

County Office and Department Reports



Lunenburg County Sheriff's Office
Report To The Board Of Supervisors
July 2020



Jury Summons Served	7
Subpoenas Served	90
Summons Served	71
Levies Executed	0
Other Civil Process	47
Traffic Citations	15
Protective Orders	32
Arrests	12
Inmates Transported	1
Mental Patients	3
Extraditions	0
Circuit Court Days	5
General Court Days	5
J&DR Court Days	5

Expense Report

Dues	\$0.00
Postage	\$220.00
Office Supplies	\$1,344.35
Telephone	\$196.92
Police Supplies	\$197.50
Vehicle Maintenance & Repairs	\$61.75
Fuel (June)	\$1,380.45
Gallons of Fuel Use	1059

A. Marshall / A. Townsend Jr
Arthur Townsend, Jr.
Sheriff, Lunenburg County

8/6/2020
Date

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

Animal Control Report to the Board of Supervisors

Date: August 3, 2020

The following activities were conducted by Animal Control during the month of July 2020:

<u>3</u> Stray Cat(s) Picked Up	\$ <u>0</u>	Surrender Fees
<u>15</u> Stray Dog(s) Picked Up	\$ <u>0</u>	Impoundment Fees
<u>1</u> Injured or Ill Cat(s)	\$ <u>50.00</u>	Adoption Fees
<u>13</u> Cat Calls Dispatched	\$ <u>50.00</u>	Total Fees Collected

37 Dog Calls Dispatched

2 Cats, Surrendered by Owner

2 Dogs, Surrendered by Owner

1 Cat Bite

1 Dog Bite

2 Cat(s) Euthanized

3 Dog(s) Euthanized

6 Cat Trap(s) Set

4 Dog Trap(s) Set

138 Summons Issued

14 Animal(s) Released to ACO

138 Expired at Shelter and/or DOA

14 Telephone Calls for Animal Issues

14 Check License

6 Lost Cat(s) – Incoming Calls

6 Lost Dog(s) – Incoming Calls

1 Cat(s) Returned to Owner

1 Dog(s) Returned to Owner

1 Quarantine

1 Adoption—Dogs

2 Adoption—Cats

7 Dog(s) Transferred to SPCA

2 Cat(s) Transferred to SPCA

2 Wildlife Calls

1 Dog Transferred to Richmond SPCA

4 Cat Transferred to Richmond SPCA

8 Cats Transferred to Prince Edward Animal Shelter

1 Dog Transferred to Delaware Valley

Golden Retriever Rescue

21 Total Number of Animals Handled

D. Ray Elliott ACO

D. Ray Elliott
Animal Control Officer



RECEIVED
JUL 15 2020

BY: _____

COMMONWEALTH of VIRGINIA

Department of Agriculture and Consumer Services

Division of Animal & Food Industry Services

Office of Veterinary Services

PO Box 1163, Richmond, Virginia 23218

Phone: 804-692-4001 Fax: 804-371-2380 Hearing Impaired: 800-828-1120

www.vdacs.virginia.gov

Jewel Bronaugh, Ph.D.
Commissioner

LETTER OF NOTIFICATION

July 6, 2020

To: Tracy Gee, County Administrator
Lunenburg County
11409 Courthouse Road
Lunenburg, VA 23952

On June 23, 2020, I inspected the **Lunenburg County Public Animal Shelter**. This inspection was conducted in order to evaluate compliance with the Virginia Comprehensive Animal Care laws, as well as pursuant regulations and directives. Please find attached the **Animal Shelter Inspection Summary** and the **Animal Shelter Inspection Form** (a copy of which was left on site at the conclusion of the inspection). The result of this inspection is as follows:

☒ **There were no significant findings of noncompliance.**

☐ **There were findings of non-critical violation.**

A description of the findings is included on the attached "**Animal Shelter Inspection Summary**".

Failure to correct the violation(s) may result in referral of this case for enforcement action. You may submit a written response to this inspection, providing an update on actions taken or planned in order to achieve compliance, for consideration in the process of future inspections, enforcement, and civil penalty assessment. *In accordance with the Office of Animal Care and Emergency Response Civil Penalty Matrix, these violations are regarded as "first non-critical violation" (the first cited non-critical noncompliance with the Code of Virginia or Virginia Administrative Code found upon an animal shelter inspection by a State Veterinarian's representative within the preceding five calendar years). The Civil Penalty Matrix can be found online at: <http://www.vdacs.virginia.gov/animals-animal-care-and-emergency.shtml>.*

☐ **There were findings of critical violation and/or repeat findings of non-critical violation.** This case has been referred for determination of civil penalty assessment. You will be issued a notification package by the State Veterinarian's Representative handling your case, which will include further details and instructions.

If you have any questions, you may contact this office at 804-692-4001 or animalcare@vdacs.virginia.gov.

Respectfully,

Sherry Helsel, LVT
Animal Shelter Inspector



VIRGINIA DEPARTMENT
OF AGRICULTURE AND
CONSUMER SERVICES

DIVISION OF ANIMAL & FOOD INDUSTRY SERVICES
OFFICE OF VETERINARY SERVICES - ANIMAL CARE

P.O. BOX 1163
RICHMOND, VA 23218
804-692-4001

ANIMAL SHELTER INSPECTION FORM

Facility Name/ID: *Levensburg County
Public Animal Shelter*

Date: *6/23/2020*

Time: *12:00p*

Elements of Inspection

- | | |
|---------------------------------------|---|
| 1) Animals on premises. | <input checked="" type="checkbox"/> Inspected <input type="checkbox"/> Not Inspected - Explain: |
| 2) Animal enclosures. | <input checked="" type="checkbox"/> Inspected <input type="checkbox"/> Not Inspected - Explain: |
| 3) Areas of facility. | <input checked="" type="checkbox"/> Inspected <input type="checkbox"/> Not Inspected - Explain: |
| 4) Methods of animal euthanasia. | <input type="checkbox"/> Inspected <input checked="" type="checkbox"/> Not Inspected - Explain: <i>Veterinarian</i> |
| 5) Other (specify or indicate "N/A"): | <i>N/A</i> |

Results of Inspection

☒ No Violations Cited

☐ Violations Cited (Details of the violations will be provided in an Inspection Summary and included in the Inspection Report and mailed to the responsible authority. The Inspection Report will also include information regarding questions or submission of a response upon receipt of the report.)

- | | | | |
|---------------------------------------|---|---|--|
| <input type="checkbox"/> 3.2-6503 | <input type="checkbox"/> 2 VAC 5-111-20 (A) | <input type="checkbox"/> 2 VAC 5-111-30 (C) | <input type="checkbox"/> 2 VAC 5-150-120 |
| <input type="checkbox"/> 3.2-6546 (B) | <input type="checkbox"/> 2 VAC 5-111-20 (B) | <input type="checkbox"/> 2 VAC 5-111-40 (A) | <input type="checkbox"/> 2 VAC 5-150-130 |
| <input type="checkbox"/> 3.2-6546 (C) | <input type="checkbox"/> 2 VAC 5-111-20 (C) | <input type="checkbox"/> 2 VAC 5-111-40 (B) | <input type="checkbox"/> 2 VAC 5-150-140 |
| <input type="checkbox"/> 3.2-6546 (D) | <input type="checkbox"/> 2 VAC 5-111-20 (D) | <input type="checkbox"/> 2 VAC 5-111-40 (C) | |
| <input type="checkbox"/> 3.2-6557 | <input type="checkbox"/> 2 VAC 5-111-20 (E) | <input type="checkbox"/> 2 VAC 5-111-40 (D) | <input type="checkbox"/> _____ |
| <input type="checkbox"/> 3.2-6574 | <input type="checkbox"/> 2 VAC 5-111-30 (A) | | <input type="checkbox"/> _____ |
| <input type="checkbox"/> 3.2-6575 | <input type="checkbox"/> 2 VAC 5-111-30 (B) | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |

Reference Materials Provided

- ☐ Virginia Administrative Code, Title 2, Agency 5, Chapter 111 "Public and Private Animal Shelters"
- ☐ Virginia Administrative Code, Title 2, Agency 5, Chapter 150 "Rules and Regulations Governing the Transportation of Companion Animals"
- ☐ VDACS Guidance Document "Guidelines Governing the Veterinary Protocols Required by Virginia Administrative Code 2 VAC 5-111-30"
- ☐ Division Administrative Directive 79-1 "Methods Prescribed or Approved for Animal Euthanasia and Competency Certification Requirements"
- ☐ VDACS Form "Animal Custody Record"
- ☐ Virginia Animal Shelter Civil Penalty Matrix - Guidelines for Enforcement
- ☐ Other (Specify):

State Veterinarian's Representative

Name: *Sherry Helsel LVET*

Signature: *SH Helsel*

REVIEWED WITH: Printed Name _____

Signature *Rg ELLER*

Date *6/23/2020*

Landfill Liaison Report
August 4, 2020
July 2020 Report

CFS Landfill:

1. They are starting to cover the bottom of the #2 cell.
2. Baker Construction has completed the closure of the old landfill. They will next meet with DEQ to receive the final closure approval.
3. They are preparing for the heavy rains expected from the tropical storm.

Citizen Complaints:

1. The most common complaint citizens are having is still carrying big items to the landfill and having to pay for them.

Comments:

1. I have requested for the items and prices to be posted at the landfill. I have also asked that a complete list be sent to the county in case anything needs to be added to the website.

Convenience Sites:

1. The sites continue experiencing heavy traffic, especially on the weekends.

Citizen Complaints:

1. The biggest complaint from citizens is still being asked to take certain size loads and items to the landfill.

Comments:

1. The trash around the cans at Gigg Road and Potts Springs is steadily increasing regardless of how full the cans may be.

Landfill Report July 31, 2020

New Fiscal Year-

July 2020 County Trash 840.79 tons- average 32.33 tons daily

Non-county Trash 26,092.82 tons- average 1,003.57 tons daily

Non-deplete Trash 0 tons

Recycling 1.15 tons

Number of trucks 63 average per day

PAYMENTS

2nd Quarter payment 2020
Received July 29, 2020

Non-county Host fee
\$ 89,497.13

Liaison fee
\$ 16,249.98

Total
\$ 105,747.11

Landfill Report July 31, 2020

Host Fee Year

January 2020 County Trash 560.61 tons- average 24.37 tons daily
 Non-county Trash 18,338.51 tons- average 705.33 tons daily
 Non-deplete Trash 0 tons
 Recycling 7.21 tons
 Number of trucks 54.2 average per day

February 2020 County Trash 471.94 tons- average 23.59 tons daily
 Non-county Trash 17,196.09 tons- average 687.84 tons daily
 Non-deplete Trash 0 tons
 Recycling 5.73 tons
 Number of trucks 51.03 average per day

March 2020 County Trash 584.95 tons- average 26.59 tons daily
 Non-county Trash 20,863.87 tons- average 802.46 tons daily
 Non-deplete Trash 0 tons
 Recycling 1.97 tons
 Number of trucks 60.02 average per day

April 2020 County Trash 661.69 tons- average 30.08 tons daily
 Non-county Trash 18,538.70 tons- average 772.44 tons daily
 Non-deplete Trash 0 tons
 Recycling 8.18 tons
 Number of trucks 60.80 average per day

May 2020 County Trash 586.56 tons- average 29.33 tons daily
 Non-county Trash 18,537.89 tons- average 842.63 tons daily
 Non-deplete Trash 0 tons
 Recycling 1.64 tons
 Number of trucks 62.85 average per day

June 2020 County Trash 897.64 tons- average 37.4 tons daily
 Non-county Trash 23,614.91 tons- average 944.60 tons daily
 Non-deplete Trash 0 tons
 Recycling 1.87 tons
 Number of trucks 62.85 average per day

PAYMENTS	Non-county Host fee	Liaison fee	Total
January 2020 Payment	\$ 20,905.89	\$ 4,583.33	\$ 25,489.22
Received February 27,2020			
February 2020 Payment	\$ 19,603.55	\$ 5,416.66	\$ 20,020.21
Received March 25, 2020	Also received outstanding balance--January Liaison Fee of \$833.33		
March 2020 Payment	\$ 22,406.80	\$ 5,416.66	\$ 27,823.46
Received April 24, 2020	*Payment short \$1,378.02 by my calculation-have contacted Meridian (Received outstanding amount 5/8/2020)		

*Payments will be made quarterly starting in April

COVID-19: CARES Funds

DATE 8/07/2020

GENERAL LEDGER INQUIRY PRINTOUT

GL407A/2

CO# REV/EXP FUND MAJOR

PROGRAM

001 4 280 053700 **County CARES Act Fund**

INCLUDE THRU PERIOD: 9999/99 SHOW ENCUMB: Y INCLUDE HLD FILES: Y APPR OR BDGT: A

PAGE

1

ACCT#	DESCRIPTION	APPR AMT	YTD AMT	ENCUMBRANCE	BALANCE
1303	CARES Wages Part-time	.00	.00	.00	.00
4100	CARES Data Processing & Equipment	25,000 .00	.00	.00	.00
5499	CARES Small Business Grants	400,000 .00	.00	.00	.00
5801	CARES Town of Victoria	15,000 .00	2429.64	.00	2429.64-
5802	CARES Town of Kenbridge	15,000 .00	.00	.00	.00
6001	CARES Office Supplies	1,000 .00	266.67	.00	266.67-
6005	CARES Janitorial Supplies	10,000 .00	494.47	.00	494.47-
6110	CARES Medical & Health Supplies	30,000 .00	10319.65	.00	10319.65-
6112	CARES Victoria Fire & Rescue	102,000 .00	4083.41	.00	4083.41-
6114	CARES Meherir. Fire & Rescue	4,300 .00	.00	.00	.00
9010	CARES Capital Improvements	10,000 .00	8345.00	.00	8345.00-
9999	CARES School Expenses	15,000 .00	.00	.00	.00
** TOTALS **		627,300 .00	25938.84	.00	25938.84-

Budget 7-31-2020

Planning Update

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
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Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

MEMO

TO: Tracy Gee
Lunenburg County Board of Supervisors

Subject: Monthly Report

FROM: Glenn Millican

DATE: August 2020

-
1. Presentation for Planning Commission Discussions with individuals regarding Red Brick and Napier conditional use permits.
 2. Work on Haz-mat assessment inspection for Middle School project.
 3. Conference call with Berkley Group regarding Lunenburg Housing Study.
 4. Conference call with Southside Consortium regarding solar development.
 5. Begin researching strategy for business registration in county.
 6. Enterprise zone tax incentive report.
 7. Preliminary review of reapplication for new Verizon cell tower.

ADMINISTRATOR'S UPDATE

-- As necessary

Board of Supervisors August Meeting – 8/13/20

County Administrator's Monthly Report

Events in July:

- July 3 – office closed - Independence Day observed
- July 7 – conf. call "hotwash" of COVID-19 testing event w/ VDH & local partners
- July 7 - CSA Quality Improvement Plan meeting
- July 8 – SEC Opportunity Fund Scholarship meeting - Crewe, VA
- July 9 - CARES Act Fund Committee meeting
- July 9 - Board of Supervisors meeting
- July 13-17 - Tracy on Vacation - 40hrs PTO
- July 20 - completed Cash Proffer survey
- July 21 - Tracy 4hrs STO - son orthodontist
- July 22 - NACo High Performance Leadership Academy onboarding call
- July 23 - meet with Glenn to go over projects
- July 24 – Piedmont Regional Juvenile Detention Center virtual meeting
- July 27 - Community Impact Grant conf call
- July 27 - Roanoke River Rails to Trails virtual meeting
- July 28 - meeting with Judge Watson, CA Clement, Sheriff re: court safety
- July 29 - Rural Solar Development Coalition initial virtual meeting
- July 29 - Jail Superintendent interviews (call-backs) - Farmville, VA
- July 30 - Tracy off 8hrs
- July 31 - complete DEQ litter grant reports
- July 31 - Workforce Innovation Board CLEO meeting - Keysville, VA
- July 31 - complete System for Award Management renewal for federal funding

Administration

- The annual Virginia Association of Counties (VACo) conference is now completely virtual. All rooms are canceled and we received credit memos the first week of August.
- Attended the socially-distanced SEC Opportunity Fund meeting to award scholarships. Two Lunenburg County students received scholarships.
- DCJS grants management system has been down for nearly two months and I have been unable to file for reimbursements or submit reports.
- Participated in the onboarding webinar for the High Performance Leadership Academy through NACo. I am now in the beginning of the 12-week course and I am excited about the information so far!
- Attended Workforce Board CLEO meeting, where the state and local struggles with finding jobs, keeping jobs, participation in training, and struggles obtaining unemployment were astronomical. According to her calculations, Lunenburg has had 554 claims filed, with 239 out of those ongoing/continued.
- Dept. of Labor and Industry (DOLI) enacted emergency procedures that all employers must follow and we have to formulate a plan to adopt and meet the new standards.
- The Ethics Council enacted new requirements for IDA members to complete the full Statement of Economic Interest by August 3rd. We had three members decline to complete the form and thus resign from the IDA. I am attaching a membership list showing the now-vacant districts.

Airport

- Paving project: halted engaging a geotechnical engineer for pavement study through cooperative procurement due to funding freeze at DOAV.
- Applied for funding for repairs to AWOS, have not heard back yet.
- Airport Commission Chair Jeff Parrish and I interview Mr. Larry Way of Dundas. He has broad

- purchases that need consideration through the committee.
- The COVID-19 testing event in Lunenburg yielded 377 tests performed and only two positive tests. The "hotwash" call one week later was helpful to determine best-practices if we should conduct another event.

Emergency Management & Public Safety -

- Sent out reporting request for Four-for-Life EMS grant funds to VFR and MVFR.
- Tried to utilize the new Fire Programs Grant website, but the data is incorrect and they are working to correct it. Until then, I will work on getting information from the departments so we will be ready to report.

Piedmont Regional Jail Authority and Juvenile Detention Center Board -

- Spent two afternoons participating in first and second round interview panels for the new Jail Superintendent. I was asked to lead the interviews and we have selected a very qualified candidate. I am also being consulted for the details of the pending employment contract.
- Participated in electronic Juvenile Detention Center meeting to approve budget.

Social Services and Children's Services -

- CSA Program Coordinator Bridgette Malsbury will be entering all invoices into Thomas Brothers operating system at DSS and then create a purchase order for us to pay the invoices to help her track expenses and better utilize coding.
- DSS is back in office with all staff on the same schedule, but still closed to the public.
- Met with Bridgette and Bernadine Abernathy to review the Quality Improvement Plan from the last audit to show our progress with their findings. I also drafted the Long Range Plan for the CPMT to consider and it was approved at their meeting.

Solid Waste -

- Filed application for FY21 Litter Grant funding with DEQ and reported on FY20 expenditures.
- I compiled a short list of five people in Lunenburg who expressed interest in serving on a Recycling Advisory Panel to help promote recycling in Lunenburg. We will meet at the Landfill with Misty Grant of Meridian on 8/12. The members are Liz & Vayda Parrish of Dundas, Becky Giovannetti of Kenbridge, Nathan Shortridge of Victoria, and Pat Israel of Kenbridge.
- Nicole had to call Meridian to get our quarterly payment corrected as they were sending in only one month and not the full quarter.
- We will be working on communication materials for citizens re: recycling, operating hours, and acceptable waste with Meridian. We will plan to set up a recycling event on 9/12/20 and again on a regular basis at the Lunenburg Landfill.
- Working with Frank Rennie on having the language in the Host Agreement and CUP to match up on citizen trailer loads and associated fees for the Board's approval.

UPCOMING dates of interest:

August 13 - Board of Supervisors meeting 6PM

August 20 - Tracy Off - No childcare

August 24 - First Day of School

August 29 - Alvester Edmonds - Happy Birthday!

ROTARY Four-Way Test:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it BUILD GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

"Perpetual optimism is a force multiplier." --General Colin Powell

LUNENBURG COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY
Terms: Four years, no term limits, appointed by Board of Supervisors

G. "Buddy" Whittaker
1421 9th Street
P.O. Box 105
Victoria, VA 23974
Home: 696-3143

RESIGNED

~~Term: 1-1-2018 to 12-31-2021~~
District # 1

David Hite
745 East Fifth Avenue
Kenbridge, VA 23944
Cell: 292-8807
Home: 676-2686

Term: 1-1-2018 to 12-31-2021
District # 2

Fred Wilkinson
831 Gigg Road
Dundas, VA 23938
676-3333

Term: 1-1-2018 to 12-31-2021
District # 3

Herman Newcomb
871 Mount Mitchell Road
Drakes Branch, VA 23937
434-372-5915

Term: 1-1-2017 to 12-31-2020
District # 4

Ronald (Ronnie) E. Williams
4675 Old Mansion Road
Lunenburg, VA 23952
774-0170

Term: 1-1-2017 to 12-31-2020
Remainder of term (appt. 05/09/2019)
District #5

Sidney Hill
PO Box 400
Kenbridge, VA 23944
676-2622 - Home
696-4452 - Work

RESIGNED

~~Term: 1-1-2018 to 12-31-2021~~
District # 6

Billy Smith, Jr.
6410 Crymes Road
Victoria, VA 23974
696-3730

RESIGNED

~~Term: 1-1-2018 to 12-31-2021~~
District # 7

Legal Counsel: TBD

§ 15.2-4904. Directors; qualifications; terms; vacancies; compensation and expenses; quorum; records; certification and distribution of report concerning bond issuance

A. The authority shall be governed by a board of directors in which all powers of the authority shall be vested and which board shall be composed of seven directors, appointed by the governing body of the locality. The seven directors shall be appointed initially for terms of one, two, three, and four years; two being appointed for one-year terms; two being appointed for two-year terms; two being appointed for three-year terms, and one being appointed for a four-year term. Subsequent appointments shall be for terms of four years, except appointments to fill vacancies, which shall be for the unexpired terms. All terms of office shall be deemed to commence upon the date of the initial appointment to the authority, and thereafter, in accordance with the provisions of the immediately preceding sentence. If at the end of any term of office of any director a successor thereto has not been appointed, then the director whose term of office has expired shall continue to hold office until his successor is appointed and qualified.

Notwithstanding the provisions of this subsection, the board of supervisors of Wise County may appoint eight members to serve on the board of the authority, with terms staggered as agreed upon by the board of supervisors; the board of supervisors of Henrico County may appoint 10 members to serve on the board of the authority, two from each magisterial district, with terms staggered as agreed upon by the board of supervisors; the board of supervisors of Roanoke County may appoint 10 members to serve on the board of the authority, two from each magisterial district, with terms staggered as agreed upon by the board of supervisors; the board of supervisors of Mathews County may appoint from five to seven members to serve on the board of the authority; the board of supervisors of King William County may appoint nine members to serve on the board of the authority, with terms staggered as agreed upon by the board of supervisors; the town council of the Town of Saint Paul may appoint 10 members to serve on the board of the authority, with terms staggered as agreed upon by the town council; however, the town council of the Town of Saint Paul may at its option return to a seven-member board by removing the last three members appointed; the board of supervisors of Russell County may appoint nine members, two of whom shall come from a town that has used its borrowing capacity to borrow \$2 million or more for industrial development, with terms staggered as agreed upon by the board of supervisors, and the town council of the Town of South Boston shall appoint two at-large members; Page County may appoint nine members, with one member from each incorporated town, one member from each magisterial district, and one member at-large, with terms staggered as agreed upon by the board of supervisors; Halifax County shall appoint five at-large members to serve on the board of the authority jointly created by the Town of South Boston and Halifax County pursuant to § 15.2-4916, with terms staggered as agreed upon by the governing bodies of the Town of South Boston and Halifax County in the concurrent resolutions creating such authority; the board of supervisors of Goochland County may appoint five members to serve on the board of the authority; the town council of the Town of Coeburn may appoint five members to serve on the board of the authority, with terms staggered as agreed upon by the town council; the city council of Suffolk may appoint eight members to serve on the board of the authority, with one member from each of the boroughs and one at-large member, with

terms staggered as agreed upon by the city council; and the City of Chesapeake may appoint nine members, with terms staggered as agreed upon by the city council; however, in the City of Chesapeake, after July 1, 2017, no member shall serve more than two consecutive terms. Any person who has served more than one and one-half terms as a member of the Chesapeake Economic Development Authority as of July 1, 2017, shall not be eligible for reappointment for another consecutive term. A member of the Chesapeake Economic Development Authority shall serve at the pleasure of the city council of the City of Chesapeake. No Chesapeake Economic Development Authority member shall work for the Authority within one year after serving as a member. The city council of the City of Norfolk may appoint 11 members, with terms staggered as agreed upon by the city council, and the board of supervisors of Louisa County may appoint directors to serve on the board of the authority for terms coincident with members of the board of supervisors.

A member of the board of directors of the authority may be removed from office by the local governing body without limitation in the event that the board member is absent from any three consecutive meetings of the authority or is absent from any four meetings of the authority within any 12-month period or upon unanimous vote of the board of supervisors. In any such event, a successor shall be appointed by the governing body for the unexpired portion of the term of the member who has been removed.

B. Each director shall, upon appointment or reappointment, before entering upon his duties take and subscribe the oath prescribed by § 49-1.

C. No director shall be an officer or employee of the locality except (i) in a town with a population of less than 3,500 where members of the town governing body may serve as directors provided they do not constitute a majority of the board, (ii) in Buchanan County where a constitutional officer who has previously served on the board of directors may serve as a director provided the governing body of such county approves, and (iii) in Frederick County where the board of supervisors may appoint one of its members to the Economic Development Authority of the County of Frederick, Virginia. Every director shall, at the time of his appointment and thereafter, reside in a locality within which the authority operates or in an adjoining locality. When a director ceases to be a resident of such locality, the director's office shall be vacant and a new director may be appointed for the remainder of the term.

D. The directors shall elect from their membership a chairman, a vice-chairman, and from their membership or not, as they desire, a secretary and a treasurer, or a secretary-treasurer, who shall continue to hold such office until their respective successors are elected. The directors shall receive no salary but may be compensated such amount per regular, special, or committee meeting or per each official representation as may be approved by the appointing authority, not to exceed \$200 per meeting or official representation, and shall be reimbursed for necessary traveling and other expenses incurred in the performance of their duties.

E. Except as provided herein, four members of the board of directors shall constitute a quorum of the board for the purposes of conducting its business and exercising its powers and for all other purposes, except that no facilities owned by the authority shall be leased or disposed of in any manner without a majority vote of the members of the board of directors. No vacancy in the membership of the board shall impair the right of a quorum to exercise all the powers and perform all the duties of the board. In the case of the Economic Development Authority of Goochland County, three members of the board of directors shall constitute a quorum of the board for the purposes of conducting its business and exercising its powers and for all other

purposes, except that no facilities owned by the authority shall be leased or disposed of in any manner without a majority vote of the members of the board of directors.

F. The board shall keep detailed minutes of its proceedings, which shall be open to public inspection at all times. It shall keep suitable records of its financial transactions and, unless exempted by § 30-140, it shall arrange to have the records audited annually. Copies of each such audit shall be furnished to the governing body of the locality and shall be open to public inspection.

Two copies of the report concerning issuance of bonds required to be filed with the United States Internal Revenue Service shall be certified as true and correct copies by the secretary or assistant secretary of the authority. One copy shall be furnished to the governing body of the locality and the other copy mailed to the Department of Small Business and Supplier Diversity.

1966, c. 651, § 15.1-1377; 1979, c. 35; 1980, c. 304; 1982, c. 463; 1983, c. 514; 1984, c. 750; 1987, c. 368; 1990, c. 87; 1993, c. 896; 1996, cc. 589, 599; 1997, c. 587; 1999, cc. 337, 408, 414; 2000, c. 963; 2001, c. 121; 2003, cc. 347, 357; 2006, c. 687; 2007, cc. 283, 338; 2008, c. 619; 2009, cc. 199, 200, 460, 597; 2012, cc. 337, 352; 2013, c. 482; 2014, cc. 381, 382; 2016, c. 414; 2017, cc. 541, 557, 560; 2018, c. 310; 2019, c. 363.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

Tracy Gee

From: Wanda Barnes [wbb@lunenburgva.net]
Sent: Monday, August 3, 2020 11:52 AM
To: 'Tracy Gee'
Subject: Property on Oral Oaks Road
Attachments: image003.jpg

Tracy,

Liz asked me to send you the amount due on the property on Oral Oaks Road. The taxes were due 12/5/2019.

Date: 8/03/20 Cash Register: 001 LUNENBURG COUNTY 11:44:07
Cshr: WANDA Account#: 0000002150 Cust.Transactions:
Type: PAY Dept/Bill#: RE2019 00016580002 P/I Date: 8/03/2020 8/03/2020

Name: BROADIE ~~XXXXXXXXXX~~ Bill Date: 4/15/2019 Half: 2
 Nam2: ~~XXXXXXXXXX~~ TISDALE Due/PstDt: 12/05/2019
 Addr: ~~XXXXXXXXXX~~ PAdr: ~~XXXXXXXXXX~~
 Zip: 22079 - 0000 Map#: 058 OAO 24

Desc: BEARS ELEMENT CRK 1.5 AC MMMIIIDDBLLL
Acre: 1.50 Dist/Cls 02 / R2 Status

Land:	\$7,600	Improve:	\$0	Use:	\$0
Original Bill:	\$14.44	Credits:	\$.00	Discount:	\$.00
Penalty Paid:	\$.00	Int Paid:	\$.00	Last Date:	4/15/2019
Amount Owed:	\$14.44	Other:	\$.00		
Total Owed:	\$16.94	Penalty:	\$1.44	Interest:	\$1.06
Principal Due:	14.44	Pen Rate	10.00%	Int Fact	.066664
Penalty Due:	1.44	Interest Due:	1.06		
Total Amount Due:	16.94	Aging:	0 years, 7 months, 29 days.		

Wanda B. Barnes, MGDT
Chief Deputy Treasurer
Lunenburg County
P-434-696-3354
F-434-696-3447

