

LUNENBURG COUNTY BOARD OF SUPERVISORS
160 COURTHOUSE SQUARE
LUNENBURG COURTS BUILDING, LUNENBURG, VIRGINIA
May 12, 2022 Meeting

1. Call to Order – **6:00PM**
2. Invocation/Pledge of Allegiance: Supervisor Bacon
3. Requests for Additions to the Agenda
4. Conflict of Interest Statements & Organizational Matters
5. Citizen Comment Period
6. Consent Agenda:
 - A) Minutes – April 14, 2022 Meeting
 - B) Warrants for Approval April 2022
 - C) Treasurer's Report February & March 2022
7. **Public Hearing** - The purpose of the hearing will be to receive input on
 - A) **Lunenburg County Public Schools** - an increase in revenue and expenditure for the Lunenburg County School Division as a result of previously awarded CARES Funds, a portion of newly awarded ESSER III Set-Aside Unfinished Learning Grant and other grants that were not available during the FY22 budget development process as listed below. The increases will result in a total **updated school budget for FY2022 of \$24,123,727.**
 - B) **CUP -1-22 Conditional Use Permit** for Alesha Whitehead to operate a Personal Service Business (Beauty Salon) on tax parcel 034-0A-0-40A, 1176 K-V Road, Victoria, VA 23974, consisting of 5.95 acres in an A-1 Agricultural zone.
8. County Offices and Departments
 - A) Lunenburg County School Board
 - B) VA Dept. of Transportation
 - C) USDA Grant – Sheriff Vehicles
 - D) Children's Services Act - Audit
 - E) Sheriff's Budget – Vacancy Savings & Capital Fund Transfer
9. FY2023 County Budget Draft Presentation & Discussion
10. Meridian Waste Annual Community Donation
11. Planning and Economic Development Update
 - A) Mimosa Lake Park – C.U.P.
 - B) CUP Fee for Solar
 - C) CRC – Grant Match Request – Regional Econ. Development Organization
12. Administrator's Update
13. County Attorney Update
 - A) Red Brick Solar, LLC – Siting Agreement
14. Closed Session Items (if necessary)
15. Other Business (per Board approval)
16. Adjournment

Consent Agenda:

- A) Minutes – April 14, 2022 Meeting**
- B) Warrants for Approval April 2022**
- C) Treasurer's Report February & March 2022**

LUNENBURG COUNTY BOARD OF SUPERVISORS
GENERAL DISTRICT COURTROOM
LUNENBURG COURTS BUILDING
LUNENBURG, VIRGINIA

DRAFT

Minutes of the April 14, 2022 Meeting

The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, April 14, 2022 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors Frank Bacon, Alvester Edmonds, Mike Hankins, T. Wayne Hoover, Edward Pennington, Charles R. Slayton, Robert Zava, County Administrator Tracy M. Gee, Deputy Administrator Nicole A. Clark, County Attorney Frank Rennie.

Chairman Slayton called the meeting to order.

Supervisor Hankins provided the invocation and led the Pledge of Allegiance.

Chairman Slayton requested additions to the agenda from the Board and the public. Supervisor Pennington requested that trucks hauling trash driving on Mecklenburg Avenue be added as 7B.

Chairman Slayton called for any citizen comments. There were none.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and approved, with seven Supervisors voting yes, and none voting no, to accept the Consent Agenda to include the March 10, 2022 meeting minutes, the Treasurer's January 2022 reports and the following Warrants for Approval:

March 2022:	Payroll: Direct Deposit	\$ 156,534.78
	Payroll Check #2006	\$ 681.51
	Payroll Taxes Federal:	\$ 51,235.52
	Payroll Taxes State:	\$ 9,082.60
	Payroll VRS payment:	\$ 34,276.46
	Payroll ICMA-RC payment:	\$ 1,182.60
	Payroll Health Savings Deposits:	\$ 3,830.95
	WIRES – DEBT SERVICE	\$ 59,410.14
	Accounts Payable: #80615-80788	<u>\$ 639,460.40</u>
	Total:	\$ 955,694.96

Mr. James Abernathy, Assistant School Superintendent and Finance Director, provided the monthly school report. He advised that the total cost of the new HVAC systems at both elementary schools would be about \$4.5 million and funding would extend over two fiscal years. He noted that installation preparations are scheduled to begin the following week. Mr. Abernathy presented two supplemental appropriation requests for FY2022. The first request is a result of previously awarded CARES Funds, a portion of newly awarded ESSER III Set-Aside Unfinished Learning Grant and other grants that were not available during the FY22 budget development process. The second request is for Emergency Connectivity Funds in the amount of \$179,800. The increases of both appropriations will result in a total updated school budget for FY2022 of \$24,123,727. Administrator Gee advised that this increase involves more than a one percent change in the total county budget and therefore will require a public hearing. She noted that a public hearing could be scheduled for May. Supervisor Hankins suggested that both appropriations be considered after the public hearing at the May meeting. Mr. Abernathy reported that their FY2022 budget was built on 1,550 students, but the final count from the State was recently finalized at 1509 ½ students. He added that the decrease will impact the caboose

bill and local funding match requirement. They are awaiting additional information from the State on required funding and he will provide an update at that time. Supervisor Hoover, of the Finance Committee, commented that the Board was scheduled to make a decision on the fourth quarter appropriation to the school system at this meeting. He asked Mr. Abernathy, based on the budgeted ADM versus actual ADM, how much would the local funding match requirement decrease for the year. Mr. Abernathy replied that he estimates about a \$133,000 reduction. Supervisor Hoover shared that the Finance Committee met just before the meeting. They recommend appropriating the full fourth quarter appropriation to the school system, with funds above the required local funding match to be used towards the updating the HVAC systems at the secondary schools.

Supervisor Hoover made motion, seconded by Supervisor Bacon and approved, with seven Supervisors voting yes, and none voting no, to appropriate the full fourth quarter appropriation to the school system, with funds above the required local funding match to be used towards updating the HVAC systems at the secondary schools.

Mr. Kevin Smith of VDOT provided the monthly report. He advised that Reedy Creek Road (Route 671) between Wattsboro Circle Road (Route 658) and Irby Road (Route 672) had been closed due to emergency bridge repairs. Mr. Smith noted that paving had begun on Tinkling Road in Kenbridge. Supervisor Zava requested that VDOT look at Couches Creek Road, a portion of it is a dirt road with issues due to ditch wash-out. Supervisor Pennington shared that solid waste trucks are still traveling on Mecklenburg Avenue. Supervisor Pennington continued that he has been discussing this issue for over a year and something must be done to keep the trucks off Mecklenburg Avenue. Supervisor Zava mentioned that officers can write a ticket for speeding, however, they can't stop the trucks from using the road as it is a public road. Mr. Smith stated that VDOT will move forward with any action the Board wishes. The County and the Town may approve and forward resolutions requesting the road be classified as a "No Through Trucks" route, but it is rarely approved by the Transportation Board. County Attorney Rennie suggested that a letter from his office to Meridian Waste may prove helpful.

Supervisor Hoover made motion, seconded by Supervisor Edmonds and approved, with seven Supervisors voting yes, and none voting no, to have County Attorney Rennie send a letter to Meridian Waste requesting they remind them that solid waste trucks are not allowed to travel on Mecklenburg Avenue.

Administrator Gee shared a request from the Sheriff's Office to accept and appropriate a Local Law Enforcement Block Grant from the Department of Criminal Justice Services to strengthen crime control in the amount of \$1,857. She shared an additional request to transfer \$144.25, plus any accrued interest, from the Sheriff's Office's Federal Asset Forfeiture Account to their police supplies line item. Major DJ Penland was advised by the Department of Justice that the funds were not Equitable Sharing Funds and should be moved.

Supervisor Hoover made motion, seconded by Supervisor Bacon and approved, with seven Supervisors voting yes, and none voting no, to accept and appropriate a Local Law Enforcement Block Grant from the Department of Criminal Justice Services to strengthen crime control in the amount of \$1,857.

Supervisor Hoover made motion, seconded by Supervisor Edmonds and approved, with seven Supervisors voting yes, and none voting no, to transfer \$144.25, plus any accrued interest, from the Sheriff's Office's Federal Asset Forfeiture Account to their police supplies line item.

Administrator Gee reviewed the health insurance comparison of renewal rates. She advised that those who provided quotes did not provide lower rates than The Local Choice. Therefore, the County would continue providing health insurance through TLC for another year. She is looking into available options to make the cost of coverage for dependents less of a burden on employees.

Administrator Gee shared a report of the personal property valuation for the 2022 assessment year. She advised that four categories increased more than twenty-five percent in value and suggested the Board focus on these four categories: Passenger Vehicles, Travel Trailers, Motorcycles and Recreational Vehicles. She shared four valuation discount options and a comparison of revenue increases for each. Those categories included revenue without any changes, revenue with an 80% of value, an 85 % of value and a 90 % of value. Supervisor Bacon commented that the Finance Committee discussed the options for a long time, as well as addressing the needs of the County. The Finance Committee recommended the Board approve the revenue option utilizing 85 % ratio of the current value for tax purposes. This option would reduce the cost for the tax payers about \$600,000 but also allow the County to collect an additional \$400,000 in revenue.

Supervisor Bacon made motion, seconded by Supervisor Zava and approved, with seven Supervisors voting yes, and none voting no, to approve the personal property valuation revenue option utilizing 85 % ratio of the current assessment for tax purposes for the current tax year of 2022, with the tax rate remaining the same at \$3.60 per \$100.

Administrator Gee advised that the Finance Committee had reviewed the listing of Community Budget Requests. She shared recommendations for those organizations with changes. The Finance Committee recommended an increase for Piedmont Area Veteran's Council to \$2,500-\$3,000, Southside Center for Violence Prevention to \$2,000, Piedmont Senior Resources to \$10,000, Med Flight Program to \$800 and County Recreation Leagues to \$15,000. The committee recommended a letter of support for the STEPS-Homeless Housing Proposal, as the County's ARPA funds, which STEPS requested use of, have already been obligated to the broadband and radio system projects. Administrator Gee advised that the committee recommended an increase of \$30,000 to each of the appropriation amounts to Victoria Fire and Rescue and Meherrin Fire and Rescue. The additional funds are to be used for EMS services support. The fire departments would be flat funded. Supervisor Hoover explained why the funds were directed to EMS and not the fire side as well. He stated that most calls in the county are EMS related and there are not enough volunteers to cover all shifts and the increased call coverage. Victoria Fire and Rescue Chief Rodney Newton shared that last year his organization received about 1600 calls; only about 100 of those were fire related calls. Supervisor Hoover said that the total increase of \$60,000 for EMS services in the county, equated to about one full time employee with benefits. He added that the additional revenue for the increase in personal property valuation would be going directly to emergency services and the school system.

Director of Community Development Taylor Newton provided her monthly report. She shared that Dominion Power has been working on their Make Ready work for the 911 Fiber Buildout project. Ms. Newton advised that the Planning Commission recommended approval of a CUP application for a beauty salon and the Board would need to hold a public hearing on the application at the May meeting. Ms. Newton is working with several cell tower companies regarding recertification of their Conditional Use Permits. County Attorney Rennie stated that the permit requires cell tower companies to obtain recertification from the County every five years. He noted that there are currently about four to five companies that need to recertify and will be submitting new applications for review.

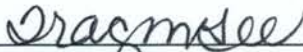
Supervisor Hoover shared that he has been reporting on Crossroads Community Services Board for about one and a half years. He stated that he was pleased to report they have finally hired a new director for the program, Dr. Melva Moore. He added that since Dr. Moore started in the position, employees have felt more respected and motivated, noting Dr. Moore is a breath of fresh air. Supervisor Hoover invited Dr. Moore to speak before the Board. Dr. Moore thanked the Board for their time, adding that she was committed to doing her best in the new role. She looks forward to nurturing the staff of the organization; adding there was a lot of work to be done.

Administrator Gee provided her monthly report. She directed each Board member to the new iPad before them and stated that the devices would be used for viewing the monthly board packets in lieu of a hard

copy. She advised that a required FOIA training video had been placed on the device as well. She noted that each Board member would be getting a new email address specific to his district. The Administration Office is currently working with Information Technology provider DataCare on changing email hosting providers and updating the website and email extension from .net to .gov. Administrator Gee explained that she and Building Official Jamie Tuck are still waiting for final figures for construction changes to the current Cooperative Extension Office to make it functional as the Commonwealth Attorney Office. Administrator Gee advised that an additional meeting may need to be scheduled in late May or early June for budget purposes. She will have a better timeline by the next Board meeting.

County Attorney Rennie shared an article regarding solar projects in Mecklenburg County. He advised that Mecklenburg no longer accepts applications in excess of five thousand acres or allows a facility be placed within one mile of a town or two miles of another solar facility. County Attorney Rennie noted the Solar Committee held a meeting the previous week and discussed three applications currently submitted for review. The committee expects the Board may have a public hearing on one of the projects within the next few months.

Supervisor Hoover made motion, seconded by Supervisor Bacon and approved, with all seven Supervisors voting yes, and none voting no, to adjourn.



Tracy M. Gee, Clerk
County Administrator

Charles R. Slayton, Chairman
Board of Supervisors

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

April 30, 2022

Lunenburg County Board of Supervisors
11413 Courthouse Road
Lunenburg, VA 23952

Honorable County Supervisors:

The following warrants, including accounting for all voided checks are listed according to Code of Virginia § 15.2-1243 and § 15.2-1244 requiring your approval:

April 2022:	Payroll: Direct Deposit	\$ 155,349.50
	Payroll Check #2007	\$ 1,076.11
	Payroll Taxes Federal:	\$ 50,988.53
	Payroll Taxes State:	\$ 9,036.34
	Payroll VRS payment:	\$ 34,785.89
	Payroll ICMA-RC payment:	\$ 1,413.26
	Payroll Health Savings Deposits:	\$ 3,830.95
	Accounts Payable: #80789-80918	\$ <u>514,293.56</u>
	Total:	\$ 770,774.14

Sincerely,

A handwritten signature in cursive script, appearing to read "Tracy M. Gee".

Tracy M. Gee
County Administrator

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
80789	452	ABERNATHY, KEVIN	000	4/15/2022	125.26	.00
80790	283	ADAMS PATRICIA M	000	4/15/2022	170.10	.00
80791	859	ALLIED INSTRUCTIONAL SERV	000	4/15/2022	1,300.50 - CSA	.00
80792	880	AMAZON CAPITAL SERVICES	000	4/15/2022	187.85	.00
80793	59	AT&T MOBILITY	000	4/15/2022	467.37	.00
80794	125	BARNES REPAIR SHOP INC	000	4/15/2022	110.50	.00
80795	202	BEN FRANKLIN PRINTING CO	000	4/15/2022	159.50	.00
80796	139	BENCHMARK COMMUNITY BANK	000	4/15/2022	575.79	.00
80797	134	BLACKSTONE AREA BUS SYSTE	000	4/15/2022	837.34	.00
80798	578	BOYD OF SOUTH HILL	000	4/15/2022	103.00	.00
80799	867	BROWN LAVATER L.	000	4/15/2022	588.44	.00
80800	999999	Crute Annette Johnson	000	4/15/2022	30.00	.00
80801	746	CANON SOLUTIONS AMERICA	000	4/15/2022	87.84	.00
80802	10	CENTURYLINK	000	4/15/2022	123.52	.00
80803	52	CLEMENT ROBERT E	000	4/15/2022	755.83	.00
80804	702	COMCAST COMMUNICATIONS	000	4/15/2022	258.85	.00
80805	58	COWAN GATES PC	000	4/15/2022	19,986.54	.00
80806	58	COWAN GATES PC	000	4/15/2022	7,989.70	.00
80807	999999	Doty Jo Anne	000	4/15/2022	30.00	.00
80808	15	DAGNER DONNA J	000	4/15/2022	1,176.68	.00
80809	119	DATA CARE, INC.	000	4/15/2022	2,001.38	.00
80810	704	DOGWOOD GRAPHICS	000	4/15/2022	497.22	.00
80811	46	DOMINION ENERGY VIRGINIA	000	4/15/2022	3,822.37	.00
80812	1004	DUVALL CORRIE	000	4/15/2022	40.92	.00
80813	527	ELLIOTT D. RAY	000	4/15/2022	50.90	.00
80814	63	FAMILY PRESERVATION	000	4/15/2022	2,088.00 - CSA	.00
80815	642	FARMVILLE NEWSMEDIA	000	4/15/2022	780.75	.00
80816	66	FUEL FREEDOM CARD	000	4/15/2022	5,647.36	.00
80817	851	FULCRUM COUNSELORS, LLC	000	4/15/2022	1,075.00	.00
80818	1046	FULLERTON PROPERTIES, INC	000	4/15/2022	200.00	.00
80819	999999	Garrett Janet R	000	4/15/2022	30.00	.00
80820	999999	Gee Wanda	000	4/15/2022	30.00	.00
80821	67	GCR COMPANY	000	4/15/2022	1,225.00	.00
80822	807	HMM PORTA TOILET LLC	000	4/15/2022	450.00	.00
80823	294	ID NETWORKS	000	4/15/2022	13,440.00	.00
80824	158	JACK & SON	000	4/15/2022	631.95	.00
80825	521	JENKINS MARY	000	4/15/2022	3,300.00	.00
80826	161	KENBRIDGE FIRE DEPARTMENT	000	4/15/2022	6,273.25	.00
80827	78	KENBRIDGE OFFICE SUPPLY	000	4/15/2022	805.82	.00
80828	77	KENBRIDGE SUPPLY COMPANY	000	4/15/2022	11.99	.00
80829	75	KENBRIDGE TIRE	000	4/15/2022	649.59	.00
80830	1058	KGI WIRELESS	000	4/15/2022	7,950.00	.00
80831	996	KINEX TELECOM, INC.	000	4/15/2022	64,022.95	.00
80832	83	LUNENBURG ANIMAL HOSPITAL	000	4/15/2022	205.00	.00
80833	82	LUNENBURG COUNTY	000	4/15/2022	152.00	.00
80834	630	LUNENBURG COUNTY PUBLIC	000	4/15/2022	37,568.50	.00
80835	353	LUNENBURG LITERACY	000	4/15/2022	2,000.00	.00
80836	407	L3HARRIS TECHNOLOGIES, INC	000	4/15/2022	1,611.00	.00
80837	162	MEHERRIN VOLUNTEER	000	4/15/2022	7,292.00	.00
80838	1042	NEWTON RODNEY C.	000	4/15/2022	500.00	.00
80839	360	PEGRAM, PHILLIP	000	4/15/2022	100.00	.00
80840	95	PIEDMONT REGIONAL JAIL	000	4/15/2022	131,776.74	.00

Two months of Expenses

CSA

Health Dept
Library System

A/P CHECK REGISTER
Check Date - 4/15/2022

TIME-17:23:49

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
80841	96	PIEDMONT REGIONAL JUV.	000	4/15/2022	6,200.00	.00
80842	999999	Ragsdale Sardis	000	4/15/2022	30.00	.00
80843	1001	RIVERMONT SCHOOLS	000	4/15/2022	63,296.00	.00
80844	1001	RIVERMONT SCHOOLS	000	4/15/2022	9,514.00	.00
80845	769	SANGOMA TECHNOLOGIES	000	4/15/2022	952.20	.00
80846	810	SIGNS, DESIGNS & MORE LLC	000	4/15/2022	90.00	.00
80847	511	SOUTHERN OFFICE MACHINES	000	4/15/2022	190.00	.00
80848	135	SOUTHSIDE ELECTRIC COOP, I	000	4/15/2022	529.09	.00
80849	652	SOUTHSIDE MESSENGER, THE	000	4/15/2022	272.25	.00
80850	337	STEPS, INC.	000	4/15/2022	75.50	.00
80851	710	THREE RIVERS TREATMENT	000	4/15/2022	4,025.00	.00
80852	322	TOWN OF KENBRIDGE	000	4/15/2022	400.00	.00
80853	216	TOWN OF VICTORIA	000	4/15/2022	62.00	.00
80854	220	TREASURER OF VIRGINIA	000	4/15/2022	5,054.78	.00
80855	172	US POSTAL	000	4/15/2022	232.00	.00
80856	113	VERIZON	000	4/15/2022	27.03	.00
80857	164	VICTORIA FIRE & RESCUE	000	4/15/2022	18,819.75	.00
80858	361	WARD ANDREW S.	000	4/15/2022	100.00	.00
80859	900	WAY LARRY	000	4/15/2022	250.00	.00
80860	173	WILCO JANITORIAL SUPPLIES	000	4/15/2022	798.90	.00
80861	933	WRIGHT AUTO SUPPLY, INC.	000	4/15/2022	16.56	.00
		CLASS TOTAL			442,229.36	.00
		ACH TOTAL			.00	
		CHECK TOTAL			442,229.36	
		EPY TOTAL			.00	
		FINAL TOTAL			442,229.36	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 442,229.36- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-14-22
DATE

4-14-22

Dracmiller
COUNTY ADMINISTRATOR

Charles R. Dayton

VOIDED CHECK

AP040 4/21/2022 LUNENBURG COUNTY ACCOUNTS PAYABLE EDIT COMPANY # -001 BATCH# - 80 PAGE 1
VEND. NO. VENDOR NAME * = DUP INVOICE NO. INVOICE DATE G/L ACCT. NO. INVOICE DATE DUE DATE GROSS AMOUNT DESC /CLS NO. PO. NO. SEQ. NO.
000651 LEGALSHIELD DC4502202282202 00 100-000200-0600- PR Liability 2/25/2022 2/28/2022 18.95- ID/LEGALSHIELD 18.95-
INVOICE TOTAL 1099-N 18.95-
DC4502202282202 18.95-
651 COMPANY TOTAL 18.95-
HASH TOTALS-> FUND 100 DEPT 200 LOC 0 ACCT 600
BATCH# - 80 CREATED BY GAIL ON 4/21/2022 RUN BY GAIL ON 4/21/2022

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
80862	651	LEGALSHIELD	000	4/26/2022	18.95	.00
80863	257	VIRGINIA EMPLOYMENT	000	4/26/2022	2,006.85	.00
		CLASS TOTAL			2,025.80	.00
		ACH TOTAL			.00	
		CHECK TOTAL			2,025.80	
		EPY TOTAL			.00	
		FINAL TOTAL			2,025.80	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 2,025.80- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-26-22
DATE

Prasanna
COUNTY ADMINISTRATOR

4-26-22

Charles R. Slayton

4-26-22

Amara W. Curran

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
80864	179	AFLAC	000	4/29/2022	1,280.65	.00
80865	711	ALLSTATE BENEFITS	000	4/29/2022	518.17	.00
80866	880	AMAZON CAPITAL SERVICES	000	4/29/2022	87.98	.00
80867	177	ANTHEM BCBS	000	4/29/2022	25,006.00	.00
80868	59	AT&T MOBILITY	000	4/29/2022	75.49	.00
80869	392	BENCHMARK COMMUNITY BANK	000	4/29/2022	339.22	.00
80870	864	BERKLEY GROUP LLC, THE	000	4/29/2022	2,687.36	.00
80871	371	BUG BUSTERS PEST CONT, INC	000	4/29/2022	248.00	.00
80872	328	CENTRAL VIRGINIA CRIMINAL	000	4/29/2022	450.00	.00
80873	10	CENTURYLINK	000	4/29/2022	1,424.05	.00
80874	124	CROSSROADS COMMUNITY	000	4/29/2022	13,250.00	.00
80875	1014	CTSI	000	4/29/2022	1,211.40	.00
80876	119	DATA CARE, INC.	000	4/29/2022	2,424.00	.00
80877	481	DE LAGE LANDEN	000	4/29/2022	117.50	.00
80878	191	DEARBORN NATIONAL LIFE	000	4/29/2022	167.16	.00
80879	44	DIAMOND SPRINGS WATER INC	000	4/29/2022	154.32	.00
80880	44	DIAMOND SPRINGS WATER INC	000	4/29/2022	72.30	.00
80881	46	DOMINION ENERGY VIRGINIA	000	4/29/2022	1,327.55	.00
80882	568	ERBY GORDON F.	000	4/29/2022	101.07	.00
80883	642	FARMVILLE NEWSMEDIA	000	4/29/2022	46.00	.00
80884	690	FIELDS, JOSH DBA	000	4/29/2022	1,035.00	.00
80885	287	FIRE & SAFETY	000	4/29/2022	225.50	.00
80886	64	FIRST CITIZENS BANK	000	4/29/2022	69.99	.00
80887	865	GRANITE TELECOMMUNICATION	000	4/29/2022	685.33	.00
80888	1027	HALE'S ELECTRICAL SERVICE	000	4/29/2022	231.00	.00
80889	751	HEALTH EQUITY	000	4/29/2022	53.10	.00
80890	78	KENBRIDGE OFFICE SUPPLY	000	4/29/2022	199.71	.00
80891	286	KEY OFFICE SUPPLY INC	000	4/29/2022	415.84	.00
80892	333	KORMAN SIGNS	000	4/29/2022	1,626.07	.00
80893	651	LEGALSHIELD	000	4/29/2022	18.95	.00
80894	649	MECKLENBURG ELECTRIC	000	4/29/2022	156.21	.00
80895	827	MINNESOTA LIFE INSURANCE	000	4/29/2022	47.15	.00
80896	1015	MOORE & MOORE YARD SERVIC	000	4/29/2022	270.00	.00
80897	94	PETTY CASH FUND	000	4/29/2022	54.38	.00
80898	466	PRINTELECT	000	4/29/2022	61.19	.00
80899	100	QUILL CORPORATION	000	4/29/2022	96.95	.00
80900	637	RCS COMMUNICATIONS	000	4/29/2022	925.00	.00
80901	1060	SHI INTERNATIONAL CORP	000	4/29/2022	307.56	.00
80902	810	SIGNS, DESIGNS & MORE LLC	000	4/29/2022	22.08	.00
80903	511	SOUTHERN OFFICE MACHINES	000	4/29/2022	30.00	.00
80904	224	TESSCO INC	000	4/29/2022	5,122.07	.00
80905	443	THARPE JAMES C	000	4/29/2022	300.00	.00
80906	109	TOWN POLICE SUPPLY	000	4/29/2022	503.60	.00
80907	144	TREASURER OF VIRGINIA	000	4/29/2022	126.63	.00
80908	182	TREASURER OF VIRGINIA	000	4/29/2022	352.50	.00
80909	218	TREASURER OF VIRGINIA	000	4/29/2022	81.00	.00
80910	755	TREASURER OF VIRGINIA	000	4/29/2022	296.00	.00
80911	507	VACORP	000	4/29/2022	261.33	.00
80912	183	VALIC	000	4/29/2022	2,800.00	.00
80913	691	VIRGINIA ASSOCIATION OF	000	4/29/2022	700.00	.00
80914	1059	VIRGINIA ASSOCIATION OF Z	000	4/29/2022	300.00	.00
80915	111	VIRGINIA CREDIT UNION	000	4/29/2022	100.00	.00

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
80916	815	WELLS LEAH D.	000	4/29/2022	10.00	.00
80917	878	WITMER PUBLIC SAFETY GROU	000	4/29/2022	1,571.00	.00
80918	933	WRIGHT AUTO SUPPLY, INC.	000	4/29/2022	13.99	.00
		CLASS TOTAL			70,057.35	.00
		ACH TOTAL			.00	
		CHECK TOTAL			70,057.35	
		EPY TOTAL			.00	
		FINAL TOTAL			70,057.35	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 70,057.35- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-29-22
DATE

Tracey
COUNTY ADMINISTRATOR

4-29-22

Charles R. Clayton

5/02/22
FUND #-999

GL070
** Treasurer Accountability **

LUNENBURG COUNTY
BALANCE SHEET
2/28/2022

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
** Treasurer Accountability **					
** Assets **					
100-0001	Cash in Office	2,000.00			2,000.00
100-0010	Petty Cash	400.00			400.00
100-0100	Benchmark Checking	11,805,142.77	2,480,404.57	2,280,941.18-	12,004,606.16
100-0102	Caprin Investment - US Bank	1,222,446.49	498.86		1,222,945.35
100-0135	Benchmark-Landfill Mitigation	359,455.42	41.36		359,496.78
100-0355	SNAP Account - QSCB Trane				
100-0420	SNAP Account - VPSA Series 2020B				
100-1252	Benchmark - School Food	216,430.91	14,512.13		230,943.04
100-1253	Benchmark - School Textbook				
100-1355	SNAP Account - CHS Addition				
100-1705	Benchmark - IDA	462,969.10	53.27		463,022.37
	** Assets **	14,068,844.69	2,495,510.19	2,280,941.18-	14,283,413.70
	TOTAL ASSETS	14,068,844.69	2,495,510.19	2,280,941.18-	14,283,413.70
** Cash Balances **					
300-0100	General Fund Cash Balance	10,104,694.90-	415,202.13	765,505.23-	10,454,998.00-
300-0132	Reassessment Fund Cash Balance	74,033.76-			74,033.76-
300-0135	Solid Waste Mgmt Cash Balance	636,516.30-	23,515.25	16,750.85-	629,751.90-
300-0136	S/W Construction Cash Balance				
300-0137	Landfill Sites Cash Balance	444,197.36-	9,584.54	28.24-	434,641.06-
300-0213	Law Library Cash Balance	24,301.44-		35.90-	24,337.34-
300-0214	Asset Forfeiture Cash Balance	11,406.33-	768.00	1.43-	10,639.76-
300-0215	E911 Cash Balance	207,792.91-	11,137.94	17,187.80-	213,842.77-
300-0220	Cell Tower Cash Balance	32,458.80-			32,458.80-
300-0221	Airport Cash Balance	482.95	9,695.40	1,991.72-	8,186.63
300-0225	Economic Development Cash Balance	400.00	200.00		600.00
300-0226	Economic Dev Grants Cash Balance	53,208.48-			53,208.48-
300-0250	School Cash Balance		1,583,674.99	1,583,674.99-	
300-0252	School Food Cash Balance	216,430.91-		14,512.13-	230,943.04-
300-0253	School Textbook Cash Balance	265,777.96-		9,659.75-	275,437.71-
300-0260	VPA Cash Balance				
300-0262	CSA Cash Balance		119,948.97	119,948.97-	
300-0280	CARES Act Cash Balance	1,184,113.93-	149,437.21	149,437.21-	1,186,184.88-
300-0316	Fire/Rescue Cash Balance	340,447.18-		2,070.95-	340,447.18-
300-0317	Project Lifesaver Cash Balance	7,652.67-			7,652.67-
300-0319	Voting Machine Cash Balance	4,818.59-			4,818.59-
300-0320	Capital Outlay Cash Balance	2,500.00	142,500.00		145,000.00
300-0355	School Construction Cash Balance				
300-0420	Debt Service Cash Balance		625.00		625.00
300-0701	Special Welfare Cash Balance	1,407.02-			1,407.02-
300-0705	IDA Cash Balance	462,969.10-		53.27-	463,022.37-
300-0715	Commonwealth Current Credit Account		416.81	416.81-	
	** Cash Balances **	14,068,844.69-	2,466,706.24	2,681,275.25-	14,283,413.70-
	TOTAL PRIOR YR FUND BALANCE	14,068,844.69-	2,466,706.24	2,681,275.25-	14,283,413.70-
TOTAL REVENUE					
TOTAL EXPENDITURE					
TOTAL CURRENT FUND BALANCE					

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
FUND # -100 ** General Fund Revenue **							
11011	** RE Taxes **	3,452,000.00	3,452,000.00	113,949.02-	1,765,979.34	1,686,020.66	48.84
11020	** Public Service **	260,000.00	260,000.00	1,430.34-	119,413.59	140,586.41	54.07
11030	** Personal Property **	2,470,000.00	2,470,000.00	86,204.61-	1,365,270.98	1,104,729.02	44.72
11040	** Machinery & Tools **	260,000.00	260,000.00	25,470.38	168,942.06	91,057.94	35.02
11050	** Merchant's Capital (MR) **	80,000.00	80,000.00	1,900.33-	50,251.09	29,748.91	37.18
11060	** Penalties & Interest **	100,000.00	100,000.00	14,089.71	69,898.98	30,101.02	30.10
12010	** Local Sales & Use Taxes **	400,000.00	400,000.00	64,655.65	308,418.30	91,581.70	22.89
12020	** Consumer Utility Taxes **	20,000.00	20,000.00	2,419.67	14,075.57	5,924.43	29.62
12070	** Taxes on Recordation & Wills **	64,000.00	64,000.00	5,980.48	52,564.25	11,435.75	17.86
13010	** Animal Licenses **	5,000.00	5,000.00	980.00	4,210.00	790.00	15.80
13020	** Animal Fines & Kennel Fees **	2,500.00	2,500.00	130.00	3,702.00	1,202.00-	48.08-
13030	** Permits & Other Licenses **	30,400.00	30,400.00	1,368.94	24,280.15	6,119.85	20.13
13033	** Local Landfill Revenue **	505,000.00	505,000.00	.00	277,139.90	227,860.10	45.12
14010	** Fines & Forfeitures **	39,000.00	39,000.00	2,182.32	17,237.51	21,762.49	55.80
14040	** Processing Fees **	1,000.00	1,000.00	129.96	424.50	575.50	57.55
15010	** Revenue From Use of Money **	40,000.00	40,000.00	1,837.85	10,775.91	29,224.09	73.06
15020	** Revenue From Use of Property **	31,500.00	31,500.00	874.79	17,616.08	13,883.92	44.07
16010	** Court Costs **	3,550.00	3,550.00	573.80	2,399.70	1,150.30	32.40
16020	** Charges Commonwealth Attorney **	1,000.00	1,000.00	101.51	546.60	453.40	45.34
18030	** Refunds **	.00	.00	1,392.50	2,880.10	2,880.10-	100.00-
18990	** Miscellaneous Revenue **	31,330.00	37,330.00	49,346.51	66,326.86	28,996.86-	77.67-
22010	** Non-Categorical Aid **	1,087,740.00	1,087,740.00	157,836.78	1,028,768.52	58,971.48	5.42
23010	** Commonwealth's Attorney **	293,991.00	293,991.00	21,050.67	131,895.12	162,095.88	55.13
23020	** Sheriff **	811,523.00	811,523.00	62,466.79	436,894.41	374,628.59	46.16
23030	** Commissioner of Revenue **	98,902.00	98,902.00	8,249.99	59,662.65	39,239.35	39.67
23040	** Treasurer **	109,053.00	109,053.00	8,131.69	61,514.04	47,538.96	43.59
23060	** Registrar **	56,600.00	56,600.00	.00	.00	56,600.00	100.00
23070	** Clerk of Circuit Court **	232,329.00	232,329.00	49,469.76	174,326.63	58,002.37	24.96
24010	** Public Safety **	68,000.00	68,000.00	32,901.83	69,036.14	1,036.14-	1.52-
24020	** Fire and Rescue Services **	48,000.00	48,000.00	.00	.00	48,000.00	100.00
33010	** Public Safety **	132,500.00	132,500.00	.00	6,772.60-	139,272.60	105.11
41050	** Transfers In **	240,900.00	240,900.00	.00	.00	240,900.00	100.00
49999	** Use of Fund Balance **	761,884.00	761,884.00	.00	.00	761,884.00	100.00
--FUND TOTAL--		11,737,702.00	11,743,702.00	308,157.28	6,297,678.38	5,446,023.62	46.37
FUND # -132 ** Reassessment Revenue **							
13030	Reassessment Revenue	25,000.00	25,000.00	.00	.00	25,000.00	100.00
--FUND TOTAL--		25,000.00	25,000.00	.00	.00	25,000.00	100.00
FUND # -135 ** S/W Mgmt Revenue **							
12020	** Solid Waste Mgmt **	170,000.00	170,000.00	16,709.49	108,349.14	61,650.86	36.26
24030	** Public Works **	7,000.00	7,000.00	.00	10,706.00	3,706.00-	52.94-
41050	** Transfers In **	103,000.00	103,000.00	.00	.00	103,000.00	100.00
--FUND TOTAL--		280,000.00	280,000.00	16,709.49	119,055.14	160,944.86	57.48

5/05/2022

GL060AA

LUNENBURG COUNTY

REVENUE SUMMARY

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
FUND # -137 ** Landfill Sites Revenue **						
41020	** Sites Sale Revenue **	.00	.00	28.24	28.24	28.24- 100.00-
41050	** Transfers In **	432,000.00	432,000.00	.00	.00	432,000.00 100.00
	--FUND TOTAL--	432,000.00	432,000.00	28.24	28.24	431,971.76 99.99
FUND # -213 ** Law Library Revenue **						
16010	** Court Costs **	1,000.00	1,000.00	35.90	377.40	622.60 62.26
	--FUND TOTAL--	1,000.00	1,000.00	35.90	377.40	622.60 62.26
FUND # -214 ** Asset Forfeiture Revenue **						
15010	** Interest **	.00	.00	1.43	10.03	10.03- 100.00-
24010	** Asset Forfeiture - State **	.00	.00	768.00	3,045.24	3,045.24- 100.00-
	--FUND TOTAL--	.00	.00	766.57	3,055.27	3,055.27- 100.00-
FUND # -215 ** E911 Fund Revenue **						
22013	** Communications Tax **	290,000.00	290,000.00	17,187.80	102,190.37	187,809.63 64.76
41050	** Transfers In **	102,500.00	102,500.00	.00	.00	102,500.00 100.00
	--FUND TOTAL--	392,500.00	392,500.00	17,187.80	102,190.37	290,309.63 73.96
FUND # -221 ** Airport Fund Revenue **						
15020	** Revenue from Use of Property **	12,000.00	12,000.00	1,991.72	8,964.97	3,035.03 25.29
18990	** Miscellaneous Revenue **	3,000.00	3,000.00	.00	.00	3,000.00 100.00
24090	** Airport Grant **	25,000.00	25,000.00	.00	5,946.12	19,053.88 76.21
41050	** Transfers In **	9,500.00	9,500.00	.00	300.43	9,199.57 96.83
	--FUND TOTAL--	49,500.00	49,500.00	1,991.72	15,211.52	34,288.48 69.26
FUND # -226 ** Economic Dev Grants Fund Rev **						
24090	** Tobacco Grants **	362,700.00	362,700.00	.00	59,644.68	303,055.32 83.55
41050	** Transfers In **	40,300.00	40,300.00	.00	333,494.01	293,194.01- 727.52-
	--FUND TOTAL--	403,000.00	403,000.00	.00	393,138.69	9,861.31 2.44
FUND # -250 ** School Fund Revenue **						
16180	** Charges for Education **	220,937.00	220,937.00	26,345.40	46,859.70	174,077.30 78.79
24100	** Education-State **	14,383,362.00	14,383,362.00	1,356,170.76	8,989,150.24	5,394,211.76 37.50
33080	** Education-Federal **	2,037,272.00	2,037,272.00	124,000.20	725,628.50	1,311,643.50 64.38
41050	** Transfers In **	4,252,367.00	4,252,367.00	38,905.33	854,697.64	3,397,669.36 79.90
	--FUND TOTAL--	20,893,938.00	20,893,938.00	1,467,611.03	10,616,336.08	10,277,601.92 49.18

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LUNENBURG COUNTY
REVENUE SUMMARY
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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
FUND #-252 ** School Food Fund Revenue **							
15010	** Revenue from Use of Money **	.00	.00	27.79	141.86	141.86-	100.00-
16180	** Charges for Education **	.00	.00	11,539.91	28,813.94	28,813.94-	100.00-
24100	School Food State	.00	.00	1,002.14	2,004.28	2,004.28-	100.00-
33080	School Food Federal	.00	.00	76,156.49	676,953.22	676,953.22-	100.00-
--FUND TOTAL--		.00	.00	88,726.33	707,913.30	707,913.30-	100.00-
FUND #-253 ** School Textbook Fund Revenue **							
24020	** Education-State **	.00	.00	9,659.75	81,997.00	81,997.00-	100.00-
--FUND TOTAL--		.00	.00	9,659.75	81,997.00	81,997.00-	100.00-
FUND #-260 ** VPA Fund Revenue **							
24060	** Welfare & Social Serv-State **	500,000.00	500,000.00	42,921.61	243,902.54	256,097.46	51.21
33010	** Welfare & Social Serv - Fed **	793,000.00	793,000.00	54,067.70	305,528.31	487,471.69	61.47
41050	** Transfers In **	180,000.00	180,000.00	22,959.66	110,475.38	69,524.62	38.62
--FUND TOTAL--		1,473,000.00	1,473,000.00	119,948.97	659,906.23	813,093.77	55.19
FUND #-262 ** CSA Fund Revenue **							
16110	** CSA - Local **	.00	.00	781.05	1,125.56	1,125.56-	100.00-
24060	** CSA - State **	655,000.00	655,000.00	148,656.16	148,656.16	506,343.84	77.30
41050	** Transfers In **	300,000.00	300,000.00	147,134.21	12,923.18	287,076.82	95.69
--FUND TOTAL--		955,000.00	955,000.00	2,303.00	162,704.90	792,295.10	82.96
FUND #-280 ** CARES Act Fund Revenue **							
15010	Interest on Checking	.00	.00	148.02	1,494.06	1,494.06-	100.00-
33030	** CARES Act - Federal **	3,068,930.00	3,068,930.00	1,922.93	1,833,646.90	1,235,283.10	40.25
--FUND TOTAL--		3,068,930.00	3,068,930.00	2,070.95	1,835,140.96	1,233,789.04	40.20
FUND #-316 ** Revenue Emerg Services Capital**							
18990	** Miscellaneous Revenue 316 **	.00	.00	.00	25,000.00	25,000.00-	100.00-
41050	** Transfers In **	185,000.00	185,000.00	.00	185,000.00	.00	.00
--FUND TOTAL--		185,000.00	185,000.00	.00	210,000.00	25,000.00-	13.51-
FUND #-317 ** Project Lifesaver Revenue **							
18990	Project Lifesaver	800.00	800.00	.00	800.00	.00	.00
--FUND TOTAL--		800.00	800.00	.00	800.00	.00	.00

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LUNENBURG COUNTY

REVENUE SUMMARY

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
FUND #-319 ** Voting Machine Fund Revenue **						
23060	Voting Machine Equip State Reimbur	5,000.00	5,000.00	.00	.00	5,000.00 100.00
	--FUND TOTAL--	5,000.00	5,000.00	.00	.00	5,000.00 100.00
FUND #-320 ** Capital Outlay Revenue **						
41010	** Bond Proceeds **	.00	.00	.00	444,729.34	444,729.34- 100.00-
41050	** Transfers In **	58,700.00	58,700.00	.00	.38	58,699.62 99.99
	--FUND TOTAL--	58,700.00	58,700.00	.00	444,729.72	386,029.72- 657.63-
FUND #-420 ** Revenue Debt Service Fund **						
33080	** Education **	140,000.00	140,000.00	.00	71,499.44	68,500.56 48.92
41050	** Transfers In **	1,438,000.00	1,438,000.00	.00	1,345,462.19	92,537.81 6.43
	--FUND TOTAL--	1,578,000.00	1,578,000.00	.00	1,416,961.63	161,038.37 10.20
FUND #-705 ** IDA Revenue **						
15010	** Revenue from Use of Money **	.00	.00	53.27	471.91	471.91- 100.00-
	--FUND TOTAL--	.00	.00	53.27	471.91	471.91- 100.00-
FUND #-715 ** Commonwealth Fund Revenue **						
18990	** Sheriff Fees **	.00	.00	401.81	3,777.89	3,777.89- 100.00-
23020	** Sheriff Fees-State **	.00	.00	.00	12.00	12.00- 100.00-
24000	** Estimated Taxes **	.00	.00	.00	39,420.00	39,420.00- 100.00-
25000	** State Income Taxes **	.00	.00	15.00	15.00	15.00- 100.00-
	--FUND TOTAL--	.00	.00	416.81	43,224.89	43,224.89- 100.00-
	--FINAL TOTAL--	41,539,070.00	41,545,070.00	2,034,133.97	23,110,921.63	18,434,148.37 44.37

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND #100 ** General Fund Expense **								
11100	** Board of Supervisors **	50,000.00	50,000.00	4,441.05	36,303.94	.00	13,696.06	27.39
12100	** County Administration **	281,930.00	281,930.00	23,403.65	187,746.14	.00	94,183.86	33.40
12210	** Professional Services **	115,000.00	115,000.00	55,065.31	102,532.18	.00	12,467.82	10.84
12310	** Commissioner of Revenue **	227,705.00	227,705.00	19,556.40	147,764.55	.00	79,940.45	35.10
12410	** Treasurer **	251,930.00	251,930.00	16,075.92	145,830.58	.00	106,100.42	42.12
12510	** Data Processing **	69,000.00	69,000.00	12,364.18	58,379.23	.00	10,620.77	15.39
13100	** Electoral Board **	50,870.00	50,870.00	628.26	29,286.68	.00	21,583.32	42.42
13200	** Registrar **	137,840.00	137,840.00	11,630.98	93,137.60	.00	44,702.40	32.43
21100	** Circuit Court **	12,400.00	12,400.00	103.16	540.46	.00	11,859.54	95.64
21200	** General District Court **	4,800.00	4,800.00	394.58	1,905.74	.00	2,894.26	60.29
21300	** Magistrate **	1,325.00	1,325.00	163.18	733.52	.00	591.48	44.64
21600	** Juvenile/Domestic Court **	93,050.00	93,050.00	6,563.71	22,451.23	.00	70,598.77	75.87
21700	** Clerk of Circuit Court **	325,630.00	331,630.00	27,856.97	225,250.72	.00	106,379.28	32.07
21710	** Library of VA Grant **	.00	.00	.00	10,509.00	.00	10,509.00	100.00
21752	** Clerk Technology Trust Funds **	.00	.00	1,147.83	17,377.35	.00	17,377.35	100.00
21800	** Courthouse Security **	21,600.00	21,600.00	908.71	15,592.95	.00	6,007.05	27.81
21910	** Victim/Witness Coordinator **	71,350.00	71,350.00	5,428.77	43,740.61	.00	27,609.39	38.69
22100	** Commonwealth Attorney **	358,495.00	358,495.00	30,092.97	205,410.99	.00	153,084.01	42.70
31200	** Sheriff & Law Enforcement **	1,325,100.00	1,325,100.00	103,285.41	843,762.83	.00	481,337.17	36.32
32400	** Fire & Rescue Appropriations **	295,840.00	295,840.00	2,111.00	111,384.75	.00	184,455.25	62.34
33200	** Piedmont Regional Jail **	675,000.00	675,000.00	.00	421,734.95	.00	253,265.05	37.52
34000	** Building Official **	101,270.00	101,270.00	7,774.50	63,638.96	.00	37,631.04	37.15
35100	** Animal Control **	101,410.00	101,410.00	8,880.31	68,072.38	.00	33,337.62	32.87
43200	** Buildings & Grounds	236,770.00	236,770.00	29,490.73	171,639.66	.00	65,130.34	27.50
51200	** Health Dept Appropriation **	107,500.00	107,500.00	.00	77,685.76	.00	29,814.24	27.73
51500	** Medical Examiner **	100.00	100.00	.00	160.00	.00	60.00	60.00
52500	** Crossroads CSB Appropriation **	53,000.00	53,000.00	13,250.00	39,750.00	.00	13,250.00	25.00
52600	** STEPS Appropriation **	.00	.00	.00	21,474.00	.00	21,474.00	100.00
53600	** Madeline's House **	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
81100	** Planning **	12,800.00	12,800.00	3,566.40	13,407.42	.00	607.42	4.74
81110	** Conditional Use Permits **	2,600.00	2,600.00	234.00	1,215.00	.00	1,385.00	53.26
81200	** Community Development **	286,420.00	286,420.00	5,343.97	217,265.94	.00	69,154.06	24.14
81500	** Econ/Community Development **	69,800.00	69,800.00	5,945.44	48,134.09	.00	21,665.91	31.03
81600	** Industrial Dev. Authority **	15,000.00	15,000.00	.00	.00	.00	15,000.00	100.00
83000	** Cooperative Extension **	48,000.00	48,000.00	5,582.13	11,300.04	.00	36,699.96	76.45
91001	** Fringe Benefits **	77,000.00	77,000.00	466.10	59,601.55	.00	17,398.45	22.59
91489	** DMV Stops Expense **	25,000.00	25,000.00	1,600.00	18,600.00	.00	6,400.00	25.60
94000	** Capital Improvements **	80,000.00	80,000.00	.00	20,788.29	.00	59,211.71	74.01
99000	** Transfers To Other Funds **	6,151,167.00	6,151,167.00	163,079.88	2,453,630.72	.00	3,697,536.28	60.11
--FUND TOTAL--		11,737,702.00	11,743,702.00	240,275.74	6,007,718.81	.00	5,735,983.19	48.84
FUND #132 ** Reassessment Expense **								
12320	Board of Equalization Wages	25,000.00	25,000.00	.00	.00	.00	25,000.00	100.00
--FUND TOTAL--		25,000.00	25,000.00	.00	.00	.00	25,000.00	100.00

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LUNENBURG COUNTY

EXPENDITURE SUMMARY

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING BALANCE
FUND #135 ** S/W Mgmt Expense **								
40423	** Solid Waste Collection **	280,000.00	280,000.00	23,627.31	184,210.46	.00	95,789.54	34.21
	--FUND TOTAL--	280,000.00	280,000.00	23,627.31	184,210.46	.00	95,789.54	34.21
FUND #137 ** Landfill Expenses **								
40427	** Landfill Sites Expense **	332,000.00	332,000.00	9,584.54	22,808.51	.00	309,191.49	93.12
99000	** Transfers to Other Funds **	100,000.00	100,000.00	.00	.00	.00	100,000.00	100.00
	--FUND TOTAL--	432,000.00	432,000.00	9,584.54	22,808.51	.00	409,191.49	94.72
FUND #213 ** Law Library Expense **								
21900	** Expenses **	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
	--FUND TOTAL--	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
FUND #214 ** Asset Forfeiture Expense **								
91400	** Asset Forfeiture **	.00	.00	.00	100.00	.00	100.00	100.00
	--FUND TOTAL--	.00	.00	.00	100.00	.00	100.00	100.00
FUND #215 ** 911 & E911 Expense **								
31400	** 911 & E911 Expenditures **	207,500.00	207,500.00	11,158.39	67,885.83	.00	139,614.17	67.28
99000	** Transfers to Other Funds **	185,000.00	185,000.00	.00	185,000.00	.00	.00	.00
	--FUND TOTAL--	392,500.00	392,500.00	11,158.39	252,885.83	.00	139,614.17	35.57
FUND #221 ** Airport Fund Expense **								
40740	** Airport **	49,500.00	49,500.00	9,663.45	28,107.96	.00	21,392.04	43.21
	--FUND TOTAL--	49,500.00	49,500.00	9,663.45	28,107.96	.00	21,392.04	43.21
FUND #225 ** Economic Dev Expenses **								
81000	** Econ Dev Expense Local **	.00	.00	200.00	1,800.00	.00	1,800.00	100.00
99000	** Transfers To Other Funds **	.00	.00	.00	145,022.49	.00	145,022.49	100.00
	--FUND TOTAL--	.00	.00	200.00	146,822.49	.00	146,822.49	100.00
FUND #226 ** Econ Dev Grants Expenditures **								
81518	**Lunenburg Ind Site KV Road**	403,000.00	403,000.00	.00	457,125.90	.00	54,125.90	13.43
	--FUND TOTAL--	403,000.00	403,000.00	.00	457,125.90	.00	54,125.90	13.43

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND #--250 ** School Expenses **								
61000	Instruction	14,451,755.00	14,451,755.00	1,130,241.42	7,393,862.69	.00	7,057,892.31	48.83
62000	Administration	1,016,853.00	1,016,853.00	75,654.12	674,836.72	.00	342,016.28	33.63
63000	Transportation	1,668,860.00	1,668,860.00	92,274.06	632,090.50	.00	1,036,769.50	62.12
64000	Operations & Maintenance	1,729,833.00	1,729,833.00	113,382.85	1,200,900.56	.00	528,932.44	30.57
67000	Capital Lease Principal	25,516.00	25,516.00	.00	.00	.00	25,516.00	100.00
68000	School Technology	955,765.00	955,765.00	56,058.58	714,645.61	.00	241,119.39	25.22
99000	** Transfers to Other Funds **	1,045,356.00	1,045,356.00	.00	.00	.00	1,045,356.00	100.00
	--FUND TOTAL--	20,893,938.00	20,893,938.00	1,467,611.03	10,616,336.08	.00	10,277,601.92	49.18
FUND #--252 ** School Food Fund Expense **								
65100	School Food Expenditures	.00	.00	74,214.20	532,390.65	.00	532,390.65	100.00
	--FUND TOTAL--	.00	.00	74,214.20	532,390.65	.00	532,390.65	100.00
FUND #--260 ** VPA Expenses **								
10000	** Disbursements **	.00	.00	.00	3,000.00	.00	3,000.00	100.00
11000	Disbursements-State & Federal	601,200.00	601,200.00	60,718.19	370,693.77	.00	230,506.23	38.34
50000	** BASE **	871,800.00	871,800.00	59,412.94	433,595.22	.00	438,204.78	50.26
	--FUND TOTAL--	1,473,000.00	1,473,000.00	120,131.13	807,288.99	.00	665,711.01	45.19
FUND #--262 ** CSA Expenses **								
53500	** CSA Fund Expense **	955,000.00	955,000.00	2,303.00	450,767.30	.00	504,232.70	52.79
	--FUND TOTAL--	955,000.00	955,000.00	2,303.00	450,767.30	.00	504,232.70	52.79
FUND #--280 ** CARES Act Fund Expenses **								
53700	** County CARES Act Fund Expense *	700,000.00	700,000.00	.00	648,955.08	.00	51,044.92	7.29
53900	** ARPA Fund Expenses **	2,368,930.00	2,368,930.00	.00	.00	.00	2,368,930.00	100.00
	--FUND TOTAL--	3,068,930.00	3,068,930.00	.00	648,955.08	.00	2,419,974.92	78.85
FUND #--316 ** Emerg Services CapitalExpense **								
32400	** Emerg Services Capital Fund **	185,000.00	185,000.00	.00	89,807.58	.00	95,192.42	51.45
	--FUND TOTAL--	185,000.00	185,000.00	.00	89,807.58	.00	95,192.42	51.45
FUND #--317 ** Project Lifesaver Expenses **								
35700	Equipment Project Lifesaver	800.00	800.00	.00	.00	.00	800.00	100.00
	--FUND TOTAL--	800.00	800.00	.00	.00	.00	800.00	100.00

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
FUND #--319 ** Voting Machine Fund Expenses **								
94440	** Voting Machine Fund **	5,000.00	5,000.00	.00	4,594.00	.00	406.00	8.12
	--FUND TOTAL--	5,000.00	5,000.00	.00	4,594.00	.00	406.00	8.12
FUND #--320 ** Capital Outlay Courthouse **								
94372	** Capital Outlay Radio System **	.00	.00	142,500.00	589,729.34	.00	589,729.34	100.00
99000	** Transfers to Other Funds **	58,700.00	58,700.00	.00	58,700.00	.00	.00	.00
	--FUND TOTAL--	58,700.00	58,700.00	142,500.00	648,429.34	.00	589,729.34	4.64
FUND #--420 ** Debt Service Fund **								
95300	** Debt Service Courthouse **	514,000.00	514,000.00	.00	514,464.80	.00	464.80	.09
95310	** Debt Service School **	1,064,000.00	1,064,000.00	625.00	903,121.83	.00	160,878.17	15.12
	--FUND TOTAL--	1,578,000.00	1,578,000.00	625.00	1,417,586.63	.00	160,413.37	10.16
FUND #--705 ** IDA Fund Expense **								
81600	** Industrial Dev Authority **	.00	.00	.00	1,737.00	.00	1,737.00	100.00
	--FUND TOTAL--	.00	.00	.00	1,737.00	.00	1,737.00	100.00
FUND #--715 ** Commonwealth Fund Expense **								
91900	** Remittances to Commonwealth **	.00	.00	416.81	43,224.89	.00	43,224.89	100.00
	--FUND TOTAL--	.00	.00	416.81	43,224.89	.00	43,224.89	100.00
	--FINAL TOTAL--	41,539,070.00	41,545,070.00	2,102,310.60	22,360,897.50	.00	19,184,172.50	46.17

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DEPT	H	CLS	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	
RE2011	1	RE	3179753.87		3703.76-	3176050.11	3129111.30-	44417.73-	3173529.03-	2521.08	99.92
HALF TOTALS=			3179786.27		3703.76-	3176082.51	32.40-	32.40-	3173561.43-	2521.08	100.00
DEPT TOTALS=			3179786.27		3703.76-	3176082.51	3129143.70-	44417.73-	3173561.43-	2521.08	99.92
RE2012	1	RE	1600051.66		3676.46-	1596375.20	1586158.95-	9145.60-	1595304.55-	1070.65	99.93
HALF TOTALS=			1600051.66		3676.46-	1596375.20	1586158.95-	9145.60-	1595304.55-	1070.65	99.93
2 R2			1604714.92		7011.79-	1597703.13	1595942.63-	664.60-	1596607.23-	1095.90	99.93
HALF TOTALS=			1604714.92		7011.79-	1597703.13	1595942.63-	664.60-	1596607.23-	1095.90	99.93
DEPT TOTALS=			3204766.58		10688.25-	3194078.33	3182101.58-	9810.20-	3191911.78-	2166.55	99.93
RE2013	1	RE	1615975.85		7652.80-	1608323.05	1592426.30-	14772.52-	1607198.82-	1124.23	99.93
HALF TOTALS=			1615975.85		7652.80-	1608323.05	1592426.30-	14772.52-	1607198.82-	1124.23	99.93
2 R2			1615710.67		8859.41-	1606811.26	1604029.86-	1657.17-	1605687.03-	1124.23	99.93
HALF TOTALS=			1615710.67		8859.41-	1606811.26	1604029.86-	1657.17-	1605687.03-	1124.23	99.93
DEPT TOTALS=			3231686.52		16552.21-	3215134.31	3196456.16-	16429.69-	3212885.85-	2248.46	99.93
RE2014	1	RE	1621662.15		5069.85-	1616592.30	1603219.43-	12248.64-	1615468.07-	1124.23	99.93
HALF TOTALS=			1621662.15		5069.85-	1616592.30	1603219.43-	12248.64-	1615468.07-	1124.23	99.93
2 R2			1617319.15		6557.71-	1610811.44	1608412.89-	1274.32-	1609687.21-	1124.23	99.93
HALF TOTALS=			1617319.15		6557.71-	1610811.44	1608412.89-	1274.32-	1609687.21-	1124.23	99.93
DEPT TOTALS=			3238981.30		11577.56-	3227403.74	3211632.32-	13522.96-	3225155.28-	2248.46	99.93
RE2015	1	RE	1632536.00		4168.68-	1628367.32	1614993.87-	11916.69-	1626910.56-	1456.76	99.91
HALF TOTALS=			1632536.00		4168.68-	1628367.32	1614993.87-	11916.69-	1626910.56-	1456.76	99.91
2 R2			1624504.36		4791.69-	1619712.67	1616079.03-	2122.45-	1618201.48-	1511.19	99.91
HALF TOTALS=			1624504.36		4791.69-	1619712.67	1616079.03-	2122.45-	1618201.48-	1511.19	99.91
DEPT TOTALS=			3257040.36		8960.37-	3248079.99	3231072.90-	14039.14-	3245112.04-	2967.95	99.91
RE2016	1	RE	1639263.91		5423.52-	1633840.39	1617089.20-	15226.44-	1632315.64-	1524.75	99.91
HALF TOTALS=			1639263.91		5423.52-	1633840.39	1617089.20-	15226.44-	1632315.64-	1524.75	99.91
2 R2			1630250.23		6474.81-	1623775.42	1619716.50-	2534.17-	1622250.67-	1524.75	99.91
HALF TOTALS=			1630250.23		6474.81-	1623775.42	1619716.50-	2534.17-	1622250.67-	1524.75	99.91
DEPT TOTALS=			3269514.14		11898.33-	3257615.81	3236805.70-	17760.61-	3254566.31-	3049.50	99.91
RE2017	1	RE	1643831.43		3730.14-	1640101.29	1625600.27-	12773.17-	1638373.44-	1727.85	99.89
HALF TOTALS=			1643831.43		3730.14-	1640101.29	1625600.27-	12773.17-	1638373.44-	1727.85	99.89
2 R2			1643267.95		5281.83-	1637986.12	1634392.09-	1852.30-	1636244.39-	1741.73	99.89
HALF TOTALS=			1643267.95		5281.83-	1637986.12	1634392.09-	1852.30-	1636244.39-	1741.73	99.89
DEPT TOTALS=			3287099.38		9011.97-	3278087.41	3259992.36-	14625.47-	3274617.83-	3469.58	99.89

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DEPT	H CLS	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	
RE2018 1 RE		1753438.49		4717.82-	1748720.67	1736816.58-	9659.96-	1746476.54-	2244.13	99.87
HALF TOTALS=		1753438.49		4717.82-	1748720.67	1736816.58-	9659.96-	1746476.54-	2244.13	99.87
2 R2		1746313.47		6695.08-	1739618.39	1734482.26-	2737.57-	1737219.83-	2398.56	99.86
HALF TOTALS=		1746313.47		6695.08-	1739618.39	1734482.26-	2737.57-	1737219.83-	2398.56	99.86
DEPT TOTALS=		3499751.96		11412.90-	3488339.06	3471298.84-	12397.53-	3483696.37-	4642.69	99.87
RE2019 1 RE		1759865.21		2426.44-	1757438.77	1740865.98-	11932.76-	1752798.74-	4640.03	99.74
HALF TOTALS=		1759865.21		2426.44-	1757438.77	1740865.98-	11932.76-	1752798.74-	4640.03	99.74
2 R2		1748764.37		3934.28-	1744830.09	1736084.18-	2590.88-	1738675.06-	6155.03	99.65
HALF TOTALS=		1748764.37		3934.28-	1744830.09	1736084.18-	2590.88-	1738675.06-	6155.03	99.65
DEPT TOTALS=		3508629.58		6360.72-	3502268.86	3476950.16-	14523.64-	3491473.80-	10795.06	99.69
RE2020 1 RE		1767274.30		1990.56-	1765283.74	1737549.74-	16937.40-	1754487.14-	10796.60	99.39
HALF TOTALS=		1767274.30		1990.56-	1765283.74	1737549.74-	16937.40-	1754487.14-	10796.60	99.39
2 R2		1762276.34		2924.49-	1759351.85	1741032.95-	2928.23-	1743961.18-	15390.67	99.13
HALF TOTALS=		1762276.34		2924.49-	1759351.85	1741032.95-	2928.23-	1743961.18-	15390.67	99.13
DEPT TOTALS=		3529550.64		4915.05-	3524635.59	3478582.69-	19865.63-	3498448.32-	26187.27	99.26
RE2021 1 RE		1779636.40		1184.61-	1778451.79	1734427.44-	14818.23-	1749245.67-	29206.12	98.36
HALF TOTALS=		1779636.40		1184.61-	1778451.79	1734427.44-	14818.23-	1749245.67-	29206.12	98.36
2 R2		1773150.70		1183.03-	1771967.67	1726154.65-	4533.73-	1730688.38-	41279.29	97.67
HALF TOTALS=		1773150.70		1183.03-	1771967.67	1726154.65-	4533.73-	1730688.38-	41279.29	97.67
DEPT TOTALS=		3552787.10		2367.64-	3550419.46	3460582.09-	19351.96-	3479934.05-	70485.41	98.01
RE2022 1 RE		1783794.69		248.47-	1783546.22	22159.93-	14087.15-	36247.08-	1747299.14	2.03
HALF TOTALS=		1783794.69		248.47-	1783546.22	22159.93-	14087.15-	36247.08-	1747299.14	2.03
2 R2		1783794.69		248.47-	1783546.22	9914.59-	3772.58-	13687.17-	1769859.05	.77
HALF TOTALS=		1783794.69		248.47-	1783546.22	9914.59-	3772.58-	13687.17-	1769859.05	.77
DEPT TOTALS=		3567589.38		496.94-	3567092.44	32074.52-	17859.73-	49934.25-	3517158.19	1.40
RE TOTALS =		40327183.21		97945.70-	40229237.51	36366693.02-	214604.29-	36581297.31-	3647940.20	90.93
COMP TOTALS=		40327183.21		97945.70-	40229237.51	36366693.02-	214604.29-	36581297.31-	3647940.20	90.93

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	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	
PP2017 1 MH	12872.18		261.44-	12610.74	12117.43-	245.29-	12362.72-	248.02	98.03
1 MR	42441.11		77.78-	42363.33	42206.44-	156.89-	42363.33-		100.00
1 MT	171927.14		116.55-	171810.59	163542.42-	209.17-	163751.59-	8059.00	95.31
1 PP	1611275.54	529503.51-	41603.97-	1040168.06	1014484.76-	8187.24-	1022672.00-	17496.06	98.32
1 VL	241840.00		7160.00-	234680.00	230713.48-	936.52-	231650.00-	3030.00	98.71
1 XX	458.85			458.85	458.85-		458.85-		100.00
HALF TOTALS=	2080814.82	529503.51-	49219.74-	1502091.57	1463523.38-	9735.11-	1473258.49-	28833.08	98.08
2 H2	12726.96		130.34-	12596.62	12125.66-	199.51-	12325.17-	271.45	97.85
2 P2	1595034.45	527045.86-	33568.45-	1034420.14	1013718.28-	454.54-	1014172.82-	20247.32	98.04
2 R2	42408.50		45.44-	42363.06	42312.90-	9.60-	42322.50-	40.56	99.90
2 T2	163971.52		116.55-	163854.97	157395.98-		157595.98-	6258.99	96.18
2 X2	458.85			458.85	458.85-		458.85-		100.00
HALF TOTALS=	1814600.28	527045.86-	33860.78-	1253693.64	1226211.67-	663.65-	1226875.32-	26818.32	97.86
DEPT TOTALS=	3895415.10	1056549.37-	83080.52-	2755785.21	2689735.05-	10398.76-	2700133.81-	55651.40	97.98
PP2018 1 MH	11571.39		84.97-	11486.42	11160.56-	139.12-	11299.68-	186.74	98.37
1 MR	44496.95		3383.41-	41113.54	40812.05-	77.94-	40889.99-	223.55	99.46
1 MT	192001.13		6025.61-	185975.52	178753.51-	63.01-	178816.52-	7159.00	96.15
1 PP	1628836.17	525402.10-	52384.42-	1051049.65	1029056.80-	7009.73-	1036066.53-	14983.12	98.57
1 VL	248720.00		10655.00-	238065.00	233968.29-	809.16-	234777.45-	3287.55	98.62
1 XX	894.60		383.25-	511.35	511.35-		511.35-		100.00
HALF TOTALS=	2126520.24	525402.10-	72916.66-	1528201.48	1494262.56-	8098.96-	1502361.52-	25839.96	98.31
2 H2	11558.64		84.97-	11473.67	11257.20-	20.80-	11278.00-	195.67	98.29
2 P2	1620085.14	522627.20-	52140.71-	1045317.23	1027875.63-	1185.74-	1029061.37-	16255.86	98.44
2 R2	44274.05		3383.41-	40890.64	40332.60-		40332.60-	558.04	98.64
2 T2	167475.30		6025.61-	161449.69	145973.24-		145973.24-	15476.45	90.41
2 X2	894.60		383.25-	511.35	511.35-		511.35-		100.00
HALF TOTALS=	1844287.73	522627.20-	62017.95-	1259642.58	1225950.02-	1206.54-	1227156.56-	32486.02	97.42
DEPT TOTALS=	3970807.97	1048029.30-	134934.61-	2787844.06	2720212.58-	9305.50-	2729518.08-	58325.98	97.91
PP2019 1 MH	11713.18		62.36-	11650.82	11352.96-	104.75-	11457.71-	193.11	98.34
1 MR	84830.33		20138.00-	64692.33	61988.56-	26.49-	62015.05-	2677.28	95.86
1 MT	205541.84		4804.70-	200737.14	189979.43-	50.01-	190029.44-	10707.70	94.67
1 PP	1816840.49	528937.17-	108252.14-	1179651.18	1148939.10-	6535.08-	1155474.18-	24177.00	97.95
1 VL	252120.00		15315.00-	236805.00	231523.40-	688.28-	232211.68-	4593.32	98.06
1 XX	511.35		128.10-	383.25	383.25-		383.25-		100.00
HALF TOTALS=	2371557.19	528937.17-	148700.30-	1693919.72	1644166.70-	7404.61-	1651571.31-	42348.41	97.50
2 H2	11687.90		62.36-	11625.54	11415.36-	11.10-	11426.46-	199.08	98.29
2 P2	1789666.93	521710.29-	107599.09-	1160357.55	1133494.09-	1072.27-	1134566.36-	25791.19	97.78
2 R2	44973.25		101.48-	44871.77	42170.50-		42170.50-	2701.27	93.98
2 T2	166085.20		4804.68-	161280.52	150572.84-		150572.84-	10707.68	93.36
2 X2	511.35		128.10-	383.25	383.25-		383.25-		100.00
HALF TOTALS=	2012924.63	521710.29-	112695.71-	1378518.63	1338036.04-	1083.37-	1339119.41-	39399.22	97.14
DEPT TOTALS=	4384481.82	1050647.46-	261396.01-	3072438.35	2982202.74-	8487.98-	2990690.72-	81747.63	97.34
PP2020 1 MH	11631.06		36.29-	11594.77	11241.08-	94.84-	11335.92-	258.85	97.77
1 MR	49932.66		418.45-	49514.21	49244.50-	41.71-	49286.21-	228.00	99.54
1 MT	162252.58		4010.26-	158242.32	156167.89-	456.17-	156624.06-	1618.26	98.98

5/05/2022
8:57:47
DEPT H CLS

-TREASURER TAX COLLECTION RATE SCHEDULE REPORT-
THRU 4/30/2022

PAGE 2
TR712
%COLLECTED

	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	
PP2020 1 PP	1773768.07	530228.04-	43620.89-	1199919.14	1165255.95-	9671.57-	1174927.52-	24991.62	97.92
1 VL	260630.00		17900.00-	242730.00	236285.93-	302.90-	236588.83-	6141.17	97.47
1 XX	383.25			383.25	383.25-		383.25-		100.00
HALF TOTALS=	2258597.62	530228.04-	65985.89-	1662383.69	1618578.60-	10567.19-	1629145.79-	33237.90	98.00
2 H2	11630.86		36.29-	11594.57	11262.58-	28.55-	11291.13-	303.44	97.38
2 P2	1748453.22	524672.76-	42837.86-	1180942.30	1146930.37-	4315.11-	1151245.48-	29697.12	97.49
2 R2	49872.42		473.97-	49399.25	49117.67-	41.69-	49159.36-	239.89	99.51
2 T2	126685.04		4010.25-	122674.79	117446.64-	12.15-	117458.79-	5216.00	95.75
2 X2	383.25			383.25	383.25-		383.25-		100.00
HALF TOTALS=	1937024.79	524672.76-	47357.57-	1364994.46	1325140.51-	4397.50-	1329538.01-	35456.45	97.40
DEPT TOTALS=	4195622.41	1054900.80-	113343.46-	3027378.15	2943719.11-	14964.69-	2958683.80-	68694.35	97.73
PP2021 1 MH	11671.68		19.57-	11652.11	10763.23-	414.38-	11177.61-	474.50	95.93
1 MR	49449.22		184.09-	49265.13	48971.21-	64.23-	49035.44-	229.69	99.53
1 MT	180933.84		5763.54-	175170.30	150629.60-	13360.21-	163989.81-	11180.49	93.62
1 PP	1923159.79	538930.49-	25777.71-	1358451.59	1294114.04-	12542.42-	1306656.46-	51795.13	96.19
1 VL	219945.00		2605.00-	217340.00	207240.11-	1672.79-	208912.90-	8427.10	96.12
1 XX	52.50			52.50	52.50-		52.50-		100.00
HALF TOTALS=	2385212.03	538930.49-	34349.91-	1811931.63	1711770.69-	28054.03-	1739824.72-	72106.91	96.02
2 H2	11671.48		19.57-	11651.91	10695.47-	67.97-	10763.44-	888.47	92.37
2 P2	1902125.05	534637.73-	25776.50-	1341710.82	1238826.47-	2105.45-	1240931.92-	100778.90	92.49
2 R2	49449.06		184.09-	49264.97	48899.49-	24.00-	48923.49-	341.48	99.31
2 T2	180933.59		5763.54-	175170.05	159816.24-	4113.93-	163930.17-	11239.88	93.58
2 X2	52.50			52.50	52.50-		52.50-		100.00
HALF TOTALS=	2144231.68	534637.73-	31743.70-	1577850.25	1458290.17-	6311.35-	1464601.52-	113248.73	92.82
DEPT TOTALS=	4529443.71	1073568.22-	66093.61-	3389781.88	3170060.86-	34365.38-	3204426.24-	185355.64	94.53
PP2022 1 LE	29441.80			29441.80	336.49-	144.64-	481.13-	29441.80	4.04
1 MH	11923.05			11923.05	211.89-	28.99-	240.88-	11441.92	.46
1 MR	52700.94		61.23-	52639.71	211.89-	399.72-	432.30-	52398.83	.31
1 MT	139238.12			139238.12	32.58-	7857.99-	30716.96-	138805.82	2.01
1 PP	2087971.43	556414.61-	7024.20-	1524532.62	22858.97-	439.08-	1493815.66-	216017.59	2.18
1 VL	221130.00		300.00-	220830.00	4373.33-		4812.41-	7607.25	2.85
1 XX	7607.25			7607.25	27813.26-	8870.42-	36683.68-	1949528.87	1.85
HALF TOTALS=	2550012.59	556414.61-	7385.43-	1986212.55	27813.26-	8870.42-	36683.68-	1949528.87	2.65
2 H2	11922.85			11922.85	252.89-	62.80-	315.69-	11607.16	.82
2 L2	29441.77			29441.77	8575.14-	3910.89-	12486.03-	29441.77	.06
2 P2	2087873.84	556273.20-	7024.08-	1524576.56	8575.14-	28.99-	28.99-	1512090.53	.02
2 R2	52700.74		61.23-	52639.51	33.30-		33.30-	52610.52	.73
2 T2	139237.87			139237.87	8861.33-	4002.68-	12864.01-	139204.57	1.32
2 X2	7607.25			7607.25				7607.25	77.90
HALF TOTALS=	2328784.32	556273.20-	7085.31-	1765425.81	8861.33-	4002.68-	12864.01-	1752561.80	
DEPT TOTALS=	4878796.91	1112687.81-	14470.74-	3751638.36	36674.59-	12873.10-	49547.69-	3702090.67	
PP TOTALS =	25854567.92	6396382.96-	673318.95-	18784866.01	14542604.93-	90395.41-	14633000.34-	4151865.67	
COMP TOTALS=	25854567.92	6396382.96-	673318.95-	18784866.01	14542604.93-	90395.41-	14633000.34-	4151865.67	

PUBLIC NOTICE

Pursuant to Section 15.2-2506 of the Code of Virginia and amendments thereto, the **Lunenburg County Board of Supervisors** will hold a **public hearing** on Thursday, May 12, 2022 at 6:00p.m. in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia.

The purpose of the hearing will be to receive input on an increase in Revenue for the Lunenburg County School Division as a result of previously awarded CARES Funds, a portion of newly awarded ESSER III Set-Aside Unfinished Learning Grant and other grants that were not available during the FY22 budget development process as listed below. The increases will result in a total **updated school budget** for **FY2022 of \$24,123,727.**

<u>School Supplemental Appropriation</u>	<u>Updated FY2021-2022</u>
CARES SET-ASIDE FUNDS	-31,436
ESSER II	-1,000,000
ESSER III	-50,000
ESSER III SET-ASIDE U.F.	-400,000
VA Tiered System of Supports	-26,000
Dual Enrollment Alignment	-2,212
Security Equipment	-51,580
STEM-TRRI	-10,000
Homeless Children & Youth	-17,099
Broadband Solutions	-30,000
Emergency Connectivity Funds	-179,800
Total Revenue	-24,123,727
Total Expenditures	24,123,727

According to Code of Virginia 15.2-2507, any amendment to the locality budget which is one percent above budgeted expenditures, must be advertised for a public hearing prior to approval.

The **Lunenburg County Board of Supervisors** will also hold a **public hearing** on Thursday, May 12, 2022 at 6:00 PM for public input on the following:

CUP -1-22 Conditional Use Permit for Alesha Whitehead to operate a Personal Service Business (Beauty Salon) on tax parcel 034-0A-0-40A, 1176 K-V Road, Victoria, VA 23974, consisting of 5.95 acres in an A-1 Agricultural zone.

Written comments in reference to the CUP will be appreciated, in lieu of oral presentations. Please send comments to taylor@lunenburgva.net or Lunenburg County, Office of Planning and Economic Development, 11413 Courthouse Road, Lunenburg, VA 23952.

It is the intention of the Lunenburg County Board of Supervisors to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administration office at 434-696-2142 prior to the meeting date.

Lunenburg County Board of Education



Post Office Box 710
Kenbridge, Virginia 23944

School Board Office
(434) 676-2467

Fax
(434) 676-1000

March 14, 2022

Supplemental Appropriation FY2022 #3

WHEREAS the Lunenburg County School Division anticipates utilizing the following for the remainder of FY22: previously awarded CARES Funds, a portion of the newly awarded ESSER III Set-Aside Unfinished Learning Grant, and other grants that were not available during the FY22 budget development process:

CARES SET-ASIDE	\$ 31,436.00
ESSER II	\$1,000,000.00
ESSER III	\$ 50,000.00
ESSER III SET-ASIDE U.F.	\$ 400,000.00
VA Tiered Systems of Supports	\$ 26,000.00
Dual Enrollment Alignment	\$ 2,212.38
Security Equipment	\$ 51,580.00
STEM-TRRI	\$ 10,000.00
Homeless Children & Youth	\$ 17,099.55
Broadband Solutions	\$ 30,000.00

TOTAL \$1,618,327.93

WHEREAS these monies need to be appropriated in order for the funds to be expended in accordance with the identified grant; and

WHEREAS these expenditures do not require any additional transfer of Local Funds to the school division;

NOW THEREFORE BE IT RESOLVED that the Lunenburg County School Board respectfully request the Lunenburg County Board of Supervisors appropriate the additional \$1,618,327.93 to the FY2022 School Board Budget. The revised total budget will increase from \$22,325,599 to \$23,943,926.93

Attest:

James M. Abernathy, Jr., Clerk

Kathy G. Coffee, Chair

Lunenburg County Board of Education



Post Office Box 710
Kenbridge, Virginia 23044

School Board Office
(434) 676-2467

Fax
(434) 676-1000

April 4, 2022

Supplemental Appropriation FY2022 #4

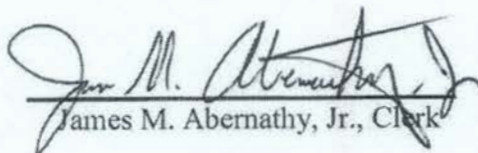
WHEREAS the Lunenburg County School Division was awarded \$179,800 in Emergency Connectivity Funds that was made available after the approved FY2022 budget; and

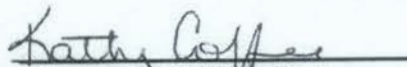
WHEREAS these monies need to be appropriated in order for the funds to be expended in accordance with the identified grant; and

WHEREAS these expenditures do not require any additional transfer of Local Funds to the school division;

NOW THEREFORE BE IT RESOLVED that the Lunenburg County School Board respectfully request the Lunenburg County Board of Supervisors appropriate the additional \$179,800 to the FY2022 School Board Budget. The revised total budget will increase from \$23,943,926.93 to \$24,123,726.93

Attest:


James M. Abernathy, Jr., Clerk


Kathy G. Coffee, Chair



Planning Commission Action Report: April 7th, 2022

LUNENBURG COUNTY PLANNING COMMISSION

Action Taken on April 7th, 2022

RE: CUP 1-22: Whitehead Personal Service Business (Beauty Salon)

- | | |
|----------|---|
| 1 | To determine whether the Conditional Use Permit request of Alesha Whitehead to operate a Personal Service Business (Beauty Salon) out of her residence located at 1175 K-V Road, Victoria, VA 23974 on Tax Parcel ID #: 034-0A-0-40A, which consists of 5.95 acres in an A-1 Agricultural zone, should be approved or denied. |
|----------|---|

Action: Vote on CUP-1-22

Conditions:

- Adhere to the fire code maximum occupancy of the building.
- Provide adequate room for fire and EMS to make entrance to the parking area, building, and surrounding areas on the parcel and are able to exit the location.
- Comply with VDH rules and regulations and pass their inspection for a Salon, Shop, Spa, and Parlor.
- Maintain licensure through the Commonwealth of Virginia Department of Professional and Occupational Regulation. Display license in a location that is visible to the public entering/exiting the salon.
- Obtain a building permit through the County of Lunenburg within thirty (30) days of approval of the Conditional Use Permit.
- Meeting LCVE stopping distance requirements as requested by VDOT Access Management Design Regulations.
- Comply with all Uniform Building Codes
- Receive a Certificate of Occupancy/Final Inspection from the County of Lunenburg prior to the operation of the salon
- Determine if the salon will be ADA Compliant and if it is deemed that it will be compliant, then follow all rules and regulations required (i.e., handicap ramp, handicap accessible bathroom, etc.)
- Contact the Commissioner of Revenues Office within thirty (30) days prior to operation to notify of the new business and complete any requirements of their office.
- Allow the Director of Planning and Economic Development, Taylor N. Newton, to conduct a walkthrough prior to operation to ensure that all conditions have been complied with as set-forth by the Planning Commission and/or Board of Supervisors.

Commission Member	Vote	Reason
Walter Thompson	Yes	We should support small businesses.
Cecil Shell	Yes	A business such as this is very welcome in the County.



Planning Commission Action Report: April 7th, 2022

Luther Drummond	Yes	It is a great opportunity for the community.
Brenda Jennings	Yes	It will be a great asset.
Edward Pennington	Yes	This is something that is much needed in the County and very welcomed.
James "Buck" Tharpe (Chairman)	Yes	This is good for the County and we welcome businesses.
Tony Trent	Absent	N/a
	Y: 6 No: 0	

Taylor N. Newton

5/3/2022

Taylor N. Newton, Clerk of the Planning Commission

Date

Public Comment Received:

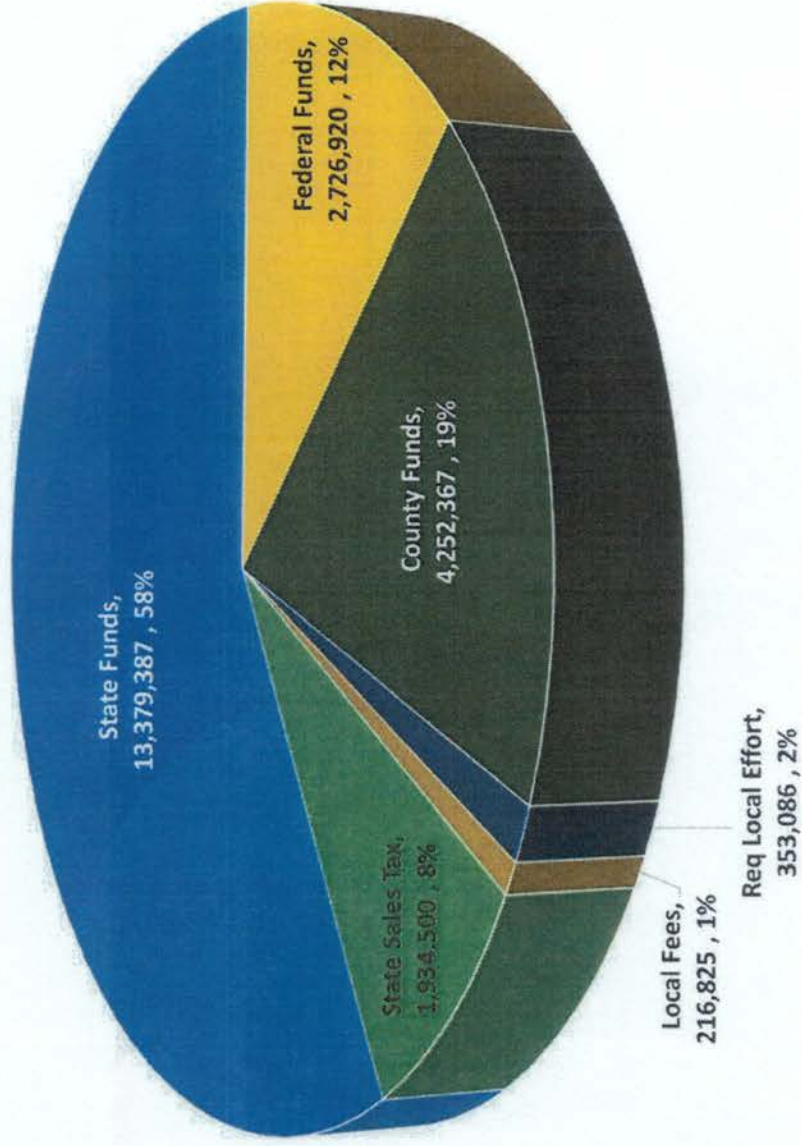
- 2 in Support
 - o Grayling Drummond—no issues with her activity plans
 - o Lillian Maddux—no problem with the operation of a beauty salon adjacent to her property. She welcomes the business to our County. She feels that the addition of a business is good for the growth of Lunenburg County.

****Full application available at the Lunenburg County Administration Office for review.****

LUNENBURG COUNTY SCHOOL BOARD

REVENUE ESTIMATE - SEON6 FY23

\$22,863,085

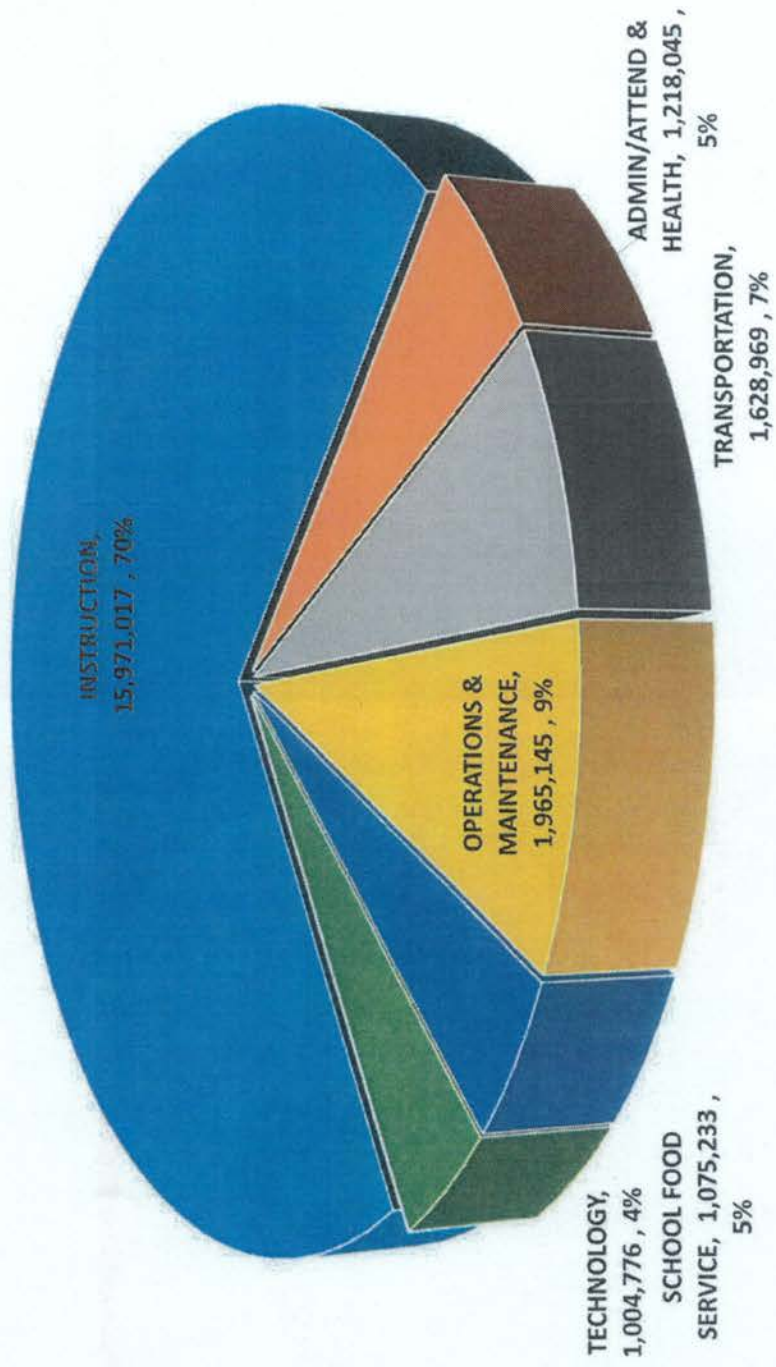


REVENUE COMPARISON BY SOURCE

<u>SOURCE</u>	ADOPTED		SEON6	<u>CHANGE</u>
	<u>FY22</u>	<u>FY23</u>		
• STATE SALES TAX	1,879,947	1,934,500		54,553
• STATE FUNDS	12,503,415	13,379,387		875,972
• FEDERAL FUNDS	2,152,598	2,726,920		574,322
• COUNTY FUNDS	4,252,367	4,252,367		0
• COUNTY REQ LOCAL EFF		353,086		353,086
• LOCAL FEES	211,130	216,825		5,695
• TOTAL OPERATING REVENUE	20,999,457	22,863,085		1,863,628

BUDGET BY STATE CATEGORY – OPERATING FUNDS

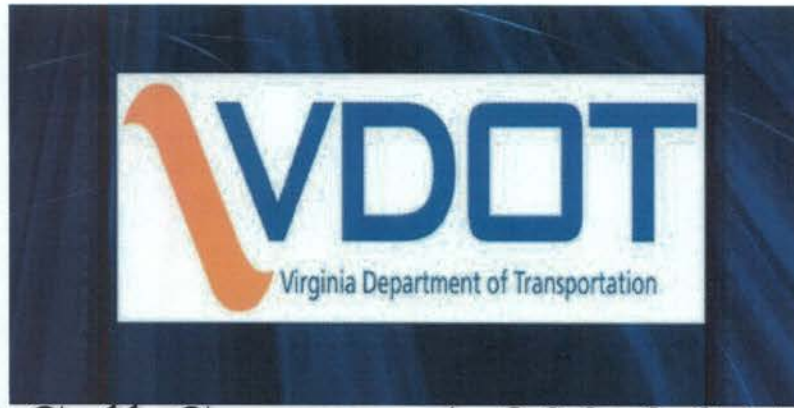
\$22,863,085



EXPENDITURE COMPARISON BY CATEGORY

<u>CATEGORY</u>	<u>FY22 ADOPT</u>	<u>FY23 SEON6</u>	<u>Change</u>
• INSTRUCTION	\$ 14,466,907	\$ 15,971,017	\$ 1,504,110
• ADMIN/ATTEND-HLTH	1,003,263	1,218,045	214,782
• TRANSPORTATION	1,667,267	1,628,869	(38,398)
• OP & MAINTENANCE	1,729,858	1,965,145	235,287
• SCHOOL FOOD	1,045,356	1,075,233	29,877
• TECHNOLOGY	955,771	1,004,776	49,005
• DEBT/TRANSFERS	131,035	0	(131,035)
• TOTAL OPERATING	\$ 20,999,457	\$ 22,863,085	\$ 1,863,628

VIRGINIA DEPARTMENT OF TRANSPORTATION



VDOT Call Center - 1-800-367-ROAD

South Hill Residency – Richmond District

LUNENBURG COUNTY

BOS Meeting – May 12, 2022

Maintenance Forces

- Repaired shoulders on various routes.
- Cleaned pipes and ditches on various routes.
- Hauled plant mix on secondary routes for 2023 surface treatment.
- Cut brush and limbs on various routes.
- Patched with tar kettle on various secondary routes.
- Graded and hauled stone to various dirt routes as needed.
- Performed litter patrol on various routes.
- Checked various routes for maintenance and safety issues.

County Office and Department Reports



United States Department of Agriculture

Rural Development

04/21/2022

RD Area Office

20311 A Timberlake
Road
Lynchburg, VA 24502

Mrs. Tracy M. Gee, County Administrator
Lunenburg County
11413 Courthouse Road
Lunenburg, VA 23952

Voice 434-239-3473
Fax 855-636-4613

Subject: Letter of Conditions for a Community Facilities Program Grant to
Purchase Police Vehicles

Dear Mrs. Gee:

This letter, with attachments, establishes conditions that must be understood and agreed to by the applicant before further consideration may be given to the application for Federal Assistance. The State and Area Office staff of USDA Rural Development (RD) will administer the grant funds for this project on behalf of the Rural Housing Service. All parties may access information and regulations referenced in this letter at our website located at: <https://www.rd.usda.gov/programs-services/community-facilities>. Any changes in project cost, source of funds, scope of services, or any other significant change (this includes significant changes in the Borrower's financial condition, operation, organizational structure or executive leadership) in the project or applicant must be reported to and approved by USDA Rural Development by written amendment to this letter. **Any changes not approved by USDA Rural Development will be cause for discontinuing processing of the application.** If you do not meet the conditions of this letter, the Agency reserves the right to withdraw Agency funding.

This letter is not to be considered as grant approval or as representation to the availability of funds. The application can be processed on the basis of a USDA Rural Development grant not to exceed \$50,000. Funds for this project are provided by the Rural Housing Service (RHS).

Please complete and return the attached Form RD 1942-46, "Letter of Intent to Meet Conditions," and Form RD 1940-1, "Request for Obligation of Funds," within the next ten (10) days, if you desire that we give further consideration to your application. The execution of these and all other documents required by USDA Rural Development must be authorized by appropriate resolutions of the applicant's governing body.

The grant will be considered approved on the date Form RD 1940-1, "Request for Obligation of Funds," is mailed by USDA Rural Development.

USDA is an equal opportunity provider, employer and lender.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Project Budget—Based on Standard Form 424, “Application for Federal Assistance,” the project cost and funding will be as follows:

a. <u>Project Cost</u>	<u>Total</u>	<u>USDA Grant</u>	<u>Other</u>
Vehicles	\$118,100	\$50,000	\$68,100
TOTAL:	\$118,100	\$50,000	\$68,100

b. <u>Source of Funds</u>	
USDA Grant	\$ 50,000
Applicant Contribution	\$ 68,100

TOTAL:	\$118,100
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Any changes in funding sources following obligation of Agency funds must be reported to the processing official. Project feasibility and funding will be reassessed if there is a significant change in project costs after bids are received. If actual project costs exceed the project cost estimates, an additional contribution by the borrower may be necessary.

The applicant will ensure projects are completed in a timely, efficient, and economical manner. Section I of the attached conditions (Items 1—11) must be satisfied prior to closing, and not later than one (1) year from the date of this letter. **In the event the project has not advanced to the point of closing within one (1) year, USDA Rural Development reserves the right to discontinue the processing of the application.**

If you have any questions, feel free to contact this office.

Sincerely,

Cynthia Bomar

David E. Worley
Area Director

cc: Community Programs Director, USDA Rural Development
Accountant

RESOLUTION OF GOVERNING BODY OF

The Governing Body of the _____, consisting of _____ members, in a duly called meeting held on the _____ day of _____, 20____, at which a quorum was present **RESOLVED** as follows:

BE IT HEREBY RESOLVED that in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development (the Government) in the development of a _____ to serve the community, the Governing Body does hereby adopt and abide by all covenants contained in the agreements, documents, and forms required by the Government to be executed.

BE IT FURTHER RESOLVED that the _____ [insert title, i.e., Town Manager, Executive Director, Mayor, etc.] of the _____ be authorized to execute on behalf of _____ the above-referenced agreements, documents, and forms and to execute such other documents including, but not limited to, debt instruments, security instruments, and/or grant agreements as may be required in obtaining the said financial assistance.

This Resolution is hereby entered into the permanent minutes of the meetings of this Board.

[ENTITY NAME]

By: _____
[SIGNATURE AND TITLE]

Attest: _____
[SIGNATURE AND TITLE]

CERTIFICATION

I hereby certify that the above Resolution was duly adopted by the Governing Body of the _____ in a duly assembled meeting on the _____ day of _____, 20____.

Secretary/Clerk

ATTACHMENT TO LETTER OF CONDITIONS

SECTION I. CONDITIONS TO BE SATISFIED PRIOR TO GRANT CLOSING

1. Disbursement of Funds

- a. The applicant's contribution of funds toward the project cost shall be considered the first funds expended. Please provide Rural Development evidencing applicant's contribution.
- b. USDA Rural Development funds will be advanced as they are needed in the amount(s) necessary to cover the Rural Development proportionate share of obligation due and payable to the Grantee. Interest earned on grant funds in excess of \$250 for Nonprofits and \$100 for Public Bodies per year will be submitted to Rural Development at least quarterly, as required in 2 CFR part 200 as applicable.
- c. The Debt Collection Improvement Act (DCIA) of 1996 requires that all Federal payments be made by Electronic Funds Transfer/Automated Clearing House (EFT/ACH). Borrowers receiving payments by EFT will have funds directly deposited to a specified account at a financial institution with funds being available to the recipient on the date of payment. The borrower should complete Form SF-3881, Electronic Funds Transfer Payment Enrollment Form, for each account where funds will be electronically received. The completed form(s) must be received by Rural Development at least forty-five (45) days prior to the first advance of funds. Failure to do so could delay closing.

2. Security Requirements

- a. The applicant will be required to execute and complete Form RD 3570-03, "Agreement for Administrative Requirements for Community Facilities Grants" at the time of grant closing.
- b. The applicant is a legally organized public body under Sections of the applicable State Government.
- c. **Disposition of collateral is not hereby authorized.**
- d. The grantee understands that any property acquired or improved with Federal grant funds may have use and disposition conditions which apply to the property. The grantee understands that any sale or transfer is subject to the interest of the United States Government in the market value in proportion to its participation in the project as provided by 7 CFR Part 200 in effect at this time and as may be as subsequently modified.
- e. Forms – You will be required to execute certain Agency forms in order to obtain financial assistance from Rural Development. A **Resolution of Governing Body** appointing an authorized representative to execute all forms must be provided. You must also provide **minutes from the meeting at which the Resolution of Governing**

Body is adopted. Your signature on all required forms indicates your agreement to abide by all covenants outlined in the forms.

3. **Insurance and Bonding Requirements**—The applicant must provide evidence of adequate insurance and fidelity bond coverage by closing. Adequate coverage, in accordance with USDA Rural Development's regulations, must then be maintained for the useful life of the equipment and evidence must be submitted to Rural Development annually. It is the responsibility of the applicant and not that of USDA Rural Development to assure that adequate insurance and fidelity bond coverage is maintained. Applicants are encouraged to review coverage amounts and deductible provisions with their insurance provider.
 - a. Property Insurance—Fire and extended coverage will be required on all above-ground structures for equipment and machinery housed therein.
 - b. Workers' Compensation Insurance—The applicant will be required to carry workers' compensation insurance for all employees in accordance with the State law. Provide USDA Rural Development with proof of coverage.
 - c. General liability and vehicular coverage must be maintained—Provide USDA Rural Development with proof of coverage.
 - d. Fidelity Bond—Persons who have access to the funds and custody to any property will be covered by a fidelity bond or an adequate crime policy that protects the applicant from an employee crime. Coverage may be provided either for all individual positions or persons, or through "blanket" coverage providing protection for all appropriate employees and/or officials.
4. **Civil Rights & Equal Opportunity**— The grantee has received an award of Federal funding and is required to comply with U.S. statutory and public policy requirements, including but not limited to:
 - a. **Section 504 of the Rehabilitation Act of 1973** – Under Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), no handicapped individual in the United States shall, solely by reason of their handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Agency financial assistance. The Standard for compliance is the Architectural Barriers Act Accessibility Standards (ABAAS).
 - b. **Civil Rights Act of 1964** – All recipients are subject to, and facilities must be operated in accordance with, Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d *et seq.*) and 7 CFR 1901, Subpart E, particularly as it relates to conducting and reporting of compliance reviews. Instruments of conveyance for loans and/or grants subject to the Act must contain the covenant required by Paragraph 1901.202(e) of this Title.

- c. **The Americans with Disabilities Act (ADA) of 1990** – This Act (42 U.S.C. 12101 et seq.) prohibits discrimination on the basis of disability in employment, State and local government services, public transportation, public accommodations, facilities, and telecommunications.
- d. **Age Discrimination Act of 1975** – This Act (42 U.S.C. 6101 et seq.) provides that no person in the United States shall on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
- e. **Limited English Proficiency (LEP) under Executive Order 13166** - LEP statutes and authorities prohibit exclusion from participation in, denial of benefits of, and discrimination under Federally-assisted and/or conducted programs on the ground of race, color, or national origin. Title VI of the Civil Rights Act of 1964 covers program access for LEP persons. LEP persons are individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English. These individuals may be entitled to language assistance, free of charge. The recipient must take reasonable steps to ensure that LEP persons receive the language assistance necessary to have meaningful access to USDA programs, services, and information the recipient provides. These protections are pursuant to Executive Order 13166 entitled, “Improving Access to Services by Persons with Limited English Proficiency” and further affirmed in the USDA Departmental Regulation 4330-005, “Prohibition Against National Origin Discrimination Affecting Persons with Limited English Proficiency in Programs and Activities Conducted by USDA.”

Agency financial programs must be extended without regard to race, color, religion, sex, national origin, marital status, age, or physical or mental handicap. The recipient must display posters (provided by the Agency) informing users of these requirements, and the Agency will monitor the recipient’s compliance with these requirements during regular compliance reviews.

As a recipient of Rural Development funding, you are required to post a copy of the Non-Discrimination Statement listed below in your office and include in full, on all materials produced for public information, public education, and public distribution both print and non-print.

Non-Discrimination Statement

“This institution is an equal opportunity provider and employer.”

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at <https://www.ocio.usda.gov/document/ad-3027>, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

If the material is too small to permit the full statement to be included, the material at a minimum includes the statement in print size no smaller than the text that "This institution is an equal opportunity provider and employer."

5. **System Policies, Procedures, Contracts, and Agreements** – The facility must be operated on a sound business plan which involves adopting policies, procedures, and/or ordinances outlining the conditions of service and use.

Conflict of Interest Policy – Prior to obligation of funds, you must certify in writing that your organization has in place up-to-date written standards of conduct covering conflict of interest. The standards of conduct must include disciplinary actions in the event of a violation by officers, employees, or agents of the borrower. The standards identified herein apply to any parent, affiliate or subsidiary organization of the borrower that is not a state or local government, or Indian Tribe. Policies and accompanying documents shall be furnished to Rural Development upon request.

You must also submit a disclosure of planned or potential transactions related to the use of Federal funds that may constitute or present the appearance of personal or organizational conflict of interest. Disclosure must be in the form of a written letter signed and dated by the applicant's official. A negative disclosure in the same format is required if no conflicts are anticipated.

Sample conflict of interest policies may be found at the National Council of Nonprofits website, <https://www.councilofnonprofits.org/tools-resources/conflict-of-interest>, or in Internal Revenue Service Form 1023, Appendix A, "Sample Conflict of Interest Policy," at <http://www.irs.gov/pub/irs-pdf/i1023.pdf>. Though these examples reference non-profit corporations, the requirement applies to all types of Agency borrowers.

Assistance in developing a conflict of interest policy is available through Agency-contracted technical assistance providers if desired.

6. **Procurement** - You may proceed to acquire the proposed vehicles and/or equipment by competitive negotiation. You must develop a Request for Proposal (RFP) and specifications. Rural Development must review and give prior approval to the specifications and RFP before soliciting for offers.

Following the receipt of offers, Rural Development must be provided with the following:

- a. Summary of all offers
- b. Copy of the successful offer
- c. Narrative summary of all negotiations
- d. Copy of notice to all unsuccessful offerors
- e. Copy of resolution of tentative award

7. **Electronic Funds Transfer**—All funds will be transferred to borrowers via Electronic Funds Transfer/Automated Clearinghouse Systems (EFT/ACH). Normal transfers will be

ACH, with money being placed in Borrower's account two business days after the USDA processing office approves the pay request. The applicant must submit the Electronic Funds Transfer Form containing the banking (ACH) information to the USDA Servicing Office at least 90 days prior to the date of closing. Failure to do so could delay closing.

8. **Closing**—The grant will be closed in accordance with USDA Rural Development instructions and this Letter of Conditions. All applicable closing documents must be submitted to USDA Rural Development at least 90 days prior to the planned closing date. Prior to closing, a request for reimbursement must be submitted to USDA with all the supporting invoices.
9. **System for Award Management Registration and Unique Entity ID**—You as the recipient must maintain the currency of your information in the System for Award Management (SAM) until you submit the final financial report required under this award and all grant funds under this award have been disbursed or de-obligated, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term. Recipients can register on-line at (<https://www.sam.gov>) You as the recipient may not make a sub-award to an entity unless the entity has provided its Unique Entity ID from SAM.gov to you.
10. **Suspension and Debarment Screening** – You will be asked to provide information on the principals of your organization. Agency staff must conduct screening for suspension and debarment of the entity, as well as its principals through the Do Not Pay Portal.
 - Principal –
 - i. An officer, director, owner, partner, principal investigator, or other person within a participant with management or supervisory responsibilities related to a covered transaction; or
 - ii. A consultant or other person, whether or not employed by the participant or paid with federal funds, who –
 1. Is in a position to handle federal funds.
 2. Is in a position to influence or control the use of those funds; or,

Occupies a technical or professional position capable of substantially influencing the development or outcome of an activity required to perform the covered transaction. (2 CFR §180.995)
11. **Litigation**. You are required to notify the Agency within 30 days of receiving notification of being involved in any type of litigation prior to closing. Additional documentation regarding the situation and litigation may be requested by the Agency.

SECTION II. CONDITIONS TO BE SATISFIED AFTER PROJECT COMPLETION

1. **Financial Statements**—To be submitted on an annual basis in accordance with the following:
 - a. Borrowers and grantees that meet the Federal awards expended threshold established in 2 CFR 200, Subpart F, “Audit Requirements” (expends \$750,000 or more in

federal financial assistance per fiscal year) shall submit an audit performed in accordance with the requirements of 2 CFR 200, Subpart F. Audits shall be submitted to USDA Rural Development in accordance with 2 CFR 200, Subpart F.

- b. All borrowers exempt from USDA audit requirements and who do not otherwise have annual audits, will within 60 days following the end of the borrower's fiscal year furnish USDA with annual financial statements, consisting of a verification of the organization's balance sheet and statement of income and expenses. The recipient may use Form RD 442-2, "Statement of Budget, Income and Equity," and 442-3, "Balance Sheet," or similar format to provide the financial information.
 - c. An annual audit may be submitted in lieu of annual financial statements for any borrower or grantee that has an audit prepared at its own discretion and expense.
2. **Compliance Reviews**—Rural Development will conduct regular compliance reviews of the borrower and its operation in accordance with 7 CFR Part 1901, Subpart E, and 36 CFR 1191, Americans with Disabilities Act (ADA) Accessibility Guidelines for Buildings and Facilities; Architectural Barriers Act (ABA) Accessibility Guidelines. The data you must provide depends on the type of project financed with Rural Development funds, and guidance will be provided to you by Rural Development.

The first compliance review will be conducted concurrent with closing, with subsequent compliance reviews conducted as needed.



RECEIVED
APR 15 2022

BY: _____

COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Executive Director

OFFICE OF CHILDREN'S SERVICES *Administering the Children's Services Act*

April 13, 2022

Ms. Tracy Gee, County Administrator
Lunenburg County, Virginia
11413 Courthouse Road
Lunenburg, VA 23952

SUBJECT: Lunenburg County CSA Audit Findings

Dear Ms. Gee,

The final report regarding the 2019 Lunenburg County CSA Audit (CSA Audit Report 02-202 was issued March 18, 2022) covering the period from May 1, 2020 to April 30, 2021. An exit conference to review the audit findings was conducted on November 19, 2021 resulting in some modifications to the final report.

Prior to the report being finalized, the Lunenburg County CSA Community Policy and Management Team (CPMT) submitted comments in response to the report. A Quality Improvement Plan (QIP) was submitted to the Office of Children's Services (OCS) in March 2022.

The auditor reported instances of non-compliance in which CSA state pool funds were expended in violation of requirements established by the Code of Virginia, as well as other deficiencies as follows:

1. A majority of the five (5) case files reviewed had deficiencies (i.e., missing documentation of utilization review, multiple service plan templates plans being altered after the meeting of the Family Assessment and Planning team, and various other missing data elements as required by CSA Policy 3.5 (Records Management)). This finding falls into Level Two under State Executive Council for Children's Services Policy 4.7 (Response to Audit Findings with Regard to the Children's Services Act) and is a repeated finding from prior audits in 2018 and 2019. Repeat observations of Level Two findings require a corrective action plan and funds may be recovered in proportion to the percentage of the audit sample found to be out of compliance.
2. The correct Statement of Economic Interests Form was not completed by the non-public agency members of the CPMT and the FAPT as required by §2.2-5205 and §2.2-5207 of the Code of Virginia. This finding falls into Level One under Policy 4.7 and is a repeated finding from prior audits in 2018 and 2019. Repeat observations of Level One may result in suspension of all CSA reimbursements until the corrective action plan is completed.
3. The Community Policy and Management Team (CPMT) failed to provide documentation of utilization management practices as required by the Code of Virginia §2.2-5206 (6) and (13). This finding falls into Level One under Policy 4.7 and is a repeated finding from

prior audits in 2018 and 2019. Repeat observations of Level One may result in suspension of all CSA reimbursements until the corrective action plan is completed.

4. The Lunenburg County CSA program failed to document parental co-payment assessments and/or collections and refund to the state pool any recoveries from child support enforcement for children in foster care, in the years FY2018, 2019, and 2020. This finding falls into Level Three under SEC Policy 4.7, is potentially subject to denial of funds in the current audit cycle and is a repeated finding from prior audits. At present, it is unclear as to the amount that should potentially be refunded. I am requesting that the Lunenburg County CSA program work with the Lunenburg County DSS to determine the total of child support collections that should be refunded to the CSA and to arrange to do so within six months of the date of this letter.
5. There were instances in which expenditures entered into the CSA Local Expenditure, Data and Reimbursements System (LEDERS) Data were incorrectly coded and this internal control weakness is a repeated finding from prior audits.

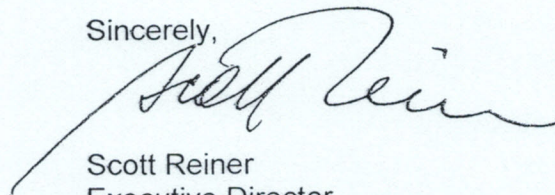
There are numerous findings from this audit that could potentially result in a finding to recover funds and/or suspend CSA reimbursements until these issues of non-compliance are rectified.

The Lunenburg County CPMT has submitted a Quality Improvement Plan in response to these findings and the Office of Children's Services has assigned a program consultant, Ms. Courtney Sexton, to work with the program to improve performance and outcomes. This work is not limited to the findings of this audit.

I am deferring for six months a final determination as to whether to pursue denial of funds or suspension of CSA reimbursements to the Lunenburg County CSA program. It is my expectation that the issues of non-compliance identified in the audit will be successfully addressed within that period. Ms. Sexton and OCS Audit staff will monitor the implementation of the Quality Improvement Plan.

Please accept my appreciation for the cooperation of the Lunenburg County CPMT and CSA Coordinator throughout this review period. Should you have any questions about this communication, please contact me by phone at 804-662-9082 or via e-mail, scott.reiner@csa.virginia.gov.

Sincerely,



Scott Reiner
Executive Director

cc: Cindy Debusk, Lunenburg County CPMT Chair
Hope Hodgson, Lunenburg County CSA Coordinator
Stephanie Bacote, OCS Program Audit Manager
Courtney Sexton, OCS Program Consultant

4.7 RESPONSE TO AUDIT FINDINGS WITH REGARD TO THE CHILDREN'S SERVICES ACT

4.7.1 PURPOSE

To provide guidance to the Office of Children's Services (OCS) and improve consistency and transparency for localities when the OCS Executive Director is carrying out his or her duties under the State Executive Council for Children's Services (SEC) Policy 4.6 (Denial of Funds) in responding to OCS audit noncompliance findings by local Children's Services Act (CSA) programs.

4.7.2 AUTHORITY

Section 2.2-2648 of the *Code of Virginia* authorizes the SEC, paraphrased in relevant part, to do the following:

- (i) Establish interagency programmatic and fiscal policies which support the purposes of CSA (subdivision D (3))
- (ii) Provide for dispute resolution procedures for administrative actions that support the purposes of the CSA (subdivision D (4));
- (iii) Provide for the administration of necessary functions that support the work of the OCS (subdivision D (6));
- (iv) Establish and oversee the operation of an informal review and negotiation process with the OCS Executive Director and a formal dispute resolution procedure before the SEC, to include formal notice and an appeals process, should the Executive Director or SEC find, upon a formal written finding, that a community policy and management team (CPMT) failed to comply with any provision of CSA (subdivision D (19)); and
- (v) Deny state funding to a locality, in accordance with (iv) in this section, where the CPMT fails to provide services that comply with CSA and other applicable statutes or policies (subdivision D (20)).

Section 2.2-2649 of the *Code of Virginia* authorizes the OCS to:

- (i) Develop and provide for the consistent oversight for program administration and compliance with state policies and procedures (subdivision B (3));
- (ii) Provide an informal review and negotiation process pursuant to § 2.2-2648 D (19); and
- (iii) Implement, in collaboration with participating state agencies, policies, guidelines and procedures adopted by the State Executive Council (subdivision B (7)).

4.7.3 DEFINITIONS

"Audit" means a review by OCS employees of a local CSA program's policies, procedures, and practices through interview, observation, and the review of documentation to determine compliance, in whole or in part, with the requirements of a state or federal laws and regulations, including the applicable Appropriation Act provisions, or policies promulgated by the SEC or the participating agencies of the CSA, that govern or direct the operations of local CSA programs.

"Audit cycle" means the three-year period in which OCS conducts routinely scheduled audits of all localities in the Commonwealth.

"Case specific finding" means a noncompliance finding emerging from an expenditure of CSA state pool funds for an individual child and/or family.

"Noncompliance finding" means a finding made by the Executive Director of the Office of Children's Services that a CPMT, in its implementation of the CSA program, has not complied with the provisions of the Children's Services Act (§§ 2.2-5200 et seq.), the policies of the State Executive Council, any state or federal law pertaining to the provision of services pursuant to the CSA, the applicable provisions of the Appropriation Act, or any policies promulgated by the participating state agencies (as identified in § 2.2-2648(B)) pertaining to the services funded pursuant to the CSA. There are three levels of noncompliance findings as outlined herein. A finding of non-compliance shall provide the basis for the "formal written finding as described in § 2.2-2648 (D) (19)."

"Participating agencies" means any of the child-serving agencies required by § 2.2-5205 to serve on the Community Policy and Management Team and to implement the CSA in a locality.

"Repeat or subsequent violation" means a locality, in two successive audit cycles, violates the same policy, regulatory, or statutory requirement (e.g., failure to complete the CANS assessment). Repeat or subsequent findings will typically occur on the next regularly scheduled audit.

4.7.4 NONCOMPLIANCE LEVEL FINDINGS

The subsection delineates three levels of noncompliance findings as defined above. The parameters and examples provided in each level are not exhaustive but illustrative and shall guide OCS in determining into which level any noncompliance finding is categorized based on the noncompliance finding's similarity to the general parameters and specific examples provided below.

4.7.4.1 Level Three Noncompliance Finding

A. *General Parameters:* Audit findings in this category are case specific and occur when CSA state pool funds have been reimbursed when the expenditure is not authorized by statute, regulation, or policy.

B. *Examples of Level Three Specific Noncompliance Findings:*

1. The child and/or family are ineligible for CSA funding per §§ 2.2-5211 and 2.2-5212 of the *Code of Virginia* or documentation of eligibility (e.g., an Individualized Education Program [IEP] or a Child in Need of Services [CHINS] eligibility determination) was not available for review during the audit.
2. Use of CSA funding for services for which another appropriate federal or state funding source was available.
3. Services were not recommended by a Family Assessment or Planning Team (FAPT) or Multidisciplinary Team (MDT) in accordance with § 2.2-5208 (8) and/or an Individual and Family Service Plan (IFSP) was not developed, except where a local CPMT policy allows such expenditures to be exempt from FAPT or IFSP requirements (e.g., "maintenance only" foster care or IEP-mandated placements) in accordance with § 2.2-5208 (4).
4. The funding of services was not authorized by the CPMT as required by § 2.2-5206 (9).
5. Violations of statutes, regulations, or policies of the participating agencies in the provision of services, such as:
 - a. Payment for Enhanced Foster Care Maintenance when the Virginia Department of Social Services' (VDSS) Virginia Enhanced Maintenance Assessment Tool (VEMAT) policy was not followed;
 - b. Title IV-E funding was denied due to error; or
 - c. The local DSS used an unapproved/unlicensed foster home placement.
6. Services were within the scope of responsibility of another agency as specified in the statutes, regulations, policies, and/or guidance of a participating agency (e.g., services to students with disabilities provided in the public school setting; administrative costs of a local DSS such as paternity testing, routine drug screening of biological parents where the VDSS has allocated funds for that purpose, or legal services related to prosecuting child abuse and neglect; case management by a local DSS for youth committed to the Department of Juvenile Justice (DJJ));
7. The service provider did not meet licensing requirements for the specific service (e.g., behavioral health providers or other providers [LCPA, day care] requiring licensure by VDSS).

8. The use of a non-Medicaid provider, when the child and/or family were Medicaid eligible, and there is no substantiation that a Medicaid provider was unavailable or inappropriate in accordance with Item 285, section D. of the Appropriation Act.
9. Failure to refund to CSA recoveries made against previously claimed costs (e.g., child support collections, Title IV-E recoveries, SSI, or retroactive Medicaid payments for services).
10. Failure to correct erroneous expenditure reports that require adjustments to CSA match rate categories.
11. Claiming reimbursement for expenditures after September 30 which were incurred in the previous fiscal year in violation of SEC Policy 4.5.2.

4.7.4.2 Level Two Noncompliance Finding

- A. *General Parameters:* Findings in this category are case specific and involve a violation of an applicable statute, regulation, or policy but, had the requirements been followed, would have been eligible for reimbursement through state pool funds. Findings may be mitigated by corrective action already implemented on a case-specific basis (e.g., FAPT or CPMT action was not timely made but was taken in a reasonable time thereafter).
- B. *Examples of Specific Level Two Noncompliance Findings:*
 1. Assessments with the mandatory uniform assessment instrument (i.e., CANS) are not completed in accordance with § 2.2-2648 (11), 2.2-5212 (A), and SEC Policy 3.6.
 2. The CPMT did not have the child-specific documentation required under SEC Policy 3.5 (Records Management) or to demonstrate eligibility for CSA funded services per § 2.2-5212 and/or SEC Policy 4.1.
 3. There was missing, incomplete, or inaccurate financial documentation (e.g., purchase orders, invoices, or vendor contracts) but enough documentation to determine that the service was eligible for state pool fund reimbursement per SEC Policy 3.5 and Audit Standards promulgated by Virginia Department of Accounts Agency Risk Management and Internal Control Standards (ARMICS).

4.7.4.3 Level One Noncompliance Finding

- A. *General Parameters:* Audit findings in this category are **not** case specific but represent failure to meet administrative and operational standards required statutory, regulatory, or policy requirements.
- B. *Examples of Specific Level One Noncompliance Findings:*
 1. The CPMT's policies and/or practices do not comply with § 2.2-5206 and Item 285 of the Appropriation Act.

2. The CPMT does not have documentation of long-range community planning and utilization management activities per § 2.2-5206 (4).
3. CMPT and FAPT membership does not meet statutory requirements per §2.2-5205 and § 2.2-5207.
4. Statements of Economic Interest for designated CPMT and FAPT members are not completed in compliance with § 2.2-5205 and § 2.2-5207.
5. The CPMT's fiscal controls (e.g., separation of purchasing and payment authority) do not meet the Audit Standards promulgated by Virginia Department of Accounts Agency Risk Management and Internal Control Standards (ARMICS).
6. CSA-related information technology security controls (e.g., users sharing accounts or passwords) do not meet Information Technology policy SEC-501 promulgated by the Virginia Information Technology Agency (VITA).
7. The locality failed to properly reconcile CSA reimbursement requests with other fiscal systems per Audit Standards promulgated by Virginia Department of Accounts Agency Risk Management and Internal Control Standards (ARMICS).

4.7.5 REVIEW OF FINDINGS BY OCS

The OCS Executive Director shall review (i) the audit report; (ii) any response, including corrective actions and quality improvement plans from the locality, (iii) the recommendation of the auditor(s); and (iv) any OCS internal staff review prior to responding to the noncompliance finding. After such review, the OCS Executive Director shall issue a written response describing the findings made and action to be taken.

4.7.6 RESPONSES TO NONCOMPLIANCE FINDINGS

4.7.6.1 Response to Level Three Noncompliance Findings

The OCS Executive Director shall (i) require a corrective action plan and (ii) recover the noncompliant state pool fund reimbursements upon the first and any repeat or subsequent Level Three Noncompliance Finding.

4.7.6.2 Response to Level Two Noncompliance Findings

- A. *First Level Two Noncompliance Finding:* The OCS Executive Director shall require the locality to submit a corrective action plan on the first instance of Level Two Noncompliance Finding.
- B. *Repeat Level Two Noncompliance Finding:* The OCS Executive Director shall (i) require a corrective action plan and (ii) recover the state pool funds on any repeat or subsequent Level Two Noncompliance Finding as follows:

1. On repeat or subsequent findings of noncompliance, state pool funds will be recovered in proportion to the percentage of the audit sample found to be noncompliant (i.e., if 20% of the number of cases in the audit sample are found noncompliant, recovery will be 20% of the total amount found in violation for that issue), with a minimum recovery of 10% of the amount of funds found as noncompliant.
2. On a third repeat finding of noncompliance, state pool funds will be recovered at 100% of the amount found in noncompliance.

4.7.6.3 Response to Level One Noncompliance Findings

- A. *First Level One Noncompliance Finding:* The OCS Executive Director shall require the locality to submit a corrective action plan on the first instance of Level One Noncompliance Finding.
- B. *Repeat or subsequent Level One Noncompliance Finding:* The OCS Executive Director shall temporarily deny state pool fund reimbursements on any repeat or subsequent instance of a Level One Noncompliance finding until a corrective action plan is submitted and implemented. (For noncompliance findings related to required membership on FAPT or CPMT, documentation of reasonable and ongoing efforts to meet the requirements will be considered as implementation of corrective action.)
- C. *Corrective Action Plan Compliance:* Once a local CSA program is substantially in compliance with all applicable requirements of a Level One Noncompliance Finding resulting in suspension of state pool fund reimbursements, all funds will be retroactively released and new requests for reimbursement will be approved.

4.7.7 APPEAL OF OCS RESPONSE

The CPMT may appeal the findings and action taken by the Executive Director of OCS in accordance with SEC Policy 3.4 (Dispute Resolution Process).

4.7.8 ANNUAL REPORT TO THE STATE EXECUTIVE COUNCIL

The OCS Executive Director shall annually report to the SEC a summary of the year's audits, audit findings, and any remedial actions taken.

4.7.9 POLICY REVIEW

This policy will be subject to annual review by the SEC Finance and Audit Committee to determine whether there are necessary modifications that should be recommended to the findings in each Noncompliance Finding Level.

A. TOWNSEND, JR.
SHERIFF



RECEIVED
MAY 02 2022

DJ PENLAND
MAJOR

BY: _____

Lunenburg County Sheriff's Office
160 Courthouse Square
Lunenburg, VA 23952
Ph: (434) 696-4452
Fax: (434) 696-2531

May 2, 2022

Office of the County Administrator
ATTN: Tracy Gee
11453 Lunenburg County Road
Lunenburg, VA 23952

RE: Martin E. Spence Estate Administrative Proceeds

Dear Tracy,

Upon receipt of the 2021 tax filings for the above referenced estate, and per our conversation regarding the Martin E. Spence Estate administrative proceeds, I request that the County Administrator's Office deposit the proceeds in the amount of Thirty Nine Thousand Eight Hundred Eighty Eight Dollars and Fifteen Cents (\$39,888.15) to the Lunenburg County Sheriff's Office Capital Fund. This amount reflects the final estate administration proceeds.

Sincerely,

A handwritten signature in dark ink, appearing to read "Arthur Townsend, Jr." followed by a stylized flourish.

Arthur Townsend, Jr.
Sheriff



Lunenburg County Sheriff's Office
Report To The Board Of Supervisors
April 2022

RECEIVED
MAY 02 2022

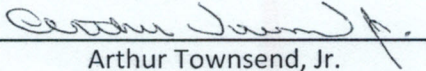
BY: _____



Jury Summons Served	0
Subpoenas Served	84
Summons Served	86
Levies Executed	0
Other Civil Process	28
Traffic Citations	58
Protective Orders	38
Arrests	16
Inmates Transported	3
Mental Patients	0
Extraditions	0
Circuit Court Days	4
General District Court Days	4
J&DR Court Days	4

Expense Report

Dues	N/A
Postage	\$ 121.70
Office Supplies	\$ 1,020.45
Telephone	\$ 520.41
Police Supplies	\$ 2,092.10
Vehicle Maintenance & Repairs	\$ 2,507.86
Fuel (March)	\$ 4,369.12
Gallons of Fuel Use	1298


Arthur Townsend, Jr.
Sheriff, Lunenburg County

5-2-2022
Date

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

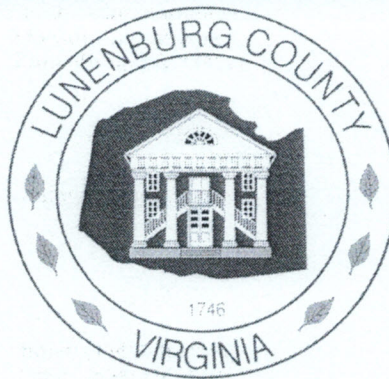
T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

Animal Control Report to the Board of Supervisors

Date: MAY 2, 2022

The following activities were conducted by Animal Control during the month of April 2022 :

<u>2</u> Stray Cat(s) Picked Up	\$		Surrender Fees
<u>15</u> Stray Dog(s) Picked Up	\$	<u>100.00</u>	Impoundment Fees
<u> </u> Injured or Ill Cat(s)	\$	<u>45.00</u>	Adoption Fees
<u>1</u> Injured or Ill Dog(s)			
<u>17</u> Cat Calls Dispatched	\$	<u>145.00</u>	Total Fees Collected
<u>63</u> Dog Calls Dispatched			

1 Cats, Surrendered by Owner
3 Dogs, Surrendered by Owner
 Cat Bite

2 Dog Bite

 Cat(s) Euthanized

1 Dog(s) Euthanized

2 Cat Trap(s) Set

2 Dog Trap(s) Set

 Summons Issued

 Animal(s) Released to ACO

 Expired at Shelter and/or DOA

174 Telephone Calls for Animal Issues

33 Check License

1 Lost Cat(s) – Incoming Calls

7 Lost Dog(s) – Incoming Calls

 Cat(s) Returned to Owner

6 Dog(s) Returned to Owner

 Quarantine

2 Adoption—Dogs

1 Adoption—Cats

7 Dog(s) Transferred to SPCA

1 Cat(s) Transferred to SPCA

2 Wildlife Calls

2 Dogs Transferred to Richmond SPCA

1 Cat Transferred to Richmond SPCA

2 Dogs Transferred to New Kent Animal Control

24 Total Number of Animals Handled

D. Ray Elliott ACO

D. Ray Elliott
Animal Control Officer

Landfill Report April 30, 2022

Host Fee Year

January 2022 County Trash 554.33 tons- average 23.10 tons daily
Non-county Trash 15,414.24 tons- average 550.51 tons daily
Non-deplete Trash 5.62 tons
Recycling 0 tons
Number of trucks 53.81 average per day

February 2022 County Trash 674.18 tons- average 29.31 tons daily
Non-county Trash 16,015.39 tons- average 667.31 tons daily
Non-deplete Trash 11.66 tons
Recycling 0 tons
Number of trucks 47.76 average per day

March 2022 County Trash 720.91 tons- average 25.75 tons daily
Non-county Trash 18,497.90 tons- average 660.64 tons daily
Non-deplete Trash 32.67 tons
Recycling 0 tons
Number of trucks 64.07 average per day

April 2022 County Trash 515.32 tons- average 19.82 tons daily
Non-county Trash 16,551.27 tons- average 613.01 tons daily
Non-deplete Trash 14.37 tons
Recycling 0 tons
Number of trucks 45.16 average per day

PAYMENTS

Non-county Host fee

Liaison fee

Total

1 st Quarter payment 2022	\$107,344.26	\$ 18,068.43	\$ 125,412.69
Received April 22, 2022 *Also received additional \$12,500.00 (1/4 of the Annual Donation amount).			

New Fiscal Year-

July 2021 County Trash 440.68 tons- average 16.32 tons daily
 Non-county Trash 22,596.09 tons- average 836.89 tons daily
 Non-deplete Trash 0 tons
 Recycling 0 tons
 Number of trucks 56.09 average per day

August 2021 County Trash 482.09 tons- average 18.54 tons daily
 Non-county Trash 22,108.96 tons- average 850.34 tons daily
 Non-deplete Trash 0 tons
 Recycling 4.75 tons
 Number of trucks 66.04 average per day

September 2021 County Trash 529.46 tons- average 21.18 tons daily
 Non-county Trash 20,453.87 tons- average 705.31 tons daily
 Non-deplete Trash 856.75 tons
 Recycling 22.16 tons
 Number of trucks 52.60 average per day

October 2021 County Trash 415.65 tons- average 15.99 tons daily
 Non-county Trash 20,044.47 tons- average 668.15 tons daily
 Non-deplete Trash 3,165.55 tons
 Recycling not reported
 Number of trucks 56.20 average per day

November 2021 County Trash 471.65 tons- average 19.65 tons daily
 Non-county Trash 18,513.76 tons- average 617.13 tons daily
 Non-deplete Trash 707.84 tons
 Recycling not reported
 Number of trucks 49.43 average per day

December 2021 County Trash 456.95 tons- average 17.57 tons daily
 Non-county Trash 18,029.31 tons- average 667.75 tons daily
 Non-deplete Trash 8.43 tons
 Recycling not reported
 Number of trucks 53.98 average per day

PAYMENTS

Non-county Host fee

Liaison fee

Total

3 rd Quarter payment 2021	\$130,317.84	\$ 16,823.50	\$ 147,141.34
Received October 29, 2021	*Also received additional \$12,500.01 (1/4 of the Annual Donation amount).		
	**Received \$86.86 over amount due—applying to 4 th payment amount due.		
4 th Quarter payment 2021	\$113,175.08	\$ 16,823.50	\$ 129,998.58
Received January 28, 2022	*Also received additional \$12,500.00 (1/4 of the Annual Donation amount).		
	**Received \$86.86 less amount due—credit from 3 rd Q payment.		

FY2023 County Budget Draft Presentation & Discussion

- (A) Minutes - April 14, 2022 Meeting
- (B) Warrants for Approval April 2022
- (C) Treasurer's Report February & March 2022

AGENDA ITEM #10

MERIDIAN WASTE ANNUAL COMMUNITY DONATION

The FY21 amount of \$50,000 was dedicated to public safety in the form of funds toward the Radio System Project (LUIS). The Board then allocated \$3,000 of those funds to help send the Lunenburg Baseball All-stars to Tennessee. The remaining \$47,000 is in fund 316 for Emergency Capital, but should be transferred to Fund 215 where the consulting fees have been expensed. This will build back part of the reduced fund balance due to the expenses of Project LUIS in FY21.

****Recommended action:** Motion to move the \$47,000 FY21 funds from Meridian Waste out of Fund 316 and into Fund 215.

The FY22 community donation is up for recommendation and it is staff recommendation to once again devote funds toward Project LUIS. The expenses for this project have reduced the fund balance for the contribution to our 911 fund (215), which feeds the Emergency Services Capital fund (316). Any additional funds for the 911 Fund will inherently benefit all of our emergency response services.

****Recommended action:** Motion to allocate the \$50,000 FY22 funds from Meridian Waste to Fund 215 for project costs associated with Project LUIS.

Planning Update

Board of Supervisors' Meeting—May 12th, 2022

Director of Planning and Economic Development's Monthly Report

Events in April:

- April 1st: *Career Expo at Central High School*
- April 7th: *RSDC DEQ Solar Stormwater Memo Call*
- April 7th: *Solar Facilities Committee Meeting*
- April 7th: *Planning Commission Meeting*
- April 11th: *VA DMO Spring Meet-Up at Craddock Terry Hotel, Lynchburg, VA*
- April 12th: *PTO (Funeral)/WFH (Work from Home)*
- April 13th: *Virtual Meeting with CRC, Tony Matthews, and Local Investor*
- April 14th: *Board of Supervisors Meeting*
- April 18th: *Community Needs—Transportation Workgroup*
- April 18th: *Chamber of Commerce Board Meeting in Kenbridge, VA*
- April 19th: *Virtual Meeting with DEQ, VEDP, CRC, and Local Investor*
- April 19th: *Site Visits at Vacant/Blighted Buildings in the Town of Kenbridge, VA with Tony Matthews*
- April 19th: ***One (1) year anniversary with the County***
- April 20th: *Commonwealth Regional Council Meeting in Farmville, VA*
- April 21st: *Relentless Modernization: The Future of Digital County Government Webinar*
- April 22nd: *Site Visit with VA Housing, CRC, Smyth Properties, and Tony Matthews to review properties in which Smyth Properties received funding for housing*
- April 25th: *One Path to AICP Overview Webinar*
- April 25th: *In Office Meeting with VDOT*
- April 25th: *In Office Meeting with VDOT and CUP applicant*
- April 26th: *Virginia Agriculture Development Officers (VADO) Meeting in Richmond, VA*
- April 27th: *In Office Meeting with Tracy, Buck and the Foleys*
- April 28th: *Chamber of Commerce Member Meeting at Marino's*
- April 29th: *VGA Marketing Committee Meeting (virtual)*
- April 29th: *In Office Citizen Broadband Advisory Committee Meeting*

Planning Commission

- Planning Commission mtg held on April 7th, 2022
- CUP 1-22: Whitehead Personal Service Business (Beauty Salon) was recommended unanimously for approval to the Board of Supervisors.
 - o Summary of Planning Commission vote with recommended conditions provided for the Conditional Use Permit Public Hearing. (Full application available for review, if requested).
 - o The Planning Commission showed an overwhelming support for small businesses/entrepreneurs, since they are imperative to aid in the boost of the diverse economy of Lunenburg County.
- No Planning Commission meeting scheduled for the month of May.

Broadband

- 911 Fiber Buildout
 - BCS has completed almost all of the boring and conduit placement along the fiber route.
 - Awaiting completion of MR work from Dominion.
 - Once MR work is completed, BCS will proceed with the installation of fiber on Dominion poles, as well as, the underground sections.
 - Minor changes were made to the project design to create a more direct path for conduit, as well as, placing handhold boxes in various locations to assist with the ease of pulling fiber, once the project is at that stage.
 - Blake, BCS, and Rob Williams coordinated when the fiber is run how it will be handled at the Commissioner of Revenue/Treasurer's Office.
 - Notified Waverly Estates of when BCS would be working in close proximity to their facility to ensure there is not any interference with their operations.
- Kinex Last Mile Broadband Project—Tobacco Commission Grant
 - Completion date is June 6, 2022, which is set-forth by the Tobacco Commission
 - Confirmed with Kinex that the project will be completed by that date.
 - Additional reimbursement voucher has not been received to date.
 - Handhold boxes have arrived from Mexico, so fiber coiled on orange safety cones will but buried.
 - Continuing to conduct client installs following the interest received from the mass mailer sent by Kinex.
- VATI
 - Payment delivered to Kinex for materials received for this project
 - 2023 VATI Input Session Virtual Meetings held
 - Provided citizens a copy of the passings map for the VATI project
 - Actual work on this project has not begun.
 - Completion of the Tobacco Commission grant will occur first, then Kinex will proceed with the RDOF and VATI project(s)
- Citizen Broadband Advisory Committee Meeting
 - Held on Friday, April 29th, 2022 at 4 p.m. in the Conference Room of the Lunenburg County Administration Office.
 - Composed of George Smith, Patricia Harper-Tunley, and Neal Fogg
 - Provided the status of the 911 Fiber Buildout (specifications as to why this is needed), Kinex Last Mile Broadband Project, and VATI grant.
 - Provided the passings map for the VATI grant.

Solar

- Dogwood Lane Solar
 - The Virginia Shared Solar Program requires the project to be located on a single parcel. The Developers have combined the parcels, so it is comprised of a single parcel, at this time.

- The application will be amended to reflect the reduction from two (2) parcels to one (1) parcel.
- Provided Local Forester for Virginia Department of Forestry contact information for Developers, as well as, land owner to discuss the requirements pertaining to the cost-share funds that were involved when the parcel was cleared in the past 5-7 years.
- Financial negotiations
- Laurel Branch Solar
 - Report on application completeness/compliance completed by the Berkley Group—provided to County Attorney, Assistant County Attorney, and Solar Facilities Committee.
 - No objections noted.
 - Provided Dominion with a letter stating the points of non-compliance and/or deficiencies noted in the report from the Berkley Group, the preliminary review summary from VDOT, and the requirement for the conduction of another Community Meeting.
 - Negative feedback was received pertaining to the “science fair”/walk around style Community Meeting, which was held on March 17, 2022.
- 6th Street Solar 2, LLC.
 - Contacted pertaining to application status as they have worked out the interconnection issues.
 - Advised the applicant that they would have to reapply because they official withdrew their application.

Other Activities

- Assisted with Economic Development prospects in the Town of Kenbridge and Town of Victoria.
- Site visit with VA Housing, CRC, Tony Matthews, and Smyth Properties at the locations where they will be placing apartments.
- Met with VDOT on a CUP application
- Met with VDOT on Construction Traffic Management Plan
- Aided citizens with CUP application and discussed the need for CUP application with citizens
- Completed registration with VA 811 (Miss Utility)
- Participated in Steps Community Needs Transportation Workshop
- Reviewed site map for new website
- Assisted with cell tower recertification
- Working with Tony Matthews on the purchase of additional acreage for the Lunenburg Commerce Center
- Elected Vice-President of the Chamber of Commerce through the remainder of the current term (November 2022)
- Submitted in-kind pay request for the Hazard Mitigation Plan Update

UPCOMING dates of interest:

May 5th: *Go Virginia Region 3: All Hands-on Meeting, The Prizery in South Boston, VA*
May 6th: *Virginia Crossroads Meeting at Red Hill—Patrick Henry Home*
May 11th: *2022 VDOT Coordinating Transportation and Land Use Forum*
May 11th: *Student Government Day*
May 12th: *Virginia's Growth Alliance Board Meeting in South Hill, VA*
May 12th: *Board of Supervisors Meeting*
May 18th: *Commonwealth Regional Council Meeting in Farmville, VA*
May 22nd through May 28th: *PTO (Vacation in Garden City, SC)*
May 30th: *Memorial Day—Office Closed*
June 4th: *Victoria Fire and Rescue's Truck and Tractor Pull (Pullin' in the Park)*
June 20th: *Juneteenth Holiday Observed—Office Closed*
June 22nd through June 24th: *Certified Zoning Administrator Training in Charlottesville, VA*

"Success is the sum of small efforts repeated day in and day out."
-Robert Collier

Mimosa Lake Park – C.U.P.

Mimosa Lake Park (Foley) Conditional Use Permit/Conservation Easement Summary

- In 1995, the Foleys applied for a Conditional Use Permit to operate Mimosa Lake Park as a recreational park business.
- On September 14th, 1995, the Foleys received the Conditional Use Permit to operate Mimosa Lake Park as a recreational park business with the conditions as followed:
 - The Board of Supervisors does grant this Conditional Use Permit with the stipulation that travel trailers (campers) shall not remain on the site for a continuous 365 day period as recommended by the Lunenburg County Planning Commission and subject to Lunenburg County Zoning Ordinance, Virginia Department of Transportation, and Health Department regulations.
- In 2015, the Foleys presented documentation requesting to apply for a Conservation Easement for Mimosa Lake Park.
 - A public hearing was held on March 24th, 2015 to receive public insight on the Foleys receiving a Conservation Easement.
 - Sherry Buttrick with the Virginia Outdoors Foundation made her presentation, followed by Mrs. Foley providing the intentions as to why they are seeking a Conservation Easement. The floor was opened for public comment, which there was none.
 - “Commissioner Tharpe asked if the Planning Commission could make a recommendation with contingencies regarding the vacating of the Conditional Use Permit. Ms. Buttrick gave guidance on the length of the process and said that conditions could be made.”
 - “Commissioner Shell made the motion to table a decision on the Foley’s request for a Conservation Easement until requested information could be gathered.”
 - On April 15th, 2015, the topic was back up for discussion at the Planning Commission meeting.
 - “Commissioner Shell made the motion that the Planning Commission would agree that this Conservation Easement would be in compliance with the Comprehensive Plan if it includes a clause referencing a **public infrastructure expansion** regarding the widening of 40/49 and Hardy Road improvements. Commissioner Tharpe seconded the motion and it passed unanimously.”
 - On May 15th, 2015, the topic was discussed at the Board of Supervisors’ meeting.
 - Mrs. Hawthorne provided the overview of the request, the concerns pertaining to the existing Conditional Use Permit, as well as, the public infrastructure expansion.
 - Mrs. Hawthorne noted that the Planning Commission made the recommendation to the Board to approve the Conservation Easement with the clause pertaining to public infrastructure expansion. “The Planning

Commission requested that the Board motion to concur with their recommendation. The next step would be to hold a Public Hearing and revoke the 1995 Conditional Use Permit.”

- “Supervisor Bacon made the motion, seconded by Supervisor Pennington and unanimously approved, to concur with the recommendation of the Planning Commission.”
- On May 17th, 2016, the topic was brought up to the Planning Commission just to provide the Commissioners with an update.
 - “Ms. Hawthorne updated the Commission on the Foley Conservation Easement that was approved with conditions in April 2015. The Virginia Outdoors Foundation has recently been in contact with the County and VDOT, with intentions of moving forward on granting this easement. Should this Conservation Easement be approved legally, the Commission will have to rescind the current Conditional Use Permit associated with the same property.”
- On September 16th, 2016, the topic was brought up to the Planning Commission, again.
 - “Under Old Business, Mrs. Hawthorne updated the Commission on the Foley Conservation Easement that was approved with conditions in April 2015. The Foleys are currently waiting on the appraisal of their property to determine if they will move forward with the Conservation Easement. In order to get the tax credits for the year 2016, the paperwork has to be filed before November 1st. After some discussion of this issue, Commissioner Hite made the motion that the Planning Commission will agree to the rescinding of the Conditional Use Permit associated with the Foley property as heard and voted on by the Board of Supervisors. Commissioner Jennings seconded and the motion passed.
- In 2022, during an Event Venue Committee meeting, it was brought up that the Foleys did not have a Conditional Use Permit, as they are in the process of opening and operating a wedding venue.
- On March 25, 2022, Planning Commission Chairman Tharpe met with the Foleys to advise them of the situation. Mr. Foley noted that he nor his wife granted permission to rescind the CUP, nor were they ever notified of the CUP being rescinded. He, also, noted that they did not pursue the Conservation Easement.
- On April 27th, 2022, Planning Commission Chairman, Buck Tharpe, County Administrator, Tracy Gee, and Director of Planning and Economic Development, Taylor Newton, met with Mr. and Mrs. Foley. It was noted that on an **error of the County**, the CUP was rescinded and they Foleys were not notified. The County, also, was not aware that the Foleys did not pursue the Conservation Easement.
 - **Subsequent to the meeting on the 27th, it was determined that the information would be presented to the Board of Supervisors to determine if the CUP can be reinstated.**

May 3, 2022

Lunenburg County Board of Supervisors
11413 Courthouse Rd
Lunenburg, VA 23952

Re: Conditional Use Permit on Tax Parcel #32-(A)-46

Dear Supervisors:

I am writing to you regarding the Conditional Use Permit on our property located at 11398 Courthouse Rd Lunenburg Courthouse (Tax Parcel #32-(A)-46). My husband Bob and I are on the schedule at the next Board of Supervisors meeting on May 12, 2022, to discuss this matter. I am writing to you in advance to apprise you of our current situation.

Buck Tharpe notified Bob on March 25, 2022, that our Conditional Use Permit was revoked by the Planning Commission on September 20, 2016. Buck's revelation shocked Bob, as the county never notified us prior to the meeting on September 20, 2016. Also, the county did not notify us after the meeting that the Planning Commission had voted to revoke our permit.

In January of 2015 Bob contacted Sherry Buttrick with VA Outdoor Foundation about the possibility of putting our property under a conservation easement. Ms. Buttrick contacted Beverly Hawthorne, who informed her that our property was located along the growth corridor of the county at Hwys 40 and 49. Ms. Buttrick informed us that the county would have to approve the easement before VA Outdoor Foundation would pursue it.

Bob attended the Planning Commission meeting on April 21, 2015, and they approved the easement provided it followed the Comp. Plan for widening 40/49 and Hardy Road improvements. On May 14, 2015, Bob and I attended the Board of Supervisors meeting. The proposed conservation easement was on the schedule. The Board approved the conservation easement based on the recommendations by the Planning Commission with the next step to hold a Public Hearing to revoke the Conditional Use Permit when the property legally went under the conservation easement.

Let me just state for the record that we attended these two meetings because the county informed us prior to the meetings that our property was on the schedule. Furthermore, even though the county had approved the conservation easement, we were not committed to putting our property under an easement. We simply went to the county because VA Outdoor Foundation would not pursue it unless the county approved it. Our property is one of our biggest investments and putting it under a conservation easement was contingent upon the appraisal of our property.

In 2016, Ms. Buttrick began working on the easement. As of September 2016, we still did not have an appraisal of our property. In the fall of 2016, we made the decision to withdraw our application for a

conservation easement due to the unprofessional conduct of VA Outdoor Foundation, an inability to get an appraisal, and the restrictions that would be placed on our property. During the entire time that we were trying to pursue a conservation easement, we never authorized Sherry Buttrick or Beverly Hawthorne to speak on our behalf at any county meeting. Neither party informed us that they were going to the Planning Commission meeting on September 20, 2016, to have our permit revoked. If they had, we would have stopped them. We were never notified that the Planning Commission had voted to revoke our permit. As of the date of this meeting, we still did not have an appraisal on our property. Additionally, once the Planning Commission voted to revoke our permit, the Board of Supervisors should have held a Public Hearing as per the conditions set forth by them at the meeting on May 14, 2015.

Bob and I met with Tracey Gee, Buck Tharpe, and Taylor Newton on April 27, 2022, to discuss the matter further. They insisted that we no longer had a Conditional Use Permit on our property. Taylor gave us copies of all the meeting notes related to our easement. The last meeting that related to our easement was the Planning Commission meeting on Sept 20, 2016. Upon further investigation and talking with Gordon Erby, who was the County Administrator when the Board of Supervisors approved our Conditional Use Permit on September 14, 1995, made us aware that the Planning Commission does not have the authority to revoke a conditional use permit. Their job is to make recommendations to the Board of Supervisors and the Board would revoke the permit. Clearly Ms. Hawthorne did not go back to the Planning Commission to inform them that we had withdrawn our application. Furthermore, she should have never gone to the Planning Commission to have our permit revoked when we did not have an appraisal of our property. This was the determining factor in deciding if we would put our property under a conservation easement.

I would like to officially notify the Planning Commission and the Board of Supervisors that we withdrew our application for a conservation easement in the Fall of 2016 and we do not want to revoke our Conditional Use Permit. Please make this clarification for the county record so there will be no doubt that we have a Conditional Use Permit to operate our park as per the guidelines set forth by the Board of Supervisors on September 14, 1995. Thank you for your assistance with this matter.

Sincerely,
Bob and Cindy Foley

May 14, 2015 BOS mtg minutes

Administrator Gee shared a memo from Victoria Fire & Rescue Fire Chief, Rodney Newton. Mr. Newton is requesting authorization of two purchases relating to the communications cache. The items are one UHF Tactical repeater at a cost of \$14,500 and one Gateway with accessories at a cost of \$12,000. Mr. Newton added that the purchases are 100% reimbursable from the allocated \$66,000 State Homeland Security Grant Program funds.

Supervisor Hoover made motion, seconded by Supervisor Bacon and unanimously approved, to authorize the purchase of the two items with Radio Cache funds, with 100% reimbursable through the State Homeland Security Grant Program.

Mrs. Beverley Hawthorne, Clerk to the Planning Commission, shared a request for consideration of a conservation easement from Robert and Cindy Foley involving parcels 32 ((A)) 57, 58, and 59. The Foleys have contacted the Virginia Outdoor Foundation to have a Conservation Easement placed on their property; approximately 136 acres. Ms. Hawthorne noted that it is standard VOF policy to notify the County and ask whether it is consistent with the locality's Comprehensive Plan for the land to remain in permanent open space.

Mrs. Hawthorne continued to say that in the past, the County has supported the establishment of Conservation Easements where there has been no question that the land remaining as open space is consistent with the Comprehensive Plan. However, in this case, there is ambiguity in the plan and other issues that need to be considered to this Conservation Easement being in compliance. The County Administration Office has determined that the Planning Commission should make a recommendation to the Board of Supervisors regarding this Conservation Easement and whether it is consistent with the Comprehensive Plan.

Mrs. Hawthorne explained the two concerns with the requested Conservation Easement. The first is that Mr. Foley was granted a Conditional Use Permit to operate Mimosa Park as a for-profit recreational park in 1995. This stated use is not in line with a Conservation Easement permitted use and would need to be amended or vacated. Second, in the Comprehensive Plan, the Primary Development Corridor is identified as being along State Route 40 and 49. The property fronts on State Route 40/49 on Courthouse Road. Because of the class of road, the proximity to the Town of Victoria for potential utilities service and the location of the broadband fiber infrastructure in the area, this segment of Courthouse Road could be considered a potential location for significant growth.

Mrs. Hawthorne stated that after much discussion, the Planning Commission decided to agree that the Conservation Easement would be in compliance with the Comprehensive Plan if it includes a clause referencing a public infrastructure expansion regarding the widening of 40/49 and Hardy Road improvements. The Planning Commission requested that the Board motion to concur with their recommendation. The next step would be to hold a Public Hearing and revoke the 1995 Conditional Use Permit.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to concur with the recommendation of the Planning Commission.

Mr. Greg Marston of Crewe, VA spoke before the Board in support of Industrial Hemp. He noted that he has attended four meetings and each month the Board discusses frustration with the state or other entity requiring an increase in appropriations from the County. He commented that he believes Industrial Hemp will assist in creating revenue for localities in Virginia. He requested that the Board take a stance in favor of Industrial Hemp by way of a resolution. He added that if the Board did not want to support one specific crop, then develop a resolution similar to the Town of Victoria, which didn't name

September 20, 2016 Planning Commission minutes

2. The definition of "residential use" means the building which serves as a residence, so, in most cases that would be the house.

3. Ms. Hawthorne gave Ms. Clark a copy of the application and forms that needed to be completed by the host of the event. It was explained that the neighbors will have to be notified and will have the opportunity to sign-off on the event with suggestions, or oppose the event.

4. The Commission agreed that she had a valid point and that they would address this subletting issue.

5. The Commission agreed to discuss this matter. Ms. Hawthorne also suggested that the next step for this whole process will be to define an "event venue" as a conditional use in A-1.

There being no other Public input, Commissioner Hart made the motion to close the public hearing. Commissioner Pennington seconded the motion and it passed.

Back in regular session, the Commissioners considered Ms. Clark's concerns and engaged in further discussion:

The number of 100 attendees was confirmed by the Commission with one member voicing that he thought that number was too low.

In the Event Permit, Item #5b. was discussed per Ms. Clark's concerns. The following change was offered: to add in Item #5b, after the words property owner, "and/or event host". This addition would prevent any exemption through a subletting situation.

In the Event Permit, Item #5d. was discussed. Commissioner Trent pointed out that the beginning of Item 5 explains the possible need for another permit and that an approved Event Permit does not relieve the necessity of abiding by all of the applicable ordinances. The Commissioners agreed that no change was required.

The Commissioners reviewed Item #8 of the Event Permit, Penalties, which had not been reviewed before.

Commissioner Hite made the motion to **approve the Event Permit** as presented with the added verbiage "and/or event host" to Item #5b. Commissioner Jennings seconded the motion. The Event Permit was approved with the change.

Under Old Business, Ms. Hawthorne updated the Commission on the **Foley Conservation Easement** that was approved with conditions in April 2015. The Foleys are currently waiting on the appraisal of their property to determine if they will move forward with the Conservation Easement. In order to get the tax credits for the year 2016, the paperwork has to be filed before November 1. After some discussion of this issue, Commissioner Hite made the motion that the Planning Commission will agree to the rescinding of the Conditional Use Permit associated with the Foley property as heard and voted on by the Board of Supervisors. Commissioner Jennings seconded and the motion passed.

AGENDA ITEM #11B

CUP FEE FOR SOLAR APPLICATIONS

Regular CUP applications require two advertisements and mailings. They also, typically, have 2 to 8 adjacent landowners to be notified. The regular CUP fee is \$400.

Solar applications require three public hearings: the 2232 Hearing and the application public hearing at the Planning Commission, then the Board of Supervisors. This means three advertisements for two-weeks each and adjacent landowner letters (one notification must be Certified USPS at almost \$8 per envelope at an average of 10-20 landowners, then standard postage for the other two mailings). Each of the three meetings requires quite a bit of staff time for preparation then meeting attendance, plus payment to the Planning Commission at \$25x8 Commissioners for both the 2232 Hearing and the actual facility application Hearing. Staff and the Planning Commission Chair also attend the required community information meeting held by the applicant.

****Staff recommendation: Increase the Solar facility application fee to \$2,500 to assist with hard costs and staff time.**

**CRC – Grant Match Request
Regional Econ. Development Organization**



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg |
Nottoway | Prince Edward

MEMORANDUM:

TO: Lunenburg County Board of Supervisors

FROM: Melody Foster, Executive Director

SUBJECT: Request for Cash Match – GO Virginia Enhanced Capacity Building Grant
To fund Business Plan for the Creation of a CRC (footprint) Regional Economic
Development Organization (REDO)

DATE: May 2, 2022

As you are aware we have hosted numerous meetings to discuss the creation of a new Regional Economic Development Organization (REDO) in the CRC region. Following input and a White Paper on the subject developed by GO Virginia staff, the CRC board of directors have given the go-ahead in moving forward with actions to create this NEW organization. To be clear, this will be a separate NEW organization with its own staff and board of directors, not a part of the CRC.

The Commonwealth Regional Council (CRC) will be applying for \$100,000 in GO Virginia Enhanced Capacity Building Grant funds to fund a Business Plan for the Creation of a New Regional Economic Development Organization (REDO) for the CRC footprint counties & Longwood University (partner). See attached Grant Request Summary Sheet.

The GO Virginia Region 3 Council has identified a new REDO as a priority for the CRC region and has already earmarked grant funds for this planning project.

The CRC is requesting that all seven counties within the CRC foot print and Longwood University (as a partner) provide a cash match of \$2,500 for this grant request. The CRC will be providing a \$10,000 cash match as a show of financial commitment to the creation of this new organization. Each county and Longwood University will also be asked to provide in-kind cash match through participation on the advisory committee and staff time. The advisory committee will oversee the development of the project from start to finish.

The CRC plans to submit the GO Virginia Enhanced Capacity Building Grant in June and therefore, needs to have the commitments of all seven counties and Longwood University in order to proceed.

Please let me know if this request for a Cash Match of \$2,500 will be provided by Lunenburg County.

GO Virginia Enhanced Capacity Building (ECB) Grant Application (Summary)

Grant Applicant: Commonwealth Regional Council

PROJECT NAME: Business Plan for the Creation of CRC Regional Economic Development Organization (REDO)

Project Elements:

- Creation of Business Plan to Stand-Up NEW REDO in CRC region to include Longwood University as a partner.
 - **NEW REDO Business Plan and Strategy Design:**
 - Conduct SWOT Analysis of Regional Capabilities
 - Conduct Market Demand Analysis
 - Conduct Site & Building Inventory Analysis
 - Creation of Board and Operational Structure Design including Legal Structure
 - Develop Vision, Goals and Strategy Framework
 - Develop Budget and Financial Sustainability Plan for 3 Years, including Fund Raising Campaign framework

Project Goals:

The localities of the Commonwealth Regional Council footprint, through a series of critical discussions, desire a strategic reset of goals, priorities, focus and support to better reflect changes in the economic development landscape and to launch a NEW REDO in an effective and sustainable manner. The goals of this Enhanced Capacity Building project are:

- Complete an inclusive and collaborative process that results in a collective determination of the value of launching a Regional Economic Development Organization (REDO) that is financially sustainable and produces a return on investment for local members in terms of stronger economies.
- Complete a business plan that incorporates organizational, program, and budget recommendations with defined measures of success.

Grant Funding Request:

GO Virginia matching requirements 2/1 with an expectation of an in-kind/cash match.

Grant Funding Request: GO Virginia: \$100,000

Match: \$50,000

Cash match: \$2,500 per locality & Longwood - \$20,000

CRC Cash Match - \$10,000

\$30,000 Cash Match

In-Kind match: Localities, Longwood & CRC - \$20,000 In-Kind Match
Staff/Advisory Committee

\$50,000 Match (Total Cash & In-kind)

ADMINISTRATOR'S UPDATE

-- As necessary

Board of Supervisors May Meeting – 5/12/22

County Administrator's Monthly Report

Events in April:

- April 1 – Career Expo at Central High School
- April 5 – Meet w/ Carl Ashworth re: personnel, sites
- April 5 – Attend Kenbridge Fire Dept. meeting
- April 7 – Solar Committee meeting
- April 8 – 4H student mock interviews at CHS
- April 11 – Meet w/ Rodney for EMS 4 for Life funds
- April 14 – Finance committee meeting
- April 14 – Board of Supervisors meeting
- April 15 – Grant submittals and bond requisition
- April 18 – Tracy STO – no daycare
- April 20 – Juvenile Detention Commission meeting
- April 20 – Piedmont Regional Jail Board meeting
- April 21 – meet w/ Carl re: compactors and dumping
- April 22 – Project LUIS monthly meeting
- April 25 – Regional County Administrator's meeting – Dillwyn, VA
- April 27 – Foley's C.U.P. meeting
- April 27 – Administrative Professional's Day
- April 28 – Conference call re: VT Cooperative Extension move

Administration

- I attended the Career Expo at CHS with Taylor Newton and Commissioner Hamlett to highlight County service and public service, in general. The Sheriff's Office also had a booth.
- Discussed the need for some hardware upgrades needed for our server and with the move for the Commonwealth Attorney's Office.
- Participated in student mock interviews at CHS for 4-H.
- Submitted second bond draw-down requisition to reimburse for our expenses.
- Submitted grant requests to DCJS.

Airport

- Signed contract for the geotechnical engineering and submitted requests for weather system (AWOS) reimbursement.
- Completed FY23 GL insurance application for the Airport.

Animal Control

- Officer Elliott has been looking for someone to help part-time as the deputy ACO has family obligations.

Budget & Finance-

- Held Finance Committee meeting and discussed PP tax values and rates.
- Worked with software system BAI tech support for over a week to fix a glitch in the budget reporting module.
- Continued working through the health insurance dependent coverage with the finance committee. Health open enrollment must take place the first week of May.

Building Official and Building & Grounds –

- Worked on contract finalization for Commonwealth Attorney's new location. The cost for the building GC work is approximately \$60,000. This will come from GF Capital Improvement funds and be offset by vacancy savings in the Extension budget.
- Worked with VCE to negotiate their move and the new location IT needs. The cost will not

exceed the VCE local budget for the year.

Community/Economic Development/Planning –

- Participated in a solar committee meeting.
- Continued working with Red Brick Solar, LLC negotiations.
- Worked with CRC and partners on completing the VATI Contract Agreement and navigated the second drawdown for materials, refused to pay via ACH.
- Participated in meeting with Bob and Cindy Foley to discuss their C.U.P. for Mimosa Lake Park.

COVID-19 Updates –

- Due to the nearly 0% positivity rate in our locality, I will not be updating totals for now. We only have PHD calls once a month.
- Submitted first financial expenditure report for ARPA funds.

Elections –

- No current updates.

Emergency Management & Public Safety –

- Worked with Taylor to submit time sheet for in-kind services related to the Hazard Mitigation Plan.
- Worked with Rodney on completing Four-for-Life EMS funds reports.
- Attended Kenbridge Fire Board of Directors meeting at the request of Chief Alder to discuss funding.

Piedmont Regional Jail Authority and Juvenile Detention Center Board -

- Conducted a PRJA finance committee meeting.
- We will receive a final FY22 invoice for our share of the construction of the watchtowers.

Project LUIS

- We have started the process for construction of the Kenbridge Tower.
- Participated in monthly meeting at Town of Victoria re: Project LUIS with local partners, CTA, L3Harris, and Williams Communications (Microwave vendor).

Schools

- The enrollment final total is 1510 for FY22.

Social Services and Children's Services –

- I have included the CSA audit in the agenda.

Solid Waste -

- Received the annual tonnage certification and the annual mitigation account \$50,000 payment.

UPCOMING dates of interest:

May 6 – Tracy - PTO

May 9-13 – Nicole PTO

May 16-19 – RFCA Audit Fieldwork

May 12 – Finance Committee 4:30pm

May 12 – Board of Supervisors meeting 6pm

May 23-27 –Taylor PTO

May 25 –Last day of School

May 30 –Memorial Day – office closed

May 31 or June 2 – Possible Public Hearing for budget?

ROTARY Four-Way Test:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it BUILD GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

“Great minds discuss ideas; average minds discuss events; small minds discuss people.” ~Eleanor Roosevelt

LUNENBURG COUNTY BOARD OF ZONING APPEALS

Terms: Five years, no term limits, appointed by Board and Circuit Court Judge

Kevin J. Hodges
PO Box 535
Victoria, VA 23974
Term: 07/01/18 - 6/30/2023
District# 5
696-3006

Paul Perusse
327 E. 5th Avenue
Kenbridge, VA 23944
Term: 7/1/2017 to 6/30/2022
District # 2
appointed 2017

Robin B. Neal
P. O. Box 213
Blackstone, VA 23824
434-774-8381
Term: 7/1/2017 to 6/30/2022
District # 3
appointed 2015

Anthony Ehman
202 Meadows Drive
Meherrin, VA 23954
Term: 7/01/18 - 6/30/2023
District # 7
appointed 2014
696-3689

Dennis C. Hudson
1271 Starlight Lane
Kenbridge, VA 23944
434-955-1410
Term: 7/1/2017 to 6/30/2022
District #6

* Tony Trent
11138 Lunenburg County Road
Keysville VA 23947
Term: 01/01/21 - 12/31/2024
District #4
* Representative from Planning Commission

COMMUNITY ACTION AGENCY - STEPS BOARD

Three-year terms, appointed by the Board of Supervisors

Edward Pennington
1121 Mecklenburg Ave
Po Box 214
Victoria, VA 23974
696-2285
Term: 07/01/19 - 06/30/22
(second term of two)
**New Elected Official to be selected as term limits will be met.

PIEDMONT SENIOR RESOURCES

May serve up to two three-year terms

Mr. Mike Champion
1244 Red Level Lane
South Hill, VA 23970
TERM: 02/14/2020 - 02/13/2023
434-774-7485

Mike Hankins
Board of Supervisors
TERM: 7/11/2019 - 7/11/2022
**Completing first of two three-year terms

LUNENBURG COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY
Terms: Four years, no term limits, appointed by Board of Supervisors

VACANT

Term: 1-1-2018 to 12-31-2021
District # 1

David Hite
745 East Fifth Avenue
Kenbridge, VA 23944
Cell: 292-8807
Home: 676-2686

Term: 1-1-2022 to 12-31-2025
District # 2

Fred Wilkinson
831 Gigg Road
Dundas, VA 23938
676-3333

Term: 1-1-2022 to 12-31-2025
District # 3

Herman Newcomb
871 Mount Mitchell Road
Drakes Branch, VA 23937
434-372-5915

Term: 1-1-2021 to 12-31-2024
District # 4

Ronald (Ronnie) E. Williams
4675 Old Mansion Road
Lunenburg, VA 23952
774-0170

Term: 1-1-2021 to 12-31-2024
District #5

VACANT

Term: 1-1-2018 to 12-31-2021
District # 6

Kevin Smith
115 Hightower Road
Green Bay, VA 23942
434-321-3487

Term: 1-1-2022 to 12-31-2025
District # 7

LUNENBURG COUNTY PLANNING COMMISSION
Appointed by Board of Supervisors, four-year terms, no term limits

VACANT

DISTRICT # 1
Term: 01/01/18 - 12/31/21

Luther Drummond

DISTRICT # 2
Term: 01/01/22 - 12/31/25

Walter Thompson
339 Potts Spring Road
Dundas, VA 23938
434-298-7107

DISTRICT # 3
Term: 01/01/21 - 12/31/24

Tony Trent
11138 Lunenburg County Rd.
Keysville, VA 23947
434-390-2930

DISTRICT # 4
Term: 01/01/21 - 12/31/24

Brenda Jennings
285 K-V Road
P.O. Box 686
Victoria, VA 23974
480-2685

DISTRICT # 5
Term: 01/01/22 - 12/31/25

Cecil Shell
8617 Longview Rd.
Kenbridge, VA 23944
676-2303

DISTRICT # 6
Term: 01/01/21 - 12/31/24

James C. Tharpe, Jr., CHAIRMAN
1231 Mays Road
Victoria, VA 23974
804-370-3839

DISTRICT # 7
Term: 01/01/22 - 12/31/25

Edward Pennington

Board of Supervisors
Representative

DEPARTMENT OF SOCIAL SERVICES
LOCAL ADMINISTRATIVE BOARD- Lunenburg County Administrator, Tracy Gee

ADVISORY BOARD MEMBERS - 4 year terms, limit of 2 consecutive terms

MEMBER	DISTRICT	TERM EXPIRES:
Elyssa Long 4th Street Victoria, VA 23974	DISTRICT #1 PLYMOUTH	12/31/2022 9-10-19 filled unexpired term
David Fereday 301 E. 5th Avenue, #704 Kenbridge, VA 23944 david@3rtc.com 804-735-9250	DISTRICT #2 BROWN'S STORE	12/31/2023 filling unexpired term appointed 12/9/21
Nancy T. Turner 7305 Longview Drive Kenbridge, VA 23944 434-676-2995	DISTRICT #3 BEAVER CREEK	12/31/2024 filling unexpired term appointed 12-12-19
VACANT	DISTRICT #4 REHOBOTH	12/31/2023 appointed 1/1/20
Jamyce Watson 489 K-V Road Victoria, VA 23974	DISTRICT #5 LOVE'S MILL	12/31/2022 filling unexpired appointed 2/10/22
VACANT	DISTRICT #6 HOUNDS CREEK	12/31/2020

VACANT

DISTRICT #7
MEHERRIN RIVER

12/31/2019

Edward Pennington
PO Box 214
Victoria, VA 23974
696-2285

DISTRICT #5
BOARD OF SUPERVISORS REPRESENTATIVE

12/31/2023

AIRPORT COMMISSION

Terms: Pleasure of the Board of Supervisors

Commissioners:

Jeff Parrish - Chair
2571 Dundas Road
Kenbridge, VA 23944
676-2806 District #3

Edward Pennington
1121 Mecklenburg Ave
Victoria, VA 23974
Board Representative

Advisory:

Town Manager, Kenbridge
Tony Matthews
Town Manager, Victoria
Rodney Newton

Robert Ledbetter
PO Box 325
1215 Ashton Rd.
Kenbridge, VA 23944
676-2357 District #5

VACANCIES
DISTRICTS #4, 6, 7

County Planner
Taylor Newton

Airport Manager
Larry Way

Gregory Elam
P.O. Box 764
Victoria, VA 23974
696-3545 District #1

Raymond Hite, Jr.
500 East 6th Avenue
Kenbridge, VA 23944
District #2

SUMMARY:

DISTRICT #1 – Industrial Development Authority, Planning Commission

DISTRICT #2 – Board of Zoning (reappointment?)

DISTRICT #3 – Board of Zoning (reappointment?)

DISTRICT #4 – Social Services Advisory Board, Airport Commission

DISTRICT #5 – none

DISTRICT #6 – Board of Zoning (reappointment?), Industrial Development Authority, Social Services Advisory Board, Airport Commission

DISTRICT #7 – Social Services Advisory Board, Airport Commission

May 4, 2022

To: Tracy Gee, County Administrator

From: Rodney Newton

Subject: Lunenburg Interoperable Communications System Monthly Progress Report

Most of the work on the Lunenburg Interoperable Communications System continues to be centered primarily on antenna tower issues. Geotechnical testing was completed behind the EMS station in Kenbridge for construction of a new tower. Negotiations are continuing with Crown Castle for use of the existing tower behind Kenbridge Construction. If these negotiations are successful the new tower will not need to be built behind the EMS building in Kenbridge.

Dates have been set for fleet mapping for the mobile and portable radios. This will take place in June.

Site visits by L3Harris of Lunenburg Courthouse, Victoria water tank, and the American Tower Corporation site at Rehoboth were completed during the month of April.

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County Attorney Update