

**LUNENBURG COUNTY BOARD OF SUPERVISORS
GENERAL DISTRICT COURTROOM
LUNENBURG COURTS BUILDING
LUNENBURG, VIRGINIA**

Minutes of August 13, 2020 Meeting

The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, August 13, 2020 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors Frank Bacon, Edward Pennington, T. Wayne Hoover, Alvester Edmonds, Mike Hankins, Charles R. Slayton, Robert Zava, County Administrator Tracy M. Gee, Deputy Administrator Nicole A. Clark, and County Attorney Frank Rennie.

Due to the COVID-19 pandemic, guests, Supervisors and staff adhered to social distancing (maintaining a distance of at least six feet from others) and masks when social distancing was not possible in the courtroom.

Chairman Slayton called the meeting to order.

Supervisor Pennington provided the invocation and led the Pledge of Allegiance.

Chairman Slayton requested additions to the agenda from the Board and the public. There were no additions.

Chairman Slayton presented a Resolution of Retirement, previously approved by the Board, to Mrs. Carol Watson to commemorate her public service to the Town of Victoria and the County over a period of over 30 years.

Commonwealth Attorney Robert Clement introduced Assistant Commonwealth Attorney Jordan Spiers to the Board; noted that Ms. Spiers joined his office on July 1st.

Supervisor Hankins made motion, seconded by Supervisor Edmonds and approved by roll call vote, with all seven Supervisors voting yes and none voting no, to accept the Consent Agenda to include the Minutes of the July 9th, 2020 meeting, the Treasurer's July 2020 reports, and the following Warrants for Approval:

Additions for June 2020 printed in July 2020:

(for inclusion in FY20 expenses)

Accounts Payable: #59467-93, 59539-605	\$ 93,038.03
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July 2020:	Payroll: Direct Deposit	\$ 131,751.21
	Payroll Check #17219	\$ 687.19
	Payroll Taxes Federal:	\$ 41,834.31
	Payroll Taxes State:	\$ 7,448.09
	Payroll VRS payment:	\$ 30,773.65
	Payroll ICMA-RC payment:	\$ 742.56
	Payroll Health Savings Deposits:	\$ 5,269.42
	Debt Service wire payments:	\$ 394,184.13
	Accounts Payable: #59448-66, 59494-538, 59606-44	\$ 534,935.31
	July Total:	<u>\$ 1,147,625.87</u>

Supervisor Hankins made motion, seconded by Supervisor Edmonds and approved by roll call vote, to enter into public hearing regarding Code Amendment Section 34-2 Fees for courthouse or courtroom security, Section 38-37 Polling Places-Election District 1, CUP 2-20 for Christopher and Alethea Stringfellow, CUP 3-20 for James Napier, and an increase to the school and county's FY2020 and FY2021 budgets.

Administrator Gee stated that the fees, as court costs, for increased courthouse or courtroom security could be increased from ten dollars to twenty dollars. She requested the Board consider updating the county ordinance to reflect the change. Mr. Joe Paschal of 1206 North Whittles Mill Road, spoke against the increase in fees. Administrator Gee advised that the Electoral Board had requested that the location of the voting place for Precinct Election District 1 be moved from the Victoria Fire and Rescue building to the Victoria-Lunenburg Community Center located at 1421 6th Street in Victoria. The new location allows for ample parking and is handicap accessible.

Community Planner Glenn Millican presented two requests for conditional use permits. CUP 2-20 for Christopher and Alethea Stringfellow is to operate a retail sales lot for portable utility buildings and accessory supplies on tax parcel 007-0A-0-2, 134 Patrick Henry Highway, Keysville, consisting of 5.17 acres. Mr. Millican noted that the Planning Commission recommended to approve the permit. Mr. Stringfellow was in attendance and presented that the business would primarily be a sales lot for portable utility buildings for residential use. He added that sales for these types of buildings are up forty percent.

Mr. Millican advised that Mr. James Napier had applied for CUP 3-20 to operate a vehicle storage yard on tax parcel 009-0A-0-28 located at the northwest corner of Springfield Road and Jackson Road. Mr. Millican added that the Planning Commission voted to deny the application as the area has a large number of residential houses in sight and the storage yard would not be an appropriate use for a residential area.

Administrator Gee explained that there was an increase in State Revenue for the Lunenburg County School Division as a result of increased Average Daily Membership (ADM) and changes made by the State Legislature to Lunenburg County School Board's FY2020 Budget by \$417,625 in state funds according to the "Caboose Bill" plus Amendments. The increase will result in a total updated school budget for FY2020 of \$18,518,401 and a total county budget for FY2020 of \$35,282,153.

<u>School Fund</u>	<u>Adopted FY2019-2020</u>	<u>Updated FY2019-2020</u>
State Sales Tax	-1,861,174	-1,861,174
State Funds	-10,264,679	-10,682,304
Federal Funds	-1,748,892	-1,748,892
County Funds	-3,740,000	-3,757,307
Other Funds	<u>-468,724</u>	<u>-468,724</u>
Total Revenue	-18,100,776	-18,518,401
Total Expenditures	18,100,776	18,518,401
<u>TOTAL COUNTY BUDGET:</u>	<u>\$34,864,528</u>	<u>\$35,282,153</u>

Administrator Gee also advised that there was an increase in Revenue for the Lunenburg County School Division as a result of CARES Act Relief funds increasing the Lunenburg County School Board's FY2021 Budget by \$465,285. The increase will result in a total updated school budget for FY2021 of \$20,146,364 and a total county budget for FY2020 of \$38,132,492.

<u>School Fund</u>	<u>Adopted FY2020-2021</u>	<u>Updated FY2020-2021</u>
State Sales Tax	-1,877,448	-1,877,448
State Funds	-11,562,480	-11,562,480
Federal Funds	-1,961,213	-1,961,213
County Funds	-3,810,700	-3,810,700

Other Funds	-469,238	-469,238
CARES Act Funds	-	-465,285
Total Revenue	-19,681,079	-20,146,364
Total Expenditures	19,681,079	20,146,364
<u>TOTAL COUNTY BUDGET:</u>	<u>\$37,667,207</u>	<u>\$38,132,492</u>

According to Code of Virginia 15.2-2507, any amendment to the locality budget which is one percent above budgeted expenditures, must be advertised for a public hearing prior to approval.

There was no public comment.

Supervisor Hoover made motion, seconded by Supervisor Edmonds and approved by roll call vote, to exit public hearing.

Supervisor Hoover made motion, seconded by Supervisor Bacon and approved by roll call vote, to approve the updates to the Code Amendment Sections 34-2 Fees for courthouse or courtroom security, Section 38-37 Polling Places-Election District 1, CUP 2-20 for Christopher and Alethea Stringfellow, and an increase to the school and county's FY2020 and FY2021 budgets.

Supervisor Zava made motion, seconded by Supervisor Bacon and approved by roll call vote, to deny the application for CUP 3-20 for James Napier to operate a vehicle storage yard.

School Superintendent Charles Berkley provided his monthly report. He noted that the deployment of Chromebooks had begun and WiFi hotspots had been setup around the county for students to download course work. He advised that all staff would be in the school facilities five days a week to assist students and parents. He explained that meals would be available for pick up at Central High School or Kenbridge Elementary School five days a week. Meals would also be delivered via school buses to those who would be unable to pick up the meals. Superintendent Berkley stated that their projected enrollment was 512 at the high school, 393 at the middle school, 330 at Kenbridge elementary and 365 at Victoria elementary. He added their total ADM is about 70 students more than last year. Superintendent Berkley commented that they are following the recommendations of the State Board of Education and the Virginia Department of Health. They hope students will be able to get back to the physical classroom as soon as possible.

Assistant Superintendent and Finance Director James Abernathy approached the Board with the financial report. He advised that there would be no additional changes to the expenditures for fiscal year 2019-2020. However, they would be receiving additional revenue in August as they are not able to request federal fund reimbursements until after payroll each month. Supervisor Zava questioned why the transportation line item was over budget. Mr. Abernathy commented that many of the maintenance needs for buses and vehicles were performed after schools were closed due to the pandemic. Supervisor Hoover questioned the amounts of the first and second rounds of CARES Act funds the schools would receive. Mr. Abernathy noted that the first round was \$465,285. He added that they have requested funds for the second round of funds but will not know if they are approved for a few weeks.

The monthly County Office and Department reports were provided. Administrator Gee advised that the annual inspection had been performed at the Animal Shelter. There were no findings. Administrator Gee noted that the County was desperate for a Solid Waste Convenience Center in the Beaver Creek District. She added that she would like a Landfill Committee meeting soon to discuss the Beaver Creek district as well as manning the other sites full time. She advised that she and Meridian Waste were scheduling an upcoming Recycling Day to be an educational collection event in conjunction with a citizen advisory panel.

Administrator Gee reported that the county would be receiving a second round of federal CARES Act funds in the amount of \$1,064,054. She noted that a public hearing would be required to increase the total FY2020-21 budget for the second round of CARES funds. She advised that the CARES Act committee met before the Board meeting and discussed the best ways to utilize the funds. The committee recommended the purchase of an ambulance for Victoria Fire & Rescue with CARES funds. They also recommended to fund forty percent of an ambulance for Meherrin Fire & Rescue and fully fund monitors, as Prince Edward County will be funding sixty percent of the ambulance.

Supervisor Hoover made motion, seconded by Supervisor Edmonds and by roll call vote, with all seven Supervisors voting yes and none voting no, approved to hold a public hearing at the September 2020 meeting for an increase to the FY2020-21 budget do to additional federal CARES Act funds.

County Planner Glenn Millican provided his monthly report. He advised that contractors will soon begin a sampling of removing asbestos in the old middle school on KV Road. After this process is completed, they will begin developing a contract for the demolition and removal of the building. Mr. Millican advised the Board that he has begun discussions with the Planning Commission to consider rezoning this property as industrial to aid with potential future developments. Mr. Millican noted that he has been in contact with cell phone companies regarding the use of cell phone service for the internet as well as getting hot spots attached to cell towers. He added that increasing communications in the county is critical, especially with the given pandemic. Supervisor Hoover agreed, stating he supported the betterment of software, hardware, and web design with the use of CARES Act funds, as it would give citizens better access to county services. Mr. Millican reported that he had been in touch with Commissioner of the Revenue Liz Hamlett regarding a method of registering businesses. Commissioner Hamlett's office currently requires all businesses to register business property, however, they are not required to have a business license. Mr. Millican advised that Commissioner Hamlett would be able to provide a list of businesses who are registered with her office.

Administrator Gee provided her monthly report. She stated that the annual Virginia Association of Counties conference would now be completely virtually. She advised that the Ethics Council enacted new requirements for IDA members to complete the full Statement of Economic Interest. Three IDA members declined to complete the form and resigned. Therefore the IDA is in need of new members for the Plymouth, Hound's Creek and Meherrin River Districts. Supervisor Hankins suggested that the county provide Mr. Bobby McGee with a \$100 stipend for his services at the airport while the county was in search of a replacement Airport Manager for Mr. Leroy Baker.

Supervisor Hankins made motion, seconded by Supervisor Hoover and by roll call vote, with all seven Supervisors voting yes and none voting no, approved to provide a \$100 stipend for Mr. Bobby McGee for his services at the airport.

Administrator Gee advised that the property purchased by the county from the Broadie/Tisdale estate to place the Gary Road Convenience Center was assessed the second half of taxes for the December 2019 billing. The amount is \$16.94. She requested that this amount be abated by the Board.

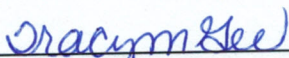
Supervisor Bacon made motion, seconded by Supervisor Zava and by roll call vote, with all seven Supervisors voting yes and none voting no, approved to abate \$16.94 in taxes due for the December 2019 billing for the County owned property on Gary Road.

Administrator Gee advised that she had been contacted by Mr. Ted Cole of Davenport regarding the County's debt portfolio. He advised that that a refunding opportunity for the General Obligation School Project Refunding Note, Series 2016 was available and would save the County approximately \$90,000. She asked for the Board's approval to allow Davenport & Co., LLC to move forward with this opportunity.

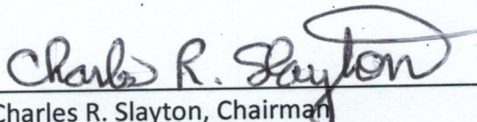
Supervisor Hoover made motion, seconded by Supervisor Edmonds and by roll call vote, with all seven Supervisors voting yes and none voting no, approved to allow Mr. Ted Cole of Davenport to move forward with the process of refunding the General Obligation School Project Refunding Note, Series 2016.

County Attorney Rennie provided a monthly update. He advised that two public hearings would be needed at the September meeting. One for the sale of real estate owned by the County on Gary Road to Mr. Jerry Killen as voted on at the March 12, 2020 and one to continue the emergency ordinance put in place do the pandemic. He reminded the Board that Red Brick Solar retracted their application for a CUP. The County expended about \$15,000 during their application process. He has contacted Red Brick Solar and requested a reimbursement of those funds.

Supervisor Hoover made motion, seconded by Supervisor Bacon and by roll call vote, with all seven Supervisors voting yes and none voting no, approved to adjourn.



Tracy M. Gee, Clerk
County Administrator



Charles R. Slayton, Chairman
Board of Supervisors