

LUNENBURG COUNTY BOARD OF SUPERVISORS
160 COURTHOUSE SQUARE
LUNENBURG COURTS BUILDING, LUNENBURG, VIRGINIA
December 14, 2023 Meeting

1. Call to Order – **6:00PM**
2. Invocation/Pledge of Allegiance: Supervisor Hoover
3. Requests for Additions to the Agenda
7b) Revised Minutes
4. Conflict of Interest Statements & Organizational Matters
5. Citizen Comment Period
6. Resolutions of Achievement—Lunenburg Lightning Football and Cheerleading
7. Consent Agenda and Revised Minutes:
 - A) December Consent Agenda
 - i. Minutes – November 9, 2023 Meeting
 - ii. Warrants for Approval November 2023
 - iii. Treasurer’s Report – Revised July 2023 (*Revised Auditor Adjustments*)
 - B) *Revised Minutes - October 12, 2023 Meeting (to include School Board Resolutions)*
8. **PUBLIC HEARINGS**
 - A) **County Ordinance Sec. 73-4.** –Reimbursement of expenses incurred in responding to DUI/Impaired Driving and other traffic accidents and incidents.
 - B) **CUP 5-23: Conditional Use Permit for Parrish View Farms** to operate an **Event Venue.**
 - C) **CUP 7-23: Conditional Use Permit for Justin Clement—Impact Arms, LLC** to operate a **Retail Store and Shop, and Personal Service Business.**
 - D) **CUP 9-23: Conditional Use Permit for Jonathan and Jessica Shelton** to construct and operate a **Retail Store and Shop, and Personal Service Business.**
9. County Offices and Departments
 - A) Lunenburg County School Board
 - B) VA Department of Transportation
 - C) Planning & Economic Development
 - D) Animal Control Officer Update—Officer Ray Elliott
 - E) Social Services Credit Card Change
 - F) Abstract of Votes
 - G) December Payroll Date—December 21st
 - H) Sheriff ARPA Grant Increase
 - I) Technology Upgrades
 - a. CAS Severn/IBM hardware and software update
 - b. GIS Service Provider
10. RFC Annual Audit FY23
11. ABM Project Update
12. Local Emergency for Drought and Ban on Open Air Fires
13. County Administration – Monthly Report
 - A) L3 Harris Change Order
14. County Attorney – Monthly Report
15. Closed Session Items (if necessary)
16. Other Business (per Board approval)
17. Adjournment

- Advance inquiries about agenda items can be directed to the County Administrator prior to the meeting via e-mail tgee@lunenburgva.gov or phone at 434-696-2142.

-It is the intention of the Lunenburg County Board of Supervisors to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator’s Office at 434-696-2142 prior to the meeting date.

-- Tracy M. Gee, County Administrator



RESOLUTION OF ACHEIVEMENT

WHEREAS, the James River Southside Youth Football League-Lunenburg Flag Division had a very successful 2023 season; and

WHEREAS, the James River Southside Youth Football League-Lunenburg Flag Division, referred to as the Lunenburg Lightning Flag Football Team, won the regular season championship for the Southside Division; and

WHEREAS, the Lunenburg Lightning Flag Football Team completed an undefeated season, scoring a total of 224 points, only allowing 26 points to be scored against them; and

WHEREAS, the Lunenburg Lightning Flag Football Team won the Southside Division playoffs; and

WHEREAS, the Lunenburg Lightning Flag Football Team continued to win the James River Southside Youth Football League Super Bowl; and

WHEREAS, the Lunenburg Lightning Flag Football Team was awarded the Sportsmanship Award; and

WHEREAS, the Lunenburg Lightning Flag Football Team was led by Coaches Ryan Parrish, JP Sweitzer, Jim Morris, Chris Garrett, Jeramiah Fix, Willie Jeter and Drake Armstrong, and team members Brayden Adams, Hudson Armstrong, Jaxson Atkins, Liam Bacon, Preston Bacon, Khalil Brogdon, Logan Brooks, Coda Buchanan, Cash Clark, Layton Fix, Declan Garrett, Daine Jeter, Chandler Jones, Akeem Lewis, Kendrick Logan, Wyatt Long, James Morris, Heath Myers, Jeter Parrish, Luke Peebles, Kamori Petis, Tanner Powers, Kyrie Smith, Marlin Smith, Marshaun Smith, Kyrie Suarez, Henry Sweitzer, Nehemiah Taylor, Zacharias Taylor, Ryan Van Der Merwe, Jacahri Wiley, and with added support from the Lightning Flag Cheer Squad and dedicated parents and family of the team members; and

WHEREAS, the Lunenburg Lightning Flag Football Team represented the County with athleticism and good sportsmanship; and

NOW, THEREFORE, BE IT RESOLVED, that the Lunenburg County Board of Supervisors congratulates the Lunenburg Lightning Flag Football Team on their outstanding accomplishments during the 2023 season.

BE IT FURTHER RESOLVED, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.

Adopted this 14th day of December 2023.

Charles R. Slayton, Chairman
Lunenburg County Board of Supervisors



RESOLUTION OF ACHEIVEMENT

WHEREAS, the James River Southside Youth Football League-Lunenburg Minor Division had a very successful 2023 season; and

WHEREAS, the James River Southside Youth Football League-Lunenburg Minor Division, referred to as the Lunenburg Lightning Minor Football Team, won the regular season championship for the Southside Division; and

WHEREAS, the Lunenburg Lightning Minor Football Team completed an undefeated season, scoring a total of 200 points, only allowing 50 points to be scored against them; and

WHEREAS, the Lunenburg Lightning Minor Football Team won the Southside Division playoffs; and

WHEREAS, the Lunenburg Lightning Minor Football Team continued to win the James River Southside Youth Football League Super Bowl; and

WHEREAS, the Lunenburg Lightning Minor Football Team was awarded the Sportsmanship Award; and

WHEREAS, the Lunenburg Lightning Minor Football Team was led by Coaches Chris Bacon, Chip Parrish, Drew Shepherd, John Shepherd, Demetrie Coles, Justin Beagle and Paul Smith, and team members Haskins Bacon, Wells Bacon, Camden Barnes, Jayce Beagle, Jeb Bolling, Dixon Brooks, Darrell Burger, McCoy Clark, Chase Dalton, Terrance Davis, Spiro Garrett, Jamaree Ghee, Future Hendricks, Hylton Hite, Anthony Johnson, DaMontaye Lee, Colby Liles, TC Meadows, Trevor Meadows, Bryant Moore, Jekeil Orban, Channing Parrish, Malcolm Reese, Bohdi Shelton, JW Shepherd, Trip Shepherd, Noah Simon, Brayden Smith, Whitt Taylor, Alex Townsend, Andre Wilson, and with added support from the Lightning Flag Cheer Squad and dedicated parents and family of the team members; and

WHEREAS, the Lunenburg Lightning Minor Football Team represented the County with athleticism and good sportsmanship; and

NOW, THEREFORE, BE IT RESOLVED, that the Lunenburg County Board of Supervisors congratulates the Lunenburg Lightning Minor Football Team on their outstanding accomplishments during the 2023 season.

BE IT FURTHER RESOLVED, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.

Adopted this 14th day of December 2023.

Charles R. Slayton, Chairman
Lunenburg County Board of Supervisors



RESOLUTION OF ACHEIVEMENT

WHEREAS, the James River Southside Youth Football League-Lunenburg JV Division had a very successful 2023 season; and

WHEREAS, the James River Southside Youth Football League-Lunenburg JV Division, referred to as the Lunenburg Lightning Minor Football Team, won the regular season championship for the Southside Division; and

WHEREAS, the Lunenburg Lightning JV Football Team completed an undefeated season, scoring a total of 128 points, only allowing 50 points to be scored against them; and

WHEREAS, the Lunenburg Lightning JV Football Team won the Southside Division playoffs; and

WHEREAS, the Lunenburg Lightning JV Football Team continued to win the James River Southside Youth Football League Super Bowl; and

WHEREAS, the Lunenburg Lightning JV Football Team was led by Coaches Chris Hurt, Moe Moe Morrison, Bryant Moore, Josh Parrish and Eddie Jeter, and team members Malachi Bland, Eli Bolling, Ah'Mir Crowley, Kihran Edmonds, Zha'Ky Elder, Jahleek Ghee, Cayden Hazelwood, Dallas Hurt, Kavion Jones, Damauri Lee, James Levine, Artavius Lewis, Hugh Lynch, Willie Lynch, Jett McDaniel, Maxwell Parrish, Cole Quinn, Nicholas Rhodes, Jai'Mere Roberts, Ja'Bari Smith, Logan Smith, Gael Vargas, Markee Walton, Stephone Williams, Dhamoni Woods, and with added support from the Lightning Flag Cheer Squad and dedicated parents and family of the team members; and

WHEREAS, the Lunenburg Lightning JV Football Team represented the County with athleticism and good sportsmanship; and

NOW, THEREFORE, BE IT RESOLVED, that the Lunenburg County Board of Supervisors congratulates the Lunenburg Lightning JV Football Team on their outstanding accomplishments during the 2023 season.

BE IT FURTHER RESOLVED, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.

Adopted this 14th day of December 2023.

Charles R. Slayton, Chairman
Lunenburg County Board of Supervisors



RESOLUTION OF ACHEIVEMENT

WHEREAS, the James River Southside Youth Football League-Lunenburg Varsity Division had a very successful 2023 season; and

WHEREAS, the James River Southside Youth Football League-Lunenburg Varsity Division, referred to as the Lunenburg Lightning Minor Football Team, won the regular season championship for the Southside Division; and

WHEREAS, the Lunenburg Lightning Varsity Football Team completed an undefeated season, scoring a total of 156 points, only allowing 42 points to be scored against them; and

WHEREAS, the Lunenburg Lightning Varsity Football Team won the Southside Division playoffs; and

WHEREAS, the Lunenburg Lightning Varsity Football Team continued to win the James River Southside Youth Football League Super Bowl; and

WHEREAS, the Lunenburg Lightning Varsity Football Team was led by Coaches Kenny Evans, Damion Jennings and Antwon Streat, and team members Aiden Allen, Xavier Batts, Colt Camp, Wyatt Camp, Zah'mar Glasgow, Joseph Gustaf, Zamontae Hendricks, Jayden Jackson, Shakur Jones, Brody King, Vaden Liles, Elvis Lopez-Rodrigues, Kenyah Mitchener, Evan Powell, Antwon Streat, Zachary Touart, Jeremiah Wilson-Gee, and with added support from the Lightning Flag Cheer Squad and dedicated parents and family of the team members; and

WHEREAS, the Lunenburg Lightning Varsity Football Team represented the County with athleticism and good sportsmanship; and

NOW, THEREFORE, BE IT RESOLVED, that the Lunenburg County Board of Supervisors congratulates the Lunenburg Lightning Varsity Football Team on their outstanding accomplishments during the 2023 season.

BE IT FURTHER RESOLVED, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.

Adopted this 14th day of December 2023.

Charles R. Slayton, Chairman
Lunenburg County Board of Supervisors

A) December Consent Agenda

- i. **Minutes – November 9, 2023 Meeting**
- ii. **Warrants for Approval November 2023**
- iii. **Treasurer's Report – Revised July 2023**
(Revised Auditor Adjustments)

B) *Revised Minutes - October 12, 2023 Meeting*
(to include School Board Resolutions)

**LUNENBURG COUNTY BOARD OF SUPERVISORS
GENERAL DISTRICT COURTROOM
LUNENBURG COURTS BUILDING
LUNENBURG, VIRGINIA**

DRAFT

Minutes of November 9, 2023 Meeting

The regularly-scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, November 9, 2023 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors Frank Bacon, Alvester Edmonds, Mike Hankins, T. Wayne Hoover, Edward Pennington, Charles R. Slayton, Robert Zava, County Administrator Tracy M. Gee, Deputy Administrator Nicole A. Clark, and County Attorney Frank Rennie.

Chairman Slayton called the meeting to order.

Supervisor Zava provided the invocation and led the Pledge of Allegiance.

Chairman Slayton requested additions to the agenda from the Board and the public. Administrator Gee requested that the following items be added: Redistricting Boundary Line Adjustments Agreement as 12A. Chairman Slayton added a pressure washer for the Animal Control Department as 8Ei.

Chairman Slayton called for conflicts of interest from any Board members. There were none.

Supervisor Hankins made motion, seconded by Supervisor Pennington and unanimously approved, to accept the Consent Agenda to include the October 12th, 2023 meeting minutes, the July 2023 Treasurer's Collection Reports and the following Warrants for Approval:

October 2023:

| | |
|------------------------------|----------------------|
| Payroll: Direct Deposit | \$ 181,082.46 |
| Payroll Check #2027 | \$ 992.91 |
| Payroll Taxes Federal: | \$ 59,270.31 |
| Payroll Taxes State: | \$ 10,870.38 |
| ACH Payments: | \$ 45,817.71 |
| Accounts Payable: #83725-858 | <u>\$ 799,574.87</u> |
| Total: | \$1,097,608.64 |

Supervisor Hankins made motion, seconded by Supervisor Edmonds and unanimously approved, to enter public hearing regarding the proposed Section 73-3 Vehicle Exhaust/Excessive Noise Ordinance.

Supervisor Hoover shared that he requested the ordinance. Supervisor Hoover shared that he understands that his district consists primarily of a township and therefore excessive vehicle noise may impact his constituents more as exhaust noise can be very loud and disturbing when the exhaust has been removed. He would appreciate the Board's support in implementing the proposed ordinance. Supervisor Pennington agreed that he also gets a lot of complaints about loud vehicles. There was no public comment.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to exit public hearing regarding the proposed Section 73-3 Vehicle Exhaust/Excessive Noise Ordinance.

Sec. 73-3. – Vehicle exhaust/excessive noise

- (a) Definitions. For purposes of this section, the following words and phrases have the meanings ascribed to them:

Exhaust system means all the parts of a vehicle through which the exhaust passes after leaving the engine block, including mufflers and other sound dissipative devices.

Superintendent means the Superintendent of the Department of State Police of the Commonwealth.

- (b) No person may drive and no owner of a vehicle may permit or allow the operation of any vehicle on a highway or road in Lunenburg County unless it is equipped with an exhaust system in good working order and in constant operation to prevent excessive or unusual levels of noise, provided, however, that for motor vehicles, such exhaust system must be of a type installed as standard factory equipment or other equipment that has been submitted to and approved by the Superintendent or meets or exceeds the standards and specifications of the Society of Automotive Engineers, the American National Standards Institute, or the federal Department of Transportation.
- (c) Chambered pipes are not an effective muffling device to prevent excessive or unusual noise, and any vehicle equipped with chambered pipes or any person driving such vehicle is in violation of this section.
- (d) It is unlawful to sell or offer for sale any (i) muffler without interior baffle plates or other effective muffling device, or (ii) gutted muffler, muffler cutout, or straight exhaust. It is unlawful for any person to operate on the highways or roads in the county a motor vehicle, motorcycle, moped, or motorized skateboard or foot-scooter equipped with a gutted muffler, muffler cutout, or straight exhaust.
- (e) The provisions of this section do not apply to (i) any antique motor vehicle licensed pursuant to Code of Virginia, §46.2-730, provided that the engine is comparable to that designed as standard factory equipment for use on that particular vehicle, and the exhaust system is in good working order, or (ii) converted electric vehicles.
- (f) Any person violating this section shall be guilty of a class 4 misdemeanor.

Cross reference – Noise regulations, Virginia Code § 10-67 et seq.

State law reference – Mufflers, Code of Virginia, §§ 15.2-919, 46.2-1050

Supervisor Hoover made motion, seconded by Supervisor Hankins and unanimously approved, to approve the proposed Section 73-3 Vehicle Exhaust/Excessive Noise Ordinance as presented and forward a copy to the local police in the two towns, the Sheriff's Office and the State police.

Mrs. Jamyce Watson, Director of Finance for Lunenburg Schools, provided the financial report for September 2023. She advised that they are now four months into the fiscal year and the Average Daily Membership is currently 1,485. Mrs. Watson noted that the school system will be submitting a revised budget to the Board at the December meeting based on the new ADM. Supervisor Hoover thanked Mrs. Watson for taking the effort to adjust the budget for the actual ADM. Administrator Gee commented that the school system's VRS contribution rate dropped by about two percent for the upcoming biennium and will reflect cost savings in their next budget.

Mr. Kevin Smith of VDOT provided the monthly report. He advised that mowing by tractor had been completed on primary and secondary roads. He noted that they will soon complete cutting limbs and litter pick-up would begin in the coming weeks. He commented that crews were preparing for the upcoming winter season. Mr. Smith shared that Lanco Paving would be finishing up the Hardy Road project very soon.

Director of Planning and Economic Development Taylor King's monthly report was provided. In Mrs. King's absence, Administrator Gee noted that the office had recently received notice from RiverStreet Networks that they will be starting work in Lunenburg. They have requested that the County participate in a lease with them at the Owl Creek Convenience Site. She noted that the area would be outside of the County's fence and not in the VDOT right-of-way. RiverStreet would like to use a twenty-foot by twenty-foot area to store equipment. She added that more information would be available at the December meeting.

Administrator Gee provided an update on the District Court bathroom project that would give employees a safe option for facility use on court days. She stated that she requested a bid from Kenbridge Construction to compare to the bid from ABM and the two bids were comparable at approximately \$95,000. She added that District Court Judge Spencer is not in favor of using such taxpayers' funds to construct a bathroom for staff, however, Administrator Gee advised that it is possible the project could be funded with ARPA funds.

Administrator Gee advised that she had been notified by the Department of Motor Vehicles that the County is due \$105.00 from the Dog and Cat Sterilization Fund. The funds come from motorists who choose to purchase special license plates. Administrator Gee added that the County must certify to use the money to support sterilization of dogs and cats. She noted that in the past the funds have been forwarded directly to Southside SPCA. Administrator Gee shared that the state had also forwarded \$4.75 from a resident's state tax return to be used for dog and cat sterilization. She suggested that going forward the Board consider designating these funds directly to Southside SPCA for as long as they are in operation or the Board decides otherwise.

Supervisor Hoover made motion, seconded by Supervisor Hankins, and unanimously approved, to accept and forward \$105.00 from DMV and \$4.75 from the state to the Southside SPCA for the purpose of dog and cat sterilization and to forward such funds each year to Southside SPCA for as long as they are in operation or the Board decides otherwise.

Chairman Slayton shared that he had spoken with Animal Control Officer Ray Elliott and the Lunenburg Animal Shelter has a need for a pressure washer to aid in cleaning the facility. Supervisor Hoover commented that Officer Elliott does a lot to raise awareness and funds for his department. Supervisor Hoover agreed that the County should fund the request for a pressure washer. He added that he would like to see a hot-water pressure washer purchased. Administrator Gee suggested that capital improvement funds could be used.

Supervisor Bacon made motion, seconded by Supervisor Edmonds, and unanimously approved, to approve the purchase of a hot-water pressure washer, using capital improvement funds, for the Animal Shelter.

Administrator Gee shared a request from Circuit Court Clerk Gordon Erby, stating that his office had been awarded a total of \$110,726 in Technology Trust Funds from the Compensation Board for backscanning, secure remote access, redaction, and maintenance. She requested that the Board accept and appropriate the funds.

Supervisor Bacon made motion, seconded by Supervisor Edmonds, and unanimously approved, to accept and appropriate a total of \$110,726 in Technology Trust Funds in the appropriate categories from the Compensation Board for the Circuit Court Clerk's Office.

Supervisor Hoover shared that the Finance Committee met with ABM regarding their proposal for the updates at the Courthouse Complex. He noted that they identified three items for consideration, the District Court Clerk's Office bathroom, the slate roof on the old courthouse building, and the lighting in the new courthouse building. He advised that the Finance Committee suggested the roofing project be placed out for additional bids in order to get comparative costs. These two projects will require the use of local funds. He advised that ARPA funds could be used for the District Court Clerk's Office bathroom project. The Finance Committee would like to bring this project before the Board for possible approval at the December meeting.

Mr. Preston Willson, President and CEO of Holiday Lake 4-H Educational Center, Inc., spoke before the Board requesting support in the amount of \$10,000 for the upkeep of the original 4-H Camp buildings. He advised that the funds will be added to a special endowment fund whereby the earnings of the original investment would be used for the upkeep of the buildings. Additionally, one of the cabins will be named as adopted by Lunenburg County. Thirteen counties have committed to adopting a cabin thus far and there are two remaining cabins available. Administrator Gee shared that the organization is offering a payment plan that allows localities to contribute the \$10,000 over a five-year period, or \$2,000 each year. She added that the request will be reviewed during the upcoming budgeting process.

Administrator Gee provided her monthly report. She advised that paving at the airport was complete. Also, the additional trees in the easement have been removed from the King property. She shared that the posting for the Registrar position had been advertised and would be closing the following week. The Electoral Board will conduct interviews shortly after. Administrator Gee said that the new radio system would go live in the next week, with the school system delaying their cutover until the holiday break. She reminded the Board that FOIA training would be held at the CRC office on November 17th. All supervisors must complete training by the end of the year. Administrator Gee commented that Mr. Malcolm Bailey had completed his survey at the county owned property he is purchasing at the animal shelter. The survey found that the property contains fifteen less acres than originally deeded from 151 down to 136. He has requested to purchase the property at a price of \$3,311.26 per acre.

Supervisor Bacon made motion, seconded by Supervisor Edmonds, and unanimously approved, to allow the sale of a portion of Tax Map Number 045-((0A))-0-34 to Mr. Malcolm Bailey at a cost of \$3,311.26 per acre for a total sale price of \$450,331.26.

Supervisor Hoover commented that he would like to revisit the request from Mr. Preston Willson, President and CEO of Holiday Lake 4-H Educational Center, Inc., regarding support in the amount of \$10,000 for the upkeep of the original 4-H Camp buildings. He stated that he would like to see solar funds used to fund the request now, versus waiting until the budget planning process in the spring.

Supervisor Hoover made motion, seconded by Supervisor Pennington, and unanimously approved, to approve the use of \$10,000 in solar funds to support the upkeep of the original 4-H Camp buildings at the Holiday Lake 4-H Educational Center and Camp and sponsor a cabin.

County Attorney Rennie shared a proposed ordinance regarding the reimbursement of expenses incurred in responding to DUI/Impaired Driving and other traffic accidents and incidents, and in issuing certain arrest warrants and summonses. He advised that implementing the proposed ordinance would enable the court to assign fines and restoration expenses that would come back to the County to offset costs. He noted that the ordinance includes a suggested amount; however, the dollar amount is secondary to the recognition that will come to the law enforcement agencies and emergency services that respond to such incidents. County Attorney Rennie suggested that per the pleasure of the Board, a public hearing would be needed before approving the ordinance.

Supervisor Bacon made motion, seconded by Supervisor Hoover, and unanimously approved, to advertise for public hearing regarding the proposed County Code Section 73-4 Reimbursement of expenses incurred in responding to DUI/Impaired Driving and other traffic accidents and incidents, and in issuing certain arrest warrants and summonses.

County Attorney Rennie reminded the Board of the redistricting boundary line issue with Charlotte County, where inaccurate property lines were recorded in the past. He advised that fifty-four properties had been identified. He and the Charlotte County Attorney have crafted an agreement for the two counties that detail the steps that will be taken and an example letter that will go out to property owners explaining the process. County Attorney Rennie noted that the cost for the Charlotte County Attorney's Office to complete the process and recording each updated deed would be \$400 per parcel. The agreement suggested that the cost would be split, with each county paying equal parts. County Attorney Rennie recommended the Board authorize the Chairman to sign the agreement. He plans to meet with the Charlotte County Attorney the coming week to finalize the document.

Supervisor Bacon made motion, seconded by Supervisor Edmonds, and unanimously approved, to authorize the Chairman to sign the agreement with Charlotte County regarding the redistricting boundary line issue and allowing the Charlotte County Attorney's Office to complete the process and record each deed at a cost of \$400 per parcel, to be split in equal parts by both counties.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to adjourn.



Tracy M. Gee, Clerk
County Administrator

Charles R. Slayton, Chairman
Board of Supervisors

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

November 30, 2023

Lunenburg County Board of Supervisors
11413 Courthouse Road
Lunenburg, VA 23952

Honorable County Supervisors:

The following warrants, including accounting for all voided checks are listed according to Code of Virginia § 15.2-1243 and § 15.2-1244 requiring your approval:

November 2023:

| | |
|---------------------------------------|---------------|
| Payroll: Direct Deposit | \$ 190,421.47 |
| Payroll Check #2028 | \$ 1,008.63 |
| Payroll Taxes Federal: | \$ 62,369.13 |
| Payroll Taxes State: | \$ 11,507.52 |
| ACH Payroll Payments: | \$ 46,879.34 |
| ACH AP Payments: | \$ 836,123.96 |
| WIRE TRANSFERS (School Debt Payments) | \$ 190,821.25 |
| Accounts Payable: #83859-967 | \$ 360,682.98 |

Total: \$1,699,814.28

Sincerely,

A handwritten signature in cursive script, appearing to read "Tracy M. Gee".

Tracy M. Gee
County Administrator

| CHECK# | VEND# | VENDOR | CLASS | DATE | AMOUNT | DISCOUNT |
|--------|--------|----------------------------|-------|------------|-----------|----------|
| 83859 | 283 | ADAMS PATRICIA M | 000 | 11/16/2023 | 164.90 | .00 |
| 83860 | 880 | AMAZON CAPITAL SERVICES | 000 | 11/16/2023 | 949.08 | .00 |
| 83861 | 102 | AMERICAN FEDERAL | 000 | 11/16/2023 | 135.00 | .00 |
| 83862 | 59 | AT&T MOBILITY | 000 | 11/16/2023 | 739.14 | .00 |
| 83863 | 1140 | AT&T MOBILITY (2ND-ADMI | 000 | 11/16/2023 | 114.72 | .00 |
| 83864 | 1091 | BENCHMARK COM. BANK | 000 | 11/16/2023 | 1,158.03 | .00 |
| 83865 | 139 | BENCHMARK COMMUNITY BANK | 000 | 11/16/2023 | 3,489.82 | .00 |
| 83866 | 392 | BENCHMARK COMMUNITY BANK | 000 | 11/16/2023 | 272.58 | .00 |
| 83867 | 999999 | BENCHMARK COMMUNITY BANK | 000 | 11/16/2023 | 65,279.00 | .00 |
| 83868 | 426 | BENNINGTON PHILLIP | 000 | 11/16/2023 | 150.00 | .00 |
| 83869 | 864 | BERKLEY GROUP LLC, THE | 000 | 11/16/2023 | 1,529.50 | .00 |
| 83870 | 134 | BLACKSTONE AREA BUS SYSTE | 000 | 11/16/2023 | 551.03 | .00 |
| 83871 | 10 | BRIGHTSPEED | 000 | 11/16/2023 | 1,441.29 | .00 |
| 83872 | 371 | BUG BUSTERS PEST CONT, INC | 000 | 11/16/2023 | 248.00 | .00 |
| 83873 | 746 | CANON SOLUTIONS AMERICA | 000 | 11/16/2023 | 124.87 | .00 |
| 83874 | 1117 | CCATT LLC | 000 | 11/16/2023 | 824.00 | .00 |
| 83875 | 999999 | CHEATHAM JEROME S | 000 | 11/16/2023 | 124.65 | .00 |
| 83876 | 57 | COURIER RECORD | 000 | 11/16/2023 | 152.00 | .00 |
| 83877 | 58 | COWAN GATES PC | 000 | 11/16/2023 | 6,346.00 | .00 |
| 83878 | 124 | CROSSROADS COMMUNITY | 000 | 11/16/2023 | 1,367.31 | .00 |
| 83879 | 523 | CRUTCHFIELD & ASSOC, INC | 000 | 11/16/2023 | 1,720.00 | .00 |
| 83880 | 1144 | CRYSTAL SPRINGS | 000 | 11/16/2023 | 204.82 | .00 |
| 83881 | 882 | CTA CONSULTANTS, LLC | 000 | 11/16/2023 | 15,000.00 | .00 |
| 83882 | 119 | DATA CARE, INC. | 000 | 11/16/2023 | 2,244.90 | .00 |
| 83883 | 46 | DOMINION ENERGY VIRGINIA | 000 | 11/16/2023 | 1,877.46 | .00 |
| 83884 | 46 | DOMINION ENERGY VIRGINIA | 000 | 11/16/2023 | 20.63 | .00 |
| 83885 | 39 | ELLIOTT JAMES W | 000 | 11/16/2023 | 452.00 | .00 |
| 83886 | 642 | FARMVILLE NEWSMEDIA | 000 | 11/16/2023 | 813.32 | .00 |
| 83887 | 66 | FUEL FREEDOM CARD | 000 | 11/16/2023 | 3,756.76 | .00 |
| 83888 | 851 | FULCRUM COUNSELORS, LLC | 000 | 11/16/2023 | 2,625.00 | .00 |
| 83889 | 840 | GARRETT'S GROUND MAINTENA | 000 | 11/16/2023 | 975.00 | .00 |
| 83890 | 807 | HHM PORTA TOILET LLC | 000 | 11/16/2023 | 450.00 | .00 |
| 83891 | 465 | INTERCEPT YOUTH SERV, INC | 000 | 11/16/2023 | 7,186.50 | .00 |
| 83892 | 355 | KENBRIDGE BODY SHOP | 000 | 11/16/2023 | 60.36 | .00 |
| 83893 | 77 | KENBRIDGE SUPPLY COMPANY | 000 | 11/16/2023 | 87.58 | .00 |
| 83894 | 75 | KENBRIDGE TIRE | 000 | 11/16/2023 | 745.00 | .00 |
| 83895 | 286 | KEY OFFICE SUPPLY INC | 000 | 11/16/2023 | 861.53 | .00 |
| 83896 | 83 | LUNENBURG ANIMAL HOSPITAL | 000 | 11/16/2023 | 15.00 | .00 |
| 83897 | 649 | MECKLENBURG ELECTRIC | 000 | 11/16/2023 | 355.52 | .00 |
| 83898 | 1042 | NEWTON RODNEY C. | 000 | 11/16/2023 | 500.00 | .00 |
| 83899 | 487 | NORTH SPRING BEHAVIORAL | 000 | 11/16/2023 | 8,896.80 | .00 |
| 83900 | 360 | PEGRAM, PHILLIP | 000 | 11/16/2023 | 200.00 | .00 |
| 83901 | 817 | PENLAND DJ | 000 | 11/16/2023 | 142.21 | .00 |
| 83902 | 96 | PIEDMONT REGIONAL JUV. | 000 | 11/16/2023 | 4,625.00 | .00 |
| 83903 | 466 | PRINTELECT | 000 | 11/16/2023 | 1,871.36 | .00 |
| 83904 | 1099 | RAHMA 2, LLC | 000 | 11/16/2023 | 200.00 | .00 |
| 83905 | 985 | REVIZE LLC | 000 | 11/16/2023 | 2,930.00 | .00 |
| 83906 | 1001 | RIVERMONT SCHOOLS | 000 | 11/16/2023 | 53,425.00 | .00 |
| 83907 | 1031 | SAVE OUR FUTURE INC. | 000 | 11/16/2023 | 9,060.00 | .00 |
| 83908 | 623 | SOUTHERN COPIER SALES | 000 | 11/16/2023 | 185.78 | .00 |
| 83909 | 135 | SOUTHSIDE ELECTRIC COOP, I | 000 | 11/16/2023 | 967.39 | .00 |
| 83910 | 1127 | SPRINGPOINT STRUCTURAL | 000 | 11/16/2023 | 300.00 | .00 |

| CHECK# | VEND# | VENDOR | CLASS | DATE | AMOUNT | DISCOUNT |
|-------------|--------|---------------------------|-------|------------|------------|----------|
| 83911 | 107 | STANDBY SYSTEMS INC | 000 | 11/16/2023 | 1,410.00 | .00 |
| 83912 | 337 | STEPS, INC. | 000 | 11/16/2023 | 26.75 | .00 |
| 83913 | 530 | TIMMONS GROUP | 000 | 11/16/2023 | 14,392.40 | .00 |
| 83914 | 209 | TK ELEVATOR CORP | 000 | 11/16/2023 | 4,732.48 | .00 |
| 83915 | 322 | TOWN OF KENBRIDGE | 000 | 11/16/2023 | 430.00 | .00 |
| 83916 | 464 | UNIVERSITY OF VIRGINIA | 000 | 11/16/2023 | 305.00 | .00 |
| 83917 | 112 | VACORP GROUP | 000 | 11/16/2023 | 2,466.00 | .00 |
| 83918 | 113 | VERIZON | 000 | 11/16/2023 | 27.03 | .00 |
| 83919 | 627 | VERIZON WIRELESS | 000 | 11/16/2023 | 1,600.00 | .00 |
| 83920 | 999999 | VIRGINIA DEQ | 000 | 11/16/2023 | 4,288.50 | .00 |
| 83921 | 900 | WAY LARRY | 000 | 11/16/2023 | 400.00 | .00 |
| 83922 | 999999 | WHITEHEAD KIASIA RONE'A | 000 | 11/16/2023 | 90.07 | .00 |
| 83923 | 173 | WILCO JANITORIAL SUPPLIES | 000 | 11/16/2023 | 866.00 | .00 |
| 83924 | 933 | WRIGHT AUTO SUPPLY, INC. | 000 | 11/16/2023 | 233.99 | .00 |
| CLASS TOTAL | | | | | 239,184.06 | .00 |
| ACH TOTAL | | | | | .00 | |
| CHECK TOTAL | | | | | 239,184.06 | |
| EPY TOTAL | | | | | .00 | |
| FINAL TOTAL | | | | | 239,184.06 | .00 |

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 239,184.06- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

11-16-23
DATE

Dragmetee
COUNTY ADMINISTRATOR

Charles R. Clayton

AP040 11/16/2023

LUNENBURG COUNTY

ACCOUNTS PAYABLE EDIT COMPANY #-001
ACCOUNTING PERIOD - 2023/11

BATCH#- 645 PAGE 2

| VEND. NO. | VENDOR NAME | * = DUP INVOICE NO. | G/L ACCT. NO. | INVOICE DATE | DUE DATE | GROSS AMOUNT | DESC /CLS | PO. NO. | SEQ NO. |
|---------------|--------------------------|---------------------------|---|-----------------|-------------|-----------------|-----------------|------------|------------|
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 4100-011100-5500- Travel | 11/01/2023 | 11/15/2023 | 1400.00 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 4100-012310-5230- Telephone | 11/01/2023 | 11/15/2023 | 80.65 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 4100-012410-5230- Telephone | 11/01/2023 | 11/15/2023 | 80.65 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 100-000200-0620- HD/DSS Liability | 11/01/2023 | 11/15/2023 | 97.31 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 4100-012100-5230- Telephone | 11/01/2023 | 11/15/2023 | 80.65 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 4100-031200-5230- Telephone | 11/01/2023 | 11/15/2023 | 132.12 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 100-000200-0620- HD/DSS Liability | 11/01/2023 | 11/15/2023 | 64.87 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 4100-021700-5230- Telephone | 11/01/2023 | 11/15/2023 | 39.88 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 4100-021100-5230- Telephone | 11/01/2023 | 11/15/2023 | 39.88 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 4100-021200-5230- Telephone | 11/01/2023 | 11/15/2023 | 39.88 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 4100-021600-5230- Telephone | 11/01/2023 | 11/15/2023 | 64.87 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 4100-013200-5230- Telephone | 11/01/2023 | 11/15/2023 | 32.44 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 4100-022100-5230- Telephone | 11/01/2023 | 11/15/2023 | 27.39 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 4100-021910-6001- Office Supplies | 11/01/2023 | 11/15/2023 | 19.94 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 4100-021300-5230- Telephone | 11/01/2023 | 11/15/2023 | 19.95 | MISC CO EXPENSE | | |
| 000139 | BENCHMARK COMMUNITY BANK | 7107/NOV'23 1099-N | 4100-012510-4100- Data Processing Expenses | 11/01/2023 | 11/15/2023 | 194.60 | MISC CO EXPENSE | | |
| INVOICE TOTAL | | 7107/NOV'23 | | | | 3489.82 | .00 | 3489.82 | |
| 000392 | BENCHMARK COMMUNITY BANK | 11032023 1099-N | 4100-012100-6001- Office Supplies | 11/03/2023 | 11/16/2023 | 272.58 | AP CHECKS #1000 | | |
| INVOICE TOTAL | | 11032023 | | | | 272.58 | .00 | 272.58 | |
| 999999 | BENCHMARK COMMUNITY BANK | #15022373001 1099-N | 4316-032400-5609- Fire Apparatus - KFD | 10/30/2023 | 11/15/2023 | 39792.02 | '11 FREIGHTLINE | | |
| 999999 | BENCHMARK COMMUNITY BANK | #15022373001 1099-N | 4316-032400-5606- Kenbridge Fire | 10/30/2023 | 11/15/2023 | 25486.98 | '11 FREIGHTLINE | | |
| INVOICE TOTAL | | #15022373001 | | | | 65279.00 | .00 | 65279.00 | |
| 000692 | BENCHMARK WIRING ACCOUNT | USB-2010-DEC23 1099-N | 4420-095310-9100- Debt Service School | 11/10/2023 | 11/16/2023 | 31196.25 | BOND SERIES 201 | | |
| INVOICE TOTAL | | USB-2010-DEC23 | | | | 31196.25 | .00 | 31196.25 | |
| 000692 | BENCHMARK WIRING ACCOUNT | USB-2011-2DEC23 1099-N | 4420-095310-9100- Debt Service School | 11/10/2023 | 11/16/2023 | 115000.00 | BOND SERIES 201 | | |
| 000692 | BENCHMARK WIRING ACCOUNT | USB-2011-2DEC23 1099-N | 4420-095310-9100- Debt Service School | 11/10/2023 | 11/16/2023 | 44625.00 | BOND SERIES 201 | | |
| INVOICE TOTAL | | USB-2011-2DEC23 | | | | 159625.00 | .00 | 159625.00 | |

11-16-23JragmleeCharles R. Clayton

AP051 11/21/2023

LUNENBURG COUNTY

MANUAL AP CHECK REGISTER FOR-001/4221
ACCOUNTING PERIOD - 2023/11

BATCH#- 647 PAGE 1

| P/O NO. | VEND. NO. | VENDOR NAME | INVOICE NO. | CLS NO. | INVOICE DATE | ACCOUNT NO. | NET AMOUNT | CHECK NO. | CHECK DATE |
|------------|--------------|----------------|----------------|------------|-----------------|-------------------|---------------|--------------|---------------|
| 0000000 | 001153 | NEW FIELD, INC | JOB #23233 | 000 | 11/21/2023 | 4221-040740-8100- | 836123.96 | 2980 | 11/21/2023 |
| | | | | | | | 836,123.96- | | |

BATCH#- 647 CREATED BY NICOLE

ON 11/21/2023 RUN BY NICOLE

ON 11/21/2023

Send via ACH

11-21-23

Dragmsee

Charles R. Slayton

11-30-23

AP100B 12/01/2023 LUNENBURG COUNTY
TIME-11:30:16A/P CHECK REGISTER
Check Date - 11/30/2023

ActPd - 2023/11

PAGE

1

| CHECK# | VEND# | VENDOR | CLASS | DATE | AMOUNT | DISCOUNT |
|-------------|--------|----------------------------|-------|------------|------------|----------|
| 83925 | 179 | AFLAC | 000 | 11/30/2023 | 1,483.93 | .00 |
| 83926 | 711 | ALLSTATE BENEFITS | 000 | 11/30/2023 | 372.98 | .00 |
| 83927 | 177 | ANTHEM BCBS | 000 | 11/30/2023 | 32,665.00 | .00 |
| 83928 | 592 | ATLANTIC COMMUNICATIONS | 000 | 11/30/2023 | 11,478.59 | .00 |
| 83929 | 633 | ATLANTIC EMERGENCY | 000 | 11/30/2023 | 2,934.31 | .00 |
| 83930 | 10 | BRIGHTSPEED | 000 | 11/30/2023 | 168.83 | .00 |
| 83931 | 746 | CANON SOLUTIONS AMERICA | 000 | 11/30/2023 | 35.42 | .00 |
| 83932 | 1023 | CR CLAUS LLC | 000 | 11/30/2023 | 901.85 | .00 |
| 83933 | 119 | DATACARE, INC. | 000 | 11/30/2023 | 439.99 | .00 |
| 83934 | 481 | DE LAGE LANDEN | 000 | 11/30/2023 | 117.50 | .00 |
| 83935 | 191 | DEARBORN NATIONAL LIFE | 000 | 11/30/2023 | 189.42 | .00 |
| 83936 | 527 | ELLIOTT D. RAY | 000 | 11/30/2023 | 30.15 | .00 |
| 83937 | 642 | FARMVILLE NEWSMEDIA | 000 | 11/30/2023 | 89.00 | .00 |
| 83938 | 851 | FULCRUM COUNSELORS, LLC | 000 | 11/30/2023 | 5,315.00 | .00 |
| 83939 | 30 | GRAFTON SCHOOL INC | 000 | 11/30/2023 | 9,323.45 | .00 |
| 83940 | 865 | GRANITE TELECOMMUNICATION | 000 | 11/30/2023 | 896.77 | .00 |
| 83941 | 1045 | HANKINS MIKE | 000 | 11/30/2023 | 418.55 | .00 |
| 83942 | 751 | HEALTH EQUITY | 000 | 11/30/2023 | 56.05 | .00 |
| 83943 | 158 | JACK & SON | 000 | 11/30/2023 | 4,215.00 | .00 |
| 83944 | 286 | KEY OFFICE SUPPLY INC | 000 | 11/30/2023 | 195.00 | .00 |
| 83945 | 651 | LEGALSHIELD | 000 | 11/30/2023 | 18.95 | .00 |
| 83946 | 649 | MECKLENBURG ELECTRIC | 000 | 11/30/2023 | 355.52 | .00 |
| 83947 | 827 | MINNESOTA LIFE INSURANCE | 000 | 11/30/2023 | 102.02 | .00 |
| 83948 | 1015 | MOORE CHARLES OR | 000 | 11/30/2023 | 330.00 | .00 |
| 83949 | 999999 | NEWCOMB CUSTOM CABINETS | 000 | 11/30/2023 | 197.50 | .00 |
| 83950 | 94 | PETTY CASH FUND | 000 | 11/30/2023 | 5.00 | .00 |
| 83951 | 934 | SERVICE PLUS PROPANE | 000 | 11/30/2023 | 553.25 | .00 |
| 83952 | 653 | SOUTHERN MAINTENANCE, LLC | 000 | 11/30/2023 | 350.00 | .00 |
| 83953 | 135 | SOUTHSIDE ELECTRIC COOP, I | 000 | 11/30/2023 | 235.75 | .00 |
| 83954 | 344 | SOUTHSIDE SPCA | 000 | 11/30/2023 | 109.75 | .00 |
| 83955 | 224 | TESSCO TECHNOLOGIES, INC. | 000 | 11/30/2023 | 2,018.00 | .00 |
| 83956 | 322 | TOWN OF KENBRIDGE | 000 | 11/30/2023 | 2,085.00 | .00 |
| 83957 | 216 | TOWN OF VICTORIA | 000 | 11/30/2023 | 2,189.00 | .00 |
| 83958 | 144 | TREASURER OF VIRGINIA | 000 | 11/30/2023 | 189.90 | .00 |
| 83959 | 182 | TREASURER OF VIRGINIA | 000 | 11/30/2023 | 761.25 | .00 |
| 83960 | 755 | TREASURER OF VIRGINIA | 000 | 11/30/2023 | 302.00 | .00 |
| 83961 | 1154 | TRUCK ENTERPRISES | 000 | 11/30/2023 | 7,158.56 | .00 |
| 83962 | 507 | VACORP | 000 | 11/30/2023 | 3,347.70 | .00 |
| 83963 | 183 | VALIC | 000 | 11/30/2023 | 3,225.00 | .00 |
| 83964 | 723 | VIRGINIA DEPT OF FORESTRY | 000 | 11/30/2023 | 22,095.27 | .00 |
| 83965 | 176 | VIRGINIA TECH | 000 | 11/30/2023 | 6,642.47 | .00 |
| 83966 | 1049 | VIRTUAL ACADEMY | 000 | 11/30/2023 | 413.00 | .00 |
| 83967 | 878 | WITMER PUBLIC SAFETY GROU | 000 | 11/30/2023 | 487.24 | .00 |
| CLASS TOTAL | | | | | 121,498.92 | .00 |
| ACH TOTAL | | | | | .00 | |
| CHECK TOTAL | | | | | 121,498.92 | |
| EPY TOTAL | | | | | .00 | |
| FINAL TOTAL | | | | | 121,498.92 | .00 |

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 121,498.92- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

12-01-23

Draught

Charles R. Slayton

| VEND# | N-A-M-E | CK DATE | AMOUNT | DEBIT# | ACCT PD |
|--------|-----------------------|------------|-----------|--------|---------|
| ----- | ----- | ----- | ----- | ----- | ----- |
| 000180 | TREASURER OF VIRGINIA | 2023/11/30 | 37,318.05 | 3055 | 2023/11 |
| 000181 | TREASURER OF VIRGINIA | 2023/11/30 | 2,971.05 | 3056 | 2023/11 |
| 000310 | HEALTH EQUITY | 2023/11/30 | 3,754.22 | 3057 | 2023/11 |
| 000508 | ICMA-RC | 2023/11/30 | 2,836.02 | 3058 | 2023/11 |
| | CHECK TYPE TOTAL | | 46,879.34 | | |

VRS + HSA

11/30/23Wracymiller11/30/23Charles R. Slayton

| VEND# | N-A-M-E | CK DATE | AMOUNT | DEBIT# | ACCT PD |
|--------|---------------------------|------------|------------|--------|---------|
| ----- | ----- | ----- | ----- | ----- | ----- |
| 000139 | BENCHMARK COMMUNITY BANK | 2023/11/29 | 62,369.13 | | 2023/11 |
| 000184 | VA DEPARTMENT OF TAXATION | 2023/11/29 | 11,507.52 | | 2023/11 |
| | CHECK TYPE TOTAL | | 73,876.65 | | |
| | FINAL TOTAL | | 120,755.99 | | |

taxes

11/30/2311/30/23DracymLeeCharles R. Slayton

12/07/2023
8:26:28

-TREASURER TAX COLLECTION RATE SCHEDULE REPORT-
THRU 11/30/2023

PAGE 1

| DEPT | H CLS | TAXES | PPTRA | ABATEMENTS | NET TAX | PAYMENTS | OTHER ADJS | NET PAYMENTS | NET A/R | %COLLECTED |
|--------------|-------|------------|-------|------------|------------|-------------|------------|--------------|---------|------------|
| RE2011 | 1 | 3179753.87 | | 3800.96- | 3175952.91 | 3129301.02- | 44417.73- | 3173718.75- | 2234.16 | 99.93 |
| | 1 RE | 32.40 | | | 32.40 | 32.40- | | 32.40- | | 100.00 |
| HALF TOTALS= | | 3179786.27 | | 3800.96- | 3175985.31 | 3129333.42- | 44417.73- | 3173751.15- | 2234.16 | 99.93 |
| DEPT TOTALS= | | 3179786.27 | | 3800.96- | 3175985.31 | 3129333.42- | 44417.73- | 3173751.15- | 2234.16 | 99.93 |
| RE2012 | 1 RE | 1600051.66 | | 3723.20- | 1596328.46 | 1586224.69- | 9145.60- | 1595370.29- | 958.17 | 99.94 |
| HALF TOTALS= | | 1600051.66 | | 3723.20- | 1596328.46 | 1586224.69- | 9145.60- | 1595370.29- | 958.17 | 99.94 |
| | 2 R2 | 1604714.92 | | 7058.53- | 1597656.39 | 1596008.37- | 664.60- | 1596672.97- | 983.42 | 99.94 |
| HALF TOTALS= | | 1604714.92 | | 7058.53- | 1597656.39 | 1596008.37- | 664.60- | 1596672.97- | 983.42 | 99.94 |
| DEPT TOTALS= | | 3204766.58 | | 10781.73- | 3193984.85 | 3182233.06- | 9810.20- | 3192043.26- | 1941.59 | 99.94 |
| RE2013 | 1 RE | 1615975.85 | | 7699.54- | 1608276.31 | 1592519.59- | 14772.52- | 1607292.11- | 984.20 | 99.94 |
| HALF TOTALS= | | 1615975.85 | | 7699.54- | 1608276.31 | 1592519.59- | 14772.52- | 1607292.11- | 984.20 | 99.94 |
| | 2 R2 | 1615710.67 | | 8946.15- | 1606764.52 | 1604123.15- | 1657.17- | 1605780.32- | 984.20 | 99.94 |
| HALF TOTALS= | | 1615710.67 | | 8946.15- | 1606764.52 | 1604123.15- | 1657.17- | 1605780.32- | 984.20 | 99.94 |
| DEPT TOTALS= | | 3231686.52 | | 16645.69- | 3215040.83 | 3196642.74- | 16429.69- | 3213072.43- | 1968.40 | 99.94 |
| RE2014 | 1 RE | 1621662.15 | | 5116.59- | 1616545.56 | 1603312.72- | 12248.64- | 1615561.36- | 984.20 | 99.94 |
| HALF TOTALS= | | 1621662.15 | | 5116.59- | 1616545.56 | 1603312.72- | 12248.64- | 1615561.36- | 984.20 | 99.94 |
| | 2 R2 | 1617319.15 | | 6554.45- | 1610764.70 | 1608506.18- | 1274.32- | 1609780.50- | 984.20 | 99.94 |
| HALF TOTALS= | | 1617319.15 | | 6554.45- | 1610764.70 | 1608506.18- | 1274.32- | 1609780.50- | 984.20 | 99.94 |
| DEPT TOTALS= | | 3238981.30 | | 11671.04- | 3227310.26 | 3211818.90- | 13522.96- | 3225341.86- | 1968.40 | 99.94 |
| RE2015 | 1 RE | 1632536.00 | | 4215.42- | 1628320.58 | 1615375.99- | 11916.69- | 1627292.68- | 1027.90 | 99.94 |
| HALF TOTALS= | | 1632536.00 | | 4215.42- | 1628320.58 | 1615375.99- | 11916.69- | 1627292.68- | 1027.90 | 99.94 |
| | 2 R2 | 1624504.36 | | 4838.43- | 1619665.93 | 1616478.79- | 2122.45- | 1618601.24- | 1064.69 | 99.93 |
| HALF TOTALS= | | 1624504.36 | | 4838.43- | 1619665.93 | 1616478.79- | 2122.45- | 1618601.24- | 1064.69 | 99.93 |
| DEPT TOTALS= | | 3257040.36 | | 9053.85- | 3247986.51 | 3231854.78- | 14039.14- | 3245893.92- | 2092.59 | 99.94 |
| RE2016 | 1 RE | 1639263.91 | | 5470.26- | 1633793.65 | 1617488.96- | 15226.44- | 1632715.40- | 1078.25 | 99.93 |
| HALF TOTALS= | | 1639263.91 | | 5470.26- | 1633793.65 | 1617488.96- | 15226.44- | 1632715.40- | 1078.25 | 99.93 |
| | 2 R2 | 1630250.23 | | 6521.55- | 1623728.68 | 1620116.26- | 2534.17- | 1622650.43- | 1078.25 | 99.93 |
| HALF TOTALS= | | 1630250.23 | | 6521.55- | 1623728.68 | 1620116.26- | 2534.17- | 1622650.43- | 1078.25 | 99.93 |
| DEPT TOTALS= | | 3269514.14 | | 11991.81- | 3257522.33 | 3237605.22- | 17760.61- | 3255365.83- | 2156.50 | 99.93 |
| RE2017 | 1 RE | 1643831.43 | | 3776.88- | 1640054.55 | 1626142.53- | 12773.17- | 1638915.70- | 1138.85 | 99.93 |
| HALF TOTALS= | | 1643831.43 | | 3776.88- | 1640054.55 | 1626142.53- | 12773.17- | 1638915.70- | 1138.85 | 99.93 |
| | 2 R2 | 1643267.95 | | 5328.57- | 1637939.38 | 1634938.53- | 1852.30- | 1636790.83- | 1148.55 | 99.93 |
| HALF TOTALS= | | 1643267.95 | | 5328.57- | 1637939.38 | 1634938.53- | 1852.30- | 1636790.83- | 1148.55 | 99.93 |
| DEPT TOTALS= | | 3287099.38 | | 9105.45- | 3277993.93 | 3261081.06- | 14625.47- | 3275706.53- | 2287.40 | 99.93 |

12/07/2023
8:26:28

-TREASURER TAX COLLECTION RATE SCHEDULE REPORT-

PAGE 2

| DEPT | H CLS | TAXES | PPTRA | ABATEMENTS | NET TAX | THRU 11/30/2023 PAYMENTS | OTHER ADJS | NET PAYMENTS | NET A/R | TR712 %COLLECTED |
|--------------|-------|-------------|-------|------------|-------------|-----------------------------|------------|--------------|-----------|---------------------|
| RE2018 | 1 RE | 1753438.49 | | 4763.99- | 1748674.50 | 1737589.51- | 9659.96- | 1747249.47- | 1425.03 | 99.92 |
| HALF TOTALS= | | 1753438.49 | | 4763.99- | 1748674.50 | 1737589.51- | 9659.96- | 1747249.47- | 1425.03 | 99.92 |
| | 2 R2 | 1746313.47 | | 6741.25- | 1739572.22 | 1735386.09- | 2737.57- | 1738123.66- | 1448.56 | 99.92 |
| HALF TOTALS= | | 1746313.47 | | 6741.25- | 1739572.22 | 1735386.09- | 2737.57- | 1738123.66- | 1448.56 | 99.92 |
| DEPT TOTALS= | | 3499751.96 | | 11505.24- | 3488246.72 | 3472975.60- | 12397.53- | 3485373.13- | 2873.59 | 99.92 |
| RE2019 | 1 RE | 1759888.01 | | 2476.79- | 1757411.22 | 1743699.49- | 11932.76- | 1755632.25- | 1778.97 | 99.90 |
| HALF TOTALS= | | 1759888.01 | | 2476.79- | 1757411.22 | 1743699.49- | 11932.76- | 1755632.25- | 1778.97 | 99.90 |
| | 2 R2 | 1748764.37 | | 3984.63- | 1744779.74 | 1740065.89- | 2590.88- | 1742656.77- | 2122.97 | 99.88 |
| HALF TOTALS= | | 1748764.37 | | 3984.63- | 1744779.74 | 1740065.89- | 2590.88- | 1742656.77- | 2122.97 | 99.88 |
| DEPT TOTALS= | | 3508652.38 | | 6461.42- | 3502190.96 | 3483765.38- | 14523.64- | 3498289.02- | 3901.94 | 99.89 |
| RE2020 | 1 RE | 1767805.92 | | 2178.66- | 1765627.26 | 1744922.58- | 16937.40- | 1761859.98- | 3767.28 | 99.79 |
| HALF TOTALS= | | 1767805.92 | | 2178.66- | 1765627.26 | 1744922.58- | 16937.40- | 1761859.98- | 3767.28 | 99.79 |
| | 2 R2 | 1762276.34 | | 3120.86- | 1759155.48 | 1752112.61- | 2902.20- | 1755014.81- | 4140.67 | 99.76 |
| HALF TOTALS= | | 1762276.34 | | 3120.86- | 1759155.48 | 1752112.61- | 2902.20- | 1755014.81- | 4140.67 | 99.76 |
| DEPT TOTALS= | | 3530082.26 | | 5299.52- | 3524782.74 | 3497035.19- | 19839.60- | 3516874.79- | 7907.95 | 99.78 |
| RE2021 | 1 RE | 1788877.00 | | 1683.36- | 1787193.64 | 1764695.11- | 14747.55- | 1779442.66- | 7750.98 | 99.57 |
| HALF TOTALS= | | 1788877.00 | | 1683.36- | 1787193.64 | 1764695.11- | 14747.55- | 1779442.66- | 7750.98 | 99.57 |
| | 2 R2 | 1773150.70 | | 1692.90- | 1771457.80 | 1757829.44- | 4148.41- | 1761977.85- | 9479.95 | 99.46 |
| HALF TOTALS= | | 1773150.70 | | 1692.90- | 1771457.80 | 1757829.44- | 4148.41- | 1761977.85- | 9479.95 | 99.46 |
| DEPT TOTALS= | | 3562027.70 | | 3376.26- | 3558651.44 | 3522524.55- | 18895.96- | 3541420.51- | 17230.93 | 99.52 |
| RE2022 | 1 RE | 1800051.28 | | 1765.01- | 1798286.27 | 1767796.47- | 13808.23- | 1781604.70- | 16681.57 | 99.07 |
| HALF TOTALS= | | 1800051.28 | | 1765.01- | 1798286.27 | 1767796.47- | 13808.23- | 1781604.70- | 16681.57 | 99.07 |
| | 2 R2 | 1792704.36 | | 4021.25- | 1788683.11 | 1762695.85- | 3024.29- | 1765720.14- | 22962.97 | 98.72 |
| HALF TOTALS= | | 1792704.36 | | 4021.25- | 1788683.11 | 1762695.85- | 3024.29- | 1765720.14- | 22962.97 | 98.72 |
| DEPT TOTALS= | | 3592755.64 | | 5786.26- | 3586969.38 | 3530492.32- | 16832.52- | 3547324.84- | 39644.54 | 98.89 |
| RE2023 | 1 | | | | | | | | | |
| HALF TOTALS= | 1 RE | 1804407.96 | | 3184.52- | 1801223.44 | 1729684.28- | 20187.85- | 1749872.13- | 51351.31 | 97.15 |
| | | 1804407.96 | | 3184.52- | 1801223.44 | 1729684.28- | 20187.85- | 1749872.13- | 51351.31 | 97.15 |
| | 2 R2 | 1804407.96 | | 4461.87- | 1799946.09 | 1106918.46- | 6790.12- | 1113708.58- | 686237.51 | 61.87 |
| HALF TOTALS= | | 1804407.96 | | 4461.87- | 1799946.09 | 1106918.46- | 6790.12- | 1113708.58- | 686237.51 | 61.87 |
| DEPT TOTALS= | | 3608815.92 | | 7646.39- | 3601169.53 | 2836602.74- | 26977.97- | 2863580.71- | 737588.82 | 79.52 |
| RE TOTALS = | | 43970960.41 | | 113125.62- | 43857834.79 | 42793964.96- | 240073.02- | 43034037.98- | 823796.81 | 98.12 |
| COMP TOTALS= | | 43970960.41 | | 113125.62- | 43857834.79 | 42793964.96- | 240073.02- | 43034037.98- | 823796.81 | 98.12 |

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-TREASURER TAX COLLECTION RATE SCHEDULE REPORT-

PAGE 1

| DEPT | H | CLS | TAXES | PPTRA | ABATEMENTS | NET TAX | PAYMENTS | OTHER ADJS | NET PAYMENTS | NET A/R | %COLLECTED |
|-----------------|---|-----|------------|-------------|------------|------------|-------------|------------|--------------|----------|------------|
| THRU 11/30/2023 | | | | | | | | | | | |
| PP2018 | 1 | MH | 11571.39 | | 84.97- | 11486.42 | 11169.30- | 139.12- | 11308.42- | 178.00 | 98.45 |
| | 1 | MR | 44496.95 | | 3383.41- | 41113.54 | 40996.60- | 77.94- | 41074.54- | 39.00 | 99.91 |
| | 1 | MT | 192001.13 | | 6025.61- | 185975.52 | 178753.51- | 63.01- | 178816.52- | 7159.00 | 96.15 |
| | 1 | PP | 1628836.17 | 525200.38- | 52824.53- | 1050811.26 | 1030556.06- | 7009.73- | 1037565.79- | 13245.47 | 98.74 |
| | 1 | VL | 248720.00 | | 10705.00- | 238015.00 | 234256.63- | 809.16- | 235065.79- | 2949.21 | 98.76 |
| | 1 | XX | 894.60 | | 383.25- | 511.35 | 511.35- | | 511.35- | | 100.00 |
| HALF TOTALS= | | | 2126520.24 | 525200.38- | 73406.77- | 1527913.09 | 1496243.45- | 8098.96- | 1504342.41- | 23570.68 | 98.46 |
| | 2 | H2 | 11558.64 | | 84.97- | 11473.67 | 11265.94- | 20.80- | 11286.74- | 186.93 | 98.37 |
| | 2 | P2 | 1620085.14 | 522425.49- | 52580.80- | 1045078.85 | 1029529.22- | 1185.74- | 1030714.96- | 14363.89 | 98.63 |
| | 2 | R2 | 44274.05 | | 3383.41- | 40890.64 | 40517.15- | | 40517.15- | 373.49 | 99.09 |
| | 2 | T2 | 167475.30 | | 6025.61- | 161449.69 | 145973.24- | | 145973.24- | 15476.45 | 90.41 |
| | 2 | X2 | 894.60 | | 383.25- | 511.35 | 511.35- | | 511.35- | | 100.00 |
| HALF TOTALS= | | | 1844287.73 | 522425.49- | 62458.04- | 1259404.20 | 1227796.90- | 1206.54- | 1229003.44- | 30400.76 | 97.59 |
| DEPT TOTALS= | | | 3970807.97 | 1047625.87- | 135864.81- | 2787317.29 | 2724040.35- | 9305.50- | 2733345.85- | 53971.44 | 98.06 |
| PP2019 | 1 | MH | 11713.18 | | 62.36- | 11650.82 | 11361.70- | 104.75- | 11466.45- | 184.37 | 98.42 |
| | 1 | MR | 84830.33 | | 20138.00- | 64692.33 | 62173.11- | 26.49- | 62199.60- | 2492.73 | 96.15 |
| | 1 | MT | 206262.74 | | 12297.51- | 193965.23 | 183207.52- | 50.01- | 183257.53- | 10707.70 | 94.48 |
| | 1 | PP | 1817878.69 | 528648.13- | 109543.24- | 1179687.32 | 1154522.61- | 6419.54- | 1160942.15- | 18745.17 | 98.41 |
| | 1 | VL | 252145.00 | | 15490.00- | 236655.00 | 232503.65- | 688.28- | 233191.93- | 3463.07 | 98.54 |
| | 1 | XX | 511.35 | | 128.10- | 383.25 | 383.25- | | 383.25- | | 100.00 |
| HALF TOTALS= | | | 2373341.29 | 528648.13- | 157659.21- | 1687033.95 | 1644151.84- | 7289.07- | 1651440.91- | 35593.04 | 97.89 |
| | 2 | H2 | 11687.90 | | 62.36- | 11625.54 | 11424.72- | 11.10- | 11435.82- | 189.72 | 98.37 |
| | 2 | P2 | 1789666.93 | 521531.24- | 108009.44- | 1160126.25 | 1139303.88- | 974.34- | 1140278.22- | 19848.03 | 98.29 |
| | 2 | R2 | 44973.25 | | 101.48- | 44871.77 | 42355.05- | | 42355.05- | 2516.72 | 94.39 |
| | 2 | T2 | 166085.20 | | 12297.49- | 153787.71 | 143080.03- | | 143080.03- | 10707.68 | 93.04 |
| | 2 | X2 | 511.35 | | 128.10- | 383.25 | 383.25- | | 383.25- | | 100.00 |
| HALF TOTALS= | | | 2012924.63 | 521531.24- | 120598.87- | 1370794.52 | 1336546.93- | 985.44- | 1337532.37- | 33262.15 | 97.57 |
| DEPT TOTALS= | | | 4386265.92 | 1050179.37- | 278258.08- | 3057828.47 | 2980698.77- | 8274.51- | 2988973.28- | 68855.19 | 97.75 |
| PP2020 | 1 | MH | 11631.06 | | 36.29- | 11594.77 | 11276.99- | 94.84- | 11371.83- | 222.94 | 98.08 |
| | 1 | MR | 49944.66 | | 418.45- | 49526.21 | 49448.50- | 41.71- | 49490.21- | 36.00 | 99.93 |
| | 1 | MT | 176473.48 | | 4726.09- | 171747.39 | 169672.96- | 456.17- | 170129.13- | 1618.26 | 99.06 |
| | 1 | PP | 1781701.14 | 530455.02- | 50346.44- | 1200899.68 | 1173713.44- | 9590.84- | 1183304.28- | 17595.40 | 98.53 |
| | 1 | VL | 260855.00 | | 18225.00- | 242630.00 | 238357.56- | 302.90- | 238660.46- | 3969.54 | 98.36 |
| | 1 | XX | 14327.25 | | 13944.00- | 383.25 | 383.25- | | 383.25- | | 100.00 |
| HALF TOTALS= | | | 2294932.59 | 530455.02- | 87696.27- | 1676781.30 | 1642852.70- | 10486.46- | 1653339.16- | 23442.14 | 98.60 |
| | 2 | H2 | 11630.86 | | 36.29- | 11594.57 | 11336.68- | 28.55- | 11365.23- | 229.34 | 98.02 |
| | 2 | P2 | 1748453.22 | 524440.54- | 44636.36- | 1179376.32 | 1155851.08- | 4237.24- | 1160088.32- | 19288.00 | 98.36 |
| | 2 | R2 | 49872.42 | | 473.17- | 49399.25 | 49321.56- | 41.69- | 49363.25- | 36.00 | 99.93 |
| | 2 | T2 | 126685.04 | | 4726.08- | 121958.96 | 120328.56- | 12.15- | 120340.71- | 1618.25 | 98.67 |
| | 2 | X2 | 383.25 | | | 383.25 | 383.25- | | 383.25- | | 100.00 |
| HALF TOTALS= | | | 1937024.79 | 524440.54- | 49871.90- | 1362712.35 | 1337221.13- | 4319.63- | 1341540.76- | 21171.59 | 98.45 |
| DEPT TOTALS= | | | 4231957.38 | 1054895.56- | 137568.17- | 3039493.65 | 2980073.83- | 14806.09- | 2994879.92- | 44613.73 | 98.53 |
| PP2021 | 1 | MH | 11671.68 | | 19.57- | 11652.11 | 10910.29- | 414.38- | 11324.67- | 327.44 | 97.19 |
| | 1 | MR | 49461.22 | | 184.09- | 49277.13 | 49188.30- | 64.23- | 49252.53- | 24.60 | 99.95 |
| | 1 | MT | 207826.04 | | 11907.83- | 195918.21 | 185496.24- | 9139.23- | 194635.47- | 1282.74 | 99.35 |

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-TREASURER TAX COLLECTION RATE SCHEDULE REPORT-

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| DEPT | H | CLS | TAXES | PPTRA | ABATEMENTS | NET TAX | THRU 11/30/2023 PAYMENTS | OTHER ADJS | NET PAYMENTS | NET A/R | TR712 %COLLECTED |
|--------------|---|-----|-------------|-------------|------------|-------------|-----------------------------|------------|--------------|------------|---------------------|
| PP2021 | 1 | PP | 1945852.57 | 540891.20- | 34448.18- | 1370513.19 | 1333726.58- | 12409.18- | 1346135.76- | 24377.43 | 98.22 |
| | 1 | VL | 220695.00 | | 2730.00- | 217965.00 | 213208.25- | 1672.79- | 214881.04- | 3083.96 | 98.59 |
| | 1 | XX | 13996.50 | | 13944.00- | 52.50 | 52.50- | | 52.50- | | 100.00 |
| HALF TOTALS= | | | 2449503.01 | 540891.20- | 63233.67- | 1845378.14 | 1792582.16- | 23699.81- | 1816281.97- | 29096.17 | 98.42 |
| | 2 | H2 | 11671.48 | | 19.57- | 11651.91 | 11232.18- | 67.97- | 11300.15- | 351.76 | 96.98 |
| | 2 | P2 | 1902125.05 | 534254.88- | 29785.31- | 1338084.86 | 1306833.13- | 1643.67- | 1308476.80- | 29608.06 | 97.79 |
| | 2 | R2 | 49449.06 | | 184.09- | 49264.97 | 49216.18- | 24.00- | 49240.18- | 24.79 | 99.95 |
| | 2 | T2 | 180933.59 | | 11907.83- | 169025.76 | 163318.28- | 1111.48 | 162206.80- | 6818.96 | 95.97 |
| | 2 | X2 | 52.50 | | | 52.50 | 52.50- | | 52.50- | | 100.00 |
| HALF TOTALS= | | | 2144231.68 | 534254.88- | 41896.80- | 1568080.00 | 1530652.27- | 624.16- | 1531276.43- | 36803.57 | 97.65 |
| DEPT TOTALS= | | | 4593734.69 | 1075146.08- | 105130.47- | 3413458.14 | 3323234.43- | 24323.97- | 3347558.40- | 65899.74 | 98.07 |
| PP2022 | 1 | LE | 44481.26 | | | 44481.26 | 37882.76- | | 37882.76- | 6598.50 | 85.17 |
| | 1 | MH | 11955.20 | | 29.45- | 11925.75 | 11266.62- | 137.42- | 11404.04- | 521.71 | 95.63 |
| | 1 | MR | 77905.66 | | 79.73- | 77825.93 | 77721.34- | 28.99- | 77750.33- | 75.60 | 99.90 |
| | 1 | MT | 146948.32 | | 5700.94- | 141247.38 | 139233.82- | 399.72- | 139633.54- | 1613.84 | 98.86 |
| | 1 | PP | 2127336.84 | 554454.00- | 56588.16- | 1516294.68 | 1464385.32- | 5078.47- | 1469463.79- | 46830.89 | 96.91 |
| | 1 | VL | 223055.00 | | 2475.00- | 220580.00 | 214573.04- | 389.08- | 214962.12- | 5617.88 | 97.45 |
| | 1 | XX | 7607.25 | | 7213.50- | 393.75 | 183.75- | | 183.75- | 210.00 | 46.67 |
| HALF TOTALS= | | | 2639289.53 | 554454.00- | 72086.78- | 2012748.75 | 1945246.65- | 6033.68- | 1951280.33- | 61468.42 | 96.95 |
| | 2 | H2 | 11940.56 | | 29.45- | 11911.11 | 11209.04- | 62.80- | 11271.84- | 639.27 | 94.63 |
| | 2 | L2 | 29441.77 | | | 29441.77 | 22614.12- | | 22614.12- | 6827.65 | 76.81 |
| | 2 | P2 | 2097738.58 | 549620.39- | 57420.56- | 1490697.63 | 1426675.17- | 3531.07- | 1430206.24- | 60491.39 | 95.94 |
| | 2 | R2 | 52945.54 | | 79.73- | 52865.81 | 52727.10- | 28.99- | 52756.09- | 109.72 | 99.79 |
| | 2 | T2 | 143729.64 | | 5700.94- | 138028.70 | 136366.75- | | 136366.75- | 1661.95 | 98.80 |
| | 2 | X2 | 7607.25 | | 7213.50- | 393.75 | 183.75- | | 183.75- | 210.00 | 46.67 |
| HALF TOTALS= | | | 2343403.34 | 549620.39- | 70444.18- | 1723338.77 | 1649775.93- | 3622.86- | 1653398.79- | 69939.98 | 95.94 |
| DEPT TOTALS= | | | 4982692.87 | 1104074.39- | 142530.96- | 3736087.52 | 3595022.58- | 9656.54- | 3604679.12- | 131408.40 | 96.48 |
| PP2023 | 1 | LE | 20420.35 | | | 20420.35 | 16624.98- | | 16624.98- | 3795.37 | 81.41 |
| | 1 | MH | 12100.93 | | 7.03- | 12093.90 | 10737.23- | 103.20- | 10840.43- | 1253.47 | 89.64 |
| | 1 | MR | 72557.74 | | 17.12- | 72540.62 | 71443.81- | 1028.22- | 72472.03- | 68.59 | 99.91 |
| | 1 | MT | 140366.49 | | 4233.85- | 136132.64 | 132351.83- | 951.07- | 133302.90- | 2829.74 | 97.92 |
| | 1 | PP | 2175885.46 | 528111.17- | 45351.30- | 1602422.99 | 1435154.56- | 9769.04- | 1444923.60- | 157499.39 | 90.17 |
| | 1 | VL | 218320.00 | | 1420.00- | 216900.00 | 194995.04- | 804.68- | 195799.72- | 21100.28 | 90.27 |
| | 1 | XX | 52.50 | | | 52.50 | 52.50- | | 52.50- | | 100.00 |
| HALF TOTALS= | | | 2639703.47 | 528111.17- | 51029.30- | 2060563.00 | 1861359.95- | 12656.21- | 1874016.16- | 186546.84 | 90.95 |
| | 2 | H2 | 12100.69 | | 7.03- | 12093.66 | 7347.78- | 22.99- | 7370.77- | 4722.89 | 60.95 |
| | 2 | L2 | 20420.30 | | | 20420.30 | 8020.02- | | 8020.02- | 12400.28 | 39.27 |
| | 2 | P2 | 2175793.23 | 527901.62- | 45760.66- | 1602130.95 | 754983.49- | 3368.57- | 758352.06- | 843778.89 | 47.33 |
| | 2 | R2 | 72557.54 | | 17.12- | 72540.42 | 10650.64- | 146.96- | 10797.60- | 61742.82 | 14.88 |
| | 2 | T2 | 140366.22 | | 4233.85- | 136132.37 | 33895.59- | | 33895.59- | 102236.78 | 24.90 |
| | 2 | X2 | 52.50 | | | 52.50 | 52.50- | | 52.50- | | 100.00 |
| HALF TOTALS= | | | 2421290.48 | 527901.62- | 50018.66- | 1843370.20 | 814950.02- | 3538.52- | 818488.54- | 1024881.66 | 44.40 |
| DEPT TOTALS= | | | 5060993.95 | 1056012.79- | 101047.96- | 3903933.20 | 2676309.97- | 16194.73- | 2692504.70- | 1211428.50 | 68.97 |
| PP TOTALS = | | | 27226452.78 | 6387934.06- | 900400.45- | 19938118.27 | 18279379.93- | 82561.34- | 18361941.27- | 1576177.00 | 92.09 |

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-TREASURER TAX COLLECTION RATE SCHEDULE REPORT-

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DEPT H CLS TAXES PPTRA ABATEMENTS NET TAX THRU 11/30/2023 PAYMENTS OTHER ADJS NET PAYMENTS NET A/R %COLLECTED TR712

COMP TOTALS= 27226452.78 6387934.06- 900400.45- 19938118.27 18279379.93- 82561.34- 18361941.27- 1576177.00 92.09

**LUNENBURG COUNTY BOARD OF SUPERVISORS
GENERAL DISTRICT COURTROOM
LUNENBURG COURTS BUILDING
LUNENBURG, VIRGINIA**

DRAFT

Minutes of October 12, 2023 Meeting

The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, October 12, 2023 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors Frank Bacon, Alvester Edmonds, Mike Hankins, T. Wayne Hoover, Edward Pennington, Charles R. Slayton, Robert Zava, County Administrator Tracy M. Gee, Deputy Administrator Nicole A. Clark, and County Attorney Frank Rennie.

Chairman Slayton called the meeting to order.

Supervisor Edmonds provided the invocation and led the Pledge of Allegiance.

Chairman Slayton requested additions to the agenda from the Board and the public. Administrator Gee requested that the following items be added: a resolution of support for VAPDC under 8C, a carryover funds request for the Health Department as 8D, a Joint Enterprise Zone Resolution as 12Ai and the new Agriculture Natural Resources Agent for VA Coop Extension as 12Aii.

Chairman Slayton called for conflicts of interest from any Board members. There were none.

Chairman Slayton called for citizen comments. Mr. Michael Fowlkes, Jr. of 1492 Springfield Road in Meherrin spoke to share that he is currently running for Lunenburg Sheriff. He added that, if elected, he looks forward to working with the Board of Supervisors in the future.

Supervisor Pennington made motion, seconded by Supervisor Zava and unanimously approved, to accept Resolutions of Retirement for retired School Superintendent Charles M. Berkley, Jr. and retired School Finance Director and Assistant School Superintendent James M. Abernathy, Jr.

RESOLUTION OF RETIREMENT

WHEREAS, Charles M. Berkley, Jr. retired as the School Superintendent on September 1, 2023; and

WHEREAS, Charles M. Berkley, Jr. worked in the Lunenburg County School System for a total of twenty-seven years; and

WHEREAS, Charles M. Berkley, Jr. continued, throughout his career, to increase responsibility as he advanced from an educator to the Superintendent of the school system; and

WHEREAS, Charles M. Berkley, Jr. provided knowledge and insight on the school system's operations during his tenure to the Board of Supervisors; and

WHEREAS, Charles M. Berkley, Jr. led the school system with devotion and distinction in the years prior to his retirement.

NOW, THEREFORE, BE IT RESOLVED, the Lunenburg County Board of Supervisors commends Mr. Berkley for his many years of dedicated service and commitment to the County of Lunenburg, the Lunenburg County Public School System, the students and citizens thereof.

BE IT FURTHER RESOLVED, the Lunenburg County Board of Supervisors does hereby congratulate Charles M. Berkley, Jr. and wish him a long, healthy, fulfilling retirement and success in all future endeavors.

Adopted this 12th day of October 2023.

RESOLUTION OF RETIREMENT

WHEREAS, James M. Abernathy, Jr. retired as the Assistant Superintendent and Finance Director on June 30, 2023; and

WHEREAS, James M. Abernathy, Jr. worked for the Lunenburg County School System for a total of forty years; and

WHEREAS, James M. Abernathy, Jr. displayed diligent work and continued to increase responsibility advancing as an educator and administrator in the school system; and

WHEREAS, James M. Abernathy, Jr. provided knowledge and insight on the school system's financials to the Board of Supervisors during his tenure; and

WHEREAS, James M. Abernathy, Jr. was integral in providing a pathway of communication on school system operations to the governing body of the County.

NOW, THEREFORE, BE IT RESOLVED, the Lunenburg County Board of Supervisors commends Mr. Abernathy for his many years of dedicated service and commitment to the County of Lunenburg, the Lunenburg County Public School System, the students and citizens thereof.

BE IT FURTHER RESOLVED, the Lunenburg County Board of Supervisors does hereby congratulate James M. Abernathy, Jr. and wish him a long, healthy, fulfilling retirement and success in all future endeavors.

Adopted this 12th day of October 2023.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to accept the Consent Agenda to include the October 12th, 2023 meeting minutes, the June 2023 revised report, Treasurer's Reports and the following Warrants for Approval:

Additions for June 2023 printed in September 2023:

(for inclusion in FY23 expenses)

| | |
|---|-----------|
| Accounts Payable: #83674 (with Void #83214) | \$ 716.69 |
|---|-----------|

September 2023:

| | |
|--|----------------------|
| Payroll: Direct Deposit | \$ 184,812.71 |
| Payroll Check #2026 | \$ 903.81 |
| Payroll Taxes Federal: | \$ 61,214.11 |
| Payroll Taxes State: | \$ 11,224.28 |
| ACH Payments | \$ 45,366.70 |
| WIRE (US Bank Debit Service) | \$ 84,693.76 |
| Accounts Payable: #83520-673, 83675, 83676-724 | <u>\$ 282,414.90</u> |

| | |
|------------------|---------------|
| September Total: | \$ 670,630.27 |
|------------------|---------------|

Mrs. Jamyce Watson, Director of Finance for Lunenburg Schools provided an updated financial report for June 2023 and reported that the local match amount has been met. She reviewed the financial reports for fiscal year 2023-24. Mrs. Watson replied to Supervisor Hoover's inquiry that the current ADM is 1,483 and noted the State budgeted membership is 1,510. Mrs. Watson requested the Board's approval on three resolutions approved by the School Board:

- 1) Resolution to transfer from the appropriated FY2023 School Fund 250, to FY2023 Textbook Fund 253, in the amount of \$127,397.

Lunenburg County Public Schools

School Board Office

1009 Main Street

P. O. Box 710

Kenbridge, Virginia 23944

Voice 434-676-2467 Fax 434-676-1000

Resolution

September 27, 2023

WHEREAS, the Lunenburg County School Board manages a School Textbook Fund solely for the purpose of textbooks and workbooks for the students of Lunenburg; and

WHEREAS, the balance of this fund comes from the free textbook initiative of the state of Virginia;

NOW THEREFORE BE IT RESOLVED, that the Lunenburg County School Board requests the Lunenburg County Board of Supervisors approve a transfer from the Appropriated FY23 School Fund 250, to FY23 Textbook Fund 253, in the amount of \$127,397. This is the amount of the local transfer included in the FY2023 School Board budget as approved.

Attest:

Signed: Melanie B. Currin
Melanie B. Currin
School Board Chairman

Signed: Dr. Sharon Stanislas
Dr. Sharon Stanislas
Division Superintendent

Signed: Jamyece W. Watson
Jamyece W. Watson
School Board Clerk

- 2) Resolution to reduce the FY24 Budget by \$1,252,820 in the Operations and Maintenance category to reflect the budget as approved by the Board of Supervisors. The reduction consists of \$313,715 in the FY2022 County Carry-Over for CIP at CHS and \$939,105 in the FY2023 State Construction Grant County Carry-Over.

Lunenburg County Public Schools

School Board Office

1009 Main Street

P. O. Box 710

Kenbridge, Virginia 23944

Voice 434-676-2467 Fax 434-676-1000

October 2, 2023

WHEREAS, the Lunenburg County School Board submitted their FY24 Budget in the total amount of \$27,245,160; and

WHEREAS, this budget included \$313,715 in the FY22 County Carry-Over for CIP at CHS and \$939,105 in the FY23 State Construction Grant County Carry-Over; and

WHEREAS, the Lunenburg County Board of Supervisors placed these in a separate capital fund, not a part of the approved FY24 Lunenburg County School Board Budget.

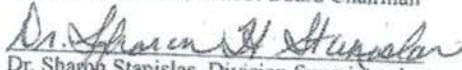
NOW THEREFORE BE IT RESOLVED, that the FY24 Lunenburg County School Board Budget be reduced by \$1,252,820 in the Operations and Maintenance category in order to reflect the budget as approved by Lunenburg County Board of Supervisor approved FY24 Budget.

Attest:

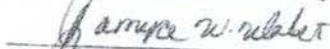
Signed



Melanie B. Currin, School Board Chairman



Dr. Sharon Stanislas, Division Superintendent



Jamye W. Watson, School Board Clerk

- 3) Resolution to appropriate \$55,037 to the FY2024 School Board Budget in Fund 1 resulting from unspent balances of \$14,848 from the Mental Health Grant and \$40,189 from the School Health Services Grant in FY2023

Lunenburg County Public Schools

School Board Office

1009 Main Street

P. O. Box 710

Kenbridge, Virginia 23944

Voice 434-676-2467 Fax 434-676-1000

October 2, 2023

Supplemental Appropriation FY2024 #1 (Carry Over of State Funds)

WHEREAS the Lunenburg County School Division received checks for a State Mental Health Grant from the Department of Behavioral Health and Developmental Services and the State School Health Service Grant from School Health Services Workforce Grant in FY2023 and did not spend all of the proceeds by June 30, 2023; and

WHEREAS each state agency has approved the expenditure of the remaining balances in FY2024; and

WHEREAS the actual unspent balances are \$14,848 from the Mental Health Grant, and \$40,189 from the School Health Services Grant

WHEREAS these funds need to be appropriated to the School Board Budget in Fund 1, (County Fund 250); and

WHEREAS these expenditures do not require any additional transfer of Local Funds to the school division;

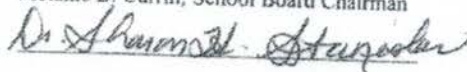
NOW THEREFORE BE IT RESOLVED that the Lunenburg County School Board respectfully requests the Lunenburg County Board of Supervisors appropriate \$55,037 (\$14,848 + \$40,189) to the FY2024 School Board Budget in Fund 1. The revised total budget will increase \$25,992,340 to \$26,047,377.

Attest:

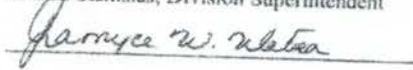
Signed



Melanie B. Currin, School Board Chairman



Sharon Stanislas, Division Superintendent



Janyce W. Watson, School Board Clerk

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to approve the three resolutions as approved by the School Board regarding the FY2023 and FY2024 budgets.

Dr. Sharon Stanislas, School Superintendent, shared they will be meeting with the architect for the capital improvements at Central High School on October 23rd. The architect will be presenting his blueprint of Phase 1 to the School Board soon. Supervisor Edmonds questioned an event that led to added police presence at the high school earlier in the week. Dr. Stanislas replied that there was an electronic threat received at the high school and administrators followed protocol by calling upon law enforcement. She added that the threat turned out not to be creditable and similar threats are occurring around the country for school systems. Dr.

Stanislas said they must prepare and follow protocol in any potential threat to ensure safety for students and personnel.

Mr. Kevin Smith of VDOT provided the monthly report. He advised that the second mowing along roadways was ongoing county-wide and clean-up would begin soon. Mr. Smith noted that crews have also been replacing pipes within the county. He shared that Route 624, Molasses Hill Road, over the Nottoway River in Lunenburg would be closed for bridge repairs for three days, starting October 24th. He added that detour routes would be posted. Supervisor Slayton requested an update on the bridge repairs on Eubank Road. Mr. Smith replied that completion is scheduled for early to mid-November. Supervisor Bacon inquired about the bridge repairs on Route 46 at the border of Nottoway and Brunswick counties. He noted that although it is not located in Lunenburg, the bridge closure impacts many Lunenburg residents by way of traffic and road conditions as the detour routes drivers through Lunenburg. Mr. Smith responded that the projected time frame for completion is fifteen to eighteen months. He shared that the project was some what delayed due to material shortages at the beginning.

Director of Planning and Economic Development Taylor King's monthly report was provided. In Mrs. King's absence, Administrator Gee noted several upcoming community events. She shared that a broadband committee meeting was scheduled for the following day. Mrs. King received several inquiries and concerns regarding the installation of broadband infrastructure in the historic district of the Town of Kenbridge. Mrs. King is working with all parties involved to mitigate those concerns.

Supervisor Hankins shared a request from the Virginia Association of Planning District Commissions (VAPDC) for localities to send a letter of support to the Governor's Office requesting to increase PDC funding through more federal dollars, to push collaborative projects and to assist the State. The request is an additional \$150,000 in state funding per PDC, of which Lunenburg is a member of Commonwealth Regional Council, in both FY2025 and FY2026.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to approve a letter of support to the Governor's Office requesting to increase funding for the Planning District Commissions across the state in the amount of \$150,000 each in both FY2025 and FY2026.

Administrator Gee shared a request from the Piedmont Health District Business Manager Matthew Claybrook to use FY2023 carryover funds in the local Health Department Office for a one-time purchase of office chairs and waiting room furniture. The amount of the carryover funds is \$5,327.45.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to approve the use of \$5,327.45 in FY2023 carryover funds in the local Health Department Office for a one-time purchase of office chairs and waiting room furniture.

County Attorney Rennie stated that the Board had previously requested he research a potential ordinance on excessive vehicle exhaust noise. He provided a sample ordinance for the Board to review and consider. Supervisor Hoover commented that during a Public Safety Committee meeting, Sheriff Arthur Townsend mentioned that his department is starting to notice more of a problem with excessive exhaust noise. However, the County must have an ordinance in place to allow police to stop motorists and issue citations. County Attorney Rennie noted that the Board would need to hold a public hearing before adopting an ordinance.

Supervisor Bacon made motion, seconded by Supervisor Hoover and unanimously approved, to advertise for a public hearing regarding vehicle exhaust and excessive noise at the November 9th meeting.

Administrator Gee requested the Board's approval of the following FY2024 budget adjustments:

- Move \$400,000 in solar siting agreement funds from the Debt Service Fund (420) to the Economic Development Fund (225)
- Move \$4,288.50 from EPS Funds to DEQ deferred revenue to allow for reimbursement to DEQ in FY24.
- \$15,000 from Economic Development Grant Funds (226) to the ARPA fund (280) for a VTC tourism grant.

She also advised that the county had received an extra \$50,000 from Meridian Waste as a part of their annual donations. She has notified Meridian Waste of the overpayment. They plan to hold donation funds from their quarterly payments until FY2025.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to approve the requested budget adjustments to move \$400,000 in solar siting agreement funds from the Debt Service Fund (420) to the Economic Development Fund (225), \$4,288.50 from EPS Funds to DEQ deferred revenue to allow for reimbursement to DEQ in FY24, and move \$15,000 from Economic Development Grant Funds (226) to the ARPA fund (280) for a VTC tourism grant.

Administrator Gee advised that the Board would need to determine who would serve as Lunenburg's voting member at the upcoming 2023 VACo Annual Business Meeting during the annual conference in November.

Supervisor Hoover made motion, seconded by Supervisor Edmonds and unanimously approved, to appoint Chairman Slayton as the voting member for Lunenburg and Vice-Chairman Bacon as the alternate.

Administrator Gee thanked Mr. and Mrs. Rodney Newton for all their time and dedication in working on the new radio system. Mr. Newton shared that E911 Dispatchers will start training on the new system in the next week. The plan is to change over to the new system county-wide on November 14th, except the school system, as they will switch after the Christmas break to allow for school bus integration.

Administrator Gee provided her monthly report. She advised that the Southside Messenger newspaper has stopped production. The County will only be running ads in the K-V Dispatch going forward. She shared that the paving project at the airport was ongoing, and the new pavement looks great. Airport Manager Larry Way has noticed some electrical issues with the runway lights. He will work to try and repair them. Administrator Gee noted that the new Building Official truck arrived and is being used, and Building Official Jamie Tuck is very appreciative. The old truck is currently being cleaned and is having the labels removed in preparation for use by the Landfill Liaison. Administrator Gee commented that General Registrar Carolyn Parsons had announced her retirement for December 31st. Administrator Gee is assisting the Electoral Board with recruitment. She shared that the Sheriff's Office is finding it more difficult to compete with other localities to recruit and retain dispatchers and deputies. She will be reviewing possible options with the Public Safety and Finance Committee. Administrator Gee stated that the reassessment process is nearly complete. Final assessments will soon be available and mailed out to property owners. Administrator Gee shared a resolution to support the amendment of boundaries and incentives for Joint Enterprise Zone #48 requested by Charlotte County.

**A RESOLUTION
OF THE LUNENBURG COUNTY BOARD OF SUPERVISORS
TO SUPPORT THE AMENDMENT OF BOUNDARIES AND INCENTIVES FOR
ENTERPRISE ZONE #48**

WHEREAS, Lunenburg County is included in designated joint Enterprise Zone #48 along with the Counties of Charlotte and Prince Edward, and

WHEREAS, Enterprise Zone #48 provides a combination of State and Local incentives to promote economic development, and

WHEREAS, Charlotte County has identified a current need to amend their portion of Enterprise Zone #48 to incorporate additional properties and additional Incentives for areas near the existing zone located at the Heartland Regional Industrial Park and the Charlotte County Industrial Park in Keysville to increase economic growth opportunities, and

WHEREAS, this proposed amendment and expansion will serve to benefit economic and industrial expansion in neighboring Charlotte County, and the County of Lunenburg support is required to apply for this amendment to Zone #48 in the Virginia Enterprise Zone Program.

THEREFORE, BE IT RESOLVED, the Lunenburg County Board of Supervisors hereby supports the amendment to Enterprise Zone #48 and authorizes Charlotte County to apply for this proposed Enterprise Zone amendment.

Adopted this 12th day of October, 2023.

Supervisor Bacon made motion, seconded by Supervisor Hoover and unanimously approved, to approve the resolution to support the amendment of boundaries and incentives for Enterprise Zone #48.

County Attorney Rennie provided an update on the redistricting boundary line adjustment issues with Charlotte County. He noted that after talking with Commissioner of the Revenue Liz Hamlett, there are about fifty-four parcels affected, thirty-nine that are currently being taxed in Charlotte and should be taxed in Lunenburg and fifteen that are taxed in Lunenburg but should be taxed in Charlotte. He advised that his office is working with Charlotte's County Attorney to implement an agreement for making these changes. County Attorney Rennie continued that a deed of correction would need to be recorded for each parcel. He added that the Charlotte Attorney has assumed the task of executing the corrections at a cost of \$400 per parcel, with the two counties splitting the cost in equal parts. He explained that the total for Lunenburg would be about \$11,000, however, the county will be gaining long standing tax revenue from these parcels.

Supervisor Pennington made motion, seconded by Supervisor Edmonds and unanimously approved, to allow the Charlotte County Attorney's Office to proceed with recording a deed of correction for each of the parcels needing boundary line adjustments at a cost of \$400 per parcel, with the two counties splitting the cost in equal parts.

Supervisor Bacon made motion, seconded by Supervisor Pennington, and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A5 regarding a prospective business where no previous announcement has been made of the business' or industry's interest.

Supervisor Hoover made motion, seconded by Supervisor Pennington and unanimously approved, to reconvene in Open Session following Closed Session.

CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES

Supervisor Edmonds

Supervisor Hankins

Supervisor Hoover

Supervisor Bacon

Supervisor Pennington

Supervisor Slayton

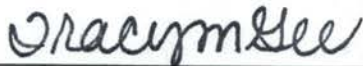
Supervisor Zava

VOTING NO

ABSENT

Supervisor Hoover made motion, seconded by Supervisor Pennington, and unanimously approved, to fund a \$5,000 grant match to the Central Virginia Poultry Group.

Supervisor Bacon made motion, seconded by Supervisor Hoover and unanimously approved, to adjourn.



Tracy M. Gee, Clerk
County Administrator

Charles R. Slayton, Chairman
Board of Supervisors

County Ordinance Sec. 73-4. –Reimbursement of expenses incurred in responding to DUI/Impaired Driving and other traffic accidents and incidents.

Sec. 73-4. – Reimbursement of expenses incurred in responding to DUI/Impaired Driving and other traffic accidents and incidents, and in issuing certain arrest warrants and summonses.

(a) Any person convicted of violating any of the following provisions of the Code of Virginia, or any similar ordinances in the County Code, shall, at the time of sentencing or in a separate civil action, be liable to the County, including the Sheriff's Office, or to any responding volunteer fire or rescue squad, or both, for restitution of reasonable expenses incurred by the county for responding law enforcement, firefighting, rescue and emergency services, including those incurred by the sheriff's office, or by any volunteer fire or rescue squad, or by any combination of the foregoing, when providing an appropriate emergency response to any accident or incident related to such violation. Further, any person convicted of violating any of the following provisions of the Code of Virginia, or any similar ordinances in the County Code, shall, at the time of sentencing or in a separate civil action, also be liable to the county for restitution of reasonable expenses incurred by the County when issuing any related arrest warrant or summons, including the expenses incurred by the sheriff's office. Persons convicted of violating the following provisions or of violating any similar County ordinances shall be liable for restitution under this section:

- (1) The provisions of Code of Virginia §§ 18.2-36.1, 18.2-51.4, 18.2-266.1, 29.1-738, 29.1-738.02, or 46.2-341.24, or similar ordinance, when such operation of a motor vehicle, engine, train or watercraft while so impaired is the proximate cause of the accident or incident;
 - (2) The provisions of Code of Virginia art. 7 (§ 46.2-852 et seq.) of Chapter 8 of Title 46.2, relating to reckless driving, when such reckless driving is the proximate cause of the accident or incident;
 - (3) The provisions of Code of Virginia Article 1 (§ 46.2-300 et seq.) of Chapter 3 of Title 46.2, relating to driving without a license or driving with a suspended or revoked license; and
 - (4) The provisions of Code of Virginia § 46.2-894, relating to improperly leaving the scene of an accident
- (b) Personal liability for reasonable expenses of an appropriate emergency response pursuant to subsection (a) shall not exceed \$1,000.00 in the aggregate for a particular accident, arrest, or incident occurring in the country.

- (c) In determining the "reasonable expenses," a flat fee of \$350.00 may be billed or a minute-by-minute accounting of the actual costs incurred may be billed. The county may bill and recover fees or costs on behalf of the volunteer fire and rescue squads, or the volunteer fire and rescue squads may bill and recover their own fees and costs.
- (d) As used in this section "appropriate emergency response" includes all costs of providing law enforcement, firefighting, rescue, and emergency medical services.
- (e) The court may order as restitution the reasonable expenses incurred by the county for responding law enforcement, firefighting, rescue, and emergency medical services.
- (f) In the event a person convicted of any of the aforementioned violations is not ordered to pay restitution or does not pay as restitution the full amount billed pursuant to subsection (c), then the County or volunteer fire or rescue squad should have a separate civil action against such person to recover any unpaid portion of the bill issued pursuant to subsection (c).
- (g) The provisions of Code of Virginia § 15.2-1716 and the provisions of this Section 306 shall not preempt or limit any remedy available to the Commonwealth, to the county, or to any volunteer fire or rescue squad to recover the reasonable expenses of an emergency response to an accident or incident not involving impaired driving, operation of a vehicle or other conduct as set forth herein, nor shall they preempt or limit the ability of a volunteer rescue squad to charge and recover fees for its services, including without limitation fees associated with transporting individuals to a hospital or other health care provider.

Authority found in Va. Code § 15.2-1716.

CUP 5-23:
Parrish View
Farms—
Event Venue



LUNENBURG COUNTY PLANNING COMMISSION

Action Taken on November 2, 2023

RE: CUP 5-23: Parrish View Farms Event Venue

Intent of Planning Commission: To determine whether the **Conditional Use Permit** for CUP 5-23: Parrish View Farms to operate an **Event Venue** on tax parcels 049-0A-0-68 and 049-0A-0-69A, 2571 Dundas Road, Kenbridge, VA 23944, consisting of 73.06 acres in an A-1 Agricultural zone.

Action by the Planning Commission: Motion to recommend approval to the Board of Supervisors with the conditions below on CUP 5-23: Parrish View Farms Event Venue.

Defer to the Board of Supervisors on the request pertaining to the hours of operation variance request.

1. Provide adequate room for fire, EMS, and law enforcement to make entrance to the parking area, residence, "Fancy Barn", silos, "Log Barn", and ceremony area on the parcel and can exit the location. Also, allowing access to any adjacent properties.
2. Obtain Event Permits/Event Venue License through the Lunenburg County Administration Office.
3. Comply with VDH rules and regulations and pass their inspection for the preparation and service of food from the facility.
4. Hours of operation for the **Event Venue** shall comply with the regulations set forth in the Event Venue Ordinance unless a variance is obtained from the Board of Supervisors.
5. No event shall last longer than two (2) days, not including set-up and take-down.
6. An annual Event Management Plan be provided to the Department of Planning and Zoning Development.
7. No overnight accommodations.
8. Must adhere to the Lunenburg County Noise Ordinance (Section 58-79).
9. Adhere to the County's Event Permit/Event Venue Ordinance.
10. Adhere to the County's A-1 District Sign Regulations.
11. Comply with the County and Virginia ABC requirements and regulations.
12. Comply with the Virginia Department of Health's requirements and regulations.
13. Report all tangible property to the Commissioner of Revenue no later than the 31st of January of each year.
14. Agrees to host no more than twelve (12) general admission events per year; however, if more are hosted, then the applicant agrees to obtain Event Permits for any general admission outside of the twelve (12) permitted by the ordinance.
15. Agrees to provide a potable domestic water supply on-site sewage disposal or sewer service connection necessary to accommodate all events to the satisfaction of the Virginia Health Department.
16. Comply with all federal, state, and local regulations.
17. The Conditional Use Permit is limited to the applicant and does not run with the property.



Planning Commission Action Report: November 2, 2023

| <u>Vote with Explanation by Planning Commission Members:</u> | | |
|--|-----------|--|
| Commission Member | Vote | Reason |
| Walter Thompson | Yes | |
| Cecil Shell | Yes | |
| Luther Drummond | Yes | |
| Brenda Jennings | Yes | |
| Edward Pennington | Yes | |
| James "Buck" Tharpe (Chairman) | Yes | |
| Tony Trent | Yes | |
| Harry C. Garrett | Yes | |
| | Y: 8 N: 0 | Recommended for approval by 100% of the Commissioners present. |

Taylor N. King
Taylor N. King, Clerk of the Planning Commission

11/2/2023
Date

James C. Tharpe
James "Buck" Tharpe, Chairman of the Planning Commission

11-2-23
Date

****Full application available at the Lunenburg County Administration Office or on the County website for review.****

CUP 7-23:
Justin
Clement—
Impact
Arms, LLC.



LUNENBURG COUNTY PLANNING COMMISSION

Action Taken on November 2, 2023

RE: CUP 7-23: Justin Clement—Impact Arms, LLC.

Intent of Planning Commission: To determine whether the CUP 7-23: Conditional Use Permit for Justin Clement—Impact Arms, LLC. operate a Retail Store and Shops, and Personal Service Business (mainly web-based and mail-order sales of firearms and ammunition, manufacturing/gunsmithing, cerakoting/hydrographic design for firearms and other items per customer request, and ATF Federally Licensed Firearms Licensee) on tax parcel 022-0A-0-20, 3028 Poorhouse Road, Victoria, VA 23974, consisting of 17.819 acres in an A-1 Agricultural zone.

Action by the Planning Commission: Motion to recommend approval to the Board of Supervisors with the conditions below on CUP 7-23: Justin Clement—Impact Arms, LLC.

1. Adhere to the fire code maximum occupancy of the building.
2. Provide adequate room for law enforcement, fire, and EMS to make entrance to the parking area, building and surrounding areas on the parcel and can exit the location.
3. Comply with ATF rules and regulations for the sale of firearms and ammunition, manufacturing/gunsmithing, cerakoting/hydrographic design for firearms.
4. Maintain licensure through the ATF. Display license as required by the ATF.
5. Comply with all Uniform Building Codes
6. Receive a Certificate of Occupancy/Final Inspection from the County of Lunenburg prior to the operation of the shop.
7. Contact the Commissioner of Revenues office within thirty (30) days prior to operation to notify of the new business and complete any requirements of their office.
8. Comply with the County's Noise Ordinance and be permitted to start firearm testing no earlier than 9:00 a.m. and complete testing no later than 8:00 p.m.
9. Comply with all federal, state, and local regulations.
10. The Conditional Use Permit is limited to the applicant and does not run with the land.

Vote with Explanation by Planning Commission Members:

| Commission Member | Vote | Reason |
|-------------------|------|--------|
| Walter Thompson | Yes | |
| Cecil Shell | Yes | |
| Luther Drummond | Yes | |



Planning Commission Action Report: November 2, 2023

| | | |
|-----------------------------------|-----------|--|
| Brenda Jennings | Yes | |
| Edward Pennington | Yes | |
| James "Buck" Tharpe (Chairman) | Yes | |
| Tony Trent | Yes | |
| Harry C. Garrett | Yes | |
| | Y: 8 N: 0 | Recommended for approval by 100% of the Commissioners present. |

Taylor N. King 11/2/2023
Taylor N. King, Clerk of the Planning Commission Date

James C. Tharpe 11-2-23
James "Buck" Tharpe, Chairman of the Planning Commission Date

****Full application available at the Lunenburg County Administration Office or on the County website for review.****

CUP 9-23:
Jonathan
and Jessica
Shelton



LUNENBURG COUNTY PLANNING COMMISSION

Action Taken on November 2, 2023

RE: CUP 9-23: Jonathan and Jessica Shelton

Intent of Planning Commission: To determine whether the **CUP 9-23: Conditional Use Permit** for **Jonathan and Jessica Shelton** to construct and operate a Retail Store and Shop, and Personal Service Business as well as Office (primarily to repair/maintain the fleet for Shelton's Excavating, Inc. and Shelton's Outlaw Trucking, Inc., but the potential to broaden the customer base in the future) on tax parcel 032-0A-0-82, 12570 Courthouse Road, Victoria, VA, 23974, consisting of 18.52 acres in an A-1 Agricultural zone.

Action by the Planning Commission: Motion to recommend approval to the Board of Supervisors with the conditions below on CUP 9-23: Jonathan and Jessica Shelton.

1. Adhere to the fire code maximum occupancy of the building.
2. Provide adequate room for law enforcement, fire, and EMS to make entrance to the parking area, building and surrounding areas on the parcel and can exit the location.
3. Comply with all Uniform Building Codes
4. Receive a Certificate of Occupancy/Final Inspection from the County of Lunenburg prior to the operation of the shop.
5. Contact the Commissioner of Revenues office within thirty (30) days prior to operation to notify of the new business and complete any requirements of their office.
6. Comply with the County's Noise Ordinance.
7. Comply with the Virginia Department of Transportation's standards for a Low Volume Commercial Entrance.
8. Comply with all federal, state, and local regulations.
9. The Conditional Use Permit is limited to the applicant and does not run with the property.

Vote with Explanation by Planning Commission Members:

| Commission Member | Vote | Reason |
|-------------------|------|--------|
| Walter Thompson | Yes | |
| Cecil Shell | Yes | |
| Luther Drummond | Yes | |
| Brenda Jennings | Yes | |



Planning Commission Action Report: November 2, 2023

| | | |
|-----------------------------------|-----------|--|
| Edward Pennington | Yes | |
| James "Buck" Tharpe (Chairman) | Yes | |
| Tony Trent | Yes | |
| Harry C. Garrett | Yes | |
| | Y: 8 N: 0 | Recommended for approval by 100% of the Commissioners present. |

Taylor N. King
Taylor N. King, Clerk of the Planning Commission

11/2/2023
Date

James C. Tharpe
James "Buck" Tharpe, Chairman of the Planning Commission

11-2-2023
Date

****Full application available at the Lunenburg County Administration Office or on the County website for review.****

FOR Gaylon **Urgent** ☐
DATE 9-22-23 TIME 4:02

While You Were Out

Phone Start

OF is an
PHONE adjoining
CELL door
FAX door

- ☒ TELEPHONED
- ☐ CAME TO SEE YOU
- ☐ RETURNED YOUR CALL
- ☐ PLEASE CALL
- ☐ WILL CALL AGAIN
- ☐ WANTS TO SEE YOU

Message to
Jonathan Shelton

He has no objections
to the proposed
CUP application.

A-9711
T3002

SIGNED J.

FOR Guyton

Urgent ☐

DATE 9-28-23

TIME 11:53

While You Were Out

M Nancy (Anna) Rotten

OF 434-321

PHONE 3047

CELL
FAX

- ☒ TELEPHONED
☐ CAME TO SEE YOU
☐ RETURNED YOUR CALL
☒ PLEASE CALL
☐ WILL CALL AGAIN
☐ WANTS TO SEE YOU

Message
Jonathan Shelton -
adjoining landowner
She has questions

rtnd call on 9/26/23 at 1506 - lives on
New York - wanted to make sure it wouldn't be able
to be seen from her prop at 24 Nighthawk Field Rd -

A-9711
73002 advised w/ setbacks/ SIGNED buffers - it should not be seen

Lunenburg County School Board

Lunenburg County Board of Education



Office of the Superintendent
Post Office Box 710
Kenbridge, Virginia 23944

School Board Office
(434) 676-2467

Fax
(434) 676-1000

December 3, 2023

Mrs. Tracy M. Gee, County Administrator
11413 Courthouse Road
Lunenburg, VA 23952

Dear Mrs. Gee:

The Lunenburg County School System desires to modify our payroll procedures from a two-month accrual process to a one-month accrual. For FY2025, we propose to make the first payment to our ten and eleven-month employees in August instead of September. This will resolve the problem of a new teacher reporting to work early in August and not receiving compensation until the end of September.

For current ten and eleven-month employees they would receive their last pay for FY24 in August and the first pay for FY25 in August, but the FY24 payment would be accrued back to FY24 and the FY25 August check would be charged to FY25. After the first year, the ten and eleven-month employees would receive only their August check for the new school-year. Total compensation for each employee will not exceed their contracted amount in either year.

With this requested change, there will be no impact on the total annual expenditures for each year, only an accelerated cash flow in August due to the first check of the new year for ten and eleven-month employees and VRS payments being in August instead of September. Again, there will be only twelve payments posted to each fiscal year. This change would not require any additional local expenditures.

This change will help improve our recruitment of new personnel and will allow the School Board to set their academic calendar in a way that is most advantageous for the learning environment.

If you have any questions or desire additional information, please let me know.

Sincerely,

Handwritten signature of Dr. Sharon H. Stanislas in cursive.

Dr. Sharon H. Stanislas, Superintendent, Lunenburg County Public Schools

Handwritten signature of Jamyce Watson in cursive.

Jamyce Watson, Director of Finance, Lunenburg County Public Schools

ACTION ITEM

TOPIC: *Resolution for Early Pay in December
including a one-time Loyalty Incentive*

DATE: *November 13, 2023*

Background:

This resolution is presented each year for adoption. The State Code that addresses this issue was adopted by the General Assembly in 1946 to make it legal for school systems to pay teachers and other personnel on the last teaching day of December. To my knowledge the School Board Resolution that cites this code has been adopted each year since then.

We are asking for approval of the one-time Loyalty Incentive to employees, excluding employees who received the sign-on incentive, from the ESSER III Funds.

If you have any questions, do not hesitate to contact me.

Recommendation: **I recommend adoption of this resolution**

Contact: *Dr. Sharon H. Stanislas, Superintendent* **Phone No.:** *676-2467*
Report Prepared by: *Jamyce W. Watson, Director of Finance*

Lunenburg County Board of Education



Post Office Box 710
Kenbridge, Virginia 23944

RESOLUTION

WHEREAS, Section 656 of the Code of Virginia was amended by the General Assembly on February 26, 1946, providing that the School Board may provide by resolution for the drawing of special warrants on the County Treasurer, payable out of the school funds, in payment of compensation, when such compensation has been earned and is due, for (1) all employees and school bus operators under written contract, and (2) upon receipt of certified time sheets or other evidence of service performed, the payment of all other employees whose rates of pay have been established by the school board or its properly delegated agent. All such special warrants so authorized shall be signed by the clerk of the school board and countersigned by the chairman of the school board.

Such payrolls so paid shall be reviewed and approved by the school board at its next regular meeting.

WHEREAS, All teachers, bus drivers, janitors, maintenance workers, and school board members will complete their work for the month of December as of December 21, 2023.

NOW, THEREFORE, BE IT RESOLVED, By the School Board of Lunenburg County at its regular meeting on Monday, November 13, 2023, that its chairman and clerk are hereby authorized to draw special warrants on the County Treasurer to be dated December 21, 2023, for all teachers, bus drivers, and other workers whose salaries are set by the School Board or its properly delegated agency.

Dated this Thirteenth Day of November 2023

Attest:

Signed:

Melanie Currin

Melanie Currin, School Board Chair
County School Board of
Lunenburg County, Virginia

Signed:

Jamyce Watson

Jamyce Watson, Clerk
County School Board of
Lunenburg County, Virginia

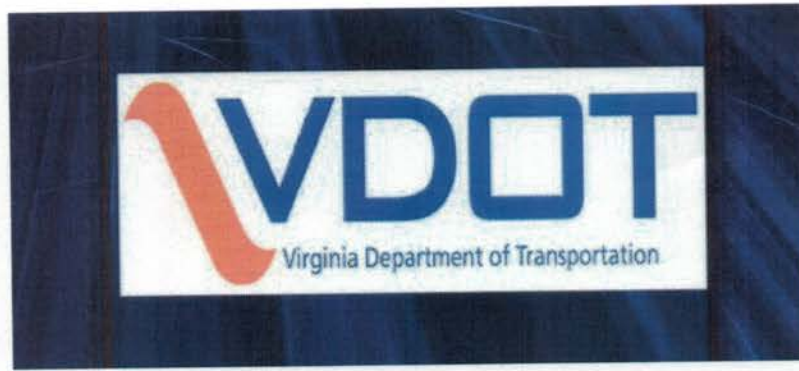
Lunenburg County Public Schools

Fiscal Year 2023-2024

Revenue - Expenditure Report for September 2023

[illegible]

VA Department of Transportation



VDOT Call Center - 1-800-367-ROAD

South Hill Residency - Richmond District

Lunenburg County

BOS Meeting - December 14, 2023

Maintenance Forces

- Replaced cross pipes on various secondary routes.
- Cut brush on various secondary routes.
- Patching potholes on various primary and secondary routes.
- Cleaned pipes and ditches on various routes.
- Machined non-hard surface routes and hauled stone as needed.
- Checked various routes for maintenance and safety issues.
- Performed litter patrol on various routes.

Planning Update

Board of Supervisors Meeting—December 14, 2023

Director of Planning and Economic Development's Monthly Report

Events in November:

November 1st: *Unity Substation Community Mtg—Kenbridge Town Hall*
November 2nd: *IALR/GO VA R3 Controlled Environment Agriculture Strategy and Roadmap—Danville*
November 2nd: *Planning Commission Mtg*
November 3rd: *VX Mtg—Amelia*
November 7th: *Office Closed—Election Day*
November 8th: *Mtg with RiverStreet Networks—Lunenburg County Road*
November 9th: *VGA Board Mtg—South Hill*
November 10th: *Office Closed—Veteran's Day*
November 14th: *New Radio System Cutover*
November 15th: *CRC Mtg—Keysville*
November 16th: *Mtg with Citizen for Subdivision—Courthouse Road*
November 16th: *Mtg with RiverStreet Networks—Lunenburg County Road*
November 17th: *VATI Project Management Team Mtg—Virtual*
November 22nd: *3 hours PTO—Office Closed at 12:00 p.m.—Thanksgiving*
November 23rd—24th: *Office Closed—Thanksgiving*
November 30th: *Chamber of Commerce Membership Mtg—Victoria*

Planning Commission

- There was a meeting held on November 2, 2023.
- The following Conditional Use Permits were recommended for approval to the Board of Supervisors:
 - o CUP 5-23: Parrish View Farms Event Venue
 - o CUP 7-23: Justin Clement—Impact Arms, LLC.
 - o CUP 9-23: Jonathan and Jessica Shelton
- The public hearing for CUP 10-23: Gurdeep Singh will be held at the December 7th Planning Commission meeting.

Broadband

- 911 Fiber (County Owned)
 - o Continue to respond to Miss Utility tickets to mark the fiber.
 - o Will be working to get the survey of the fiber route and easements with the Town of Victoria.
- VATI/RDOF
 - o Attended monthly project management meeting.
 - o November monthly report from Kinex (see attached)
 - o Responded to public questions pertaining to when they will receive broadband service.
 - o For citizens that have questions about the status of the project and when work is anticipated to be completed in their area, they can call 434.392.4804 ext. 7 or go to <https://signup.kinextel.net>
- Citizen Broadband Advisory Board
 - o Continuing working to address concerns that were brought forth in the Citizen Broadband Advisory Board meeting.
 - o Provided Advisory Board members with a monthly update following the monthly VATI Project Management Team meeting.
 - o A meeting is scheduled for December 19, 2023, at 4:00 p.m.
- RiverStreet Networks

- Working on the location of equipment cabinets, then they will be able to proceed with the full project design and submit plans to VDOT for review.

Solar

- A Lunenburg Solar Facilities Committee meeting has been scheduled for Wednesday, December 20, 2023, at 1:30 p.m. in the Conference Room of the Lunenburg County Administration Office.
- Awaiting responses from consultants from the CRC On-Call Consultant list to determine which companies can provide services required prior, during, and after construction of the solar facilities.
- Red Brick Solar
 - Monthly call with Jeff Hammond, Apex, was held on November 28, 2023.
 - Still waiting for the decision of the panel before the project can move forward.
- Dogwood Lane Solar
 - Stormwater Management Plan has received DEQ approval.
 - Erosion and Sediment Control Plan was submitted to DEQ for review and approval.
 - Anticipating comments from DEQ in early December.
 - Working to schedule a meeting with all parties involved to discuss the project and everyone can be on the same page.
- Laurel Branch Solar
 - Continuing to work with the developer.
- Laurel Branch Switchyard
 - Continuing to work with the developer.
- Wheelhouse Solar
 - No update at this time.
- Oral Oaks Solar
 - The Conditional Use Permit Staff Report was received, which prompted questions/clarifications need of the applicant. The questions were provided to the applicant.
 - The applicant provided a response to the questions/clarifications needed.
 - The applicant's response was provided to the Berkley Group for review and revision of the Staff Report.
- Lunenburg County, Virginia Resolution Regarding Conditional Use Applications for Solar Facilities
 - Answered citizen's questions pertaining to the resolution.
 - Continuing to discuss items for review for the study with the Planning Commission.
 - The solar study is a topic of discussion that is on each agenda for Planning Commission meetings.
 - The discussions during the Planning Commission meetings have been in-depth and continually reviewing numerous aspects.

Tourism

- The CRIEHT sign at the Old Lunenburg Middle School is in the process of being made ADA compliant through grant funds with VX.
- VTC ARPA Tourism Funds
 - Met virtually with Kimley-Horne to discuss the revision of the spending plan and how the reporting needs to be completed.
 - Working to finalize locations of the "Welcome to Lunenburg" signs, so Martin Monument can begin on the signs.
 - Directional signs for the Courthouse Complex
 - Working to confirm the design of the signs.
 - Once the designs are confirmed, then the signs will be finished and installed.
 - Courthouse Complex Exhibit

- The information has been received from the Lunenburg Historical Society, which was forwarded to Communication Design (exhibit vendor).
- A meeting has been held between the Lunenburg Historical Society, Communication Design (vendor), and me to start the design of the exhibit.

Grants

- Virginia Brownfields Assistance Fund (C. Garrett—Garrett's Ground Maintenance)
 - o The contractor has additional minor work to be completed for building stabilization.
 - o Project has a deadline of December 31st, 2023.
 - o Beginning to work on the reporting documentation.
- PetcoLove Animal Welfare Organizations Grant
 - o Waiting to hear if the County has been awarded.
- Continuing to work with Community Resource Services and the CRC to locate funding for the construction of the new food pantry.
- Aided the local business owners to locate funding sources for an economic development venture.
- Aided citizens impacted by the closure of Tyson with possible opportunities.

Other Activities

- Responded to public questions about cell towers and broadband.
- Met and spoke with citizens to determine if they would need a Conditional Use Permit to operate their business.
- J. Tuck and I are working on building permit fees for solar projects as it appears that \$50,000 is not comparable to other localities.
- Love's Mill Cell Tower (Verizon Tower at Wallace Bridge Road/Plank Road) went on-air on November 16, 2023.
 - o Working with Verizon and citizens in the area to determine if there is any tweaking that needs to be done.
- The new radio system cutover occurred on November 14, 2023.
 - o The buses for Lunenburg County Public Schools will be completed over Christmas break.
- Enterprise Zone Amendment:
 - o Boundary amendment application was submitted. DHCD has requested refined maps to be resubmitted.
 - The CRC is assisting with the revision of the maps to be resubmitted.
 - o Incentive amendment application was submitted. DHCD has requested information on the advertisement for one of the public hearings. A response was provided to DHCD.
- Property Maintenance Visit:
 - o Received an additional property maintenance complaint was received for a property on Poe Drive. This property has been turned over to the tax sale attorney due to delinquent taxes. Currently working with the Assistant County Attorney and tax sale attorney's office to come to a resolution.
- Drone Operator's Course:
 - o Jamie and I have enrolled in the course to operate a drone for solar project inspections.

UPCOMING dates of interest:

December 4th: PTO—4 hours
 December 5th: VGA Marketing Committee Mtg—South Hill
 December 7th: VAZO Executive Committee Mtg—Charlottesville
 December 7th: Planning Commission Mtg
 December 8th: PTO—8 hours
 December 8th: VATI Project Management Team Mtg—Virtual

December 14th: *Board of Supervisors Mtg*
 December 15th: *Virginia Housing Compliance Visit—Kenbridge*
 December 18th: *PTO—8 hours*
 December 19th: *Citizen Broadband Advisory Committee Mtg*
 December 20th: *CRC Mtg—Keysville*
 December 20th: *Lunenburg Solar Facilities Committee Mtg*
 December 21st: *PTO—4 hours*
 December 22nd: *Office Closed—Christmas*
 December 25th: *Office Closed—Christmas*
 December 26th: *PTO—3 hours*
 December 27th: *PTO—8 hours*
 January 1st: *Office Closed—New Year's*
 January 2nd: *PTO—8 hours*
 January 3rd: *PTO—8 hours*
 January 4th: *Planning Commission Mtg*
 January 5th: *VX MTG? —Location TBD*
 January 5th: *PTO—4 hours*

UPCOMING Community Events:

December 1st: *Christmas Parade—Victoria*
 December 2nd: *Breakfast with the Grinch—Meherrin Volunteer Fire & Rescue*
 December 2nd: *Open House at the Jewelry Box—Kenbridge*
 December 3rd: *Open House at Dew Drops—Kenbridge*
 December 3rd: *Milk and Cookie Decorating with Santa—Waverly Estates*
 December 4th: *Ribbon Cutting—Coffee's Custom Embroidery—Kenbridge*
 December 9th: *Christmas County Style—Kenbridge Town Hall*
 December 9th: *Pictures with Santa—Bliss of Lunenburg*
 December 12th: *Chamber of Commerce—Holiday Decorating Judging for Homes*

RDOF Update Information

| As of 11/5/2023 | | | | | |
|-----------------|------------------------|-----------------------|---------------------------|----------------------------|--------------------------|
| | Required RDOF Miles | Current RDOF Miles | Required RDOF Passings | Certified RDOF Passings | Current RDOF Installs |
| Cumberland | | 1 | 1598 | 13 | 2 |
| Lunenburg | | 170 | 2113 | 735 | 434 |
| Prince Edward | | 170 | 4266 | 1487 | 197 |
| | | | | | |
| Total | | 341 | 7977 | 2235 | 633 |

| | |
|------------------------------------|------|
| 1st Year RDOF Passing Requirement: | 1519 |
| 2nd Year RDOF Passing Requirement: | 2279 |
| 3rd Year RDOF Passing Requirement: | 3038 |
| 4th Year RDOF Passing Requirement: | 4557 |
| 5th Year RDOF Passing Requirement: | 6076 |
| 6th Year RDOF Passing Requirement: | 7595 |

VATI Update Information

| As of 11/5/2023 | | | | | |
|-----------------|--|-----------------------|--|--------------------------|--------------------------|
| | | Current VATI Miles | Required VATI Passings - Underserved | Current VATI Passings | Current VATI Installs |
| Cumberland | | 2 | 348 | 158 | 32 |
| Lunenburg | | 18 | 1019 | 356 | 36 |
| Prince Edward | | 35 | 1390 | 1193 | 26 |
| | | | | | |
| Total | | 55 | 2757 | 1707 | 94 |

1. The equipment cabinet at the western pasrt of Prince Edward County is now live. Power equipment has been burnt in, electronics installed, tests performed and several new clients have been installed and tested.

| | |
|----------------|------|
| Total Miles | 396 |
| Total Passings | 3942 |

| CBG | Feet | Miles | Addresses - Total | Addresses - Kinex RDOF | RDOF Passings | | Addresses - Unserved, No RDOF | VATI Passing | VATI Passing |
|--------------|----------------|-------------|----------------------|---------------------------|---------------|--|----------------------------------|---------------|---------------|
| 510499301005 | 423185 | 80 | 798 | 745 | | | 53 | Cumberland | Cumberland |
| 510499302002 | 207795 | 39 | 326 | 321 | | | 5 | Cumberland | Cumberland |
| 510499302003 | 37017 | 7 | 97 | 97 | | | 0 | Cumberland | Cumberland |
| 510499302001 | 299015 | 57 | 309 | 158 | | | 151 | Cumberland | Cumberland |
| 510499301004 | 293602 | 56 | 416 | 277 | | | 139 | Cumberland | Cumberland |
| 511119303001 | 499961 | 95 | 459 | 370 | | | 89 | Lunenburg | Lunenburg |
| 511119302003 | 350640 | 66 | 441 | 400 | | | 41 | Lunenburg | Lunenburg |
| 511119301002 | 200292 | 38 | 363 | 248 | | | 115 | Lunenburg | Lunenburg |
| 511119302004 | 463093 | 88 | 87 | 86 | | | 1 | Lunenburg | Lunenburg |
| 511119303002 | 311394 | 59 | 859 | 0 | | | 0 | Lunenburg | Lunenburg |
| 511119301003 | 183894 | 35 | 839 | 408 | | | 431 | Lunenburg | Lunenburg |
| 511119302001 | 79842 | 15 | 0 | 0 | | | 0 | Lunenburg | Lunenburg |
| 511119302002 | 487805 | 92 | 518 | 425 | | | 93 | Lunenburg | Lunenburg |
| 511119301001 | 348986 | 66 | 425 | 176 | | | 249 | Lunenburg | Lunenburg |
| 511479303004 | 324170 | 61 | 933 | 870 | | | 63 | Prince Edward | Prince Edward |
| 511479302022 | 200475 | 38 | 483 | 0 | | | 0 | Prince Edward | Prince Edward |
| 511479302011 | 21767 | 4 | 376 | 346 | | | 30 | Prince Edward | Prince Edward |
| 511479302012 | 1906 | 0 | 583 | 144 | | | 439 | Prince Edward | Prince Edward |
| 511479302023 | 196186 | 37 | 550 | 502 | | | 48 | Prince Edward | Prince Edward |
| 511479303001 | 230035 | 44 | 399 | 380 | | | 19 | Prince Edward | Prince Edward |
| 511479303003 | 349324 | 66 | 43 | 20 | | | 23 | Prince Edward | Prince Edward |
| 511479301002 | 250956 | 48 | 361 | 312 | | | 49 | Prince Edward | Prince Edward |
| 511479303002 | 71580 | 14 | 510 | 483 | | | 27 | Prince Edward | Prince Edward |
| 511479303005 | 485985 | 92 | 155 | 152 | | | 3 | Prince Edward | Prince Edward |
| 511479302021 | 245996 | 47 | 893 | 635 | | | 258 | Prince Edward | Prince Edward |
| 511479301003 | 429813 | 81 | 853 | 422 | | | 431 | Prince Edward | Prince Edward |
| Total | 6994714 | 1325 | 12076 | 7977 | | | 2757 | | |

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

Planning Commission 2023 Report

1. The Planning Commission held 9 meetings for the year 2023. These meetings occurred in the following months:
 - a. January
 - b. April
 - c. May
 - d. June
 - e. August
 - f. September
 - g. October
 - h. November
 - i. December
2. Of the 9 meetings held, the following topics were discussed and at the listed number of meetings:
 - a. CUP 5-22: Wesley and Cassandra Williams – 1
 - b. CUP 7-22: Parham's Grocery – 1
 - c. CUP 8-22: Wheelhouse Solar – 2
 - d. CUP 2-22: Laurel Branch Solar – 3
 - e. CUP 6-22: Laurel Branch Switchyard – 3
 - f. CUP 2-23: Community Resource Services – 2
 - g. Lunenburg County Siting of Wireless Telecommunication Facilities – 1
 - h. CUP 1-23: Oral Oaks Solar – 1
 - i. CUP 5-23: Parrish View Farms – 2
 - j. CUP 7-23: Justin Clement—Impact Arms, LLC. – 2
 - k. CUP 9-23: Jonathan and Jessica Shelton – 2
 - l. CUP 10-23: Gurdeep Singh – 1
3. At the December 7, 2023, meeting, the Commission reviewed and/or approved the 2024 meeting schedule and the Commissioners on the Comp Plan Update workgroup.
4. The Commission discussed the Solar Facility Study during 5 meetings, which started in August 2023.
 - a. The Commission provided the items of interest, concern, or amendment for the solar ordinance, so the Solar Facility Committee can review and discuss.
5. The Commission reviewed the Preliminary Floodplain Map changes.

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2024 Planning Commission Schedule

January 4, 2024

February 1, 2024

March 7, 2024

April 4, 2024

May 2, 2024

June 6, 2024

July 2024

(**Date for the July 2024 meeting will have to be determined because the 1st Thursday is a holiday.**)

August 1, 2024

September 5, 2024

October 3, 2024

November 7, 2024

December 5, 2024

Each meeting will be held in the 2nd floor Courtroom of the Lunenburg Courts Building. The meetings will begin at 7:00 p.m.; however, the time may change dependent upon the number or type of agenda items.

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10 Week Virtual Training

- **Why invest your time in this program? What are the benefits?** CO.STARTERS is about bringing people together to learn from one another in order to **create a strong network of support**. You will **learn knowledge and skills** to turn your ideas into action and prepare you to access capital. You will **gain a community** of peers and mentors. You will **get access to regional resources**, innovative spaces, subject matter experts, and inspiring guest speakers that will help you **achieve your business dreams**.
- **Who should apply to join the Business Bootcamp? YOU!** If you have an idea to start, grow, or scale a business or product innovation that will make an impact in Southern Virginia, we want you to apply! *While we encourage all types and stages of businesses to apply, this program is best suited for early-stage, growth-oriented and scalable businesses that have been operating for 1 to 3 years.*
- **What is the time commitment?** You'll be working ON your business **6-10 hours per week** during this program. This includes the 10 live, online sessions **using the free Zoom platform for 2-way video** and audio, plus the **fieldwork** on your own between sessions. *Free Internet access is available at the SOVA Innovation Hub coworking space and at local libraries.*
- **What is the cost? FREE!** This high-value program is available to you at no cost if you want to start, grow, or scale your business in Southern Virginia, thanks to our sponsors!



Apply by December 8, 2023 to join the RISE Winter 2024 Business Bootcamp powered by CO.STARTERS at sovarise.com/business-bootcamp



JANUARY 9 -
MARCH 26,
2024



TUESDAYS
6-9 PM



ONLINE (ZOOM)

Who is this program for? New and experienced entrepreneurs and business owners who want to start, grow, or scale a business in Southern Virginia

Apply Today!



CRC's NOVEMBER ITEMS OF INTEREST

Grant Assistance:

- Congratulations to the Town of Crewe on being awarded \$50,000 for the DHCD CBDG Planning Grant to undertake planning activities for a potential future Downtown Revitalization Project.
- Congratulations to the Amelia County Emergency Squad on being awarded \$33,123.87 from the CENTRA Health Grant to purchase an AED device for one of its ambulances.
- NPS, African American Civil Rights: The CRC assisted Cumberland County with submitting two applications to renovate and establish the historic designation for the historic Luther P. Jackson High School. The CRC also assisted Prince Edward County with a submitted application to renovate the historic Mary E. Branch Elementary School.

Updates:

- Buckingham Co. Comprehensive Plan Update: The CRC met with the Planning Commission on November 20th to review revised draft section 2 and the first part of draft section 3.
- Virginia Telecommunications Initiative (VATI): As of November 6th, a total of 3,942 passings (out of a target of 10,734 total passings) and 727 installs for new customers have been completed.
- Charlotte County Courthouse Drainage Project: The contractor has begun work on the plaster repairs. The work is expected to take about a week to complete.



FOIA Training

The CRC hosted a FOIA Training on November 17th at the CRC Training Room. The CRC had 38 people in attendance. Mr. Alan Gernhardt, Executive Director of the Virginia Freedom of Information Advisory Council provided the training. By participating in this training attendees will be provided with a Certification of participation.

Charlotte County Comprehensive Plan Update

The Charlotte County Planning Commission held a work session with the CRC on November 16th. The Planning Commission worked with the CRC and County staff to address comments that were received during public comment period. During the regularly scheduled meeting, the Planning Commission selected to certify and submit the plan to the Board of Supervisors for consideration.

Virginia Rural Leadership Institution (VRLI)

The CRC Deputy Director, Todd Fortune, attended the last session of the VRLI that was held in Staunton, Virginia from November 2nd through the 4th. On the last day, Mr. Fortune gave a brief presentation on his community impact project. His project envisions assisting Piedmont Senior Resources in developing a Regional Aging Plan for the seven-county region. Mr. Fortune also received a certificate for completing the program.

Scope of Work

The scope of work for the project is to provide a full assessment of the current strategic planning and organizational structure. This includes the current mission, vision, goals, strategies, and steps to achieve them. The project will also include a SWOT analysis, a strategic planning workshop, and a final strategic plan.



CRC REDO Update

CRC staff worked with the CRC REDO Working Committee to gather contact information for the fundraising feasibility stage of this project. An interview request letter that was co-signed by leaders from around the region was sent out in October to a cross section of businesses, higher ed and local government representatives. Convergent staff (Consultant) are in the process of conducting interviews to gain feedback on the CRC REDO Strategic Plan and to also discuss the feasibility of investing in the new organization. CRC staff assisted in setting up these interviews.

Kids Rain Barrel Workshop

CRC staff has been working with Charlotte County Virginia Cooperative Extension office as part of the DEQ WIP III to hold three rain barrel workshops in the three Elementary schools in Charlotte County. These workshops were held on November 6th at Bacon District Elementary School, November 8th at Eureka Elementary School, and November 15th at Phenix Elementary School from 4 to 6pm. The CRC had a total of 17 students in attendance.



Upcoming Funding Opportunities:

- VDOF, Virginia Trees for Clean Water: Open, Rolling Basis through 12/1
- DHCD, CBDG - Planning Grants: Open, Closes 12/30
- VBAF, Assessment and Planning Grant: Open; Rolling Basis
- VDACS AFID Planning Grant: Open; Rolling Basis
- NPS, Save America's Treasures: Closes 12/19
- DHCD Mixed use on Main Street (MUMS): Rolling Basis until all funds are expended
- Tobacco Commission, Southern Virginia Program: Closes 2/8/24
- SCRC, State Economic and Infrastructure Development (SEID): Full App. Opens 11/6, closes on 12/15 (Pre-app. required)
- The CRC provides free grant writing services for member localities and local 501C3 non-profits.

County Offices and Departments

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Animal Control Report to the Board of Supervisors

Date: December 4, 2023

The following activities were conducted by Animal Control during the month of November 2023:

2 Stray Cat(s) Picked Up
10 Stray Dog(s) Picked Up
Injured or Ill Cat(s)
Injured or Ill Dog(s)
21 Cat Calls Dispatched
53 Dog Calls Dispatched
7 Cats, Surrendered by Owner
20 Dogs, Surrendered by Owner
2 Cat Bite
5 Dog Bite
1 Cat(s) Euthanized
Dog(s) Euthanized
2 Cat Trap(s) Set
Dog Trap(s) Set
Summons Issued
Animal(s) Released to ACO
Expired at Shelter and/or DOA
177 Telephone Calls for Animal Issues
26 Check License
1 Lost Cat(s) – Incoming Calls
4 Lost Dog(s) – Incoming Calls
Cat(s) Returned to Owner
2 Dog(s) Returned to Owner
Quarantine
1 Adoption—Dogs
2 Adoption—Cats

\$ _____ Surrender Fees
\$ 60.00 Impoundment Fees
\$ 75.00 Adoption Fees
\$ 135.00 Total Fees Collected

17 Dog(s) Transferred to SPCA Southside
2 Cat(s) Transferred to SPCA
Wildlife Calls
2 Dogs Transferred to Richmond Animal League
2 Richmond SPCA dogs
7 Cats transferred to Richmond SPCA

39 Total Number of Animals Handled

D. Ray Elliott ACO
D. Ray Elliott
Animal Control Officer



COMMONWEALTH of VIRGINIA

Department of Agriculture and Consumer Services

Division of Animal & Food Industry Services

Office of Veterinary Services

P.O. Box 1163, Richmond, Virginia 23218

Phone: 804-692-4001 Fax: 804-371-2380 Hearing Impaired: 800-828-1120

www.vdacs.virginia.gov

Joseph W. Guthrie
Commissioner

LETTER OF NOTIFICATION

November 20, 2023

To: Tracy Gee, County Administrator
Lunenburg County
11409 Courthouse Road
Lunenburg, VA 23952

On November 14, 2023, I inspected the **Lunenburg County Public Animal Shelter**. This inspection was conducted in order to evaluate compliance with the Virginia Comprehensive Animal Care laws, as well as pursuant regulations and directives. Please find attached the **Animal Shelter Inspection Summary** and the **Animal Shelter Inspection Form** (a copy of which was left on site at the conclusion of the inspection). This inspection report is being issued to you as the representative of the local governing body as referenced in Virginia Code section §3.2-6546. The result of this inspection is as follows:

☒ **There were no significant findings of violation.**

☐ **There were findings of non-critical violation.**

A description of the findings is included on the attached "**Animal Shelter Inspection Summary**". Failure to correct the violation(s) may result in referral of this case for enforcement action. You may submit a written response to this inspection, providing an update on actions taken or planned in order to achieve compliance, for consideration in the process of future inspections, enforcement, and civil penalty assessment. *In accordance with the applicable civil penalty matrix, these violations are regarded as "first non-critical violation" (the first cited non-critical noncompliance with the Code of Virginia or Virginia Administrative Code found upon an animal shelter inspection by an inspector within the preceding five calendar years). The "Comprehensive Animal Care Law and Related Regulations Civil Penalty Matrix" can be found online at: <https://www.vdacs.virginia.gov/pdf/Civil-Penalty-Matrix.pdf>*

☐ **There were findings of critical violation and/or repeat non-critical violation.** This case has been referred for determination of civil penalty assessment. You will be issued a notification package by the State Veterinarian's Representative handling your case, which will include further details and instructions.

If you have any questions, you may contact me at 804-692-4001 or angela.crowder@vdacs.virginia.gov.

Respectfully,

Angela Crowder, LVT
Animal Care Inspector



VIRGINIA DEPARTMENT
OF AGRICULTURE AND
CONSUMER SERVICES

DIVISION OF ANIMAL & FOOD INDUSTRY SERVICES
OFFICE OF VETERINARY SERVICES – ANIMAL CARE
P.O. BOX 1163
RICHMOND, VA 23218
804-692-4001

ANIMAL SHELTER INSPECTION SUMMARY

Facility Name/ID: Lunenburg County
Public Animal Shelter

Unannounced Inspection

Date: 11/14/23

Facility Physical Address:

1320 Old Mansion Road
Lunenburg, VA 23952

Facility Mailing Address:

11409 Courthouse Road
Lunenburg, VA 23952

Facility Telephone Number:

434-696-5529

Facility Email Address:

none

Type of Facility:

Public Animal Shelter

Owned By:

Local Governing Body

Operated By:

Local Governing Body

Facility Designation:

Entire Building

Weekly Hours of Public Access:

Monday – Friday: 10:00 a.m. – 2:00 p.m.

Contractual Agreements:

Facility Supervisor:

Ray Elliott, ACO

Facility Supervisor Email Address:

elliott@lunenburgva.net

Number of Dogs on Site:

8

Number of Cats on Site:

6

Number of Other Companion Animals on Site:

0

Responsible Authority Name, Title, and Address:

Tracy Gee, County Administrator
Lunenburg County
11409 Courthouse Road
Lunenburg, VA 23952

NARRATIVE SUMMARY (if applicable):

INSPECTION FINDINGS

There were no significant findings of noncompliance. No violations were cited.

State Veterinarian's Representative

Name: Angela Crowder, LVT

Signature:

Title: Animal Care Inspector

Date: 11/20/23



VIRGINIA DEPARTMENT
OF AGRICULTURE AND
CONSUMER SERVICES

DIVISION OF ANIMAL & FOOD INDUSTRY SERVICES
OFFICE OF VETERINARY SERVICES - ANIMAL CARE
P.O. BOX 1163
RICHMOND, VA 23218
804-692-4001

ANIMAL SHELTER INSPECTION FORM

Facility Name/ID: Lunenburg County
Public Animal Shelter

Date: 11/14/23

Time: 12:15pm

Elements of Inspection

1) Animals on premises. ☒ Inspected ☐ Not Inspected - Explain:

2) Animal enclosures. ☒ Inspected ☐ Not Inspected - Explain:

3) Areas of facility. ☒ Inspected ☐ Not Inspected - Explain:

4) Method of animal euthanasia. ☐ Inspected ☒ Not Inspected - Explain: veterinarian

5) Other (specify or indicate "N/A"): N/A

Results of Inspection

☒ No Violations Cited

☐ Violation(s) Cited (Details of each violation will be provided in an Inspection Summary, included in the Inspection Report, and mailed to the responsible authority. The Inspection Report will also include information regarding questions or submission of a response upon receipt of the report.)

☐ 3.2-6503

☐ 3.2-6574

☐ 2 VAC 5-111-30 (A)

☐ 2 VAC 5-150-120

☐ 3.2-6546 (B)

☐ 3.2-6575

☐ 2 VAC 5-111-30 (B)

☐ 2 VAC 5-150-130

☐ 3.2-6546 (C)

☐ 2 VAC 5-111-20 (A)

☐ 2 VAC 5-111-30 (C)

☐ 2 VAC 5-150-140

☐ 3.2-6546 (D)

☐ 2 VAC 5-111-20 (B)

☐ 2 VAC 5-111-40 (A)

☐ _____

☐ 3.2-6546 (E)

☐ 2 VAC 5-111-20 (C)

☐ 2 VAC 5-111-40 (B)

☐ _____

☐ 3.2-6548 (C)

☐ 2 VAC 5-111-20 (D)

☐ 2 VAC 5-111-40 (C)

☐ 3.2-6557 (B)

☐ 2 VAC 5-111-20 (E)

☐ 2 VAC 5-111-40 (D)

Reference Materials Provided

☐ Virginia Administrative Code, Title 2, Agency 5, Chapter 111 "Public and Private Animal Shelters"

☐ Virginia Administrative Code, Title 2, Agency 5, Chapter 150 "Rules and Regulations Governing the Transportation of Companion Animals"

☐ VDACS Guidance Document "Guidelines Governing the Veterinary Protocols Required by Virginia Administrative Code 2 VAC 5-111-30"

☐ Division Administrative Directive 79-1 "Methods Prescribed or Approved for Animal Euthanasia and Competency Certification Requirements"

☐ VDACS Form "Animal Custody Record"

☐ Virginia Animal Shelter Civil Penalty Matrix - Guidelines for Enforcement

☐ Other (Specify):

State Veterinarian's Representative

Name:

Angela Cordeiro, DVM

Signature:

all

REVIEWED WITH: Printed Name D. RAY ELLIOTT

Signature D. R. Elliott

Date 11/17/2023

Landfill Report – October 31, 2023

New Fiscal Year-

July 2023 County Trash 385.95 tons- average 18.38 tons daily
Non-county Trash 24,272.80 tons- average 1,055.34 tons daily
Non-deplete Trash 3.43 tons
Recycling 0 tons
Number of trucks 61.80 average per day

August 2023 County Trash 427.25 tons- average 15.82 tons daily
Non-county Trash 24,129.28 tons- average 1,005.39 tons daily
Non-deplete Trash 14.04 tons
Recycling 0 tons
Number of trucks 60.32 average per day

September 2023 County Trash 670.49 tons- average 29.15 tons daily
Non-county Trash 18,897.76 tons- average 755.91 tons daily
Non-deplete Trash 3,890.06 tons
Recycling 0 tons
Number of trucks 48.48 average per day

October 2023 County Trash 391.59 tons- average 15.66 tons daily
Non-county Trash 18,565.20 tons- average 742.61 tons daily
Non-deplete Trash 2,749.82 tons
Recycling 0 tons
Number of trucks 53.56 average per day

| PAYMENTS | Non-county Host fee | Liaison fee | Total |
|--------------------------------------|---------------------|-------------|--------------|
| 3 rd Quarter payment 2023 | \$156,135.61 | \$19,459.75 | \$175,595.36 |
| Received 10/27/2023 | | | |

Landfill Report - October 31, 2023

Host Fee Year

January 2023 County Trash 413.53 tons- average 16.54 tons daily
 Non-county Trash 23,108.12 tons- average 924.32 tons daily
 Non-deplete Trash -- tons
 Recycling 0 tons
 Number of trucks 56.56 average per day

February 2023 County Trash 329.87 tons- average 14.34 tons daily
 Non-county Trash 21,270.81 tons- average 966.86 tons daily
 Non-deplete Trash 20.55 tons
 Recycling 0 tons
 Number of trucks 60.05 average per day

March 2023 County Trash 410.69 tons- average 15.80 tons daily
 Non-county Trash 26,248.48 tons- average 1,141.24 tons daily
 Non-deplete Trash 23.06 tons
 Recycling 0 tons
 Number of trucks 65.62 average per day

April 2023 County Trash 360.82 tons- average 14.43 tons daily
 Non-county Trash 20,753.05 tons- average 902.31 tons daily
 Non-deplete Trash 9.65 tons
 Recycling 0 tons
 Number of trucks 53.94 average per day

May 2023 County Trash 464.97 tons- average 23.25 tons daily
 Non-county Trash 23,649.15 tons- average 1,028.22 tons daily
 Non-deplete Trash 16.45 tons
 Recycling 0 tons
 Number of trucks 61.71 average per day

June 2023 County Trash 396.23 tons- average 18.87 tons daily
 Non-county Trash 25,517.25 tons- average 1,109.45 tons daily
 Non-deplete Trash 29.25 tons
 Recycling 0 tons
 Number of trucks 61.80 average per day

PAYMENTS

| | Non-county Host fee | Liaison fee | Total |
|--|--|--------------|---------------|
| 1st Quarter payment 2023 | \$163,870.80 | \$ 19,459.75 | \$ 183,330.55 |
| Received April 28, 2023 | *Also received additional \$12,500.00 (1/4 of the Annual Donation amount). | | |
| **New Rates for host fees and liaison fees | | | |
| 2nd Quarter payment 2023 | \$162,213.12 | \$ 19,459.75 | \$ 181,672.87 |
| Received July 28, 2023 | *Also received additional \$12,500.00 (1/4 of the Annual Donation amount). | | |

December 7, 2023

To: Tracy Gee, County Administrator

From: Rodney Newton

Subject: Lunenburg Interoperable Communications System Monthly Progress Report

Public safety cutover to the new system took Tuesday, November 14, 2023 with the school system moving over after Christmas break.

Punchlist is being developed to correct any unresolved issues before final acceptance.

As-built documents are being reviewed as a part of the final acceptance process.

Discussions are ongoing for implementation of the maintenance contract.

December 14, 2023

Natasha H. Gill
Vice President/Branch Manager
Benchmark Community Bank
PO Box 97
Victoria, VA 23974

Dear Mrs. Gill:

I am writing on behalf of Lunenburg County Board of Supervisors (EIN 54-6001401) in regards to the credit card currently held in the name of Dorothy Newcomb. Mrs. Newcomb is retiring from her employment with the County effective January 1, 2024. Therefore, the card in her name will need to be closed and a new card issued in the name of Lisa Nagorsky. Enclosed, please find an application for the new card. The card limit should remain at \$5,000 and any remaining balance on the old card should be transferred to the new one. The Lunenburg County Board of Supervisors approved this change at the December 14, 2023 meeting. Official minutes from the meeting will be provided after they are approved at the January 2024 meeting.

If any further information is needed, please contact the County Administration Office at 434-696-2142.

Sincerely,

Charles R. Slayton
Chairman, Board of Supervisors

Enclosures

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA

at the 2023 November General and Special Elections held on November 07, 2023 for,

Member, Senate of Virginia (9th District)

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|------|
| Frank M. Ruff Jr. - Republican | 3100 |
| Total Write-In votes | 79 |
| [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | |
| Trudy Berry | 76 |
| Total Number of Overvotes for Office | 1 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member, Senate of Virginia (9th District).

Given under our hands this 27TH day of NOVEMBER, 2023

James J. Hynes, Chairman
James J. Hynes, Vice Chairman
Charles L. Wright III, Secretary
Charles L. Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Member, House of Delegates (50th District)

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|------|
| Thomas C. Wright Jr. - Republican | 2583 |
| Joshua K. Blakely - Democratic | 1141 |
| Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | 10 |
| Total Number of Overvotes for Office | 1 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member, House of Delegates (50th District).

Given under our hands this 15TH day of NOVEMBER, 2023

Anna J. Dapner, Chairman
Paul S. Dapner, Vice Chairman
Oliver L. Wright III, Secretary
Oliver L. Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Clerk of Court (Lunenburg County)

District: LUNENBURG COUNTY

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|------|
| Gordon F. Erby | 3345 |
| Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | 135 |
| Total Number of Overvotes for Office | 0 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Clerk of Court (Lunenburg County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Clerk of Court (Lunenburg County).

Gordon F. Erby

Given under our hands this 15TH day of NOVEMBER, 2023

Thomas J. Palmer, Chairman
Paul D. Smith, Vice Chairman
Charles L. Wright III, Secretary
Charles L. Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Commonwealth's Attorney (Lunenburg County)

District: LUNENBURG COUNTY

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|------|
| Rhonda K. Alexander | 3267 |
| Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | 50 |
| Total Number of Overvotes for Office | 0 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Commonwealth's Attorney (Lunenburg County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Commonwealth's Attorney (Lunenburg County).

Rhonda K. Alexander

Given under our hands this 15TH day of NOVEMBER, 2023

Stephen James J. James, Chairman
Debra D. Smith, Vice Chairman
Charles L. Wright III, Secretary
Charles L. Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Commissioner of Revenue (Lunenburg County)

District: LUNENBURG COUNTY

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|------|
| Elizabeth Y. Hamlett | 3395 |
| Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | 24 |
| Total Number of Overvotes for Office | 0 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Commissioner of Revenue (Lunenburg County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Commissioner of Revenue (Lunenburg County).

Elizabeth Y. Hamlett

Given under our hands this 15TH day of NOVEMBER, 2023

[Signature], Chairman
[Signature], Vice Chairman
Oliver L Wright III, Secretary
Oliver L Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Treasurer (Lunenburg County)

District: LUNENBURG COUNTY

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|------|
| Wanda B. Barnes | 3376 |
| Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | 16 |
| Total Number of Overvotes for Office | 0 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Treasurer (Lunenburg County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Treasurer (Lunenburg County).

Wanda B. Barnes

Given under our hands this 15TH day of NOVEMBER, 2023

Anna J. Palmer, Chairman
Paul A. Peters, Vice Chairman
Chover & Wright III, Secretary
Chover & Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Sheriff (Lunenburg County)

District: LUNENBURG COUNTY

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|------|
| Arthur Townsend Jr. | 1844 |
| Michael J. Fowlkes II | 1812 |
| R.G. "Ronnie" Long, Sr. | 139 |
| Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | 7 |
| Total Number of Overvotes for Office | 4 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Sheriff (Lunenburg County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Sheriff (Lunenburg County).

Arthur Townsend Jr.

Given under our hands this 15TH day of NOVEMBER, 2023

Alma J. Salmeron, Chairman
Paul J. Salmeron, Vice Chairman
Oliver L. Wright III, Secretary
Oliver L. Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Member Board of Supervisors (District 2)

District: DISTRICT 2

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|-----|
| J. M. "Mike" Hankins | 263 |
| James Long | 212 |
| Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | 11 |
| Total Number of Overvotes for Office | 1 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Board of Supervisors (District 2) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Board of Supervisors (District 2).

J. M. "Mike" Hankins

Given under our hands this 15TH day of NOVEMBER, 2023

Shana J. Wynn, Chairman
David F. Felt, Vice Chairman
Oliver L. Wright III, Secretary
Oliver L. Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Member School Board (District 2)

District: DISTRICT 2

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|-----|
| W. D. "Doug" Aubel | 441 |
| Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | 26 |
| Total Number of Overvotes for Office | 1 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member School Board (District 2) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member School Board (District 2).

W. D. "Doug" Aubel

Given under our hands this 15TH day of NOVEMBER, 2023

Anna D. Hladner, Chairman
Don D. Hladner, Vice Chairman
Oliver L. Wright III, Secretary
Oliver L. Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Member Board of Supervisors (District 4)

District: DISTRICT 4

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|-----|
| Jeffrey L. Watts | 161 |
| Gregory G. Currin | 393 |
| Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | 2 |
| Total Number of Overvotes for Office | 0 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Board of Supervisors (District 4) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Board of Supervisors (District 4).

Gregory G. Currin

Given under our hands this 15TH day of NOVEMBER, 2023

James J. Rapner, Chairman
David B. Bolk, Vice Chairman
Oliver L. Wright III, Secretary
Oliver L. Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Member School Board (District 4)

District: DISTRICT 4

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|-----|
| Melanie B. Currin | 519 |
| Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | 5 |
| Total Number of Overvotes for Office | 0 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member School Board (District 4) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member School Board (District 4).

Melanie B. Currin

Given under our hands this 15TH day of NOVEMBER, 2023

Anna J. Hagner, Chairman
David A. Hagner, Vice Chairman
Cheryl L. Wright III, Secretary
Cheryl L. Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Member Board of Supervisors (District 5)

District: DISTRICT 5

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|-----|
| Edward W. Pennington | 590 |
| Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | 7 |
| Total Number of Overvotes for Office | 0 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Board of Supervisors (District 5) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Board of Supervisors (District 5).

Edward W. Pennington

Given under our hands this 15TH day of NOVEMBER, 2023

Alma J. Slapner, Chairman
De. D. D. D., Vice Chairman
Oliver L. Wright III, Secretary
Oliver L. Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Member School Board (District 5)

District: DISTRICT 5

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|-----|
| Ruby B. Ingram | 593 |
| Total Write-In votes | 6 |
| [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | |
| Total Number of Overvotes for Office | 0 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member School Board (District 5) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member School Board (District 5).

Ruby B. Ingram

Given under our hands this 15TH day of NOVEMBER, 2023

Anna J. Lafren, Chairman
Paul J. Lafren, Vice Chairman
Oliver L. Wright III, Secretary
Oliver L. Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Member Board of Supervisors (District 6)

District: DISTRICT 6

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|-----|
| Alvester L. Edmonds | 315 |
| Bettye A. Langley-Lyles | 187 |
| Total Write-In votes | 7 |
| [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | |
| Total Number of Overvotes for Office | 0 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Board of Supervisors (District 6) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Board of Supervisors (District 6).

Alvester L. Edmonds

Given under our hands this 15TH day of NOVEMBER, 2023

Anna J. Dwyer, Chairman
Sam D. Dwyer, Vice Chairman
Oliver L. Wright III, Secretary
Oliver L. Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Member School Board (District 6)

District: DISTRICT 6

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|---|----|
| Kendall Lee | 56 |
| Total Write-In votes [from Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] ** Please submit a Write-Ins Certification ** | 33 |
| Total Number of Overvotes for Office | 0 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member School Board (District 6) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member School Board (District 6).

Kendall Lee

Given under our hands this 15TH day of NOVEMBER, 2023

Anna J. Laper, Chairman
Paul D. Laper, Vice Chairman
Oliver L. Wright III, Secretary
Oliver L. Wright III, Acting Secretary



★ VIRGINIA ★
DEPARTMENT of ELECTIONS

WRITE-INS CERTIFICATION
VA. CODE § 24.2-675

Complete this form **ONLY** if (i) the total number of write-ins is **10%** or more of the total number of votes cast for the office (for a cross-jurisdictional office, the total number across all jurisdictions), **OR** (ii) a write-in candidate was elected to the office.

Lunenburg County (111)

Locality

11/07/23

Election Date (MM/DD/YY)

General Special Primary

Circle Election Type(s)

Member School Board

Office

District 6

District (if applicable)

Page 1 of 2

WRITE-INS – SUMMARY

| | Total Votes Received (In Figures) |
|---|---|
| 1. Invalid Write-Ins | 14 |
| | Enter Total Invalid |
| 2. Valid Write-Ins | 19 |
| | Enter Total Valid |
| 3. Total Write-Ins | 33 |
| [“Total Write-Ins” must match the “Total Write-In Votes” line on the Abstract for this office.] | |
| | Add Lines 1 and 2 |

VALID WRITE-INS – DETAIL

List **valid** write-ins in alphabetical order below and on continuation pages, as needed. All **valid** write-ins when added together must equal total entered on line 2 above.

| | Total Valid Votes Received (In Figures) |
|--------------|---|
| Danny Baugh | 2 |
| Jerry Baxley | 1 |
| Kathy Coffee | 1 |

Continued on pages 2 through 2

We, the undersigned Electoral Board members, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on 11 / 07 / 23, do hereby certify that, with the continuation pages indicated, the above is a true and correct certification of the write-in votes cast at said election for the office indicated above.

Given under our hands this 15th day of November

A copy test:



[Signature], Chairman
[Signature], Vice Chairman
Charles L Wright III, Secretary
Charles L Wright III, Acting Secretary



★ VIRGINIA ★
DEPARTMENT *of* ELECTIONS

WRITE-INS CERTIFICATION
CONTINUATION
VA. CODE § 24.2-675

Lunenburg County (111)
Locality

11/07/23
Election Date (MM/DD/YY)

General Special Primary
Circle Election Type(s)

Member School Board
Office

District 6
District (if applicable)

Page 2 of 2

VALID WRITE-INS – DETAIL (continued)

Continue to list **valid** write-ins in alphabetical order below and on additional continuation pages, as needed. All **valid** write-ins when added together must equal total entered on line 2 of page 1.

Total Valid Votes
Received
(In Figures)

Amanda Currin

1

Alvestor Edmonds

2

Kay Elliot

1

Steven Hite

1

Ruby Ingram

4

Lindsey Layne

1

Ronnie Long

1

Yvonne Moore

1

Kristen Peebles

1

Matthew Shumaker

1

Michelle Zuccherino

1

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Member Town Council - Special (Town of Kenbridge)

District: KENBRIDGE

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|-----|
| Alan J. Hershberger | 307 |
| Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | 5 |
| Total Number of Overvotes for Office | 0 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Town Council - Special (Town of Kenbridge) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Town Council - Special (Town of Kenbridge).

Alan J. Hershberger

Given under our hands this 15TH day of NOVEMBER, 2023

Alanna J. Hershberger, Chairman
Sam D. Hershberger, Vice Chairman
Oliver L. Wright III, Secretary
Oliver L. Wright III, Acting Secretary

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2023 November General and Special Elections held on November 07, 2023 for,

Soil and Water Conservation Director Southside District (Lunenburg County)

District: LUNENBURG COUNTY

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

| | |
|--|------|
| James C. "Buck" Tharpe Jr | 2331 |
| Mark L. Palmer | 1827 |
| Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes] | 28 |
| Total Number of Overvotes for Office | 2 |

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 07, 2023, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Soil and Water Conservation Director Southside District (Lunenburg County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Soil and Water Conservation Director Southside District (Lunenburg County).

1. James C. "Buck" Tharpe Jr

2. Mark L. Palmer

Given under our hands this 15TH day of NOVEMBER, 2023

[Signature], Chairman
[Signature], Vice Chairman
Oliver L Wright III, Secretary
Oliver L Wright III, Acting Secretary

A. TOWNSEND, JR.
SHERIFF



DJ PENLAND
MAJOR

Lunenburg County Sheriff's Office
160 Courthouse Square
Lunenburg, VA 23952
Ph: (434) 696-4452
Fax: (434) 696-2531

November 6, 2023

Office of the County Administrator
ATTN: Tracy Gee/Nicole Clark
11453 Lunenburg County Road
Lunenburg, VA 23952

RE: Vacancy Savings to Police Supplies

Dear Tracy and Nicole,

Effective November 6, 2023, we have transferred three thousand, eight hundred thirty five dollars and seventy four cents (\$3,835.74) from the Compensation Board Vacancy Savings to Police Supplies.

Thank you,

A handwritten signature in black ink, appearing to read "Corrie Duvall". The signature is written over a faint, circular stamp or watermark.

Corrie Duvall
Administrative Assistant

MCR2-A

COIN REIMBURSEMENT PROCESSING

11/06/2023 09:17

V.06092020 CY: 2023 MO: 10 LOC: 111 OFF: 307 LUNENBURG COUNTY

OFFICE EXPENSE REQUEST

| TYPE: | AMOUNT EXPENDED | REIMBURSED AMOUNT |
|-------------------------------------|-----------------|-------------------|
| DUES | 0.00 | .00 |
| POSTAGE | 0.00 | .00 |
| OFFICE SUPPLIES | 0.00 | .00 |
| TELEPHONES | 0.00 | .00 |
| MAINTENANCE AND REPAIRS | 0.00 | .00 |
| POLICE SUPPLIES | 3835.74 | 3835.74 |
| VEHICLE EXPENSE/MAINTENANCE | 0.00 | .00 |
| MEETINGS/MILEAGE (PROVIDE COMMENTS) | 0.00 | .00 |
| INTERNET ACCESS | 0.00 | .00 |
| MEDICAL/FOOD CONTRACTS | 0.00 | .00 |

TOTAL: 3835.74 3835.74

I0050 RECORDS ADDED SUCCESSFULLY

F1=HELP

F2=ATH BDG

F3=MENU

F9=RATES

F12=MAIN

Version 1.0.0.0

Overwrite mode

Logoff



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

The Honorable Jackson H. Miller
Director

Tracy Louise Winn Banks, Esq.
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

November 21, 2023

Tracy Gee
County Administrator
11413 Courthouse Road
Lunenburg, Virginia 23952

RE: 508516-LE ARPA - Law Enforcement Equipment

Dear Tracy Gee:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **509143** and was approved for a total award of **\$284,000**, funded through Award Number **21.027 (2023 ARPA)**. The project period is **7/1/2022** through **6/30/2024**.

Included with this letter is your Statement of Grant Award/Acceptance (SOGA), Special Conditions, Reporting Requirements, and Projected Due Dates. In addition, there may be "Action Item" Special Conditions related to your grant award called *Encumbrances* that require your immediate attention. If there are any, please submit those documents via the On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov/>.

If you have not previously done so, you must register to use this web-based system. The instructions on *Registering for a New Account* and *Submitting Action Item Encumbrances* are posted here <https://www.dcjs.virginia.gov/grants/ogms-training-resources> along with other resources and training videos. All registrants will be approved within 3 – 5 business days.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to rr-learpagrants@dcjs.virginia.gov. Please note that you will not be able to draw down funds on this grant until DCJS receives the signed SOGA, and the grant is in Underway status in OGMS. If you have any questions, please contact your DCJS Grant Monitor through the OGMS portal, or contact the ARPA staff at rr-learpagrants@dcjs.virginia.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Jackson H. Miller".

Jackson Miller

STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia 23219

508516-LE ARPA - Law Enforcement Equipment

Subgrantee: Lunenburg
DCJS Grant Number: 509143
UEI Number: MWLLXKHNBGB6
Grant Start Date: 7/1/2022
Grant End Date: 6/30/2024

Federal Grant Number(s): 21.027 (2023 ARPA)
Federal Awardee: U.S. Department of Treasury
Federal Catalog Number: 21.027
Project Description: Coronavirus State and Local Fiscal Recovery Funds
Federal Start Date: 7/1/2022

Federal Funds: \$259,000
Increase Amount: \$25,000
Local Match: _____

Total Budget: \$284,000 Indirect Cost Rate: _____% *If applicable

| Project Director | Project Administrator | Finance Officer |
|--|---|--|
| Arthur Townsend, Jr. Sheriff 160 Courthouse Square Lunenburg, Virginia 23952 434-696-4452 sheriff@lunenburgva.gov | Tracy Gee County Administrator 11413 Courthouse Road Lunenburg, Virginia 23952 434-696-2142 tgee@lunenburgva.gov | Amona Currin Treasurer 11512 Courthouse Road Lunenburg, Virginia 23952 434-696-3354 awc@lunenburgva.gov |

***Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and reviewing the Special Conditions, hereby accepts this grant and agree to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: _____

Authorized Official (Project Administrator)

Title: _____

Date: _____

Lunenburg County

IBM Power10 System Final Recommendations Summary



November 16 , 2023

Submitted by:

Kathy Evans
Virginia Team Lead
kevans@cassevern.com
301.873.9843

Proprietary Notice: The information contained in this proposal constitutes a trade secret and is confidential. It is furnished to the Lunenburg County with the understanding that it will not be disclosed to other parties or vendors.



Title Page

Restriction on Disclosure & Use of Data

"This proposal or quotation includes data that shall not be disclosed outside the Lunenburg County and shall not be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate this proposal or quotation. If, however, a contract is awarded to CAS Severn as a result of or in connection with the submission of this data, the Lunenburg County shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Lunenburg County's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets so marked throughout this document."



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Proposal for

IBM BAI Production Server

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| 5-Year Pricing Summary | 2 |
|------------------------|---|

1. Cover Letter

November 16, 2023
Final IBM Power Systems Recommendations

Ms. Tracy Gee
County Administrator
County of Lunenburg
11413 Courthouse Road
Lunenburg, VA 23952

Dear Tracy and Nicole:

Jim Sparkman and I have reviewed in detail your existing Power8 legacy server that will be 7 years old in 2024 and the operating system can no longer be upgraded past V7R4. In addition, IBM has announced the End of Life on the Power8 March 2024. We are recommending an IBM Power10 System specifically for your BAI applications. As BAI's exclusive IBM Business Partner, CAS Severn, Inc. (CAS) is pleased to provide the following server options that include but are not limited to increased capacity and system performance for BAI applications, increasing the end user experience with faster response times and continued data protection utilizing mirrored technology.

CAS Severn Differentiators

CAS Severn and BAI Municipal Software have an exclusive IBM Partnership and as BAI's sole Business Partner, we offer server recommendations specifically configured for the BAI applications. In addition, CAS Severn services include pre-system BAI analysis of the existing system file structure for redundant data in order to significantly reduce backup and restore windows. CAS Severn also provides optional On-going T&M system support that includes but is not limited to Health Checks, Operating System Version Upgrades, OS Fix Maintenance, and Printer Installation and Problem Resolution services.

Cooperative Purchasing Agreements

The Lunenburg County has the option to leverage the County of Fairfax Cooperative Purchasing Contract #4400006324 or the Charles County Public Schools Cooperative Marketing Contract ITB #LIE-1617 Contract cooperative purchasing vehicles that offer pricing discounts. Virginia Commonwealth municipalities are approved to use any one of these cooperative marketing purchasing vehicles to secure IT purchases. Cooperative purchasing contracts are available to all Virginia municipalities and include advantageous pricing discounts.

IBM Power10 Technology

The proposed system is a rack mount and includes 26250CPW, 32GB Memory, (2) 800GB Flash Drives with mirrored protection, Redundant Power, 20 Concurrent Operating System Users, V7R5 Operating System, 5-Year IBM Hardware and Software Warranty and CAS Severn Installation and Migration Services. The existing LT05 Tape Drive will be retained, reducing the price of the overall investment. I have included the IBM Monthly Lease Payment estimate for your consideration, as well.

System Benefits

- ✓ Includes 5-Year IBM Hardware and Software Warranty
- ✓ New Technology
- ✓ Provides Increased Processor, Memory, and Disk Capacity
- ✓ Installation and technical migration services are included
- ✓ Retains the Existing LT05 Tape Drive and LT05 Tape Technology, reducing the Investment cost (Includes 5-Year Maintenance Term)
- ✓ Includes 4-Month Credit on existing IBM Maintenance Contract

Thank you for your consideration of IBM and CAS Severn products and services. Please do not hesitate to call me with any questions that you have at 301.873.9843.

Regards,
Kathy Evans
Virginia Team Lead
CAS Severn

5-Year Pricing Summary

New IBM Power10 System with 5-Year Warranty

IBM Power10 System as described above with 5-Year IBM Hardware and Software Warranty and CAS Severn Implementation Services

Total Fixed Fee Investment Price

\$56,868

Important Notes

*This proposal is valid for thirty days.

*IBM Hardware and Software is not returnable.

*Installation Plan: The proposed Power10 will be installed February 2024.

* Includes 4-Month Credit on existing IBM Maintenance Contract

*The existing system is configured with (20) Concurrent Users. The final user count determined in the proposal is the sole responsibility of the Lunenburg County.

*Applicable travel, travel time and incidental expenses are included.

***PAYMENT IS DUE FOR THE POWER10 SYSTEM UPON ARRIVAL AT THE LUNENBURG COUNTY. THE SYSTEM PAYMENT IS NOT ASSOCIATED WITH THE DATE OF THE SERVICES ENGAGEMENT OR THE COMPLETION OF THE SOFTWARE INSTALLATION AND MIGRATION SERVICES.**

*The final pricing is based on exclusive discounts from IBM which may be withdrawn at any time until the proposed IBM server is shipped. If IBM withdraws the exclusive discounts, the pricing in the CAS Severn Proposal will change. This purchase is not intended to be acquired through CAS Severn's GSA Contract.

*The price quoted for CAS assumes a standard unmodified Customer Agreement. Revisions to the terms and conditions of the agreement may result in the proposal being rebid or declined.

*A valid Lunenburg County credit card is an acceptable form of payment. CAS will assess a 5% credit card fee. Credit card transaction service fees will be invoiced separately.

****Payment Terms: 10% Retainer plus full payment upon delivery. If the system is leased, the retainer is waived if CAS receives the signed Certificate of Acceptance.***

3. Statement of Work – Implementation Services Summary

CAS Severn will provide hardware installation and migration engineering services to the Lunenburg County for the replacement of the existing IBM Power8 Server.

1. Proposed Services

Plan the upgrade

- ✓ Review upgrade timeline
- ✓ Review upgrade steps

Install the system

- ✓ Unpack and inventory hardware and software
- ✓ Install system in client location
- ✓ Install external tape drive
- ✓ Customize for Access Solutions on client supplied workstation
- ✓ Load current fix and program images on Power system

Prepare source system

- ✓ Review and document current system settings
- ✓ Create full save for the migration

Migrate system

- ✓ Load client/IBM programs and data
- ✓ Upgrade IBM code levels to 7.5
- ✓ Load current fixes
- ✓ Update IBM Service Agent
- ✓ Install IBM license keys

2. CAS Severn will provide on-going System i engineering and support services upon request.

CAS Severn Responsibilities

CAS Severn will provide technical direction and management of CAS Severn engineering and/or project personnel. This direction will provide a framework for project planning, communications, reporting, procedural and contractual activity. This activity includes:

Planning

1. Review the SOW and the contractual responsibilities of both parties with Lunenburg County designated point of contact.
2. Maintain project communications and/or status of scope of work.
3. Establish documentation and procedural standards for the deliverables identified in the Scope of Work.

Project Tracking and Reporting

1. Review scope or project tasks, schedules, and resources and make changes or additions, as appropriate.
2. Review the CAS Severn standard invoice format and billing procedure to be used on the project, with the Lunenburg County designated point of contact.
3. Conduct regularly scheduled project status meetings, if necessary.

4. Administer the Change Control Procedure with the Lunenburg County designated point of contact.
5. Coordinate and manage the technical activities of CAS Severn project personnel.

Lunenburg County Responsibilities

The Lunenburg County must designate an authorized individual who will be CAS Severn's primary contact and liaison. This person is responsible for all critical and non-critical engagement tasks including, but not limited to, the following:

1. Reserve facilities (conference rooms, labs, staging areas, etc.).
2. Provide any prerequisite documentation, configuration, information, and diagrams needed to complete the tasks described in the scope of work.
3. Provide access to grounds, facilities, and equipment as required.

In the case that the Scope of Work requires CAS Severn to have access to computer systems for purposes of installation, changes and/or analysis, the Lunenburg County will be responsible for the following:

1. Provide guidance on the Lunenburg County's operational security policies.
2. Provide access or assist CAS Severn project staff in gaining access to systems for the purpose of the work being performed.
3. Ensure that backups are completed of all data that may be affected by any work performed by CAS Severn.
4. Ensure necessary power and cooling exists to support any new equipment prior to equipment arrival/installation.
5. Ensure rack system, network connections, and storage connections related to new installation/upgrade are in place and operational prior to CAS Severn's equipment installation.

Schedule

The project or scope of work schedule for CAS Severn technical and engineering services will be determined upon the receipt of written authorization from the Lunenburg County of the acceptance of this Statement of Work, the tasks ordered and the final approved project plan.

Change Order Procedures

Changes to this Statement of Work must be agreed upon by CAS Severn and the Lunenburg County in writing and can be requested by contacting Kathy Evans at 301.873.9843.

Completion Criteria for Fixed Price Services

CAS Severn will have fulfilled its obligations under this SOW when one of the following first occurs:

1. CAS Severn accomplishes all of the CAS Severn activities described in Section 1 Scope of Work.
2. Term of the Agreement has been reached.
3. The Lunenburg County or CAS Severn terminates the agreement in accordance with the provisions of the Additional Terms and Conditions listed below.

Pricing for Fixed Price Services

1. The table below provides pricing information. CAS Severn will invoice the Lunenburg County at the completion of all activities identified in the Scope of Work. CAS Severn travel time and expenses are included in the rates listed below.
2. On-going services are offered on a standard Time and Materials basis and the Lunenburg County will be billed for actual work performed. CAS Severn will track and invoice travel and other material expenses at actual cost.

| Installation Services | Fixed Fee/Hourly Rate |
|--|-----------------------|
| 1. CAS Severn Implementation Services per Project Scope above. (Includes Travel Time and Expenses). Senior Systems Engineer –L-ENG-04. | Included |
| 2. Optional On-going Time and Materials Services and Support Upon Request. Senior Systems Engineer –L-ENG-04. | \$226 Per Hour |

1. The term of this services agreement expires on December 1, 2024, if either party requests termination in writing.
2. The price quoted above is valid for 30 days.

Additional Terms and Conditions for Fixed Price Services

CAS Severn will provide the services as stated in Section 1, Scope of Work under the following Terms and Conditions.

1. CAS Severn will make a reasonable effort to respond via telephone to support service requests within four business hours.
2. CAS Severn will make a reasonable effort to respond to requests for on-site support within two business days.
3. This work will be performed during CAS Severn's normal business hours, Monday-Friday, 8am-6pm. Evening, holiday, or weekend work must be scheduled a minimum of one week in advance. Unscheduled services will be charged at a premium rate of 150% the standard hourly rate.
4. In the event of system outage, which renders mission-critical applications or IT computer resources unusable, CAS Severn will make a reasonable effort to provide a service technician on site within 24 hours of an emergency request (where applicable in the Scope of Work).
5. In cases where the Lunenburg County equipment or software is not currently under maintenance and support from the Original Equipment Manufacturer (such as third-party maintenance suppliers), CAS Severn may be constrained in resolving problems or making changes where such support is not in place. CAS Severn, with authorization from the customer, will assist the customer on a time and materials basis in any attempts to resolve issues with equipment and software where feasible but cannot guarantee the outcome. The customer is responsible for acquiring OEM support for problem resolution.

6. The services offered are on a fixed price basis. CAS Severn will invoice the Lunenburg County for the total amount (or predetermined incremental amounts) at the completion of the services identified in the Scope of Work.
7. CAS Severn and the Lunenburg County may extend the term or funding of this agreement by mutual consent and in writing.
8. The price quoted for CAS Severn services assumes a standard unmodified CAS Severn services agreement is in place between CAS Severn and the Lunenburg County. Revisions to the terms and conditions of the services agreement may result in the services being rebid or declined.

Authorization

Signing below indicates the Lunenburg County's acceptance of this Proposal and Statement of Work.

Accepted by:
CAS Severn, Inc.

By

Authorized Signature

Steve Muchow

Name (Type or Print)

Vice President

Title (Type or Print)

Date (Type or Print)

Lunenburg County

Client Name

By

Authorized Signature

Tracy M. Gee

Name (Type or Print)

County Administrator

Title (Type or Print)

Date (Type or Print)

Lunenburg County Office of the Commissioner of Revenue

Proposed New Online GIS Site

Introduction

The proposed new site has all the tools that you typically find on a map based, tax parcel-centric GIS site. There are typical tools to navigate the map and retrieve information. Users that have any experience with online mapping sites should find it familiar and easy to use.

I want to point out some things that are particular to the demo site, and will be improved in the live site, should you choose us to provide this service:

1. The demo site uses the same photo and sketch (of your building) for every parcel. This is because I do not currently have access to an online source for the photos and sketches. I have been talking to Steve Finch about a solution for this, and he has assured me that the photos can be provided online so we will be able to access them through this site. If we proceed with the live site, he will make that change and we will be able to provide the actual photos and sketches for each parcel. If that cannot be enabled before the site goes live, we will ask to host the entire database of photos/sketches temporarily.
2. The sample parcel data that I received from your office did not include mailing addresses or situs information. I feel that this is a misconfiguration in the Concise CAMA export utility, and that it is easily corrected by Steve as well. This data is typically always included in CAMA exports. For now, though, the site just shows this as "missing information". It will be corrected for the live site.
3. The demo site does not work well on smartphones and tablets. But the live site will be configured to work on those devices as well. (The current Timmons site does not work well on smartphones.)
4. The Default Basemap does not currently contain many roads in surrounding Charlotte and Nottoway County. I do plan on incorporating those roads in the future.

Next, because my office does not provide general GIS support for Lunenburg County, my access to your other County GIS data is limited. Therefore, some layers that are typically seen on GIS sites are not present on the proposed new site, but they can be added later if we can obtain the data. This may include, but is not limited to:

- Creeks/Stream – *I do have a USGS source for this, but there may be a local source that is better. If we proceed with the live site, we will include this layer.*
- Fire Stations & Rescue Squads
- Fire & Rescue Districts/Response Zones
- Zoning

- Additional Layers: There are additional map layers that are not present on the current Timmons site. And we can add more:
 - Buildings (as a layer) – *Buildings are included on the current map's basemap, but not as an individual layer based on VGIN/911 data*
 - Communities
 - NGS Survey Marks – *Rarely needed, but have been included on other GIS sites*
 - Voting Precincts
 - Enterprise Zones
- Default Basemap: When you load either the current Timmons site, or the proposed new site, there is a default basemap already loaded. This is the “background” of the map. Usually, it can be switched out between streets, topo maps, aerial photos, etc. The current Timmons map uses ESRI Community Street Map as its default basemap. However, because Lunenburg County does not contribute to ESRI Community Maps, the ESRI basemap is not based directly on your local road and address data.

The proposed new site uses what we call the SPDC Default Basemap. This basemap is one that we publish ourselves periodically, and it reflects our GIS data, therefore it is more reflective of the real world. Unlike any other basemap option, we can update this basemap quickly if need be.

Additionally, SPDC is a Community Maps Contributor, so the ESRI basemap for our own District is being updated. If we provide your online map, we will begin contributing Lunenburg County data to ESRI as well, so the ESRI basemap will begin to be updated as well for your area in case someone switches to that basemap, or encounters that basemap on another GIS site.

- Aerial Photo Basemaps, Previous Years – The proposed site includes historical aerial imagery for 2002, 2007, 2009, 2013, and 2018 as well as 2022. The Timmons site only includes 2022 imagery.
- Customizability – While I do not know the particulars of the Timmons site, I expect that you are largely limited to their layout and design. Other than changing colors and some variations in the search and map tools, every WebLogistics site looks and functions remarkably similar. The site that we are proposing, however, is very flexible. We can move things around, change colors, shapes, as well as content. While we have some limitations with the platform we use, in general you are not locked into a specific layout.
- Custom Bookmarks – Kenbridge and Victoria are already included as bookmarks, and we can set others if you want to. Users can also set their own bookmarks. (Bookmarks will be retained until a user resets their browser cache.)
- Mobile and Smart Phone Sites - Unlike the current Timmons site, the new site will be formatted to work on smart phone and tablet screens. (This is not currently set up, but will be if we're selected to provide this site.)

LUNENBURG COUNTY ONLINE GIS SCOPE OF WORK

Online GIS Webmapping Service

Provide an online GIS webmapping website so users can explore and interact with Lunenburg County's GIS data layers, with emphasis on tax parcels. This service includes, but is not necessarily limited to:

- Provide all services associated with hosting of the site (through AWS and ESRI ArcGIS Online)
- Provide hosting of GIS layers including, but not limited to:
 - Tax parcels
 - Address points
 - Road centerlines
 - Buildings
 - Town/County boundaries
- Online GIS webmap will utilize tools that are expected to be in place for a modern, easy-to-use online mapping interface. This includes, but is not limited to: pan/zoom, information displays, layer display, basemap gallery, drawing tools, print/export, bookmarks, etc.
- Training on parcel update procedures
- Assistance with Parcel Editing procedures using ArcGIS Pro
- At least monthly updates to tax parcels online (if received from the Commissioners Office)
- Timely feedback on suggested changes to the webmap and/or its interface.

GIS Data Preparation

This project generally serves as a display medium for already-existing GIS layers. For example, your tax parcel layer already exists. Your address points and road centerlines are already available through VGIN. If there are other GIS layers desired, that you do not currently have built, this project does NOT provide for development of those GIS resources (although we will assist as much as possible.)

Tax Parcel Editing

The nature of this project does NOT provide for actual editing of tax parcels. That work will be done in-house by the Commissioners Office and included in the updates. (If we were to make edits to the online tax parcel data, those edits would then be overwritten by the next update provided by the Commissioners Office.) However, we will provide technical assistance for your in-house tax parcel editing process.

Notes:

- Currently, Lunenburg County's parcel photos are hosted by Timmons. SPDC will only host the photos if no other arrangement can be found. It is expected that we will be able to connect the new County online GIS site directly to photos hosted by Concise Systems. This would be a much more efficient arrangement than any alternative, since they already host the photos online for your tax cards.
- Instead of SPDC maintaining all of the one-to-many data relationships and tables needed to display history of sellers, past valuations, etc we will be directly linking to the Concise CAMA online tax cards for that information. This is more efficient, and reduces duplication of data and the chance for mismatched data between the online GIS site and Concise CAMA's online site.
- Our webmapping platform is based on ESRI ArcGIS Online, which is the leading source of GIS software. The system is very reliable, although like any cloud-based solution, there can be disruptions.
- The actual GIS site is built using ESRI's Experience Builder platform, which is primarily a no/low-code environment with emphasis on design flexibility. There are many ways that we can customize the site,

but we cannot always ensure that every desired functionality is available through this platform. Generally, we have to use the tools available with the webmapping platform.

- Your site is custom designed for your locality. It may share some similarities with other locality GIS sites, because of the common technology, but this is not a template site.
- We do not charge one-time setup fees, extra fees for hosting, or fees for training and technical support. Our charge of \$400/month will be the only charge you will receive unless we agree that an additional project is required, which would receive its own MOU and scope.
- Lunenburg County is not a member of Southside Planning District Commission and therefore does not qualify for a member discount.

MEMO OF UNDERSTANDING

BETWEEN

SOUTHSIDE PLANNING DISTRICT COMMISSION (SPDC)

AND

COUNTY OF LUNENBURG

November 16, 2023

WHEREAS, The Lunenburg County Office of the Commissioner of Revenue desires to utilize the Southside Planning District Commission GIS resources to provide certain online GIS webmapping services and related technical assistance to the COUNTY OF LUNENBURG; and

WHEREAS, the term of this Agreement is from Jan 1, 2024 – June 30, 2024; and

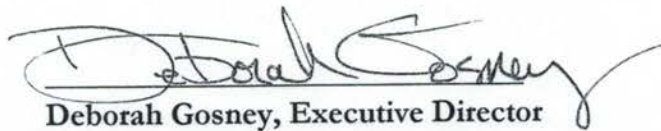
WHEREAS, COUNTY OF LUNENBURG agrees to compensate Southside Planning District Commission for services rendered at a rate of \$400.00 per month; and

WHEREAS, the SPDC will bill the COUNTY one time during that period for services rendered; and


THEREFORE BE IT RESOLVED, Southside Planning District Commission and COUNTY OF LUNENBURG agree to the scope of work provided in the attached document:

Witness by our hands effective November 16, 2023.

Tracy Gee, County Administrator
Lunenburg County


Deborah Gosney, Executive Director
Southside PDC

Witness



Witness

LUNENBURG COUNTY ONLINE GIS SCOPE OF WORK

Online GIS Webmapping Service

Provide an online GIS webmapping website so users can explore and interact with Lunenburg County's GIS data layers, with emphasis on tax parcels. This service includes, but is not necessarily limited to:

- Provide all services associated with hosting of the site (through AWS and ESRI ArcGIS Online)
- Provide hosting of GIS layers including, but not limited to:
 - Tax parcels
 - Address points
 - Road centerlines
 - Buildings
 - Town/County boundaries
- Online GIS webmap will utilize tools that are expected to be in place for a modern, easy-to-use online mapping interface. This includes, but is not limited to: pan/zoom, information displays, layer display, basemap gallery, drawing tools, print/export, bookmarks, etc.
- Training on parcel update procedures
- Assistance with Parcel Editing procedures using ArcGIS Pro
- At least monthly updates to tax parcels online (if received from the Commissioners Office)
- Timely feedback on suggested changes to the webmap and/or its interface.

GIS Data Preparation

This project generally serves as a display medium for already-existing GIS layers. For example, your tax parcel layer already exists. Your address points and road centerlines are already available through VGIN. If there are other GIS layers desired, that you do not currently have built, this project does NOT provide for development of those GIS resources (although we will assist as much as possible.)

Tax Parcel Editing

The nature of this project does NOT provide for actual editing of tax parcels. That work will be done in-house by the Commissioners Office and included in the updates. (If we were to make edits to the online tax parcel data, those edits would then be overwritten by the next update provided by the Commisisoners Office.) However, we will provide technical assistance for your in-house tax parcel editing process.

Notes:

- Currently, Lunenburg County's parcel photos are hosted by Timmons. SPDC will only host the photos if no other arrangement can be found. It is expected that we will be able to connect the new County online GIS site directly to photos hosted by Concise Systems. This would be a much more efficient arrangement than any alternative, since they already host the photos online for your tax cards.
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RFC Annual Audit FY23

Jay Sanudo of RFC will present at the meeting.
(See separate document for audit.)

ABM Project Update

Bids for the slate roof project are due to the Administration Office on December 12th. Further information will be presented at the Board meeting.

**Local Emergency for Drought
and Ban on Open Air Fires**

Administrator Gee polled Board members via phone and email on November 16th with all agreeing to declare a local emergency and establish a ban on all open-air fires and outdoor burning for the entire county to include both towns. Below is the burn ban notice for approval by the Board.

The LUNENBURG COUNTY BOARD OF SUPERVISORS ISSUES A DECLARATION OF LOCAL EMERGENCY due to dry weather conditions, in accordance with Section 44-146.21 and 15.2-922.1 of the Code of Virginia, and hereby establishes a BAN ON ALL OPEN-AIR FIRES AND OUTDOOR BURNING for the entirety of the County of Lunenburg, including the Town of Victoria and Town of Kenbridge, UNTIL FURTHER NOTICE. The Declaration of Local Emergency puts on alert all County fire response agencies, should emergency response be required.

The ban on open-air fires and outdoor burning applies to all public and private property. The ban includes and applies to: burning associated with construction, earth-moving and demolition operations; burning associated with all agricultural and silvicultural activities; home burn barrels, fire pits or equivalents; campfires on public and private property; and all other open-air and outdoor fires. The ban will remain in effect until Lunenburg County receives sufficient precipitation to reduce the fire danger.

On December 7, 2023, after careful consideration of the current climate conditions, the Board of Supervisors and Emergency Management made the determination to lift the burn ban that was issued on November 16, 2023.

ADMINISTRATOR'S UPDATE

-- As necessary

Board of Supervisors December Meeting – 12/14/23

County Administrator's Monthly Report

Events in November:

November 1 – ABM planning meeting – virtual
November 1 – VDOT call re: Rte. 673 abandonment
November 2 – SVCC Stakeholder meeting – South Hill, VA Advanced Knowledge Center
November 3 – Airport NOTAM training – virtual
November 7 – Election Day – office closed (I came in to catch up)
November 8 – Team Meeting
November 8 – CRC-FEMA virtual meeting re: SHSP Grant application SECooperative
November 8 – Project LUIS meeting – Victoria, VA
November 9 – Finance Committee meeting
November 9 – Board of Supervisors meeting
November 10 – Veteran's Day (observed) – office closed
November 12-14 – VACo Conference – Hot Springs, VA
November 16 – GIS meeting w/ Commissioner Hamlett and A. Wells of Southside PDC
November 17 – 4-H Interviews at CHS
November 17 – VATI Meeting - online
November 20 – VA Dept. of Social Services virtual discussion of Director recruitment
November 20 – meeting w/ DSS Director Newcomb
November 20 – Southern Dominion Health System Board meeting
November 21 – VA's Heartland Regional Industrial Facility Authority Board meeting
November 22-24 – Thanksgiving Holiday – office closed noon on 22nd.
November 28 – VA DSS Webinar regarding funding changes for local DSS
November 29 – Sheriff's Recount Preliminary Hearing
November 29 – VDH Lead Copper Rule Revision – Waterworks webinar
November 29 – CPMT
November 30 – School Legislative Day Tour – all four schools

Administration

- The VACo Conference was a great learning opportunity. I attended my "Ag & Rural Affairs Committee" meeting with a presentation by the Executive Director of VDACS on rural operations and grant opportunities, "Federal Funding for Broadband Infrastructure" to discuss the BEAD grant for local governments, "Local Government Case Law Update" by Sands Anderson attorney with many unexpected rulings for local governments, "Counties Reviving the Local Tourism Industry" with unique post-COVID ideas for attraction.
- I participated in 4-H Interviews of Central High School students and it was a good event!
- Commissioner Hamlett requested a meeting to discuss our GIS options for the online real estate CAMA. We currently use Timmons, but they are going up on prices. Southside Planning District Commission currently offers this service at \$400/month, which is less expensive and requires less added cost for modifications. Their office is in South Hill and easily accessible. This is up for full review on the agenda.
- Nicole and I attended the Sheriff's recount preliminary hearing and will provide administrative support to make sure it is completed efficiently.

Airport

- Participated in training for issuing online Notice to all Air Men (NOTAM). Larry Way will mostly be doing these when necessary.
- I have paid the largest invoice for the paving and will file for State reimbursement this week.

- We are awaiting review of our Conditional License by DOAV to see if we can go back to full licensure.

Animal Control

- Officer Elliott will be at the meeting to update the Board. We are so proud of his and Brittany's dedication!

Budget & Finance-

- The Finance Committee met to discuss the ABM Infrastructure projects. They recommended putting the roof project out for bid to assure that the County is receiving the best value. Roof bids will be submitted 12/12. The Board will discuss the energy, roof, and bathroom projects at the meeting.
- Treasurer Currin will retire the end of the month, but she is on leave the rest of December, so they will have some assistance in the office from former deputy treasurer Janice Green. Treasurer-elect Wanda Barnes needs assistance to get the monthly reports reconciled to prepare for the turnover audit in January.

Building Official and Building & Grounds -

- Participated in webinar with VDH to discuss the new Lead and Copper Rule Revisions for waterworks operations. This affects the Courthouse water system. I am working with Phil Pegram on our plan.

Community/Economic Development/Planning -

- Attended Virginia's Heartland Regional Industrial Facility Authority meeting to discuss the Central VA Poultry Group and their intent to ask for start-up loan funds from localities.

Elections -

- The Electoral Board conducted interviews for the Registrar position and the Nottoway Registrar and I assisted. They have selected a new Registrar and we should be able to release that information at the meeting.

Emergency Management & Public Safety -

- Participated in meeting with VDOT for request to abandon a section of Route 673 Parsons Road. The Board will need to discuss advertisement starting in January to be run for 30 days.

Piedmont Regional Jail Authority and Juvenile Detention Center Board -

- The Jail recently passed their PREA (Prison Rape Elimination Act) Audit with 100 percent compliance. This is a great accomplishment and should boost the morale of staff.

Project LUIS

- Final cutover for the school buses will occur during Christmas break.

Schools

- Attended the SVCC Stakeholder meeting in South Hill at the Advanced Knowledge Center and heard about all the ways they are meeting the education needs of Southside.
- Attended the School Legislative Tour of all four schools in Lunenburg. We even had a familiar seventh grader join us as a docent at the Middle School (my daughter, Shelby!).

Social Services and Children's Services -

- DSS Director Newcomb has hired a CSA Coordinator. She promoted Brande Crutchfield from

within the office. She is learning quickly already!

- The IV-E audit of DSS from the State indicated one child ineligible for funds from April 2023 forward. The local department will be responsible for paying back the ineligible costs.
- Director Newcomb has indicated her retirement date of January 1, 2024. The advertisement for the position will run for three weeks, starting this week.
- I participated in a webinar from VDSS regarding the study results and plan to revise the local contribution match rates for Social Services departments. There is a second one December 11.

Solid Waste -

- Nicole worked with Jimmie Crowder and Carl Ashworth to finalize the holiday schedule for sites. They will be closed on Christmas Day.

UPCOMING dates of interest:

December 1 – Tracy celebrates 15 years with Lunenburg County Administration

December 14 – Board of Supervisors meeting

December 14 – Christmas Social for Administration and Board of Supervisors

December 15 – Tracy PTO

December 19 – Sheriff's Office election recount – Historic Courthouse

December 21 – Tracy PTO

December 22 and 25 – Christmas Holiday – Office closed – Merry Christmas!

December 26-27 – Tracy PTO

December 31 – Chairman Randy Slayton retires from the Board of Supervisors – we will miss you!

December 31 – Treasurer Currin, Registrar Parsons, Commonwealth Attorney Spiers, and DSS Director Newcomb complete years of County service. We appreciate their dedication and contributions to Lunenburg!

January 1 – Tracy starts her 13th year as County Administrator – thank you for the support!

"Peace on earth will come to stay when we live Christmas every day." — Helen Steiner Rice



L3HARRIS™

CHANGE ORDER 04 TO CONTRACT

THIS CHANGE ORDER 04 ("Change Order") is made and entered into this ____ day of December, 2023 ("Effective Date"), by and between Lunenburg County, VA ("Buyer") and L3Harris Technologies, Inc., acting through its Communication Systems Segment ("Seller").

RECITALS

WHEREAS, the parties previously entered into a Contract ("Contract"), dated July 1, 2021;

WHEREAS, the parties previously executed Change Order 01, Change Order 02, Change Order 03 and Purchase Order Number 21/22-78, in accordance with the Contract (the Contract together with all previous Change Orders and PO, collectively "Contract");

WHEREAS, the parties now desire to enter into this Change Order 04 to further modify the Contract;

NOW, THEREFORE, for and in consideration of the mutual promises of the parties to this Change Order and other good and valuable consideration, the receipt of which is hereby acknowledged, Buyer and Seller hereto do hereby agree as follows:

1. Purpose – Buyer and Seller agree to the following changes:
 - a. Forced mobilization for Civils/Tower crew due to delays in STARS NTP
 - i. Mobilization cost: \$10,826.56
 - b. Radio Programming Software Training
 - i. Tuition for 3 trainees: \$3,000.00
 - c. UPS batteries to replace existing batteries with expired recharge date
 - i. Cost of batteries: \$15,445.12
 - d. Radio Exchange
 - i. Cost of exchange: \$0
 - ii. Returning
 1. (Qty 25) XG-25M
 - iii. Receiving
 1. (Qty 12) XL-200P
 2. (Qty 5) XL-200P Vehicle Chargers
 3. (Qty 7) XL-95P Vehicle Chargers
2. Price – The total of this Change Order 04 shall be \$29,271.68 ("Total Change Order Price"). The Total Change Order Price shall be paid in accordance with the Contract.
3. Total Agreement Price – The Total Agreement Price as detailed in Section 5 of the Contract shall be updated as follows:

| Description | Date | Value |
|-----------------------|----------|--------------|
| Total Agreement Price | 7/2/2021 | 3,500,000.00 |



L3HARRIS™

| | | |
|--------------------------------------|------------|---------------------|
| Change Order 01 Price | 7/30/2021 | 0.00 |
| Change Order 02 Price | 12/20/2022 | 0.00 |
| Change Order 03 Price | 4/4/2023 | 44,116.50 |
| Change Order 04 Price | 11/27/2023 | 29,271.68 |
| Updated Total Agreement Price | | 3,573,388.18 |

4. Full Force and Effect – The terms and conditions of the original Contract, except as amended herein, shall remain in full force and effect.
5. Execution – This instrument may be executed in one or more counterparts. Documents signed and transmitted electronically shall be deemed original and binding documents.

[Signatures Follow]

IN WITNESS WHEREOF, Buyer and Seller, through their duly authorized representatives, have executed this Change Order 04.

BUYER

LUNENBURG COUNTY, VIRGINIA

By: _____

Name: _____

Title: _____

Date: _____

SELLER

**L3HARRIS TECHNOLOGIES, INC.
COMMUNICATION SYSTEMS
SEGMENT**

By: _____

Name: _____

Title: _____

Date: _____

8

County Attorney Update

Russell O. Slayton, Jr.

COUNTY ATTORNEY

Telephone No.

434-848-3632

*County
of
Charlotte*

Telefax No.

434-848-3808

Email

russelloslayton@gmail.com

December 1, 2023

Dear Mr.

Charlotte County records indicate that you own a 9.7 acres parcel of property, together with improvements thereon, which is identified as TMP 043-X-XX (PRN XX71), and has an address of XXX Road, Keysville, Virginia 23947. The recorded deed by which you acquired this property indicates that it is located in Charlotte County.

It recently was determined that your property is located in Lunenburg County, not Charlotte County. This information is based on the GIS map. A copy of the GIS map is attached.

Having your deed accurately state the County in which it is located is important for many reasons. The Charlotte County Board of Supervisors has decided that it will assist you, and other property owners who are in the same situation as you, by having a deed of correction/confirmation prepared and recorded in both Charlotte County and Lunenburg County, at no cost to you.

Charlotte County did not have a title examination performed for your property, so in the enclosed deed please note the information about how you acquired ownership. If that information is not correct, please provide us the correct information and we will revise the deed.

Once you have signed the enclosed deed and had your signature notarized, please return it to me. I will record the deed and provide a copy of the recorded deed for your records. For your convenience, I have enclosed a stamped envelope addressed to me. Please use the envelope to return the signed, notarized original of your deed.

As stated above, there will be no charge to you for deed preparation or deed recordation.

If you have questions about the effect of this change, you may wish to contact one or more of the following entities: Commissioner of the Revenue; Treasurer; Registrar; School Board; Virginia Department of Motor Vehicles; mortgage lender (if any).

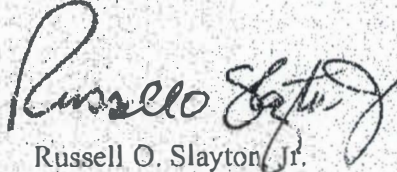
P. O. Box 580 - 411 S. Hicks Street - Lawrenceville, Virginia 23868

December 1, 2023

Page Two

If you have questions or need additional information, feel free to contact me by telephone (434-848-3632) or email (russelloslayton@gmail.com). It would be most efficient, and more convenient for you, if you communicated questions by email. If you do communicate by email, I will respond as quickly as possible. If you wish, may also call Dan Witt, Charlotte County Administrator (434-542-5117), or Monica Elder, Deputy Charlotte County Administrator (434-542-5117).

Sincerely,



Russell O. Slayton, Jr.
Charlotte County Attorney

Enclosures

cc: Daniel N. Witt
Charlotte County Administrator

Monica L. Elder
Deputy Charlotte County Administrator