

**LUNENBURG COUNTY BOARD OF SUPERVISORS**  
**LUNENBURG COURTS BUILDING**  
**LUNENBURG, VIRGINIA**  
***January 11, 2024 Reorganizational Meeting***

**6:00PM**

- 1. Call to Order for Reorganization** – County Administrator
- 2. Oath of Office** – Circuit Court Clerk
- 3. Reorganization 2024** – County Administrator/Chairman
  - A) Nomination/Appointment of Chair, then Vice-Chair
  - B) Approval of 2024 Holiday Calendar
  - C) Approval of 2024 Invocation and Meeting Schedule
  - D) Adopt Robert's Rules of Order & Rules of Procedure
- 4. Call to Order – Regular Meeting** -- Chairman
- 5. Invocation/Pledge of Allegiance:** Supervisor Hankins
- 6. Requests for Additions to the Agenda**
- 7. Conflict of Interest Statements & Citizen Comment Period**
- 8. Consent Agenda:**
  - A) Minutes of December 14, 2023 Meeting
  - B) Warrants for Approval December 2023
  - C) Treasurer's Reports August 2023
- 9. County Offices and Departments**
  - A) Lunenburg County School Board – Updated Appropriation
  - B) VA Department of Transportation
  - C) Planning & Economic Development
    - 1) GOVA/Tobacco Commission Grant – Uptiering of Sites
  - D) Abstract of Votes – Sheriff Election
  - E) Courthouse Roof Bids

**Public Hearing**

- 10. Conditional Use Permit** – CUP 10-23: Conditional Use Permit for Gurdeep Singh to operate an Auto Service Center, Convenience Store Providing Gasoline Service, and Uses and Structures Accessory.
- 11. Charlotte County Mutual Aid Agreement**
  - A) *Health Department Annual Agreement FY24*
- 12. Reassessment** – Update
- 13. County Administrator** – Monthly Report
- 14. County Attorney** – Monthly Report
  - A) RiverStreet Networks – Lease
  - B) *Solar Committee Meeting update*
- 15. Closed Session Items - 2.2-3711A1 Personnel**
- 16. Other Business** (per Board approval)
- 17. Adjournment**

- Advance inquiries about agenda items can be directed to the County Administrator prior to the meeting at [tgee@lunenburgva.gov](mailto:tgee@lunenburgva.gov) or by phone at 434-696-2142.

- It is the intention of the Lunenburg County Board of Supervisors to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator's Office at 434-696-2142 prior to the meeting date. -- Tracy M. Gee, County Administrator

## REORGANIZATIONAL AGENDA

### REORGANIZATION 2024

1. **County Administrator** opens floor for nominations for Chairman.
2. **County Administrator** calls for Board to close nominations for Chairman.
3. **County Administrator** calls for Board to vote on said nominations by roll-call vote for Chairman.
4. Appointment of Chairman for Calendar Year 2024.
5. **County Administrator** presents the Chairman with gavel.
6. **Chairman opens floor** for nominations for Vice-Chairman.
7. **Chairman** calls for Board to close nominations for Vice-Chairman.
8. **Chairman** calls for Board to vote on said nominations by roll-call vote for Vice-Chairman.
9. Appointment of Vice-Chairman for Calendar Year 2024.

### APPROVAL OF HOLIDAYS AND MEETING SCHEDULE

#### Chairman calls for vote

- A) **2024 Monthly Meeting and Invocation Schedule**
- B) **Holiday Hours for 2024**
- C) **Adopt Robert's Rules of Order & Rules of Procedure**

(Chairman opens the Regular Meeting)



**MONTHLY MEETING DATES AND  
INVOCATION ASSIGNMENTS FOR REGULAR BOARD MEETINGS**

**2024 CALENDAR YEAR**

January 11, 2024	Hankins	6:00PM
February 8, 2024	Bacon	6:00PM
March 14, 2024	Currin	6:00PM
April 11, 2024	Pennington	6:00PM
May 9, 2024	Edmonds	6:00PM
June 13, 2024	Zava	6:00PM
July 11, 2024	Hoover	6:00PM
August 8, 2024	Hankins	6:00PM
September 12, 2024	Bacon	6:00PM
October 10, 2024	Currin	6:00PM
November 14, 2024	Pennington	6:00PM
December 12, 2024	Hoover	6:00PM

**All meetings are held in the General District Courtroom, Lunenburg Courts Building,  
160 Courthouse Square, Lunenburg, VA 23952 unless otherwise advertised.**

*Dated upon approval: January 11, 2024*



January 11, 2024

TO: Board of Supervisors  
County Offices and Departments

FROM: Tracy M. Gee  
County Administrator

### HOLIDAY SCHEDULE 2024

Our office will be closed for the following holidays and observed holiday closings to correspond with the Commonwealth of Virginia Pay and Holiday Calendar for 2024 pursuant to Section 2.2-3300 of the Code of Virginia:

January 15	Martin Luther King, Jr. Day
February 19	George Washington Day
May 27	Memorial Day
June 19	Juneteenth
July 4	Independence Day
September 2	Labor Day
October 14	Columbus Day & Yorktown Victory Day
November 5	Election Day
November 11	Veteran's Day
November 27*	Thanksgiving Eve
November 28	Thanksgiving Day
November 29	Day after Thanksgiving
December 24	Christmas Eve
December 25	Christmas
December 26*	Day after Christmas
December 31*	New Year's Eve (closing at 12:00 noon)
January 1, 2025**	New Year's Day

\*In addition to the Commonwealth of Virginia Pay and Holiday Calendar.

-Additional four (4) hours on Thanksgiving Eve.

\*\*Falls before the first BOS 2025 meeting.

There may be other days appointed by the Governor of the Commonwealth of Virginia or the President of the United States as a holiday with regard to the transaction of business. The Board of Supervisors also may grant additional time. If additional hours or days are granted, you will be notified as soon as possible.



## **Consent Agenda:**

- A) Minutes of December 14, 2023 Meeting**
- B) Warrants for Approval December 2023**
- C) Treasurer's Reports August 2023**

**LUNENBURG COUNTY BOARD OF SUPERVISORS  
GENERAL DISTRICT COURTROOM  
LUNENBURG COURTS BUILDING  
LUNENBURG, VIRGINIA**

**DRAFT**

**Minutes of December 14, 2023 Meeting**

The regularly-scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, December 14, 2023 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors Frank Bacon, Alvester Edmonds, Mike Hankins, T. Wayne Hoover, Edward Pennington, Charles R. Slayton, Robert Zava, County Administrator Tracy M. Gee, Deputy Administrator Nicole A. Clark, and County Attorney Frank Rennie.

Chairman Slayton called the meeting to order.

Supervisor Hoover provided the invocation and led the Pledge of Allegiance.

Chairman Slayton requested additions to the agenda from the Board and the public. Supervisor Pennington requested that log trucks on Mecklenburg Avenue be added as 9B1. Supervisor Hoover requested that Lunenburg Lightning Athletics be added as 6A. County Attorney Rennie requested that an update on the recount of votes for the Office of Sheriff be added as 9A. Administrator Gee requested that the revised minutes from the October 12, 2023 meeting, to include the School Board resolutions, be added to the Consent Agenda as 7B.

Chairman Slayton called for conflicts of interest from any Board members. There were none.

Supervisor Hankins made motion, seconded by Supervisor Pennington and unanimously approved, to approve and present Resolutions of Achievement to the James River Southside Youth Football League-Lunenburg Flag Division, Minor Division, JV Division and Varsity Division teams.

**RESOLUTION OF ACHIEVEMENT**

**WHEREAS**, the James River Southside Youth Football League-Lunenburg Flag Division had a very successful 2023 season; and

**WHEREAS**, the James River Southside Youth Football League-Lunenburg Flag Division, referred to as the Lunenburg Lightning Flag Football Team, won the regular season championship for the Southside Division; and

**WHEREAS**, the Lunenburg Lightning Flag Football Team completed an undefeated season, scoring a total of 224 points, only allowing 26 points to be scored against them; and

**WHEREAS**, the Lunenburg Lightning Flag Football Team won the Southside Division playoffs; and

**WHEREAS**, the Lunenburg Lightning Flag Football Team continued to win the James River Southside Youth Football League Super Bowl; and

**WHEREAS**, the Lunenburg Lightning Flag Football Team was awarded the Sportsmanship Award; and

**WHEREAS**, the Lunenburg Lightning Flag Football Team was led by Coaches Ryan Parrish, JP Sweitzer, Jim Morris, Chris Garrett, Jeramiah Fix, Willie Jeter and Drake Armstrong, and team members Brayden Adams, Hudson Armstrong, Jaxson Atkins, Liam Bacon, Preston Bacon, Khalil Brogdon, Logan Brooks, Coda Buchanan, Cash Clark, Layton Fix, Declan Garrett, Daine Jeter, Chandler Jones, Akeem Lewis, Kendrick Logan, Wyatt Long, James Morris, Heath Myers, Jeter Parrish, Luke Peebles, Kamori Petis, Tanner Powers, Kyrie Smith, Marlin Smith, Marshaun Smith, Kyrie Suarez, Henry Sweitzer, Nehemiah Taylor, Zacharias Taylor, Ryan Van Der Merwe, Jacahri Wiley, and with added support from the Lightning Flag Cheer Squad and dedicated parents and family of the team members; and

**WHEREAS**, the Lunenburg Lightning Flag Football Team represented the County with athleticism and good sportsmanship; and



**NOW, THEREFORE, BE IT RESOLVED**, that the Lunenburg County Board of Supervisors congratulates the Lunenburg Lightning Flag Football Team on their outstanding accomplishments during the 2023 season.

**BE IT FURTHER RESOLVED**, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.

**Adopted this 14<sup>th</sup> day of December 2023.**

#### **RESOLUTION OF ACHIEVEMENT**

**WHEREAS**, the James River Southside Youth Football League-Lunenburg Minor Division had a very successful 2023 season; and

**WHEREAS**, the James River Southside Youth Football League-Lunenburg Minor Division, referred to as the Lunenburg Lightning Minor Football Team, won the regular season championship for the Southside Division; and

**WHEREAS**, the Lunenburg Lightning Minor Football Team completed an undefeated season, scoring a total of 200 points, only allowing 50 points to be scored against them; and

**WHEREAS**, the Lunenburg Lightning Minor Football Team won the Southside Division playoffs; and

**WHEREAS**, the Lunenburg Lightning Minor Football Team continued to win the James River Southside Youth Football League Super Bowl; and

**WHEREAS**, the Lunenburg Lightning Minor Football Team was awarded the Sportsmanship Award; and

**WHEREAS**, the Lunenburg Lightning Minor Football Team was led by Coaches Chris Bacon, Chip Parrish, Drew Shepherd, John Shepherd, Demetrie Coles, Justin Beagle and Paul Smith, and team members Haskins Bacon, Wells Bacon, Camden Barnes, Jayce Beagle, Jeb Bolling, Dixon Brooks, Darrell Burger, McCoy Clark, Chase Dalton, Terrance Davis, Spiro Garrett, Jamaree Ghee, Future Hendricks, Hylton Hite, Anthony Johnson, DaMontaye Lee, Colby Liles, TC Meadows, Trevor Meadows, Bryant Moore, Jekeil Orban, Channing Parrish, Malcolm Reese, Bohdi Shelton, JW Shepherd, Trip Shepherd, Noah Simon, Brayden Smith, Whitt Taylor, Alex Townsend, Andre Wilson, and with added support from the Lightning Minor Cheer Squad and dedicated parents and family of the team members; and

**WHEREAS**, the Lunenburg Lightning Minor Football Team represented the County with athleticism and good sportsmanship; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Lunenburg County Board of Supervisors congratulates the Lunenburg Lightning Minor Football Team on their outstanding accomplishments during the 2023 season.

**BE IT FURTHER RESOLVED**, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.

**Adopted this 14<sup>th</sup> day of December 2023.**

#### **RESOLUTION OF ACHIEVEMENT**

**WHEREAS**, the James River Southside Youth Football League-Lunenburg JV Division had a very successful 2023 season; and

**WHEREAS**, the James River Southside Youth Football League-Lunenburg JV Division, referred to as the Lunenburg Lightning JV Football Team, won the regular season championship for the Southside Division; and

**WHEREAS**, the Lunenburg Lightning JV Football Team completed an undefeated season, scoring a total of 128 points, only allowing 50 points to be scored against them; and

**WHEREAS**, the Lunenburg Lightning JV Football Team won the Southside Division playoffs; and

**WHEREAS**, the Lunenburg Lightning JV Football Team continued to win the James River Southside Youth Football League Super Bowl; and

**WHEREAS**, the Lunenburg Lightning JV Football Team was led by Coaches Chris Hurt, Moe Moe Morrison, Bryant Moore, Josh Parrish and Eddie Jeter, and team members Malachi Bland, Eli Bolling, Ah'Mir Crowley, Kihran Edmonds, Zha'Ky Elder, Jahleek Ghee, Cayden Hazelwood, Dallas Hurt, Kavion Jones, Damauri Lee, James Levine, Artavius Lewis, Hugh Lynch, Willie Lynch, Jett McDaniel, Maxwell Parrish, Cole Quinn, Nicholas Rhodes, Jai'Mere Roberts, Ja'Bari Smith, Logan Smith, Gael Vargas, Markee Walton, Stephfone Williams, Dhamoni Woods, and with added support from the Lightning JV Cheer Squad and dedicated parents and family of the team members; and

**WHEREAS**, the Lunenburg Lightning JV Football Team represented the County with athleticism and good sportsmanship; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Lunenburg County Board of Supervisors congratulates the Lunenburg Lightning JV Football Team on their outstanding accomplishments during the 2023 season.

**BE IT FURTHER RESOLVED**, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.

**Adopted this 14<sup>th</sup> day of December 2023.**

#### **RESOLUTION OF ACHIEVEMENT**

**WHEREAS**, the James River Southside Youth Football League-Lunenburg Varsity Division had a very successful 2023 season; and

**WHEREAS**, the James River Southside Youth Football League-Lunenburg Varsity Division, referred to as the Lunenburg Lightning Varsity Football Team, won the regular season championship for the Southside Division; and

**WHEREAS**, the Lunenburg Lightning Varsity Football Team completed an undefeated season, scoring a total of 156 points, only allowing 42 points to be scored against them; and

**WHEREAS**, the Lunenburg Lightning Varsity Football Team won the Southside Division playoffs; and

**WHEREAS**, the Lunenburg Lightning Varsity Football Team continued to win the James River Southside Youth Football League Super Bowl; and

**WHEREAS**, the Lunenburg Lightning Varsity Football Team was led by Coaches Kenny Evans, Damion Jennings and Antwon Streat, and team members Aiden Allen, Xavier Batts, Colt Camp, Wyatt Camp, Zah'mar Glasgow, Joseph Gustaf, Zamontae Hendricks, Jayden Jackson, Shakur Jones, Brody King, Vaden Liles, Elvis Lopez-Rodrigues, Kenyah Mitchener, Evan Powell, Antwon Streat, Zachary Touart, Jeremiah Wilson-Gee, and with added support from the Lightning Varsity Cheer Squad and dedicated parents and family of the team members; and

**WHEREAS**, the Lunenburg Lightning Varsity Football Team represented the County with athleticism and good sportsmanship; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Lunenburg County Board of Supervisors congratulates the Lunenburg Lightning Varsity Football Team on their outstanding accomplishments during the 2023 season.

**BE IT FURTHER RESOLVED**, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.

**Adopted this 14<sup>th</sup> day of December 2023.**

Supervisor Hoover commented that the James River Southside Youth Football League Divisions, also known as Lunenburg Lightning, had an impressive season and the league was trying to obtain awards and shirts for the teams. He reminded the Board of their donation of \$3,000 to the All-Star Baseball & Softball teams earlier in the year and he requested the Board consider providing \$3,000, in funds provided by Meridian Waste for annual donations, to the Lunenburg Lightning teams as well.

Supervisor Hoover made motion, seconded by Supervisor Pennington and unanimously approved, to approve providing \$3,000, in funds provided by Meridian Waste for annual donations, to the Lunenburg Lightning teams to assist in their efforts to purchase awards and t-shirts.

Supervisor Hankins made motion, seconded by Supervisor Pennington and unanimously approved, to accept the Consent Agenda to include the November 9, 2023 meeting minutes, the revised October 12, 2023 minutes that now include the School resolutions, the revised July 2023 Treasurer's Collection Reports, and the following Warrants for Approval:

November 2023:

Payroll: Direct Deposit	\$ 190,421.47
Payroll Check #2028	\$ 1,008.63



Payroll Taxes Federal:	\$ 62,369.13
Payroll Taxes State:	\$ 11,507.52
ACH Payroll Payments:	\$ 46,879.34
ACH AP Payments:	\$ 836,123.96
WIRE TRANSFERS (School Debt Payments)	\$ 190,821.25
Accounts Payable: #83859-83967	<u>\$ 360,682.98</u>

Total: \$1,699,814.28

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to enter public hearing regarding the following:

- a. County Ordinance Sec. 73-4. –Reimbursement of expenses incurred in responding to DUI/Impaired Driving and other traffic accidents and incidents.
- b. CUP 5-23: Conditional Use Permit for Parrish View Farms to operate an Event Venue.
- c. CUP 7-23: Conditional Use Permit for Justin Clement—Impact Arms, LLC to operate a Retail Store and Shop, and Personal Service Business.
- d. CUP 9-23: Conditional Use Permit for Jonathan and Jessica Shelton to construct and operate a Retail Store and Shop, and Personal Service Business.

County Attorney Rennie shared the proposed ordinance on Reimbursement of expenses incurred in responding to DUI/Impaired Driving and other traffic accidents and incidents. There was no public comment. County Attorney Rennie shared that, if adopted, he had prepared a resolution for adoption. He also had a resolution for County Ordinance Sec. 73-3 Vehicle Exhaust/Excessive Noise Ordinance that was adopted in November.

**Sec. 73-4. – Reimbursement of expenses incurred in responding to DUI/Impaired Driving and other traffic accidents and incidents, and in issuing certain arrest warrants and summonses.**

- (a) Any person convicted of violating any of the following provisions of the Code of Virginia, or any similar ordinances in the County Code, shall, at the time of sentencing or in a separate civil action, be liable to the County, including the Sheriff's Office, or to any responding volunteer fire or rescue squad, or both, for restitution of reasonable expenses incurred by the county for responding law enforcement, firefighting, rescue and emergency services, including those incurred by the sheriff's office, or by any volunteer fire or rescue squad, or by any combination of the foregoing, when providing an appropriate emergency response to any accident or incident related to such violation. Further, any person convicted of violating any of the following provisions of the Code of Virginia, or any similar ordinances in the County Code, shall, at the time of sentencing or in a separate civil action, also be liable to the county for restitution of reasonable expenses incurred by the County when issuing any related arrest warrant or summons, including the expenses incurred by the sheriff's office. Persons convicted of violating the following provisions or of violating any similar County ordinances shall be liable for restitution under this section:
  - (1) The provisions of Code of Virginia §§ 18.2-36.1, 18.2-51.4, 18.2-266.1, 29.1-738, 29.1-738.02, or 46.2-341.24, or similar ordinance, when such operation of a motor vehicle, engine, train or watercraft while so impaired is the proximate cause of the accident or incident;
  - (2) The provisions of Code of Virginia art. 7 (§ 46.2-852 et seq.) of Chapter 8 of Title 46.2, relating to reckless driving, when such reckless driving is the proximate cause of the accident or incident;
  - (3) The provisions of Code of Virginia Article 1 (§ 46.2-300 et seq.) of Chapter 3 of Title 46.2, relating to driving without a license or driving with a suspended or revoked license; and
  - (4) The provisions of Code of Virginia § 46.2-894, relating to improperly leaving the scene of an accident
- (b) Personal liability for reasonable expenses of an appropriate emergency response pursuant to subsection (a) shall not exceed \$1,000.00 in the aggregate for a particular accident, arrest, or incident occurring in the country.
- (c) In determining the "reasonable expenses," a flat fee of \$350.00 may be billed or a minute-by-minute accounting of the actual costs incurred may be billed. The county may bill and recover fees or costs on behalf of the volunteer fire and rescue squads, or the volunteer fire and rescue squads may bill and recover their own fees and costs.



- (d) As used in this section "appropriate emergency response" includes all costs of providing law enforcement, firefighting, rescue, and emergency medical services.
- (e) The court may order as restitution the reasonable expenses incurred by the county for responding law enforcement, firefighting, rescue, and emergency medical services.
- (f) In the event a person convicted of any of the afore-mentioned violations is not ordered to pay restitution or does not pay as restitution the full amount billed pursuant to subsection (c), then the County or volunteer fire or rescue squad should have a separate civil action against such person to recover any unpaid portion of the bill issued pursuant to subsection (c).
- (g) The provisions of Code of Virginia § 15.2-1716 and the provisions of this Section 306 shall not preempt or limit any remedy available to the Commonwealth, to the county, or to any volunteer fire or rescue squad to recover the reasonable expenses of an emergency response to an accident or incident not involving impaired driving, operation of a vehicle or other conduct as set forth herein, nor shall they preempt or limit the ability of a volunteer rescue squad to charge and recover fees for its services, including without limitation fees associated with transporting individuals to a hospital or other health care provider.

Mr. Jeff Parrish spoke before the Board, on behalf of Parrish View Farms regarding their request and application for Conditional Use Permit for CUP 5-23 to operate an Event Venue on tax parcels 049-0A-0-68 and 049-0A-0-69A, 2571 Dundas Road, Kenbridge, VA 23944, consisting of 73.06 acres in an A-1 Agricultural zone. Mr. Parrish explained that they have been using their venue for community events and have recently expanded into hosting weddings. They have been working closely with the neighbors and have not received any complaints. They would like to ensure a permit is in place with the county. Director of Economic Development Taylor King advised that the Planning Commission was in support of approving the application with the proposed conditions from the Planning Commission with an additional request for a one-hour extension to allow operation to midnight with another hour for cleaning.

Mr. Justin Clement spoke before the Board, requesting approval of an application for CUP 7/23, to operate a Retail Store and Shops, and Personal Service Business (mainly web-based and mail-order sales of firearms and ammunition, manufacturing/gunsmithing, cerakoting/hydrographic design for firearms and other items per customer request, and ATF Federally Licensed Firearms Licensee) on tax parcel 022-0A-0-20, 3028 Poorhouse Road, Victoria, VA 23974. Mrs. King advised that the Planning Commission was in support of approving the application with the proposed conditions.

Mrs. King advised that the application for CUP 9-23: Conditional Use Permit for Jonathan and Jessica Shelton to construct and operate a Retail Store and Shop, and Personal Service Business had been withdrawn prior to the meeting.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to exit public hearing.

Supervisor Hoover made motion, seconded by Supervisor Edmonds and unanimously approved, to adopt the County Ordinance Sec. 73-4. —Reimbursement of expenses incurred in responding to DUI/Impaired Driving and other traffic accidents and incidents.

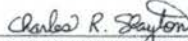
RESOLUTION OF LUNENBURG COUNTY  
BOARD OF SUPERVISORS  
REGARDING ADOPTION OF LUNENBURG COUNTY CODE §73-4

WHEREAS, the Lunenburg County Board of Supervisors observed a need in Lunenburg County regarding adoption of Lunenburg County Code 73-4, reimbursement of expense incurred in responding to DUI/impaired driving and other traffic accidents and incidents, and in issuing certain arrest warrants and summonses; and

WHEREAS, the Board of Supervisors conducted a public hearing on December 14, 2023 at their monthly meeting; and

WHEREAS, Board of Supervisors approved and adopted the Lunenburg County Ordinance Code 73-4, regarding reimbursement of expenses incurred in responding to DUI/impaired driving and other traffic accidents and incidents, and in issuing certain arrest warrants and summonses by a vote of 7 to 0

NOW, THEREFORE, the Lunenburg County Board of Supervisors does hereby resolve that the Lunenburg County Code §73-4 regarding reimbursement of expenses incurred in responding to DUI/impaired driving and other traffic accidents and incidents, and in issuing certain arrest warrants and summonses, is hereby approved and adopted this 14<sup>th</sup> day of December, 2023.

  
\_\_\_\_\_  
Chairman, Lunenburg Board of Supervisors

	<u>AYE</u>	<u>NAY</u>
Dr. Bacon	<input checked="" type="checkbox"/>	_____
Mr. Edmonds	<input checked="" type="checkbox"/>	_____
Mr. Hankins	<input checked="" type="checkbox"/>	_____
Mr. Hoover	<input checked="" type="checkbox"/>	_____
Mr. Pennington	<input checked="" type="checkbox"/>	_____
Mr. Slayton	<input checked="" type="checkbox"/>	_____
Mr. Zava	<input checked="" type="checkbox"/>	_____

Supervisor Hankins made motion, seconded by Supervisor Pennington and unanimously approved, to adopt resolutions for County Ordinance Sec. 73-4. —Reimbursement of expenses incurred in responding to DUI/Impaired Driving and other traffic accidents and incidents and Sec. 73-3 Vehicle Exhaust/Excessive Noise Ordinance that was adopted in November.

RESOLUTION OF LUNENBURG COUNTY  
BOARD OF SUPERVISORS  
REGARDING ADOPTION OF LUNENBURG COUNTY CODE §73-3,  
VEHICLE EXHAUST/EXCESSIVE NOISE ORDINANCE

WHEREAS, the Lunenburg County Board of Supervisors observed a need in Lunenburg County regarding adoption of Lunenburg County Code §73-3, Vehicle Exhaust/Excessive Noise; and

WHEREAS, the Board of Supervisors conducted a public hearing on ~~December 14, 2023~~ <sup>November 9, 2023</sup> at their monthly meeting; and

WHEREAS, the Board of Supervisors approved and adopted the Lunenburg County Code §73-3, regarding vehicle exhaust and excessive noise, by a vote of 7 to 0.

NOW, THEREFORE, the Lunenburg County Board of Supervisors does hereby resolve that the Lunenburg County Code §73-3 regarding Vehicle Exhaust/Excessive Noise is hereby approved and adopted this 14<sup>th</sup> day of December, 2023, retroactive to November 9, 2023.

  
\_\_\_\_\_  
Chairman, Lunenburg Board of Supervisors

	AYE	NAY
Dr. Bacon	✓	_____
Mr. Edmonds	✓	_____
Mr. Hankins	✓	_____
Mr. Hoover	✓	_____
Mr. Pennington	✓	_____
Mr. Slayton	✓	_____
Mr. Zava	✓	_____

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to approve the applications with conditions for CUP 5-23 for Parrish View Farms to operate an Event Venue and CUP 7-23 for Justin Clement to operate Impact Arms, LLC.



**BOARD OF SUPERVISORS**

Charles R. Slayton, CHAIRMAN  
Election District 4

Frank W. Bacon, VICE-CHAIRMAN  
Election District 3

T. Wayne Hoover  
Election District 1

Mike Hankins  
Election District 2

Edward Pennington  
Election District 5

Alvester L. Edmonds  
Election District 6

Robert G. Zava  
Election District 7



Lunenburg County Administration  
11413 Courthouse Road  
Lunenburg, VA 23952

Tracy M. Gee  
County Administrator

Telephone: (434) 696-2142  
Facsimile: (434) 696-1798

**WHEREAS**, Parrish View Farms has petitioned the Lunenburg County Board of Supervisors to operate an **Event Venue** on tax parcels 049-0A-0-68 and 049-0A-0-69A, 2571 Dundas Road, Kenbridge, VA 23944, consisting of 73.06 acres in an A-1 Agricultural zone.

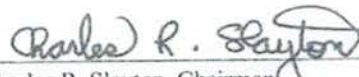
**WHEREAS**, after appropriate advertisements, the Lunenburg County Planning Commission held a public hearing and duly reviewed and recommended this application to the Lunenburg County Board of Supervisors for approval with the following conditions:

1. Provide adequate room for fire, EMS, and law enforcement to make entrance to the parking area, residence, "Fancy Barn", silos, "Log Barn", and ceremony area on the parcel and can exit the location. Also, allowing access to any adjacent properties.
2. Obtain Event Permits/Event Venue License through the Lunenburg County Administration Office.
3. Comply with VDH rules and regulations and pass their inspection for the preparation and service of food from the facility.
4. Hours of operation for the **Event Venue** shall comply with the regulations set forth in the Event Venue Ordinance except in the event that a New Year's Eve Event is held where the venue is permitted to operate until 12 a.m. with clean up following 1-hour after.
5. No event shall last longer than two (2) days, not including set-up and take-down.
6. An annual Event Management Plan be provided to the Department of Planning and Zoning Development.
7. No overnight accommodations.
8. Must adhere to the Lunenburg County Noise Ordinance (Section 58-79).
9. Adhere to the County's Event Permit/Event Venue Ordinance.
10. Adhere to the County's A-1 District Sign Regulations.
11. Comply with the County and Virginia ABC requirements and regulations.
12. Comply with the Virginia Department of Health's requirements and regulations.
13. Report all tangible property to the Commissioner of Revenue no later than the 31<sup>st</sup> of January of each year.
14. Agrees to host no more than twelve (12) general admission events per year; however, if more are hosted, then the applicant agrees to obtain Event Permits for any general admission outside of the twelve (12) permitted by the ordinance.

15. Agrees to provide a potable domestic water supply on-site sewage disposal or sewer service connection necessary to accommodate all events to the satisfaction of the Virginia Health Department.
16. Comply with all federal, state, and local regulations.
17. The Conditional Use Permit is limited to the applicant and does not run with the property.

**NOW THEREFORE LET IT BE RESOLVED**, that the Conditional Use Permit for to operate an **Event Venue** on tax parcels 049-0A-0-68 and 049-0A-0-69A, 2571 Dundas Road, Kenbridge, VA 23944, in accordance with the recommendation of the Lunenburg County Planning Commission contingent upon your obtaining and maintaining all necessary permits and licenses and subject to all State and Local regulations and empowers the Chairman of said Board to sign this document.

DATED: December 14, 2023



Charles R. Slayton, Chairman  
Lunenburg County Board of Supervisors



**BOARD OF SUPERVISORS**

Charles R. Slayton, CHAIRMAN  
Election District 4

Frank W. Bacon, VICE-CHAIRMAN  
Election District 7

T. Wayne Howell  
Election District 1

Mike Hankins  
Election District 2

Edward Pennington  
Election District 5

Alvester L. Edmonds  
Election District 3

Robert G. Zava  
Election District 6



Lunenburg County Administration  
11412 Courthouse Road  
Lunenburg, VA 23952

Tracy M. Bell  
County Administrator

Telephone: (434) 696-2142  
Facsimile: (434) 696-1798

**WHEREAS**, Justin Clement has petitioned the Lunenburg County Board of Supervisors to operate a Retail Store and Shops, and Personal Service Business (mainly web-based and mail-order sales of firearms and ammunition, manufacturing/gunsmithing, cerakoting/hydrographic design for firearms and other items per customer request, and ATF Federally Licensed Firearms Licensee) on tax parcel 022-0A-0-20, 3028 Poorhouse Road, Victoria, VA 23974, consisting of 17.819 acres in an A-1 Agricultural zone.

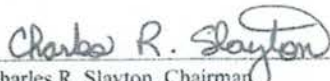
**WHEREAS**, after appropriate advertisements, the Lunenburg County Planning Commission held a public hearing and duly reviewed and recommended this application to the Lunenburg County Board of Supervisors for approval with the following conditions:

1. Adhere to the fire code maximum occupancy of the building.
2. Provide adequate room for fire, EMS, and law enforcement to make entrance to the parking area, building, and surrounding areas on the parcel and can exit the location.
3. Comply with ATF rules and regulations for the sale of firearms and ammunition, manufacturing/gunsmithing, cerakoting/hydrographic design for firearms.
4. Maintain licensure through the ATF. Display license as required by the ATF.
5. Comply with all Uniform Building Codes
6. Receive a Certificate of Occupancy/Final Inspection from the County of Lunenburg prior to the operation of the shop.
7. Contact the Commissioner of Revenues office within thirty (30) days prior to operation to notify of the new business and complete any requirements of their office.
8. Comply with the County's Noise Ordinance and be permitted to start firearm testing no earlier than 9:00 a.m. and complete testing no later than 8:00 p.m.
9. Comply with all federal, state, and local regulations.
10. The Conditional Use Permit is limited to the applicant and does not run with the land.

**NOW THEREFORE LET IT BE RESOLVED**, that the Conditional Use Permit for to operate a Retail Store and Shops, and Personal Service Business (mainly web-based and mail-order sales of firearms and ammunition, manufacturing/gunsmithing, cerakoting/hydrographic design for firearms and other items per customer request, and ATF Federally Licensed Firearms Licensee) on tax parcel 022-0A-0-20, 3028 Poorhouse Road, Victoria, VA 23974, in accordance with the recommendation of the Lunenburg County Planning Commission contingent upon your

obtaining and maintaining all necessary permits and licenses and subject to all State and Local regulations and empowers the Chairman of said Board to sign this document.

DATED: December 14, 2023

  
Charles R. Slayton, Chairman  
Lunenburg County Board of Supervisors

Mrs. Jamyce Watson, Director of Finance for Lunenburg Schools, provided the financial report for September 2023. She advised that the current daily membership is 1,485. Mrs. Watson noted that the revised budget report was based on the current ADM. However, the school system requested that the Board maintain the proposed local appropriation amount, as the funds would enable them to provide local match for the two (2) percent cost-of-living increase for all staff without asking for additional local funds. Mrs. Watson stated that they also predict that they will not need to request further funds for needs that may arise later in the year, as the December membership has risen to 1497. Supervisor Zava stated that since the actual membership total is not at the projected number, and the Board funded the first six months based on the higher number, he recommended that the request tabled until the two Finance Committees are able to meet and recommend a funding plan for the remainder of the fiscal year. Supervisor Zava suggested that the Board fund January for the school system as previously budgeted and the two committees will meet prior to the January Board of Supervisors meeting.

Supervisor Zava made motion, seconded by Supervisor Bacon and unanimously approved, to approve funding to the school system for January 2024 as previously budgeted, allowing the School Finance Committee and the Board Finance Committee to meet to determine funding for the remainder of the fiscal year.

Mrs. Watson provided a copy of a resolution adopted by the School Board to allow for early pay in December, with all teachers, bus drivers, janitors, maintenance workers, and school board members to receive pay on December 21, 2023.

Supervisor Pennington made motion, seconded by Supervisor Bacon and unanimously approved, to approve the resolution adopted by the School Board to allow for early pay on December 21, 2023.

Mr. Kevin Smith of VDOT provided the monthly report. He advised that all mowing had been completed on primary and secondary roads. He noted that they were about halfway through their litter cleanup efforts. Mr. Smith commented that crews are prepared for winter weather. Supervisor Pennington shared his concern for the traffic on Mecklenburg Avenue in Victoria. Mr. Smith noted that VDOT has spoken with the Virginia State Police and they are monitoring the area. Administrator Gee added that VDOT representatives have advised to share any information residents may see on the trucks so that they can reach out to the company directly.

Director of Planning and Economic Development Taylor King provided her monthly report. She advised that the Planning Commission heard a request for a Conditional Use Permit from a new owner of the Stagecoach Stop. She also provided a schedule of the 2024 Planning Commission meetings. She shared that the Love's Mill cell tower is now live and operational. Mrs. King noted that she and Building Official Jamie Tuck have enrolled in a drone operators' course. Supervisor Hankins reviewed the Commonwealth Regional Council report.



Animal Control Officer Ray Elliott provided an update on recent events for the Animal Shelter. He stated that his Ruff-N-It fundraiser just saw its eighth year. He shared that when he first started as Animal Control Officer, many animals were being euthanized. He wanted to find a way to reduce that number and help with the overpopulation issue in the county. Therefore, he created a campaign in which he stays in a dog kennel at the animal shelter for twelve hours on Thanksgiving Day without food and only one bottle of water. Officer Elliott shared that in the first seven years of his campaign, he has raised over \$107,000 which is donated to the Southside SPCA to assist with spay and neutering of Lunenburg animals. Officer Elliott shared that his shelter handled three-hundred thirty-six animals the previous year, two-hundred ninety of them were spayed or neutered. He shared that his shelter was awarded the 2022 No-kill Shelter Award for reaching a ninety-percent no-kill rate. Supervisor Hoover congratulated Officer Elliott on another state inspection with no findings.

Administrator Gee shared a request from the Social Services Office to close their current credit card through Benchmark Community Bank in the name of the Director, who is retiring January 1<sup>st</sup>, and authorize the application for a new county credit card in the name of the Office Manager, Lisa Nagorsky. The limit on the card would remain the same at \$5,000.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to authorize an application for a new county credit card for the Social Services Office in the name of the Office Manager, Lisa Nagorsky, with a limit of \$5,000.

County Attorney Rennie provided an update on the recount of votes requested by one of the candidates for Sheriff. He detailed the process for the recount and stated the date has been set for December 19<sup>th</sup>. He added that he has been impressed with the Electoral Board and their professionalism throughout the process. Supervisor Edmonds questioned how many voting machines would be used in the recount. County Attorney Rennie replied that two machines would be used. One would count the in-person ballots from Election Day and one would count all mail in, absentee, and early voting ballots. He suggested that the Board table the Sheriff's election results when approving the Abstract of Votes from the November 7, 2023 election. Supervisor Hoover questioned where the ballots were being stored. County Attorney Rennie replied that the ballots were being stored in a locked location at the Circuit Clerk's Office. Supervisor Zava asked who would be responsible for the cost of the recount. County Attorney Rennie advised that the person who filed the petition for the recount would be responsible for certain costs, if the recount proves the same result.

Administrator Gee requested the County follow the same early pay date of December 21<sup>st</sup> as the school system, the same as years past.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to approve an early pay date of December 21<sup>st</sup> for all County payroll recipients.

Administrator Gee pointed out that many County and Court offices are scheduled to be closed on December 26<sup>th</sup> as an extension of the Christmas holiday.

Supervisor Bacon made motion, seconded by Supervisor Hoover and unanimously approved, to add December 26<sup>th</sup> to the 2023 Holiday Schedule, allowing all county offices to remain closed.

Administrator Gee shared a request from the Sheriff's Office to transfer \$3,835.74 from Compensation Board Vacancy Savings to Police Supplies.



Supervisor Pennington made motion, seconded by Supervisor Edmonds and unanimously approved, to approve the request from the Sheriff's Office to transfer \$3,835.74 from Compensation Board Vacancy Savings to Police Supplies.

Administrator Gee shared a letter from the Department of Criminal Justice Services notifying her that the County has been awarded an additional \$25,000 to the original \$259,000 ARPA Law Enforcement Equipment Grant for a new total of \$284,000. She explained that the grant did not require any local match and requested the Board appropriate the revenue and expenditure.

Supervisor Hoover made motion, seconded by Supervisor Bacon and unanimously approved, to accept and appropriate the additional \$25,000 in ARPA Law Enforcement Equipment Grant funds.

Administrator Gee advised the Board that the County financial package IBM hardware is due for an upgrade, as IBM Corp will no longer provide support for the current system mid-year 2024. She shared an agreement from CAS Severn, who sells and maintains the IBM product. The agreement outlines the equipment, software, and maintenance that the IBM Power10 System upgrade will include, with a total cost of approximately \$58,000 if paid in full as a one-time payment. Administrator Gee stated that she would like to utilize capital funds for the entire expense, therefore, avoiding interest expenses if financed.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to authorize Administrator Gee to sign the agreement from CAS Severn for the IBM Power10 System upgrade with a one-time payment of approximately \$58,000.

Administrator Gee advised the Board that she and Commissioner of the Revenue Liz Hamlett met with representatives of the Southside Planning District Commission (SPDC) regarding online GIS mapping services and related technical assistance. The SPDC has agreed to provide these services to the County at a cost of \$400 per month. Administrator Gee and Commissioner Hamlett believe the services provided by the SPDC will be more informative for users, less costly than Timmons Group, recommend entering the Memorandum of Understanding.

Supervisor Hankins made motion, seconded by Supervisor Edmonds and unanimously approved, to authorize Administrator Gee to sign the Memorandum of Understanding with the Southside Planning District Commission (SPDC) to provide online GIS mapping services and related technical assistance at a cost of \$400 per month.

Mr. Jay Sanudo of Robinson, Farmer, Cox Associates presented the FY22/23 Annual Audit review. He noted that the audit showed no findings. He advised that the County has a healthy fund balance and again seems to be in a good financial state. He thanked all those in the County offices, Social Services and School Board Office that assisted auditors during the process. Supervisor Hoover commented that the annual audit was completed without any management concerns for twelve years. He commended Administrator Gee, her staff, the Treasurer's Office, School Board Office, and Social Services for their hard work. Administrator Gee thanked the Finance Committee as well.

Supervisor Hankins made motion, seconded by Supervisor Edmonds and unanimously approved, to accept the FY22/23 Annual Audit Robinson, Farmer, Cox Associates.

Administrator Gee provided an update on the facilities proposal from ABM. She noted that the Historic Courthouse roof project had been estimated at \$200,000, the bathroom for the District Court Clerk's Office was estimated at \$95,000 and energy-efficient lighting upgrades in the new courthouse would be an additional



\$225,000. Administrator Gee said that she had received additional bids on the roof project, with estimates coming in between \$75,000 and \$125,000. After discussions with ABM, and considering they would likely be awarded only the bathroom project, both parties agreed to not engage in further project discussions, with ABM forgoing the penalty assessed if the County did not proceed with any projects.

Supervisor Hoover made motion, seconded by Supervisor Bacon and unanimously approved, to terminate the agreement with ABM, with ABM forgoing the audit fee assessed if the County did not proceed with any projects.

Administrator Gee discussed the Declaration of Local Emergency to ban all open-air fires and outdoor burning in the county that was issued on November 16<sup>th</sup> via telephone roll-call vote from Supervisors. The below notice was posted and Administrator Gee asked the Board for a vote to record in the minutes.

***The LUNENBURG COUNTY BOARD OF SUPERVISORS ISSUES A DECLARATION OF LOCAL EMERGENCY*** due to dry conditions, in accordance with Section 44-146.21 and 15.2-922.1 of the Code of Virginia, and hereby establishes an emergency ordinance to **BAN ALL OPEN-AIR FIRES AND OUTDOOR BURNING** for the entirety of the County of Lunenburg, including the Town of Victoria and Town of Kenbridge, UNTIL FURTHER NOTICE. The Declaration of Local Emergency puts on alert all County fire response agencies, should emergency response be required.

The ban on open-air fires and outdoor burning applied to all public and private property. The ban includes and applies to: burning associated with construction, earth-moving and demolition operations, burning associated with all agricultural and silvicultural activities, home burn barrels, fire pits or equivalents, campfires on public and private property, and all other open-air and outdoor fires. *The ban will remain in effect until Lunenburg County received sufficient precipitation to reduce the fire danger.*

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to issue a Declaration of Local Emergency to ban all open-air fires and outdoor burning in the county, issued on November 16, 2023 and ending December 7, 2023.

Administrator Gee provided her monthly report. She advised that due to the upcoming retirement for Treasurer Amona Currin and tax payment deadlines, the Treasurer's Office had hired Mrs. Janice Green on a consulting basis. Administrator Gee shared that the Electoral Board had selected a new Registrar to replace retiring Registrar Carolyn Parsons. She added that Director of Social Services Dorothy Newcomb would be retiring on January 1<sup>st</sup>. She recommended the Board consider Resolutions of Retirement for all three retirees.

Supervisor Hankins made motion, seconded by Supervisor Pennington and unanimously approved, to prepare Resolutions of Retirement to be presented to Treasurer Amona Currin, Registrar Carolyn Parsons and Director of Social Services Dorothy Newcomb at a future meeting.

Administrator Gee shared Change Order 04 from L3Harris regarding the Emergency Services Radio Communications System. Mr. Rodney Newton advised that the changes were due to delays for the Stars Tower. He added that all associated costs, in the amount of \$29,271.68, would be covered by the State Homeland Security Program grant, with no expense to the county.

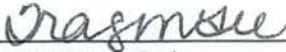
Supervisor Hankins made motion, seconded by Supervisor Bacon and unanimously approved, to approve Change Order 04 from L3Harris regarding the Emergency Services Radio Communications System.

County Attorney Rennie shared that one of the candidates for Sheriff had also filed a petition in the Circuit Clerk's Office contesting the election. County Attorney Rennie advised that this case does not involve the



County, only the three candidates in the race. He added that the same three judges will preside over the case that are presiding over the recount. He will update the Board on both items at the January meeting.

Supervisor Hankins made motion, seconded by Supervisor Edmonds and unanimously approved, to adjourn.



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Tracy M. Gee, Clerk  
County Administrator

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Charles R. Slayton, Chairman  
Board of Supervisors

BOARD OF SUPERVISORS

T. Wayne Hoover  
Election District 1

Mike Hankins  
Election District 2

Frank W. Bacon  
Election District 3

Greg Currin  
Election District 4

Edward Pennington  
Election District 5

Alvester L. Edmonds  
Election District 6

Robert G. Zava  
Election District 7



Lunenburg County Administration  
11413 Courthouse Road  
Lunenburg, VA 23952

Tracy M. Gee  
County Administrator

Telephone: (434) 696-2142  
Facsimile: (434) 696-1798

December 31, 2023

Lunenburg County Board of Supervisors  
11413 Courthouse Road  
Lunenburg, VA 23952

Honorable County Supervisors:

The following warrants, including accounting for all voided checks are listed according to Code of Virginia § 15.2-1243 and § 15.2-1244 requiring your approval:

December 2023:

Payroll: Direct Deposit	\$ 192,547.25
Payroll Check #2029	\$ 840.93
Payroll Taxes Federal:	\$ 63,960.88
Payroll Taxes State:	\$ 11,803.17
ACH Payroll Payments:	\$ 48,157.35
WIRE TRANSFERS (L3Harris Payments)	\$ 492,500.00
Accounts Payable: #83968-84155	\$ <u>562,788.76</u>

Total:

\$1,372,598.34

Sincerely,

Tracy M. Gee  
County Administrator

# Election

AP100B 12/08/2023 LUNENBURG COUNTY  
TIME-10:42:36

A/P CHECK REGISTER  
Check Date - 12/06/2023

ActPd - 2023/12

PAGE 1

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
83968	2	ARROWHEAD GUN CLUB	000	12/06/2023	100.00	.00
83969	771	BECK MARY ANN	000	12/06/2023	180.00	.00
83970	795	BETHLEHEM RZVA CHURCH	000	12/06/2023	100.00	.00
83971	1158	BOSWELL BRENDA	000	12/06/2023	190.00	.00
83972	874	BOSWELL SARAH	000	12/06/2023	180.00	.00
83973	775	BRIZEE BECKY WRIGHT	000	12/06/2023	325.00	.00
83974	867	BROWN LAVATER L.	000	12/06/2023	515.00	.00
83975	748	BUCK ROBERT	000	12/06/2023	447.38	.00
83976	1159	CASTRO SUSAN	000	12/06/2023	190.00	.00
83977	957	CRAIG JESSIE	000	12/06/2023	180.00	.00
83978	896	CRAIG THELMA	000	12/06/2023	180.00	.00
83979	825	CRUSE MABEL T.	000	12/06/2023	180.00	.00
83980	15	DAGNER DONNA J	000	12/06/2023	227.13	.00
83981	16	DALTON DAVID A	000	12/06/2023	100.87	.00
83982	976	DEPARTO HOLLY	000	12/06/2023	255.00	.00
83983	1131	DEPARTO NIGEL	000	12/06/2023	180.00	.00
83984	18	DOUGLAS SHIRLEY	000	12/06/2023	180.00	.00
83985	956	EDMONDS SHARON A.	000	12/06/2023	235.00	.00
83986	1161	FARROW JOHN	000	12/06/2023	190.00	.00
83987	1137	FEREDAY CYNTHIA	000	12/06/2023	180.00	.00
83988	22	FLAT ROCK BAPTIST CHURCH	000	12/06/2023	100.00	.00
83989	980	FOGG INGRID N.	000	12/06/2023	245.00	.00
83990	970	FOGG VINCENT NEAL	000	12/06/2023	20.00	.00
83991	967	GAULDING TAMMY	000	12/06/2023	245.00	.00
83992	975	GLASSCOCK LAURA D.	000	12/06/2023	180.00	.00
83993	680	HAAG RICK	000	12/06/2023	425.00	.00
83994	1136	HARMON ALEXANDER	000	12/06/2023	190.00	.00
83995	731	HARPER-TUNLEY PATRICIA	000	12/06/2023	255.00	.00
83996	1139	HAVENS ANDREW	000	12/06/2023	180.00	.00
83997	955	HAZELWOOD WILLETTE J.	000	12/06/2023	265.00	.00
83998	892	HOYE JEFFREY	000	12/06/2023	180.00	.00
83999	871	HURT PRISCILLA	000	12/06/2023	255.00	.00
84000	659	HUSSLEIN GARY	000	12/06/2023	2,883.00	.00
84001	873	INGRAM MARY	000	12/06/2023	190.00	.00
84002	966	JEFFERSON LENA	000	12/06/2023	190.00	.00
84003	425	JOHNSON PAMELA	000	12/06/2023	180.00	.00
84004	974	KNIGHT SALLIE	000	12/06/2023	245.00	.00
84005	732	LEE GLORY ANN	000	12/06/2023	180.00	.00
84006	655	LEWIS ANGELA	000	12/06/2023	245.00	.00
84007	1156	LEWIS SAMUEL F.	000	12/06/2023	190.00	.00
84008	1138	LEWIS SHANNON	000	12/06/2023	245.00	.00
84009	1048	LYONS CAROL	000	12/06/2023	255.00	.00
84010	1132	MCVICKER CAROL	000	12/06/2023	180.00	.00
84011	1133	MCVICKER ROBERT	000	12/06/2023	180.00	.00
84012	162	MEHERRIN VOLUNTEER	000	12/06/2023	100.00	.00
84013	1160	MORRISON JOYCE	000	12/06/2023	190.00	.00
84014	235	OTEY AVIS W	000	12/06/2023	255.00	.00
84015	654	OWENS MARY	000	12/06/2023	255.00	.00
84016	247	PEOPLES COMMUNITY CENTER,	000	12/06/2023	150.00	.00
84017	1157	POULTER KAREN	000	12/06/2023	190.00	.00
84018	822	REED SABRINA	000	12/06/2023	180.00	.00
84019	246	ROSEBUD BAPTIST CHURCH	000	12/06/2023	100.00	.00

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
84020	860	RUTHERFORD YVONNE	000	12/06/2023	650.00	.00
84021	1155	SAUNDERS KENNETH	000	12/06/2023	300.00	.00
84022	1130	SHEFFIELD RALPH	000	12/06/2023	180.00	.00
84023	243	SHELL BARBARA N	000	12/06/2023	235.00	.00
84024	959	SHEPHERD WILLIA	000	12/06/2023	180.00	.00
84025	1134	SHIFFLETT WALLACE	000	12/06/2023	180.00	.00
84026	972	SPENCER EVELYN	000	12/06/2023	235.00	.00
84027	660	STOKES LEFON	000	12/06/2023	180.00	.00
84028	973	STREAT ALETHA	000	12/06/2023	180.00	.00
84029	245	TUSSEKIAH BAPTIST CHURCH	000	12/06/2023	100.00	.00
84030	796	VICTORIA PUBLIC LIBRARY	000	12/06/2023	100.00	.00
84031	894	WALLER EMILY	000	12/06/2023	180.00	.00
84032	898	WALTON ANNIE	000	12/06/2023	180.00	.00
84033	964	WARD STUART	000	12/06/2023	190.00	.00
84034	730	WATKINS PATRICIA	000	12/06/2023	180.00	.00
84035	872	WILLETT LYDIA	000	12/06/2023	235.00	.00
84036	875	WILLIAMS EDNA	000	12/06/2023	265.00	.00
84037	965	WILLIAMS HAYWOOD SR.	000	12/06/2023	180.00	.00
84038	961	WILLIAMS PATRICK	000	12/06/2023	235.00	.00
84039	845	WILLIAMS TAMMY W.	000	12/06/2023	235.00	.00
84040	824	WILSON TODD	000	12/06/2023	255.00	.00
84041	669	WRIGHT OLIVER L. III	000	12/06/2023	132.97	.00
84042	952	ZUCCHERINO MICHELLE DOMIN	000	12/06/2023	225.00	.00
		CLASS TOTAL			18,451.35	.00
		ACH TOTAL			.00	
		CHECK TOTAL			18,451.35	
		EPY TOTAL			.00	
		FINAL TOTAL			18,451.35	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
THE TOTAL 18,451.35- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

12-8-23  
DATE

12-8-23

Drasmbsee  
COUNTY ADMINISTRATOR

Charles R. Slayton



Wires - L3 HARRIS - Dec. 2023

1/14/23

AP040 12/06/2023

LUNENBURG COUNTY

ACCOUNTS PAYABLE EDIT COMPANY #-001  
ACCOUNTING PERIOD - 2023/12

BATCH#- 650 PAGE 1

VEND. NO.	VENDOR NAME	* = DUP INVOICE NO.	G/L ACCT. NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	DESC /CLS	PO. NO.	SEQ. NO.
000692	BENCHMARK WIRING ACCOUNT	L3HARRIS/7TH	4320-094372-8100-	12/06/2023	12/06/2023	237500.00	WIRE-DEC'23		
	INVOICE TOTAL	L3HARRIS/7TH	Capital Outlay Radio System	ACH DEBIT		237500.00	.00	237500.00	10
000692	BENCHMARK WIRING ACCOUNT	L3HARRIS/8TH	4320-094372-8100-	12/06/2023	12/06/2023	255000.00	WIRE/DEC'23		
	INVOICE TOTAL	L3HARRIS/8TH	Capital Outlay Radio System	ACH DEBIT		255000.00	.00	255000.00	20
1384	COMPANY TOTAL					492500.00	.00	492500.00	
HASH TOTALS-> FUND 8640 DEPT 188744 LOC 0 ACCT 16200									
BATCH#- 650 CREATED BY GAIL ON 12/06/2023 RUN BY GAIL ON 12/06/2023									

12-6-23

Tragmiller

12-6-23

Charles R. Dayton





*OFFICE OF THE ADMINISTRATOR  
LUNENBURG COUNTY  
11413 COURTHOUSE ROAD  
LUNENBURG, VIRGINIA 23952  
434-696-2142 (Telephone)  
434-696-1798 (Facsimile)*

**TO:** Tracy M. Gee, County Administrator  
Board of Supervisors  
Amona W. Currin, Treasurer  
Wanda Barnes, Deputy Treasurer

**FROM:** Nicole Clark, Deputy County Administrator *NK*

**RE:** Voided Checks

**DATE:** December 28, 2023

AP check #83799 in the amount of \$120.56, dated October 16, 2023 made payable to Wright Auto Supply was voided. The check has not been received by the vendor and is presumed lost in the mail. A stop payment has been processed at the bank and a replacement check has been issued to the vendor.

As always, copies and reports are available for viewing in the Office of the County Administrator. Please let me know if you have any additional questions relating to the checks listed above.

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
84043	999999	Arison William Hamilton	000	12/21/2023	50.00	.00
84044	283	ADAMS PATRICIA M	000	12/21/2023	164.90	.00
84045	880	AMAZON CAPITAL SERVICES	000	12/21/2023	321.84	.00
84046	59	AT&T MOBILITY	000	12/21/2023	739.14	.00
84047	1140	AT&T MOBILITY (2ND-ADMI	000	12/21/2023	114.72	.00
84048	999999	Bailey Cody Michael	000	12/21/2023	50.00	.00
84049	1091	BENCHMARK COM. BANK	000	12/21/2023	145.28	.00
84050	139	BENCHMARK COMMUNITY BANK	000	12/21/2023	5,221.55	.00
84051	10	BRIGHTSPEED	000	12/21/2023	1,332.62	.00
84052	746	CANON SOLUTIONS AMERICA	000	12/21/2023	35.42	.00
84053	1117	CCATT LLC	000	12/21/2023	824.00	.00
84054	646	CHARLOTTE COUNTY ADMIN	000	12/21/2023	756.50	.00
84055	291	CHUCK'S AUTO&TRUCK REPAIR	000	12/21/2023	3,744.06	.00
84056	57	COURIER RECORD	000	12/21/2023	50.00	.00
84057	882	CTA CONSULTANTS, LLC	000	12/21/2023	15,000.00	.00
84058	446	CURRIN GREG	000	12/21/2023	10.60	.00
84059	999999	Duty Angela Lynn	000	12/21/2023	50.00	.00
84060	119	DATA CARE, INC.	000	12/21/2023	921.41	.00
84061	482	DMV SPECIAL PLATES	000	12/21/2023	25.00	.00
84062	704	DOGWOOD GRAPHICS	000	12/21/2023	104.86	.00
84063	46	DOMINION ENERGY VIRGINIA	000	12/21/2023	4,142.18	.00
84064	1162	ELK HILL FARM INC.	000	12/21/2023	1,142.00	.00
84065	642	FARMVILLE NEWSMEDIA	000	12/21/2023	469.24	.00
84066	489	FORENSIC PSYCHOLOGY, ASSOC	000	12/21/2023	1,300.00	.00
84067	66	FUEL FREEDOM CARD	000	12/21/2023	3,407.61	.00
84068	840	GARRETT'S GROUND MAINTENA	000	12/21/2023	1,050.00	.00
84069	865	GRANITE TELECOMMUNICATION	000	12/21/2023	875.98	.00
84070	807	HHM PORTA TOILET LLC	000	12/21/2023	450.00	.00
84071	538	HOOVER T. WAYNE	000	12/21/2023	29.71	.00
84072	999999	Isaacs Bryan Douglas	000	12/21/2023	50.00	.00
84073	465	INTERCEPT YOUTH SERV, INC	000	12/21/2023	7,605.00	.00
84074	816	J.D.POWER & ASSOCIATES	000	12/21/2023	453.50	.00
84075	75	KENBRIDGE TIRE	000	12/21/2023	745.96	.00
84076	286	KEY OFFICE SUPPLY INC	000	12/21/2023	3,298.42	.00
84077	261	KIES, INC.	000	12/21/2023	3,140.30	.00
84078	996	KINEX TELECOM, INC.	000	12/21/2023	161.48	.00
84079	999999	Long James Warren	000	12/21/2023	50.00	.00
84080	1128	LOGAN FIRE APPARATUS INC.	000	12/21/2023	6,549.00	.00
84081	83	LUNENBURG ANIMAL HOSPITAL	000	12/21/2023	15.00	.00
84082	1042	NEWTON RODNEY C.	000	12/21/2023	500.00	.00
84083	487	NORTH SPRING BEHAVIORAL	000	12/21/2023	3,841.80	.00
84084	167	PEARSONS APPRAISAL	000	12/21/2023	171,830.70	.00
84085	360	PEGRAM, PHILLIP	000	12/21/2023	200.00	.00
84086	94	PETTY CASH FUND	000	12/21/2023	53.45	.00
84087	95	PIEDMONT REGIONAL JAIL	000	12/21/2023	51,753.02	.00
84088	138	PITNEY BOWES	000	12/21/2023	527.07	.00
84089	256	PITNEY BOWES INC	000	12/21/2023	91.29	.00
84090	100	QUILL CORPORATION	000	12/21/2023	101.98	.00
84091	1099	RAHMA 2, LLC	000	12/21/2023	200.00	.00
84092	1001	RIVERMONT SCHOOLS	000	12/21/2023	62,961.00	.00
84093	1151	RODEFER MOSS & CO., PLLC	000	12/21/2023	3,290.00	.00
84094	104	SECURE HAVEN	000	12/21/2023	33,210.00	.00

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
84095	511	SOUTHERN OFFICE MACHINES	000	12/21/2023	135.23	.00
84096	135	SOUTHSIDE ELECTRIC COOP, I	000	12/21/2023	1,047.82	.00
84097	337	STEPS, INC.	000	12/21/2023	3,000.00	.00
84098	1035	TOBACCO REGION	000	12/21/2023	25,000.00	.00
84099	322	TOWN OF KENBRIDGE	000	12/21/2023	430.00	.00
84100	1096	TRAYLOR JOSH	000	12/21/2023	18.00	.00
84101	218	TREASURER OF VIRGINIA	000	12/21/2023	60.75	.00
84102	999999	Vigilante Thomas Allen	000	12/21/2023	50.00	.00
84103	612	VALTA	000	12/21/2023	30.00	.00
84104	627	VERIZON WIRELESS	000	12/21/2023	800.00	.00
84105	1089	VIRGINIA UTILITY PROTECTI	000	12/21/2023	2.20	.00
84106	900	WAY LARRY	000	12/21/2023	400.00	.00
84107	173	WILCO JANITORIAL SUPPLIES	000	12/21/2023	869.53	.00
84108	878	WITMER PUBLIC SAFETY GROU	000	12/21/2023	120.00	.00
84109	999999	Zava Robert Gene	000	12/21/2023	50.00	.00
CLASS TOTAL					425,171.12	.00
ACH TOTAL					.00	
CHECK TOTAL					425,171.12	
EPY TOTAL					.00	
FINAL TOTAL					425,171.12	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
THE TOTAL 425,171.12- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

<sup>2/amb</sup>  
12-22-23  
DATE

12/21/23

Drasmelee  
COUNTY ADMINISTRATOR

Charles R. Slayton



CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
84110	179	AFLAC	000	12/29/2023	1,483.93	.00
84111	711	ALLSTATE BENEFITS	000	12/29/2023	372.98	.00
84112	880	AMAZON CAPITAL SERVICES	000	12/29/2023	228.78	.00
84113	177	ANTHEM BCBS	000	12/29/2023	30,606.00	.00
84114	1021	APCO INTERNATIONAL	000	12/29/2023	843.66	.00
84115	864	BERKLEY GROUP LLC, THE	000	12/29/2023	1,629.50	.00
84116	10	BRIGHTSPEED	000	12/29/2023	60.16	.00
84117	1165	BURRELL DAPHNE	000	12/29/2023	68.40	.00
84118	746	CANON SOLUTIONS AMERICA	000	12/29/2023	70.86	.00
84119	58	COWAN GATES PC	000	12/29/2023	12,508.42	.00
84120	124	CROSSROADS COMMUNITY	000	12/29/2023	1,367.31	.00
84121	481	DE LAGE LANDEN	000	12/29/2023	117.50	.00
84122	191	DEARBORN NATIONAL LIFE	000	12/29/2023	180.39	.00
84123	46	DOMINION ENERGY VIRGINIA	000	12/29/2023	1,979.50	.00
84124	642	FARMVILLE NEWSMEDIA	000	12/29/2023	358.00	.00
84125	690	FIELDS, JOSH DBA	000	12/29/2023	150.00	.00
84126	30	GRAFTON SCHOOL INC	000	12/29/2023	8,306.15	.00
84127	751	HEALTH EQUITY	000	12/29/2023	50.15	.00
84128	77	KENBRIDGE SUPPLY COMPANY	000	12/29/2023	32.94	.00
84129	75	KENBRIDGE TIRE	000	12/29/2023	382.00	.00
84130	286	KEY OFFICE SUPPLY INC	000	12/29/2023	25.98	.00
84131	651	LEGALSHIELD	000	12/29/2023	18.95	.00
84132	1018	LUNENBURG LIGHTNING FOOTB	000	12/29/2023	3,000.00	.00
84133	649	MECKLENBURG ELECTRIC	000	12/29/2023	32.75	.00
84134	827	MINNESOTA LIFE INSURANCE	000	12/29/2023	129.92	.00
84135	487	NORTH SPRING BEHAVIORAL	000	12/29/2023	1,819.80	.00
84136	1164	PAVION CORP	000	12/29/2023	1,646.31	.00
84137	95	PIEDMONT REGIONAL JAIL	000	12/29/2023	12,679.33	.00
84138	96	PIEDMONT REGIONAL JUV.	000	12/29/2023	3,750.00	.00
84139	1001	RIVERMONT SCHOOLS	000	12/29/2023	16,461.00	.00
84140	1031	SAVE OUR FUTURE INC.	000	12/29/2023	3,780.00	.00
84141	934	SERVICE PLUS PROPANE	000	12/29/2023	335.77	.00
84142	135	SOUTHSIDE ELECTRIC COOP, I	000	12/29/2023	245.31	.00
84143	686	SOUTHSIDE REG. JUV. GROUP	000	12/29/2023	750.00	.00
84144	337	STEPS, INC.	000	12/29/2023	26.75	.00
84145	182	TREASURER OF VIRGINIA	000	12/29/2023	761.25	.00
84146	220	TREASURER OF VIRGINIA	000	12/29/2023	7,327.55	.00
84147	755	TREASURER OF VIRGINIA	000	12/29/2023	346.00	.00
84148	999999	UVA	000	12/29/2023	400.00	.00
84149	507	VACORP	000	12/29/2023	355.10	.00
84150	183	VALIC	000	12/29/2023	3,225.00	.00
84151	113	VERIZON	000	12/29/2023	27.03	.00
84152	828	VVAN	000	12/29/2023	150.00	.00
84153	173	WILCO JANITORIAL SUPPLIES	000	12/29/2023	187.80	.00
84154	878	WITMER PUBLIC SAFETY GROU	000	12/29/2023	801.04	.00
84155	933	WRIGHT AUTO SUPPLY, INC.	000	12/29/2023	207.58	.00
CLASS TOTAL					119,286.85	.00
ACH TOTAL					.00	
CHECK TOTAL					119,286.85	
EPY TOTAL					.00	
FINAL TOTAL					119,286.85	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
THE TOTAL 119,286.85- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

12-29-23  
DATE

12-29-23

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COUNTY ADMINISTRATOR

Charles R. Slayton

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VEND#	N-A-M-E	CK DATE	AMOUNT	DEBIT#	ACCT PD
000180	TREASURER OF VIRGINIA	2023/12/29	38,603.14	3134	2023/12
000181	TREASURER OF VIRGINIA	2023/12/29	3,071.45	3135	2023/12
000310	HEALTH EQUITY	2023/12/29	3,587.55	3136	2023/12
000508	ICMA-RC	2023/12/29	2,895.21	3137	2023/12
	CHECK TYPE TOTAL		48,157.35		

VRS + HSA

12/21/23Oracym Lee12/21/23Charles R. Slayton



VEND#	N-A-M-E	CK DATE	AMOUNT	DEBIT#	ACCT PD
000139	BENCHMARK COMMUNITY BANK	2023/12/21	63,960.88		2023/12
000184	VA DEPARTMENT OF TAXATION	2023/12/21	11,803.17		2023/12
	CHECK TYPE TOTAL		75,764.05		
	FINAL TOTAL		123,921.40		

taxes

12/21/23DracymLee12/21/23Charles R. Slayton

1/09/24  
FUND #-999

\*GL070\*  
\*\* Treasurer Accountability \*\*

LUNENBURG COUNTY  
BALANCE SHEET  
8/31/2023

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TIME 12:46

ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
	** Treasurer Accountability **				
	** Assets **				
100-0001	Cash in Office	2,000.00			2,000.00
100-0010	Petty Cash	400.00			400.00
100-0100	Benchmark Checking	12,405,464.77	2,966,857.91	1,872,739.36-	13,499,583.32
100-0102	Caprin Investment - US Bank	1,217,649.59	5,082.37		1,222,731.96
100-0135	Benchmark-Landfill Mitigation	460,386.20	58.65		460,444.85
100-0355	SNAP Account - QSCB Trane				
100-0420	SNAP Account - VPSA Series 2020B				
100-1252	Benchmark - School Food	620,962.02	7,423.24		628,385.26
100-1253	Benchmark - School Textbook				
100-1355	SNAP Account - CHS Addition				
100-1705	Benchmark - IDA	462,563.83	50.88	1,456.00-	461,158.71
100-1800	US Bank Series 2021C VPFP Unspent	1,962,028.06			1,962,028.06
	** Assets **	17,131,454.47	2,979,473.05	1,874,195.36-	18,236,732.16
	TOTAL ASSETS	17,131,454.47	2,979,473.05	1,874,195.36-	18,236,732.16
	** Cash Balances **				
300-0100	General Fund Cash Balance	9,777,776.37-	511,908.85	664,248.07-	9,930,115.59-
300-0132	Reassessment Fund Cash Balance	103,660.82-	66,753.36		36,907.46-
300-0135	Solid Waste Mgmt Cash Balance	564,356.45-	26,155.14	15,132.01-	553,333.32-
300-0136	S/W Construction Cash Balance				
300-0137	Landfill Sites Cash Balance	399,037.57-	3,020.33		396,017.24-
300-0213	Law Library Cash Balance	25,437.34-		63.60-	25,500.94-
300-0214	Asset Forfeiture Cash Balance	39,963.86-		4.99-	39,968.85-
300-0215	E911 Cash Balance	111,105.96-	22,801.02	15,560.04-	103,864.98-
300-0220	Cell Tower Cash Balance	28,414.30-	2,500.00		25,914.30-
300-0221	Airport Cash Balance	3,741.96	23,910.50	250.00-	27,402.46
300-0225	Economic Development Cash Balance	953.46-	57,793.50	500,000.00-	443,159.96-
300-0226	Economic Dev Grants Cash Balance	61,890.69-			61,890.69-
300-0250	School Cash Balance		1,113,489.27	1,113,489.27-	
300-0252	School Food Cash Balance	620,962.02-		7,423.24-	628,385.26-
300-0253	School Textbook Cash Balance	549,490.13-		11,597.66-	561,087.79-
300-0260	VPA Cash Balance		119,200.37	119,200.37-	
300-0262	CSA Cash Balance		52,531.94	52,531.94-	
300-0280	CARES Act Cash Balance	1,089,927.83-	78,396.71		1,011,664.48-
300-0316	Fire/Rescue Cash Balance	676,513.04-	12,894.80	133.36-	670,065.64-
300-0317	Project Lifesaver Cash Balance	2,046.09-	1,028.35	6,447.40-	1,017.74-
300-0319	Voting Machine Cash Balance	4,818.59-			4,818.59-
300-0320	Capital Outlay Cash Balance	2,614,651.06-	15,000.00	707,985.00-	3,307,636.06-
300-0355	School Construction Cash Balance				
300-0420	Debt Service Cash Balance				
300-0701	Special Welfare Cash Balance	1,627.02-	906.00	906.00-	1,627.02-
300-0705	IDA Cash Balance	462,563.83-	1,456.00	50.88-	461,158.71-
300-0715	Commonwealth Current Credit Accoun		14,737.14	14,737.14-	
	** Cash Balances **	17,131,454.47-	2,124,483.28	3,229,760.97-	18,236,732.16-
	TOTAL PRIOR YR FUND BALANCE	17,131,454.47-	2,124,483.28	3,229,760.97-	18,236,732.16-
	TOTAL REVENUE				
	TOTAL EXPENDITURE				
	TOTAL CURRENT FUND BALANCE				



1/09/2024

\*GL060AA\*

LUNENBURG COUNTY  
REVENUE SUMMARY  
7/01/2023 - 8/31/2023

TIME 12:46

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
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FUND #-100 ** General Fund Revenue **							
11011	** RE Taxes **	3,700,000.00	3,700,000.00	34,319.94	214,737.99	3,485,262.01	94.19
11020	** Public Service **	250,000.00	250,000.00	.00	3,128.50	246,871.50	98.74
11030	** Personal Property **	2,974,000.00	2,974,000.00	52,883.73	164,247.00	2,809,753.00	94.47
11040	** Machinery & Tools **	285,000.00	285,000.00	4,545.60	4,047.54	280,952.46	98.57
11050	** Merchant's Capital (MR) **	80,000.00	80,000.00	751.20	3,144.54	76,855.46	96.06
11060	** Penalties & Interest **	100,000.00	100,000.00	12,246.64	8,295.39	91,704.61	91.70
12010	** Local Sales & Use Taxes **	530,000.00	530,000.00	57,262.31	.00	530,000.00	100.00
12020	** Consumer Utility Taxes **	20,000.00	20,000.00	1,796.25	1,796.25	18,203.75	91.01
12070	** Taxes on Recordation & Wills **	70,000.00	70,000.00	7,557.87	7,557.87	62,442.13	89.20
13010	** Animal Licenses **	6,000.00	6,000.00	300.00	580.00	5,420.00	90.33
13020	** Animal Fines & Kennel Fees **	5,000.00	5,000.00	200.00	465.00	4,535.00	90.70
13030	** Permits & Other Licenses **	148,000.00	148,000.00	7,399.55	10,698.64	137,301.36	92.77
13033	** Local Landfill Revenue **	525,000.00	525,000.00	.00	.00	525,000.00	100.00
14010	** Fines & Forfeitures **	25,000.00	25,000.00	3,448.06	3,503.06	21,496.94	85.98
14040	** Processing Fees **	500.00	500.00	67.21	67.21	432.79	86.55
15010	** Revenue From Use of Money **	22,000.00	22,000.00	6,868.00	11,734.55	10,265.45	46.66
15020	** Revenue From Use of Property **	31,700.00	31,700.00	874.79	1,749.58	29,950.42	94.48
16010	** Court Costs **	2,800.00	2,800.00	706.69	1,173.88	1,626.12	58.07
16020	** Charges Commonwealth Attorney *	800.00	800.00	56.81	56.81	743.19	92.89
18030	** Refunds **	.00	.00	1,936.04	1,961.04	1,961.04	100.00
18990	** Miscellaneous Revenue **	30,000.00	30,000.00	6,610.71	38,856.35	8,856.35	29.52
22010	** Non-Categorical Aid **	1,083,500.00	1,083,500.00	67,567.00	52,411.61	1,031,088.39	95.16
23010	** Commonwealth's Attorney **	320,000.00	320,000.00	24,103.47	24,103.47	295,896.53	92.46
23020	** Sheriff **	920,000.00	920,000.00	71,157.67	71,157.67	848,842.33	92.26
23030	** Commissioner of Revenue **	126,000.00	126,000.00	10,517.66	10,517.66	115,482.34	91.65
23040	** Treasurer **	122,000.00	122,000.00	10,241.32	10,241.32	111,758.68	91.60
23060	** Registrar **	65,000.00	65,000.00	.00	.00	65,000.00	100.00
23070	** Clerk of Circuit Court **	258,000.00	258,000.00	74,366.89	74,366.89	183,633.11	71.17
24010	** Public Safety **	175,800.00	175,800.00	19,352.31	10,992.11	164,807.89	93.74
24020	** Fire and Rescue Services **	48,000.00	48,000.00	.00	.00	48,000.00	100.00
33010	** Public Safety **	386,200.00	386,200.00	.00	10,992.11	397,192.11	102.84
41050	** Transfers In **	313,715.00	313,715.00	.00	.00	313,715.00	100.00
49999	** Use of Fund Balance **	1,722,634.00	1,722,634.00	.00	.00	1,722,634.00	100.00
--FUND TOTAL--		14,346,649.00	14,346,649.00	477,137.72	720,599.82	13,626,049.18	94.97
FUND #-132 ** Reassessment Revenue **							
41050	** Transfers In **	280,000.00	280,000.00	.00	.00	280,000.00	100.00
--FUND TOTAL--		280,000.00	280,000.00	.00	.00	280,000.00	100.00
FUND #-135 ** S/W Mgmt Revenue **							
12020	** Solid Waste Mgmt **	180,000.00	180,000.00	15,073.36	15,073.36	164,926.64	91.62
24030	** Public Works **	13,000.00	13,000.00	.00	.00	13,000.00	100.00
41050	** Transfers In **	119,300.00	119,300.00	.00	.00	119,300.00	100.00
--FUND TOTAL--		312,300.00	312,300.00	15,073.36	15,073.36	297,226.64	95.17



1/09/2024

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LUNENBURG COUNTY  
REVENUE SUMMARY  
7/01/2023 - 8/31/2023

TIME 12:46

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
FUND #-137 ** Landfill Sites Revenue **							
41050	** Transfers In **	114,000.00	114,000.00	.00	.00	114,000.00	100.00
--FUND TOTAL--		114,000.00	114,000.00	.00	.00	114,000.00	100.00
FUND #-213 ** Law Library Revenue **							
16010	** Court Costs **	1,000.00	1,000.00	63.60	63.60	936.40	93.64
--FUND TOTAL--		1,000.00	1,000.00	63.60	63.60	936.40	93.64
FUND #-214 ** Asset Forfeiture Revenue **							
15010	** Interest **	.00	.00	4.99	9.98	9.98	100.00-
--FUND TOTAL--		.00	.00	4.99	9.98	9.98	100.00-
FUND #-215 ** E911 Fund Revenue **							
22013	** Communications Tax **	193,000.00	193,000.00	15,560.04	.00	193,000.00	100.00
41050	** Transfers In **	190,000.00	190,000.00	.00	.00	190,000.00	100.00
--FUND TOTAL--		383,000.00	383,000.00	15,560.04	.00	383,000.00	100.00
FUND #-221 ** Airport Fund Revenue **							
15020	** Revenue from Use of Property **	2,600.00	2,600.00	250.00	250.00	2,350.00	90.38
18990	** Miscellaneous Revenue **	25,000.00	25,000.00	.00	.00	25,000.00	100.00
24090	** Airport Grant **	872,700.00	872,700.00	.00	.00	872,700.00	100.00
41050	** Transfers In **	77,100.00	77,100.00	.00	.00	77,100.00	100.00
--FUND TOTAL--		977,400.00	977,400.00	250.00	250.00	977,150.00	99.97
FUND #-225 ** Econ Dev Revenue **							
18990	** Local Revenue **	1,573,000.00	1,573,000.00	500,000.00	500,000.00	1,073,000.00	68.21
--FUND TOTAL--		1,573,000.00	1,573,000.00	500,000.00	500,000.00	1,073,000.00	68.21
FUND #-250 ** School Fund Revenue **							
16180	** Charges for Education **	216,822.00	216,822.00	14.88	252.88	216,569.12	99.88
24100	** Education-State **	16,495,841.00	16,495,841.00	1,094,544.14	1,877,017.48	14,618,823.52	88.62
33080	** Education-Federal **	4,468,663.00	4,468,663.00	12,674.58	.00	4,468,663.00	100.00
41050	** Transfers In **	4,811,014.00	4,811,014.00	230,784.95	1,537,726.55	3,273,287.45	68.03
--FUND TOTAL--		25,992,340.00	25,992,340.00	876,448.65	3,414,996.91	22,577,343.09	86.86

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
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FUND #-252 ** School Food Fund Revenue **							
15010	** Revenue from Use of Money **	.00	.00	84.03	166.66	166.66-	100.00-
16180	** Charges for Education **	.00	.00	130.00	130.00	130.00-	100.00-
33080	School Food Federal	.00	.00	18,306.92	3,875.55	3,875.55-	100.00-
--FUND TOTAL--		.00	.00	18,520.95	4,172.21	4,172.21-	100.00-
FUND #-253 ** School Textbook Fund Revenue **							
24020	** Education-State **	.00	.00	11,597.66	23,195.32	23,195.32-	100.00-
--FUND TOTAL--		.00	.00	11,597.66	23,195.32	23,195.32-	100.00-
FUND #-260 ** VPA Fund Revenue **							
16110	** Charges for Welfare/Soc Serv **	.00	.00	.00	743.32-	743.32	100.00-
24060	** Welfare & Social Serv-State **	588,000.00	588,000.00	44,153.75	44,153.75	543,846.25	92.49
33010	** Welfare & Social Serv - Fed **	800,000.00	800,000.00	67,777.31	67,777.31	732,222.69	91.52
41050	** Transfers In **	217,000.00	217,000.00	7,149.28	28,903.46	188,096.54	86.68
--FUND TOTAL--		1,605,000.00	1,605,000.00	119,080.34	140,091.20	1,464,908.80	91.27
FUND #-262 ** CSA Fund Revenue **							
16110	** CSA - Local **	.00	.00	6,625.20	.00	.00	.00
24060	** CSA - State **	908,000.00	908,000.00	.00	90,959.88-	998,959.88	110.01
41050	** Transfers In **	224,000.00	224,000.00	45,906.74	219,818.13-	443,818.13	198.13
--FUND TOTAL--		1,132,000.00	1,132,000.00	52,531.94	310,778.01-	1,442,778.01	127.45
FUND #-280 ** CARES-ARPA Fund Revenue **							
15010	Interest on Checking	.00	.00	133.36	303.27	303.27-	100.00-
33030	** CARES Act - Federal **	15,000.00	15,000.00	.00	.00	15,000.00	100.00
41050	** Transfers In **	1,127,000.00	1,127,000.00	.00	.00	1,127,000.00	100.00
--FUND TOTAL--		1,142,000.00	1,142,000.00	133.36	303.27	1,141,696.73	99.97
FUND #-316 ** Revenue Emerg Services Capital**							
18990	** Miscellaneous Revenue 316 **	50,000.00	50,000.00	.00	.00	50,000.00	100.00
41050	** Transfers In **	410,000.00	410,000.00	.00	.00	410,000.00	100.00
--FUND TOTAL--		460,000.00	460,000.00	.00	.00	460,000.00	100.00
FUND #-317 ** Project Lifesaver Revenue **							
18990	Project Lifesaver	800.00	800.00	.00	.00	800.00	100.00



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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
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--FUND TOTAL--		800.00	800.00	.00	.00	800.00	100.00
FUND #-319 ** Voting Machine Fund Revenue **							
41050 ** Transfers In **		5,000.00	5,000.00	.00	.00	5,000.00	100.00
--FUND TOTAL--		5,000.00	5,000.00	.00	.00	5,000.00	100.00
FUND #-320 ** Capital Outlay Revenue **							
24100 ** School CIP Funds **		.00	.00	.00	1,439,108.00	1,439,108.00-	100.00-
41010 ** Bond Proceeds **		1,200,000.00	1,200,000.00	707,985.00	707,985.00	492,015.00	41.00
41050 ** Transfers In **		1,827,823.00	1,827,823.00	.00	.00	1,827,823.00	100.00
--FUND TOTAL--		3,027,823.00	3,027,823.00	707,985.00	2,147,093.00	880,730.00	29.08
FUND #-420 ** Revenue Debt Service Fund **							
33080 ** Education **		143,000.00	143,000.00	.00	.00	143,000.00	100.00
41050 ** Transfers In **		1,504,000.00	1,504,000.00	.00	197,347.47	1,306,652.53	86.87
--FUND TOTAL--		1,647,000.00	1,647,000.00	.00	197,347.47	1,449,652.53	88.01
FUND #-701 ** Special Welfare Revenue **							
18030 ** Charges for Social Services **		.00	.00	906.00	906.00	906.00-	100.00-
--FUND TOTAL--		.00	.00	906.00	906.00	906.00-	100.00-
FUND #-705 ** IDA Revenue **							
15010 ** Revenue from Use of Money **		.00	.00	50.88	106.18	106.18-	100.00-
--FUND TOTAL--		.00	.00	50.88	106.18	106.18-	100.00-
FUND #-715 ** Commonwealth Fund Revenue **							
18990 ** Sheriff Fees **		.00	.00	7,006.74	7,006.74	7,006.74-	100.00-
24000 ** Estimated Taxes **		.00	.00	1,283.00	1,283.00	1,283.00-	100.00-
--FUND TOTAL--		.00	.00	8,289.74	8,289.74	8,289.74-	100.00-
--FINAL TOTAL--		52,999,312.00	52,999,312.00	2,803,634.23	6,861,720.05	46,137,591.95	87.05



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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
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FUND #-100 ** General Fund Expense **								
11100	** Board of Supervisors **	55,070.00	55,070.00	5,165.89	11,234.20	.00	43,835.80	79.60
12100	** County Administration **	325,000.00	325,000.00	26,985.56	54,410.18	.00	270,589.82	83.25
12210	** Professional Services **	130,000.00	130,000.00	8,069.34	8,069.34	.00	121,930.66	93.79
12310	** Commissioner of Revenue **	254,100.00	254,100.00	20,887.43	42,808.89	.00	211,291.11	83.15
12410	** Treasurer **	271,000.00	271,000.00	20,136.69	41,163.59	.00	229,836.41	84.81
12510	** Data Processing **	82,000.00	82,000.00	22,763.62	31,982.44	.00	50,017.56	60.99
13100	** Electoral Board **	72,100.00	72,100.00	1,221.56	10,233.81	.00	61,866.19	85.80
13200	** Registrar **	157,750.00	157,750.00	13,291.49	25,997.59	.00	131,752.41	83.51
21100	** Circuit Court **	12,000.00	12,000.00	86.59	170.84	.00	11,829.16	98.57
21200	** General District Court **	2,500.00	2,500.00	160.52	289.72	.00	2,210.28	88.41
21300	** Magistrate **	1,550.00	1,550.00	114.06	223.62	.00	1,326.38	85.57
21600	** Juvenile/Domestic Court **	108,550.00	108,550.00	64.40	128.70	.00	108,421.30	99.88
21700	** Clerk of Circuit Court **	361,000.00	361,000.00	29,814.46	56,839.12	.00	304,160.88	84.25
21710	** Library of VA Grant **	.00	.00	54,558.00	54,558.00	.00	54,558.00	100.00
21800	** Courthouse Security **	21,600.00	21,600.00	2,438.63	3,891.63	.00	17,708.37	81.98
21910	** Victim/Witness Coordinator **	69,350.00	69,350.00	5,631.17	11,262.31	.00	58,087.69	83.76
22100	** Commonwealth Attorney **	406,600.00	406,600.00	31,585.08	58,836.76	.00	347,763.24	85.52
31200	** Sheriff & Law Enforcement **	1,986,800.00	1,986,800.00	129,851.02	309,651.71	.00	1,677,148.29	84.41
32400	** Fire & Rescue Appropriations **	332,100.00	332,100.00	829.99	56,673.74	.00	275,426.26	82.93
33200	** Piedmont Regional Jail **	897,000.00	897,000.00	.00	254,757.78	.00	642,242.22	71.59
34000	** Building Official **	109,220.00	109,220.00	8,879.96	18,182.69	.00	91,037.31	83.35
35100	** Animal Control **	156,770.00	156,770.00	14,619.11	28,763.21	.00	128,006.79	81.65
43200	** Buildings & Grounds	256,700.00	256,700.00	28,657.14	67,458.24	.00	189,241.76	73.72
51200	** Health Dept Appropriation **	98,500.00	98,500.00	23,873.00	23,873.00	.00	74,627.00	75.76
51500	** Medical Examiner **	200.00	200.00	.00	40.00	.00	160.00	80.00
52500	** Crossroads CSB Appropriation **	57,700.00	57,700.00	.00	.00	.00	57,700.00	100.00
53600	** Madeline's House **	3,000.00	3,000.00	.00	.00	.00	3,000.00	100.00
81100	** Planning **	35,700.00	35,700.00	925.00	1,123.50	.00	34,576.50	96.85
81110	** Conditional Use Permits **	5,000.00	5,000.00	672.82	1,142.81	.00	3,857.19	77.14
81200	** Community Development **	302,230.00	302,230.00	40,300.00	139,595.00	.00	162,635.00	53.81
81500	** Econ/Community Development **	93,220.00	93,220.00	7,673.56	15,292.74	.00	77,927.26	83.59
81600	** Industrial Dev. Authority **	50,000.00	50,000.00	.00	.00	.00	50,000.00	100.00
83000	** Cooperative Extension **	55,510.00	55,510.00	430.00	860.00	.00	54,650.00	98.45
91001	** Fringe Benefits **	77,000.00	77,000.00	466.90	71,077.30	.00	5,922.70	7.69
91489	** DMV Stops Expense **	25,000.00	25,000.00	1,225.00	2,850.00	.00	22,150.00	88.60
94000	** Capital Improvements **	155,000.00	155,000.00	.00	.00	.00	155,000.00	100.00
99000	** Transfers To Other Funds **	7,319,829.00	7,319,829.00	177,728.93	1,544,159.35	.00	5,775,669.65	78.90
--FUND TOTAL--		14,346,649.00	14,346,649.00	323,649.06	2,947,601.81	.00	11,399,047.19	79.45
FUND #-132 ** Reassessment Expense **								
12320	Board of Equalization Wages	280,000.00	280,000.00	66,753.36	66,753.36	.00	213,246.64	76.15
--FUND TOTAL--		280,000.00	280,000.00	66,753.36	66,753.36	.00	213,246.64	76.15



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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
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FUND #-135 ** S/W Mgmt Expense **								
40423	** Solid Waste Collection **	312,300.00	312,300.00	26,201.81	54,893.66	.00	257,406.34	82.42
	--FUND TOTAL--	312,300.00	312,300.00	26,201.81	54,893.66	.00	257,406.34	82.42
FUND #-137 ** Landfill Expenses **								
40427	** Landfill Sites Expense **	114,000.00	114,000.00	3,020.33	4,275.77	.00	109,724.23	96.24
	--FUND TOTAL--	114,000.00	114,000.00	3,020.33	4,275.77	.00	109,724.23	96.24
FUND #-213 ** Law Library Expense **								
21900	** Expenses **	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
	--FUND TOTAL--	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
FUND #-215 ** 911 & E911 Expense **								
31400	** 911 & E911 Expenditures **	155,000.00	155,000.00	22,801.02	35,849.02	.00	119,150.98	76.87
31410	Radio System - LUIS	228,000.00	228,000.00	.00	.00	.00	228,000.00	100.00
	--FUND TOTAL--	383,000.00	383,000.00	22,801.02	35,849.02	.00	347,150.98	90.63
FUND #-220 ** Cell Tower Expense **								
81110	Wireless Ecrow Expense	.00	.00	2,500.00	2,500.00	.00	2,500.00-	100.00-
	--FUND TOTAL--	.00	.00	2,500.00	2,500.00	.00	2,500.00-	100.00-
FUND #-221 ** Airport Fund Expense **								
40740	** Airport **	977,400.00	977,400.00	23,878.55	27,588.56	.00	949,811.44	97.17
	--FUND TOTAL--	977,400.00	977,400.00	23,878.55	27,588.56	.00	949,811.44	97.17
FUND #-225 ** Economic Dev Expenses **								
81000	** Econ Dev Expense Local **	1,023,000.00	1,023,000.00	57,793.50	57,993.50	.00	965,006.50	94.33
81110	** Solar Escrow - Expense **	450,000.00	450,000.00	.00	.00	.00	450,000.00	100.00
99000	** Transfers To Other Funds **	100,000.00	100,000.00	.00	.00	.00	100,000.00	100.00
	--FUND TOTAL--	1,573,000.00	1,573,000.00	57,793.50	57,993.50	.00	1,515,006.50	96.31
FUND #-250 ** School Expenses **								
61000	Instruction	17,909,319.00	17,909,319.00	491,394.96	832,071.04	.00	17,077,247.96	95.35
62000	Administration	1,169,169.00	1,169,169.00	80,134.68	146,829.54	.00	1,022,339.46	87.44

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
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63000	Transportation	1,483,556.00	1,483,556.00	38,289.76	60,307.23	.00	1,423,248.77	95.93
64000	Operations & Maintenance	3,109,921.00	3,109,921.00	202,033.42	387,582.66	.00	2,722,338.34	87.53
68000	School Technology	968,292.00	968,292.00	52,439.43	150,173.64	.00	818,118.36	84.49
99000	** Transfers to Other Funds **	1,352,083.00	1,352,083.00	.00	.00	.00	1,352,083.00	100.00
	--FUND TOTAL--	25,992,340.00	25,992,340.00	864,292.25	1,576,964.11	.00	24,415,375.89	93.93
FUND #-252 ** School Food Fund Expense **								
65100	School Food Expenditures	.00	.00	11,097.71	16,945.66	.00	16,945.66	100.00-
	--FUND TOTAL--	.00	.00	11,097.71	16,945.66	.00	16,945.66	100.00-
FUND #-260 ** VPA Expenses **								
11000	Disbursements-State & Federal	527,000.00	527,000.00	36,756.21	84,517.89	.00	442,482.11	83.96
50000	** BASE **	1,078,000.00	1,078,000.00	82,324.13	163,260.51	.00	914,739.49	84.85
	--FUND TOTAL--	1,605,000.00	1,605,000.00	119,080.34	247,778.40	.00	1,357,221.60	84.56
FUND #-262 ** CSA Expenses **								
53500	** CSA Fund Expense **	1,120,000.00	1,120,000.00	52,531.94	45,608.69	.00	1,074,391.31	95.92
99000	** Transfers To Other Funds **	12,000.00	12,000.00	.00	.00	.00	12,000.00	100.00
	--FUND TOTAL--	1,132,000.00	1,132,000.00	52,531.94	45,608.69	.00	1,086,391.31	95.97
FUND #-280 ** CARES-ARPA Fund **								
53900	** ARPA Fund Expenses **	1,142,000.00	1,142,000.00	78,396.71	82,501.81	.00	1,059,498.19	92.77
	--FUND TOTAL--	1,142,000.00	1,142,000.00	78,396.71	82,501.81	.00	1,059,498.19	92.77
FUND #-316 ** Emerg Services CapitalExpense **								
32400	** Emerg Services Capital Fund **	460,000.00	460,000.00	6,447.40	128,447.40	.00	331,552.60	72.07
	--FUND TOTAL--	460,000.00	460,000.00	6,447.40	128,447.40	.00	331,552.60	72.07
FUND #-317 ** Project Lifesaver Expenses **								
35700	Equipment Project Lifesaver	800.00	800.00	1,028.35	1,028.35	.00	228.35	28.54-
	--FUND TOTAL--	800.00	800.00	1,028.35	1,028.35	.00	228.35	28.54-
FUND #-319 ** Voting Machine Fund Expenses **								
94440	** Voting Machine Fund **	5,000.00	5,000.00	.00	.00	.00	5,000.00	100.00
	--FUND TOTAL--	5,000.00	5,000.00	.00	.00	.00	5,000.00	100.00



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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
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FUND #-320 ** Capital Outlay Courthouse **								
94370	** Capital Outlay Courthouse **	1,752,823.00	1,752,823.00	.00	.00	.00	1,752,823.00	100.00
94372	** Capital Outlay Radio System **	1,275,000.00	1,275,000.00	15,000.00	629,250.00	.00	645,750.00	50.64
--FUND TOTAL--		3,027,823.00	3,027,823.00	15,000.00	629,250.00	.00	2,398,573.00	79.21
FUND #-420 ** Debt Service Fund **								
95300	** Debt Service County **	662,600.00	662,600.00	.00	9,671.06	.00	652,928.94	98.54
95310	** Debt Service School **	984,400.00	984,400.00	.00	587,676.41	.00	396,723.59	40.30
--FUND TOTAL--		1,647,000.00	1,647,000.00	.00	597,347.47	.00	1,049,652.53	63.73
FUND #-701 ** Special Welfare Expenses **								
10000	** Special Welfare Expenses **	.00	.00	906.00	5,030.00	.00	5,030.00-	100.00-
--FUND TOTAL--		.00	.00	906.00	5,030.00	.00	5,030.00-	100.00-
FUND #-705 ** IDA Fund Expense **								
81600	** Industrial Dev Authority **	.00	.00	1,456.00	1,456.00	.00	1,456.00-	100.00-
--FUND TOTAL--		.00	.00	1,456.00	1,456.00	.00	1,456.00-	100.00-
FUND #-715 ** Commonwealth Fund Expense **								
91900	** Remittances to Commonwealth **	.00	.00	8,289.74	8,289.74	.00	8,289.74-	100.00-
--FUND TOTAL--		.00	.00	8,289.74	8,289.74	.00	8,289.74-	100.00-
--FINAL TOTAL--		52,999,312.00	52,999,312.00	1,685,124.07	6,538,103.31	.00	46,461,208.69	87.66

1/02/2024 9:26:01		-TREASURER TAX COLLECTION RATE SCHEDULE REPORT- THRU 12/31/2023								PAGE 1 TR712
DEPT	H CLS	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	%COLLECTED
RE2011	1	3179753.87		3800.96-	3175952.91	3129301.02-	44417.73-	3173718.75-	2234.16	99.93
	1 RE	32.40			32.40	32.40-		32.40-		100.00
HALF	TOTALS=	3179786.27		3800.96-	3175985.31	3129333.42-	44417.73-	3173751.15-	2234.16	99.93
DEPT	TOTALS=	3179786.27		3800.96-	3175985.31	3129333.42-	44417.73-	3173751.15-	2234.16	99.93
RE2012	1 RE	1600051.66		3723.20-	1596328.46	1586224.69-	9145.60-	1595370.29-	958.17	99.94
HALF	TOTALS=	1600051.66		3723.20-	1596328.46	1586224.69-	9145.60-	1595370.29-	958.17	99.94
	2 R2	1604714.92		7058.53-	1597656.39	1596008.37-	664.60-	1596672.97-	983.42	99.94
HALF	TOTALS=	1604714.92		7058.53-	1597656.39	1596008.37-	664.60-	1596672.97-	983.42	99.94
DEPT	TOTALS=	3204766.58		10781.73-	3193984.85	3182233.06-	9810.20-	3192043.26-	1941.59	99.94
RE2013	1 RE	1615975.85		7699.54-	1608276.31	1592519.59-	14772.52-	1607292.11-	984.20	99.94
HALF	TOTALS=	1615975.85		7699.54-	1608276.31	1592519.59-	14772.52-	1607292.11-	984.20	99.94
	2 R2	1615710.67		8946.15-	1606764.52	1604123.15-	1657.17-	1605780.32-	984.20	99.94
HALF	TOTALS=	1615710.67		8946.15-	1606764.52	1604123.15-	1657.17-	1605780.32-	984.20	99.94
DEPT	TOTALS=	3231686.52		16645.69-	3215040.83	3196642.74-	16429.69-	3213072.43-	1968.40	99.94
RE2014	1 RE	1621662.15		5116.59-	1616545.56	1603312.72-	12248.64-	1615561.36-	984.20	99.94
HALF	TOTALS=	1621662.15		5116.59-	1616545.56	1603312.72-	12248.64-	1615561.36-	984.20	99.94
	2 R2	1617319.15		6554.45-	1610764.70	1608506.18-	1274.32-	1609780.50-	984.20	99.94
HALF	TOTALS=	1617319.15		6554.45-	1610764.70	1608506.18-	1274.32-	1609780.50-	984.20	99.94
DEPT	TOTALS=	3238981.30		11671.04-	3227310.26	3211818.90-	13522.96-	3225341.86-	1968.40	99.94
RE2015	1 RE	1632536.00		4215.42-	1628320.58	1615375.99-	11916.69-	1627292.68-	1027.90	99.94
HALF	TOTALS=	1632536.00		4215.42-	1628320.58	1615375.99-	11916.69-	1627292.68-	1027.90	99.94
	2 R2	1624504.36		4838.43-	1619665.93	1616478.79-	2122.45-	1618601.24-	1064.69	99.93
HALF	TOTALS=	1624504.36		4838.43-	1619665.93	1616478.79-	2122.45-	1618601.24-	1064.69	99.93
DEPT	TOTALS=	3257040.36		9053.85-	3247986.51	3231854.78-	14039.14-	3245893.92-	2092.59	99.94
RE2016	1 RE	1639263.91		5470.26-	1633793.65	1617488.96-	15226.44-	1632715.40-	1078.25	99.93
HALF	TOTALS=	1639263.91		5470.26-	1633793.65	1617488.96-	15226.44-	1632715.40-	1078.25	99.93
	2 R2	1630250.23		6521.55-	1623728.68	1620116.26-	2534.17-	1622650.43-	1078.25	99.93
HALF	TOTALS=	1630250.23		6521.55-	1623728.68	1620116.26-	2534.17-	1622650.43-	1078.25	99.93
DEPT	TOTALS=	3269514.14		11991.81-	3257522.33	3237605.22-	17760.61-	3255365.83-	2156.50	99.93
RE2017	1 RE	1643831.43		3776.88-	1640054.55	1626142.53-	12773.17-	1638915.70-	1138.85	99.93
HALF	TOTALS=	1643831.43		3776.88-	1640054.55	1626142.53-	12773.17-	1638915.70-	1138.85	99.93
	2 R2	1643267.95		5328.57-	1637939.38	1634938.53-	1852.30-	1636790.83-	1148.55	99.93
HALF	TOTALS=	1643267.95		5328.57-	1637939.38	1634938.53-	1852.30-	1636790.83-	1148.55	99.93
DEPT	TOTALS=	3287099.38		9105.45-	3277993.93	3261081.06-	14625.47-	3275706.53-	2287.40	99.93



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DEPT	H CLS	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	%COLLECTED
RE2018	1 RE	1753438.49		4763.99-	1748674.50	1737589.51-	9659.96-	1747249.47-	1425.03	99.92
HALF	TOTALS=	1753438.49		4763.99-	1748674.50	1737589.51-	9659.96-	1747249.47-	1425.03	99.92
	2 R2	1746313.47		6741.25-	1739572.22	1735386.09-	2737.57-	1738123.66-	1448.56	99.92
HALF	TOTALS=	1746313.47		6741.25-	1739572.22	1735386.09-	2737.57-	1738123.66-	1448.56	99.92
DEPT	TOTALS=	3499751.96		11505.24-	3488246.72	3472975.60-	12397.53-	3485373.13-	2873.59	99.92
RE2019	1 RE	1759888.01		2476.79-	1757411.22	1743699.49-	11932.76-	1755632.25-	1778.97	99.90
HALF	TOTALS=	1759888.01		2476.79-	1757411.22	1743699.49-	11932.76-	1755632.25-	1778.97	99.90
	2 R2	1748764.37		3984.63-	1744779.74	1740065.89-	2590.88-	1742656.77-	2122.97	99.88
HALF	TOTALS=	1748764.37		3984.63-	1744779.74	1740065.89-	2590.88-	1742656.77-	2122.97	99.88
DEPT	TOTALS=	3508652.38		6461.42-	3502190.96	3483765.38-	14523.64-	3498289.02-	3901.94	99.89
RE2020	1 RE	1767805.92		2178.66-	1765627.26	1744922.58-	16937.40-	1761859.98-	3767.28	99.79
HALF	TOTALS=	1767805.92		2178.66-	1765627.26	1744922.58-	16937.40-	1761859.98-	3767.28	99.79
	2 R2	1762276.34		3120.86-	1759155.48	1752112.61-	2902.20-	1755014.81-	4140.67	99.76
HALF	TOTALS=	1762276.34		3120.86-	1759155.48	1752112.61-	2902.20-	1755014.81-	4140.67	99.76
DEPT	TOTALS=	3530082.26		5299.52-	3524782.74	3497035.19-	19839.60-	3516874.79-	7907.95	99.78
RE2021	1 RE	1788877.00		1683.36-	1787193.64	1764824.31-	14747.55-	1779571.86-	7621.78	99.57
HALF	TOTALS=	1788877.00		1683.36-	1787193.64	1764824.31-	14747.55-	1779571.86-	7621.78	99.57
	2 R2	1773150.70		1692.90-	1771457.80	1757986.55-	4148.41-	1762134.96-	9322.84	99.47
HALF	TOTALS=	1773150.70		1692.90-	1771457.80	1757986.55-	4148.41-	1762134.96-	9322.84	99.47
DEPT	TOTALS=	3562027.70		3376.26-	3558651.44	3522810.86-	18895.96-	3541706.82-	16944.62	99.52
RE2022	1 RE	1800051.28		1804.15-	1798247.13	1769020.57-	13808.23-	1782828.80-	15418.33	99.14
HALF	TOTALS=	1800051.28		1804.15-	1798247.13	1769020.57-	13808.23-	1782828.80-	15418.33	99.14
	2 R2	1792704.36		4021.25-	1788683.11	1764328.77-	3024.29-	1767353.06-	21330.05	98.81
HALF	TOTALS=	1792704.36		4021.25-	1788683.11	1764328.77-	3024.29-	1767353.06-	21330.05	98.81
DEPT	TOTALS=	3592755.64		5825.40-	3586930.24	3533349.34-	16832.52-	3550181.86-	36748.38	98.98
RE2023	1									
HALF	1 RE	1804407.96		3223.66-	1801184.30	1738579.15-	20187.85-	1758767.00-	42417.30	97.65
	TOTALS=	1804407.96		3223.66-	1801184.30	1738579.15-	20187.85-	1758767.00-	42417.30	97.65
	2 R2	1804407.96		4516.47-	1799891.49	1681033.40-	6314.17-	1687347.57-	112543.92	93.75
HALF	TOTALS=	1804407.96		4516.47-	1799891.49	1681033.40-	6314.17-	1687347.57-	112543.92	93.75
DEPT	TOTALS=	3608815.92		7740.13-	3601075.79	3419612.55-	26502.02-	3446114.57-	154961.22	95.70
RE	TOTALS =	43970960.41		113258.50-	43857701.91	43380118.10-	239597.07-	43619715.17-	237986.74	99.46
COMP	TOTALS=	43970960.41		113258.50-	43857701.91	43380118.10-	239597.07-	43619715.17-	237986.74	99.46



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DEPT	H	CLS	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	%COLLECTED
PP2018	1	MH	11571.39		84.97-	11486.42	11169.30-	139.12-	11308.42-	178.00	98.45
	1	MR	44496.95		3383.41-	41113.54	40996.60-	77.94-	41074.54-	39.00	99.91
	1	MT	192001.13		6025.61-	185975.52	178753.51-	63.01-	178816.52-	7159.00	96.15
	1	PP	1628836.17	525200.38-	52824.53-	1050811.26	1030682.67-	7009.73-	1037692.40-	13118.86	98.75
	1	VL	248720.00		10705.00-	238015.00	234256.63-	809.16-	235065.79-	2949.21	98.76
	1	XX	894.60		383.25-	511.35	511.35-		511.35-		100.00
HALF TOTALS=			2126520.24	525200.38-	73406.77-	1527913.09	1496370.06-	8098.96-	1504469.02-	23444.07	98.47
	2	H2	11558.64		84.97-	11473.67	11265.94-	20.80-	11286.74-	186.93	98.37
	2	P2	1620085.14	522425.49-	52580.80-	1045078.85	1029655.83-	1185.74-	1030841.57-	14237.28	98.64
	2	R2	44274.05		3383.41-	40890.64	40517.15-		40517.15-	373.49	99.09
	2	T2	167475.30		6025.61-	161449.69	145973.24-		145973.24-	15476.45	90.41
	2	X2	894.60		383.25-	511.35	511.35-		511.35-		100.00
HALF TOTALS=			1844287.73	522425.49-	62458.04-	1259404.20	1227923.51-	1206.54-	1229130.05-	30274.15	97.60
DEPT TOTALS=			3970807.97	1047625.87-	135864.81-	2787317.29	2724293.57-	9305.50-	2733599.07-	53718.22	98.07
PP2019	1	MH	11713.18		62.36-	11650.82	11361.70-	104.75-	11466.45-	184.37	98.42
	1	MR	84830.33		20138.00-	64692.33	62173.11-	26.49-	62199.60-	2492.73	96.15
	1	MT	206262.74		12297.51-	193965.23	183207.52-	50.01-	183257.53-	10707.70	94.48
	1	PP	1817878.69	528575.65-	109713.77-	1179589.27	1154721.64-	6419.54-	1161141.18-	18448.09	98.44
	1	VL	252145.00		15490.00-	236655.00	232538.40-	688.28-	233226.68-	3428.32	98.55
	1	XX	511.35		128.10-	383.25	383.25-		383.25-		100.00
HALF TOTALS=			2373341.29	528575.65-	157829.74-	1686935.90	1644385.62-	7289.07-	1651674.69-	35261.21	97.91
	2	H2	11687.90		62.36-	11625.54	11424.72-	11.10-	11435.82-	189.72	98.37
	2	P2	1789666.93	521458.77-	108179.96-	1160028.20	1139502.90-	974.34-	1140477.24-	19550.96	98.31
	2	R2	44973.25		101.48-	44871.77	42355.05-		42355.05-	2516.72	94.39
	2	T2	166085.20		12297.49-	153787.71	143080.03-		143080.03-	10707.68	93.04
	2	X2	511.35		128.10-	383.25	383.25-		383.25-		100.00
HALF TOTALS=			2012924.63	521458.77-	120769.39-	1370696.47	1336745.95-	985.44-	1337731.39-	32965.08	97.60
DEPT TOTALS=			4386265.92	1050034.42-	278599.13-	3057632.37	2981131.57-	8274.51-	2989406.08-	68226.29	97.77
PP2020	1	MH	11631.06		36.29-	11594.77	11276.99-	94.84-	11371.83-	222.94	98.08
	1	MR	49944.66		418.45-	49526.21	49448.50-	41.71-	49490.21-	36.00	99.93
	1	MT	176473.48		4726.09-	171747.39	169672.96-	456.17-	170129.13-	1618.26	99.06
	1	PP	1781701.14	530395.57-	50487.99-	1200817.58	1173991.45-	9590.84-	1183582.29-	17235.29	98.56
	1	VL	260855.00		18275.00-	242580.00	238405.39-	302.90-	238708.29-	3871.71	98.40
	1	XX	14327.25		13944.00-	383.25	383.25-		383.25-		100.00
HALF TOTALS=			2294932.59	530395.57-	87887.82-	1676649.20	1643178.54-	10486.46-	1653665.00-	22984.20	98.63
	2	H2	11630.86		36.29-	11594.57	11336.68-	28.55-	11365.23-	229.34	98.02
	2	P2	1748453.22	524381.09-	44777.91-	1179294.22	1156638.90-	4237.24-	1160876.14-	18418.08	98.44
	2	R2	49872.42		473.17-	49399.25	49321.56-	41.69-	49363.25-	36.00	99.93
	2	T2	126685.04		4726.08-	121958.96	120328.56-	12.15-	120340.71-	1618.25	98.67
	2	X2	383.25			383.25	383.25-		383.25-		100.00
HALF TOTALS=			1937024.79	524381.09-	50013.45-	1362630.25	1338008.95-	4319.63-	1342328.58-	20301.67	98.51
DEPT TOTALS=			4231957.38	1054776.66-	137901.27-	3039279.45	2981187.49-	14806.09-	2995993.58-	43285.87	98.58
PP2021	1	MH	11671.68		19.57-	11652.11	10910.29-	414.38-	11324.67-	327.44	97.19
	1	MR	49461.22		184.09-	49277.13	49188.30-	64.23-	49252.53-	24.60	99.95
	1	MT	207826.04		11907.83-	195918.21	185496.24-	9139.23-	194635.47-	1282.74	99.35



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DEPT	H CLS	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	%COLLECTED
PP2021	1 PP	1945852.57	540835.50-	34585.93-	1370431.14	1334783.07-	12409.18-	1347192.25-	23238.89	98.30
	1 VL	220695.00		2730.00-	217965.00	213433.25-	1672.79-	215106.04-	2858.96	98.69
	1 XX	13996.50		13944.00-	52.50	52.50-		52.50-		100.00
HALF	TOTALS=	2449503.01	540835.50-	63371.42-	1845296.09	1793863.65-	23699.81-	1817563.46-	27732.63	98.50
	2 H2	11671.48		19.57-	11651.91	11232.18-	67.97-	11300.15-	351.76	96.98
	2 P2	1902125.05	534199.18-	29923.06-	1338002.81	1307132.99-	1643.67-	1308776.66-	29226.15	97.82
	2 R2	49449.06		184.09-	49264.97	49216.18-	24.00-	49240.18-	24.79	99.95
	2 T2	180933.59		11907.83-	169025.76	163318.28-	1111.48	162206.80-	6818.96	95.97
	2 X2	52.50			52.50	52.50-		52.50-		100.00
HALF	TOTALS=	2144231.68	534199.18-	42034.55-	1567997.95	1530952.13-	624.16-	1531576.29-	36421.66	97.68
DEPT	TOTALS=	4593734.69	1075034.68-	105405.97-	3413294.04	3324815.78-	24323.97-	3349139.75-	64154.29	98.12
PP2022	1 LE	44481.26			44481.26	37882.76-		37882.76-	6598.50	85.17
	1 MH	11955.20		29.45-	11925.75	11272.70-	137.42-	11410.12-	515.63	95.68
	1 MR	77905.66		79.73-	77825.93	77721.34-	28.99-	77750.33-	75.60	99.90
	1 MT	146948.32		5700.94-	141247.38	139233.82-	399.72-	139633.54-	1613.84	98.86
	1 PP	2127336.84	554398.73-	56731.78-	1516206.33	1465217.50-	5078.47-	1470295.97-	45910.36	96.97
	1 VL	223055.00		2475.00-	220580.00	214823.04-	389.08-	215212.12-	5367.88	97.57
	1 XX	7607.25		7213.50-	393.75	183.75-		183.75-	210.00	46.67
HALF	TOTALS=	2639289.53	554398.73-	72230.40-	2012660.40	1946334.91-	6033.68-	1952368.59-	60291.81	97.00
	2 H2	11940.56		29.45-	11911.11	11225.38-	62.80-	11288.18-	622.93	94.77
	2 L2	29441.77			29441.77	22614.12-		22614.12-	6827.65	76.81
	2 P2	2097738.58	549565.12-	57564.18-	1490609.28	1428581.53-	3531.07-	1432112.60-	58496.68	96.08
	2 R2	52945.54		79.73-	52865.81	52727.10-	28.99-	52756.09-	109.72	99.79
	2 T2	143729.64		5700.94-	138028.70	136366.75-		136366.75-	1661.95	98.80
	2 X2	7607.25		7213.50-	393.75	183.75-		183.75-	210.00	46.67
HALF	TOTALS=	2343403.34	549565.12-	70587.80-	1723250.42	1651698.63-	3622.86-	1655321.49-	67928.93	96.06
DEPT	TOTALS=	4982692.87	1103963.85-	142818.20-	3735910.82	3598033.54-	9656.54-	3607690.08-	128220.74	96.57
PP2023	1 LE	20420.35			20420.35	16624.98-		16624.98-	3795.37	81.41
	1 MH	12100.93		7.03-	12093.90	10828.20-	103.20-	10931.40-	1162.50	90.39
	1 MR	72557.74		17.12-	72540.62	71472.61-	1028.22-	72500.83-	39.79	99.95
	1 MT	140366.49		4233.85-	136132.64	133701.83-	951.07-	134652.90-	1479.74	98.91
	1 PP	2175885.46	527841.84-	46732.86-	1601310.76	1463954.94-	9769.04-	1473723.98-	127586.78	92.03
	1 VL	218320.00		1445.00-	216875.00	199300.97-	804.68-	200105.65-	16769.35	92.27
	1 XX	52.50			52.50	52.50-		52.50-		100.00
HALF	TOTALS=	2639703.47	527841.84-	52435.86-	2059425.77	1895936.03-	12656.21-	1908592.24-	150833.53	92.68
	2 H2	12100.69		7.03-	12093.66	10046.38-	22.99-	10069.37-	2024.29	83.26
	2 L2	20420.30			20420.30	16624.93-		16624.93-	3795.37	81.41
	2 P2	2175793.23	527632.31-	47142.19-	1601018.73	1333757.81-	3061.25-	1336819.06-	264199.67	83.50
	2 R2	72557.54		17.12-	72540.42	30219.86-	146.96-	30366.82-	42173.60	41.86
	2 T2	140366.22		4233.85-	136132.37	130461.85-		130461.85-	5670.52	95.83
	2 X2	52.50			52.50	52.50-		52.50-		100.00
HALF	TOTALS=	2421290.48	527632.31-	51400.19-	1842257.98	1521163.33-	3231.20-	1524394.53-	317863.45	82.75
DEPT	TOTALS=	5060993.95	1055474.15-	103836.05-	3901683.75	3417099.36-	15887.41-	3432986.77-	468696.98	87.99
PP	TOTALS =	27226452.78	6386909.63-	904425.43-	19935117.72	19026561.31-	82254.02-	19108815.33-	826302.39	95.86

1/02/2024  
9:27:45

-TREASURER TAX COLLECTION RATE SCHEDULE REPORT-  
THRU 12/31/2023

PAGE 3  
TR712

DEPT	H	CLS	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	%COLLECTED
COMP TOTALS=			27226452.78	6386909.63-	904425.43-	19935117.72	19026561.31-	82254.02-	19108815.33-	826302.39	95.86



## **COUNTY OFFICES AND DEPARTMENTS**

**A) Lunenburg County School Board** – Monthly Report, discuss updated appropriation for FY24 based on State budget amendment, and accrued payroll for FY24/25 to allow School to set the calendar and contract dates for FY25.

**B) VA Department of Transportation**

**C) Planning and Economic Development – Item 1.** GoVA/Tobacco Commission Grant for up-tiering of the Lunenburg Commercentre in Kenbridge – see attached email.

**D) Abstract of Votes – Sheriff Election** – post-recount

**E) Courthouse Roof Bids** – See attached bid tabulation. The Board may authorize the County Administrator to enter negotiation and contract development with the selected bidder.

# **Lunenburg County School Board**



## Lunenburg County Public Schools

		<b>Fiscal Year 2023-2024</b>				
--	--	------------------------------	--	--	--	--

## Revenue - Expenditure Report for November 2023

		Revenue				
			Fiscal		Percent	
	Budgeted	Current Month	Year-to-Date	Balance	Received	
Sales Tax	2,274,386	\$185,810.46	\$567,279.46	1,707,106.54	24.94%	
State Funds	14,073,614	\$1,048,642.50	\$4,889,828.90	9,183,785.10	34.74%	
State Textbooks	147,841	\$11,597.66	\$57,988.31	89,852.69	39.22%	
Federal Funds	2,244,573	\$152,868.94	\$612,470.59	1,632,102.41	27.29%	
CARES Act Relief ESSER II & III	2,224,090	\$845.27	\$25,976.08	2,198,113.92	1.17%	
*County Funds Transfer	4,683,962	\$689,514.35	\$1,633,124.00	3,050,837.83	34.87%	
County Funds Textbooks	127,052	\$0.00	\$0.00	127,052.00	0.00%	
Other Funds	216,822	\$23,583.21	\$58,511.74	158,310.26	26.99%	
<b>Total Revenue</b>	<b>25,992,340</b>	<b>2,112,862</b>	<b>7,845,179</b>	<b>18,147,161</b>	<b>30.18%</b>	
<i>* County Funds are used each month as needed to cover the difference between revenue and expenditures.</i>						
		<b>Expenditures</b>				
			Fiscal		Percent	
	Budgeted*	Current Month	Year-to-Date	Balance	Used	CODE
Instruction	17,909,319	1,406,705.37	5,139,228.15	12,786,326.46		
**Textbooks	274,893	0.00	4,462.10	254,195.29		
Total Instruction	18,184,212	1,460,705.37	5,143,690.25	13,040,521.75	28.29%	61000
Admin, Attendance & Health	1,169,169	100,346.86	535,293.38	633,875.62	45.78%	62000
Transportation	1,483,556	135,075.19	461,705.99	1,021,850.01	31.12%	63000
Maintenance	3,109,921	130,915.19	786,126.01	2,323,794.99	25.28%	64000
School Food	1,077,190	234,293.23	603,051.83	474,138.17	55.98%	65000
Technology	968,292	51,526.51	315,311.71	652,980.29	32.56%	68000
<b>Total Expenditures</b>	<b>25,992,340</b>	<b>2,112,862.35</b>	<b>7,845,179</b>	<b>18,147,160.83</b>	<b>30.18%</b>	
<i>* NOTE: Subject to approval by School Board</i>						



# Lunenburg County Public Schools

## School Board Office

1009 Main Street

P. O. Box 710

Kenbridge, Virginia 23944

Voice 434-676-2467 Fax 434-676-1000

December 8, 2023

### Supplemental Appropriation FY2024 #2

WHEREAS the Lunenburg County School Division received notification of additional state funds on October 12, 2023; and

WHEREAS these funds need to be appropriated to the School Board Budget in Fund 1, (County Fund 250); and

WHEREAS these expenditures do not require any additional transfer of Local Funds to the school division;

NOW THEREFORE BE IT RESOLVED that the Lunenburg County School Board respectfully requests the Lunenburg County Board of Supervisors appropriate \$1,097,570 to the FY2024 School Board Budget in Fund 1. The revised total budget will increase from the original budget of \$25,992,340 to \$27,089,910, plus Supplemental Appropriation FY2024 #1 for \$55,037 to be posted to RDA for a total of \$27,144,947.

Attest:

Signed

*Melanie Currin*

Melanie B. Currin, School Board Chairman

*Sharon H. Stanislas*

Sharon Stanislas, Division Superintendent

*Jamyce W. Watson*

Jamyce W. Watson, School Board Clerk



# Lunenburg County Board of Education



Office of the Superintendent  
Post Office Box 710  
Kenbridge, Virginia 23944

School Board Office  
(434) 676-2467

Fax  
(434) 676-1000

*December 3, 2023*

Mrs. Tracy M. Gee, County Administrator  
11413 Courthouse Road  
Lunenburg, VA 23952

Dear Mrs. Gee:

The Lunenburg County School System desires to modify our payroll procedures from a two-month accrual process to a one-month accrual. For FY2025, we propose to make the first payment to our ten and eleven-month employees in August instead of September. This will resolve the problem of a new teacher reporting to work early in August and not receiving compensation until the end of September.

For current ten and eleven-month employees they would receive their last pay for FY24 in August and the first pay for FY25 in August, but the FY24 payment would be accrued back to FY24 and the FY25 August check would be charged to FY25. After the first year, the ten and eleven-month employees would receive only their August check for the new school-year. Total compensation for each employee will not exceed their contracted amount in either year.

With this requested change, there will be no impact on the total annual expenditures for each year, only an accelerated cash flow in August due to the first check of the new year for ten and eleven-month employees and VRS payments being in August instead of September. Again, there will be only twelve payments posted to each fiscal year. This change would not require any additional local expenditures.

This change will help improve our recruitment of new personnel and will allow the School Board to set their academic calendar in a way that is most advantageous for the learning environment.

If you have any questions or desire additional information, please let me know.

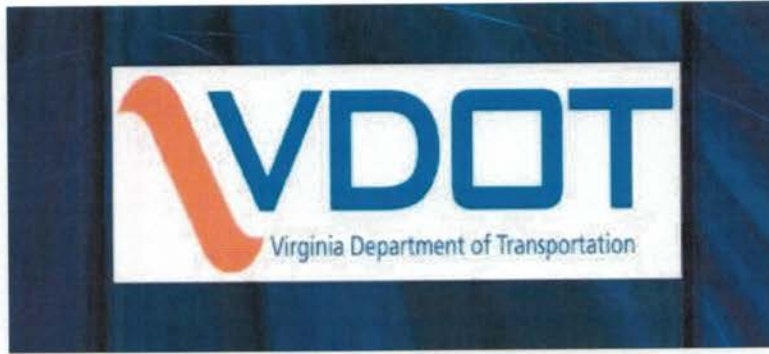
Sincerely,

*Dr. Sharon H. Stanislas*  
Dr. Sharon H. Stanislas, Superintendent, Lunenburg County Public Schools

*Jamye Watson*  
Jamye Watson, Director of Finance, Lunenburg County Public Schools



# **VA Department of Transportation**



VDOT Call Center - 1-800-367-ROAD

South Hill Residency - Richmond District

Lunenburg County

BOS Meeting - January 11, 2024

Maintenance Forces

- Repaired and replaced cross pipes on various secondary routes.
- Cleaned pipes and ditches on secondary routes.
- Cut brush and limbs on various secondary routes.
- Patching potholes on various primary and secondary routes.
- Repaired shoulders on various routes.
- Machined non-hard surface routes and hauled stone as needed.
- Checked various routes for maintenance and safety issues.
- Performed litter patrol on various routes.



# Planning Update



## **Board of Supervisors Meeting—January 11, 2024**

### **Director of Planning and Economic Development's Monthly Report**

#### **Events in December:**

December 4<sup>th</sup>: PTO—4 hours  
December 5<sup>th</sup>: VGA Marketing Committee Mtg—Virtual  
December 6<sup>th</sup>: Mtg at Owl Creek Convenience Site  
December 7<sup>th</sup>: VAZO Executive Committee Mtg—Charlottesville  
December 7<sup>th</sup>: Planning Commission Mtg  
December 8<sup>th</sup>: PTO—8 hours  
December 13<sup>th</sup>: Emergency Preparedness Kit Mtg—Virtual  
December 13<sup>th</sup>: Project LUIS Mtg—Virtual  
December 14<sup>th</sup>: Board of Supervisors Mtg  
December 15<sup>th</sup>: Virginia Housing Compliance Visit—Kenbridge  
December 18<sup>th</sup>: PTO—8 hours  
December 19<sup>th</sup>: Citizen Broadband Advisory Committee Mtg  
December 20<sup>th</sup>: Solar Facilities Committee Mtg  
December 21<sup>st</sup>: LCHS Exhibit Site Visit  
December 21<sup>st</sup>: PTO—4 hours  
December 27<sup>th</sup>: PTO—8 hours

#### **Planning Commission**

- There was a meeting held on December 7, 2023.
- The following Conditional Use Permit was recommended for approval to the Board of Supervisors:
  - o CUP 10-23: Gurdeep Singh

#### **Broadband**

- 911 Fiber (County Owned)
  - o Continue to respond to Miss Utility tickets to mark the fiber.
  - o Will be working to get the survey of the fiber route and easements with the Town of Victoria.
- VATI/RDOF
  - o December monthly report from Kinex (see attached)
  - o Responded to public questions pertaining to when they will receive broadband service.
  - o For citizens that have questions about the status of the project and when work is anticipated to be completed in their area, they can call 434.392.4804 ext. 7 or go to <https://signup.kinextel.net>
- Citizen Broadband Advisory Board
  - o Meeting was held on December 19, 2023.
  - o Meetings will be held quarterly with the next meeting in March 2024.

#### **Solar**

- Red Brick Solar
  - o Monthly call with Jeff Hammond, Apex, was cancelled due to the holiday.
  - o Still waiting for the decision of the panel before the project can move forward.
- Dogwood Lane Solar
  - o Stormwater Management Plan has received DEQ approval.
  - o Erosion and Sediment Control Plan was submitted to DEQ for review and approval.
- Laurel Branch Solar
  - o Continuing to work with the developer.
- Laurel Branch Switchyard



- Continuing to work with the developer.
- Wheelhouse Solar
  - No update at this time.
- Oral Oaks Solar
  - Continuing to work with the developer.
- Lunenburg County, Virginia Resolution Regarding Conditional Use Applications for Solar Facilities
  - Answered citizen's questions pertaining to the resolution.
  - Continuing to discuss items for review for the study with the Planning Commission.
    - The solar study is a topic of discussion that is on each agenda for Planning Commission meetings.
    - The discussions during the Planning Commission meetings have been in-depth and continually reviewing numerous aspects.

### **Tourism**

- Met virtually with Kimley-Horne to discuss the revision of the spending plan and how the reporting needs to be completed.
- Working to finalize locations of the "*Welcome to Lunenburg*" signs, so Martin Monument can begin on the signs.
- Directional signs for the Courthouse Complex
  - Working to confirm the design of the signs.
  - Once the designs are confirmed, then the signs will be finished and installed.
- Courthouse Complex Exhibit
  - The information has been received from the Lunenburg Historical Society, which was forwarded to Communication Design (exhibit vendor).
    - Currently working to schedule a meeting with the President of the Lunenburg Historical Society, Senior Designer of Communication Design, Copywriter of Communication Design, and myself, so the layout and information of the exhibit can be finalized.
- Revised budget breakdown and detailed spending plan were submitted.

### **Grants**

- Virginia Brownfields Assistance Fund (C. Garrett—Garrett's Ground Maintenance)
  - The contractor has additional minor work to be completed for building stabilization.
  - Project has a deadline of December 31<sup>st</sup>, 2023.
  - Beginning to work on the reporting documentation.
- PetcoLove Animal Welfare Organizations Grant
  - Waiting to hear if the County has been awarded.
- Aided the local business owners to locate funding sources for an economic development venture.
- Aided citizens impacted by the closure of Tyson with possible opportunities.

### **Other Activities**

- Responded to public questions about cell towers and broadband.
- Met and spoke with citizens to determine if they would need a Conditional Use Permit to operate their business.
- The Enterprise Zone Boundary and Incentive Amendment applications were approved by DHCD.

**UPCOMING dates of interest:**

January 1<sup>st</sup>: *Office Closed—New Year's*  
January 2<sup>nd</sup>: *PTO—8 hours*  
January 3<sup>rd</sup>: *PTO—8 hours*  
January 4<sup>th</sup>: *VGA Board Mtg—South Hill*  
January 4<sup>th</sup>: *Kenbridge IDA Mtg—Kenbridge*  
January 4<sup>th</sup>: *Planning Commission Mtg*  
January 5<sup>th</sup>: *PTO—4 hours*  
January 8<sup>th</sup>: *Tobacco Region Revitalization Commission Winter Reception—Richmond*  
January 11<sup>th</sup>: *Board of Supervisors Mtg*  
January 12<sup>th</sup>: *VX Mtg—Location TBD*  
January 12<sup>th</sup>: *VATI Project Management Team Mtg*  
January 17<sup>th</sup>: *CRC Board Mtg—Keysville*  
January 25<sup>th</sup>: *VGA Marketing Committee Mtg—South Hill*  
January 29<sup>th</sup>: *Virginia Enterprise Zone Grant Year 2023 How-To-Qualify Workshop—Farmville*



CBG	Feet	Miles	Addresses - Total	Addresses - Kinex RDOF	RDOF Passings	Addresses - Unserved, No RDOF	VATI Passing	VATI Passing
510499301005	423185	80	798	745		53	Cumberland	Cumberland
510499302002	207795	39	326	321		5	Cumberland	Cumberland
510499302003	37017	7	97	97		0	Cumberland	Cumberland
510499302001	299015	57	309	158		151	Cumberland	Cumberland
510499301004	293602	56	416	277		139	Cumberland	Cumberland
511119303001	499961	95	459	370		89	Lunenburg	Lunenburg
511119302003	350640	66	441	400		41	Lunenburg	Lunenburg
511119301002	200292	38	363	248		115	Lunenburg	Lunenburg
511119302004	463093	88	87	86		1	Lunenburg	Lunenburg
511119303002	311394	59	859	0		0	Lunenburg	Lunenburg
511119301003	183894	35	839	408		431	Lunenburg	Lunenburg
511119302001	79842	15	0	0		0	Lunenburg	Lunenburg
511119302002	487805	92	518	475		93	Lunenburg	Lunenburg
511119301001	348986	66	425	176		249	Lunenburg	Lunenburg
511479303004	324170	61	933	870		63	Prince Edward	Prince Edward
511479302022	200475	38	483	0		0	Prince Edward	Prince Edward
511479302011	21767	4	376	346		30	Prince Edward	Prince Edward
511479302012	1906	0	583	144		439	Prince Edward	Prince Edward
511479302023	196186	37	550	502		48	Prince Edward	Prince Edward
511479303001	230035	44	399	380		19	Prince Edward	Prince Edward
511479303003	349324	66	43	20		23	Prince Edward	Prince Edward
511479301002	250956	48	361	312		49	Prince Edward	Prince Edward
511479303002	71580	14	510	483		27	Prince Edward	Prince Edward
511479303005	485985	92	155	152		3	Prince Edward	Prince Edward
511479302021	245996	47	893	635		258	Prince Edward	Prince Edward
511479301003	429813	81	853	422		431	Prince Edward	Prince Edward
Total	6994714	1325	12076	7977		2757		

### RDOF Update Information

As of 12/3/2023					
	Required RDOF Miles	Current RDOF Miles	Required RDOF Passings	Certified RDOF Passings	Current RDOF Installs
Cumberland		1	1598	13	2
Lunenburg		170	2113	735	437
Prince Edward		178	4266	1487	271
Total		349	7977	2235	710

1st Year RDOF Passing Requirement:	1519
2nd Year RDOF Passing Requirement:	2279
3rd Year RDOF Passing Requirement:	3038
4th Year RDOF Passing Requirement:	4557
5th Year RDOF Passing Requirement:	6076
6th Year RDOF Passing Requirement:	7595

### VATI Update Information

As of 12/3/2023					
		Current VATI Miles	Required VATI Passings - Underserved	Current VATI Passings	Current VATI Installs
Cumberland		4	348	158	32
Lunenburg		22	1019	356	39
Prince Edward		37	1390	1193	30
Total		63	2757	1707	101

1. One of our installers twisted her ankle and has been unable to work installs for 3 weeks.
2. The crews took time off for Thanksgiving and the transition to PE County.
3. I expect December will be slower than I would like, but the holidays will effect the work.

Total Miles	412
Total Passings	3942



## Tracy Gee

---

**From:** Taylor King  
**Sent:** Tuesday, December 19, 2023 12:49 PM  
**To:** Tracy Gee  
**Subject:** RE: FW: Up-Tiering of Lunenburg Commerce Center

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Lunenburg County was awarded \$77,175 from GO Virginia (to be matched by \$42,500 in previously spent local dollars for site work) and \$77,175 from the Tobacco Commission (to be matched by the \$77,175 GOVA award). In total, \$154,350 has been awarded in grant funding for the Lunenburg Commerce Center to complete due diligence studies to raise the Tier level of the park. The County must pay the invoices up front, then submit the invoice along with canceled checks for reimbursement.

I will reach out to Tony to obtain consent.

**\*\*Please note a change in my email address. It is now [taylor@lunenburgva.gov](mailto:taylor@lunenburgva.gov). Additionally, please be aware that my name has changed from Ms. Taylor N. Newton to Mrs. Taylor N. King. Please update your records.\*\***

*Mrs. Taylor N. King, CLU* (formerly Taylor N. Newton)

Director of Planning and Economic Development

Local Zoning Administrator

County of Lunenburg

11413 Courthouse Road

Lunenburg, VA 23952

434.696.2142 (phone)

434.696.1798 (fax)

[taylor@lunenburgva.gov](mailto:taylor@lunenburgva.gov) (email)

[www.lunenburgva.gov](http://www.lunenburgva.gov) (County Website)



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**From:** Tracy Gee <[tgee@lunenburgva.gov](mailto:tgee@lunenburgva.gov)>  
**Sent:** Tuesday, December 19, 2023 11:07 AM

To: Taylor King <taylor@lunenburgva.gov>

Subject: RE: FW: Up-Tiering of Lunenburg Commerce Center

Please verify if this is fully-funded by grant funds, what is the source of the funds, and do we pay up-front, then request reimbursement?

Kenbridge is also part-owner, so we probably need consent from them to move forward, as well.

From: Taylor King <taylor@lunenburgva.gov>

Sent: Tuesday, December 19, 2023 10:46 AM

To: Tracy Gee <tgee@lunenburgva.gov>

Subject: FW: FW: Up-Tiering of Lunenburg Commerce Center

Tracy,

Please review the due diligence proposal for the Commerce Center. If you have any questions, please let me know. If everything is fine with the proposal, I have a hard copy for your signature.

Respectfully,

**\*\*Please note a change in my email address. It is now [taylor@lunenburgva.gov](mailto:taylor@lunenburgva.gov). Additionally, please be aware that my name has changed from Ms. Taylor N. Newton to Mrs. Taylor N. King. Please update your records.\*\***

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Director of Planning and Economic Development

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[www.lunenburgva.gov](http://www.lunenburgva.gov) (County Website)



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From: Mac McKenzie <mac.mckenzie@timmons.com>

Sent: Tuesday, December 12, 2023 1:38 PM

To: Taylor King <taylor@lunenburgva.gov>



# CRC's DECEMBER ITEMS OF INTEREST

## Grant Assistance:

- **Congratulations to the Central Virginia Poultry Growers Association** on being awarded \$35,000 in AFID planning grant funds to fund start-up costs to develop a Poultry Growers Cooperative. The CRC was the applicant and assisted with the application.
- **NPS, Save America's Treasure Grant:** The CRC assisted the Mary E. Branch Heritage Center with a submitted application to renovate the historic Mary E. Branch Elementary School.
- **Tobacco Commission - Invitation Only:** The CRC assisted the Central Virginia Poultry Growers Association with an application to fund start up costs to develop a Poultry Growers Cooperative. The CRC also assisted the Town of Blackstone with an application to fund equipment costs for the hospitality training program.
- **Wal-Mart Foundation:** The CRC assisted Crewe Cares with a grant application for funds to renovate a building for use as a food pantry in Crewe.

## Updates:

- **Virginia Telecommunications Initiative (VATI):** As of December 3rd, a total of 3,942 passings (out of a target of 10,734 total passings) and 811 installs for new customers have been completed.
- **Charlotte County Courthouse Drainage Project:** The contractor has completed the plaster repairs.

## CRC REDO Update



### DECEMBER 2023 OPPORTUNITY ANALYSIS Findings and Recommendations



PREPARED BY:  
Convergent Non-Profit Solutions  
10000 Old Plank Road  
P.O. Box 10000, Richmond, Virginia 23210

Convergent staff (Consultant) conducted 74 interviews in the region either in-person or virtually during a three-week period. These interviews were conducted to gain feedback on the CRC REDO Strategic Plan and to also discuss the feasibility of investing in the new organization. CRC staff assisted in setting up these interviews. Potential private investors as well as potential member county government were interviewed. The overall strategic plan presented tested well. Creative Economic Development Consulting provided an update on the Overall Strategy that is now finalized, and Convergent Non-profit solutions presented the recommendation of the Fundraising Feasibility study at the CRC Council meeting that was held on December 20th. Convergent recommended the private fundraising campaign move forward as there was ample evidenced support to meet budget goals.

## PDC Housing Program Site Visit in Kenbridge



CRC staff, Town Staff, Lunenburg County staff, Virginia Housing Staff, and Council Member - Mr. Hankins, visited 114 and 120 South Broad St. in Kenbridge for a final compliance review of the housing units. The Smyths from Broad St. Lofts established seven units for lease through adaptive reuse of two downtown properties. Virginia Housing Program paid for a portion of the costs for establishing these housing units.

## CRC Community Emergency Preparedness Outreach Campaign



CRC Staff has decided to deliver educational materials and emergency kits to local emergency managers for distribution to citizens through local agencies. Every County will receive 50 kits, with each kit containing 71 items and multiple informational packets. The CRC held a meeting with local emergency managers to discuss logistics of the distribution. The distribution of the kits is scheduled for January 2024. To put together the emergency kits, the CRC had eight (8) volunteers that consisted of students and parents from the Fuqua, private K - 12 school in Farmville.

## Charlotte County Comprehensive Plan Update



On December 11th, the CRC met with the Charlotte Co. Board of Supervisors for a work session to provide a brief overview of the plan and address any concerns about the plan. Board members posed questions regarding whether or not language on the solar cap should be included in the plan. The Board selected to defer setting a public hearing date until the January meeting to allow the issue to be examined further.

## Upcoming Funding Opportunities:

DHCD, CBDG - Planning Grants: Open, Closes 12/30

USDOT, RAISE grant: Closes 2/28/23

VBAF, Assessment and Planning Grant: Open; Rolling Basis

VDACS AFID-Planning Grant: Open; Rolling Basis

DHCD Mixed use on Main Street (MUMS): Rolling Basis until all funds are expended

Tobacco Commission, Southern Virginia Program: Closes 2/8/24

SCRC, State Economic and Infrastructure Development (SEID): Full App. Opens 1/1/6, closes on 1/11 (Pre-app. required)

Wal-Mart Foundation: Open on a Quarterly Basis. Closes on 12/31

The CRC provides free grant writing services for member localities and local 501C3 non-profits.

## Tracy Gee

---

**From:** Taylor King  
**Sent:** Thursday, January 4, 2024 9:45 AM  
**To:** Tracy Gee; frennie@cowangates.com; ddistanislao@cowangates.com  
**Subject:** Comp Plan Workgroup

Good Morning,

Below are the individuals that have confirmed that they are willing to serve on the Comp Plan Workgroup:

County of Lunenburg:

- Tracy Gee, County Administrator
- Frank Rennie, County Attorney
- Drew DiStanislao, Assistant County Attorney
- Buck Tharpe, Planning Commission Chairman
- Edward Pennington, Board of Supervisors Representative
- Taylor King, Director of Planning and Economic Development

Town of Kenbridge:

- Tony Matthews, Town Manager
- Wanda Morrison, Mayor
- Jason Wilson, Planning Commissioner

Town of Victoria:

- Rodney Newton, Town Manager
- Allen Smith, Mayor
- Ronald Mattox, Planning Commissioner/Town Council Member

Respectfully,

**\*\*Please note a change in my email address. It is now [taylor@lunenburgva.gov](mailto:taylor@lunenburgva.gov). Additionally, please be aware that my name has changed from Ms. Taylor N. Newton to Mrs. Taylor N. King. Please update your records.\*\***

*Mrs. Taylor N. King, CLA* (formerly Taylor N. Newton)

Director of Planning and Economic Development

Local Zoning Administrator

County of Lunenburg

11413 Courthouse Road

Lunenburg, VA 23952

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[taylor@lunenburgva.gov](mailto:taylor@lunenburgva.gov) (email)

[www.lunenburgva.gov](http://www.lunenburgva.gov) (County Website)



## **County Offices and Departments**

**BOARD OF SUPERVISORS**

Charles R. Slayton, CHAIRMAN  
Election District 4

Frank W. Bacon, VICE-CHAIRMAN  
Election District 3

T. Wayne Hoover  
Election District 1

Mike Hankins  
Election District 2

Edward Pennington  
Election District 5

Alvester L. Edmonds  
Election District 6

Robert G. Zava  
Election District 7



Lunenburg County Administration  
11413 Courthouse Road  
Lunenburg, VA 23952

Tracy M. Gee  
County Administrator

Telephone: (434) 696-2142  
Facsimile: (434) 696-1798

### Animal Control Report to the Board of Supervisors

Date: January 2, 2024

The following activities were conducted by Animal Control during the month of December 2023:

<u>3</u> Stray Cat(s) Picked Up	\$ <u>25<sup>00</sup></u>	Surrender Fees
<u>17</u> Stray Dog(s) Picked Up	\$ <u>70<sup>00</sup></u>	Impoundment Fees
<u>    </u> Injured or Ill Cat(s)	\$ <u>50<sup>00</sup></u>	Adoption Fees
<u>    </u> Injured or Ill Dog(s)		
<u>16</u> Cat Calls Dispatched	\$ <u>145<sup>00</sup></u>	<b>Total Fees Collected</b>
<u>58</u> Dog Calls Dispatched		
<u>5</u> Cats, Surrendered by Owner		
<u>4</u> Dogs, Surrendered by Owner		
<u>    </u> Cat Bite		
<u>2</u> Dog Bite		
<u>    </u> Cat(s) Euthanized		
<u>1</u> Dog(s) Euthanized		
<u>2</u> Cat Trap(s) Set		
<u>    </u> Dog Trap(s) Set		
<u>    </u> Summons Issued		
<u>    </u> Animal(s) Released to ACO		
<u>1</u> Expired at Shelter and/or <u>DOA</u>		
<u>164</u> Telephone Calls for Animal Issues		
<u>37</u> Check License		
<u>2</u> Lost Cat(s) – Incoming Calls		
<u>5</u> Lost Dog(s) – Incoming Calls		
<u>    </u> Cat(s) Returned to Owner		
<u>4</u> Dog(s) Returned to Owner		
<u>    </u> Quarantine		
<u>1</u> Adoption—Dogs		
<u>1</u> Adoption—Cats		
	<u>29</u>	<b>Total Number of Animals Handled</b>

3 Dog(s) Transferred to SPCA  
     Cat(s) Transferred to SPCA  
     Wildlife Calls  
2 Dogs transferred Lynchburg Humane Society  
7 cats transferred to Richmond SPCA  
1 Pot belly pig call  
1 cow call

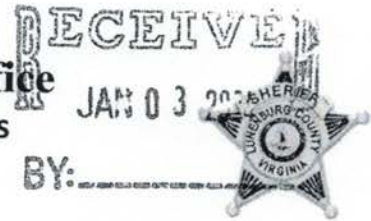
D. R. Elliott ACO

D. Ray Elliott  
Animal Control Officer





**Lunenburg County Sheriff's Office**  
**Report To The Board Of Supervisors**  
**December 2023**



Jury Summons Served	0
Subpoenas Served	88
Summons Served	99
Levies Executed	0
Other Civil Process	53
Traffic Citations	47
Protective Orders	45
Arrests	8
Inmates Transported	4
Mental Patients	1
Extraditions	0
Circuit Court Days	2
General District Court Days	4
J&DR Court Days	3

**Expense Report**

Dues	\$ 260.00
Postage	\$ 264.00
Office Supplies	\$ 425.85
Telephone	\$ 795.21
Police Supplies	\$ 801.04
Vehicle Maintenance & Repairs	\$ 4,153.60
Fuel (November)	\$ 2,604.17
Gallons of Fuel Use	1,061.00

Arthur Townsend, Jr.  
Arthur Townsend, Jr.  
Sheriff, Lunenburg County

1-2-2024  
Date

January 4, 2024

To: Tracy Gee, County Administrator

From: Rodney Newton

Subject: Lunenburg Interoperable Communications System Monthly Progress Report

Punchlist items are being addressed before final acceptance.

As-built documents are being reviewed as a part of the final acceptance process.

Discussions are ongoing for implementation of the warranty and maintenance contract.

Installation of bus radios is complete, and programming of portable radios is complete.

Training of school personnel will be conducted on Friday, January 5, 2024.



# ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA  
at the 2023 November General and Special Elections held on November 07, 2023 for,

## Sheriff (Lunenburg County)

District: LUNENBURG COUNTY

NAMES OF CANDIDATES ON THE BALLOT



TOTAL VOTES RECEIVED  
(IN FIGURES)

Arthur Townsend Jr.	1844
Michael J. Fowlkes II	1812
R.G. "Ronnie" Long, Sr.	139
Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	7
Total Number of Overvotes for Office	4

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Sheriff (Lunenburg County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Sheriff (Lunenburg County).

Arthur Townsend Jr.

Given under our hands this 15<sup>TH</sup> day of NOVEMBER, 2023

, Chairman  
, Vice Chairman  
Chloe L Wright III, Secretary  
Chloe L Wright III, Acting Secretary

**Lunenburg County Historic Courthouse Roof Project - Bid Tabulations**

**Bid Tabulation**

<u>Company</u>	<u>FDR Runway</u>	<u>Slate salvage</u>	<u>Total</u>	<u>Add Alternate Plywood</u>	<u>Add Alternate Decking replacement ln. ft.</u>
Benton Roofing	\$ 74,447.00	\$ 500.00	\$ 74,947.00	not included	not included
AHS	\$ 102,371.00	included	\$ 102,371.00	not included	not included
N.W. Martin & Bros. Inc.	\$ 108,607.00	included	\$ 108,607.00	not included	not included
Vertex Roofing Contractors, Inc.	\$ 114,500.00	included	\$ 114,500.00	\$3.75/sqft	not included
Old Dominion Roofing & Construction, Inc.	\$ 127,700.00	included	\$ 127,700.00	\$95 per 1/2" 4x8 sheet	\$4.25/LF 1x6 decking
Ruff Roofers, Inc.	\$ 126,244.00	\$ 3,010.00	\$ 129,254.00	\$4.50/sqft	\$14.50/LF



## **LUNENBURG COUNTY -PUBLIC NOTICE**

**The Lunenburg County Board of Supervisors** will hold a public hearing on Thursday, **January 11, 2024**, beginning at **6:00 PM** in the 2nd floor Courtroom; Lunenburg Courts Building, Lunenburg, VA 23952 for public input on the following:

**CUP 10-23: Conditional Use Permit** for Gurdeep Singh to operate an Auto Service Center, Convenience Store Providing Gasoline Service, and Uses and Structures Accessory to Permitted Conditional Uses on tax parcels 034-0A-0-52, 034-0A-0-54, and 034-0A-0-56B, 1650 K-V Road, Victoria, VA 23974, consisting of 14.243 acres in a B-1 Limited Business District zone.

It is the intention of the Lunenburg County Board of Supervisors to comply with the Americans with Disabilities Act. Should you need special Accommodations, please contact the County Administration office at 434-696-2142 prior to the meeting date.

**The full applications are available for review at:**

**[www.lunenburgva.gov/government/planning\\_commission/pending\\_conditional\\_use\\_permit\\_applications.php](http://www.lunenburgva.gov/government/planning_commission/pending_conditional_use_permit_applications.php)** (select the "2023 Pending Conditional Use Permit Applications"). Written comments will be appreciated, in lieu of oral presentations. Please send comments to [taylor@lunenburgva.gov](mailto:taylor@lunenburgva.gov) or Lunenburg County, Department of Planning and Economic Development, 11413 Courthouse Road, Lunenburg, VA 23952.



## LUNENBURG COUNTY PLANNING COMMISSION

Action Taken on December 7, 2023

RE: CUP 10-23: Gurdeep Singh

**Intent of Planning Commission:** To determine whether the **CUP 10-23: Conditional Use Permit** for **Gurdeep Singh** to operate an Auto Service Center, Convenience Store Providing Gasoline Service, and Uses and Structures Accessory to Permitted Conditional Uses on tax parcels 034-0A-0-52, 034-0A-0-54, and 034-0A-0-56B, 1650 K-V Road, Victoria, VA 23974, consisting of 14.243 acres in a B-1 Limited Business District zone.

**Action by the Planning Commission:** Motion to recommend approval to the Board of Supervisors with the conditions below on CUP 10-23: Gurdeep Singh.

1. Adhere to the fire code maximum occupancy of the building.
2. Comply with all Uniform Building Codes
3. Obtain any necessary permits if and/or when pursuing future improvements to the facility or property.
4. Provide adequate room for fire, EMS, and law enforcement to make entrance to the parking area, building, and surrounding areas on the parcel and can exit the location.
5. Comply with VDH rules and regulations and pass their inspections for food preparation and service.
6. If opting to be ADA compliant, ensure ADA regulations are complied with—consult with Lunenburg County Building Inspector if there are any questions and to obtain any required permits or complete inspections.
7. Ensure there is adequate parking, which will not impede the flow of traffic on Hwy. 40 and Rte. 635.
8. Comply with all regulations set forth by the Virginia ABC pertaining to the possession, consumption, and sale of alcohol.
9. Comply with the Commonwealth of Virginia's Office of the Attorney General's procedures, regulations, reporting, and licensure for the sale of tobacco products.
10. Adhere to the Lunenburg County Noise Ordinance.
11. Contact the Lunenburg Department of Planning and Economic Development if any modifications, additions, or removal of equipment occurs on the parcel. Once notified, the Director of Planning and Economic Development will schedule a walkthrough to discuss the possible changes.
12. No parking or queuing of trucks or vehicles transporting waste to or from the County sanitary landfill shall be permitted on the Property for a period exceeding one hour during the hours in which the Convenience Store is not open for business. Moreover, no overnight parking of trucks or vehicles transporting waste to or from the County sanitary landfill shall be permitted on the Property. Overnight parking shall mean the parking of a vehicle in one spot continuously for a period exceeding six hours at any time during the hours from 10:00 p.m. of the day designated to 7:00 a.m. the following day. This condition shall not prevent or prohibit trucks or vehicles transporting waste to or from the County sanitary landfill from parking on the Property while utilizing the services of the Convenience Store (i.e. purchasing retail goods, food, beverages, and/or fuel).





Planning Commission Action Report: December 7, 2023

13. A sign shall be placed on the Property stating that there shall be no overnight parking for trash trucks.
14. Should a mobile home be attached to the store for the utilization of its employees for daily hygiene or temporary housing, it shall be required that all County, state, and federal codes are complied with during its construction and use. In addition, only employees of the business shall be able to utilize the mobile home for the purposes of hygiene and temporary housing. Should the mobile home be used to temporarily house employees of the business, no employee shall be permitted to reside in the mobile home for a period of time longer than seven consecutive days at a time. No more than four (4) employees shall be authorized to reside in the mobile home as temporary housing at any one time.
15. Comply with all state, federal, and local regulations for the storage and dispensing of fuel.
16. Comply with all federal, state, and local regulations.
17. The Conditional Use Permit is limited to the applicant and does not run with the property.

**Vote with Explanation by Planning Commission Members:**

Commission Member	Vote	Reason
Walter Thompson	Yes	
Cecil Shell	Absent	
Luther Drummond	Yes	
Brenda Jennings	Absent	
Edward Pennington	Yes	
James "Buck" Tharpe (Chairman)	Yes	
Tony Trent	Absent	
Harry C. Garrett	Yes	
	Y: 5 N: 0	Recommended for approval by 100% of the Commissioners present.



Planning Commission Action Report: December 7, 2023

*Taylor N. King*

Taylor N. King, Clerk of the Planning Commission

*12/7/2023*

Date

---

James "Buck" Tharpe, Chairman of the Planning Commission

Date

**\*\*Full application available at the Lunenburg County Administration Office or on the County website for review.\*\***



FOR \_\_\_\_\_

**Urgent** ☐

DATE 11/27/2023

TIME 11:30

## While You Were Out

M Danielle Williams

OF \_\_\_\_\_

PHONE 845-629-3101

CELL \_\_\_\_\_

FAX \_\_\_\_\_

- ☒ TELEPHONED
- ☐ CAME TO SEE YOU
- ☐ RETURNED YOUR CALL
- ☐ PLEASE CALL
- ☐ WILL CALL AGAIN
- ☐ WANTS TO SEE YOU

### Message

Daughter of Daniel & Hazel Williams -  
TM 034-07-0-3-509 Larkspur Drive,  
Conway, SC 29526 - adjacent property  
owner.

No opposition - just wanted to ensure  
the operations were not changing and  
nothing would be done on the  
Williams' property.

A-9711  
T-3002

SIGNED TNK

## **Charlotte County Mutual Aid Agreement**

### ***A) Health Department Annual Agreement FY24***



FIRE/EMS MUTUAL AID AGREEMENT  
BETWEEN THE  
COUNTY OF LUNENBURG, VIRGINIA  
AND THE  
COUNTY OF CHARLOTTE, VIRGINIA

THIS FIRE/EMS MUTUAL AID AGREEMENT ("the Agreement") is made and

Entered this \_\_\_ day of \_\_\_ 2023, by and between the COUNTY OF LUNENBURG, VIRGINIA ("Lunenburg"), apolitical subdivision of the Commonwealth of Virginia, and the COUNTY OF CHARLOTTE, VIRGINIA ("Charlotte"), a political subdivision of the Commonwealth of Virginia, (collectively sometimes 'the parties').

WHEREAS, both Lunenburg and Charlotte maintain firefighting and EMS equipment and provide these services with the help of dedicated personnel, as authorized by Sections 27-6.1 and 27-23.1 of the Code of Virginia; and

WHEREAS, the Lunenburg County Board of Supervisors and the Charlotte County Board of Supervisors have concurred in the effort to develop a mutual aid agreement for improved firefighting and EMS capabilities within and around the jurisdictions of Lunenburg County and the County of Charlotte; and

WHEREAS, it is deemed to be mutually beneficial to both Lunenburg and Charlotte to enter into this Agreement concerning mutual aid with regard to the provision of fire suppression and operations fire prevention, hazardous materials response, specialized rescue response, incident management, and emergency medical services by Lunenburg and Charlotte; and

WHEREAS, Lunenburg and Charlotte desire that the terms and conditions of the Agreement be established.

NOW, THEREFORE, WITNESSETH, that for and in consideration of the mutual benefits to be derived by Lunenburg and Charlotte from this Agreement,  
Lunenburg and Charlotte hereby covenant and agree, each with the other, as follows:

1. Lunenburg and Charlotte will endeavor to provide each other fire suppression and operations, fire prevention, hazardous materials response, specialized rescue response, incident management and emergency medical service within their respective capabilities available at the time a request for such service is made.
2. Nothing in the Agreement shall be intended, interpreted, or construed to compel or require either party to respond to a request for service from the other party when the services of the party to whom the request is being made are already needed or are in use at the time the request is made, nor shall any such request compel or require the party to whom the request was made to continue to

provide service to the other party when its personnel, apparatus, or equipment are needed to meet its own emergency response responsibilities.

3. Lunenburg and Charlotte through its recognized fire departments and emergency medical services agencies recognize that they are both fully capable of providing the services, which are the subject of the Agreement within their respective boundaries.
4. Neither party shall be liable to the other for any loss, damage, personal injury, or death, including claims of contribution or indemnity, resulting from the performance of this Agreement, including but not limited to acts or omissions which occur (1) during joint emergency response activities or (2) while in transit to or from an emergency response scene.
5. Neither agency shall be expected or required to reimburse the other for the cost of apparatus, equipment, or personnel utilized as a result of a response to a request for assistance pursuant to this agreement. When means are available for restitution, any agency requesting and receiving assistance shall reimburse the other agency for the actual cost of specialized supplies and extinguishing agents used in the requesting jurisdiction in the performance of this Agreement.
6. Lunenburg and Charlotte Fire and Rescue units shall respond to a call for service only upon request of an Incident Commander. Each jurisdiction shall identify its authorized Incident Commander, or Incident Commanders, to the other party and shall provide contact information for each authorized Incident Commander. The Incident Commander will request assistance through their own Emergency Communications Center and the Emergency Communications Center will make the official request for the needed resources. The Lunenburg County Emergency Communications Center will notify Lunenburg County units of all fire and EMS/Rescue calls received from Charlotte County where mutual aid assistance is requested. Likewise, the Charlotte County Emergency Communications Center will notify Charlotte County units of all fire and EMS/Rescue calls received from Lunenburg County where mutual aid assistance is requested.
7. When either of the parties hereto responds to a request for assistance pursuant to this Agreement its personnel manning the responding units shall not become employees of the party making such request for purposes of the Virginia Workers Compensation Act.
8. Pursuant to Section 27-23.9 of the Code of Virginia, whenever two or more fire companies or departments are called to provide joint services in any district or political subdivision, the command of the first company to arrive shall have general supervision and control of all such participating companies and departments until an officer of such or political subdivision who is otherwise authorized by law to do so assumes such general supervision and control.



9. Notwithstanding anything to the contrary contained in this Agreement, nothing in this Agreement is intended or shall be construed to require either party to indemnify or save or hold harmless the other party, including, its officers, agents, and employees, from any liability for any act or omission occurring during or in connection with the performance of this Agreement.
10. Nothing contained in this Agreement shall confer any right upon any person other than the parties to this Agreement. This Agreement shall not be construed to impair or affect any sovereign or governmental immunity or official immunity that may otherwise be available to Lunenburg County, any officer, agent, or employee of Lunenburg County, or to Charlotte County or any officer, agent, or employee of Charlotte County.
11. This Agreement supersedes all previous mutual aid agreements for fire and EMS/rescue units, including memoranda of understanding, for services, which are the subject of this Agreement between Lunenburg and Charlotte.
12. This Agreement may be amended only in writing, signed by an authorized representative of each party, and may be terminated at any time by either of the parties giving (30) thirty days' written notice to the other party.

IN WITNESS WHEREOF, Lunenburg and Charlotte have caused this Agreement to be executed by their duly authorized representatives, all as of the day and year first above written.

COUNTY OF LUNENBURG, VIRGINIA

By: \_\_\_\_\_

Title: County Administrator

COUNTY OF CHARLOTTE, VIRGINIA

By: \_\_\_\_\_

Title: County Administrator

## **AGREEMENT BETWEEN THE VIRGINIA DEPARTMENT OF HEALTH AND THE LUNENBURG COUNTY BOARD OF SUPERVISORS FOR FUNDING AND SERVICES OF THE LUNENBURG COUNTY HEALTH DEPARTMENT**

This agreement ("Agreement") for the services to be provided by the Lunenburg County Health Department and the funding therefore is by and between the Virginia Department of Health ("VDH") and Lunenburg County Board of Supervisors (collectively "the Parties").

The Agreement is created in satisfaction of the requirements of § 32.1-31 of the Code of Virginia (1950), as amended, in order to operate the Lunenburg County Health Department under the terms of this Agreement.

NOW, THEREFORE, in consideration of the covenants and agreements in this Agreement, the sufficiency of which is acknowledged, the Parties agree as follows.

§ 1. VDH, over the course of one fiscal year, will pay an amount not to exceed \$357,412.00, from the state general fund to support the cooperative budget in accordance with, and dependent upon, appropriations by the General Assembly, and in like time frame, the Board of Supervisors of Lunenburg County will provide by appropriation and in equal quarterly payments a sum of \$85,066.00 local matching funds and \$0.00 one-hundred percent local funds for a total of \$85,066.00 local funds for this fiscal year.

KS  
12/4/2023

In addition, the Board of Supervisors has approved the Lunenburg County Health Department to carry forward \$0.00 in local matching funds for a total of \$85,066.00 matching funds and an additional \$5,327.45 in one-hundred percent local funds from the prior fiscal year closing locality balance.

KS  
12/4/2023

These joint funds will be distributed in timely installments, as services are rendered in the operation of the Lunenburg County Health Department, which shall perform public health services in Lunenburg County as indicated in Attachment A(1.), and will perform services required by local ordinances as indicated in Attachment A(2.). Payments from the local government are due on the third Monday of each fiscal quarter.

§ 2. The term of the agreement begins July 1, 2023. This Agreement will be automatically extended on a state fiscal year to year renewal basis under the existing terms and conditions of the Agreement unless timely written notice of termination is provided by either party. Such written notice shall be given at least 60 days prior to the beginning of the fiscal year in which the termination is to be effective.

§ 3. The Commonwealth of Virginia ("Commonwealth") and VDH shall be responsible for providing liability insurance coverage and will provide legal defense for state employees of the local health department for acts or occurrences arising from performance of activities conducted pursuant to state statutes and regulations.

- A. The responsibility of the Commonwealth and VDH to provide liability insurance coverage shall be limited to and governed by the Commonwealth of Virginia Public Liability Risk Management Plan, established under § 2.2-1837 of the Code of Virginia (1950), as amended. Such insurance coverage shall extend to the services specified in Attachments A(1.) and A(2.), unless the locality has opted to provide coverage for the employee under the Public Officials Liability Self-Insurance Plan, established under § 2.2-1839 of the Code of Virginia (1950), as amended, or under a policy procured by the locality.
- B. The Commonwealth and VDH will be responsible for providing legal defense for those acts or occurrences arising from the performance of those services listed in Attachment A(1.), conducted in the performance of this contract, as provided for under the Code of Virginia and as provided for under the terms and conditions of the Commonwealth of Virginia Public Liability Risk Management Plan.



- C. Services listed in Attachment A(2.), any services performed pursuant to a local ordinance, and any services authorized solely by Title 15.2 of the Code of Virginia (1950), as amended, when performed by a state employee, are herewith expressly exempted from any requirements of legal defense or representation by the Attorney General or the Commonwealth. For purposes of assuring the eligibility of a state employee performing such services for liability coverage under the Commonwealth of Virginia Public Liability Risk Management Plan, the Attorney General has approved, pursuant to § 2.2-507 of the Code of Virginia (1950), as amended, and the Commonwealth of Virginia Public Liability Risk Management Plan, the legal representation of said employee by the city or county attorney, and, the Board of Supervisors of Lunenburg County hereby expressly agrees to provide the legal defense or representation at its sole expense in such cases by its local attorney.
- D. In no event shall the Commonwealth or VDH be responsible for providing legal defense or insurance coverage for local government employees.

§ 4. Title to equipment purchased with funds appropriated by the local government and transferred to the Commonwealth, either as match for state dollars or as a purchase under appropriated funds expressly allocated to support the activities of the local health department, will be retained by the Commonwealth and will be entered into the Virginia Fixed Asset Accounting and Control System. Local appropriations for equipment to be locally owned and controlled should not be remitted to the Commonwealth, and the local government's procurement procedures shall apply in the purchase. The locality assumes the responsibility to maintain the equipment and all records thereon.

§ 5. This Agreement may only be amended or otherwise modified by an instrument in writing signed by the Parties.

\_\_\_\_\_  
Robert W. Hicks  
Acting Deputy Commissioner  
Community Health Services  
Virginia Department of Health

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maria Almond  
District Health Director  
Piedmont Health District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Local authorizing officer signature

Tracy Gee  
Authorizing officer printed name

County Administrator  
Authorizing officer title

\_\_\_\_\_  
Date

Approved as to form by the Office of the Attorney General on July 23, 2018

Attachments: Local Government Agreement, Attachment A(1.)  
Local Government Agreement, Attachment A(2.)

## LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH  
COMMUNITY HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS  
INCOME LEVEL A IS DEFINED BY THE BOARD OF HEALTH TO BE MEDICALLY INDIGENT (32.1-11)

For Each Service Provided, Check Block for Highest Income Level Served			
COLLABORATIVE COMMUNITY HEALTH IMPROVEMENT PROCESS	Income A only	Defined by Federal Regulations	All (specify income level if not ALL)
Assure that ongoing collaborative community health assessment and strategic health improvement planning processes are established. To include public health, health care systems and community partners. As provided for in §32.1-122.03 Code Link- <u>32.1-122.03</u> ; State Health Plan Link <u>Virginia Plan for Well-Being 2016-2020</u>			X
COMMUNICABLE DISEASE SERVICES	Income A only	Defined by Federal Regulations	All (specify income level if not ALL)
Immunization of patients against certain diseases, including Childhood Immunizations As provided for in 32.1-46 Code Link- <u>32.1-46</u>			X
Sexually transmitted disease screening, diagnosis, treatment, and surveillance 32.1-57, Districts may provide counseling Code Link- <u>32.1-57</u>			X
Surveillance and investigation of disease 32.1-35 and 32.1-39 Code Links- <u>32.1-35</u> , <u>32.1-39</u> , <u>32.1-43</u>			X
HIV/AIDS surveillance, investigation, and sero prevalence survey 32.1-36, 32.1-36.1, 32.1-39 Code Links- <u>32.1-36</u> , <u>32.1-36.1</u> , <u>32.1-39</u>			X
Tuberculosis control screening, diagnosis, treatment, and surveillance 32.1-49, 32.1-50.1, and 32.1-54 Code Links- <u>32.1-49</u> , <u>32.1-50</u> , <u>32.1-50.1</u>			X
FAMILY PLANNING SERVICES	Income A only	Defined by Federal Regulations	All
Clinic services including drugs and Contraceptive supplies Family Planning Population Research Act of 1970, Title X Code Link- <u>32.1-77</u> , 42 U.S.C 300 et seq., and 42 CFR Part 59		X	
Pregnancy testing and counseling Family Planning Population Research Act of 1970, Title X Code Link- <u>32.1-77</u> , 42 U.S.C. 300 et seq., and 42 CFR Part 59\		X	

## LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH  
COMMUNITY HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS  
INCOME LEVEL A IS DEFINED BY THE BOARD OF HEALTH TO BE MEDICALLY INDIGENT (32.1-11)



CHILD HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Children Specialty Services; diagnosis, treatment, follow-up, and parent teaching 32.1-77, 32.1-89 and 32.1-90 Code Links-32.1-77, 32.1-89, 32.1-90			
Screening for genetic traits and inborn errors of metabolism, and provision of dietary supplements Code Links-32.1-65, 32.1-67, 32.1-68			X
Well child care up to age _____ (enter age) Board of Health Code Link-32.1-77			
WIC : Federal grant requirement Public Law 108-265 as amended, Child Nutrition Act of 1966; Child Nutrition and WIC Reauthorization Act 2009 Code Link-42 U.S.C. § 1786; 7 C.F.R. Part 26		X	
EPSDT: DMAS MOA Social Security Act section 1905(r) (5) Code Link-32.1-11			
Blood lead level testing Code Link-32.1-46.1, 32.1-46.2			X
Outreach, Patient and Community Health Education Code Link-32.1-11, 32.1-11.3,			X
Community Education Code Link-32.1-11, 32.1-23			X
Pre-school Physicals for school entry Code Link-22.1-270	X		
Services for Children with Special health care needs Title V, Social Security Act Code Link-32.1-77			
Child restraints in motor vehicles Code Link-46.2-1095, 46.2-1097			
Babycare, <b>Child</b> : DMAS MOA			
MATERNAL HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Prenatal and post partum care for low risk and intermediate risk women, Title V, Social Security Act Code Link-32.1-77			
Babycare, <b>Maternal</b> : DMAS MOA			
WIC: Federal grant requirement Public Law 108-265 as amended, Child Nutrition Act of 1966; Child Nutrition and WIC Reauthorization Act 2009 Code Link 42 U.S.C §1786 and 7CFR Part 26		X	

## LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH  
COMMUNITY HEALTH SERVICESENVIRONMENTAL HEALTH SERVICES  
BASIC PUBLIC HEALTH SERVICES TO BE ASSURED BY LOCAL HEALTH DEPARTMENTS

<p>The following services performed in accordance with the provisions of the Code of Virginia, the regulation of the Board of Health and/or VDH agreements with other state or federal agencies and VDH policies. Data regarding the below services shall be entered in, or exported to, the statewide environmental health database for all available data fields. Local health department staff shall be responsible for responding to all complaints, constituent responses, media inquiries, and Freedom of Information Act request related to the following services.</p>	
<p><b>Investigation of communicable diseases:</b> Pursuant to §§ 32.1-35 and 32.1-39 of the Code of the Code of Virginia, the local health director and local staff are responsible for investigating any outbreak or unusual occurrence of a preventable disease that the Board of Health requires to be reported. Code Links-32.1-35, 32.1-39</p>	X
<p><b>Marinas:</b> Pursuant to § 32.1-246 of the Code of Virginia, local health department staff are responsible for permitting marinas and other places where boats are moored and is responsible for inspecting them to ensure that their sanitary fixtures and sewage disposal facilities are in compliance with the Marina Regulations (12VAC5-570-10 et seq.) Code Link-32.1-246</p>	X
<p><b>Migrant labor camps:</b> Pursuant to §§ 32.1-203-32.1-211 of the Code of Virginia, local health departments are responsible for issuing, denying, suspending and revoking permits to operate migrant labor camps. Local health departments also must inspect migrant labor camps and ensure that the construction, operation and maintenance of such camps are in compliance with the Rules and Regulations Governing Migrant Labor Camps (12VAC5-501-10 et seq.). Code Links-32.1 Chapter 6 Article 6</p>	X
<p><b>Milk:</b> Pursuant to §§ 3.2-5206, 3.2-5208 of the Code of Virginia and the agency's MOA with VDACS, the local health department is responsible for issuing, denying, suspending and revoking permits for Grade "A" milk processing plants which offer milk and or milk products for sale in Virginia. Local health departments are also responsible for the inspection of Grade "A" milk plants for compliance with the Regulations Governing Grade "A" Milk (2VAC5-490-10). Code Links- 3.2-5206, 3.2-5208</p>	X
<p><b>Alternative discharging sewage systems:</b> Pursuant to § 32.1-164(A) of the Code of Virginia, local health departments are responsible for issuing, denying and revoking construction and operation permits for alternative discharging systems serving individual family dwellings with flows less than or equal to 1,000 gallons per day on a monthly average. Local health departments are also required to conduct regular inspections of alternative discharging systems in order to ensure that their construction and operation are in compliance with the Alternative Discharging Sewage Treatment Regulations for Individual Family Dwellings (12VAC5-640-10 et seq.). Code Link-32.1-164</p>	X
<p><b>Onsite sewage systems:</b> Pursuant to § 32.1-163 et seq. of the Code of Virginia, local health department staff is responsible for reviewing and processing site evaluations and designs of onsite sewage systems in accordance with applicable state regulations and may perform such evaluations and designs as allowed. Local health department staff is also responsible for issuing, denying and revoking construction and operation permits for conventional and alternative onsite sewage systems. Local health department staff are responsible for assuring that onsite sewage systems are inspected at time of construction for compliance with the Sewage Handling and Disposal Regulations (12VAC5-610-20 et seq.; "SHDR") and the Alternative Onsite Sewage System Regulations (12VAC5-613-10 et seq.; "AOSS Regulations"); local health department staff may perform such inspections as required. Local health department staff is also responsible for assuring the performance, operation, and maintenance of onsite sewage systems are in compliance with the SHDR and AOSS Regulations. Code Link-32.1-163</p>	X
<p><b>Rabies:</b> Pursuant to § 3.2-6500 et seq. of the Code of Virginia, the local health department is responsible for investigating complaints and reports of suspected rabid animals exposing a person, companion animal, or livestock to rabies. Code Link- 3.2-6500</p>	X



## LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH  
COMMUNITY HEALTH SERVICES

## ENVIRONMENTAL HEALTH SERVICES

## BASIC PUBLIC HEALTH SERVICES TO BE ASSURED BY LOCAL HEALTH DEPARTMENTS

<b>Restaurants/eating establishments:</b> Pursuant to § 35.1-14 of the Code of Virginia, local health departments are responsible for issuing, denying, renewing, revoking and suspending permits to operate food establishments. In addition, local health departments are required to conduct at least one annual inspection of each food establishment to ensure compliance with the requirements of the Food Regulations (12VAC5-421-10 et seq.). These regulations include requirements and standards for the safe preparation, handling, protection, and preservation of food; the sanitary maintenance and use of equipment and physical facilities; the safe and sanitary supply of water and disposal of waste and employee hygiene standards. Code Link- 35.1-14	X
<b>Hotels/Motels:</b> In accordance with § 35.1-13 of the Code of Virginia, local health department staff is responsible for issuing, denying, revoking and suspending permits to operate hotels. The local health department is responsible for conducting inspections of hotels to ensure compliance with the Hotel Regulations (12VAC5-431-10 et seq.). These regulations include requirements and standards for physical plant sanitation; safe and sanitary housekeeping and maintenance practices; safe and sanitary water supply and sewage disposal and vector and pest control. Code Link-35.1-13	X
<b>Wells:</b> Pursuant to § 32.1-176.4, and the resulting authority provided by the Board, local health departments are responsible for issuing, denying and revoking construction permits and inspection statements for private wells. Local health departments are also responsible for inspecting private wells to ensure that their construction and location are in compliance with the Private Well Regulations. (12VAC5-630-10 et seq.) Code Link-32.1-176.4	X
<b>Homes for adults:</b> The local health department, at the request of the Department of Social Services (DSS), will inspect DSS-permitted homes for adults to evaluate their food safety operations, wastewater disposal and general environmental health conditions. (22VAC40-80-160(B)(3))	X
<b>Juvenile Justice Institutions:</b> Pursuant to § 35.1-23 of the Code of Virginia and the agency's memorandum of understanding with the Department of Corrections, local health departments are responsible for conducting at least one annual unannounced inspection of juvenile justice institutions in order to evaluate their kitchen facilities, general sanitation and environmental health conditions. Code Link-35.1-23	X
<b>Jail inspections:</b> Pursuant to § 53.1-68 of the Code of Virginia and the agency's memorandum of understanding with the Department of Corrections, local health departments are responsible for conducting at least one annual unannounced inspection of correction facilities in order to evaluate their kitchen facilities, general sanitation and environmental health conditions. Code Link-53.1-68	X
<b>Daycare centers:</b> At the request of DSS will inspect DSS-permitted daycare centers to evaluate their food safety operations, wastewater disposal and general environmental health conditions. (22VAC40-80-160(B)(3))	X
<b>Radon</b> Pursuant to § 32.1-229, local health department may assist VDH Central Office with Radon testing and analysis. Code Link-32.1-229.	X
<b>Summer camps/ Campgrounds:</b> Pursuant to §§ 35.1-16 and 35.1-17 of the Code of Virginia and the corresponding regulations, local health departments are responsible for issuing, denying, and revoking permits to operate summer camps and campgrounds. The local health department is responsible for conducting inspections of summer camps and campgrounds not less than annually to ensure that their construction, operation and maintenance are in compliance with the Regulations for Summer Camps (12VAC5-440-10 et seq.) and the Rules and Regulations Governing Campgrounds (12VAC5-450-10 et seq.). Code Links-35.1-16, 35.1-17	X

## LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH  
COMMUNITY HEALTH SERVICESOTHER PUBLIC HEALTH SERVICES  
BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS

The following services performed in accordance with the provisions of the Code of Virginia, the regulations of the Board of Health and/or the policies and procedures of the State Department of Health	
Pre-Admission Screenings (PAS) DMAS MOA Code Link- <u>32.1-330</u>	X
Comprehensive Services Act Community Policy and Management Teams (CPMT) 2.2-5201-2.2-5211 Code Link- <u>2.2-5201</u> , <u>2.2-5211</u>	X
Interagency Coordinating Council (Infants/Toddlers) Early Intervention Services Code Link- <u>2.2-5305</u> , <u>2.2-5306</u>	X
Vital Records Code Link- <u>32.1-254</u> , <u>32.1-255</u> , <u>32.1-272</u>	X
Immunizations for maternity and post-partum patients Code Link- <u>32.1-11</u> , <u>32.1-325</u> , <u>54.1-3408</u> .	X
AIDS Drug Assistance Program (ADAP) Code Link- <u>32.1-11</u> ,	X
Emergency Preparedness and Response Code Link- <u>32.1-42</u> , <u>32.1-43</u> et seq., <u>32.1-229</u> ,	X
HIV Counseling, Testing and Referral Code Link- <u>32.1-37.2</u>	X



## LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH  
COMMUNITY HEALTH SERVICES

## OPTIONAL PUBLIC HEALTH SERVICES

For Each Service Provided, Check Block for Highest Income Level Served			
COMMUNICABLE DISEASE SERVICES	Income A only	Defined by Federal Regulations	All
Foreign Travel Immunizations			X
Other:			
CHILD HEALTH SERVICES			
Disabled disability Waiver Screenings DMAS MOA Code Link-32.1-330Other:			
Other			
MATERNAL HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Other:			
FAMILY PLANNING SERVICES	Income A only	Defined by Federal Regulations	All
Nutrition Education			X
Preventive Health Services			X
Pre-Conception Health Care			X
Other:			
MEDICAL SERVICES - Please identify services	Income A only	Defined by Federal Regulations	All
Community Education			X
Other			

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH  
COMMUNITY HEALTH SERVICES

OPTIONAL PUBLIC HEALTH SERVICES

For Each Service Provided, Check Block for Highest Income Level Served			
<b>SPECIALTY CLINIC SERVICES - Please identify services</b>	Income A only	Defined by Federal Regulations	All
<b>DENTAL HEALTH SERVICES - Please identify services</b>	Income A only	Defined by Federal Regulations	All



LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(2.)

VIRGINIA DEPARTMENT OF HEALTH  
COMMUNITY HEALTH SERVICES

PUBLIC HEALTH ENVIRONMENTAL SERVICES PROVIDED  
UNDER LOCAL ORDINANCE OR CONTRACT

Neither the <i>Code of Virginia</i> nor Regulations of the Board of Health requires the following services to be provided by the local health department	Place an X in this column if service is provided for locality	Local ordinance code cite	Provide a brief description of local ordinance requirements
Water supply sanitation-Inspection of Water Supplies. Code Link- <a href="#">15.2-2144</a> on local regulation			
Other Environmental – identify services below			

## LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(2.)

VIRGINIA DEPARTMENT OF HEALTH  
COMMUNITY HEALTH SERVICESPUBLIC HEALTH SERVICES PROVIDED UNDER  
LOCAL ORDINANCES OR CONTRACT WITH LOCAL GOVERNMENTS

## OPTIONAL PUBLIC HEALTH MEDICAL SERVICES

For Each Service Provided, Check Block for Highest Income Level Served			
Neither the <i>Code of Virginia</i> nor Regulations of the Board of Health requires the following services to be provided by the local health department.  (identify services below)	Income A only	Local ordinance code cite, or contract number	All



## **REASSESSMENT UPDATE**

**Reassessment totals are attached. Hearings with Pearson Appraisal Service started on January 3<sup>rd</sup>.**

**Deputy Administrator Clark is the Clerk to the Board of Equalization, and can provide an update at the meeting on selection and training.**

**The Board of Supervisors can modify the real estate tax rate or equalize the rate at an amount that creates no more than 101 percent of 2023 collections.**

**A determination needs to be made for advertisement prior to the February Board of Supervisors meeting to allow for 30 days of advertisement before a required public hearing. Please see the referenced State Code Section.**

**The decision about the tax rate will need to take place before April 1<sup>st</sup> to allow the Commissioner and Treasurer to prepare tax billing.**

LUNENBURG COUNTY  
FIPS CODE 111

MOST RECENT REASSESSMENT  
EFFECTIVE: 1.1.2018

### STATISTICAL SUMMARY OF 2022 RATIO STUDY

PROPERTY CLASS CODE	NUMBER OF SALES	TOTAL OF ASSESSED VALUES	TOTAL OF SELLING PRICES	SALES WEIGHTED AVERAGE	RATIO		RANGE		COEFFICIENT OF DISPERSION	PRICE- RELATED DIFFERENTIAL
					MEAN	MEDIAN	HIGH	LOW		
1	43	\$3,441,300	\$5,067,974	67.90%	75.08%	70.74%	132.05%	32.83%	26.02%	1.11
2	117	\$9,304,400	\$14,005,148	66.44%	74.16%	70.52%	143.00%	32.16%	27.11%	1.12
3	0	\$0	\$0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00
4	5	\$331,800	\$395,000	84.00%	98.42%	105.69%	140.83%	47.77%	25.44%	1.17
5	33	\$4,223,400	\$6,979,480	60.51%	66.84%	58.97%	123.71%	38.77%	25.25%	1.10
6	3	\$568,100	\$850,000	66.84%	64.97%	61.72%	74.00%	59.20%	7.99%	0.97
TOTAL SAMPLE	201	\$17,869,000	\$27,297,602	65.46%	73.62%	<b>68.82%</b>	143.00%	32.16%	27.55%	1.12

#### IAAO STANDARDS ON RATIO STUDIES:

\*Median Ratio - An appraisal level between 90% and 110% is considered acceptable for any class of property.

\*Coefficient of Dispersion - A level below 15% is desirable. However, a COD of as much as 20% may be acceptable depending on the class of property.  
Likewise, more homogeneous areas should strive for a COD less than 10%.

\*Price-Related Differential - Also known as the Regression Index, the PRD should be between .98 and 1.03.



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Lunenburg, Virginia 23952

Telephone  
(434) 696-2516  
Email  
cor@lunenburgva.gov



**Elizabeth Y. "Liz" Hamlett**  
Master Commissioner of the  
Revenue

## COMMISSIONER OF THE REVENUE COUNTY OF LUNENBURG

January 5, 2024

Dear Mrs. Gee and Members of the Board,

I thought it would be helpful for you to see what the Virginia Tax Department's sales ratio for Lunenburg has been since our last reassessment in 2018. The Department's sales ratio study results provide the variance between our assessment and the actual sale price of an arm's length sale.

2023	68.3%
2022	68.82%
2021	77.78%
2020	91.02%
2019	94.06%
2018	103.27%

As you can see from the chart, real estate sales in Lunenburg have been far exceeding our assessed value for a few years. The ratio is also used by the Department to value Public Service Corporation assets and is used in determining school funding.

Also attached are the proposed 2024 values. I will be glad to try to answer any questions you may have regarding the 2024 reassessment.

Sincerely,

*Liz Hamlett*

Master Commissioner of the Revenue



	<u>2023</u>				<u>2024 GRE</u>				
State Class	Land Value	Improvements	Total Value	Tax \$0.38/\$100	Land Value	Improvements	Total Value	Tax - TBD	% change
1	\$13,501,900	\$94,546,900	\$108,048,800	\$410,585.44	\$14,964,400	\$115,696,800	\$130,661,200		20.93%
2	\$102,660,900	\$241,954,000	\$344,614,900	\$1,309,536.62	\$140,090,300	\$303,221,400	\$443,311,700		28.64%
3	\$195,100	\$3,813,900	\$4,009,000	\$15,234.20	\$200,700	\$4,429,400	\$4,630,100		15.49%
4	\$9,311,800	\$38,274,800	\$47,586,600	\$180,829.08	\$9,819,900	\$43,913,000	\$53,732,900		12.92%
5	\$179,266,900	\$82,063,900	\$261,330,800	\$993,057.04	\$228,979,000	\$104,358,100	\$333,337,100		27.55%
6	\$166,796,200	\$22,388,800	\$189,185,000	\$718,903.00	\$210,215,700	\$29,966,200	\$240,181,900		26.96%
Total	\$471,732,800	\$483,042,300	\$954,775,100	\$3,628,145.38	\$604,270,000	\$601,584,900	\$1,205,854,900	\$0.00	26.30%

101 percent of previous year's real estate tax levy	\$3,664,426.83
---	----------------

Equalized tax rate	0.003039
--------------------	----------

Levy per \$100	Total Revenue
\$0.30*	\$3,617,564.70
\$0.31	\$3,738,150.19
\$0.32	\$3,858,735.68
\$0.33	\$3,979,321.17
\$0.34	\$4,099,906.66
\$0.35	\$4,220,492.15
\$0.36	\$4,341,077.64
\$0.37	\$4,461,663.13
\$0.38	\$4,582,248.62

\*Equalized rate



## § 58.1-3321. Effect on rate when assessment results in tax increase; public hearings; referendum

A. When any annual assessment, biennial assessment, or general reassessment of real property by a county, city, or town would result in an increase of one percent or more in the total real property tax levied, such county, city, or town shall reduce its rate of levy for the forthcoming tax year so as to cause such rate of levy to produce no more than 101 percent of the previous year's real property tax levies, unless subsection B is complied with, which rate shall be determined by multiplying the previous year's total real property tax levies by 101 percent and dividing the product by the forthcoming tax year's total real property assessed value. An additional assessment or reassessment due to the construction of new or other improvements, including those improvements and changes set forth in § 58.1-3285, to the property shall not be an annual assessment or general reassessment within the meaning of this section, nor shall the assessed value of such improvements be included in calculating the new tax levy for purposes of this section. Special levies shall not be included in any calculations provided for under this section.

B. The governing body of a county, city, or town may, after conducting a public hearing, which shall not be held at the same time as the annual budget hearing, increase the rate above the reduced rate required in subsection A if any such increase is deemed to be necessary by such governing body.

C. Notice of any public hearing held pursuant to this section shall be given at least seven days before the date of such hearing by the publication of a notice in (i) at least one newspaper of general circulation in such county or city and (ii) a prominent public location at which notices are regularly posted in the building where the governing body of the county, city, or town regularly conducts its business, except that such notice shall be given at least 14 days before the date of such hearing in any year in which neither a general appropriation act nor amendments to a general appropriation act providing appropriations for the immediately following fiscal year have been enacted by April 30 of such year. Additionally, in a county, city, or town that conducts its reassessment more than once every four years, the notice for any public hearing held pursuant to this section shall be published on a different day and in a different notice from any notice published for the annual budget hearing. Any such notice shall be at least the size of one-eighth page of a standard size or a tabloid size newspaper, and the headline in the advertisement shall be in a type no smaller than 18-point. The notice described in clause (i) shall not be placed in that portion, if any, of the newspaper reserved for legal notices and classified advertisements. The notice described in clauses (i) and (ii) shall be in the following form and contain the following information, in addition to such other information as the local governing body may elect to include:

### NOTICE OF PROPOSED REAL PROPERTY TAX INCREASE

The (name of the county, city or town)proposes to increase property tax levies.

1. Assessment Increase: Total assessed value of real property, excluding additional assessments

due to new construction or improvements to property, exceeds last year's total assessed value of real property by \_\_ percent.

2. Lowered Rate Necessary to Offset Increased Assessment: The tax rate which would levy the same amount of real estate tax as last year, when multiplied by the new total assessed value of real estate with the exclusions mentioned above, would be \_\_\_ \$ per \$100 of assessed value. This rate will be known as the "lowered tax rate."

3. Effective Rate Increase: The (name of the county, city or town) proposes to adopt a tax rate of \_\_\_ \$ per \$100 of assessed value. The difference between the lowered tax rate and the proposed rate would be \_\_\_ \$ per \$100, or \_\_ (name of the county, city or town) \$ \$ percent . This difference will be known as the "effective tax rate increase."

Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.

4. Proposed Total Budget Increase: Based on the proposed real property tax rate and changes in other revenues, the total budget of (name of the county, city or town) will exceed last year's by \_\_ (name of the county, city or town) percent.

A public hearing on the increase will be held on (date and time) at (meeting place).

D. All hearings shall be open to the public. The governing body shall permit persons desiring to be heard an opportunity to present oral testimony within such reasonable time limits as shall be determined by the governing body.

E. The provisions of this section shall not be applicable to the assessment of public service corporation property by the State Corporation Commission.

F. Notwithstanding other provisions of general or special law, the tax rate for taxes due on or before June 30 of each year may be fixed on or before May 15 of that tax year.

Code 1950, § 58-785.1; 1975, c. 622; 1979, c. 473; 1980, c. 396; 1981, c. 212; 1984, c. 675; 1990, c. 579; 2007, c. 948; 2009, cc. 30, 511; 2016, cc. 657, 663; 2022, c. 29; 2023, cc. 506, 507.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.



**ADMINISTRATOR'S UPDATE**

-- As necessary



# **Board of Supervisors January Meeting – 1/11/24**

## **County Administrator's Monthly Report**

### **Events in December:**

- December 1 – Meeting w/ Dr. Stanislas – School Board Office
- December 4 – Meeting w/ Dawn Childers
- December 5 – Capital project meeting – Dominion 7
- December 6 – Registrar interviews
- December 8 – Tracy - appointment
- December 8 – Southern Dominion Health Services meeting and Christmas party
- December 11 – Social Services webinar re: revised funding formula
- December 12 – Receive roof bids
- December 13 – Tracy – doctor appointment 4hrs STO
- December 14 – volunteer at KES School Santa Shop
- December 14 – ABM Project call
- December 14 – Board of Supervisors meeting
- December 15 – Tracy PTO – Christmas shopping
- December 18 – Tracy 4hrs STO – son's orthodontist appointment
- December 19 – Sheriff Election - Recount
- December 20 – Piedmont Regional Jail Authority Board meeting
- December 21 – Tracy PTO – time off with children
- December 22 – Office Closed – Christmas Eve (observed)
- December 25-26 – Office Closed – Christmas Holiday
- December 27 – Tracy PTO – daughter's cooking class
- December 29 – Luncheon for Dotty Newcomb's retirement
- January 1 – Office Closed – New Year's Day

### **Administration**

- Volunteered at Kenbridge Elementary School for the Santa Workshop.
- Southside PDC completed our transition to the new GIS website for the county's tax parcels.
- Attended the Sheriff's recount. The County purchased bottled water and snacks for those working the polls as the day lasted much longer than anticipated.

### **Airport**

- Filed for reimbursement of first round of billing for the Runway/Apron rehabilitation project.
- We are awaiting review of our Conditional License by DOAV to see if we can go back to full licensure. There was a question about gravel on the runway edges and whether it would impede maintenance.
- We currently have electrical connection issues for runway lighting; KIES is investigating.

### **Animal Control**

- Nothing new to report.

### **Budget & Finance-**

- The Treasurer turnover State audit is January 8<sup>th</sup>. The RFCA audit will be done when all months are balanced through December 2023.

### **Building Official and Building & Grounds –**

- Met with ABM prior to the last Board meeting and they indicated that they would not charge us the audit fee, but they are not interested in completing just the bathroom project. Roof bids came in way under the ABM estimates and it is advantageous for us to move forward with one of the bidders. I have this on the agenda for the Board to vote on at the meeting.



### **Community/Economic Development/Planning –**

- Meetings will soon commence for the Joint Comprehensive Plan.

### **Elections –**

- The Electoral Board conducted interviews for the Registrar position and the Nottoway Registrar and I assisted. The new Registrar, Alissa Baldwin, has hit the ground running.
- Late December brought the announcement that Senator Ruff would have to vacate his seat due to aggressive cancer treatment. There is now a special election on January 9<sup>th</sup>, with early voting the week prior. The next will be the primary election in March with early voting starting January 19<sup>th</sup>. It is a very busy time! Retired Registrar Parsons will need to come in limited hours to assist with some of the training of the new Registrar.

### **Emergency Management & Public Safety –**

- Participated in meeting with VDOT for request to abandon a section of Route 673 Parsons Road. The Board will need to discuss before the advertisement can be run for 30 days.

### **Piedmont Regional Jail Authority and Juvenile Detention Center Board -**

- The Jail Superintendent is putting together a 10-year capital improvement plan for review.
- They received their first 30 Federal Marshal inmates this week since last May.

### **Project LUIS**

- Final cutover for the school buses took place during Christmas break.
- We will pay the final microwave invoice this week.
- Final payments to L3Harris will be forthcoming as acceptance is complete.

### **Schools**

- The Finance Committee will meet with the School Finance Committee on January 8<sup>th</sup>.

### **Social Services and Children's Services –**

- Director Newcomb retired January 1, 2024. The advertisement for the position will close on January 5<sup>th</sup> for VA DSS review.
- I participated in a second webinar from VDSS regarding the funding formula study results and plan to revise the local contribution match rates for Social Services departments.

### **Solid Waste -**

- The updated CPI will be available soon and will be assessed to Meridian Waste.

### **UPCOMING dates of interest:**

*January 1 – Tracy starts her 13<sup>th</sup> year as County Administrator – thank you for the support!*

*January 8 – Finance Committee meeting 4pm - LMS*

*January 11 – Board of Supervisors meeting*

*January 13 – Meherrin Fire & Rescue Banquet*

*January 15 – Office Closed – Martin Luther King, Jr. Holiday*

*January 26– Tracy STO*

*January 27 – Kenbridge Fire Banquet*

*February 1 – VACo Local Government Day – Richmond, VA*

*February 10 – Save the date for the Victoria Fire & Rescue Banquet*

## LOCAL GOVERNMENT



DAY

THURSDAY, FEBRUARY 1, 2024  
RICHMOND MARRIOTT HOTEL

Name

Title

County/Organization

Email

Credit Card Number

Expiration Date

NAME ON CARD

[CLICK HERE TO REGISTER ONLINE](#)

Refund Policy: Requests for registration refunds are honored if received by January 12, 2024. Substitutions are allowed in the event a supervisor is unable to attend. For more information, call 804.343.2507.

**EVENT DETAILS****LOCATION** | Richmond Marriott Hotel**TIME AND DATE** | Thursday, February 1**COST - PLEASE CHECK ONE**☐ \$100 Day Briefing Only (Noon - 2pm)☐ \$100 Reception Only (530pm)☐ \$150 Day Briefing and Reception**AGENDA****9am** | VACo Board of Directors Meeting**10am** | Registration**1130am** | Lunch**Noon** | Local Government Day**Afternoon** | Visit the Capitol to speak with legislators**530pm** | Reception

FAX COMPLETED REGISTRATION FORM WITH CREDIT CARD INFORMATION TO 804.788.0083.

OR PLEASE MAKE CHECK PAYABLE TO VACo. MAIL CHECK AND REGISTRATION FORM TO 1207 EAST MAIN STREET, RICHMOND, VA 23219.

**Hotel Reservation Details:** Lodging costs are not covered in the registration fee. Local Government Day is held at the Richmond Marriott Hotel, 500 East Broad Street, Richmond, VA 23219. Room rates start at \$179 (single room occupancy). To reserve a hotel room, call 800.228.9290 by January 9, 2024, with this code: **Local Government Day** or reserve a room at this [Richmond Marriott Hotel link](#).

THANK YOU FOR REGISTERING!



# **County Attorney Update**

## Exhibit "A"

**RE: Riverstreet Communications of Virginia, Inc.**

**50'x20' Lease Area, 1000 Square Feet, Lunenburg County Road, Lunenburg County, VA**

Being a new 50'x20' lease area containing 1000 Square Feet, lying and being in Lunenburg County, Virginia, and more particularly described as follows:

**Beginning** at a rebar set on the northerly margin of the right-of-way of Lunenburg County Road, State Route 40, N52°18'24"W 53.38' from a rebar found, at a common corner of PID 016-0A-0-88 and PID 016-0A-0-88A, the parent tract of the herein described lease area. Thence, along the right-of-way line of Lunenburg County Road N52°18'24"W 20.00' to a rebar set, thence leaving said road and proceeding through the property of the County of Lunenburg, parent tract, N37°41'36"E 50.00' to a rebar set, thence S52°18'24"E 20.00' to a rebar set, thence S37°41'36"W 50.00' to a rebar set at the point and place of beginning of the herein described proposed 50'x20' lease area.

The aforesaid described new 50'x20' lease area being a portion of the property conveyed to County of Lunenburg by a deed recorded in the Lunenburg County Circuit Court Clerk's Office as deed book 372 page 349.

Field Work performed December 6, 2023

Plat Approved and Released December 6, 2023

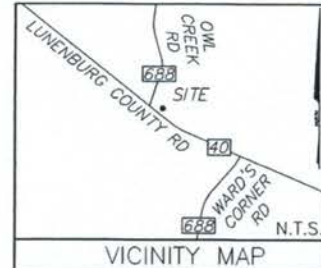
**Richard B. Armstrong, Jr., License Number 3017**

Project #230293



# NOTES:

1. THIS PLAT HAS BEEN PREPARED FROM AN ACTUAL FIELD SURVEY AS PER DATE OF THIS PLAT AND THERE ARE NO READILY APPARENT EASEMENTS OR ENCROACHMENTS EXCEPT AS SHOWN.
2. THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND THEREFORE, DOES NOT NECESSARILY SHOW ALL ENCUMBRANCES ON THE PROPERTY.
3. THE AREA SHOWN HEREON IS NOT LOCATED IN A 100 YEAR FLOOD HAZARD ZONE PER FEMA FLOOD MAP 51111C0025B EFFECTIVE 07/20/2009.
4. THIS SURVEY DOES NOT ADDRESS THE EXISTENCE, DETECTION, OR DELINEATION OF ANY ENVIRONMENTALLY SENSITIVE AREAS OR ANY ENVIRONMENTAL PROBLEMS LOCATED ON THE SURVEYED PREMISES.
5. COORDINATES SHOWN ON REBAR SET ARE BASED ON THE COMBINATION OF A CLOSED TOTAL STATION TRAVERSE LOOP ROTATED AND TRANSLATED INTO LEICA SMARTNET GPS READINGS ON A PAIR OF POINTS AND SHOULD ONLY BE USED FOR THEIR INTENDED PURPOSE OF ASSISTING THE LUNENBURG COUNTY GIS SYSTEM.



COUNTY OF LUNENBURG  
PID 016-0A-0-88A  
TM 016  
DB 372 PG 349

LOIS D. GONZALEZ  
PID 016-0A-0-88  
TM 016  
DB 257 PG 191

SOURCE OF TITLE:  
DB 372 PG 349

PLAT OF REFERENCE:  
PC 5 SL 66

N 3527607.33  
E 11505255.03

S 52°18'24" E  
20.00'

N 37°41'36" E 50.00'

PROPOSED  
50'X20'  
LEASE AREA

S 37°41'36" W 50.00'

N 3527555.54  
E 11505240.28

N 52°18'24" W 136.62' (TIE TO RF AT OWL CREEK RD) N 52°18'24" W 20.00' S 52°18'24" E 53.38' (TIE)

## LEGEND

- ⊙ REBAR FOUND RF
- REBAR SET
- CENTERLINE

LUNENBURG COUNTY ROAD  
STATE ROUTE 40  
50' R/W  
HWY PB 5 PG 423



**ARMSTRONG**  
CIVIL

105 NORTH MAIN ST. GRETNA, VA 24557. 434-656-1051  
ARMSTRONGCIVIL.COM  
RICH@ARMSTRONGCIVIL.COM



DRAWN BY: JRM DATE: 12/06/2023 PROJECT # 230293

PLAT SHOWING PROPOSED LEASE AREA  
**RIVERSTREET COMMUNICATIONS**  
**OF VIRGINIA, INC.**

PLEASANT GROVE MAGISTERIAL DISTRICT, LUNENBURG COUNTY,  
VIRGINIA

COMMONWEALTH OF VIRGINIA

LUNENBURG COUNTY

**LEASE AND EASEMENT AGREEMENT**

THIS LEASE AND EASEMENT AGREEMENT for the premises described herein, made and entered into this the \_\_\_\_ day of \_\_\_\_\_, 2023, by and between Lunenburg County, ("Landlord"), with an address of 11413 Courthouse Road, Virginia, 23952, and RiverStreet Communications of Virginia, Inc. d/b/a RiverStreet Networks (herein referred to as "Tenant" or "RiverStreet"), with an address of 1400 River Street, Wilkesboro, North Carolina, 28697.

**WITNESSTH:**

WHEREAS, Landlord is the owner of real property located in Lunenburg County, Virginia near the intersection of Lunenburg County Road and Owl Creek Road in Lunenburg County, as described in Deed Book 372, Page 349, filed in the Office of the Clerk of Lunenburg County Circuit Court at Plat Cabinet 5, Folder 66 ("Landlord's Property");

WHEREAS, RiverStreet needs a location for construction and operation of a structure to house various items of network equipment, including but not limited to fiber optic cables, wires, network equipment and power utilities (collectively "Facilities") necessary to provide the services to the public ("Services") and Landlord is willing to provide such space to RiverStreet on the terms provided for in this Agreement;

WHEREAS, RiverStreet and Landlord therefore wish to enter into this Lease Agreement setting forth the rights and responsibilities of each party, as further set forth herein.

1. Lease. Landlord hereby leases to RiverStreet a twenty by twenty foot (20' by 20') parcel of Landlord's Property located near Lunenburg County Road and adjacent to and adjoining Owl Creek Road, in the immediate vicinity of the before mentioned intersection, as such location is more fully described and depicted in the attached Exhibit "A," for placement of RiverStreet's structure and Facilities. Exhibit "A" is made a part hereof and the demised premises are collectively referred to hereinafter as the "Premises." RiverStreet may use the Premises for the installation, maintenance and replacement of a structure, underground utility wires, cables, conduits, and pipes, and for the purposes of constructing, installing, attaching, inspecting, maintaining, repairing, removing, extending, improving, replacing, building, and/or operating RiverStreet's Facilities as necessary to provide Services; and for the placement of underground utility facilities as necessary to serve RiverStreet's Facilities or equipment. Landlord grants to RiverStreet, for the Term of this Agreement, a non-exclusive direct right of ingress, egress and access to and from the Premises from the public right-of-way associated with Spring Garden Road, as shown on Exhibit "A", for personnel and contractors to ingress and egress the Premises and Facilities, as necessary, on foot or by motor vehicle, for the installation and maintenance of the Facilities, utility wires, cables, conduits, and pipes over, under or through the Premises to reach the Facilities; for the purposes of constructing, installing, attaching, inspecting, maintaining, repairing, removing,



replacing, and/or operating the Facilities as necessary to provide the Services; and for the placement of underground utility facilities.

2. Utility Services. Landlord shall cooperate with RiverStreet as necessary for RiverStreet to obtain utility services along a mutually acceptable route to the Premises by signing such documents and providing such easements as may be required by utility service providers.
3. Term; Rent. The Initial Term of this lease is twenty (20) years, with three (3) ten (10) year renewal periods (each a "Renewal Term"). At the end of the Initial Term and each of the first two Renewal Terms, this Agreement shall be renewed automatically for the next Renewal Terms unless either party gives written notice to the other at least ninety (90) days prior to the expiration of the then current term. In consideration for this lease and the easement and access rights conveyed herein, during the Term of this Agreement RiverStreet will provide a rental rate of One Thousand Two Hundred Dollars (\$1,200.00) per year, with the rent to be paid by RiverStreet either annually or in a lump sum for the entire Initial Term at the time this Agreement is executed and at the beginning of each Renewal Term
4. Governmental Approvals. This Agreement is contingent upon RiverStreet obtaining all permits or other governmental approvals required by federal, state or local authorities in order to use the Premises for the purposes contemplated by this Agreement. Landlord shall cooperate with RiverStreet in its effort to obtain and maintain in effect all such certificates, permits, licenses and other approvals required by governmental authorities for RiverStreet's use of the Premises.
5. Use. RiverStreet shall use the Premises for the purpose of providing the Services and uses incidental thereto, which may consist of such buildings as are necessary to house equipment, a free standing structure of sufficient height, as determined by RiverStreet, now or in the future, to meet RiverStreet's needs and all necessary appurtenances, and a security fence of chain link or comparable construction with a gate that may, at the option of RiverStreet, be placed around the perimeter of the Premises.
6. Option to Terminate. RiverStreet shall have the option to terminate this Agreement at any time with advance written notice to Landlord and all rentals paid to Landlord prior to the termination date shall be retained by Landlord. Upon such termination, this Agreement shall become null and void and Landlord and RiverStreet shall have no other or further obligations to each other.
7. Cost Responsibility. The structure and Facilities to be installed by RiverStreet will be installed at the sole cost and expense of RiverStreet and shall remain the property of RiverStreet. In addition, RiverStreet shall be responsible for any property taxes separately levied or assessed against the improvements constructed by RiverStreet on the Premises.
8. Removal of Facilities. In the event that RiverStreet elects to terminate its use of the Premises RiverStreet agrees to remove its structure and Facilities from the Premises.
9. Indemnity. Landlord, to the extent allowable by law, and RiverStreet each agree to indemnify, defend and hold harmless the other party, its parent, subsidiaries, affiliates



and their respective officers, directors, employees and agents (collectively, the "Indemnified Party") from and against any and all damages, actions, claims, liabilities, costs and expenses (including reasonable attorneys' fees, disbursements and court or administrative costs) (collectively, "Losses"), arising directly or indirectly from any breach of this Agreement by a party, or the bodily injury or death, or injury to or destruction of tangible property, arising out of the negligent acts or omissions of a party, or anyone directly or indirectly employed by them, as the case may be (the "Indemnifying Party"). Tenant shall secure liability insurance affording coverage in an amount of at least \$1,000,000. Said coverage shall name Landlord as an additional insured.

10. Risk of Loss. RiverStreet agrees to assume any risk of loss or damage to its Facilities, except to the extent such loss or damage is subject to indemnification as provided for in Section 9.
11. Relationship of Parties. Nothing in this Agreement shall be construed to make the parties hereto partners or joint venturers of one another, or in any way to render any of said parties liable for the debts or obligations of the other.
12. Parties' Representations and Warranties. Landlord represents and warrants to Tenant that it is fully empowered and authorized to execute and deliver this Agreement, and the individual signing this Agreement on behalf of Landlord represents and warrants to Tenant that he or she is fully empowered and authorized to do so. Tenant represents and warrants to Landlord that it is fully empowered and authorized to execute and deliver this Agreement, and the individual signing this Agreement on behalf of Tenant represents and warrants to Landlord that he or she is fully empowered and authorized to do so.
13. Further Assurances. Landlord, at no cost to Tenant, and without causing Landlord to assume or incur any additional liabilities or obligations, agrees to take such additional actions and execute such additional instruments and documents as may be reasonably requested by Tenant in order to give effect to the transaction provided for hereby.
14. Covenant to Run with the Land; Binding Effect. It is the express intention of Landlord that this Agreement, or a Memorandum in recordable form setting forth a description of the Premises and other information agreed upon by both Landlord and Tenant relating to this Agreement, shall be recorded in the Office of the Clerk of Lunenburg County Circuit Court, and shall run with the land, encumbering the Premises, and it shall bind and inure to the benefit of Landlord and Tenant, and their respective successors, assignees, grantees, mortgagees, tenants, invitees and licensees as their interests may appear. If Landlord, at any time during the term of this Agreement, decides to convey the Premises, or all or any part of Landlord's Property surrounding the Premises, to a purchaser other than RiverStreet, then such sale shall be subject to this Agreement and RiverStreet's rights hereunder. In that event, Landlord shall be released from its obligations hereunder with respect to the land conveyed, and the party to whom such part or all of Landlord's Property is conveyed shall be deemed to have automatically acquired and assumed Landlord's rights and obligations with respect to the land conveyed to it, without further act or deed.



15. Counterparts. This Agreement may be signed in any number of counterparts each of which shall be deemed to be an original and all of which taken together shall constitute one and the same instrument.
16. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia, without regard to its conflict of laws principles which may otherwise require application of the laws of another jurisdiction. Jurisdiction and Venue from any dispute arising under the terms of this Agreement shall be the Lunenburg County Circuit Court or the applicable federal district court.
17. Modifications. No agreement shall be effective to add to, change, modify, waive or discharge this Agreement, in whole or in part, unless such agreement is in writing and signed by both Landlord and Tenant.
18. Miscellaneous. The headings, captions and numbers in this Agreement are solely for convenience and shall not be considered in construing or interpreting any provision in this Agreement. Wherever appropriate in this Agreement, personal pronouns shall be deemed to include other genders and the singular to include the plural, if applicable. This Agreement contains all agreements, promises and understandings between Landlord and Tenant, supersedes any prior written or oral agreements, understandings, promises, statements, assertions or representations by Landlord or Tenant or any employees, agents, contractors or other representations of either, and shall be binding upon Landlord and Tenant. At the request of Tenant, Landlord agrees to execute a memorandum or short form of this Agreement, in recordable form, setting forth a description of the Premises, the term of this Agreement and other information agreed upon by both Landlord and Tenant to give public notice thereof to third parties.
19. Partial Invalidity. If any provision of this Agreement is held to be invalid by any court, the invalidity of such provision shall not affect the validity of the remaining provisions hereof, and for the purposes hereof all covenants as contained herein shall be deemed to be severable each from the other without qualification.
20. Equitable Relief. If any party breaches or threatens to breach the terms and conditions of this Agreement, the other party may suffer irreparable harm as a consequence thereof which may be difficult to quantify. Accordingly, in the event of any breach or threatened breach of this Agreement, the non-defaulting party may be entitled to seek and obtain, in addition to such other legal or equitable relief as may be available, specific performance of the breaching party's obligations under this Agreement and/or an injunction against such breach or threatened breach.
21. Successors and Assigns. Except as otherwise provided in this Agreement, each reference to the Landlord in this Agreement also refers to and includes the successors and assigns of the Landlord, and each reference to the Tenant in this Agreement also refers to and includes the successors and assigns of the Tenant, without regard to whether they are referred to as "Landlord," "Tenant," "party," or "parties."