

**LUNENBURG COUNTY BOARD OF SUPERVISORS
GENERAL DISTRICT COURTROOM
LUNENBURG COURTS BUILDING
LUNENBURG, VIRGINIA**

Minutes of June 18, 2020 Meeting

The continued meeting of the Lunenburg County Board of Supervisors was held on Thursday, June 18, 2020 at 6:00pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors Frank Bacon, Charles R. Slayton, Edward Pennington, Alvester Edmonds, Robert Zava, County Administrator Tracy M. Gee, Deputy County Administrator Nicole Clark, and County Attorney Frank Rennie. Supervisors Mike Hankins and T. Wanye Hoover were absent.

Chairman Slayton called the meeting to order.

Regarding the Radio Assessment consultant contract with CTA Consultants, Administrator Gee requested the Board's appropriation from the 911 Fund of \$12,500 from FY2019-20 and to add an appropriation of \$26,407 in the upcoming FY2020-21 budget, for a total of \$38,907.

Supervisor Bacon made a motion, seconded by Supervisor Pennington and unanimously approved, for the appropriation from the 911 Fund of \$12,500 from FY2019-20 and to add an appropriation of \$26,407 in the upcoming FY2020-21 budget, for a total of \$38,907 for the Radio Assessment consultant contract with CTA.

Administrator Gee reminded the Board that the 911 Fund may need to be supplemented in FY2022 in order to cover the transfer to Emergency Capital.

Administrator Gee advised that she had been notified of additional CARES Act funds awarded to the County Registrar to assist with elections in November 2020. Lunenburg County was awarded \$51,281 and Administrator Gee requested the Board accept the funds for FY2021.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to accept CARES Act funds in the amount of \$51,281 awarded to the county to assist with elections for November 2020 and increase the FY2020-2021 budget appropriation by this amount.

Administrator Gee provided the proposed FY2020-2021 budget for adoption and appropriation.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to adopt the FY2020-2021 budget with the additions of \$26,407 for the Radio Assessment and \$51,281 for CARES Act funds for the Registrar.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to appropriate the advertised FY2020-2021 budget with the additions of \$26,407 for the Radio Assessment and \$51,281 for CARES Act funds for the Registrar, effective July 1, 2020.

LUNENBURG COUNTY, VIRGINIA

PUBLIC HEARING REGARDING THE BUDGET FOR THE YEAR ENDING JUNE 30, 2021

Pursuant to Section 15.2-2506 of the Code of Virginia and amendments thereto, the Lunenburg County Board of Supervisors conducted a public hearing on Thursday, JUNE 11, 2020 at 6:00p.m. in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia.

The budget synopsis is prepared and published for information and fiscal planning purposes ONLY. The inclusion in the budget of any item(s) DOES NOT constitute an obligation on the part of the Board of Supervisors of Lunenburg County to appropriate any funds for that item or purpose. There is no allocation or designation of any funds of this County for any purpose until there has been an appropriation for that purpose by the Lunenburg County Board of Supervisors.

The budget has been prepared on the basis of the estimates and requests submitted to the Board of Supervisors by the Constitutional Officers, intergovernmental agencies, non-governmental agencies and department heads of Lunenburg County and review and amendments to those requests by the Board of Supervisors and staff.

— Tracy M. Gee, Clerk to the Lunenburg County Board of Supervisors

Tax Levies are based on a Calendar Year and the Proposed Budget is based on a Fiscal Year (July 1-June 30). The Fiscal Year budget potentially sets rates for two different calendar years of tax collection. Tax levies are based on a per \$100 assessed value.

TAX LEVIES PROPOSED BUDGET		ADOPTED	PROPOSED
TAX LEVY Category		2020 Calendar Year	2021 Calendar Year
Real Estate	No Change to Tax Levies for the Calendar Year	\$0.38	\$0.38
Personal Property		\$3.80	\$3.80
Merchant's Capital		\$1.20	\$1.20
Aircraft		\$2.10	\$2.10
Machinery & Tools		\$1.80	\$1.80
Mobile Homes/Barns		\$0.38	\$0.38

GENERAL FUND REVENUE	FY 2020 ADOPTED	FY 2021 PROPOSED
Real Estate Taxes	-3,370,000	-3,370,000
Personal Property Taxes	-1,900,000	-2,050,000
Mobile Home	-22,000	-22,000
Registration Fees	-215,000	-208,000
Machinery & Tools	-265,000	-280,000
Merchant's Capital	-78,000	-80,000
Public Service Corporations	-220,000	-220,000
Delinquent Tax Collections	-110,000	-95,000
Interest/Penalty on Taxes	-100,000	-100,000
Local Sales & Use Taxes	-390,000	-370,000
Consumer Utility Consumption Tax	-22,000	-20,000
Taxes on Recordation & Wills	-55,000	-55,000
Interest/Penalties-Clerk	-1,000	-1,000
Animal Licenses	-8,000	-7,000
Animal Fines/Kennel Fees	-3,000	-2,500
Transfer Fees	-400	-300
Building Permits	-20,000	-22,000
Septic Permits	-1,000	-1,000
Conditional Use Permits	-1,000	-1,200
Landfill Host Fees	-150,000	-240,000
Landfill Liaison Fee	-55,000	-65,000
County Fines & Fees	-18,500	-18,000
Courthouse Renovation Fees	-3,500	-3,000
Clerk -Misc Fees	-6,000	-5,000
Courthouse Security Fees	-15,000	-14,000
e-Summons Fees	-7,000	-5,000
Prisoner Processing Fees	-1,500	-1,000
Interest Checking/Investments	-33,000	-45,000
Rental/General Property	-31,500	-31,500
Sheriff/Comm. Atty. Fees	-5,046	-5,046
DMV Stops	-25,000	-25,000
Town Contributions/Grants	-6,333	-6,333
DMV Mobile Home Tax	-20,000	-18,000
State Recordation Tax	-9,000	-9,000
Railroad Rolling Stock	-4,000	-4,000
DMV Animal Plates	-100	-100
DMV Moped ATV		-300

GENERAL FUND TRANSFER TO:	FY 2020 ADOPTED	FY 2021 PROPOSED
Reassessment Fund	25,000	25,000
Airport Fund	55,000	55,000
School Fund	3,740,000	3,810,700
School(Carryover)	0	0
Social Services	160,000	175,000
C.S.A./At-Risk Fund	250,000	230,000
Voting Machine Fund	5,000	5,000
Debt Service	1,104,995	1,438,000
Total Transfers to other Funds	\$5,339,995	\$5,738,700
TOTAL GENERAL FUND EXPENDITURES	\$10,410,172	\$12,011,378

SPECIAL FUNDS:	FY 2020 ADOPTED	FY 2021 PROPOSED
Reassessment Fund		
Revenue	-25,000	-25,000
Expenditures	25,000	25,000
Solid Waste Operations Fund		
Revenue	-182,000	-181,000
Expenditures	182,000	181,000
Solid Waste Convenience Sites		
Revenue/Fund Balance Transfer	-509,000	-400,000
Transfer to General Fund	200,000	150,000
Sites Expense & Construction	309,000	250,000
Total	509,000	400,000
Law Library		
Revenue	-1,000	-1,000
Expenditures	1,000	1,000
E-911 Fund		
Revenue	-470,640	-312,650
Operations	285,640	127,650
Transfer to Public Safety Capital Fund	185,000	185,000
Total	470,640	312,650
Airport Fund		
Revenue: Lease, Grants & Transfer from GF	-575,000	-665,000
Expenditures	575,000	665,000
Economic Development Fund		
Revenue: Grants and Fund Balance Transfer	-48,300	-48,300
Expenditures	48,300	48,300

PPTRA-State Reimbursement	-1,048,232	-1,048,232		
COVID-19 CARES Act		-1,064,054		
Constitutional Offices-State Reimbursement	-1,397,814	-1,423,342	Economic Development Grants Fund	
Grants	-211,115	-215,615	Revenue: Grants and Fund Balance Transfer	-552,490
Transfer from Solid Waste Fund Balance	-200,000	-150,000	Expenditures	483,000
Use of General Fund Reserve	-381,132	-709,856		
TOTAL GENERAL FUND REVENUES	-10,410,172	-12,011,378		
GENERAL FUND Expenditures	FY 2020 ADOPTED	FY 2021 PROPOSED	School Fund	
Board of Supervisors	49,320	49,320	State Sales Tax	-1,861,174
County Administration	245,630	249,670	State Funds	-10,264,679
Professional Services	105,500	110,000	Federal Funds	-1,748,892
Commissioner of the Revenue	215,050	219,480	County Funds	-3,740,000
Treasurer	242,620	245,910	Other Funds	-468,724
Data Processing	70,000	69,000	Total Revenue	-18,083,469
Electoral Board	49,365	49,400	Total Expenditures	18,083,469
Registrar	86,650	88,630		
Circuit Court	11,300	12,400	Social Services Fund	
General District Court	5,400	5,100	Revenue State	-980,000
Magistrate	1,325	1,325	Local Funds	-160,000
Juvenile/Domestic Relations Court	77,600	93,000	Total Revenue	-1,140,000
Clerk, Circuit Court	297,340	302,250	Expenditures	1,140,000
General District Court	5,400	5,100		
Magistrate	1,325	1,325	Local Funds	-160,000
Juvenile/Domestic Relations Court	77,600	93,000	Total Revenue	-1,140,000
Clerk, Circuit Court	297,340	302,250	Expenditures	1,140,000
Courthouse Security	19,500	21,600		
Victim Witness	71,115	71,115	Comprehensive Services Act	
Commonwealth Attorney	329,448	338,428	Revenue State/Local	-705,000
Sheriff's Department	1,271,800	1,285,900	General Fund Transfer In	-250,000
Volunteer Fire & Rescue/Grants	263,200	260,440	Total Revenue	-955,000
Piedmont Regional Jail	440,000	575,000	Expenditures	955,000
Building Inspector	93,020	93,900		
Animal Control	95,670	98,130	Emergency Services Capital Equipment	
Maintenance/Buildings	223,260	228,240	Revenue/Use of 911 Fund Balance	-185,000
COVID-19 CARES Act		1,064,054	Expenditures	185,000
Health Dept	110,000	113,000		
Medical Examiner	100	100	Project Lifesaver	
Crossroads	53,000	53,000	Revenue/Transfer IN	-800
Planning/Zoning Permits	9,800	9,000	To Escrow	800
Madeline's House	2,000	0		
Lunenburg Public Library System	150,274	150,274	Voting Machine Fund	
Commonwealth Reg Council	19,000	19,000	Transfer from General Fund	-5,000
Soil & Water Conservation	7,000	7,000	To Escrow	5,000
Lunenburg Literacy	8,000	8,000		
SVCC	4,823	5,484	Capital Outlay Fund - School	
Longwood Small Business	1,940	1,940	Transfer in from Debt Service	-71,662
SPCA	1,000	1,000	Reserve for Capital Needs	71,662
VA's Retreat	5,000	4,500		
Town & County Bus	4,500	5,000	Debt Service	
Piedmont Sr. Resources	4,000	6,000	School Payment	-380,000
Forestry Service	22,000	22,100	Refunding Interest QSCB	-140,000
Rec Sports Leagues	7,000	7,000	Transfer in from Debt Fund Balance	-25,000
People's Comm Center	500	500	General Fund Transfer In	-1,104,995
Victoria Community Ctr	500	500	Total Revenue	-1,649,995
Kenbridge Comm Center	500	500	Debt Service School	1,064,333
VA Legal Aid Society	4,713	4,800	Debt Service Courthouse	514,000
VA's Growth Alliance	12,914	12,914	Transfer to Capital Outlay Fund	71,662
Community Action Agency	19,500	21,474	Total Expenditures Debt Service	1,649,995
Community/Econ Dev. (Office)	59,000	59,000		
IDA Tax Incentives	55,000	28,000	TOTAL BUDGET SPECIAL FUNDS:	\$24,454,356
Cooperative Extension	45,000	48,000		\$25,655,829
Refunds / DMV Stops	25,000	25,000		
Prop/Liability/LODA/WC Coverage	74,000	77,300		
Capital Improvements	100,000	50,000		
Total General Fund Operations	5,070,177	6,272,678	TOTAL COUNTY BUDGET:	FY 2020 ADOPTED
				\$34,864,528
				FY 2021 PROPOSED
				\$37,667,207

County Attorney Rennie commented that there had been much discussion regarding Confederate War Memorials through the country. He noted that a war memorial statue owned by the United Daughters of the Confederacy stands on the Courthouse grounds and there had been a letter to the newspaper and interest from citizens to have the statue removed. County Attorney advised the Board that, based on his research, the Board has three options. One option would be to take no action, the second option would be to move the statue to a new location, and the third option would be to hold a referendum at the November election to let the citizens vote on removal of the statue.

Supervisor Edmonds made a motion, seconded by Supervisor Pennington and unanimously approved, to add the War Memorial Statue to the July 9, 2020 Board of Supervisors' meeting agenda for further discussion.

Administrator Gee reminded the members of the Citizens Advisory Committee meeting scheduled for June 30th at 3:00PM.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to adjourn.

Tracy M. Gee, Clerk
County Administrator

Charles R. Slayton, Chairman
Board of Supervisors