

**LUNENBURG COUNTY BOARD OF SUPERVISORS**  
**160 COURTHOUSE SQUARE**  
**LUNENBURG COURTS BUILDING, LUNENBURG, VIRGINIA**  
*February 11, 2021 Meeting*

**6:00PM**

1. Call to Order
2. Invocation/Pledge of Allegiance: Supervisor Hankins
3. Requests for Additions to the Agenda
4. Conflict of Interest Statements & Organizational Matters
5. Citizen Comment Period
6. Consent Agenda:
  - A) Minutes of the January 14, 2021 Meeting
  - B) Warrants for Approval January 2021
  - C) Treasurer's Reports December 2020
7. County Offices and Departments
  - A) VA Department of Transportation-Update on Route 137/138 Traffic Study
  - B) Lunenburg County School Board
  - C) Electoral Board laptops – Surplus Property
  - D) Sheriff's Office-Upgrade for the Door Access Control System
8. Commonwealth Regional Council – Surplus Funds
9. Piedmont Area Veterans Council – Sarah Maddox
10. Southside Center for Violence Prevention - Tonya Edmonds
11. Virginia Department of Health—Statement of Agreement
12. Planning and Economic Development Update
13. Administrator's Update
14. County Attorney Update
  - A) Board of Supervisors By-Laws & Procedures
15. Closed Session Items (if necessary)
16. Other Business (per Board approval)
17. Adjournment

**GUIDANCE FOR 2-11-2021 MEETING:**

- All Supervisors will adhere to social distancing. All citizens/guests who attend the Board of Supervisors meeting must maintain a distance of at least six feet apart at all times and wear face coverings according to Governor's Executive Order No. 72.
  - It is requested that advance inquiries about agenda items be directed to the County Administrator prior to the meeting at [tgee@lunenburgva.net](mailto:tgee@lunenburgva.net) or by phone at 434-696-2142 to address your concerns prior to the Board meeting.
  - This meeting plan is subject to change, based on further action by the Governor of Virginia and/or the Lunenburg County Board of Supervisors.
  - It is the intention of the Lunenburg County Board of Supervisors to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator's Office at 434-696-2142 prior to the meeting date.
- Tracy M. Gee, County Administrator



## **Consent Agenda:**

- A) Minutes of the January 14, 2021 Meeting**
- B) Warrants for Approval January 2021**
- C) Treasurer's Reports December 2020**



LUNENBURG COUNTY BOARD OF SUPERVISORS  
GENERAL DISTRICT COURTROOM  
LUNENBURG COURTS BUILDING  
LUNENBURG, VIRGINIA

**DRAFT**

Minutes of January 14, 2021 Reorganizational Meeting

The annual reorganizational meeting of the Lunenburg County Board of Supervisors was held on Thursday, January 14, 2021 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Alvester Edmonds, Charles R. Slayton, Frank W. Bacon, Mike Hankins, Robert Zava, Edward Pennington, County Administrator Tracy M. Gee, Deputy County Administrator Nicole Clark, and County Attorney Frank Rennie.

County Administrator Gee called the reorganizational meeting to order.

Administrator Gee asked for nominations for the position of Chairman.

Supervisor Hankins nominated Charles R. Slayton; Supervisor Hoover seconded the motion. Supervisor Bacon moved that nominations be closed with Supervisor Edmonds making the second, and all present in favor. On a roll call vote, Supervisor Slayton was unanimously re-elected to the position of Chairman.

Administrator Gee presented Chairman Slayton with the gavel.

Chairman Slayton asked for nominations for the position of Vice-Chairman.

Supervisor Hankins nominated Frank W. Bacon for Vice-Chairman; Supervisor Hoover seconded the motion. Supervisor Pennington moved that nominations be closed with Supervisor Edmonds making the second, and all present in favor. On a roll call vote, Supervisor Bacon was unanimously re-elected to the position of Vice-Chairman.

Supervisor Hoover made motion, seconded by Supervisor Pennington and unanimously approved, to adopt the 2021 Invocation and Meeting Schedule and 2021 Holiday Calendar.

Supervisor Bacon made motion, seconded by Supervisor Hankins and unanimously approved, to adopt Robert's Rules of Order.

Chairman Slayton called the regular meeting of the Board of Supervisors to order.

Supervisor Hoover led the Pledge of Allegiance and gave the invocation.

Chairman Slayton requested additions to the agenda from the Board and the public. Supervisor Hankins requested that 13A Commonwealth Regional Council be postponed until February due to their office staff recently being exposed to COVID-19. Administrator Gee requested that 11 Piedmont Area Veterans Council also be postponed until February as office staff lost a family member earlier in the day. County Attorney Rennie advised that he had a resolution to be added to 9C Surplus Property.

Chairman Slayton explained that Supervisor Pennington had reached a milestone in his years of service serving on the Board of Supervisors. Chairman Slayton presented Supervisor Pennington with an engraved granite plaque for 20 years of service.

Supervisor Hankins made motion, seconded by Supervisor Edmonds, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to accept the Consent Agenda to include the minutes of the December 10, 2020 meeting, the Treasurer's November 2020 reports and the following Warrants for Approval:



December 2020:

Payroll: Direct Deposit	\$ 155,426.22
Payroll Check #17224	\$ 898.84
Payroll Taxes Federal:	\$ 47,081.13
Payroll Taxes State:	\$ 8,122.87
Payroll VRS payment:	\$ 29,624.02
Payroll ICMA-RC payment:	\$ 741.48
Payroll Health Savings Deposits:	\$ 4,469.41
Accounts Payable: #60229-60400	<u>\$ 775,764.58</u>
Total:	\$ 1,022,128.55

Mr. James Abernathy, Assistant School Superintendent and Finance Director, provided the monthly school report. He advised that enrollment is currently at 1533 students and has remained fairly consistent over the school year. He requested the Board's acceptance and appropriation of \$400,748 in CARES Set-Aside funds which were made available after the approval of the FY2021 budget. He explained that the funds were to aid in the prevention of the spread of the COVID-19 virus and to support virtual learning. Mr. Abernathy added that they planned to use the funds for technology and meal distribution. The school board approved the below resolution at the regularly scheduled January meeting.

Lunenburg County Board of Education



Board Office Box 710  
Kearneysburg, Virginia 22944

School Board Office  
(434) 676-2467

Fax  
(434) 676-1000

January 11, 2021

Supplemental Appropriation FY2021 #2

WHEREAS the Lunenburg County School Division was awarded \$400,748 in CARES Set-Aside Funds that was made available after the approved FY2021 budget; and

WHEREAS these monies need to be appropriated in order for the funds to be expended in accordance with the identified grant; and

WHEREAS these expenditures do not require any additional transfer of Local Funds to the school division;

NOW THEREFORE BE IT RESOLVED that the Lunenburg County School Board respectfully request the Lunenburg County Board of Supervisors appropriate the additional \$400,748 to the FY2021 School Board Budget. The revised total budget will be \$20,760,936.

Attest:

D. Barry Carnes, Chairman

James M. Abernathy, Jr., Clerk

Supervisor Hoover made motion, seconded by Supervisor Pennington, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to accept and appropriate \$400,748 in CARES Set-Aside funds in the FY 2020-21 budget.

Mr. Abernathy advised that they expected additional CARES funds at a later date. Those funds will be for the purpose of addressing the learning loss of students, school facility repairs to support health needs and to improve air quality. Mr. Abernathy continued to say due to COVID-19 and its potential effect on the economy, the school system had made cuts in the FY2019-20 budget. The cuts resulted in \$140,900 of carry-over funds from FY2020 based on the audit performed by Robinson, Farmer, Cox. Mr. Abernathy requested approval and appropriation of those funds in the current year. Supervisor Zava indicated, historically, the funds are held until the next fiscal year and part of the adopted upcoming budget. The school system may request the use of the funds, if necessary, before the end of the fiscal year.



Supervisor Hoover made motion, seconded by Supervisor Zava, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to hold the carry over funds until the end of the fiscal year, and roll over to the following fiscal year if not used.

County Attorney Rennie presented the below resolution regarding items to be declared as surplus property by the Commonwealth Attorney's Office.

*WHEREAS, the Commonwealth Attorney's Office in Lunenburg County has requested the following items and equipment to be declared Surplus Property from their office:*

1. 2014 Desktop computer (little to no monetary value),
2. iPhone 11 (The screen is cracked and damaged – little to no monetary value),
3. Old VHS video camera (old technology – little to no monetary value),
4. 2009 35 mm camera and accessories (old technology); and

*WHEREAS, these items have little or no value and the Commonwealth Attorney's Office has requested that the property be disposed of by transferring these items to their office for further disposal; and*

*WHEREAS, Virginia Code § 2.2-1124 states that "disposition of surplus materials allows for the items to be disposed of when the cost of the sale will exceed the potential revenue to be derived therefrom or the surplus material is not suitable for sale"; and*

*WHEREAS, the four listed items fall within the category of materials that if they were to be auctioned, the cost of sale would exceed the potential revenue to be derived therefrom; and*

*WHEREAS, the surplus material listed above is not suitable for sale;*

*NOW THEREFORE, the Board of Supervisors of Lunenburg County this 14<sup>th</sup> day of January, 2021, does hereby resolve that the items listed be declared surplus and disposed of by the Lunenburg County Commonwealth Attorney's Office.*

Supervisor Hoover made motion, seconded by Supervisor Hankins, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to declare as surplus the items requested by the Commonwealth Attorney's Office and allow that office to dispose of the items.

Adminstrator Gee shared a bid from Southern Maintenance Service for cleaning carpet and tile floors in the county buildings. This was the only bid received and was in the amount of \$2,900 per six months.

Supervisor Hoover made motion, seconded by Supervisor Pennington, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to accept the bid from Southern Maintenance Service for cleaning carpet and tile floors in the county buildings in the amount of \$2,900 per six months.

Administrator Gee advised that the county had been awarded several grants. Supervisor Zava questioned if the grants required any local match. Administrator Gee replied that some of them would require a match, however, CARES funds would be used and not local funds. She listed the following grants for approval and appropriation.

<u>Grant Name:</u>	<u>Total Grant:</u>	<u>Award:</u>	<u>Match:</u>
CRF Towns Utilities Funding-Kenbridge	\$8,935	\$8,935	none
CRF Towns Utilities Funding-Victoria	\$5,921	\$5,921	none
Fast Track to Broadband	\$85,000	\$76,500	CARES \$8,500
Law Enforcement DCJS Grant	\$49,192	\$49,192	none
Registrar CTCL Safe& Secure	\$9,890	\$9,890	none
Community Impact Grant	\$25,000	\$25,000	in kind
Health Equity EMPG-S	\$49,608	\$24,804	CARES \$24,804
Funds for Tobacco Commission	\$439,068	\$219,534	Kinex \$219,534



Supervisor Hoover made motion, seconded by Supervisor Pennington, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to accept and appropriate the grant funds as stated.

Victoria Fire and Rescue Chief Rodney Newton requested the use of \$100,000 of 2020 Homeland Grant Radiocache funds for the purchase of twenty communication radios.

Supervisor Hoover made motion, seconded by Supervisor Pennington, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to use \$100,000 of 2020 Homeland Grant Radiocache funds for the purchase of twenty communication radios.

Electoral Board Secretary Ollie Wright approached the Board to discuss the state election law requiring all jurisdictions to use electronic poll books in any election after November 2020. He provided a quote from Demtech for twelve electronic pollbooks (one for each polling place) and three spares. The state procurement cost for hardware, software and training is \$24,827. Annual support costs are \$1,875 per year for the second and third year of the contract. Mr. Wright stated that the next election would be held in June, therefore, they would need to move quickly to ensure they are prepared.

Supervisor Bacon made motion, seconded by Supervisor Pennington, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to approve the quote from DemTech at the state procurement cost of \$24,827 for hardware, software and training and \$1,875 for annual support for the term of the contract.

Mr. Wright advised of another state requirement to comply with the Voter Registration System Security Minimum Security Standards program. He noted that to maintain the requirements and responsibilities of the program at least a part-time position would be needed. Mr. Wright suggested hiring a part-time person on the county level, out sourcing the position or allowing the assistant registrar to assume the responsibilities, making that position full time. Supervisor Hoover suggested that the Electoral Board provide a cost breakdown of the three options to review before moving forward.

Administrator Gee advised that the use of CARES funds had been extended until the end of 2021. She noted that about \$1.45 million of the funds were obligated. She would like to use the remaining funds for emergent needs related to the pandemic.

County Planner Glenn Millican stated that the demolition project at the old middle school has been extended to September 30<sup>th</sup>. He advised that there will be a 15.2-2232 Hearing for CUP-5-20 Conditional Use Permit for Red Brick LLC at the February Planning Commission meeting.

Administrator Gee provided her monthly report. She shared that the new temporary website was online. Administration staff will be working with REVIZE to develop the permanent site in the coming months. She noted that a review was still ongoing with the insurance company regarding the elevator in the old Courthouse. Although VACorp has yet to make a decision, a down payment has been sent to the repair company in order to proceed with repairs, as the elevator must be functional as soon as possible.

County Attorney Rennie advised that he had been made aware of the need for an review and approval of rules of procedure and a by-laws for the Board. He advised that he will draft these documents for review and discuss them at the next meeting.

Supervisor Zava made motion, seconded by Supervisor Hoover, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to enter Closed Session citing Virginia Code Section §2.2-3711A1 Personnel.

CERTIFICATION OF CLOSED SESSION MEETING



WHEREAS, the Board of Supervisors of Lunenburg County, Virginia ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES

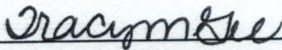
Supervisor Edmonds  
Supervisor Hankins  
Supervisor Bacon  
Supervisor Hoover  
Supervisor Pennington  
Supervisor Slayton  
Supervisor Zava

VOTING NO

ABSENT

Supervisor Zava made motion, seconded by Supervisor Hoover, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to return to Open Session.

Supervisor Bacon made motion, seconded by Supervisor Hoover, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to adjourn.

  
\_\_\_\_\_  
Tracy M. Gee, Clerk  
County Administrator

\_\_\_\_\_  
Charles R. Slayton, Chairman  
Board of Supervisors



**BOARD OF SUPERVISORS**

**Charles R. Slayton, CHAIRMAN**  
Election District 4

**Frank W. Bacon, VICE-CHAIRMAN**  
Election District 3

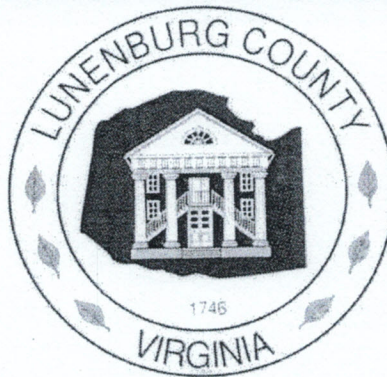
**T. Wayne Hoover**  
Election District 1

**Mike Hankins**  
Election District 2

**Edward Pennington**  
Election District 5

**Alvester L. Edmonds**  
Election District 6

**Robert G. Zava**  
Election District 7



Lunenburg County Administration  
11413 Courthouse Road  
Lunenburg, VA 23952

**Tracy M. Gee**  
County Administrator

Telephone: (434) 696-2142  
Facsimile: (434) 696-1798

January 31, 2021

Lunenburg County Board of Supervisors  
11413 Courthouse Road  
Lunenburg, VA 23952

Honorable County Supervisors:

The following warrants, including accounting for all voided checks are listed according to Code of Virginia § 15.2-1243 and § 15.2-1244 requiring your approval:

January 2021:	Payroll: Direct Deposit	\$ 131,276.62
	Payroll Check #17226	\$ 760.56
	Payroll Taxes Federal:	\$ 40,670.73
	Payroll Taxes State:	\$ 7,197.93
	Payroll VRS payment:	\$ 28,088.19
	Payroll ICMA-RC payment:	\$ 847.42
	Payroll Health Savings Deposits:	\$ 4,662.30
	Debt Service Wire:	\$ 42,521.73
	Accounts Payable: #60401-60539	<u>\$ 1,470,023.23</u>
	Total:	\$ 1,726,048.71

Sincerely,

A handwritten signature in cursive script, appearing to read "Tracy M. Gee".

Tracy M. Gee  
County Administrator



A/P CHECK REGISTER  
Check Date - 1/07/2021

AP100B 1/06/2021 LUNENBURG COUNTY  
TIME-11:02:41

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
60401	997	ALLIED 100	000	1/07/2021	23,530.00	.00
60402	999999	Barton Woodrow C	000	1/07/2021	30.00	.00
60403	864	BERKLEY GROUP LLC, THE	000	1/07/2021	1,402.50	.00
60404	48	BILLY'S AUTO SERVICE CENT	000	1/07/2021	1,154.36	.00
60405	371	BUG BUSTERS PEST CONT, INC	000	1/07/2021	433.00	.00
60406	746	CANON SOLUTIONS AMERICA	000	1/07/2021	149.53	.00
60407	10	CENTURYLINK	000	1/07/2021	182.83	.00
60408	326	CHILDERS DAWN C.	000	1/07/2021	317.99	.00
60409	155	COFFEES CUSTOM EMBROIDERY	000	1/07/2021	200.00	.00
60410	58	COWAN GATES PC	000	1/07/2021	940.50	.00
60411	882	CTA CONSULTANTS, LLC	000	1/07/2021	10,622.00	.00
60412	119	DATACARE, INC.	000	1/07/2021	16,534.99	.00
60413	481	DE LAGE LANDEN	000	1/07/2021	117.50	.00
60414	44	DIAMOND SPRINGS WATER INC	000	1/07/2021	123.50	.00
60415	44	DIAMOND SPRINGS WATER INC	000	1/07/2021	122.20	.00
60416	482	DMV SPECIAL PLATES	000	1/07/2021	25.00	.00
60417	46	DOMINION ENERGY VIRGINIA	000	1/07/2021	1,290.51	.00
60418	992	ERBY MARY MCLAUGHLIN	000	1/07/2021	1,817.10	.00
60419	999999	Fogg Ingrid N	000	1/07/2021	30.00	.00
60420	642	FARMVILLE NEWSMEDIA	000	1/07/2021	948.74	.00
60421	225	FARMVILLE WHOLESale	000	1/07/2021	333.18	.00
60422	690	FIELDS, JOSH DBA	000	1/07/2021	125.00	.00
60423	66	FUEL FREEDOM CARD	000	1/07/2021	1,476.73	.00
60424	213	GALLION & RICHARDS	000	1/07/2021	11.94	.00
60425	991	GOVERNMENT FORMS AND SUPP	000	1/07/2021	350.67	.00
60426	865	GRANITE TELECOMMUNICATION	000	1/07/2021	576.47	.00
60427	807	HMM PORTA TOILET LLC	000	1/07/2021	450.00	.00
60428	999999	Jones Kermit T	000	1/07/2021	30.00	.00
60429	77	KENBRIDGE SUPPLY COMPANY	000	1/07/2021	23.90	.00
60430	982	LEWIS LOUISE	000	1/07/2021	547.50	.00
60431	930	LONG CHRIS	000	1/07/2021	495.00	.00
60432	162	MEHERRIN VOLUNTEER	000	1/07/2021	4,149.00	.00
60433	994	MID-ATLANTIC BROADBAND	000	1/07/2021	76,500.00	.00
60434	94	PETTY CASH FUND	000	1/07/2021	7.75	.00
60435	95	PIEDMONT REGIONAL JAIL	000	1/07/2021	41,936.54	.00
60436	999999	Ragsdale John K	000	1/07/2021	30.00	.00
60437	637	RCS COMMUNICATIONS	000	1/07/2021	925.00	.00
60438	506	ROCKY TOP LOCKSMITH &	000	1/07/2021	135.00	.00
60439	511	SOUTHERN OFFICE MACHINES	000	1/07/2021	30.00	.00
60440	135	SOUTHSIDE ELECTRIC COOP	000	1/07/2021	561.55	.00
60441	999999	Thompson Thomas A	000	1/07/2021	30.00	.00
60442	322	TOWN OF KENBRIDGE	000	1/07/2021	32,311.40	.00
60443	755	TREASURER OF VIRGINIA	000	1/07/2021	293.00	.00
60444	990	USA SEALING	000	1/07/2021	10,605.82	.00
60445	114	VICTORIA AUTOMOTIVE	000	1/07/2021	356.38	.00
60446	164	VICTORIA FIRE & RESCUE	000	1/07/2021	8,295.64	.00
60447	828	VIRGINIA VICTIM	000	1/07/2021	150.00	.00
60448	999999	Williams John A Jr	000	1/07/2021	30.00	.00
60449	173	WILCO JANITORIAL SUPPLIES	000	1/07/2021	575.20	.00
60450	682	ZOLL MEDICAL CORP	000	1/07/2021	69,216.20	.00
		CLASS TOTAL			309,531.12	.00
		ACH TOTAL			.00	
		CHECK TOTAL			309,531.12	
		EPY TOTAL			.00	



FINAL TOTAL

09,531.12

.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
THE TOTAL 309,531.12- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

1-6-21  
DATE

Tracy M. Lee  
COUNTY ADMINISTRATOR

1-6-2021

Charles R. Layton



A/P CHECK REGISTER  
Check Date - 1/15/2021

AP100B 1/15/2021 LUNENBURG COUNTY

TIME-15:20:41

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
60451	283	ADAMS PATRICIA M	000	1/15/2021	144.60	.00
60452	880	AMAZON CAPITAL SERVICES	000	1/15/2021	268.99	.00
60453	190	AMERICAS	000	1/15/2021	1,224.14	.00
60454	59	AT&T MOBILITY	000	1/15/2021	1,339.61	.00
60455	139	BENCHMARK COMMUNITY BANK	000	1/15/2021	401.83	.00
60456	371	BUG BUSTERS PEST CONT, INC	000	1/15/2021	248.00	.00
60457	635	BURNS BRIAN	000	1/15/2021	44.98	.00
60458	746	CANON SOLUTIONS AMERICA	000	1/15/2021	53.24	.00
60459	101	CENTRA HEALTH INC.	000	1/15/2021	46,444.00	.00
60460	101	CENTRA HEALTH INC.	000	1/15/2021	55,124.00	.00
60461	101	CENTRA HEALTH INC.	000	1/15/2021	19,636.00	.00
60462	10	CENTURYLINK	000	1/15/2021	182.83	.00
60463	53	CLEMENT DIANA W	000	1/15/2021	482.00	.00
60464	52	CLEMENT ROBERT E	000	1/15/2021	847.02	.00
60465	58	COWAN GATES PC	000	1/15/2021	10,137.80	.00
60466	124	CROSSROADS COMMUNITY	000	1/15/2021	13,250.00	.00
60467	591	DASH	000	1/15/2021	1,563.50	.00
60468	119	DATA CARE, INC.	000	1/15/2021	2,779.56	.00
60469	46	DOMINION ENERGY VIRGINIA	000	1/15/2021	4,417.87	.00
60470	999	DUNNAVANT JAMES E.	000	1/15/2021	600.00	.00
60471	812	ESRI	000	1/15/2021	1,500.00	.00
60472	63	FAMILY PRESERVATION	000	1/15/2021	1,526.25	.00
60473	642	FARMVILLE NEWSMEDIA	000	1/15/2021	1,125.00	.00
60474	66	FUEL FREEDOM CARD	000	1/15/2021	1,901.67	.00
60475	67	GCR COMPANY	000	1/15/2021	2,450.00	.00
60476	807	HHM PORTA TOILET LLC	000	1/15/2021	450.00	.00
60477	71	IBM CORPORATION	000	1/15/2021	846.27	.00
60478	465	INTERCEPT YOUTH SERV, INC	000	1/15/2021	31,927.60	.00
60479	1000	J. RICHARD DUNN	000	1/15/2021	900.00	.00
60480	158	JACK & SON	000	1/15/2021	16,535.15	.00
60481	355	KENBRIDGE BODY SHOP	000	1/15/2021	6,69.40	.00
60482	161	KENBRIDGE FIRE DEPARTMENT	000	1/15/2021	6,273.25	.00
60483	78	KENBRIDGE OFFICE SUPPLY	000	1/15/2021	581.02	.00
60484	286	KENBRIDGE SUPPLY COMPANY	000	1/15/2021	71.54	.00
60485	83	KEY OFFICE SUPPLY INC	000	1/15/2021	263.00	.00
60486	82	LUNENBURG ANIMAL HOSPITAL	000	1/15/2021	32.20	.00
60487	630	LUNENBURG COUNTY PUBLIC	000	1/15/2021	22,669.50	.00
60488	353	LUNENBURG COUNTY LITERACY	000	1/15/2021	37,568.50	.00
60489	649	MECKLENBURG ELECTRIC	000	1/15/2021	2,000.00	.00
60490	162	MEHERRIN VOLUNTEER	000	1/15/2021	138.57	.00
60491	998	MOBILE CONCEPTS TECHNOLOG	000	1/15/2021	7,292.00	.00
60492	90	NEW GENERATION	000	1/15/2021	32,808.39	.00
60493	360	PEGRAM, PHILLIP	000	1/15/2021	6,550.00	.00
60494	94	PETTY CASH FUND	000	1/15/2021	100.00	.00
60495	95	PEDMONT REGIONAL JAIL	000	1/15/2021	7.75	.00
60496	985	REVIZE LLC	000	1/15/2021	131,558.75	.00
60497	928	REYCHEM	000	1/15/2021	3,228.00	.00
60498	1001	RIVERMONT SCHOOLS	000	1/15/2021	945.00	.00
60499	1001	RIVERMONT SCHOOLS	000	1/15/2021	53,526.00	.00
60500	999999	S WALKER CONSTRUCTION INC	000	1/15/2021	20,243.00	.00
60501	769	SANGOMA TECHNOLOGIES	000	1/15/2021	56.51	.00
60502			000	1/15/2021	907.84	.00



A/P CHECK REGISTER  
Check Date - 1/15/2021

AP100B 1/15/2021 LUNENBURG COUNTY  
TIME-15:20:41

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
60503	849	SMYTH PROPERTIES	000	1/15/2021	200.00	.00
60504	652	SOUTHSIDE MESSENGER, THE	000	1/15/2021	139.50	.00
60505	887	SPIERS JORDAN	000	1/15/2021	1,849.97	.00
60506	107	STANDBY SYSTEMS INC	000	1/15/2021	5,380.62	.00
60507	710	THREE RIVERS TREATMENT	000	1/15/2021	6,825.00	.00
60508	216	TOWN OF VICTORIA	000	1/15/2021	3,157.50	.00
60509	768	TOWNES TUANA	000	1/15/2021	13.16	.00
60510	995	TRAFFIC SAFETY SUPPLIES,	000	1/15/2021	40,500.00	.00
60511	419	TUCK JAMES L.	000	1/15/2021	150.00	.00
60512	110	US BANK GROUP	000	1/15/2021	950.00	.00
60513	112	VACORP GROUP	000	1/15/2021	15,835.00	.00
60514	113	VERIZON	000	1/15/2021	40.54	.00
60515	114	VICTORIA AUTOMOTIVE	000	1/15/2021	624.90	.00
60516	164	VICTORIA FIRE & RESCUE	000	1/15/2021	18,819.75	.00
60517	257	VIRGINIA EMPLOYMENT	000	1/15/2021	98.55	.00
60518	361	WARD ANDREW S.	000	1/15/2021	100.00	.00
60519	900	WAY LARRY	000	1/15/2021	100.00	.00
60520	173	WILCO JANITORIAL SUPPLIES	000	1/15/2021	1,609.20	.00
60521	933	WRIGHT AUTO SUPPLY, INC.	000	1/15/2021	7.88	.00
		CLASS TOTAL			639,643.70	.00

ACH TOTAL .00

CHECK TOTAL 639,643.70

EPY TOTAL .00

FINAL TOTAL 639,643.70 .00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
THE TOTAL 639,643.70- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

1-15-2021  
DATE

*Cracy Miller*  
COUNTY ADMINISTRATOR  
*Charles R. Scayton*

1-15-2021



Wise DD 1-15-21

AP040	1/06/2021	LUNENBURG COUNTY	ACCOUNTS PAYABLE EDIT	COMPANY #-001	BATCH#-	470	PAGE	1
ACCOUNTING PERIOD - 2021/01								
VEND. NO.	VENDOR NAME	* = DUP INVOICE NO.	G/L ACCT. NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	DESC /CLS	PO. NO.
000997	ALLIED 100	1811011	4280-053700-6110-	12/11/2020	1/07/2021	23530.00	ZOLL AED PLUS	10
	INVOICE TOTAL	1811011	CARES Medical & Health Supplies			23530.00	.00	23530.00
000692	BENCHMARK WIRING ACCOUNT	USB 2005 SCHLBD	4420-095310-9100-	12/10/2020	1/07/2021	42521.73	DD JAN 15, 2021	60
	INVOICE TOTAL	USB 2005 SCHLBD	Debt Service School	ACH DEBIT		42521.73	.00	42521.73
000864	BERKLEY GROUP LLC, THE	HS-INV #10	4100-081500-5801-	12/17/2020	1/07/2021	1402.50	SERVICES RENDER	20
	INVOICE TOTAL	HS-INV #10	Econ Dev Grant - Housing			1402.50	.00	1402.50
000048	BILLY'S AUTO SERVICE CENT	070129	4100-031200-3310-	12/11/2020	1/07/2021	154.36	'14 CHARGER/SCA	30
	INVOICE TOTAL	1099-Y	Repairs & Maintenance			154.36	.00	154.36
000371	BUG BUSTERS PEST CONT, INC	632321	4221-040740-3310-	12/04/2020	1/07/2021	85.00	AIRPORT/HANGAR	70
	INVOICE TOTAL	1099-N	Repairs & Maintenance			85.00	.00	85.00
000371	BUG BUSTERS PEST CONT, INC	632325	4221-040740-3310-	12/04/2020	1/07/2021	50.00	QTRLY AIRPORT	50
	INVOICE TOTAL	1099-N	Repairs & Maintenance			50.00	.00	50.00
000371	BUG BUSTERS PEST CONT, INC	632410	4100-043200-3310-	12/04/2020	1/07/2021	248.00	CH COMPLEX	80
	INVOICE TOTAL	1099-N	Repairs & Maintenance			248.00	.00	248.00
000371	BUG BUSTERS PEST CONT, INC	632425	4100-043200-3310-	12/04/2020	1/07/2021	50.00	QTRLY CH TERMIT	40
	INVOICE TOTAL	1099-N	Repairs & Maintenance			50.00	.00	50.00
000746	CANON SOLUTIONS AMERICA	4040234249	4100-021752-8200-	10/22/2020	1/07/2021	53.24	EQUIPMENT MAINT	110
	INVOICE TOTAL	1099-N	TTF Equip & Maint			53.24	.00	53.24
000746	CANON SOLUTIONS AMERICA	4040234621	4100-021752-8200-	10/23/2020	1/07/2021	30.35	EQUIPMENT MAINT	120
	INVOICE TOTAL	1099-N	TTF Equip & Maint			30.35	.00	30.35
000746	CANON SOLUTIONS AMERICA	4040234622	4100-021752-8200-	10/23/2020	1/07/2021	32.77	EQUIP MAINT	100
	INVOICE TOTAL	1099-N	TTF Equip & Maint			32.77	.00	32.77
000746	CANON SOLUTIONS AMERICA	4040234623	4100-021752-8200-	10/23/2020	1/07/2021	33.17	EQUIPMENT MAINT	90
	INVOICE TOTAL	1099-N	TTF Equip & Maint			33.17	.00	33.17
000010	CENTURYLINK	6884/NOV2020	4100-021910-6001-	11/22/2020	1/07/2021	182.83	309606884/VICT-	130
	INVOICE TOTAL	1099-N	Office Supplies			182.83	.00	182.83

1-6-2021  
Pracynsee  
Charles R. Stanton  
1-6-2021



A/P CHECK REGISTER  
Check Date - 1/26/2021

AP100B 1/26/2021 LUNENBURG COUNTY  
TIME-11:21:47

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
60522	139	BENCHMARK COMMUNITY BANK	000	1/26/2021	489,886.25	.00
60523	999999	BENCHMARK COMMUNITY BANK	000	1/26/2021	720.18	.00
60524	999999	BUGGS ISLAND TELEPHONE CO	000	1/26/2021	250.21	.00
60525	46	DOMINION ENERGY VIRGINIA	000	1/26/2021	504.16	.00
60526	135	SOUTHSIDE ELECTRIC COOP	000	1/26/2021	630.97	.00
60527	999999	SPRINTCOM INC	000	1/26/2021	85.59	.00
60528	172	US POSTAL	000	1/26/2021	550.00	.00
60529	999999	VERIZON SOUTH INC	000	1/26/2021	191.32	.00
		CLASS TOTAL			492,818.68	.00
		ACH TOTAL			.00	
		CHECK TOTAL			492,818.68	
		EPY TOTAL			.00	
		FINAL TOTAL			492,818.68	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
THE TOTAL 492,818.68- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

1-26-21  
DATE

*Tracey H. Lee*  
COUNTY ADMINISTRATOR

1-26-21

*Charles R. Layton*



A/P CHECK REGISTER  
Check Date - 2/01/2021

AP100B 2/01/2021 LUNENBURG COUNTY  
TIME-13:35:15

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
60530	179	AFLAC	000	2/01/2021	1,415.69	.00
60531	711	ALLSTATE BENEFITS	000	2/01/2021	536.16	.00
60532	177	ANTHEM BCBS	000	2/01/2021	23,266.00	.00
60533	191	DEARBORN NATIONAL LIFE	000	2/01/2021	144.69	.00
60534	751	HEALTH EQUITY	000	2/01/2021	61.95	.00
60535	651	LEGALSHIELD	000	2/01/2021	18.95	.00
60536	827	MINNESOTA LIFE INSURANCE	000	2/01/2021	19.80	.00
60537	507	VACORP	000	2/01/2021	166.49	.00
60538	183	VALIC	000	2/01/2021	2,200.00	.00
60539	111	VIRGINIA CREDIT UNION	000	2/01/2021	200.00	.00
		CLASS TOTAL			28,029.73	.00

ACH TOTAL .00

CHECK TOTAL 28,029.73

EPY TOTAL .00

FINAL TOTAL 28,029.73 .00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
THE TOTAL 28,029.73- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

2-1-21  
DATE

*Dracmiller*  
COUNTY ADMINISTRATOR

*Charles R. Slayton*



2/02/2021 9:56:37		-TREASURER TAX COLLECTION RATE SCHEDULE REPORT -										PAGE TR712	
DEPT	H CLS	TAXES	PPTRA	ABATEMENTS	NET TAX	THRU 1/31/2021	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R	%COLLECTED		
RE2011	1	3179753.87		3703.76-	3176050.11	3129111.30-	3129111.30-	44417.73-	3173529.03-	2521.08	99.92		
1 RE		32.40			32.40	32.40-	32.40-		32.40-		100.00		
HALF TOTALS=		3179786.27		3703.76-	3176082.51	3129143.70-	3129143.70-	44417.73-	3173561.43-	2521.08	99.92		
DEPT TOTALS=		3179786.27		3703.76-	3176082.51	3129143.70-	3129143.70-	44417.73-	3173561.43-	2521.08	99.92		
RE2012	1 RE	1600051.66		3676.46-	1596375.20	1586158.95-	1586158.95-	9145.60-	1595304.55-	1070.65	99.93		
HALF TOTALS=		1600051.66		3676.46-	1596375.20	1586158.95-	1586158.95-	9145.60-	1595304.55-	1070.65	99.93		
2 R2		1604714.92		7011.79-	1597703.13	1595942.63-	1595942.63-	664.60-	1596607.23-	1095.90	99.93		
HALF TOTALS=		1604714.92		7011.79-	1597703.13	1595942.63-	1595942.63-	664.60-	1596607.23-	1095.90	99.93		
DEPT TOTALS=		3204766.58		10688.25-	3194078.33	3182101.58-	3182101.58-	9810.20-	3191911.78-	2166.55	99.93		
RE2013	1 RE	1615975.85		7652.80-	1608323.05	1592426.30-	1592426.30-	14772.52-	1607198.82-	1124.23	99.93		
HALF TOTALS=		1615975.85		7652.80-	1608323.05	1592426.30-	1592426.30-	14772.52-	1607198.82-	1124.23	99.93		
2 R2		1615710.67		8899.41-	1606811.26	1604029.86-	1604029.86-	1657.17-	1605687.03-	1124.23	99.93		
HALF TOTALS=		1615710.67		8899.41-	1606811.26	1604029.86-	1604029.86-	1657.17-	1605687.03-	1124.23	99.93		
DEPT TOTALS=		3231686.52		16552.21-	3215134.31	3196456.16-	3196456.16-	16429.69-	3212885.85-	2248.46	99.93		
RE2014	1 RE	1621662.15		5069.85-	1616592.30	1603219.43-	1603219.43-	12248.64-	1615468.07-	1124.23	99.93		
HALF TOTALS=		1621662.15		5069.85-	1616592.30	1603219.43-	1603219.43-	12248.64-	1615468.07-	1124.23	99.93		
2 R2		1617319.15		6507.71-	1610811.44	1608412.89-	1608412.89-	1274.32-	1609687.21-	1124.23	99.93		
HALF TOTALS=		1617319.15		6507.71-	1610811.44	1608412.89-	1608412.89-	1274.32-	1609687.21-	1124.23	99.93		
DEPT TOTALS=		3238981.30		11577.56-	3227403.74	3211632.32-	3211632.32-	13522.96-	3225155.28-	2248.46	99.93		
RE2015	1 RE	1632536.00		4168.68-	1628367.32	1614784.68-	1614784.68-	11916.69-	1626701.37-	1665.95	99.90		
HALF TOTALS=		1632536.00		4168.68-	1628367.32	1614784.68-	1614784.68-	11916.69-	1626701.37-	1665.95	99.90		
2 R2		1624504.36		4791.69-	1619712.67	1615869.84-	1615869.84-	2122.45-	1617992.29-	1720.38	99.89		
HALF TOTALS=		1624504.36		4791.69-	1619712.67	1615869.84-	1615869.84-	2122.45-	1617992.29-	1720.38	99.89		
DEPT TOTALS=		3257040.36		8960.37-	3248079.99	3230654.52-	3230654.52-	14039.14-	3244693.66-	3386.33	99.90		
RE2016	1 RE	1639263.91		5423.52-	1633840.39	1616825.86-	1616825.86-	15226.44-	1632052.30-	1788.09	99.89		
HALF TOTALS=		1639263.91		5423.52-	1633840.39	1616825.86-	1616825.86-	15226.44-	1632052.30-	1788.09	99.89		
2 R2		1630250.23		6474.81-	1623775.42	1619453.16-	1619453.16-	2534.17-	1621987.33-	1788.09	99.89		
HALF TOTALS=		1630250.23		6474.81-	1623775.42	1619453.16-	1619453.16-	2534.17-	1621987.33-	1788.09	99.89		
DEPT TOTALS=		3269514.14		11898.33-	3257615.81	3236279.02-	3236279.02-	17760.61-	3254039.63-	3576.18	99.89		
RE2017	1 RE	1643831.43		3730.14-	1640101.29	1624359.97-	1624359.97-	12773.17-	1637133.14-	2968.15	99.82		
HALF TOTALS=		1643831.43		3730.14-	1640101.29	1624359.97-	1624359.97-	12773.17-	1637133.14-	2968.15	99.82		
2 R2		1643267.95		5281.83-	1637986.12	1633025.19-	1633025.19-	1852.30-	1634877.49-	3108.63	99.81		
HALF TOTALS=		1643267.95		5281.83-	1637986.12	1633025.19-	1633025.19-	1852.30-	1634877.49-	3108.63	99.81		
DEPT TOTALS=		3287099.38		9011.97-	3278087.41	3257385.16-	3257385.16-	14625.47-	3272010.63-	6076.78	99.81		



2/02/2021 9:56:37 DEPT H CLS		-TREASURER TAX COLLECTION RATE SCHEDULE REPORT- THRU 1/31/2021					PAGE TR712 2	
	TAXES	PPTRA	ABATEMENTS	NET TAX	PAYMENTS	OTHER ADJS	NET PAYMENTS	NET A/R
RE2018 1 RE	1753119.29		4504.45-	1748614.84	1730387.74-	9704.99-	1740092.73-	8522.11
HALF TOTALS=	1753119.29		4504.45-	1748614.84	1730387.74-	9704.99-	1740092.73-	8522.11
2 R2	1746313.47		6476.77-	1739836.70	1726363.78-	2782.60-	1729146.38-	10690.32
HALF TOTALS=	1746313.47		6476.77-	1739836.70	1726363.78-	2782.60-	1729146.38-	10690.32
DEPT TOTALS=	3499432.76		10981.22-	3488451.54	3456751.52-	12487.59-	3469239.11-	19212.43
RE2019 1 RE	1759546.01		2156.83-	1757389.18	1727190.77-	11977.79-	1739168.56-	18220.62
HALF TOTALS=	1759546.01		2156.83-	1757389.18	1727190.77-	11977.79-	1739168.56-	18220.62
2 R2	1748764.37		3673.79-	1745090.58	1719846.04-	2635.91-	1722481.95-	22608.63
HALF TOTALS=	1748764.37		3673.79-	1745090.58	1719846.04-	2635.91-	1722481.95-	22608.63
DEPT TOTALS=	3508310.38		5830.62-	3502479.76	3447036.81-	14613.70-	3461650.51-	40829.25
RE2020 1 RE	1766456.92		1600.66-	1764856.26	1710410.16-	16982.43-	1727392.59-	37463.67
HALF TOTALS=	1766456.92		1600.66-	1764856.26	1710410.16-	16982.43-	1727392.59-	37463.67
2 R2	1762276.34		2347.37-	1759928.97	1690380.13-	2973.26-	1693353.39-	66575.58
HALF TOTALS=	1762276.34		2347.37-	1759928.97	1690380.13-	2973.26-	1693353.39-	66575.58
DEPT TOTALS=	3528733.26		3948.03-	3524785.23	3400790.29-	19955.69-	3420745.98-	104039.25
RE TOTALS =	33205350.95		93152.32-	33112198.63	32748231.08-	177662.78-	32925893.86-	186304.77
COMP TOTALS=	33205350.95		93152.32-	33112198.63	32748231.08-	177662.78-	32925893.86-	186304.77





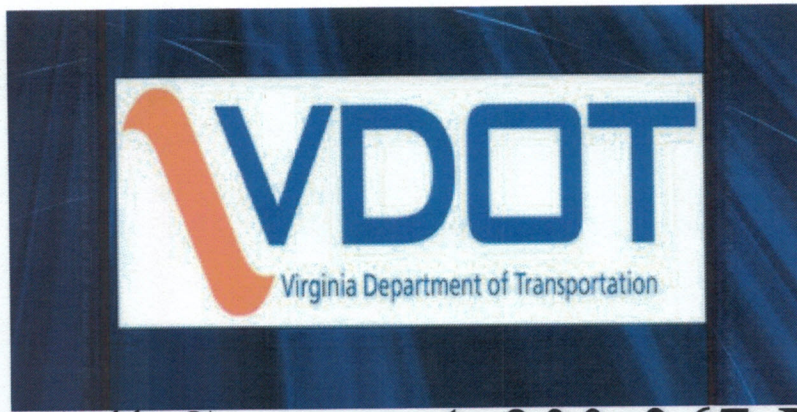






**VIRGINIA DEPARTMENT OF TRANSPORTATION**





# VDOT Call Center - 1-800-367-ROAD

## South Hill Residency – Richmond District

### LUNENBURG COUNTY

BOS Meeting – February 11, 2021

#### Maintenance Forces

- Performed snow and ice removal operations.
- Cut limbs and brush on various routes.
- Cleaned and repaired pipes on various routes.
- Repaired potholes as needed on various routes.
- Machined NHS roadways and hauled stone as needed.
- Performed litter patrol on various routes.
- Checked various routes for maintenance and safety issues.



**Nicole Clark**

---

**From:** Johnson, Frederick <frederick.johnson@vdot.virginia.gov>  
**Sent:** Tuesday, January 19, 2021 8:25 AM  
**To:** Nicole Clark; Tracy Gee  
**Cc:** Kevin Smith  
**Subject:** South Hill Road (Route 138) and Dundas Road/Afton Grove Road (Route 137/609) Intersection Review

Good morning Nicole,

I hope you are well and staying safe during these challenging times.

A review at the intersection of South Hill Road (Route 138) and Dundas Road/Afton Grove Road (Route 137/609) in Lunenburg County was completed late last year and the following was noted:

Proper signage and pavement markings are present at the intersection and they are in good condition. At the approach of Dundas Road (Route 137), the advanced intersection warning sign and the stop sign are oversized (48x48) to catch motorist attention. Sight distances are adequate at the intersection.

There were four reported crashes in the last five years (from 10/1/2015 to 9/31/2020), according to police and DMV records. One crash was rear end, one involved an animal strike, and two were angular. The two angle crashes occurred in 2020 and resulted in one fatality (July) and one serious injury (August). In both angle crash records, the driver from the Dundas Road approach disregarded the stop sign. The deceased driver in July's crash record was not wearing a seatbelt and was ejected from the vehicle.

Since the August crash, VDOT has installed vertical retro reflective strips on the stop sign posts at the intersection to increase visibility. The recently completed study also recommends advanced intersection warning signs on South Hill Road (Route 138). These were installed on Friday, January 15, 2021. Please let us know if there are any questions.

Thanks,  
Tommy

Tommy Johnson  
Residency Administrator  
South Hill Residency  
Office-434-774-2308  
Cell-434-917-3611  
[Frederick.Johnson@vdot.virginia.gov](mailto:Frederick.Johnson@vdot.virginia.gov)



**LUNENBURG COUNTY SCHOOL BOARD**



# **County Office and Department Reports**



## Tracy Gee

---

**From:** Tracy Gee <tgee@lunenburgva.net>  
**Sent:** Wednesday, January 27, 2021 9:55 AM  
**To:** 'Brian Nowlin'  
**Cc:** 'Judy Husslein'  
**Subject:** RE: Good morning Tracy--Question

Brian, you can stop and pick up one of them to take and see if they can even be used. If they can be updated and suit the student-use purpose, I will have to request that the Board of Supervisors declare them surplus for transfer to the School at our February meeting. If they are too outdated, or not suitable, we will definitely retain them for public auction to help offset the cost for our requirement to purchase new ePoll books (\$24,000). I will copy the Deputy Registrar, Judy Husslein, on this email so that she can get one out for you, just stop by the Registrar's Office. Thanks!

*Tracy M. Gee  
County Administrator  
Lunenburg County Administration  
11413 Courthouse Road  
Lunenburg, VA 23952*

*Voice: 434-696-2142  
Fax: 434-696-1798  
[tgee@lunenburgva.net](mailto:tgee@lunenburgva.net)*

### **DISCLAIMER:**

The information contained in this e-mail is intended for the sole confidential use of the designated recipients and may contain confidential information. If you have received this information in error, any review, dissemination, distribution or copying of this information is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone and return the original message to us by mail or if electronic, reroute back to the sender. Thank you.

---

**From:** Brian Nowlin  
**Sent:** Wednesday, January 27, 2021 9:11 AM  
**To:** Tracy Gee <tgee@lunenburgva.net>  
**Subject:** Good morning Tracy--Question

Frances Wilson said that you all had some laptop computers that you were donating to the schools. I was going to come by there this afternoon to pick them up if you have those ready. Are they in your office?

Thanks  
Brian





current provider



PROPOSAL PREPARED FOR: Lunenburg County Sheriff's Office

**Proposal for: Lunenburg County Sheriff's Office - Quote #: RB1710-4**

**Forty Two Thousand Four Hundred Dollars**

**\$42,400.00**

VSC is pleased to present you this price for the above project. Price is good for 60 days from: 10/7/2020

**Lunenburg Hirsch Upgrade: \$42,400.00**

### Scope of Work:

VSC proposes to provide an upgrade path for the existing Hirsch Access Control System. The current system is running on version 2.5, with the upgrade the system will be brought up to version 3.8, which is the most recent version of the Velocity software. Upgrade will include the following new equipment:

Server

Work Stations

Enrollment Station

New Software

M8 to MX8 Retrofit Kits

16 input Panel

SNIB3 Network Interfaces

Remote Support

Alarm Expansion Boards

Exclusions: 120VAC, any existing equipment that currently is not functioning properly, any fire alarm connections

### Equipment list:

Workstation

M16N3

Retro fit kits

Hirsch Server

Velocity 3.8 Software

Enrollment Station

Global Remote Support

Network interfaces

Alarm Input expansion Boards





## TERMS, CONDITIONS AND GENERAL EXCLUSIONS:

**General Exclusions:** Unless indicated in SCOPE OF WORK, the following is excluded from this proposal: 120VAC, Conduit, Connectors, Boxes, Raceways, Knox Boxes, Switches, Telephones, Computers, Surge Suppression, Lifts, Painting, Patching, Trenching, Boring, Inspection, HVAC Shutdown Connection, Elevator Control Connection, Demolition, Telephone Service, Wall Space, Tile Replacement, Phasing of Work, Overtime Labor, Weekend Labor Nighttime Labor & CAD File Charges. Unless specified below in scope, this proposal does not include any cable or components for an Emergency Radio Signal Booster System.

**Changes to Scope of work:** Changes, alteration and additions to the plans, specification, or construction schedule for this proposal shall be invalid unless approved in writing by Contractor. For any such changes approved by Contractor in this manner, which will increase or decrease the cost and expense of the Work to Contractor, there shall be a corresponding increase or decrease in the Contract price herein provided.

**Warranty:** VSC Fire & Security, Inc. warrants that the Products furnished hereunder will be free from defects in materials and workmanship for a period of one (1) year from the date of furnishing. Products or services not in conformance with the above warranty shall be repaired, replaced, re-performed or subject to refund, at VSC Fire & Security, Inc.'s election, as Customer's sole remedy. ALL OTHER EXPRESS OR IMPLIED WARRANTIES, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND/OR FITNESS FOR A PARTICULAR PURPOSE, OR OTHERWISE, ARE HEREBY EXCLUDED. THE PURCHASER UNDERSTANDS AND AGREES THAT CONTRACTOR MAKES NO EXPRESS WARRANTIES OTHER THAN THAT SPECIFICALLY SET FORTH IN THIS PARAGRAPH AND THAT NO REPRESENTATIVE OF THE CONTRACTOR HAS ANY AUTHORITY TO MAKE ANY WARRANTIES OR TO OTHERWISE VARY THE TERMS OF THIS CONTRACT.

**Purchaser's Responsibility:** Purchaser shall furnish all necessary facilities for performance of the Work by Contractor, including site access, adequate space for storage and handling of material, light, water, heater, local telephone, watchmen, crane, elevator service (if available), and all necessary permits (unless otherwise specified herein). Purchaser shall supply and maintain sufficient heat (a minimum temperature of 40° F) to prevent freezing of the water-based components of the system, including, but not limited to, all riser rooms. Purchaser shall furnish all necessary plans, specifications, permits, drawings, project schedules, or any revisions thereto to Contractor.

**Terms of Payment:** Monthly invoices will be rendered representing the value of materials delivered to the site and work performed. All such invoices are payable in full within thirty (30) days. All sums not paid when due shall bear interest at a rate of 1 1/2 % per month, or the maximum allowed by law in the jurisdiction where the Work is performed, whichever is greater.

**Special Conditions:** In the event this Contract requires new equipment to be connected to existing equipment, Contractor will only test the new work involved as part of this Contract and any high pressure test required on the existing equipment will be an extra to the Contract price. The Purchaser assumes full responsibility for the condition of existing equipment and for water or other damage resulting directly or indirectly from the existing equipment. Contractor shall not be liable for any damage arising from or related to the Purchaser's existing equipment.

**Equipment Disconnections:** Purchaser is aware and understands that the system(s) and/or device(s) listed in this Contract will be temporarily or permanently disconnected/impaired and out of service. Any disconnected or impaired equipment cannot and will not operate or function.

**Work of Others:** Contractor makes no warranty, express or implied, as to the quality of work performed by others. Contractor has no obligation under this Contract to examine, inspect or approve any work performed by others, including, but not limited to, any insulation of the building or sprinkler pipes as may be required under applicable building or installation codes or standards.

**Waiver of Subrogation:** Purchaser does hereby, for itself and all others claiming for or through it under this Contract, release and discharge Contractor from and against all damages caused by any perils, including, but not limited to, fire and water damage, covered by Purchaser's insurance, it being expressly agreed and understood that no insurance company, insurer, or other entity/individual will have any right of subrogation against Contractor.

**Indemnification:** To the fullest extent permitted by law, Contractor shall indemnify and hold harmless the purchaser from and against all claims, damages, losses and expenses, including but not limited to attorney fees, arising out of or resulting from Contractor's negligence. Any damage or expenses paid by Contractor will be in direct proportion to Contractor's proportion of negligence. In the absence of Contractor's negligence, or in the presence of Purchaser's willful misconduct or sole negligence, this Indemnification obligation is null and void.

**Acceptance of Terms:** No changes or modifications can be made to this Contract without the express written consent of Contractor. Contractor is not bound by any provisions printed or otherwise at variance with this Contract that may appear on any other form used by Purchaser, such provisions being hereby expressly rejected.

**Severability:** If any of the provisions of this Contract shall be invalid or unenforceable under the laws of the jurisdiction applicable to the entire Contract, such invalidity or unenforceability shall not invalidate or render unenforceable the entire Contract, but the entire Contract shall be construed as if not containing the particular invalid or unenforceable provision(s), and the rights and obligations of the Contractor and Purchaser shall be construed and enforced accordingly.

**Authorization:** The person executing this Contract on behalf of the Purchaser expressly warrants and covenants that he/she is the authorized representative of the Purchaser, or Purchaser's designee, and is authorized to enter into this Contract for and on behalf of the Purchaser.

**Attorney's Fees:** For any legal action or collection efforts arising out of this Contract, Purchaser shall pay to Contractor all of Contractor's reasonable attorney's fees and costs associated with the matter if Contractor is the prevailing party. Prevailing shall mean that Contractor received an award, judgment or settlement in its favor or obtained a dismissal without payment. For any collection proceedings, payments made by Contractor to a collection agent or debt collector shall be paid by Purchaser and if an attorney is retained for any collection efforts, it is agreed that 33 and 1/3% of the total amount sought is a reasonable attorney's fee.

# FIRE · SECURITY

Proposal for: Lunenburg County Sheriff's Office - Quote #: RB1710-4

Ryan Blackwell

540-774-0681

rblackwell@templeton-vest.com

SIGN BELOW FOR ACCEPTANCE:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## YOUR WORLD. PROTECTED.



*Dominion Lock & Security, Inc.*  
8098 Mechanicsville Turnpike  
Mechanicsville, Virginia 23111  
Virginia DCJS #11-2489  
(804) 746-1456 FAX (804) 746-1561

# Quotation

January 28, 2021

DJ Penland  
Lunenburg Sheriff's Department  
11409 Courthouse Road  
Lunenburg, VA 23952

RE: Card Access Replacement

Mr. Penland,

In accordance with your request, I am pleased to submit this quote for your review.

Qty.	Brand	Item No/Description	Net Each	Extended
<b>Courts Building</b>				
1	DSX	NVMC (Nonvolatile Memory Processor) 1042NV Master Control Bo	3,888.75	3,888.75
2	DSX	Intelligent 8 Door Package	3,225.00	6,450.00
1	DSX	Intelligent 2 Door Package	1,241.25	1,241.25
3	DSX	Intelligent Two Door I/O Controller	780.00	2,340.00
4	DSX	LPS 110VAC to 27V 5.5A, 150 Watt LPS for 24V Locks	131.25	525.00
1	DSX	Auto-sensing 10/100BaseT communications interface	258.75	258.75
1		Database Computer	2,500.00	2,500.00
1	DSX	WinDSX for Windows 7/ Windows 8.1 Pro and Server	400.00	400.00
12	PowerSonic	7ah SLA Battery	24.07	288.84
1	DSX	Intelligent Input Controller	622.50	622.50
200	Automation Direct	TERM BLK 100/PK GRY 20A 26-12AWG	0.51	102.00
1	DSX	HID 125 kHz Enrollment Reader	213.75	213.75
		Miscellaneous Material		1,224.00

<b>Estimate Summary</b>	
Total Material	20,054.84
Freight	75.00
Total Labor	9,740.00
Total Turnkey Project Cost:	29,869.84

\*Prices are good for 60 days from date of quote.

\*Price does not include VA State Sales Tax

\*The above price is for a turnkey project. No subcontractors shall be used

\*Badging camera and printer are not included in above price

\*Dominion Lock & Security, Inc. Shall be responsible for the following:

Installation of new pc and software

Installation of software on existing PC in dispatch

Installation of all control equipment and power supplies

Termination of all control equipment

Reterminate all glass break sensors

Reterminate all duress buttons

Reterminate all door hardware in junction boxes located above doors

Existing cards shall work with existing equipment

All programming necessary

Up to 4 hours training on new software

Testing of all equipment to verify proper operation according to manufacturers specifications.

\*Dominion Lock and Security, Inc. shall warranty all parts and workmanship for a period of one year from date of project completion.

Thank you for choosing Dominion Lock and Security for your door hardware and security needs. If you have any questions, or if I can be of further assistance, please do not hesitate to contact me.

Thank you,

Al Tucker



## **Landfill Liaison Report**

**February 3, 2021**

**January 2021 Report**

### **Meridian Waste Landfill:**

1. Wet weather has dominated the month of January 2021. The constant wet weather created difficulty finding dry cover dirt. They have had to excavate deeper in the borrow areas to reach better cover.
2. The wet and muddy dirt mixed with trash has caused some minor odor problems around the working face. When the problem surfaces, they search for drier cover and introduce the spraying of a deodorizer into the air.

### **Convenience Sites:**

1. Most citizens have adapted to where the trash goes at the sites as well as what needs to go to the landfill.
2. The landfill has experienced a significant increase in citizens using the landfill for regular and bulky items. The citizens continue to negotiate with the landfill personnel about their requirements.

### **Complaints:**

1. There have been no significant complaints concerning the collection site operations.
2. The landfill began to have repeat customers since this all began. The citizens and landfill both seem to be adjusting positively to the changes.

### **Comments:**

1. The collection sites are operating well. We have received many positive comments about the improved appearance of the sites in general as well as the appearance especially on holidays and weekends.



**BOARD OF SUPERVISORS**

Charles R. Slayton, CHAIRMAN  
Election District 4

Frank W. Bacon, VICE-CHAIRMAN  
Election District 3

T. Wayne Hoover  
Election District 1

Mike Hankins  
Election District 2

Edward Pennington  
Election District 5

Alvester L. Edmonds  
Election District 6

Robert G. Zava  
Election District 7



Lunenburg County Administration  
11413 Courthouse Road  
Lunenburg, VA 23952

Tracy M. Gee  
County Administrator

Telephone: (434) 696-2142  
Facsimile: (434) 696-1798

**Animal Control Report to the Board of Supervisors**

Date: February 1, 2021

The following activities were conducted by Animal Control during the month of January 2021 :

<u>4</u> Stray Cat(s) Picked Up	\$ <u>50.<sup>00</sup></u>	Surrender Fees
<u>17</u> Stray Dog(s) Picked Up	\$ <u>210.<sup>00</sup></u>	Impoundment Fees
<u>      </u> Injured or Ill Cat(s)	\$ <u>30.<sup>00</sup></u>	Adoption Fees
<u>1</u> Injured or Ill Dog(s)		
<u>17</u> Cat Calls Dispatched	\$ <u>290.<sup>00</sup></u>	<b>Total Fees Collected</b>
<u>48</u> Dog Calls Dispatched		
<u>8</u> Cats, Surrendered by Owner		
<u>15</u> Dogs, Surrendered by Owner		
<u>      </u> Cat Bite		
<u>2</u> Dog Bite		
<u>      </u> Cat(s) Euthanized	<u>18</u> Dog(s) Transferred to SPCA	
<u>      </u> Dog(s) Euthanized	<u>6</u> Cat(s) Transferred to SPCA	
<u>12</u> Cat Trap(s) Set	<u>1</u> Wildlife Calls	
<u>1</u> Dog Trap(s) Set	<u>1</u> AG PIS at Large	
<u>      </u> Summons Issued		
<u>      </u> Animal(s) Released to ACO		
<u>      </u> Expired at Shelter and/or DOA		
<u>168</u> Telephone Calls for Animal Issues		
<u>18</u> Check License		
<u>1</u> Lost Cat(s) – Incoming Calls		
<u>12</u> Lost Dog(s) – Incoming Calls		
<u>      </u> Cat(s) Returned to Owner		
<u>7</u> Dog(s) Returned to Owner		
<u>      </u> Quarantine		
<u>1</u> Adoption—Dogs		
<u>1</u> Adoption—Cats	<u>44</u> <b>Total Number of Animals Handled</b>	

D. R. Elliott

**D. Ray Elliott**  
**Animal Control Officer**





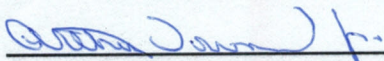
**Lunenburg County Sheriff's Office  
Report To The Board Of Supervisors  
January 2021**

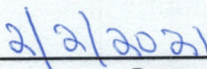


Jury Summons Served	9
Subpoenas Served	61
Summons Served	71
Levies Executed	0
Other Civil Process	60
Traffic Citations	2
Protective Orders	12
Arrests	11
Inmates Transported	0
Mental Patients	3
Extraditions	0
Circuit Court Days	4
General Court Days	4
J&DR Court Days	5

**Expense Report**

Dues	\$0.00
Postage	\$0.00
Office Supplies	\$430.63
Telephone	\$98.61
Police Supplies	\$197.50
Vehicle Maintenance & Repairs	\$552.24
Fuel	(December) \$1,364.93
Gallons of Fuel Use	871

  
\_\_\_\_\_  
Arthur Townsend, Jr.  
Sheriff, Lunenburg County

  
\_\_\_\_\_  
Date