

LUNENBURG COUNTY BOARD OF SUPERVISORS
160 COURTHOUSE SQUARE
LUNENBURG COURTS BUILDING, LUNENBURG, VIRGINIA
February 10, 2022 Meeting

6:00PM

1. Call to Order
2. Invocation/Pledge of Allegiance: Supervisor Zava
3. Requests for Additions to the Agenda
4. Conflict of Interest Statements & Organizational Matters
5. Citizen Comment Period
6. Consent Agenda:
 - A) Minutes – January 13, 2022 Meeting
 - B) Warrants for Approval January 2022
 - C) Treasurer's Report December 2022 *(will be handed out at meeting)*

Public Hearing

7. **County-wide Redistricting for Voting Districts**
8. County Offices and Departments
 - A) Lunenburg County School Board
 - B) VA Dept. of Transportation
 - C) Clerk of Circuit Court – Reimbursement for Labor Costs
 - D) Health Insurance – Bid/Renewal
 - E) *STEPS—Shelter request*
9. Commonwealth Regional Council –Rebate & Regional Economic Development
10. VATI and Kinex Telecom, Inc. – Grant Contract and RFP Acceptance
11. Project LUIS – Radio System – Microwave Towers
12. Planning and Economic Development Update
13. Administrator's Update
14. County Attorney Update
15. Closed Session Items (if necessary)
16. Other Business (per Board approval)
17. Adjournment

GUIDANCE FOR 2-10-2022 MEETING:

- All who attend the Board of Supervisors meeting should adhere to the CDC guidance regarding masks and social distancing to reduce transmission of COVID-19.
- Advance inquiries about agenda items can be directed to the County Administrator prior to the meeting at tgee@lunenburgva.net or by phone at 434-696-2142.
- This meeting plan is subject to change, based on further action by the Governor of Virginia and/or the Lunenburg County Board of Supervisors. It is the intention of the Lunenburg County Board of Supervisors to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator's Office at 434-696-2142 prior to the meeting date. -- Tracy M. Gee, County Administrator

Consent Agenda:

- A) Minutes – January 13, 2022 Meeting**
- B) Warrants for Approval January 2022**
- C) Treasurer's Report December 2022**
(will be handed out at meeting)

LUNENBURG COUNTY BOARD OF SUPERVISORS
GENERAL DISTRICT COURTROOM
LUNENBURG COURTS BUILDING
LUNENBURG, VIRGINIA

DRAFT

Minutes of January 13, 2022 Reorganizational Meeting

The annual reorganizational meeting of the Lunenburg County Board of Supervisors was held on Thursday, January 13, 2022 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Alvester Edmonds, Charles R. Slayton, Frank W. Bacon, Mike Hankins, Robert Zava, Edward Pennington, County Administrator Tracy M. Gee, Deputy County Administrator Nicole Clark, and County Attorney Frank Rennie.

County Administrator Gee called the reorganizational meeting to order.

Administrator Gee asked for nominations for the position of Chairman.

Supervisor Hankins nominated Charles R. Slayton and Supervisor Hoover seconded the motion. On a roll call vote, was nominated to the position of Chairman.

Supervisor Bacon moved that nominations be closed with Supervisor Edmonds making the second, and all present in favor.

On a roll call vote, Supervisor Slayton was unanimously re-elected to the position of Chairman.

Administrator Gee presented Chairman Slayton with the gavel.

Chairman Slayton asked for nominations for the position of Vice-Chairman.

Supervisor Hankins nominated Frank W. Bacon as Vice-Chairman and Supervisor Hoover seconded the motion. On a roll call vote, was nominated to the position of Vice-Chairman.

Supervisor Pennington moved that nominations be closed with Supervisor Edmonds making the second, and all present in favor.

On a roll call vote, Supervisor Bacon was unanimously re-elected to the position of Vice-Chairman.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to adopt the 2022 Invocation and Meeting Schedule and 2022 Holiday Calendar.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to adopt Robert's Rules of Order and Rules of Procedure.

Chairman Slayton called the regular meeting of the Board of Supervisors to order.

Supervisor Edmonds led the Pledge of Allegiance and gave the invocation.

Chairman Slayton requested additions to the agenda from the Board and the public. Administrator Gee requested acceptance of reimbursement funds for the Sheriff's Office be added as 9E. County Attorney Rennie requested update on Solar Projects be added as 9F.

Chairman Slayton called for anyone wishing to speak under Citizen Comment. There were none.

Supervisor Hankins made motion, seconded by Supervisor Pennington, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to approve and present the below Resolutions of Achievement to the Lunenburg Lightning Football Flag and Varisty Super Bowl Champions.

RESOLUTION OF ACHIEVEMENT

WHEREAS, the James River Southside Youth Football League-Lunenburg Flag Division had a very successful 2021 season; and

WHEREAS, the James River Southside Youth Football League-Lunenburg Flag Division won the regular season championship for the Southside Division; and

WHEREAS, the James River Southside Youth Football League-Lunenburg Flag Division was awarded the sportsmanship award in the Southside Division regular season; and

WHEREAS, the James River Southside Youth Football League-Lunenburg Flag Division won the Southside Division playoffs held in Brunswick County; and

WHEREAS, the James River Southside Youth Football League-Lunenburg Flag Division continued on to win the James River Southside Youth Football League Super Bowl held in Nottoway County; and

WHEREAS, the James River Southside Youth Football League-Lunenburg Flag Division team members were led by Head Coach Chris Bacon, Assistant Coaches Justin Beagle, Chip Parrish, Drew Shepherd, and team members Haskins Bacon, Samuel Bacon, Jayce Beagle, Jack Bolling, Robert Brooks, Ezekiel Calderon, Matheus Calderon, Chase Dalton, Spiro Garrett, Future Hendricks, Anthony Johnson, Jase Jones, Travis Meadows, Trevor Meadows, Oakley Overby, Channing Parrish, Lucas Peebles, Triton Redford, Malcolm Reese, Kei Shelmon, Bohdi Shelton, Andrew Shepherd, John Shepherd, Noah Simon, Brayden Smith, Nehemiah Taylor, Zacharias Taylor, Troy Thompson and Grayson Townsend, and with added support from dedicated parents and family of the team members; and

WHEREAS, the James River Southside Youth Football League-Lunenburg Flag Division team represented the County with athleticism and good sportsmanship; and

NOW, THEREFORE, BE IT RESOLVED, that the Lunenburg County Board of Supervisors congratulates the James River Southside Youth Football League-Lunenburg Flag Division on their outstanding accomplishments during the 2021 season.

BE IT FURTHER RESOLVED, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.

Adopted this 13th day of January 2022.

RESOLUTION OF ACHIEVEMENT

WHEREAS, the James River Southside Youth Football League-Lunenburg Varsity Division had a very successful 2021 season; and

WHEREAS, the James River Southside Youth Football League-Lunenburg Varsity Division demonstrated sportsmanship and dedication during the Southside Division regular season; and

WHEREAS, the James River Southside Youth Football League-Lunenburg Varsity Division won the James River Southside Youth Football League Super Bowl in their division held in Nottoway County; and

WHEREAS, the James River Southside Youth Football League-Lunenburg Varsity Division were led by Head Coach Kenny Evans, Coaches Jarvis Freeman, Joseph Mattox, De'Sheun Smith and Tommy Word, and team members Ethan Blowers, Isiah Brooks, Jalin Freeman, Logan Hall, Zamontae Hendricks, Jordan Hudson, Jordan Kiser, Jayden Lacks, Chad Mattox, Tylik McCullough, Aidan Parrish, Trevon Porter, Darvis Richardson, Messiah Tucker and Landon Womack, with added support from dedicated parents and family of the team members; and

WHEREAS, the James River Southside Youth Football League-Lunenburg Varsity Division team represented the County with athleticism and good sportsmanship; and

NOW, THEREFORE, BE IT RESOLVED, that the Lunenburg County Board of Supervisors congratulates the James River Southside Youth Football League-Lunenburg Varsity Division on their outstanding accomplishments during the 2021 season.

BE IT FURTHER RESOLVED, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.

Adopted this 13th day of January 2022.

Mr. Kevin Smith of VDOT presented the monthly report. He advised that litter patrol as well as brush clean up on various routes continues. Supervisor Pennington thanked Mr. Smith for the signs placed on Mecklenburg Avenue in Victoria. He hopes it will aid in getting motorists to slow down. Supervisor Hankins thanked Mr. Smith and all VDOT crews for working and clearing roadways during the recent storms.

Assistant School Superintendent and Finance Director James Abernathy provided the monthly report. He noted that the school division was awarded \$740,250 in ESSER II Unfinished Learning funds after the approved FY2022 budget.

He added that the funds do not require any additional transfer of local funds. He requested that the board accept and appropriate the additional \$740,250 in ESSER II funds, revising the total school budget to \$22,325,599.

Supervisor Edmonds made motion, seconded by Supervisor Hoover, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to accept and appropriate the additional \$740,250 in ESSER II funds, revising the total school budget to \$22,325,599.

Mr. Abernathy reported that enrollment increased to 1516 from 1511 last month. He advised that the Victoria Elementary School would be closed the following day due to over half of staff members either testing positive for COVID-19 or needing to be quarantined after exposure. He stated that schools were already scheduled to be closed the following Monday for the holiday. They will evaluate reopening the elementary school at that time. Supervisor Hankins questioned if returning to virtual learning was a possibility in the near future. Mr. Abernathy replied that they were not considering all virtual learning yet. He added that the CDC is expecting the peak to hit this area towards the end of the month. Mr. Abernathy explained that, if necessary, they will shut down a school or a grade level at a time, not the entire school system.

Supervisor Zava asked if there was a plan was in place for continuing through the remainder of the school year with decreased enrollment, and therefore a decrease in funding. Mr. Abernathy commented that thus far they have been able to use COVID funds and other grants to bridge the gap. He added that currently they are looking at an estimated \$286,000 reduction in state funds. Mr. Abernathy noted that they have also postponed their plan for the purchase of new vehicles, as well as, maintained some personnel vacancies for savings. Administrator Gee advised that the local funds budgeted for the school system were appropriated through December, at which time appropriations for the remainder of the fiscal year would be needed.

Supervisor Hoover made motion, seconded by Supervisor Edmonds, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to appropriate the budgeted funds to the system school for the current quarter (January through March) and reevaluate before appropriating the fourth quarter.

Commissioner of the Revenue Liz Hamlett provided a presentation on Short-term Rental and Transient Occupancy Tax. She advised the County does not currently impose a short-term rental tax, however, there are numerous venues in the County that would qualify as a short-term rental venue. Commissioner Hamlett explained that a short-term rental is defined as a room or space that is suitable or intended for occupancy for dwelling, sleeping, or lodging purposes, for a period of fewer than 30 consecutive days, in exchange for a charge for the occupancy. Commissioner Hamlett noted that State code allows for a minimum tax of two percent and such tax may not be placed in the locality's general fund. She added that state code also requires any locality to establish, by ordinance, a short-term rental registry and require operators within the locality to register annually. Commissioner Hamlett stated that without an ordinance and tax structure in place, the County is not assessing all the assets of the County. Supervisor Hankins questioned the purpose of implementing the tax if the County would not be able to use the funds in the general fund. Commissioner Hamlett advised that the funds would be held in a separate account and are earmarked for tourism related expenses. She added that without creating a registry, there was no record of short-term rentals. Commissioner Hamlett also noted that if a registry is in place, businesses can be assessed a fee if they are operating a short-term rental and not reporting it. Supervisor Hoover commented that he was in favor of the registry but not in favor of imposing a tax. He noted that owners of the properties were already being assessed a County tax and some were assessed a town tax as well. County Attorney Rennie advised that he has heard of some owners that are already charging the tax and keeping it. Administrator Gee advised that two ordinances would be needed, one requiring to register and one allowing for the fee. Planning Commission Chairman Buck Tharpe noted that he has been informed of some short-term rentals using the website, Air BNB, a third party, who is charging the tax but the County is unable to receive it without an ordinance in place.

Supervisor Hoover made motion, seconded by Supervisor Hankins, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to have the County Attorney's Office work with the Planning Commission Chair and Commissioner Hamlett to collaborate on a recommendation for an ordinance establishing a short-term rental registry and a potential tax structure.

Commissioner Hamlett provided another presentation on Personal Property projections for 2022. She advised that she is awaiting the 2022 used vehicle price index figures from J.D. Power. The County uses these figures to assess values to passenger cars and trucks for the purpose of personal property tax. Commissioner Hamlett stated that projected values were increasing an average of 38.7% nationally. Commissioner Hamlett advised that higher values will result in higher tax bills for Lunenburg County citizens and an increase of \$532,000 in tax revenue for the County. She stated that the local governing body has the authority to segregate different local tax classifications of property with different tax rates. Commissioner Hamlett suggested the Board consider a change to maintain tax revenue while still helping the citizens of Lunenburg County. Supervisor Hankins questioned what other localities were doing. Commissioner Hamlett replied that others were also looking at options. Charlotte County dropped their rate by \$1.00 per hundred. Administrator Gee commented that this change may require a public hearing. Supervisor Hoover commented that these type of recommendations usually are determined by a committee. He recommended that the finance committee meet with Commissioner Hamlett to review the impacts and options and bring recommendations back to the Board.

Commissioner Hamlett shared that both of her deputies have received their Master Deputy certification, adding not many offices have a one hundred percent certified staff and she is proud to be one of them.

Administrator Gee shared a request from the Sheriff's Office to accept an employment contract payoff from a former employee. They requested the payoff amount of \$6,388.11 be applied to the Police Supplies line item.

Supervisor Bacon made motion, seconded by Supervisor Edmonds, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to accept an employment contract payoff amount of \$6,388.11 and apply it to the Police Supplies line item.

County Attorney Rennie provided an update on outstanding solar farm projects. He recalled that no action was taken on the Red Brick Solar project until a fee structure was determined. Since that time, Red Brick Solar have been levied additional fees from Dominion Energy and they are now assessing all the fees involved before determining if they will proceed with the project. Therefore, the project will remain on hold until they contact the County. County Attorney Rennie advised that per the contract with Meridian Waste, fees payable to the County are based on the consumer price index. He stated that the consumer price index had increase 7.4 percent, therefore increasing all fees due, from Meridian Waste, to the County by the same percentage.

Supervisor Hoover announced that he needed to excuse himself to attend a public safety meeting in his District.

Assistant County Attorney DiStanislao provided an update on the redistricting process. He provided two maps, one detailing the current district lines and one showing the recommended redistricted lines. He noted that District Six (Hounds Creek) and District Two (Brown's Store) saw the biggest changes. He added that assistance from Melody Foster, with the Commonwealth Regional Council, made the process much easier than in the past by the use of their mapping software. Assistant County Attorney DiStanislao recommended the Board hold a public hearing at the February meeting regarding the proposed district lines and prepare to vote on the proposed map and ordinance at the March meeting.

Supervisor Hankins made motion, seconded by Supervisor Bacon, and approved by roll call vote, with six Supervisors voting yes, none voting no, and one absent, to hold a public hearing at the February meeting regarding the proposed district lines.

Administrator Gee advised that the County had been awarded two grants. The first grant was from the Department of Criminal Justice Services in the amount of \$2,171 for the Sheriff's Department to strengthen crime control. The second grant was from the Library of Virginia in the amount of \$28,375 for the Circuit Clerk's Office to assist with records conservation as a part of the Virginia Circuit Court Records Preservation Program. She requested the Board accept and appropriate funds to each office.

Supervisor Bacon made motion, seconded by Supervisor Edmonds, and approved by roll call vote, with six Supervisors voting yes, none voting no, and one absent, to accept and appropriate the Department of Criminal Justice Services grant in the amount of \$2,171 for the Sheriff's Department and the Library of Virginia grant in the amount of \$28,375 for the Circuit Clerk's Office.

Administrator Gee provided an update on the COVID-19 cases. The Piedmont Health district reported 159 new cases for Lunenburg in the latest report. Administrator advised that there was a little lag time in their numbers, therefore, the number was probably higher. She added that 11 of those cases were pediatric. She advised that the quarantine guidelines had recently changed to ten days for all those testing positive, regardless of vaccine status. Administrator Gee reported that the use of COVID-19 funds ended December 31, 2021. She reported that out of \$2.8 million, she returned \$109.60 to the State. She noted that the fiber project was not completed by the December 31st time line and therefore ARPA funds would be used to completed that project.

Director of Planning and Economic Development, Taylor Newton, provided her monthly report and a Planning Commission report for 2021. She advised that she was excited to announce that the County had been awarded VATI grant funds for the universal broadband coverage project. She is in the process of setting up a citizen advisory committee. She informed the Board that Planning Commission meetings had been moved to the first Thursday of the month, with the first one to be held in February. It will be a reorganizational meeting and they will no longer be holding a public hearing as the applicant had withdrawn. Ms. Newton advised that the demolition project of the old middle school had been complete and the total project cost was \$954,027.84, over budget by \$176,315.35. She advised that former staff had committed to the Tobacco Commission that the project would be completed but the additional work was not included in bid proposal and therefore would need to be absorbed by the County. Administrator Gee commented that she had reviewed the final expenses and requested a transfer of \$176,315.35 from the General Fund to the Economic Development Fund to cover the additional expense.

Supervisor Zava made motion, seconded by Supervisor Hoover, and approved by roll call vote, with six Supervisors voting yes, none voting no, and one absent, to transfer \$176,315.35 from the General Fund to the Economic Development Fund to cover the additional expense for the demolition project of the old middle school.

Supervisor Hankins made motion, seconded by Supervisor Pennington, and approved by roll call vote, with six Supervisors voting yes, none voting no, and one absent, to appoint Mr. Luther Drummond as the District 2: Brown's Store representative for the Planning Commission with a term beginning January 1, 2022 and ending on December 31, 2025.

Administrator Gee provided her monthly report. She advised that the obstruction mitigation project at the airport was still in progress. She advised that after Airport Manager, Larry Way, met with Alton Jordan of the Department of Aviation, they discovered additional trees that needed to be removed. She advised that she has had difficulty reaching one of the landowners. Attorney Rennie indicated that sending notification to the address on file at the Treasurer's Office was sufficient. She notified the Board that the annual VACO Local Government Day in Richmond for local government officials was scheduled for Thursday, February 3rd. She advised Board members to inform her if they would like to attend. Administrator Gee advised that DEQ had issued a public notice on the proposed reissuance of the current permit that authorizes the land application of biosolids and water treatment plant residuals in Lunenburg County. She will submit any questions during the comment period at the pleasure of the Board. Mr. Rodney Newton provided the monthly progress report on the Lunenburg Interoperable Communications System (Project LUIS).

Supervisor Zava made motion, seconded by Supervisor Edmonds, and approved by roll call vote, with six Supervisors voting yes, none voting no, and one absent, to enter Closed Session citing Virginia Code Section §2.2-3711A1 Personnel regarding a performance evaluation.

CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES

Supervisor Edmonds
Supervisor Hankins
Supervisor Bacon
Supervisor Pennington
Supervisor Slayton
Supervisor Zava

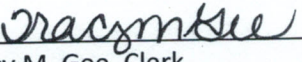
VOTING NO

ABSENT

Supervisor Hoover

Supervisor Zava made motion, seconded by Supervisor Edmonds, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to return to Open Session.

Supervisor Bacon made motion, seconded by Supervisor Zava, and approved by roll call vote, with six Supervisors voting yes, none voting no, and one absent, to adjourn.



Tracy M. Gee, Clerk
County Administrator

Charles R. Slayton, Chairman
Board of Supervisors

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

January 31, 2022

Lunenburg County Board of Supervisors
11413 Courthouse Road
Lunenburg, VA 23952

Honorable County Supervisors:

The following warrants, including accounting for all voided checks are listed according to Code of Virginia § 15.2-1243 and § 15.2-1244 requiring your approval:

January 2022:	Payroll: Direct Deposit	\$ 160,540.07
	Payroll Check #2004	\$ 916.92
	Payroll Taxes Federal:	\$ 53,078.64
	Payroll Taxes State:	\$ 9,514.40
	Payroll VRS payment:	\$ 33,133.03
	Payroll ICMA-RC payment:	\$ 1,182.60
	Payroll Health Savings Deposits:	\$ 4,330.96
	Accounts Payable: #80379-80476	<u>\$ 803,087.44</u>

Total: \$ 1,065,784.06

Sincerely,

A handwritten signature in cursive script, appearing to read "Tracy M. Gee".

Tracy M. Gee
County Administrator

A/P CHECK REGISTER
Check Date - 1/14/2022

AP100B 1/14/2022 LUNENBURG COUNTY
TIME-14:36:57

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
80379	283	ADAMS PATRICIA M	000	1/14/2022	191.70	.00
80380	880	AMAZON CAPITAL SERVICES	000	1/14/2022	401.93	.00
80381	59	AT&T MOBILITY	000	1/14/2022	500.93	.00
80382	139	BENCHMARK COMMUNITY BANK	000	1/14/2022	910.72	.00
80383	392	BENCHMARK COMMUNITY BANK	000	1/14/2022	142.11	.00
80384	864	BERKLEY GROUP LLC, THE	000	1/14/2022	1,490.00	.00
80385	371	BUG BUSTERS PEST CONT, INC	000	1/14/2022	298.00	.00
80386	10	CENTURYLINK	000	1/14/2022	219.50	.00
80387	643	CHARLOTTE PRINTING, LLC	000	1/14/2022	211.32	.00
80388	52	CLEMENT ROBERT E	000	1/14/2022	755.83	.00
80389	155	COFFEES CUSTOM EMBROIDERY	000	1/14/2022	60.00	.00
80390	293	COMMISSIONER OF THE	000	1/14/2022	80.00	.00
80391	57	COURIER RECORD	000	1/14/2022	44.00	.00
80392	882	CTA CONSULTANTS, LLC	000	1/14/2022	15,000.00	.00
80393	119	DATA CARE, INC.	000	1/14/2022	11,263.01	.00
80394	481	DE LAGE LANDEN	000	1/14/2022	117.50	.00
80395	44	DIAMOND SPRINGS WATER INC	000	1/14/2022	72.42	.00
80396	704	DOGWOOD GRAPHICS	000	1/14/2022	93.45	.00
80397	46	DOMINION ENERGY VIRGINIA	000	1/14/2022	5,320.73	.00
80398	46	DOMINION ENERGY VIRGINIA	000	1/14/2022	142.57	.00
80399	820	EARHART, MARY K. PLLC	000	1/14/2022	800.00	.00
80400	812	ESRI	000	1/14/2022	1,545.00	.00
80401	64	FIRST CITIZENS BANK	000	1/14/2022	655.61	.00
80402	66	FUEL FREEDOM CARD	000	1/14/2022	2,586.84	.00
80403	1046	FULLERTON PROPERTIES, INC	000	1/14/2022	200.00	.00
80404	67	GCR COMPANY	000	1/14/2022	1,225.00	.00
80405	865	GRANITE TELECOMMUNICATION	000	1/14/2022	1,688.19	.00
80406	807	HHM PORTA TOILET LLC	000	1/14/2022	450.00	.00
80407	1053	HILL MANUFACTURING COMPAN	000	1/14/2022	152.12	.00
80408	659	HUSSLEIN GARY	000	1/14/2022	250.00	.00
80409	816	J.D. POWER & ASSOCIATES	000	1/14/2022	455.00	.00
80410	161	KENBRIDGE FIRE DEPARTMENT	000	1/14/2022	6,273.25	.00
80411	78	KENBRIDGE OFFICE SUPPLY	000	1/14/2022	468.23	.00
80412	575	KENBRIDGE OIL CO., INC.	000	1/14/2022	869.84	.00
80413	77	KENBRIDGE SUPPLY COMPANY	000	1/14/2022	36.76	.00
80414	75	KENBRIDGE TIRE	000	1/14/2022	3,157.61	.00
80415	82	LUNENBURG COUNTY	000	1/14/2022	24,056.26	.00
80416	630	LUNENBURG COUNTY PUBLIC	000	1/14/2022	37,568.50	.00
80417	353	LUNENBURG LITERACY	000	1/14/2022	2,000.00	.00
80418	649	MECKLENBURG ELECTRIC	000	1/14/2022	173.58	.00
80419	162	MEHERRIN VOLUNTEER	000	1/14/2022	7,292.00	.00
80420	626	MUFFLER & GLASS SHOP, THE	000	1/14/2022	310.00	.00
80421	1042	NEWTON RODNEY C.	000	1/14/2022	500.00	.00
80422	92	PARKER OIL COMPANY	000	1/14/2022	356.87	.00
80423	360	PEGRAM, PHILLIP	000	1/14/2022	100.00	.00
80424	1054	RONNIE LONG ELECTRICAL	000	1/14/2022	225.00	.00
80425	860	RUTHERFORD YVONNE	000	1/14/2022	125.00	.00
80426	1026	SAFE HARBOR COUNSELLING	000	1/14/2022	600.00	.00
80427	769	SANGOMA TECHNOLOGIES	000	1/14/2022	940.22	.00
80428	934	SERVICE PLUS PROPANE	000	1/14/2022	1,065.48	.00
80429	810	SIGNS DESIGNS & MORE LLC	000	1/14/2022	208.50	.00
80430	999999	SMITH LISA EDMONDS	000	1/14/2022	43.89	.00

AP100B 1/14/2022 LUNENBURG COUNTY
TIME-14:36:57

A/P CHECK REGISTER
Check Date - 1/14/2022

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
80431	511	SOUTHERN OFFICE MACHINES	000	1/14/2022	30.00	.00
80432	135	SOUTHSIDE ELECTRIC COOP	000	1/14/2022	558.56	.00
80433	322	TOWN OF KENBRIDGE	000	1/14/2022	1,329.00	.00
80434	216	TOWN OF VICTORIA	000	1/14/2022	1,458.00	.00
80435	144	TREASURER OF VIRGINIA	000	1/14/2022	153.56	.00
80436	195	TREASURER OF VIRGINIA	000	1/14/2022	20.00	.00
80437	218	TREASURER OF VIRGINIA	000	1/14/2022	60.75	.00
80438	755	TREASURER OF VIRGINIA	000	1/14/2022	296.00	.00
80439	112	VACORP GROUP	000	1/14/2022	15,951.25	.00
80440	595	VALECO	000	1/14/2022	25.00	.00
80441	113	VERIZON	000	1/14/2022	27.03	.00
80442	164	VICTORIA FIRE & RESCUE	000	1/14/2022	18,819.75	.00
80443	1052	VIRGINIA CLE	000	1/14/2022	102.67	.00
80444	361	WARD ANDREW S.	000	1/14/2022	100.00	.00
80445	900	WAY LARRY	000	1/14/2022	250.00	.00
80446	173	WILCO JANITORIAL SUPPLIES	000	1/14/2022	1,123.25	.00
80447	878	WITMER PUBLIC SAFETY GROU	000	1/14/2022	1,111.97	.00
80448	933	WRIGHT AUTO SUPPLY, INC.	000	1/14/2022	29.48	.00
		CLASS TOTAL			173,140.74	.00
		ACH TOTAL			.00	
		CHECK TOTAL			173,140.74	
		EPY TOTAL			.00	
		FINAL TOTAL			173,140.74	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 173,140.74- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

1-14-22
DATE

Dragon
COUNTY ADMINISTRATOR

Charles R. Slayton

AP100B 1/27/2022 LUNENBURG COUNTY
TIME-10:03:47

A/P CHECK REGISTER
Check Date - 1/25/2022

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
80449	859	ALLIED INSTRUCTIONAL SERV	000	1/25/2022	811.50	.00
80450	999999	BENCHMARK COMMUNITY BANK	000	1/25/2022	495,296.15	.00
80451	63	FAMILY PRESERVATION	000	1/25/2022	4,176.00	.00
80452	851	FULCRUM COUNSELORS, LLC	000	1/25/2022	3,150.00	.00
80453	30	GRAFTON SCHOOL INC	000	1/25/2022	31,929.00	.00
80454	829	HARBOR POINT BEHAVIORAL	000	1/25/2022	5,025.00	.00
80455	465	INTERCEPT YOUTH SERV INC	000	1/25/2022	6,373.29	.00
80456	999999	LOUISBURG HARDWOOD INC	000	1/25/2022	246.70	.00
80457	999999	LOUISBURG HARDWOOD INC	000	1/25/2022	132.97	.00
80458	1001	RIVERMONT SCHOOLS	000	1/25/2022	33,696.00	.00
80459	1031	SAVE OUR FUTURE INC.	000	1/25/2022	6,790.00	.00
80460	1031	SAVE OUR FUTURE INC.	000	1/25/2022	1,890.00	.00
80461	710	THREE RIVERS TREATMENT	000	1/25/2022	2,275.00	.00
80462	755	TREASURER OF VIRGINIA	000	1/25/2022	296.00	.00
80463	257	VIRGINIA EMPLOYMENT	000	1/25/2022	178.56	.00
80464	1038	WOODLEY SHAMEKA	000	1/25/2022	4,606.00	.00
		CLASS TOTAL			596,872.17	.00
		ACH TOTAL			.00	
		CHECK TOTAL			596,872.17	
		EPY TOTAL			.00	
		FINAL TOTAL			596,872.17	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 596,872.17- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

1-26-2022
DATE

Wacmiller
COUNTY ADMINISTRATOR

Charles R. Clayton

Payment to BLB for LH Refi. - Dec - 1-1-22

Posted to JAN 2022

Check Date 1-31-22

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
80465	179	AFLAC	000	1/31/2022	1,316.53	.00
80466	711	ALLSTATE BENEFITS	000	1/31/2022	518.17	.00
80467	177	ANTHEM BCBS	000	1/31/2022	26,659.00	.00
80468	191	DEARBORN NATIONAL LIFE	000	1/31/2022	154.56	.00
80469	751	HEALTH EQUITY	000	1/31/2022	61.95	.00
80470	651	LEGALSHIELD	000	1/31/2022	18.95	.00
80471	827	MINNESOTA LIFE INSURANCE	000	1/31/2022	44.55	.00
80472	999999	MS. GABRIELLE A. ROACH	000	1/31/2022	804.14	.00
80473	182	TREASURER OF VIRGINIA	000	1/31/2022	352.50	.00
80474	507	VACORP	000	1/31/2022	244.18	.00
80475	183	VALIC	000	1/31/2022	2,800.00	.00
80476	111	VIRGINIA CREDIT UNION	000	1/31/2022	100.00	.00
		CLASS TOTAL			33,074.53	.00
		ACH TOTAL			.00	
		CHECK TOTAL			33,074.53	
		EPY TOTAL			.00	
		FINAL TOTAL			33,074.53	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 33,074.53- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

1-31-2022
DATE

Draymiller
COUNTY ADMINISTRATOR
Charles R. Slayton

	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	
PP2017 1 MH	12872.18		261.44	12610.74	12117.43	245.29	12362.72	248.02	98.03
PP2017 1 MR	42441.11		77.78	42363.33	42206.44	156.89	42363.33		100.00
PP2017 1 MT	171927.14		116.55	171810.59	163542.42	209.17	163751.59	8059.00	95.31
PP2017 1 PP	1611275.54		41566.16	1040187.72	1014432.81	8187.24	1022620.05	17567.67	98.31
PP2017 1 VL	241840.00		7160.00	234680.00	230663.48	936.52	231600.00	3080.00	98.69
PP2017 1 XX	458.85			458.85	458.85		458.85		100.00
HALF TOTALS=	2080814.82		49181.93	1502111.23	1463421.43	9735.11	1473156.54	28954.69	98.07
2 H2	12726.96		130.34	12596.62	12125.66		12325.17	271.45	97.85
2 P2	1595034.45		33530.66	1034439.79	1013623.74	199.51	1014078.28	20361.51	98.03
2 R2	42408.50		45.44	42363.06	42312.90	454.54	42322.50	40.56	99.90
2 T2	163971.52		116.55	163854.97	157595.98	9.60	157595.98	6258.99	96.18
2 X2	458.85			458.85	458.85		458.85		100.00
HALF TOTALS=	1814600.28		33822.99	1253713.29	1226117.13	663.65	1226780.78	26932.51	97.85
DEPT TOTALS=	3895415.10		83004.92	2755824.52	2689538.56	10398.76	2699937.32	55887.20	97.97
PP2018 1 MH	11571.39		84.97	11486.42	11160.56	139.12	11299.68	186.74	98.37
PP2018 1 MR	44496.95		3383.41	41113.54	40812.05	77.94	40889.99	223.55	99.46
PP2018 1 MT	192001.13		6025.61	185975.52	178753.51	63.01	178816.52	7159.00	96.15
PP2018 1 PP	1628836.17		52353.37	1051065.95	1028864.39	7009.73	1035874.12	15191.83	98.55
PP2018 1 VL	248720.00		10655.00	238065.00	233893.29	781.66	234674.95	3390.05	98.58
PP2018 1 XX	894.60		383.25	511.35	511.35		511.35		100.00
HALF TOTALS=	2126520.24		72885.61	1528217.78	1493995.15	8071.46	1502066.61	26151.17	98.29
2 H2	11558.64		84.97	11473.67	11256.06		11276.86	196.81	98.28
2 P2	1620085.14		52109.66	1045333.53	1027786.66	20.80	1028972.40	16361.13	98.43
2 R2	44274.05		3383.41	40890.64	40332.60	1185.74	40332.60	558.04	98.64
2 T2	167475.30		6025.61	161449.69	145973.24		145973.24	15476.45	90.41
2 X2	894.60		383.25	511.35	511.35		511.35		100.00
HALF TOTALS=	1844287.73		61986.90	1259658.88	1225859.91	1206.54	1227066.45	32592.43	97.41
DEPT TOTALS=	3970807.97		134872.51	2787876.66	2719855.06	9278.00	2729133.06	58743.60	97.89
PP2019 1 MH	11713.18		62.36	11650.82	11343.27	104.75	11448.02	202.80	98.26
PP2019 1 MR	84830.33		20138.00	64692.33	61988.56	26.49	62015.05	2677.28	95.86
PP2019 1 PP	205541.84		4804.70	200737.14	189979.43	50.01	190029.44	10707.70	94.67
PP2019 1 PT	1816840.49		107952.66	1179938.75	1148549.33	6535.08	1155084.41	24854.34	97.89
PP2019 1 VL	252120.00		15315.00	236805.00	231348.40	663.28	232011.68	4793.32	97.98
PP2019 1 XX	511.35		128.10	383.25	383.25		383.25		100.00
HALF TOTALS=	2371557.19		148400.82	1694207.29	1643592.24	7379.61	1650971.85	43235.44	97.45
2 H2	11687.90		62.36	11625.54	11405.67		11416.77	208.77	98.20
2 P2	1789666.93		107299.62	1160645.11	1133078.03	11.10	1134150.30	26494.81	97.72
2 R2	44973.25		101.48	44871.77	42170.50	1072.27	42170.50	2701.27	93.98
2 T2	166085.20		4804.68	161280.52	150572.84		150572.84	10707.68	93.36
2 X2	511.35		128.10	383.25	383.25		383.25		100.00
HALF TOTALS=	2012924.63		112396.24	1378806.19	1337610.29	1083.37	1338693.66	40112.53	97.09
DEPT TOTALS=	4384481.82		260797.06	3073013.48	2981202.53	8462.98	2989665.51	83347.97	97.29
PP2020 1 MH	11631.06		36.29	11594.77	11223.98		11318.82	275.95	97.62
PP2020 1 MR	49932.66		418.45	49514.21	49244.50	41.71	49286.21	228.00	99.54
PP2020 1 MT	162252.58		4010.26	1582242.32	155070.34	456.17	155526.51	2715.81	98.28

2/02/2022		-TREASURER TAX COLLECTION RATE SCHEDULE REPORT -										PAGE	
14:31:54		THRU 1/31/2022										TR712	
DEPT	H CLS	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	%COLLECTED			
PP2020	1 PP	1773768.07	530269.74-	43235.80-	1200262.53	1163305.32-	9261.94-	1172567.26-	27695.27	97.69			
	1 VL	260630.00		17875.00-	242755.00	235569.70-	277.90-	235847.60-	6907.40	97.15			
	1 XX	383.25			383.25	383.25-		383.25-		100.00			
HALF	TOTALS=	2258597.62	530269.74-	65575.80-	1662752.08	1614797.09-	10132.56-	1624929.65-	37822.43	97.73			
	2 H2	11630.86		36.29-	11594.57	11193.04-	28.55-	11221.59-	372.98	96.78			
	2 P2	1748453.22	524714.45-	42452.80-	1181285.97	1144511.48-	4280.95-	1148792.43-	32493.54	97.25			
	2 R2	49872.42		473.17-	49399.25	49117.67-	41.69-	49159.36-	239.89	99.51			
	2 T2	126685.04		4010.25-	122674.79	117446.64-	12.15-	117458.79-	5216.00	95.75			
	2 X2	383.25			383.25	383.25-		383.25-		100.00			
HALF	TOTALS=	1937024.79	524714.45-	46972.51-	1365337.83	1322652.08-	4363.34-	1327015.42-	38322.41	97.19			
DEPT	TOTALS=	4195622.41	1054984.19-	112548.31-	3028089.91	2937449.17-	14495.90-	2951945.07-	76144.84	97.49			
PP2021	1 MH	11671.68		19.57-	11652.11	10476.50-	414.38-	10890.88-	761.23	93.47			
	1 MR	49449.22		108.28-	49340.94	49023.02-	64.23-	49087.25-	253.69	99.49			
	1 MT	180933.84		5763.54-	175170.30	150629.60-	13360.21-	163989.81-	11180.49	93.62			
	1 PP	1923159.79	539305.42-	23633.31-	1360221.06	1266344.56-	12542.42-	1278886.98-	81334.08	94.02			
	1 VL	219945.00		2380.00-	217565.00	201449.59-	1672.79-	203122.38-	14442.62	93.36			
	1 XX	52.50			52.50	52.50-		52.50-		100.00			
HALF	TOTALS=	2385212.03	539305.42-	31904.70-	1814001.91	1677975.77-	28054.03-	1706029.80-	107972.11	94.05			
	2 H2	11671.48		19.57-	11651.91	10026.73-	67.97-	10094.70-	1557.21	86.64			
	2 P2	1902125.05	535012.61-	23632.21-	1343480.23	1173893.88-	2105.45-	1175999.33-	167480.90	87.53			
	2 R2	49449.06		108.28-	49340.78	48951.30-	24.00-	48975.30-	365.48	99.26			
	2 T2	180933.59		5763.54-	175170.05	134915.11-	4113.93-	139029.04-	36141.01	79.37			
	2 X2	52.50			52.50	52.50-		52.50-		100.00			
HALF	TOTALS=	2144231.68	535012.61-	29523.60-	1579695.47	1367839.52-	6311.35-	1374150.87-	205544.60	86.99			
DEPT	TOTALS=	4529443.71	1074318.03-	61428.30-	3393697.38	3045815.29-	34365.38-	3080180.67-	313516.71	90.76			
PP	TOTALS =	20975771.01	5284617.96-	652651.10-	15038501.95	14373860.61-	77001.02-	14450861.63-	587640.32	96.09			
COMP	TOTALS=	20975771.01	5284617.96-	652651.10-	15038501.95	14373860.61-	77001.02-	14450861.63-	587640.32	96.09			

NOTICE OF PUBLIC HEARING
LUNENBURG COUNTY, VIRGINIA
PROPOSED REDISTRICTING OF ELECTION DISTRICTS

Notice is hereby given that the Lunenburg County Board of Supervisors will hold a public hearing to consider proposed changes to Election District boundaries and proposed ordinances outlining those boundaries on:

Thursday, February 10, 2022 at 6:00 PM
Lunenburg Courts Building, 2nd Floor
11413 Courthouse Road
Lunenburg, VA 23952

Maps showing the proposed changes to Election Districts and proposed boundary lines, to the extent that reproduction of a map will allow detail to be shown, are available for review on the county website (www.lunenburgva.org) and in the following locations:

County Administrator's Office-11413 Courthouse Road, Lunenburg, VA 23952
Registrar's Office-160 Courthouse Square, Lunenburg, VA 23952
Circuit Court Clerk's Office-11435 Courthouse Road, Lunenburg, VA 23952
Victoria Public Library-1417 7th Street, Victoria, VA 23974
Ripberger Public Library-117 S. Broad Street, Kenbridge, VA 23944

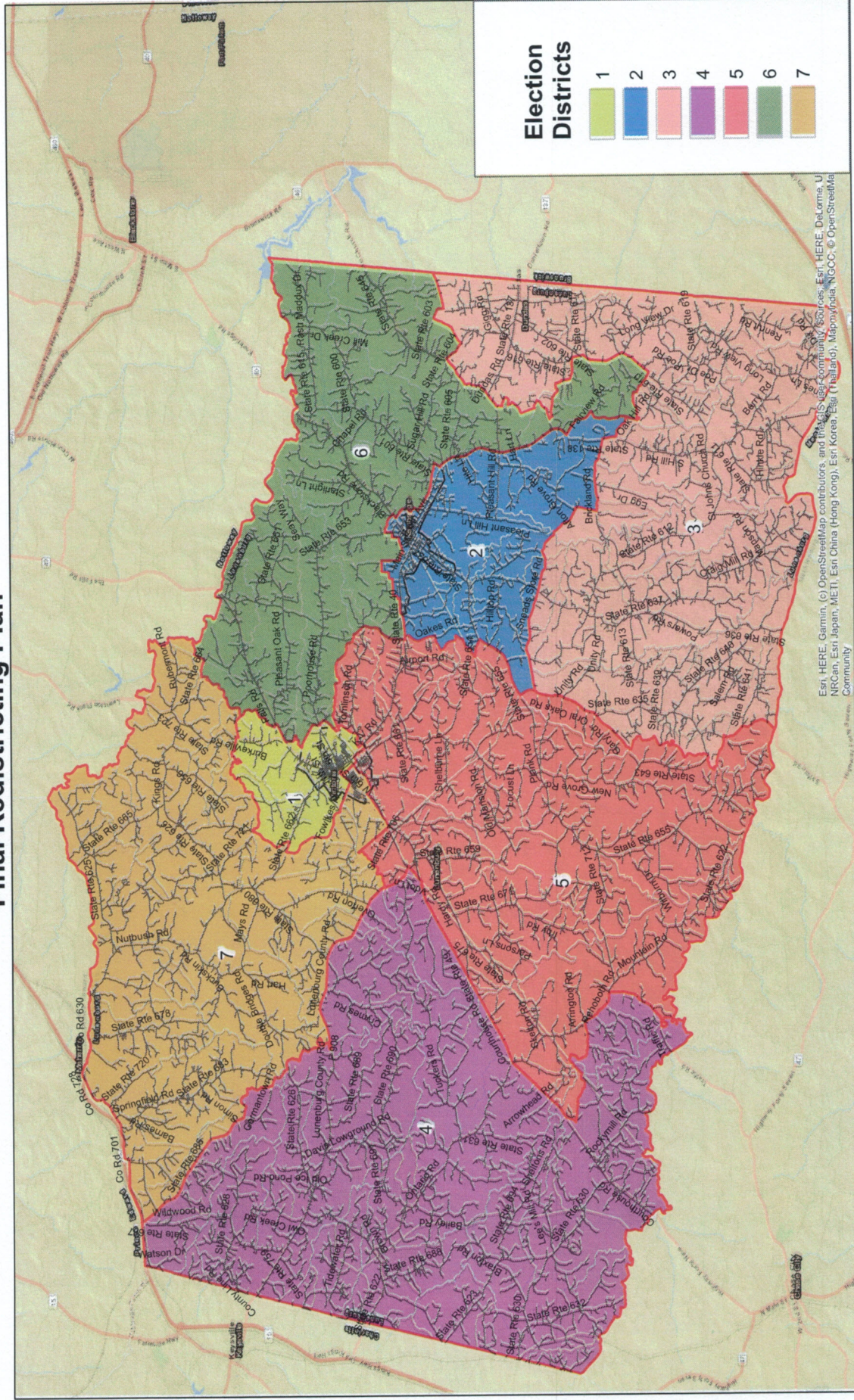
Any persons desiring to state their views are encouraged to attend and participate in this public hearing. Comments may also be submitted by mail to the County Administrator's Office, 11413 Courthouse Road, Lunenburg, VA, 23952, by fax to 434-696-1798 or by email to nicole@lunenburgva.net. The public comment period will begin on February 1, 2022 and close on March 9, 2022. The following is a summary of the proposed changes to the Election Districts.

	Year 2010 Election District Population	Proposed Election District Population
PLYMOUTH DISTRICT:	1933	1670
BROWN'S STORE DISTRICT:	1926	1548
BEAVER CREEK DISTRICT:	1807	1565
REHOBOTH DISTRICT:	1924	1630
LOVE'S MILL DISTRICT:	1796	1645
HOUND'S CREEK DISTRICT:	1773	1590
MEHERRIN RIVER DISTRICT:	1756	1632

It is the intention of the Lunenburg County Board of Supervisors to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator's Office prior to the meeting date.

Tracy M. Gee, Clerk to the Board
Lunenburg County, Virginia

Lunenburg County Final Redistricting Plan



Note: Plan utilizes 2020 Census Reallocation of Prisoner Populations

Redistricting Plan Created by Lunenburg Redistricting Committee - December 16, 2021 (Map created by CRC)

LUNENBURG COUNTY SCHOOL BOARD

Lunenburg County Public Schools
FISCAL YEAR 2021-22
Revenue - Expenditure Report

1/31/2022

	Revenue					
	Budgeted	Current Month	Fiscal Year-to-Date	Balance	Percent Received	
State Sales Tax	1,879,947	191,303.14	1,004,030.80	875,916.20	53.41%	
State Funds	12,503,415	1,013,524.58	6,702,288.07	5,801,126.93	53.60%	
Federal Funds	2,152,598	80,221.22	921,155.06	1,231,442.94	42.79%	
*County Funds	4,252,367	-	-	4,252,367.00	0.00%	
**Other Funds	211,130	4,688.32	37,869.14	173,260.86	17.94%	
Cares Set-Aside GEER	86,623	-	10,959.38	75,663.62	12.65%	
ESSER II	299,269	-	50,064.13	249,204.87	16.73%	
ESSER III	200,000	8,069.50	104,317.16	95,682.84	52.16%	
ESSER II Unfinish Learn	740,250	16,250.00	115,929.30	624,320.70	15.66%	
Total Revenue	22,325,599	1,314,056.76	8,946,613.04	12,754,665.26	40.07%	
<i>* County Funds are used each month as needed to cover the difference between revenue and expenditures.</i>						
	Expenditures					CODE
	Budgeted*	Current Month	Fiscal Year-to-Date	Balance	Percent Used	
Instruction	15,157,940	1,196,754.17	6,249,368.45	8,908,571.55	41.23%	
Textbooks	170,000	-	14,252.82	155,747.18	8.38%	
Total Instruction	15,327,940	1,196,754.17	6,263,621.27	9,064,318.73	40.86%	61000
Adm, Att & Health	1,107,679	66,955.16	563,430.98	544,248.02	50.87%	62000
Transportation	1,767,257	87,712.55	539,816.44	1,227,440.56	30.55%	63000
Maintenance	1,743,376	303,594.32	1,087,517.71	655,858.29	62.38%	64000
School Food	1,045,356	78,989.04	493,928.07	551,427.93	47.25%	65000
Debt/Transfers	131,035	-	-	131,035.00	0.00%	67000
Technology	1,202,956	53,408.18	658,587.03	544,368.97	54.75%	68000
Total Expenditures	22,325,599	1,787,413.42	9,606,901.50	12,718,697.50	43.03%	

** NOTE: Subject to revision*

Period Ending January 31, 2022

CARES SET-ASIDE (GEER) \$86,623.00

Cares Set-Aside Reimbursement

	Budgeted*	Current Month	Fiscal Year-to-Date	Balance	Percent Received
Instruction	75,053	-	10,959.38	64,094	14.60%
Adm, Att & Health	5,785	-	-	5,785	0.00%
Transportation	-	-	-	NA	NA
Maintenance	-	-	-	NA	NA
School Food	-	-	-	NA	NA
Technology	5,785	-	-	5,785	0.00%
Total Reimbursement	86,623	-	10,959.38	75,664	12.65%

* Subject to Revision

ESSER II \$299,269.00

ESSER II Reimbursement

	Budgeted*	Current Month	Fiscal Year-to-Date	Balance	Percent Received
Instruction	79,559	-	27,180	52,379	34.16%
Adm, Att & Health	5,042	-	1,434	3,608	28.44%
Transportation	-	-	-	NA	NA
Maintenance	13,518	-	-	13,518	0.00%
School Food	-	-	-	NA	NA
Technology	151,150	-	5,674	145,476	3.75%
Other	50,000	-	15,777		
Total Reimbursement	299,269	-	50,065	249,204	16.73%

* Subject to Revision

ESSER III \$200,000

ESSER III Reimbursement

	Budgeted*	Current Month	Fiscal Year-to-Date	Balance	Percent Received
Instruction	120,000	8,070	79,712	40,289	66.43%
Adm, Att & Health	80,000	-	24,606	55,394	30.76%
Transportation	-	-	-	NA	NA
Maintenance	-	-	-	NA	NA
School Food	-	-	-	NA	NA
Technology	-	-	-	NA	NA
Total Reimbursement	200,000	8,070	104,318	95,683	52.16%

* Subject to Revision

ESSER II \$740,250

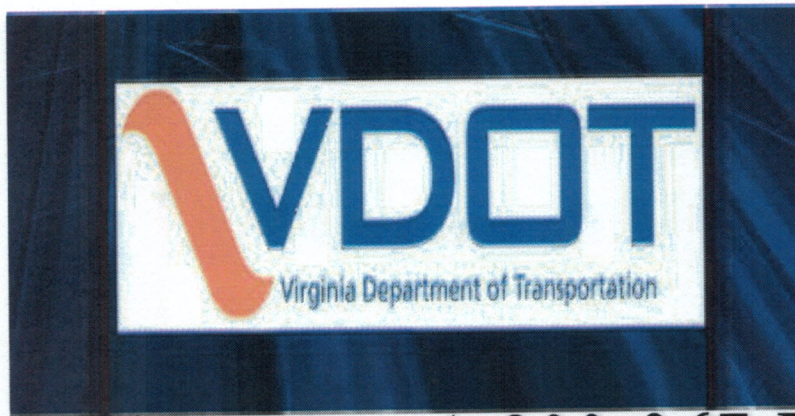
Unfinished Learning

ESSER II UNFINISHED LEARNING Reimbursement

	Budgeted*	Current Month	Fiscal Year-to-Date	Balance	Percent Received
Instruction	600,000	16,250	115,929	484,071	19.32%
Adm, Att & Health	-	-	-	-	
Transportation	100,000	-	-	100,000	0.00%
Maintenance	-	-	-	-	
School Food	-	-	-	-	
Technology	40,250	-	-	40,250	0.00%
Total Reimbursement	740,250	16,250	115,929	624,321	15.66%

* Subject to Revision

VIRGINIA DEPARTMENT OF TRANSPORTATION



VDOT Call Center - 1-800-367-ROAD

South Hill Residency – Richmond District

LUNENBURG COUNTY

BOS Meeting – February 10, 2022

Maintenance Forces

- Cleaned equipment from recent snow storm.
- Patched with tar kettle on various routes.
- Cut brush and limbs on various routes.
- Repaired shoulders on various routes.
- Cleaned pipes and ditches on various routes.
- Graded and added stone to various NHS routes.
- Repaired potholes on various secondary routes.
- Performed litter patrol on various routes.
- Checked various routes for maintenance and safety issues.

County Office and Department Reports

GORDON F. ERBY
Clerk

MELANIE A. SLAYTON
Chief Deputy Clerk

SONYA R. BLACKWELL
Deputy Clerk

LINDA A. CHUMNEY
Deputy Clerk



CIRCUIT COURT OF LUNENBURG COUNTY
11435 Courthouse Road
Lunenburg, Virginia 23952
Office: 434-696-2132 | Fax: 434-696-3931

KIMBERLY S. WHITE
Chief Judge

DONALD C. BLESSING
Judge

S. ANDERSON NELSON
Judge

J. WILLIAM WATSON, JR.
Judge

January 19, 2022

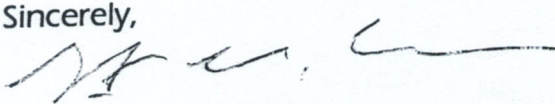
Tracy Gee, CA
Lunenburg County Administration
160 Courthouse Square
Lunenburg, Virginia 23952

Dear Mrs. Gee,

Please find enclosed a check in the amount of \$6,000. Please utilize these funds to either increase my budget in the salary category or decrease the amount expended. As we discussed this is to cover Therese Bates and any PT I may accumulate during the Covid crises.

Thank you for your time and efforts.

Sincerely,


Gordon F. Erby, Clerk

Gordon F Erby Clerk
Lunenburg Circuit Court
11435 Courthouse Rd
Lunenburg, VA 23952



009024
68-248/514

DATE JANUARY 19, 2022

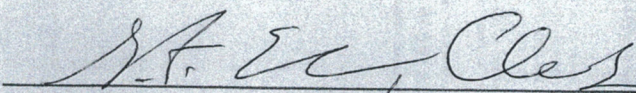
PAY TO THE ORDER OF COUNTY OF LUNENBURG

\$ 6,000.00

SIX THOUSAND AND 00/100*****

DOLLARS




AUTHORIZED SIGNATURE

STEPS, Inc. Homeless Housing Proposal

Introduction

As the counties of the region plan and implement their response to the health, economic, and housing effects created by the COVID-19 pandemic, the community partners who provide services to the county and its citizens have joined together in planning for and serving the homeless of the region. The counties of the Heartland Planning Group include Amelia, Buckingham, Cumberland, Lunenburg, Nottoway, and Prince Edward. The Homeless Housing Task Force facilitated by STEPS, Inc. is proposing to partner with the counties of the region in providing emergency sheltering, support services, and permanent supportive housing to mitigate the effects of the pandemic and strengthen compliance with COVID-19 health precautions. In addition, the services offered by the shelter staff and partners will help citizens to assimilate into the job and housing market as they exit sheltering services.

Homeless Service Provision Needs During the Pandemic

During fiscal year 2021, STEPS provided emergency sheltering for 368 individuals in 191 households. This is compared to 191 individuals in 86 households for fiscal year 2020. This was a large increase over the numbers previously sheltered due to the impact of COVID on the economy with numerous lay-offs and shut-downs that had the greatest impact on those who are in poverty. In addition, the need for stability of housing during a pandemic is even more critical for homeless individuals and the community at large to slow the spread of COVID. Information obtained from national leaders in a recent webinar provided by the *Center for Homeland Defense and Security* strongly outlines the need for non-congregate sheltering to the extent possible during the pandemic, which is now anticipated to extend into 2022. This is in contrast to the more traditional bunk style buildings. Localities are exploring options such as purchasing existing hotels or other buildings that allow for separate sleeping space, and the construction of tiny homes.

The homeless need the support of our community and available services as they find themselves in crisis, often staying in their cars or other places not meant for human habitation. The homeless citizens being served by STEPS often present with multiple barriers including disabling conditions, being aged, families with children, or other crisis situations. It is essential that these individuals are able to be temporarily and safely housed while they work on plans that include employment, assuring their children's education is maintained, being screened for long-term care services when applicable, and searching for permanent housing. It is extremely difficult to function in life, education, and work without stable housing. Currently there is no emergency homeless shelter in the region, so STEPS is only able to pay for motel stays to house individuals and refer them to shelters outside the region when funds are insufficient to continue motel sheltering. This service delivery model is both inefficient and insufficient as a standalone model of emergency sheltering for the homeless.

Strategy to Meet Housing Needs

This region has come together to plan for the construction and operation of a non-congregate emergency shelter and permanent supportive housing that will be necessary to mitigate the effects of COVID-19 and enable compliance with COVID-19 public health precautions. The construction of tiny homes surrounding a

central community center will be an effective way to accomplish these objectives. Representatives from the Commonwealth Regional Council, Centra Health, Southside Virginia Electric Cooperative, several community service providers, local churches, and STEPS have come together to develop these plans. This Homeless Housing Task Force has reviewed three programs in other areas of the country that provide temporary housing through the use of tiny homes.

The Task Force's plan is to initially start with eleven homes for emergency shelter, three homes for permanent supportive housing, and a 1,380 square foot community center. The community center will have a kitchen, space for serving food, large room for meetings, staff/security offices, and laundry facilities. Of the eleven tiny homes, there will be four 12 X 12 homes for individuals and seven 14 X 20 homes for families. Three additional tiny homes will be constructed for permanent supportive housing for a total of 14 homes. More tiny homes will be added to the layout as additional funding is received.

Bugby Top in Cumberland has completed an estimate for these tiny home sizes, which is \$11,056.50 for the 12 X 12 and \$16,742.70 for the 14 X 20. These estimates include the delivery and anchoring of the buildings. All buildings will be temperature controlled with mini-split systems estimated by Massie Wood and West to cost \$2,600 per unit. It is important to note that this pricing was based on costs prior to the escalation we are experiencing at this time.

Emergency Shelter/Permanent Supportive Housing Location

The tiny home village will be located in the Farmville area as it is central to the region. This location allows for the easier access to employment and supportive services. The public bus service for individuals who do not have their own transportation is critical to their independence.

Emergency Shelter Tiny Home Plans

A draft set of plans for the emergency shelter tiny homes is attached to this proposal. The homes will be 12 X 12 for single occupants, and 14 X 20 for families. The homes will contain the following features:

1. Insulated floor, walls, and ceiling
2. Plywood walls for durability/painted
3. Double plywood floor
4. Wiring for 6 outlets and split system (see below)
5. Front and back door
6. Toilet, sink, shower
7. Split system that does heating and air conditioning (electric); no duct work required
8. Small kitchen area with sink, mini-fridge, and microwave
9. Outside lighting

Furnishings for these homes will include a 1.2 cubic foot capacity microwave (1100 watts), 3.1 cubic foot mini refrigerator, dining table, chairs, twin and queen panel beds with mattress, and an end table.

STEPS, Inc. Homeless Housing Proposal

Essential Services Provided to Tiny Home Village Residents

Homeless individuals from the region will be able to shelter in these tiny homes temporarily and receive services that will assist them in pursuing employment and permanent housing options. The services below will be provided by STEPS staff through operational funding from state and local sources and partner agencies whose have expertise and mission in these areas:

- Food
- Health care
- Case management
- Employment services
- Housing search and placement
- Transportation
- Security
- Rapid re-housing/utilities - DHCD funded
- Mental health services
- Substance abuse services
- Replace/secure identification
- Long-term care screenings

Emergency Shelter Funding Request

STEPS estimates that the cost of building this shelter is \$820,344 (exclusive of land acquisition) for the construction of a community center, eleven tiny homes, water and sewer costs, site preparation, and furnishings as outlined below:

1. 1,380 square foot community center with offices, meeting room, kitchen, and laundry totaling \$236,738.
2. Four 12 X 12 homes at \$13,656.50 per home totaling \$54,626.
3. Seven 14 X 20 homes are estimated at \$19,342.70 per home totaling \$135,399.
4. Water/sewer and site preparation costs are estimated to by Maxey and Associates to be \$260,395.
5. Furnishing costs are estimated below for a total of \$26,185.
 - Microwave 1.2 cubic ft. (1100 watts) \$110 per unit totaling \$1,210
 - Mini-refrigerator with freezer- 3.1 cubit ft. \$150 per unit totaling \$1,650
 - Eleven twin panel beds with 1 storage drawer \$525 per bed totaling \$5,775
 - Eleven twin mattresses in a box \$190 per mattress totaling \$2,090
 - Seven queen panel beds with 4 storage drawers \$925 per bed totaling \$6,475
 - Seven queen mattresses in a box \$265 per mattress totaling \$1,855
 - Eleven end tables \$240 per table totaling \$2,640
 - Sixteen sets of two side chairs \$150 per set totaling \$2,400
 - Four small dining tables \$155 per table totaling \$620
 - Seven family dining tables \$210 per table totaling \$1,470

STEPS, Inc. Homeless Housing Proposal

Due to the rising costs for building materials since the initial construction estimates were obtained, a 15% contingency has been factored into the above estimated costs to arrive at the total of \$820,344. Updated cost estimates will be sought when the start-up of construction is closer.

Permanent Supportive Housing Funding

The GG Wade Charitable Trust has awarded \$50,000 towards the construction and furnishing of three additional tiny homes for permanent supportive housing. A \$50,000 match was also pledged by a local donor towards the costs of these homes for a total of \$100,000. This funding is in addition to the funds being requested above for the construction of the emergency shelter homes.

The homes will be larger than the shelter homes since this program will allow for longer stays than emergency shelter. Two 14 X 28 homes for families, and one 14 X 24 home will be built for singles. These homes will contain more kitchen appliances such as a full refrigerator and stove.

Landfill Report January 31, 2022

Host Fee Year

January 2022 County Trash 554.33 tons- average 23.10 tons daily
Non-county Trash 15,414.24 tons- average 550.51 tons daily
Non-deplete Trash 5.62 tons
Recycling 0 tons
Number of trucks 53.81 average per day

PAYMENTS	Non-county Host fee	Liaison fee	Total
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Landfill Report January 31, 2022

New Fiscal Year-

July 2021 County Trash 440.68 tons- average 16.32 tons daily
 Non-county Trash 22,596.09 tons- average 836.89 tons daily
 Non-deplete Trash 0 tons
 Recycling 0 tons
 Number of trucks 56.09 average per day

August 2021 County Trash 482.09 tons- average 18.54 tons daily
 Non-county Trash 22,108.96 tons- average 850.34 tons daily
 Non-deplete Trash 0 tons
 Recycling 4.75 tons
 Number of trucks 66.04 average per day

September 2021 County Trash 529.46 tons- average 21.18 tons daily
 Non-county Trash 20,453.87 tons- average 705.31 tons daily
 Non-deplete Trash 856.75 tons
 Recycling 22.16 tons
 Number of trucks 52.60 average per day

October 2021 County Trash 415.65 tons- average 15.99 tons daily
 Non-county Trash 20,044.47 tons- average 668.15 tons daily
 Non-deplete Trash 3,165.55 tons
 Recycling not reported
 Number of trucks 56.20 average per day

November 2021 County Trash 471.65 tons- average 19.65 tons daily
 Non-county Trash 18,513.76 tons- average 617.13 tons daily
 Non-deplete Trash 707.84 tons
 Recycling not reported
 Number of trucks 49.43 average per day

December 2021 County Trash 456.95 tons- average 17.57 tons daily
 Non-county Trash 18,029.31 tons- average 667.75 tons daily
 Non-deplete Trash 8.43 tons
 Recycling not reported
 Number of trucks 53.98 average per day

PAYMENTS

Non-county Host fee

Liaison fee

Total

3rd Quarter payment 2021
 Received October 29, 2021

\$130,317.84
 *Also received additional \$12,500.01 (1/4 of the Annual Donation amount).
 **Received \$86.86 over amount due—applying to 4th payment amount due.

\$ 16,823.50

\$ 147,141.34

4th Quarter payment 2021
 Received January 28, 2022

\$113,175.08
 *Also received additional \$12,500.00 (1/4 of the Annual Donation amount).
 **Received \$86.86 less amount due—credit from 3rd Q payment.

\$ 16,823.50

\$ 129,998.58

Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

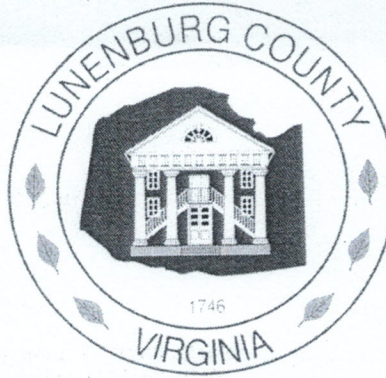
T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

Animal Control Report to the Board of Supervisors

Date: 1/31/22

The following activities were conducted by Animal Control during the month of January 2022:

<u>1</u>	Stray Cat(s) Picked Up	\$		Surrender Fees
<u>16</u>	Stray Dog(s) Picked Up	\$	<u>25</u>	Impoundment Fees
	Injured or Ill Cat(s)	\$	<u>45</u>	Adoption Fees
	Injured or Ill Dog(s)			
	Cat Calls Dispatched	\$		Total Fees Collected
	Dog Calls Dispatched			
	Cats, Surrendered by Owner			
<u>17</u>	Dogs, Surrendered by Owner			
	Cat Bite			
	Dog Bite			
	Cat(s) Euthanized			
<u>3</u>	Dog(s) Euthanized			
<u>2</u>	Cat Trap(s) Set			
	Dog Trap(s) Set			
	Summons Issued			
	Animal(s) Released to ACO			
	Expired at Shelter and/or DOA			
<u>100</u>	Telephone Calls for Animal Issues			
<u>38</u>	Check License			
	Lost Cat(s) – Incoming Calls			
<u>4</u>	Lost Dog(s) – Incoming Calls			
	Cat(s) Returned to Owner			
<u>2</u>	Dog(s) Returned to Owner			
	Quarantine			
<u>2</u>	Adoption—Dogs			
<u>1</u>	Adoption—Cats			

<u>21</u>	Dog(s) Transferred to SPCA
	Cat(s) Transferred to SPCA
	Wildlife Calls
<u>1</u>	<u>Hope for Life Rescue</u>
<u>3</u>	<u>Agricultural Animals</u>
<u>2</u>	<u>Richmond SPCA</u>

<u>213</u>	Total Number of Animals Handled
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D. R. Elliott

D. Ray Elliott
Animal Control Officer



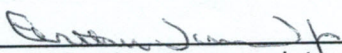
**Lunenburg County Sheriff's Office
Report To The Board Of Supervisors
January 2022**



Jury Summons Served	7
Subpoenas Served	90
Summons Served	103
Levies Executed	0
Other Civil Process	26
Traffic Citations	0
Protective Orders	28
Arrests	18
Inmates Transported	1
Mental Patients	1
Extraditions	0
Circuit Court Days	3
General District Court Days	4
J&DR Court Days	4

Expense Report

Dues	N/A
Postage	N/A
Office Supplies	\$ 1,169.26
Telephone	\$ 520.76
Police Supplies	\$ 216.25
Vehicle Maintenance & Repairs	\$ 337.54
Fuel (December)	\$ 1,798.12
Gallons of Fuel Use	721



Arthur Townsend, Jr.
Sheriff, Lunenburg County

02-02-2022

Date