement System Snapshot download data and GASB 68 data from client to assist with calculation of net pension liability and deferred amounts
- Obtain Other Post Employment Benefit (OPEB) actuarial valuations, as applicable, from client to assist with calculation of net OPEB liability and deferred amounts

- Assist staff with summarizing lease and subscription-based information technology assets, as necessary
- Inquire of staff whether there are any known transactions that may not have been recorded properly and propose adjustments as needed
- Journal entries will be provided to client staff in a standard format for entry into your accounting software system
- In coordination with auditors, assist with implementation of statements issued by the Financial and Governmental Accounting Standards Board
- Assist with training staff on the above listed procedures, as desired
- Other assistance to prepare for the annual audit to be agreed upon during engagement planning

In addition, in advance of our services, we will provide a detailed client assistance listing request of required information. This list will include requests for:

- Contacts within and external to the County from whom we can solicit information supporting the services we will provide
- Specific schedules or general ledger reports that will be used to provide the information required for the services

In compliance with our professional standards regarding independence, we will not provide any audit or other attestation services, as defined by professional standards, to the County in conjunction with these accounting and consulting services. However, we will act as the County's representative in the audit process. This representation will include, but not be limited to the following:

- Meet with auditors and County personnel to determine the timing of the audit information required by the auditors, and the audit process
- Review, analyze, and determine the necessity of any proposed adjustments or additional disclosure requirement
- Assist the County in the implementation of any auditor recommendations regarding internal controls

The auditors will continue to prepare the external financial report. We will make all known adjustments based on our historical knowledge of your organization and routine practices by local governments in the Commonwealth, however it is your responsibility to make us aware of any unusual or infrequent transactions so that we may record the underlying transactions appropriately.

All books and records of your organization will continue to be property of the County, and you will be responsible for their maintenance and their accuracy. You agree to provide us access to your records, both electronic and manual, as needed to perform these duties. If on-site fieldwork is deemed to be required, you agree to provide adequate workspace and access to the internet to us. Prior to our start, we will establish a timeline for completion of these tasks. As work progresses, we will report to you periodically on our progress and any problems encountered. We will make every effort to coordinate with the auditors to ensure completion prior to their scheduled fieldwork.

It is understood that most, if not all, of our services outlined in this scope of services will be provided through remote work. It is critical that client staff be able to upload requested documents to us in an electronic format. It is imperative that source documents requested be uploaded to us in a timely manner so that they are available to us by our scheduled fieldwork start date in order that we can complete our work and meet deadlines of the auditors.

It is understood that due to the nature of this project, it is likely that we will have access to confidential information, and we understand that we are to maintain the confidential nature of that information through



the employment of administrative, technical, and physical safeguards that are appropriate under the circumstances.

### **Management's Responsibilities**

The County's management and governing body is, and will continue to be, solely responsible for establishing and maintaining an effective accounting and internal control system, including, without limitation, systems designed to assure fair presentation of the County's financial statements and compliance with policies, procedures, and applicable laws and regulations.

The County's management and the governing body will also be responsible for establishing the scope of our accounting and consulting services and providing the resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the accounting and consulting services to be performed by the Firm, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Our engagement involves providing assistance in the preparation of the adjusted trial balances for the use of the external auditor. As provided for in Section 100, paragraphs 24-27, of the Standards for Accounting and Review Services of the American Institute of Certified Public Accountants (AICPA) we will not issue a compilation report in conjunction with these adjusted trial balances, and instead, we will use this engagement letter as documentation and confirmation of your understanding of the services to be performed and the limitations on the use of such adjusted trial balances. In this regard, by signing this engagement letter, the County's management acknowledges its understanding and acceptance of the following:

- That the nature and limitations of the adjusted trial balances are restricted for use only by the external auditor in conjunction with the financial statement audit;
- That the adjusted trial balances are limited to presenting information that is the representation of the County's management, and the work performed by the Firm in compiling the adjusted trial balances cannot be relied upon to disclose errors, fraud, or illegal acts;
- That the adjusted trial balances will not be audited by the Firm and no opinion or any other form of assurance on the adjusted trial balance will be provided by the Firm;
- That the County's management has knowledge about the nature of the procedures to be applied and the basis of accounting assumptions to be used in the preparation of the adjusted trial balance;
- That the compiled adjusted trial balances are not to be used by any third parties for any purpose (the financial statement auditor is not considered to be a third party).

Management is ultimately responsible for the fair presentation of the adjusted trial balances and management will make such representations to the external auditors.

### **The Firm's Responsibilities**

The Firm is responsible for providing the accounting and consulting services requested, as defined in the Scope of Services section of this letter in accordance with the applicable professional standards of the AICPA. The Firm may also report or otherwise communicate to the County's management any recommendations it determines necessary resulting from the accounting and consulting services provided.

### **Access to Working Papers and Reports**

Any working papers prepared by the Firm in connection with performing the accounting and consulting services are the property of the Firm. Upon request, copies of any or all working papers and reports that the Firm considers to be nonproprietary will be provided to management of the County. The County may make such copies available to its external auditors and to regulators in the exercise of their statutory oversight of the County. Such copies may not be made available to any third party without prior written consent from the Firm.

### **Engagement Administration, Fees and Other**

We will communicate with the auditor to determine the expected timing of completion for timely issuance of the audit. Tamara Greear, CPA is the engagement partner and Mary Earhart, CPA, is the engagement principal, and both are responsible for supervising the engagement.

Our fees will be based on the actual hours worked by the members of the engagement team and their respective billing rates. We make every effort to keep our fees to a minimum by using schedules, analyses, or reconciliations prepared by your staff. We will require assistance from management to provide documentation to support the accounting adjustments and schedules we will prepare.

In accordance with firm policy, work may be suspended if your account becomes significantly overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, you will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

New funds, component units, entities, or transactions requiring significant additional accounting services may be considered outside the scope of this proposal. In addition, changes in personnel or software that could impact the performance of our engagement would also be outside the scope of these services. Should we encounter situations that would require us to incur additional time, or to perform services outside the scope of our proposal, we will make every effort to notify you prior to incurring additional time.

In the event that Rodefer Moss & Co, PLLC is required to respond to a subpoena, court order, or any other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this engagement, you agree to compensate Rodefer Moss & Co, PLLC at our standard hourly rates for the time we expend in connection with such response, and to reimburse Rodefer Moss & Co, PLLC for all out-of-pocket expenses incurred in that regard.

We estimate that our fees for the pre-audit services for the fiscal year ending June 30, 2024 will range from \$21,000 - \$24,000.

	Standard Hourly Billing Rates
Partner	\$275 - \$325
Principal or Senior Manager	\$200 - \$275
Manager	\$150 - \$190
Senior	\$125 - \$150
Associate I and II	\$ 90 - \$125



Because the Firm has no direct control over the type and number of services requested by the County during the term of this engagement, nor does the Firm have control over the quality of the County's accounting system or records, potential turnover of the County's staff or the County's staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to exceed limit on fee and expenses charged. However, the above are fee estimates for the County.

Fees and out-of-pocket expenses for this engagement, plus travel (mileage reimbursement at current approved IRS business mileage rates per mile plus lodging and meals, as necessary, to be reimbursed under an accountable plan, with separate identification on invoice) will be billed semi-monthly as work progresses and are payable upon receipt of the invoice. In accordance with our firm's policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full.

You acknowledge that we devote a substantial amount of time and resources to the hiring, retention, and training of employees engaged in the provision of services to our clients. Accordingly, we ask that you agree to the following. In the event that any of our employees accepts a position of employment with your Company, or any of its related parties at any time while we are performing services for you or within one year thereafter, you agree to compensate us in the form of a fee equal to 20% of the employee's annual compensation in effect on the date employment was contracted. This fee will be payable when the employee accepts such a position.

The term of this agreement is initially for one-year from the date hereof, however, it may be extended annually based on mutual agreement in writing by both parties. Should you become dissatisfied with our performance, you may terminate this agreement on demand, however, you will be responsible for payment for any services rendered to the point of termination.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

*Rodefer Moss & Co, PLLC*

Rodefer Moss & Co, PLLC.

RESPONSE TO ENGAGEMENT LETTER:

This letter correctly sets forth the understanding of the County of Lunenburg, Virginia.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# Federal Emergency Management Agency

Washington, D.C. 20472

CERTIFIED MAIL  
RETURN RECEIPT REQUESTED

IN REPLY REFER TO:  
APPEAL START

February 28, 2024

The Honorable Alvester L. Edmonds  
Chair, Board of Supervisors  
11413 Courthouse Road  
Lunenburg, VA 23953

Case No: 20-03-0028S  
Community: Lunenburg County, Virginia  
(Unincorporated Areas)  
Community No.: 510309

Dear Chair Edmonds:

On May 18, 2023 the Department of Homeland Security's Federal Emergency Management Agency (FEMA) provided your community with Preliminary copies of the revised Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report for Lunenburg County, Virginia (Unincorporated Areas). FEMA has posted digital copies of these revised FIRM and FIS report materials to the following Website: <https://hazards.fema.gov/femaportal/prelimdownload/>. The Preliminary FIRM and FIS report include proposed flood hazard information for certain locations in unincorporated areas of Lunenburg County. The proposed flood hazard information may include addition or modification of Special Flood Hazard Areas, the areas that would be inundated by the base (1-percent-annual-chance) flood; base flood elevations or depths; zone designations; or regulatory floodways.

We have published a notice of the proposed flood hazard determinations in the *Federal Register* and will publish a public notification concerning the appeal process (explained below) in *The Kenbridge-Victoria Dispatch* on or about March 6, 2024, and March 13, 2024. We will also publish a separate notice of the flood hazard determinations on the "Flood Hazard Determinations on the Web" portion of the FEMA Website: [https://www.floodmaps.fema.gov/fhm/BFE\\_Status/bfe\\_main.asp](https://www.floodmaps.fema.gov/fhm/BFE_Status/bfe_main.asp). We have enclosed copies of the notice published in the *Federal Register* and the newspaper notice for your information.

These proposed flood hazard determinations, if finalized, will become the basis for the floodplain management measures that your community must adopt or show evidence of having in effect to qualify or remain qualified for participation in the National Flood Insurance Program (NFIP). However, before any new or modified flood hazard information is effective for floodplain management purposes, FEMA will provide community officials and citizens an opportunity to appeal the proposed flood hazard information presented on the preliminary revised FIRM and FIS report posted to the above-referenced Website.

Section 110 of the Flood Disaster Protection Act of 1973 (Public Law 93-234) is intended to ensure an equitable balancing of all interests involved in the setting of flood hazard determinations. The legislation provides for an explicit process of notification and appeals for your community and for private persons prior to this office making the flood hazard determinations final. The appeal procedure is outlined below for your information.

During the 90-day appeal period following the second publication of the public notification in the above-named newspaper, any owner or lessee of real property in your community who believes their property rights will be adversely affected by the proposed flood hazard determinations may appeal to you, or to an



agency that you publicly designate. It is important to note, however, that the sole basis for such appeals is the possession of knowledge or information indicating that the proposed flood hazard determinations are scientifically or technically incorrect. The appeal data must be submitted to FEMA during the 90-day appeal period. Only appeals of the proposed flood hazard determinations supported by scientific or technical data can be considered before FEMA makes its final flood hazard determination at the end of the 90-day appeal period. Note that the 90-day appeal period is statutory and cannot be extended. However, FEMA also will consider comments and inquiries regarding data other than the proposed flood hazard determinations (e.g., incorrect street names, typographical errors, omissions) that are submitted during the appeal period, and will incorporate any appropriate changes to the revised FIRM and FIS report before they become effective.

If your community cannot submit scientific or technical data before the end of the 90-day appeal period, you may nevertheless submit data at any time. If warranted, FEMA will revise the FIRM and FIS report after the effective date. This means that the revised FIRM would be issued with the flood hazard information presently indicated, and flood insurance purchase requirements would be enforced accordingly, until such time as a revision could be made.

Any interested party who wishes to appeal should present the data that tend to negate or contradict our findings to you, or to an agency that you publicly delegate, in such form as you may specify. We ask that you review and consolidate any appeal data you may receive and issue a written opinion stating whether the evidence provided is sufficient to justify an official appeal by your community in its own name or on behalf of the interested parties. Whether or not your community decides to appeal, you must send copies of individual appeals and supporting data, if any, to:

John Luff, FEMA, Region 3  
One Independence Mall  
615 Chestnut Street, Sixth Floor  
Philadelphia, Pennsylvania 19106  
[john.luff@fema.dhs.gov](mailto:john.luff@fema.dhs.gov)

If we do not receive an appeal or other formal comment from your community in its own name within 90 days of the second date of public notification, we will consolidate and review on their own merits such appeal data and comments from individuals that you may forward to us, and we will make such modifications to the proposed flood hazard information presented on the revised FIRM and in the revised FIS report as may be appropriate. If your community decides to appeal in its own name, all individuals' ~~appeal data must be consolidated into one appeal by you, because, in this event, we are required to deal~~ only with the local government as representative of all local interests. We will send our final decision in writing to you, and we will send copies to the community floodplain administrator, each individual appellant, and the State NFIP Coordinator.

All appeal submittals will be resolved by consultation with officials of the local government involved, by an administrative hearing, or by submission of the conflicting data to an independent scientific body or appropriate Federal agency for advice. Use of a Scientific Resolution Panel (SRP) is also available to your community in support of the appeal resolution process when conflicting scientific or technical data are submitted during the appeal period. SRPs are independent panels of experts in hydrology, hydraulics, and other pertinent sciences established to review conflicting scientific and technical data and provide recommendations for resolution. An SRP is an option after FEMA and community officials have been engaged in a collaborative consultation process for at least 60 days without a mutually acceptable resolution of an appeal. Please refer to the enclosed "Scientific Resolution Panels" Overview for additional information on this resource available to your community.

FEMA will make the reports and other information used in making the final determination available for

public inspection. Until the conflict of data is resolved and the revised FIRM becomes effective, flood insurance available within your community will continue to be available under the effective NFIP map, and no person shall be denied the right to purchase the applicable level of insurance at chargeable rates. The decision by your community to appeal, or a copy of its decision not to appeal, should be filed with this office no later than 90 days following the second publication of the flood hazard determination notice in the above-named newspaper. Your community may find it appropriate to call further attention to the proposed flood hazard determinations and to the appeal procedure by using a press release or other public notice.

If warranted by substantive changes, during the appeal period we will send you Revised Preliminary copies of the revised FIRM and FIS report. At the end of the 90-day appeal period and following the resolution of any appeals and comments, we will send you a Letter of Final Determination, which will finalize the flood hazard information presented on the revised FIRM and FIS report and will establish an effective date.

If you have any questions regarding the proposed flood hazard determinations, revised FIRM panels, or revised FIS report for your community, please call our FEMA Mapping and Insurance eXchange (FMIX), toll free, at 1-877-FEMA MAP (1-877-336-2627) or e-mail the FMIX staff at FEMA-FMIX@fema.dhs.gov.

Sincerely,



Luis V. Rodriguez, P.E,  
Director Engineering and Modeling Division  
Risk Management Directorate | Resilience

List of Enclosures:  
Newspaper Notice  
Proposed Flood Hazard Determinations *Federal Register* Notice  
"Scientific Resolution Panels" Overview

cc: Community Map Repository  
Tracy Gee, County Administrator, Lunenburg County



bcc: Angela Davis, State NFIP Coordinator. *E-mail Correspondence*  
Tessa Nolan, Acting Region 3 Risk Analysis Branch Chief. *E-mail Correspondence*  
Sarah Wolfe, Region 3 FMI Branch Chief. *E-mail Correspondence*  
John Luff, Region 3 Project Officer. *E-mail Correspondence*  
Kenya Lovill, Region 3 FMI Planner. *E-mail Correspondence*  
Megan Meeks, RSC QR/PPP Lead. *E-mail Correspondence*  
RSC Appeals Lead. *E-mail Correspondence*  
CERC Provider Tech Manager/Devon Benne. *E-mail Correspondence*  
FEDD File. *Maintained by Mapping Partner.*

**DEPARTMENT OF HOMELAND SECURITY**  
**FEDERAL EMERGENCY MANAGEMENT AGENCY**

**Proposed Flood Hazard Determinations for the Lunenburg County, Virginia and Incorporated Areas**

The Department of Homeland Security's Federal Emergency Management Agency has issued a preliminary Flood Insurance Rate Map (FIRM), and where applicable, Flood Insurance Study (FIS) report, reflecting proposed flood hazard determinations within the Lunenburg County, Virginia and Incorporated Areas. These flood hazard determinations may include the addition or modification of Base Flood Elevations, base flood depths, Special Flood Hazard Area boundaries or zone designations, or the regulatory floodway. Technical information or comments are solicited on the proposed flood hazard determinations shown on the preliminary FIRM and/or FIS report for the Lunenburg County, Virginia and Incorporated Areas. These flood hazard determinations are the basis for the floodplain management measures that your community is required to either adopt or show evidence of being already in effect in order to qualify or remain qualified for participation in the National Flood Insurance Program. However, before these determinations are effective for floodplain management purposes, you will be provided an opportunity to appeal the proposed information. For information on the statutory 90-day period provided for appeals, as well as a complete listing of the communities affected and the locations where copies of the FIRM are available for review, please visit FEMA's website at [https://www.floodmaps.fema.gov/fhm/BFE\\_Status/bfe\\_main.asp](https://www.floodmaps.fema.gov/fhm/BFE_Status/bfe_main.asp) or call the FEMA Mapping and Insurance eXchange (FMIX) toll free at 1-877-FEMA MAP (1-877-336-2627).